

PORT COMMISSION MINUTES
JUNE 18, 2015

Be it remembered that a regular meeting of the Port Commission of the City of Long Beach, Mississippi, was begun and held at the City Hall, 201 Jeff Davis Avenue, in said City, on Thursday, June 18, 2015, at 5:00 o'clock p.m., it being the time, place, and date fixed for holding said meeting.

There were present and in attendance on said Commission and at the meeting the following named persons: President Phil Kies, Vice President Susan Nicolais, Secretary Don Deschenes, Commissioners Vernon Ehlers, Joseph Yott, Sr., John Casey, Barney Hill, Harbormaster Bill Angley, and Deputy City Clerk Stacey Dahl.

Absent the meeting were Commissioners Stan Snodgrass, Roger Ladner, and Port Attorney James C. Simpson, Jr.

There being a quorum present and sufficient to transact the business of this meeting, the following proceedings were had and done.

Commissioner Kies called the meeting to order and there were no comments or amendments to the agenda.

Commissioner Nicolais made motion seconded by Commissioner Yott and unanimously carried to approve minutes of the Port Commission, as follows:

- Regular Minutes dated May 21, 2015, as submitted.

The Commission recognized Mr. Ron Robertson, Project Manager, Broaddus and Associates, with project updates, as follows:

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Long Beach Port Commission
Phil Kies, President

June 18, 2015

RE: Project Updates:

1. **CIAP- Harbor Master Plan and Improvements.**
 - Work by Twin L Construction is complete for the bulkhead restraint system improvements.
 - Harbor landscaping work, by Millennium Construction, LLC, is expected to start next week. Requires 4 to 6 weeks work.
 - Landmark Construction, curbing/paving project, is currently in progress and is approximately 85% complete. Estimate paving will be complete in 3 to 4 weeks.
 - Finger Pier Improvements and West pier pavilion project bids will be opened on July 14th.
 - Waiting on DMR to approve the added cost (\$65,000) for design/specs and bid package for beginning a portion of a new bulkhead along the east side of Cleveland Avenue. New bulkhead would start at southeast corner and extent as far north as tideland's funding is available
 - USACE continues their 408 evaluations and permit review for the Harbor Master Plan. Our consultant expects permit approvals before the end of year 2015.
 - Proofs for the five signs for harbor attached with text sheets. Approval to produce final signs for installation needed.
2. **Isaac Repairs.**
 - Rip-Rap replacement has been completed.
 - USACE permit and DMR permit for Harbor Dredging was received in late April 2015. Still awaiting final MSDEQ for Beneficial Use determination.
 - Gulf Breeze Landscaping should begin replacing sidewalks and paving asphalt surface on the harbor south end in July 6, 2015.
3. **B.I.G.** DMR notified the port commission by e-mail May 26th that Long Beach did not get approval for 2015 BIG funding to continue the north shore bulkhead.

Best Regards,

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BIRDS of a FEATHER
FLOCK TOGETHER

Black Skimmers nest in groups called colonies on the beach or on sandy islands with little vegetation. Typically, you will see these colonies above the high tide line along the dune toe or among the dunes beginning in late April and lasting through the beginning of August. Black Skimmers are running out of places to nest and raise their young – help them raise their families by sharing the beach and steering clear of posted colonies.

When people or animals get too close to a nesting colony, adult birds will often dive-bomb the intruders as a group, a protective behavior called mobbing.

Brown Pelican (*Pelecanus occidentalis*)

Unleashed dogs can disturb or kill nesting birds and destroy their nests. Dogs and other pets are NOT ALLOWED on Harrison County beaches.

Broken wing display – Skimmers will fake an injury to lure people and predators away from their nests and young.

Black Skimmers at nest

The Black Skimmer hunts primarily by touch, flying just above the water as its longer lower mandible skims the surface until it meets with a fish and snaps its jaws shut

Juvenile Black Skimmers

Black Skimmers lay two to three eggs in a nest on the ground.

BLACK SKIMMER (*Rynchops niger*)
The Black Skimmer is found along the Gulf Coast and has solid black upperparts and white underparts, razor sharp, orange at its base and black at its tip.

