

**Minutes of June 3, 2025**  
**Mayor and Board of Aldermen**

**MUNICIPAL DOCKET**  
**REGULAR MEETING OF JUNE 3, 2025**  
**THE MAYOR AND BOARD OF ALDERMEN**  
**THE CITY OF LONG BEACH, MISSISSIPPI**  
**5:00 O'CLOCK P.M. LONG BEACH CITY HALL, 201 JEFF DAVIS AVE.**  
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- I. CALL TO ORDER**
- II. INVOCATION AND PLEDGE OF ALLEGIANCE**
- III. ROLL CALL AND ESTABLISH QUORUM**
- IV. PUBLIC HEARINGS**
  - 1. 21021 Pineville Road – assessed to Jonathan Jones**
- V. PUBLIC COMMENTS**
- VI. ANNOUNCEMENTS; PRESENTATIONS; PROCLAMATIONS**
- VII. AMENDMENTS TO THE MUNICIPAL DOCKET**
- VIII. APPROVE MINUTES:**
  - 1. MAYOR AND BOARD OF ALDERMEN**
    - a. May 19, 2025 - Recess**
    - b. May 27, 2025 – Work Session**
  - 2. Planning & Development Commission**
    - a. May 22, 2025 – Regular**
    - b. Appeal – Tree Removal 5146 Mitchell Road; Aubrey & Chris Ladner**
- IX. APPROVE DOCKET OF CLAIMS NUMBER(S):**
  - 1. 060325**
- X. UNFINISHED BUSINESS**
  - 1. Castine Pointe Phase 6**
  - 2. Subdivision Ordinance & Island Setbacks**
  - 3. Generator Maintenance Agreements**
- XI. NEW BUSINESS**
  - 1. Appoint Long Beach School Board Trustee**
  - 2. Special Event Application – Carnival Assoc of Long Beach; Jeep-a-Gras Parade**
  - 3. Status of Easement Abandonment Mitchell Road – Joyce Moran**
  - 4. Pier Lease Cat Island Commerce – Keith Fulton**
  - 5. Status of Gulf Breeze Landscaping Contract**
  - 6. Discussion – Crosswalk at 3<sup>rd</sup> Street & Jeff Davis – Alderman Frazer**
- XII. DEPARTMENTAL BUSINESS**
  - 1. MAYOR'S OFFICE**
  - 2. PERSONNEL**
    - a. Fire Dept – Step Increase (6)**
    - b. City Clerk's Office – Retirement (1); Promotion (1)**
    - c. Mayor's Office – Retirement (1)**
    - d. Municipal Court – Promotion (1)**
    - e. Recreation – Retirement (1); Promotion (1)**
  - 3. CITY CLERK**
    - a. Revenue/Expense Report April 2025**
  - 4. FIRE DEPARTMENT**
  - 5. POLICE DEPARTMENT**
  - 6. ENGINEERING**
    - a. Change Order – SE Bulkhead; J.E. Borries, Inc.**
    - b. Project Closeout – Edmund Dr. Water Main Improvements**
    - c. Award 3<sup>rd</sup> Street Sidewalk – Hanmore Bros. Construction**
    - d. Award Tennis & Pickleball Courts – Water & Woods, LLC**
    - e. Paving Plan**
  - 7. PUBLIC WORKS**
  - 8. RECREATION**
  - 9. BUILDING OFFICE**
  - 10. MUNICIPAL COURT**
  - 11. HARBOR**
  - 12. COMMUNITY AFFAIRS**
  - 13. DERELICT PROPERTIES**
- XIII. REPORT FROM CITY ATTORNEY**
- XIV. ADJOURN/RECESS**

Be it remembered that a public hearing before the Mayor and Board of Aldermen, Long Beach, Mississippi, was begun and held, at 5:00 o'clock p.m., Tuesday, the 3<sup>rd</sup> day of June, 2025, in the Long Beach City Hall Meeting Room, 201 Jeff Davis Avenue, in said

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City, and the same being the time, date and place fixed by order of the Mayor and Board of Aldermen for holding said public hearing.

There were present and in attendance on said board and at the meeting the following named persons: Mayor George L. Bass, Aldermen Donald Frazer, Bernie Parker, Angie Johnson, Timothy McCaffrey, Jr., Mike Brown, Pete L. McGoey, Deputy City Clerk Kini Gonsoulin, and City Attorney Stephen B. Simpson, Esq.

Absent the meeting was Alderman Patrick Bennett.

There being a quorum present sufficient to transact the business of this public hearing, the following proceedings were had and done.

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The public hearing was called to order to determine whether or not a parcel of property situated in the City of Long Beach, located at 21021 Pineville Road, Long Beach, MS and assessed to Jonathan Jones is in such a state of uncleanness as to constitute a menace to the public health and safety of the community.

The Mayor recognized the Deputy City Clerk for her report, whereupon Alderman Brown made motion seconded by Alderman McCaffrey and unanimously carried to make said report a part of the record of this public hearing, as follows:

- The Clerk reported that Notice of Hearing was sent to Jonathan Jones, 24637 Oak Island Drive, Pass Christian, MS 39571 and posted on the subject property 21021 Pineville Road, Long Beach, MS 39560 on May 9, 2025. Said notice was delivered on May 12, 2025.

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ZONING ENFORCEMENT OFFICER  
P.O. Box 929  
Long Beach, MS 39560  
228-863-1554

May 9, 2025

Jones Jonathan  
24637 Oak Island Drive  
Pass Christian, MS 39571

91 7199 9991 7037 6360 0271

Reference: Tax Parcel Number: 0511N-01-002.000  
21021 Pineville, Road; Long Beach, MS 39560

As the City of Long Beach works to ensure a safe and healthy environment for our citizens and visitors, it is sometimes necessary to request the help of private property owners to improve the safety, health and appearance of our city. As a part of ongoing efforts, Zoning Enforcement personnel recently conducted a visual inspection of the above noted property. As a result, violations of one or more of the following laws, statutes, codes or ordinances were identified: Section 21-19-11 (Miss Code Ann. 1972 as amended), the International Property Maintenance Code (IPMC), and applicable Municipal Ordinances. The violations are as follows and based on the violations identified, the city requests that you take the following corrective actions:

Violation(s):	Corrective Actions Required:
STRUCTURES, IPMC 301.3	Maintain in a clean, safe, secure, and sanitary condition as not to cause a blighting problem
	Structurally sound and in good repair. Free from plant growth (i.e. Vines, etc)
WEEDS IPMC 302.4	Premises and property free from weeds or plant growth in excess Of 12 inches.

The City is asking that you please take the above actions within the next FOURTEEN (14) days to prevent further action as set out in the paragraph below.

NOTICE OF HEARING

If you have not taken the above noted corrective actions within the 14 days provided, you are hereby given notice of and invited to attend a public hearing before the City of Long Beach Mayor and Board of Aldermen on 06/03/2025 at 5:00 PM, in the City Hall Meeting Room located at 201 Jeff Davis Avenue, on the violations set forth above. At this hearing, the Mayor and Board of Aldermen will be asked to adjudicate that the subject property is in a state of uncleanness or a menace to the public health, safety and welfare of the community. This adjudication will also authorize the City of Long Beach to re-enter the property for a period of one (1) year without any further hearings if notice is posted on this property and at City Hall on the first floor, 201 Jeff Davis Avenue, Long Beach, MS, at Least seven (7) days prior to re-entering the property for resolution of the same type of violation. In addition, the Mayor and Board of Aldermen will be asked to authorize advertisement for bids to perform the necessary corrective actions. All costs incurred will be assessed to your property taxes and/or posted to the county Judgement Rolls. Please contact our office at (228)863-1554, if you have questions regarding this letter. **You must call (228)-863-1554 if the corrective actions have been taken within the fourteen (14) day period. Then, upon inspection, if property is in compliance, no further action will be taken.**

Respectfully yours,

Dale Stogner  
Zoning Enforcement Officer

cc: Mayor: George Bass  
Alderman Timothy McCaffrey

Case Number: 000148

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FAQs >

Tracking Number:

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9171999991703763600271

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Latest Update

Your item was delivered to an individual at the address at 1:23 pm on May 12, 2025 in PASS CHRISTIAN, MS 39571.

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USPS Tracking Plus®

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Delivered

Delivered, Left with Individual

PASS CHRISTIAN, MS 39571  
May 12, 2025, 1:23 pm

In Transit to Next Facility

May 11, 2025

Arrived at USPS Regional Facility

GULFPORT MS DISTRIBUTION CENTER  
May 9, 2025, 8:55 pm

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- The Clerk submitted photographs of 21021 Pineville Road, Long Beach, Mississippi taken by Zoning Enforcement Dale Stogner on June 3, 2025, depicting subject property in its present condition; said photographs are as follows:

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21021 Pineville Rd

6/13/25



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AFFIDAVIT

STATE OF MISSISSIPPI  
COUNTY OF HARRISON  
CITY OF LONG BEACH

BEFORE ME, the under signed legal authority authorized to administer oaths in and for the jurisdiction aforesaid, on this day personally appeared DALE STOGNER, known to me to be the Zoning Enforcement Officer of the City of Long Beach, Mississippi, who being by me first duly sworn, deposes and says on oath as follows, to-wit:

- 1. That he is serving in the capacity of Zoning Enforcement Officer of the City of Long Beach, Mississippi;
- 2. That in such capacity, he is responsible for the posting of notices of public hearings for the purpose of determining whether or not certain properties are in such a state of uncleanness as to constitute a menace to the public health and safety of the community; he is responsible for the taking of photographs of those certain properties to determine the state of the properties in their then condition on the date of such public hearings; and other matters pertaining to such public hearings and the business of the zoning/code enforcement in and for the City of Long Beach;
- 3. That on May 9, 2025, he did cause to be posted, Notice of Hearing, a copy of which is attached hereto, on property located at 21021 Pineville Road (Tax Map Parcel 0511N-01-002.000). Long Beach, Mississippi, assessed to Jonathan Jones, and at the City Hall, 201 Jeff Davis Avenue, Long Beach, Mississippi; and that on June 3, 2025, the Zoning Enforcement Officer, Dale Stogner, did take and cause to be processed photographs depicting said property in its then condition, to be submitted as exhibits at the public hearing scheduled for June 3, 2025.

This the 3<sup>rd</sup> day of June, 2025.

  
KINI GONSOULIN, AFFIANT

SWORN TO AND SUBSCRIBED before me on this the 3<sup>rd</sup> day of June, 2025.

-My Commission Expires-   
NOTARY PUBLIC



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The Mayor opened the floor for comments from the property owners or their representative and no one came forward.

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There being no further discussion, Alderman Frazer made motion seconded by Alderman McGoey and unanimously carried to close the public hearing and take official action as follows:

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There came on for consideration at a meeting of the Mayor and Board of Aldermen of the City of Long Beach, Mississippi, held on the 3<sup>rd</sup> day of June, 2025, the following Resolution:

**A RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF LONG BEACH FINDING AND ADJUDICATING THAT THE HEREIN DESCRIBED PARCELS OF LAND ARE IN SUCH A STATE OF UNCLEANLINESS AS TO BE A MENACE TO THE PUBLIC HEALTH, SAFETY, AND WELFARE OF THE COMMUNITY AND AUTHORIZING TO HAVE LAND CLEANED AND TO ASSESS THE COSTS TO THE SAID PROPERTIES**

**WHEREAS**, Mayor and Board of Aldermen of the City of Long Beach finds, determines, and adjudicates, based upon the investigation of the City of Long Beach Building Official & Zoning Enforcement Officer, that the parcels of land described below are in such a state of uncleanness as to be a menace to the public health, safety and welfare of the community; and

**WHEREAS**, said properties, as described herein, are lying and being within the City of Long Beach, First Judicial District, Harrison County, Mississippi; and

**WHEREAS**, the parcels investigated by the City of Long Beach Building Official & Code Enforcement Officer and recommended by them for adjudication as being parcels in such a state of uncleanness as to be a menace to the public health, safety and welfare of the community are as follows: 21021 Pineville Road, Long Beach, Mississippi (Map Parcel #0511N-01-002.000), assessed to Jonathan Jones.

**WHEREAS**, the Mayor and Board of Aldermen of the City of Long Beach further find, determine and adjudicate that Public Works is authorized to clean the above referenced properties; and

**WHEREAS**, the Mayor and Board of Aldermen further find, determine and adjudicate that the cost of the demolition and lot cleanup shall not exceed the aggregate amount of \$20,000.00 per parcel shall be a lien against said property and shall be enrolled in the office of the Circuit Clerk of the First Judicial District of Harrison County, Mississippi as other judgments are enrolled, and thereafter, the Tax Collector of the Municipality shall, upon order of the Mayor and Board of Aldermen, proceed to sell the herein described land to satisfy said lien as now provided by law for the sale of land for delinquent municipal taxes.

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF LONG BEACH, MISSISSIPPI, AS FOLLOWS:**

**SECTION 1.** That the matters, facts and things recited in the Preamble hereto are hereby adopted as the official findings of the Governing Authority.

**SECTION 2.** That the City Clerk is hereby authorized to direct Public Works to clean the property described above lying and being within the City of Long Beach, First Judicial District of Harrison County, Mississippi.



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**SECTION 3.** That the cost of cleanup of the herein described property, including any penalty assessed, shall be a lien against said property and shall be enrolled in the office of the Circuit Clerk of the First Judicial District of Harrison County, Mississippi, and thereafter, the Tax Collector of the City, shall, upon order of the Mayor and Board of Aldermen, proceed to sell the land to satisfy said lien as now provided by law for the sale of lands delinquent municipal taxes.

Alderman Frazer made motion seconded by Alderman Brown to adopt the foregoing resolution and order, and the question being put to a roll call vote by the Mayor, the result was as follows:

Alderman Patrick Bennett	voted	Absent, not voting
Alderman Pete McGoey	voted	Aye
Alderman Donald Frazer	voted	Aye
Alderman Mike Brown	voted	Aye
Alderman Timothy McCaffrey, Jr.	voted	Aye
Alderman Angie Johnson	voted	Aye
Alderman Bernie Parker	voted	Aye

The question having received the Affirmative vote of all the Aldermen present and voting, the Mayor declared the motion carried and the resolution and order adopted and approved this the 3<sup>rd</sup> day of June, 2025.

APPROVED:  
  
George L. Bass, Mayor

ATTEST:  
  
Stacey Dahl, City Clerk

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Be it remembered that a regular meeting of the Mayor and Board of Aldermen, Long Beach, Mississippi, was begun and held at 5:00 o'clock p.m., Long Beach City Hall Meeting Room, 201 Jeff Davis Avenue, in said City, it being the first Tuesday in June, 2025, and the same being the time, date and place fixed by Laws of the State of Mississippi and ordinance of the City of Long Beach for holding said meeting.

There were present and in attendance on said board and at the meeting the following named persons: Mayor George L. Bass, Aldermen Donald Frazer, Bernie Parker, Angie Johnson, Timothy McCaffrey, Jr., Mike Brown, Pete L. McGoey, Deputy City Clerk Kini Gonsoulin, and City Attorney Stephen B. Simpson, Esq.

Absent the meeting was Alderman Patrick Bennett.

There being a quorum present sufficient to transact the business of the City, the following proceedings were had and done.

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No Public Comments were made.

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Alderman Frazer made motion seconded by Alderman McCaffrey and unanimously carried to suspend the rules and remove item #4 Pier Lease Cat Island Commerce – Keith Fulton, at the request of Mr. Fulton.

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Alderman Frazer made motion seconded by Alderman McCaffrey and unanimously carried to approve the Recess minutes dated May 19, 2025 and Work Session minutes dated May 27, 2025 of the Mayor and Board of Aldermen, as submitted.

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Alderman McGoey made motion seconded by Alderman Parker and unanimously carried to approve the Regular minutes of the Planning & Development Commission dated May 22, 2025, as submitted.

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Mayor Bass recognized Aubrey & Chris Ladner of 5146 Mitchell Road, who presented the following appeal for Tree Removal:

5-29-25

Tree Removal Appeal Letter

Aubrey J. Ladner & Chris Ladner  
5146 Mitchell Road  
Long Beach, MS 39560

We recently requested to have two large magnolia trees removed from our property but it was denied by the board. We are submitting an appeal request because the roots have grown into the foundation of the house causing severe structural damage and do not want it to get any worse. *See pictures below.*

The roots are also in the direct path to the water, gas and sewer lines and, if not already causing issues, we are concerned it soon will. We've had three people from the city come out to access the issues and have all agreed that the trees need to be removed.

Your reconsideration in allowing these trees to be removed is greatly appreciated.

Thank you,

Aubrey & Chris Ladner

Rec'd  
5/29/25  
11:50 AM

(Larger pictures  
attached.)





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After discussion, Alderman McCaffrey made motion seconded by Alderman Brown and unanimously carried to approve removal of the two magnolia trees.

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Alderman Frazer made motion seconded by Alderman Johnson and unanimously carried to approve payment of invoices listed in Docket of Claims number 060325.