Chicks left unattended are vulnerable to the hot sun and predators.

Chicks can walk within hours after hatching, but they depend on their parents for food (fish).

Please
SHARE THE BEACH!
STAY BACK
MIGRATORY BIRD
NESTING AREA



BIRDS of a FEATHER FLOCK TOGETHER

Unleashed dogs can disturb or kill nesting birds and destroy their nests. Dogs and other pets are NOT ALLOWED on Harrison County beaches.

When people or pets get too close to a nesting colony, disturbed adult birds will often dive-bomb "intruders" as a group, a protective behavior called mobbing.

A Least Tern male will court a female partner by presenting her with a lovely gift – a fresh, tasty fish!

Tern pairs dig a small depression in the sand, called a scrape, where the female will lay one to three eggs.

When parents are disturbed, unprotected chicks and eggs can overhear and die or be taken by predators such as gulls.

Wilson's Plovers (*Charadrius wilsonia*) shown here, and Snowy Plovers (*Charadrius nivosus*) often nest among Least Tern colonies.

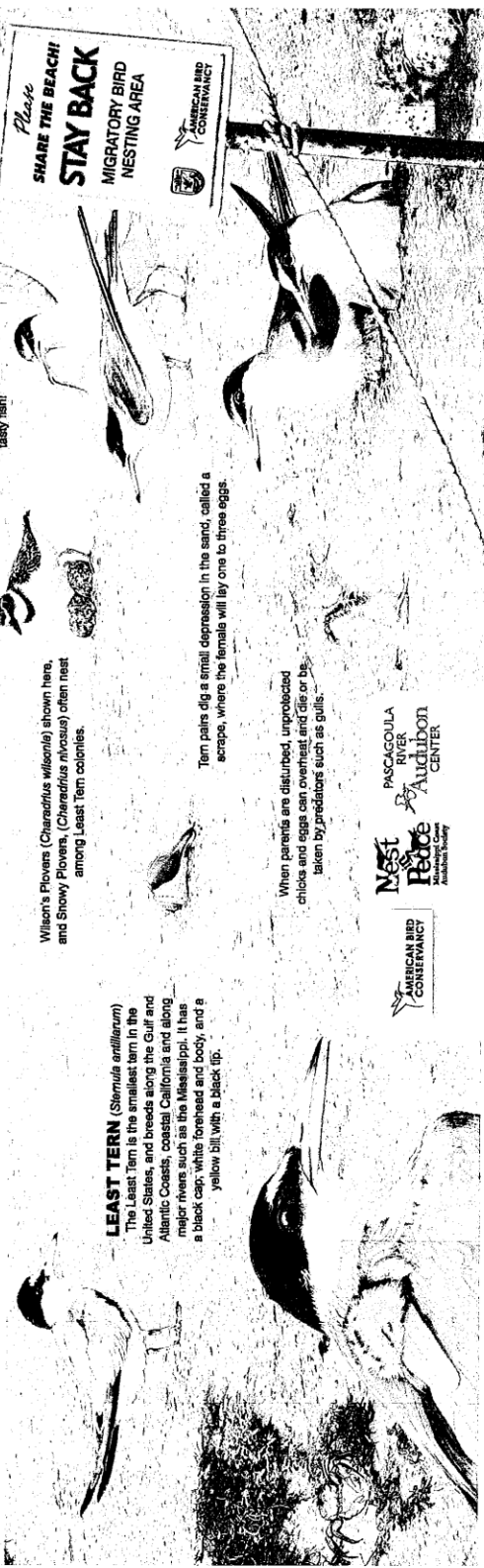
LEAST TERN (*Sterna antillarum*)
The Least Tern is the smallest tern in the United States, and breeds along the Gulf and Atlantic Coasts, coastal California and along major rivers such as the Mississippi. It has a black cap, white forehead and body, and a yellow bill with a black tip.