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There came on for discussion Castine Pointe Phase 6, whereupon City Engineer David Ball provided the following punch list:



**OVERSTREET  
& ASSOCIATES**  
CONSULTING ENGINEERS

overstreeteng.com  
161 Lameuse St. Suite 203  
Biloxi, MS 39530  
228.967.7137

Castine Point Phase 6 2-Year Warranty Inspection  
10/02/2024

- Comments:
- 1. Replace broken pressure gauges in the valve vault.
  - 2. Remedy infiltration in wet well.
  - 3. Relocate the high-level alarm to the location indicated in the plans.
  - 4. Remedy the misconfigured pull box by the lift station panel.
  - 5. Cut and clean the ditch/detention area heading west by the mailbox kiosk.
  - 6. Adjust rip rap by both gutter pans by Klondyke Road to allow water to properly drain.
  - 7. Remedy tie-in at Klondyke Rd and Addison Blvd.
  - 8. Remedy Island located on the East end of Addison Blvd.
  - 9. Investigate the cause of the asphalt deficiency, resolve the cause, and remediate defective asphalt.
  - 10. Complete the installation and restoration of all impacted areas related to the drainage culvert installed between Crawford & Rosie Dr., including restoration, erosion control, and establishment of satisfactory stand of grass.

Biloxi | Long Beach | Pascagoula | Daphne

O:\0539\Subdiv. & Devs\2021 Castline Ph. 6\2024\002 Castline Ph 6 2 Year Warranty Punchlist.docx Page 1/1

After continued discussion, Alderman McCaffrey made motion seconded by Alderman Parker and unanimously carried to remove this item from the agenda until a meeting with the City, Engineers and Developers could be scheduled.

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There came on for discussion Subdivision Ordinance & Island Setbacks, whereupon Alderman Frazer made motion seconded by Alderman McCaffrey to authorize the City Engineer, Building Official and Public Works Director to determine appropriate island setbacks for new subdivisions and to approve the removal of the dirt and grass from the island on Addison Blvd at Klondyke Rd and back fill with gravel and concrete to make a rollover curb instead of demolishing it and re-paving as approved at the May 19, 2025 Mayor and Board of Aldermen meeting.



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There came on for discussion Generator Maintenance Agreements, whereupon Alderman Frazer made motion seconded by Alderman Brown and unanimously carried to table this item until the next meeting on June 17, 2025.

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Alderman Johnson made motion seconded by Alderman Brown and unanimously carried to appoint Eric Valles as a Long Beach School District Trustee to fill the unexpired term of Tim Pierce ending March 2030.

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Alderman Brown made motion seconded by Alderman McCaffrey and unanimously carried to approve the following Special Event Application submitted by Carnival Association of Long Beach for Jeep-a-Gras Parade:



January 10, 2025  
Saturday  
3:00pm - 8:00pm  
Jeep-A-Gras Parade  
Downtown

SPECIAL EVENT APPLICATION

Date Received By Clerk's Office: 5/23/25 Time: By: CS

Please complete this application in accordance with the City of Long Beach Special Events Policy, and return it to the Office of the Mayor at least 90 calendar days before the first day of the event.

SUMMARY OF EVENT

Event Title: Jeep a Gras Parade

Please give a brief description of the proposed event:

Jeep parade starting at the high school and ending at Coastal Daiquiri

Event Day Date (s): 1/10/26 Event Time (s): Parade rolls @ 6:00 PM

Set-Up Date & Time: 1/10/26 3:00 PM Tear-Down Date & Time: no tear down

Event Location: ☐ Town Green ☐ Downtown ☒ Other – Public Park or Right of Way

Event Location Description: Parade through downtown Long Beach

Sponsoring Organization's Legal Name: Carnival Association of Long Beach

Organization Agent: Ryan McMahon

Phone: Home: Cell: 828-609-5779 During Event

Agent's Address:

Agent's E-mail Address: ryan.mcmahon@puckettpower.com

ANNUAL EVENT: Is this event expected to occur next year? YES NO

How many years has this event occurred? 4 years

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**MAP:** (a) If your event will use streets or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan (b) Show any streets or parking lots that you are requesting to be blocked off, and location of vendors, if any. A final map, if different, must be provided seven (7) days before the event. (c) Please show an emergency vehicle access lane.

**STREET CLOSURES:** Start Date/Time: 1/10/2026 5:30PM Through Date/Time: 1/10/2026 7:00PM??

**RESERVED PARKING:** Are you requesting reserved parking? YES ☐ NO ☒

If yes, list the number of street spaces, city lots or locations where parking is requested:

**VENDORS:** Food Concessions? YES ☒ Other Vendors? YES ☒

\*Applicant/Event Organizer is responsible for appropriate Vendor permitting through the Long Beach Building Office.

**DO YOU PLAN TO HAVE ALCOHOL SOLD/SERVED AT THIS EVENT?** YES ☐ NO ☒

If yes, are liquor license and liquor liability insurance attached? YES ☒ NO ☐

**ATTENDANCE:** What is expected (estimated) attendance for this event? unknown

**AMUSEMENT:** Do you plan to have any amusement or carnival rides? YES ☒ NO ☐

\*Applicant/Event Organizer is responsible for appropriate Amusement permitting through the Long Beach Building Office.

**RESTROOMS:** Are you planning to provide portable restrooms at the event? YES ☒ NO ☐

If yes, how many? \_\_\_\_\_

**GARBAGE RECEPTABLES:** Are you planning to provide additional garbage cans at the event? ☒ YES ☐ NO If yes, how many? 4-5 @ staging location (High school stadium)

As an event organizer, you must consider the availability of restroom facilities and garbage receptacles during this event. Consideration should be made regarding the type of event, the length of time it will be held, the number of people, etc. You must determine the restroom facilities and garbage receptables in the immediate area of the event venue and then identify the

Adopted by M&B 03/12/2025

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potential need for portable facilities or extra garbage cans. Remember to identify accessible facilities for ADA requirements as well.

**OTHER REQUESTS:** (i.e., Police Department assistance, Fire Department, Street closures, electrical, etc.)

PD assistance, street closures

**INSURANCE:** All sponsors of special events must carry liability insurance with minimum coverage of \$1,000,000 (1 million). An event sponsor must provide a valid certificate of insurance naming the City of Long beach as an additional insured party on the policy.

**CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that:

A certificate of Insurance must be provided which names the City of Long Beach as an additional named insured party on the policy and I have executed the Hold Harmless and Indemnification Agreement on behalf of the event sponsor.

All food vendors must be approved by the Harrison County Health Department.

The approval of this Special Event may include additional requirements or limitations, based on the City's review of this application.

Applicants who fail to clean up and repair damages to the Event Area may be billed for city services and such failure will be considered for future applications.

As the duly authorized agent of the sponsoring organization, I am applying for approval of this Special Event, affirm the above understandings and agree that my sponsoring organization will comply with the terms of the written confirmation of approval and all other city requirements, ordinances, and other laws, which apply to this Special Event. By signing this Special Event Application, I declare I am 21 years of age or older.

5-20-2025                      [Signature]  
Date                                      Signature of Sponsoring Organization's Agent

**RETURN THIS APPLICATION** at least ninety (90) days before the first day of the event  
to: City of Long Beach \*Mayor's Office\* 201 Jeff Davis Ave. \* P.O. Box 929 Long Beach,  
MS 39560



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Event Title: Jeep a Gras

**DEPARTMENTAL USE ONLY: Please contact applicant directly with any questions or concerns. Sign and return to the City Clerk's Office, as soon as possible.**

Approvals noted below, by departments, indicate they have been made aware of the request and the reasonability of their departments has been met.

Police Dept: \_\_\_\_\_ Recommended Approval: YES NO Est. Economic Impact: \$ \_\_\_\_\_

Fire Dept: \_\_\_\_\_ Recommended Approval: YES NO Est. Economic Impact: \$ \_\_\_\_\_

Public Works: \_\_\_\_\_ Recommended Approval: YES NO Est. Economic Impact: \$ \_\_\_\_\_

Traffic Eng: \_\_\_\_\_ Recommended Approval: YES NO Est. Economic Impact: \$ \_\_\_\_\_

Parks/Rec: \_\_\_\_\_ Recommended Approval: YES NO Est. Economic Impact: \$ \_\_\_\_\_

Have businesses been notified for street closures?: YES NO

Reason for disapproval:

\_\_\_\_\_  
\_\_\_\_\_

Any special requirements/conditions:

\_\_\_\_\_  
\_\_\_\_\_

Insurance/Indemnification Received: \_\_\_\_\_

Insurance Approved: \_\_\_\_\_

Board of Aldermen Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Adopted by MBOA 03/19/24

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Mayor Bass recognized Ms. Joyce Moran of 5364 Firetower Road who requested an update of the easement abandonment request for Mitchell Road, whereupon City Attorney Steve Simpson apprised the Mayor and Board he has drafted the ordinance to abandon the easement, but only recently was able to obtain a plat that included the easement. This document must be attached to the ordinance as an exhibit, and would be presented to the Mayor and Board at the next meeting for their consideration.

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Cat Island Commerce – Keith Fulton was removed from the agenda.

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There came on for discussion the status of Gulf Breeze Landscaping Contract at the harbor, whereupon Alderman Parker made motion seconded by Alderman McCaffrey and unanimously carried to direct City Attorney Simpson to send notice to Gulf Breeze cancelling the aforementioned contract.

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There came on for discussion the crosswalk at 3<sup>rd</sup> Street and Jeff Davis Avenue, whereupon Alderman Frazer made motion seconded by Alderman McCaffrey and unanimously carried to direct City Engineer David Ball to obtain quotes for crosswalks at 3<sup>rd</sup> Street near Jeff Davis, Railroad Street at USM campus, and Jeff Davis at 2<sup>nd</sup> Street.

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Based on the recommendation of Department Heads and certification by the Civil Service Commission, Alderman Parker made motion seconded by Alderman McCaffrey and unanimously carried to approve personnel matters, as follows:

Fire Dept:

- Step Increase, Battalion Chief Chase Hendry, FS-13-V, effective July 1, 2025
- Step Increase, Lieutenant Lee Jordan, FS-12-VI, effective July 1, 2025
- Step Increase, Battalion Chief Heath Mitchell, FS-13-IX, effective July 1, 2025
- Step Increase, Lieutenant Jutin Platt, FS-10-IV, effective July 1, 2025
- Step Increase, Lieutenant Phillip Price, FS-10-V, effective July 1, 2025
- Step Increase, Fire Chief Griff Skellie, FSA-16-XX, effective July 1, 2025

City Clerk's Office:

- Retirement, City Clerk Stacey Dahl, effective June 30, 2025
- Promotion, City Clerk Emma Ward, CSA-10-XI, effective July 1, 2025

Mayor's Office:

- Retirement, Administrative Assistant Charlene Stogner, effective June 30, 2025

Municipal Court:

- Promotion, Court Clerk Kyra Williams, CSA-8-I, effective June 1, 2025

Recreation:

- Retirement, Parks/Recreation/Sr. Center Director Bob Paul, effective August 31, 2025
- Promotion, Parks/Recreation/Sr. Center Director Robert Ryan Ladner, CSU-10-B, effective September 1, 2025

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Minutes of June 3, 2025  
Mayor and Board of Aldermen

Alderman Brown made motion seconded by Alderman McCaffrey and unanimously carried to accept the May 2025 Revenue/Expense Report, as submitted.

\*\*\*\*\*

Fire Chief Skellie announced the Fire Department received a Class 4 ISO rating which would have a significant impact on lowering insurance rates for Long Beach residents and businesses.

\*\*\*\*\*

Alderman Brown made motion seconded by Alderman Parker and unanimously carried to approve the following change order with J.E. Borries, Inc. and fee adjustment with Overstreet & Associates for Southeastern Bulkhead, and authorize the Mayor to execute same:



overstreeteng.com  
161 Lameuse St. Suite 203  
Biloxi, MS 39530  
228.967.7137

May 30, 2025

City of Long Beach  
P.O. Box 929  
Long Beach, MS 39560

RE: Construction – Summary Change Order  
Engineering - Proposed Fee Adjustment  
Long Beach Harbor – Southeastern Shoreline Bulkhead

Ladies and Gentlemen:

The referenced project has been substantially completed and we are working with the Contractor to obtain all final project closeout documentation. To that end, we offer the attached proposed Final Change Order (#8) which includes an adjustment to any and all contract quantities to reflect the final quantity of work performed and accepted. As indicated, this change order represents a savings of over \$100,000 in the project budget. We recommend the City's approval of this change order and note that we expect final project completion to follow very soon; there remain only a few items from the punchlist left to complete on-site.

In light of the above savings, we additionally request the City's approval of the attached engineering fee amendment. As noted therein, the scope of work on this project was substantially different than a normal project and the construction contract length increased by just over 200%, a significant change to the expected length of services. The amended fee represents an increase in compensation to the Engineer of approximately \$35,000, which still leaves around \$65,000 in savings in the total project budget. We believe this adjustment to Overstreet's fee is equitable and note that this increase still doesn't cover all of our costs associated with this project.

If you have any questions about the above, please advise.

Sincerely,

David Ball, P.E.

DB:1076  
Attachment

Minutes of June 3, 2025  
Mayor and Board of Aldermen

Change Order  
No. 8 Summary

Date of Issuance:4/30/2025

Effective Date:5/20/2025

Project:Owner:City of Long Beach

Contract:LB Harbor SE Shoreline Bulkhead

Contractor:J.E. Borries, Inc.

Owner's Contract No.:

Date of Contract:11/1/2022

Engineer's Project No.:1076

The Contract Documents are modified as follows upon execution of this Change Order:

Description:

1. Adjust quantities to conform to final field conditions.

Attachments: (List documents supporting change):

1.

CHANGE IN CONTRACT PRICE:

CHANGE IN CONTRACT TIMES:

Original Contract Price:

\$2,523,098.00

(Increase) In Contract Price from previous Change Orders No. 1 to No. 7

\$469,528.00

Contract Price prior to this Change Order:

\$2,992,626.00

(Decrease) In Contract Price due to this Change Order:

(\$100,804.88)

Revised Contract Price Incorporating this Change Order:

\$2,891,821.12

Original Contract Times: Working Days Calendar days

Substantial completion (days or date):12/19/2023

Ready for final payment (days or date):

Change In Contract Time from previous Change Orders No. 1 to No. 7

Substantial completion (days or date):484

Ready for final payment (days or date):

Contract Times prior to this Change Order:

Substantial completion (days or date):4/16/2025

Ready for final payment (days or date):

Change in Contract Time due to this Change Order:

Substantial completion (days or date):

Ready for final payment (days or date):

Contract Times Incorporating this Change Order:

Substantial completion (days or date):4/16/2025

Ready for final payment (days or date):

RECOMMENDED:  
(ENGINEER)

ACCEPTED:  
(CONTRACTOR)

ACCEPTED:  
(OWNER)

By: [Signature]

By: Robert A. Hedges

By: [Signature]