Nest Ridge
PASCAGOULA RIVER
Audubon
Center
An American Bird
Conservancy Center

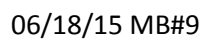
AMERICAN BIRD
CONSERVANCY

We share our beaches with many nesting birds, and they need our help. Some of these birds nest together in colonies along the shore, on islands, or on other sandy areas. Typically, you will see these colonies above the high tide line, in front of or in between sand dunes, beginning as early as March and lasting through the beginning of August. Help beach-nesting birds succeed by steering clear of posted colonies and giving them the space and seclusion they need. These birds and their young can be very well-camouflaged, so even if you don't see any birds in the posted areas, they may still be there. Please always obey the signs.

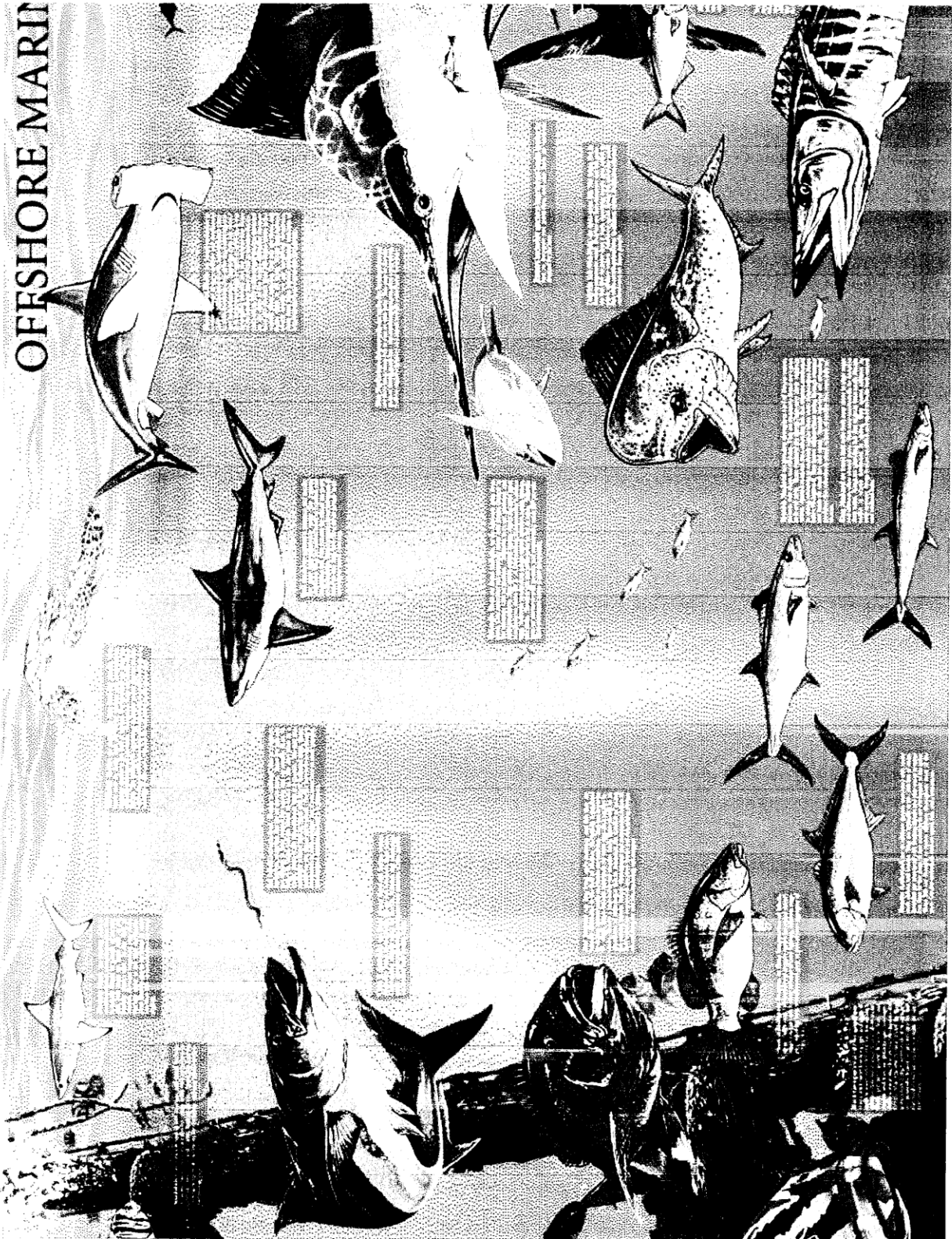
Willet (*Tringa semipalmata*) feed along the shoreline and nest near Least Terns and plovers in similar habitat.