Date: 5/8/2025

Date: 5/8/25

Date: 5-4-25

Minutes of June 3, 2025  
Mayor and Board of Aldermen

ATTACHMENT TO CHANGE ORDER NUMBER			8 Summary		PROJECT NO.		1076	
NO.	DESCRIPTION	CURRENT CONTRACT QUANTITY	UNIT PRICE	CURRENT CONTRACT AMOUNT	QUANTITY THIS C.O.	EXTENSION THIS C.O.	TOTAL CONTRACT QUANTITY	TOTAL CONTRACT AMOUNT
BASE BID								
1-A	MOBILIZATION	1 L.S.	\$ 110,000.00	\$ 110,000.00		\$ -	1	\$ 110,000.00
2-A	DEMOLITION & REMOVAL OF EXISTING OBSTRUCTIONS	1 L.S.	\$ 150,000.00	\$ 150,000.00		\$ -	1	\$ 150,000.00
2-B	REMOVE EXISTING TIMBER PIER	1 L.S.	\$ 20,000.00	\$ 20,000.00		\$ -	1	\$ 20,000.00
2-C	REMOVE AND REPLACE EXISTING RIP-RAP	1 L.S.	\$ 162,000.00	\$ 162,000.00		\$ -	1	\$ 162,000.00
3-A	10" PRECAST CONCRETE SHEET PILES	9676.00 S.F.	\$ 92.00	\$ 890,192.00	0.30	\$ 35.88	9,676.30	\$ 890,227.88
3-B	REMOVAL OF BURIED DEBRIS	200 C.Y.	\$ 100.00	\$ 20,000.00	114.79	\$ 11,479.00	314.79	\$ 31,479.00
3-C	16"x16" PRECAST CONCRETE BULKHEAD PILING	2973 L.F.	\$ 153.00	\$ 454,869.00		\$ -	2,973	\$ 454,869.00
3-D	18"x18" PRECAST CONCRETE BULKHEAD PILING BUILDUP (WITH ADDITIONAL DRIVING)	35 L.F.	\$ 250.00	\$ 8,750.00	(35)	\$ (8,750.00)	0	\$ -
3-E	16"x16" PRECAST CONCRETE BULKHEAD PILING BUILDUP (WITHOUT ADDITIONAL DRIVING)	35 L.F.	\$ 200.00	\$ 7,000.00	(35)	\$ (7,000.00)	0	\$ -
4-A	CAST IN PLACE CONCRETE PILE CAP	344 C.Y.	\$ 1,593.00	\$ 547,992.00	(1,077)	\$ (1,704,511)	342.93	\$ 546,287.49
4-B	CAST IN PLACE STEM WALL	38 C.Y.	\$ 1,225.00	\$ 46,550.00	0.73	\$ 894.25	38.73	\$ 47,444.25
5-A	CLEAN SAND FILL, AH, LVM	2000 C.Y.	\$ 35.00	\$ 70,000.00	(807)	\$ (28,245.00)	1,193	\$ 41,755.00
5-B	RIP RAP, LVM	195 C.Y.	\$ 170.00	\$ 33,150.00	(195.00)	\$ (33,150.00)	0.00	\$ -
310-A	15" REINFORCED CONCRETE PIPE	72 L.F.	\$ 170.00	\$ 12,240.00	(1)	\$ (170.00)	71	\$ 12,070.00
320-A	CATCH BASIN, SS-2 TYPE	2 E.A.	\$ 9,000.00	\$ 18,000.00		\$ -	2	\$ 18,000.00
500-A	BORROW EXCAVATION, AH, LVM, CLASS B-3	205 C.Y.	\$ 35.00	\$ 7,175.00	(205.00)	\$ (7,175.00)	0.00	\$ -
500-C	GEOTEXTILE FABRIC, TYPE V	135 S.Y.	\$ 10.00	\$ 1,350.00	68	\$ 680.00	198	\$ 1,980.00
510-A	8" CRUSHED Limestone ROAD BASE	111 S.Y.	\$ 48.00	\$ 5,439.00		\$ -	111.00	\$ 5,439.00
510-B	2" HOT BITUMINOUS PAVEMENT, SURFACE COURSE (57.5 MM MAX)	Q S.Y.	\$ 38.00	\$ -		\$ -	0	\$ -
510-C	REINFORCED CONCRETE PAVEMENT	605 S.Y.	\$ 120.00	\$ 72,600.00	(55)	\$ (6,600.00)	550	\$ 66,000.00
510-D	CONCRETE CURB AND GUTTER INSTALLATION OR RESTORATION	200 L.F.	\$ 56.00	\$ 11,200.00		\$ -	200	\$ 11,200.00
C01-1	REMOBILIZATION FOR ADULT TEST PILE	1 L.S.	\$ 5,436.00	\$ 5,436.00		\$ -	1	\$ 5,436.00
C01-2	SUPPORT PILE DRIVING ANALYZING TEST FOR ADULT TEST PILE	1 L.S.	\$ 6,356.00	\$ 6,356.00		\$ -	1	\$ 6,356.00
C01-3	PILE CUT-OFF AND DRILLING DOWEL HOLES	1 L.S.	\$ 892.00	\$ 892.00		\$ -	1	\$ 892.00
C01-4	ADDITIONAL RESTRIKE (UP TO 72 HOURS AFTER PDA TEST)	0 E.A.	\$ 4,200.00	\$ -	1	\$ 4,200.00	1	\$ 4,200.00
C01-5	ADDITIONAL RESTRIKE STAND-BY (MORE THAN 72 HOURS AFTER PDA TEST)	0 DAY	\$ 2,364.00	\$ -		\$ -	0	\$ -
C02-1	EASTERN BULKHEAD - ADDITIONAL TEST PILE INSTALL & RESTRIKE	2 E.A.	\$ 34,397.50	\$ 68,795.00		\$ -	2	\$ 68,795.00
C03-1	SOUTHERN QUAY - ADDITIONAL TEST PILE INSTALL & RESTRIKE	3 E.A.	\$ 31,302.00	\$ 93,906.00	(11)	\$ (31,302.00)	2	\$ 62,604.00
C03-2	INNER BULKHEAD - ADDITIONAL TEST PILE INSTALL & RESTRIKE	2 E.A.	\$ 33,652.50	\$ 67,305.00	1	\$ 33,652.50	3	\$ 100,957.50
C05-1	RESTRIKE 4 LOW-BEARING PRODUCTION PILES WITH PDA SUPPORT	1 L.S.	\$ 23,879.00	\$ 23,879.00		\$ -	1	\$ 23,879.00
C06-1	RESTRIKE 5 (MINIMUM) TO 13 (MAXIMUM) LOW-BEARING PRODUCTION PILES	13 E.A.	\$ 45,500.00	\$ 45,500.00	(8)	\$ (28,000.00)	5	\$ 27,500.00
C07-1	DEMOM/REMOVAL OF PIER STRUCTURE	1 L.S.	\$ 10,000.00	\$ 10,000.00		\$ -	1	\$ 10,000.00
C07-2	REMOVAL OF PIER TIMBER PILES	17 E.A.	\$ 250.00	\$ 4,250.00		\$ -	17	\$ 4,250.00
C07-3	REMOVAL OF CONCRETE RIP RAP (ONLY SURFACE CONCRETE/DEBRIS WILL BE REMOVED; MATERIAL WILL BE PLACED LANDSIDE AND TRUCKED OFF)	1 L.S.	\$ 18,000.00	\$ 18,000.00		\$ -	1	\$ 18,000.00
TOTAL CHANGE ORDER AMOUNTS				\$ 2,992,626.00		\$ (100,804.18)		\$ 2,891,821.12

ENCLOSURE NO. C-144 (PAGES 1-6)  
Approved by the Engineer and the Mayor and the Board of Aldermen and endorsed by the  
Assistant City Engineer of the City of Chicago and the Construction Specifications Institute.



Minutes of June 3, 2025  
Mayor and Board of Aldermen

AMENDMENT NUMBER 4 TO AGREEMENT BETWEEN  
CITY OF LONG BEACH AND OVERSTREET & ASSOCIATES, INC.

LONG BEACH SMALLCRAFT HARBOR – SE BULKHEAD SHORE PROTECTION

It is agreed to undertake the following work in accordance with the provisions contained in the Agreement dated December 17, 2019:

- A. REVISED SCOPE OF WORK & TIME FOR PERFORMANCE**
- 1. Due to extensive adjustments to contract time, Engineer's timelines for performance along with the associated scopes of work were significantly increased. Namely, construction contract time was extended by 484 calendar days, to a total construction contract time of 722 calendar days. This constitutes a ~202% increase in allowable construction time. This represents an extensive modification to the length of contract time for performance of Engineer's "construction administration" services which generally coincide with the Contractor's construction timeline.
  - 2. Due to extensive difficulties encountered during construction and to increases in the construction scope of work, Engineer's required services were substantially different than anticipated. There was significant unanticipated and additional effort required to determine the actual performance of the structural system (sheet & square piles) for the project. This additional effort required administration and coordination through 3 additional test pile drive/restrike programs, all focused on determining the sufficiency of the performance of the piles driven for the structural system
- B. BASIS OF COMPENSATION**
- 1. On the basis of the above explanations of the modifications to the scope of work, the fees for the above-described services will be adjusted as detailed below:
    - a. For Construction Administration, the total fee for Engineer and the structural subconsultant shall be increased by \$34,500 (202%) to a total fee of \$51,600 . This adjustment matches the construction contract time extension.
    - b. For Construction Inspection, the total fee for Engineer's on-site Resident Project Representative shall be decreased by \$11,000 to a total fee not to exceed \$100,000.
  - 2. Fees for services rendered under this Amendment will be made separate from any other project.

OWNER:  
CITY OF LONG BEACH, MISSISSIPPI

By:   
George Bass, Mayor

Date Signed: 6-4-25

ENGINEER:  
OVERSTREET & ASSOCIATES, P.L.L.C.

By:   
F. Jason Overstreet, P.E., President

Date Signed: 5/30/2025

\*\*\*\*\*

**Minutes of June 3, 2025**  
**Mayor and Board of Aldermen**

Alderman Frazer made motion seconded by Alderman Johnson and unanimously carried to approve the following Project Closeout for Edmund Drive Water Main Improvements with the correction of Hancock County to Harrison County on the Interim Waiver and Release Upon Payment:



**overstreeteng.com**  
 161 Lameuse St. Suite 203  
 Biloxi, MS 39530  
 228.967.7137

May 29, 2025

City of Long Beach  
 P.O. Box 929  
 Long Beach, MS 39560

**RE: Project Closeout Documents & Recommendation of Final Acceptance**  
**Edmund Dr. Water Main Improvements**

Ladies and Gentlemen:

This is to advise and certify that the above-referenced project has now been satisfactorily completed in substantial conformance with the project plans and specifications. The following project closeout documents are included:

1. Change Order No. 3 Summary
2. Pay Application No. 9 Final
3. Contractor's Affidavit of Debts and Claims
4. Contractor's and Subcontractor's Release of Liens
5. Updated Certificate of Liability Insurance
6. Consent of Surety to Final Payment
7. Fully executed Certificate of Substantial Completion

We do note that one of Bottom 2 Top's subcontractors/suppliers has included an interim waiver noting that there is an unsettled invoice still owed by Bottom 2 Top. However, that document seems to indicate that the release is conditional upon payment and ultimately, we do have the surety company's Consent of Surety to Final Payment document in this closeout package. Accordingly, we have no hesitation in recommending final acceptance of the project including final settlement with the Contractor, subject to the City Attorney's advice regarding this interim waiver/release of liens.

Sincerely,

David Ball, P.E.

DB:1288  
 Attachment

Biloxi | Long Beach | Pascagoula | Daphne

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Page 1/1

Minutes of June 3, 2025  
Mayor and Board of Aldermen

Change Order  
No. 3 (Summary)

Date of Issuance:4/8/2025

Effective Date:4/15/2025

Project:Owner: City of Long Beach

Contract:Edmund Dr. Subdivision Water System Improvements

Contractor:Bottom 2 Top Construction, LLC

Owner's Contract No.:

Date of Contract:5/7/2024

Engineer's Project No.:1288

The Contract Documents are modified as follows upon execution of this Change Order:

Description:

1. Adjust contract quantities to reflect the full & final quantity of work performed in the field.

2. Per negotiations, adjust contract time to reflect delays outside of contractor's control and due to abnormal weather and additional work.

3. Add a pay item to reflect a credit on mobilization offered by the Contractor.

Attachments: (List documents supporting change):

CHANGE IN CONTRACT PRICE:

CHANGE IN CONTRACT TIMES:

Original Contract Price:  
\$543,927.74

(Increase) In Contract Price from previous Change Orders No. 1 to No. 2  
\$3,814.30

Contract Price prior to this Change Order:  
\$547,742.04

(Decrease) In Contract Price due to this Change Order:  
(\$29,120.25)

Revised Contract Price incorporating this Change Order:  
\$518,621.79

Original Contract Times: ☐ Working Days 150 Calendar days  
Substantial completion (days or date):  
12/4/2024  
Ready for final payment (days or date):

Change In Contract Time from previous Change Orders No. 1 to No. 2  
Substantial completion (days or date):  
51  
Ready for final payment (days or date):

Contract Times prior to the Change Order:  
Substantial completion (days or date):  
1/24/2025  
Ready for final payment (days or date):

(Increase) In Contract Time due to this Change Order:  
Substantial completion (days or date):  
39  
Ready for final payment (days or date):

Contract Times Incorporating this Change Order:  
Substantial completion (days or date):  
3/4/2025  
Ready for final payment (days or date):

RECOMMENDED:  
(ENGINEER)  
By: [Signature]  
Date: 4/8/2025

ACCEPTED:  
(CONTRACTOR)  
By: Joseph R Raffeo  
Date: 4/8/2025

ACCEPTED:  
(OWNER)  
By: [Signature]  
Date: 4-16-25

Minutes of June 3, 2025  
Mayor and Board of Aldermen

3 (Summary)										PROJECT NO.		1288	
ATTACHMENT TO CHANGE ORDER NUMBER													
NO.	DESCRIPTION	CURRENT CONTRACT QUANTITY	UNIT PRICE	CURRENT CONTRACT AMOUNT	QUANTITY THIS C.O.	EXTENSION THIS C.O.	TOTAL CONTRACT QUANTITY	TOTAL CONTRACT AMOUNT					
BASE BID													
100-A	MOBILIZATION	1	L.S.	\$13,345.00		\$0.00	1	\$13,345.00					
100-A	8" WATER MAIN	1890	L.F.	\$41.36	19	\$785.84	1,909	\$78,956.24					
100-B	8" DUCTILE IRON WATER MAIN	217	L.F.	\$51.06	10	\$510.60	227	\$13,860.62					
100-C	DUCTILE IRON FITTINGS	1,2925	TON	\$11,504.00	(0.44935)	(\$5,169.52)	0.84315	\$9,699.97					
100-D	LOCATE AND ABANDON EXISTING WATER MAIN IN-PLACE	1980	L.F.	\$6.69	(898)	(\$5,007.62)	1.082	\$7,238.58					
110-A	8" GATE VALVE AND VALVE BOX	3	EA.	\$2,452.03		\$0.00	3	\$7,356.09					
120-A	FIRE HYDRANT ASSEMBLY	4	EA.	\$6,066.93		\$0.00	4	\$24,267.72					
130-A	8" X 8" TAPPING SLEEVE WITH VALVE AND VALVE BOX	3	EA.	\$5,418.92		\$0.00	3	\$16,256.76					
130-B	REMOVE EXISTING VALVE	1	EA.	\$284.63		\$0.00	1	\$284.63					
130-C	REMOVE EXISTING FIRE HYDRANT	1	EA.	\$284.63		\$0.00	1	\$284.63					
140-A	LOCATE & DISCONNECT EXISTING WATER MAIN	3	EA.	\$879.75	(2)	(\$1,799.50)	1	\$879.75					
140-B	1" SINGLE WATER SERVICE ASSEMBLY (TYPE 1)	10	EA.	\$897.58	(1)	(\$897.58)	9	\$8,078.22					
140-B	1-1/2" DOUBLE WATER SERVICE ASSEMBLY (TYPE 2)	3	EA.	\$1,645.42	2	\$3,290.84	5	\$8,227.10					
140-C	1" SINGLE WATER SERVICE ASSEMBLY (TYPE 3)	13	EA.	\$812.06	(8)	(\$6,496.48)	5	\$4,060.30					
140-D	1-1/2" DOUBLE WATER SERVICE ASSEMBLY (TYPE 4)	4	EA.	\$2,701.17	2	\$3,402.34	6	\$10,207.02					
310-A	24" HPPV CULVERT	40	L.F.	\$66.25	(12)	(\$795.00)	28	\$1,855.00					
310-B	36" X 23" RCP CULVERT	130	L.F.	\$99.55	(10)	(\$995.50)	120	\$11,946.00					
310-C	REWORK DITCH	160	L.F.	\$16.73		\$0.00	160	\$2,676.80					
320-A	REPLACE CATCH BASIN, SS-2 TYPE	6	EA.	\$2,783.38	2	\$5,566.76	8	\$22,267.04					
320-B	CATCH BASIN INTERIOR REHABILITATION	4	EA.	\$868.00	1	\$868.00	5	\$4,340.00					
320-C	REPLACE CATCH BASIN TOP, WITH GRATE	1	EA.	\$1,258.25		\$0.00	1	\$1,258.25					
320-D	REPLACE CATCH BASIN TOP, SS-2 TYPE	2	EA.	\$1,258.25	4	\$5,033.00	6	\$7,549.50					
320-E	REPLACE CATCH BASIN TOP, PEDESTAL TYPE, WITH GRATE	1	EA.	\$1,314.00		\$0.00	1	\$1,314.00					
500-A	PIPE BEDDING/PIPE FOUNDATION MATERIAL (PM)	70	C.Y.	\$84.18	(39.26)	(\$3,304.91)	30.74	\$2,587.69					
500-B	SELECT SANDY BACKFILL (PM)	190	C.Y.	\$15.61	(24.1)	(\$376.20)	165.9	\$2,589.70					
500-C	GEOTEXTILE FABRIC	470	S.Y.	\$3.09	426.3	\$1,317.27	896.3	\$2,768.57					
510-A	8" UNRESTONE ROAD BASE	1900	S.Y.	\$30.45	(822.18)	(\$16,813.58)	1,077.82	\$22,041.42					
510-B	HOT BITUMINOUS PAVEMENT SURFACE COURSE (ST-12.5 MM MIX)	590	TON	\$183.33	(17.99)	(\$1,354.81)	582.61	\$106,809.89					
510-C	HOT BITUMINOUS PAVEMENT BASE COURSE (ST-19.0 MM MIX)	250	TON	\$55.08	(41.44)	(\$9,130.06)	208.56	\$45,949.54					
510-D	MILLING EXISTING ASPHALT PAVEMENT	5900	S.Y.	\$7.02	(474.66)	(\$3,332.11)	5,425.34	\$38,085.88					
510-E	CONCRETE CURB & GUTTER RESTORATION	390	L.F.	\$27.50	344.5	\$9,473.75	734.5	\$20,198.75					
510-F	MISCELLANEOUS RESTORATION	1	L.S.	\$5,017.50		\$0.00	1	\$5,017.50					
510-G	VEGETATIVE COVER	370	S.Y.	\$7.65	29.72	\$227.36	399.72	\$3,057.86					
510-H	SOLID SOIL	100	S.Y.	\$8.76	(100.00)	(\$876.00)	0	\$0.00					
520-A	MAINTENANCE OF TRAFFIC	1	L.S.	\$3,902.50		\$0.00	1	\$3,902.50					
530-A	STORMWATER MANAGEMENT	1	L.S.	\$5,017.50		\$0.00	1	\$5,017.50					
C01-1.1	15" HPPV PIPE	1	L.S.	\$2,450.00		\$0.00	1	\$2,450.00					
C01-1.2	CONCRETE FLUME	1	EA.	\$1,500.00		\$0.00	1	\$1,500.00					
C01-2	18"x31" CONCRETE ARCH PIPE CULVERT	50	L.F.	\$96.43	2	\$172.86	52	\$2,934.36					
C03-1	MOBILIZATION REDUCTION	0	L.S.	(\$2,500.00)	3	(\$2,500.00)	1	(\$2,500.00)					
TOTAL CHANGE ORDER AMOUNTS				\$547,742.04		(\$29,130.35)		\$518,611.79					