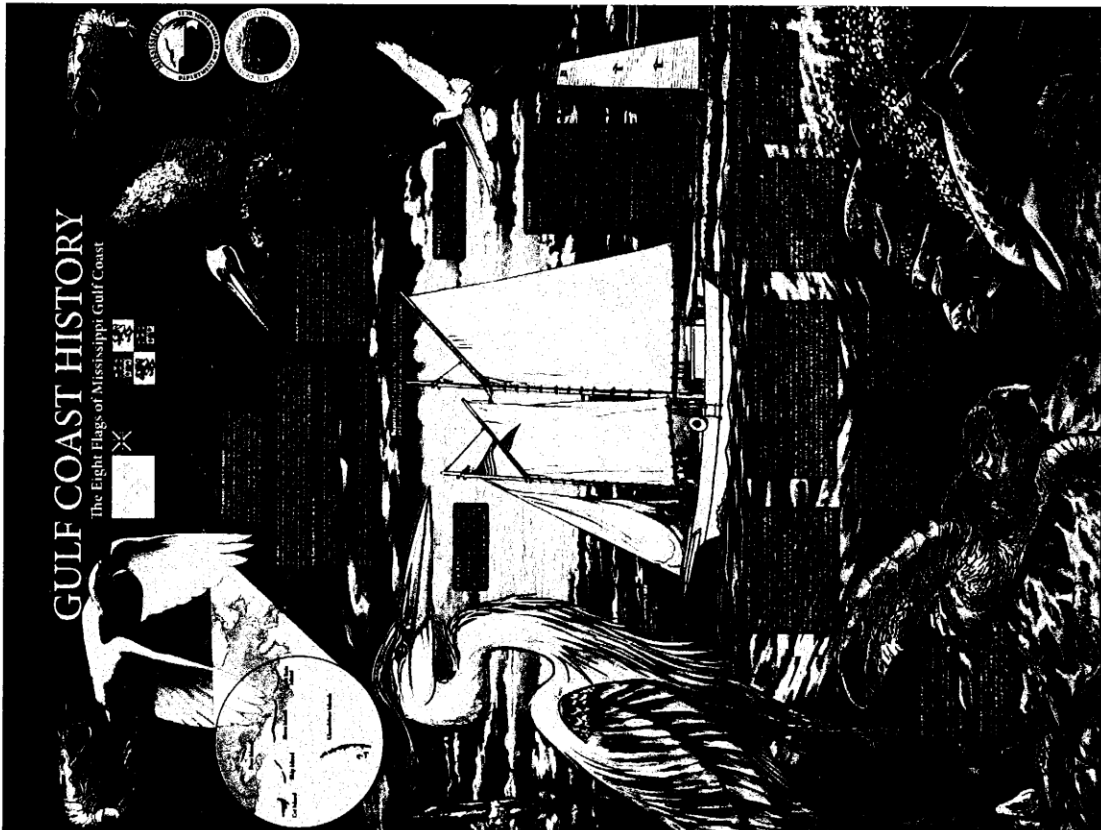
INSHORE MARINE LIFE



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After considerable discussion and based upon the recommendation of Mr. Robertson, Commissioner Nicolais made motion seconded by Commissioner Casey and unanimously carried to take action on the following:

- Approve the purchase and final design of the aforesaid five (5) signs for the harbor.