EJCDC No. C-941 (2002 Edition)  
Prepared by the Engineers' Joint Contract Documents Committee and endorsed by the  
Associated General Contractors of America and the Construction Specifications Institute

Minutes of June 3, 2025  
Mayor and Board of Aldermen

APPLICATION FOR PAYMENT NO. 9 Final

TO: City of Long Beach (OWNER)  
Contract for: Edmund Drive Subdivision Water System Improvements Dated: 5/7/2024

OWNER'S Project No.: \_\_\_\_\_ ENGINEER'S Project No.: 1288  
For work accomplished through the date of: 3/31/2025  
CURRENT CONTRACT AMOUNT: \$518,621.79

ITEM	CONTRACTOR'S Schedule of Values			Work Completed	
	Unit Price	Quantity	Amount	Quantity	Amount
COMPLETED WORK					\$521,121.79
STORED MATERIALS					\$0.00
TOTAL	\$518,621.79				\$521,121.79
(Orig. Contract)	\$543,927.74				
CO1	\$3,814.30				
CO2	\$0.00				
CO3	-\$29,120.25				

Accompanying Documentation:	GROSS AMOUNT DUE	\$ 521,121.79
	LESS 0% RETAINAGE	\$ 0.00
	AMOUNT DUE TO DATE	\$ 521,121.79
	LESS PREVIOUS PAYMENTS	\$ 495,065.70
	AMOUNT DUE THIS APPLICATION	\$ 26,056.09

CONTRACTOR'S Certification:  
The undersigned CONTRACTOR certifies that (1) all previous progress payments received from OWNER on account of Work done under the Contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with Work covered by prior Applications for Payment numbered 1 thru 9 Final inclusive; and (2) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for payment will pass to OWNER at time of payment free and clear of all liens, claims, security interests and encumbrances (except such as covered by Bond acceptable to OWNER).

Bottom 2 Top Construction, LLC  
16708 Hwy 67  
Biloxi, MS 39532  
Vendor # 8067  
CONTRACTOR

Dated: 5/16, 2025

By: Joseph R Raffeo Jr.

ENGINEER'S Recommendation:  
This Application (with accompanying documentation) meets the requirements of the Contract Documents and payment of the above AMOUNT DUE THIS APPLICATION is recommended.

Dated: 5/28, 2025

Overstreet & Associates, PLLC  
ENGINEER  
By: [Signature]



Minutes of June 3, 2025  
Mayor and Board of Aldermen

ATTACHMENT TO PAY ESTIMATE NO. 9 Final											PROJECT NO. 1288	
ITEM NO.	DESCRIPTION	CURRENT CONTRACT QUANTITY	UNIT PRICE	CURRENT CONTRACT AMOUNT	PREVIOUS EXTENSION QUANTITY	PREVIOUS EXTENSION	QUANTITY THIS EST	EXTENSION THIS EST	QUANTITY TO DATE	EXTENSION TO DATE		
BASE BID												
100-A	MOBILIZATION	1	L.S.	\$ 13,345.00	100%	\$13,345.00		50.00	100%	\$13,345.00		
100-A	8" WATER MAIN	1,909	L.F.	\$ 78,956.24	1909	\$78,956.24		50.00	1909	\$78,956.24		
100-B	8" DUCTILE IRON WATER MAIN	227	L.F.	\$11,860.62	227	\$11,860.62		50.00	227	\$11,860.62		
100-C	DUCTILE IRON FITTINGS	0.8432	TON	\$ 11,504.44	0.84315	\$9,699.97		50.00	0.84315	\$9,699.97		
100-D	LOCATE AND ABANDON EXISTING WATER MAIN IN-PLACE	3,082	L.F.	\$ 6.69	3,082	\$20,618.58		50.00	3,082	\$20,618.58		
110-A	8" GATE VALVE AND VALVE BOX	3	EA.	\$ 2,452.03	3	\$7,356.09		50.00	3	\$7,356.09		
120-A	FIRE HYDRANT ASSEMBLY	4	EA.	\$ 6,066.93	4	\$24,267.72		50.00	4	\$24,267.72		
130-A	8" X 8" TAPPING SLEEVE WITH VALVE AND VALVE BOX	3	EA.	\$ 5,418.92	3	\$16,256.76		50.00	3	\$16,256.76		
130-B	REMOVE EXISTING VALVE	1	EA.	\$ 284.63	1	\$284.63		50.00	1	\$284.63		
130-C	REMOVE EXISTING FIRE HYDRANT	1	EA.	\$ 879.75	1	\$879.75		50.00	1	\$879.75		
130-D	LOCATE & DISCONNECT EXISTING WATER MAIN	9	EA.	\$8,078.22	9	\$68,723.10		50.00	9	\$68,723.10		
140-A	1" SINGLE WATER SERVICE ASSEMBLY (TYPE 1)	3	EA.	\$ 1,645.42	3	\$4,936.26		50.00	3	\$4,936.26		
140-B	1-1/2" DOUBLE WATER SERVICE ASSEMBLY (TYPE 2)	5	EA.	\$ 812.06	5	\$4,060.30		50.00	5	\$4,060.30		
140-C	1" SINGLE WATER SERVICE ASSEMBLY (TYPE 3)	6	EA.	\$ 1,701.17	6	\$10,207.02		50.00	6	\$10,207.02		
140-D	1-1/2" DOUBLE WATER SERVICE ASSEMBLY (TYPE 4)	28	EA.	\$ 66.25	28	\$1,855.00		50.00	28	\$1,855.00		
310-A	24" HIPP CULVERT	220	L.F.	\$ 99.55	220	\$21,901.00		50.00	220	\$21,901.00		
310-B	36" X 23" RCP CULVERT	160	L.F.	\$ 36.73	160	\$5,876.80		50.00	160	\$5,876.80		
310-C	REWORK DITCH	8.0	EA.	\$ 2,783.38	8	\$22,267.04		50.00	8	\$22,267.04		
320-A	REPLACE CATCH BASIN, SS-2 TYPE	5	EA.	\$ 868.00	5	\$4,340.00		50.00	5	\$4,340.00		
320-B	CATCH BASIN INTERIOR REHABILITATION	1	EA.	\$ 1,258.25	1	\$1,258.25		50.00	1	\$1,258.25		
320-C	REPLACE CATCH BASIN TOP, WITH GRATE	6	EA.	\$ 1,258.25	6	\$7,549.50		50.00	6	\$7,549.50		
320-D	REPLACE CATCH BASIN TOP, PEDESTAL TYPE, WITH GRATE	1	EA.	\$ 1,314.00	1	\$1,314.00		50.00	1	\$1,314.00		
500-A	PIPE BEDDING/PIPE FOUNDATION MATERIAL (PM)	31	C.Y.	\$ 84.18	30.74	\$2,587.69		50.00	30.74	\$2,587.69		
500-B	SELECT SANDY BACKFILL (FM)	166	C.Y.	\$ 15.61	165.9	\$2,588.70		50.00	165.9	\$2,588.70		
900-C	GEOTEXTILE FABRIC	896	S.Y.	\$ 3.09	896.3	\$2,769.57		50.00	896.3	\$2,769.57		
510-A	8" LIMESTONE ROAD BASE	3,078	S.Y.	\$ 20.45	3,077.82	\$62,941.42		50.00	3,077.82	\$62,941.42		
HOT BITUMINOUS PAVEMENT SURFACE COURSE (ST-42.5 MM MIX)												
510-B		583	TON	\$ 183.33	583	\$106,809.89		50.00	582.61	\$106,809.89		
HOT BITUMINOUS PAVEMENT BASE COURSE (ST-19 0 MM MIX)												
510-C		209	TON	\$ 220.32	209	\$46,046.88		50.00	208.56	\$46,046.88		
510-D	REPAIR EXISTING ASPHALT PAVEMENT	5,425	S.Y.	\$ 7.02	5,425.34	\$38,085.89		50.00	5,425.34	\$38,085.89		
510-E	CONCRETE CURB & GUTTER RESTORATION	735	L.F.	\$ 27.50	734.5	\$20,198.75		50.00	734.5	\$20,198.75		
510-F	MISCELLANEOUS RESTORATION	1	L.S.	\$ 5,017.50	1.00%	\$5,017.50		50.00	1.00%	\$5,017.50		
510-G	VEGETATIVE COVER	400	S.Y.	\$ 7.65	399.72	\$3,057.86		50.00	399.72	\$3,057.86		
510-H	SOLID SSD	0	S.Y.	\$ 8.76	0	\$0.00		50.00	0	\$0.00		
520-A	MAINTENANCE OF TRAFFIC	1	L.S.	\$ 3,902.50	1.00%	\$3,902.50		50.00	1.00%	\$3,902.50		
530-A	STORMWATER MANAGEMENT	1	L.S.	\$ 3,017.50	1.00%	\$3,017.50		50.00	1.00%	\$3,017.50		
CD-1-1	15" HIPP PIPE	1	L.S.	\$ 2,450.00	1.00%	\$2,450.00		50.00	1.00%	\$2,450.00		
CD-1-2	CONCRETE FLUME	1	EA.	\$1,500.00	1	\$1,500.00		50.00	1	\$1,500.00		
CD-1-3	18"X11" CONCRETE ARCH PIPE CULVERT	51	L.F.	\$38.40	51	\$1,968.00		50.00	52	\$1,968.00		
TOTAL BASE BID				\$531,121.79		\$531,121.79		50.00		\$531,121.79		