There came on for consideration the Mississippi Tidelands Trust Program Request for Funding FY 2017, as follows:

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**MISSISSIPPI TIDELANDS TRUST FUND PROGRAM
Request for Funding FY2017**

☒ **Public Access** ☐ **Managed Project**

Official Use Only

Project Number: _____
Submittal Number: _____
Average Merit Score: _____

PROJECT SUMMARY

1. Title of Project:

FY2017 - Harbor Improvements

2. Location of Project:

Long Beach Smallcraft Harbor

3. Requesting Agency:

Long Beach Port Commission

4. Requesting Agency Representative:

a. Name: William Skellie, Jr.

b. Phone: 228-863-1556

c. Fax: 228-865-0822

d. Address: P.O. Box 929, Long Beach, MS 39560

e. Email: mayor@cityoflongbeachms.com

5. Project Manager:

a. Name: David Ball, P.E., City Engineer

b. Phone: 228-863-0667

c. Fax: 228-863-5232

d. Address: 520 33rd St., Gulfport, MS 39507

e. Email: davidball@cableone.net

6. Funding Requested:

\$ 400,000.00

7. Matching Funds:

\$ 0.00

8. Source of Matching Funds:

9. Total Project Funds:

\$ 400,000.00

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MISSISSIPPI TIDELANDS TRUST FUND PROGRAM Request for Funding FY2017

PROJECT SUMMARY

10. Project Description/Overview:

The Long Beach Port Commission requests funds to construct a portion of the southeast shore protection / hardening of the Harbor facilities. This project will be built in general conformance with the Long Beach Smallcraft Harbor Master Plan. The area proposed for the initial phase (at the southeast corner of the Harbor) is often the hardest hit area in the Harbor area after major storm events in the MS Sound. The improvements would elevate and reinforce this area to provide increased protection during major storms by construction of a reinforced bulkhead wall along the shoreline as it now exists.

11. Project Goals/Objectives:

1. Reinforce areas of the Harbor which are particularly susceptible to damage during major storm events.
2. Decrease the likelihood and length of "downtime" while waiting to make repair of damages.

12. Project Benefits:

The project will increase the ease and safety of the public's use of Harbor facilities, by lessening the damage caused during major storm events. Furthermore, the repetitive nature of the losses faced in these areas (3 very visible occurrences since 2005 - Hurricanes Katrina, Gustav, and Isaac) will be lessened, saving considerable expense and effort in the future. Because the facilities will be less likely to be damaged and easier to repair, areas for Tidelands access will be more available to the public.

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MISSISSIPPI TIDELANDS TRUST FUND PROGRAM

Request for Funding FY2017

PROJECT SUMMARY

13. Summary of Project Tasks:

1. Complete detailed engineering design, plans, and Contract documents.
2. Obtain necessary environmental permitting.
3. Receive bids and complete construction.

14. Project Timetable/Milestones:

All milestones listed here are measured from availability of requested funds:

1. Design - 1 year
2. Permitting - 2 years
3. Bidding & Construction - 3 years

15. If this project has been funded previously through Tidelands Trust Fund indicate which fiscal years:

N/A

16. Project Timing:



Short-term (3 years or less)



Deferred/long-term (3 – 5 years)

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MISSISSIPPI TIDELANDS TRUST FUND PROGRAM Request for Funding FY2017

APPLICATION SUMMARY QUESTIONNAIRE

17. Is this a Multi-Phase Project? ☒ Yes ☐ No

18. Is any part of this project located on private property? ☐ Yes ☒ No

19. Is there an existing lease between the requesting agency and property owner? ☐ Yes ☒ No

20. If required, are the plans approved by the DMR Permitting Office? ☐ Yes ☒ No

21. Will this project enhance an existing water-dependent activity? ☒ Yes ☐ No

Identify the activity:

All activities which are currently accessible from the Long Beach Harbor, including recreational boating, recreational fishing, and public access.

22. Does this project coordinate with other existing or planned projects? ☒ Yes ☐ No

Identify the project(s):

The Long Beach Smallcraft Harbor Master Plan

23. Will this project involve impacting, filling, or dredging coastal wetlands? ☒ Yes ☐ No

If yes, what acreage: Very minor amount of filling behind the bulkhead, which will generally follow the exist. shore.

24. Identify the constituency or interest group(s) which this project will serve:

Public users and Harbor customers.

25. Identify the service that this project will provide to the group(s) identified in 24:

Enhanced, increased, and safer use of Tidelands areas.

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**MISSISSIPPI TIDELANDS TRUST FUND PROGRAM
Request for Funding FY2017**

APPLICATION SUMMARY QUESTIONNAIRE

26. In what way does this project meet the goals and objectives of the Mississippi Coastal Program?

Safe public usage and protection of other peripheral coastal wetlands by reducing damage in the project area.

27. Project Category:

(more than one may apply)

- ☐ Conservation
- ☐ Reclamation
- ☒ Preservation
- ☐ Acquisition
- ☐ Education
- ☐ Public Access
- ☒ Public Improvement
- ☐ Other (Identify)

28. Have other State or Federal funding sources been identified for the project?

- ☐ Yes
- ☒ No

If yes, identify:

**30. Current status of architectural/
engineering plans & specifications
for this project (if applicable):**
(check one from each group)

29. Categorize the benefits from 12:

- ☒ Environmental
- ☒ Economic
- ☒ Safety
- ☒ Public
- ☐ Other (identify)

Group 1:

- ☐ Completed
- ☒ In Progress
- ☐ Ready to bid
- ☐ Other (identify)

Group 2:

- ☐ Paid for
- ☐ Funds budgeted
- ☒ Funds not budgeted

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MISSISSIPPI TIDELANDS TRUST FUND PROGRAM
Request for Funding FY2017

APPLICATION SUMMARY

31. Summarize your Tidelands Application below. Give additional detail from TTF-1 Section 7 and include how the project will meet the requirements of the Public Trust Tidelands Act and the potential benefits that would be derived from receipt of Tidelands Trust Funds.

The Long Beach Port Commission requests funds to construct a portion of a reinforced bulkhead wall which will protect the southeast corner of the Long Beach Harbor (at the south end of Cleveland Avenue). This area has historically been extremely damaged by even small storms, and often requires major repairs after large storm events. These repairs often take exceptional lengths of time due to FEMA timelines and regulations, permitting requirements, and other considerations that extend the project time. Construction of a bulkhead wall in the area will help to reduce the frequency of damage, saving considerable funds in on-going, repetitive losses. Because the bulkhead wall is expected to survive even major storm events, it will also facilitate quicker repairs by providing an above-mean high tide area that can be repaired via normal backfilling and paving operations.

After completion of the project, this portion of the Long Beach Smallcraft Harbor will be better protected, leading to less future damage and quicker restoration. This will lead to increased availability of funds to perform other Tidelands public access projects within the Harbor area, such as improvements to boat launches, boating piers, fishing facilities, and other important infrastructure.

Furthermore, reducing the repetitive damage to this area (which generally consists of erosion, and destruction of shore protection in the area) will also reduce the impact of these damages to other public Tidelands areas.

BUDGET:

Design Phase -----	\$35,000
Construction Phase ----	\$365,000
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Total -----	\$400,000

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MISSISSIPPI TIDELANDS TRUST FUND PROGRAM
Request for Funding FY2017


APPLICATION SUMMARY

32. Estimated number of years to completion:	3	
33. Estimated Completion Date:	Nov 2019	
34. Prioritize if your agency has submitted multiple projects		

SIGNATURES		
Project Manager:		
	Signature	Date
Requesting Agency Representative:		
	Signature	Date
-attach project schematics or drawings as appropriate-		

[END]

CLICK TO SUBMIT FORM TO tidelandsapp@dmr.ms.gov



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MISSISSIPPI TIDELANDS TRUST FUND PROGRAM
 Request for Funding FY2017

BUDGET

Category	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Salaries, wages, Fringe						\$ 0.00
Travel						\$ 0.00
Architecture & Engineering	30000		30000			\$ 60,000.00
Legal						\$ 0.00
Consulting						\$ 0.00
Construction			335000			\$ 335,000.00
Site Work						\$ 0.00
Equipment						\$ 0.00
Land Acquisition						\$ 0.00
Indirects						\$ 0.00
Other	1000	4000				\$ 5,000.00
Total	\$ 31,000.00	\$ 4,000.00	\$ 365,000.00	\$ 0.00	\$ 0.00	\$ 400,000.00

Funding Sources	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Tidelands Funding Reallocated (Project #: _____, Year _____)						\$ 0.00
Tidelands Funding Awarded	400000					\$ 400,000.00
Federal Grants Funding						\$ 0.00
FEMA Funding						\$ 0.00
MEMA Funding						\$ 0.00
CDBG Funding						\$ 0.00
In-Kind Donations						\$ 0.00
Other						\$ 0.00
Total	\$ 400,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 400,000.00

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Commissioner Deschenes made motion seconded by Commissioner Ehlers and unanimously carried to approve the aforesaid Tidelands FY2017 Request for Funding.

Commissioner Nicolais made motion seconded by Commissioner Yott and unanimously carried to adopt Port Commission Minute Book #9, as the next successive record of Port Commission business.

**PORT COMMISSION MINUTES
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The Commission acknowledged the following LBHS Football Booster Club

Event Application, as follows:

Jun 11 15 01:51p

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**CITY OF LONG BEACH
SPECIAL EVENT APPLICATION**
City Clerk's Office * 201 Jeff Davis Avenue * P.O. Box 929 * Long Beach, MS 39560

Date Received By Clerk's Office: 6/11/15 Time: _____ By: _____

Please complete this application in accordance with the City of LONG BEACH Special Events Policy, and return it to the Office of the City Clerk at least 90 calendar days before the first day of the event.

Sponsoring Organization's Legal Name: LBHS Football Booster Club
Organization Address: 19148 Commission Rd. Long Beach, MS. 39561
Organization Agent: Shanna Baine Title: Event Coordinator
Phone: 228-234-3934 Work Home: 228-265-5995 During event _____
Agent's Address: 1116 Richards Ave. Long Beach, MS. 39560
Agent's E-Mail Address: shannabaine@gmail.com
Event Name: 2nd Annual Bearcat Big Catch Fishing Tournament

Please give a brief description of the proposed special event: _____

Fishing Tournament

Event Day(s) & Date(s): Sat. Aug. 1st 2015 Event Time(s): 8AM - 5pm

Set-Up Date & Time: Friday 7/3/15 Tear-Down Date & Time: 5pm

Event Location: Long Beach Harbor + Pavillion

ANNUAL EVENT: Is this event expected to occur next year? (YES) NO

How many years has this event occurred? 1

ADOPTED: 11.15.11-BOARD ACTION

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MAP: (a) If your event will use streets or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. (b) Show any streets or parking lots that you are requesting to be blocked off, and location of vendors, if any. A final map, if different, must be provided seven (7) days before the event. (c) Please show an emergency vehicle access lane.

STREET CLOSURES: Start Date/ Time: N/A through Date/ Time _____

RESERVED PARKING: Are you requesting reserved parking? YES NO

If yes, list the number of street spaces, City lots or locations where parking is requested:

N/A

VENDORS: Food Concessions? YES ☒ NO Other Vendors? YES ☒ NO

DO YOU PLAN TO HAVE ALCOHOL SOLD/SERVED AT THIS EVENT? YES ☒ NO

If yes, are liquor license and liquor liability insurance attached? YES NO

If yes, what time? _____ Until _____

ENTERTAINMENT: Are there any entertainment features related to this event? YES ☒ NO

If yes, provide an attachment listing all bands/performers, type of entertainment, and performance schedule.

ATTENDANCE: What is the expected (estimated) attendance for this event? 250

AMUSEMENT: Do you plan to have any amusement or carnival rides? YES ☒ NO

If yes, you are required to obtain a permit through the City Clerk's Office.

REST ROOMS: Are you planning to provide portable rest rooms at the event? YES ☒ NO
If yes, how many? _____

As an event organizer, you must consider the availability of rest room facilities during this event. Consideration should be made regarding the type of event, the length of time it will be held, the number of people, etc. You must determine the rest room facilities in the immediate area of the event venue and then identify the potential need for portable facilities. Remember to identify accessible facilities for ADA requirements as well.

OTHER REQUESTS: (i.e., Police Department assistance, Fire Dept., street closures, electrical, etc.)

ADOPTED: 11.15.11-BOARD ACTION

**PORT COMMISSION MINUTES
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Jun 11 15:01:52p

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INSURANCE: All sponsors of special events must carry liability insurance with coverage of at least \$500,000. An event sponsor must provide a valid certificate of insurance naming the City of Long Beach as an additional insured party on the policy. A sponsor of a Low Hazard event may request that Board of Aldermen waive the insurance requirement and execute a Hold Harmless and Indemnification Agreement. This event qualifies consideration for Low Hazard because:

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that: A Certificate of Insurance must be provided which names the City of Long Beach as an additional named insured party on the policy or I am requesting that Board of Aldermen waive the insurance requirement for this Low Hazard Event as identified in paragraph above related to insurance, and I have executed the Hold Harmless and Indemnification Agreement on behalf of the event sponsor.

All food vendors must be approved by the Harrison County Health Department, and each food or other vendor must provide the City of Long Beach with a Certificate of Insurance which names the City of Long Beach as an additional named insured party on the policy. The approval of this special event may include additional requirements or limitations, based on the City's review of this application. Applicants who fail to clean up and repair damages to the Event Area may be billed for City services and such failure will be considered for future applications.

As the duly authorized agent of the sponsoring organization, I am applying for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with the terms of the written confirmation of approval, and all other City requirements, ordinances and other laws, which apply to this Special Event. By signing this Special Event Application, I declare I am 21 years of age or older.

6/11/15
Date

Shanna Baine
Signature of Sponsoring Organization's Agent

**RETURN THIS APPLICATION at least ninety (90) days before the first day of the event to:
CITY CLERK'S OFFICE - 201 JEFF DAVIS AVENUE - P.O. BOX 929 - LONG BEACH, MS
39560**

ADOPTED: 11.15.11-BOARD ACTION

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It was determined that the location of the event would be the East Pavilion, therefore there was no formal action required or taken by the Port Commission.

Commissioner Kies made motion seconded by Commissioner Nicolais and unanimously carried to approve payment of invoices, as follows:

- Docket #HBR060215, as submitted
- Docket #HBR061615, as submitted.

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Commissioner Nicolais made motion seconded by Commissioner Casey and unanimously carried acknowledging receipt of the May, 2015, Revenue/Expense Reports, as submitted.

The Commission recognized Harbormaster Bill Angley for his report, as follows:

Harbor Master Report

June 18, 2015

- Putting together quotes for fire boxes to be installed on piers
- Putting together quotes for pile caps, sign installation, ladders for piers. So far have estimated 8000 for pile caps, 14 ladders @ 2500(160ea), 40 each sign
- Parking at north side will be an issue till construction is complete we are doing our best with one person on duty to control will try adding a part time for during the day on weekends with events or holidays
- During Construction of parking lot electrician broke cable water main and light for parking ...water main is fixed and cable was pulled new and lights is temp run overhead
- Declare extra lights from pier excess and allow city to use
- Pier 5 Slip 36 would like 100amp service at the cost of 1900
- Repainting slip numbers and Wall signs
- Adding another light to BIG area with a flood light to light flag pole?
- Light or lights between Pier 1 and Pier 2 for parking area
- Water faucets (change with brass) are in process of being replaced
- 2 Live Aboard (Welch, Smith)
- All customers more than 90 days late have been notified via phone to comply and any others over that have been forwarded to Jim to send a certified letter to their home address.
- Mar. 134 of 213
- Apr. 130 of 213
- May 135 of 213
- June 138 of 213

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Action on the aforesaid Harbormaster report was taken as follows:

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- Commissioner Deschenes made motion seconded by Commissioner Yott and unanimously carried to declare the lights that were removed from the harbor as excess and authorize their transfer to the City.

There was no Port Attorney's report due to his absence.

There being no further business to come before the Port Commission at this time, Commissioner Ehlers made motion seconded by Commissioner Nicolais and unanimously carried to adjourn until the next meeting in due course.

APPROVED:

PHIL KIES, PRESIDENT

DATE

ATTTEST:

STACEY DAHL, DEPUTY CITY CLERK