Minutes of June 3, 2025  
Mayor and Board of Aldermen

Contractor's Affidavit of Payment of Debts and Claims

Project Name:  
Edmund Drive Subdivision Water Systems Improvements

To Owner:  
City Of Long Beach  
201 Jeff Davis Ave. Long Beach MS 39560

From Contractor:  
Bottom 2 Top Construction, LLC  
16708 Hwy 67 Biloxi MS 39532

The undersigned hereby certified that, except as listed below, payment has been made in full and all obligations have otherwise been satisfied for all materials and equipment furnished, for all work, labor, and services performed, and for all known indebtedness and claims against the Contractor for damages arising in any manner in connection with the performance of the contract referenced above for which the Owner, or Owner's property might in any way be held responsible for or encumbered.

EXCEPTIONS:  
List exceptions on attached sheet.

- SUPPORTING DOCUMENTS ATTACHED HERETO:
- 1. Consent of Surety to Final Payment
  - 2. Contractor's Release of Waiver of Liens, conditional upon receipt of final payment
  - 3. Separate Releases or Waivers of Liens from Subcontractors, and material and equipment supplies to the extent required by the Owner, accompanied by the list thereof
  - 4. Contractor's Affidavit of Release of Liens

Executed this 16 day of May, 2025.

Joseph R Raffeo Jr.      Joseph R Raffeo Jr.  
(Signature of Contractor)      (Printed Name and Title)

STATE OF Mississippi  
COUNTY OF Harrison

The above named, Joseph R. Raffeo Jr. appeared before me on this the 16 day of May, 2025 and executed the foregoing document as by our act and deed.

My Commission Expires: June 11, 2025

Notary Public: Michele D. Gillihan



Minutes of June 3, 2025  
Mayor and Board of Aldermen

Contractor's Affidavit of Release of Liens

Project Name:  
Edmund Drive Subdivision Water Systems Improvements

To Owner:  
City of Long Beach  
201 Jeff Davis Ave. Long Beach, MS 39560

From Contractor:  
Bottom 2 Top Construction, LLC  
16708 Hwy 67 Biloxi, MS 39532

The undersigned hereby certifies that to the best of the undersigned's knowledge, information and belief, except as listed below, the Releases or Walvers of Lien attached hereto include the Contractor, all Subcontractors, all suppliers of materials and equipmnt, and all performers of Work, labor or services who have or may have liens or encumbrances or the right to assert liens or encumbrances against any property of the Owner arising in any manner out of the performance of the Contract referenced above.

EXCEPTIONS:  
List exceptions on attached sheet.

- SUPPORTING DOCUMENTS ATTACHED HERETO:
- 1. Contractor's Release of Waiver of Liens, conditional upon receipt of final payment.
  - 2. Separate Releases or Walvers of Liens from Subcontractors, and material and equipment suppliers to the extent required by the Owner, accompanied by a list thereof.

Executed this 16 day of May, 2025.  
Joseph R Raffeo Jr. Joseph P. Raffeo, Jr.  
(Signature of Contractor) (Printed Name and Title)

STATE OF Mississippi  
COUNTY OF Harrison

The above named, Joseph R Raffeo Jr appeared before me on this the 16 day of May, 2025 and executed the foregoing document as by our act and deed.

My Commission Expires: June 11, 2025



Minutes of June 3, 2025  
Mayor and Board of Aldermen

STATE OF MISSISSIPPI  
COUNTY OF Hancock

INTERIM WAIVER AND RELEASE UPON PAYMENT

THE UNDERSIGNED mechanic and/or materialman has been employed by City of Long Beach to furnish labor and services or materials for the construction improvements known as Edmund Drive Subdivision Water Systems Improvements, which is located in the Harrison County, First Judicial District, Mississippi, and is owned by City of Long Beach, a Mississippi limited liability company, and more particularly described as follows:

SEE EXHIBIT ATTACHED

Upon the receipt of the sum of \$ 26,056.09 the mechanic and/or materialman waives and releases any and all liens or claims of liens it has upon the foregoing described property of any rights against any labor and/or material bond through the date of May 16, 2025 and excepting those rights and liens that the mechanic and/or materialman might have in any retained amounts, on account of labor or materials, or both, furnished by the undersigned to or on account of said contractor for said building or premises.

Sworn to and subscribed before me, this the 16 th day of May, 2025.

Bottom 2 Top Construction, LLC Contractor

By: Joseph R Raffeo Jr.

Its: Owner

NOTICE: WHEN YOU EXECUTE THIS DOCUMENT, YOU SHALL BE CONCLUSIVELY DEEMED TO HAVE BEEN PAID IN FULL THE AMOUNT STATED ABOVE, EVEN IF YOU HAVE NOT ACTUALLY RECEIVED THE PAYMENT, SIXTY (60) DAYS AFTER THE DATED STATED ABOVE UNLESS YOU FILE EITHER AN AFFIDAVIT OF NONPAYMENT OR A CLAIM OF LIEN BEFORE THE EXPIRATION OF THE SIXTY-DAY PERIOD. THE FAILURE TO INCLUDE THIS NOTICE LANGUAGE ON THE FACE OF THE FORM SHALL RENDER THE FORM UNENFORCEABLE AND INVALID AS A WAIVER AND RELEASE UNDER SECTION 85-7-419, MISSISSIPPI CODE OF 1972.

Minutes of June 3, 2025  
Mayor and Board of Aldermen

STATE OF Mississippi  
COUNTY OF Harrison

Personally appeared before me, the undersigned authority in and for the said county and state, on this 16 th day of May 2025, within my jurisdiction, the within named Joseph Raffeo, Jr who acknowledged to me that he is Owner of Bottom 2 Top Construction LLC, a corporation/limited liability company/sole proprietorship, and that for and on of said corporation, he executed the above and foregoing Instrument, after first having been duly authorized by said corporation so to do.

NOTARY PUBLIC  
*Michele D. Gillihan*

My Commission Expires:  
June 11, 2025





Minutes of June 3, 2025  
Mayor and Board of Aldermen

EXHIBIT E2

SUBCONTRACTOR'S/SUPPLIER'S INTERIM WAIVER AND RELEASE UPON PAYMENT

STATE OF MISSISSIPPI  
COUNTY OF HARRISON

THE UNDERSIGNED MECHANIC AND/OR MATERIALMAN HAS BEEN EMPLOYED BY BOTTOM 2 TOP CONSTRUCTION LLC. TO FURNISH LABOR, SERVICES, AND/OR MATERIALS FOR THE CONSTRUCTION OF Edmund Drive Subdivision Water Systems Improvements, WHICH IS LOCATED IN Long Beach, COUNTY OF HARRISON, AND IS OWNED BY City of Long Beach AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:  
Edmund Drive Subdivision Water Systems Improvements

UPON THE RECEIPT OF THE SUM OF \$ 0.00 THE MECHANIC AND/OR MATERIALMAN WAIVES AND RELEASES ANY AND ALL LIENS OR CLAIMS OF LIENS IT HAS UPON THE FOREGOING DESCRIBED PROPERTY OR ANY RIGHTS AGAINST ANY LABOR AND/OR MATERIAL BOND THROUGH THE DATE OF 5/2/2025 (DATE) AND EXCEPTING THOSE RIGHTS AND LIENS THAT THE MECHANIC AND/OR MATERIALMAN MIGHT HAVE IN ANY RETAINED AMOUNTS, ON ACCOUNT OF LABOR OR MATERIALS, OR BOTH, FURNISHED BY THE UNDERSIGNED TO OR ON ACCOUNT OF BOTTOM 2 TOP CONSTRUCTION LLC FOR SAID BUILDING OR PREMISES.

American Ready Mix  
(NAME) Alicia L. Austin  
(SIGNATURE) Alicia L. Austin  
(PRINT NAME) office admin.  
(PRINT TITLE)



SWORN TO AND SUBSCRIBED BEFORE ME, THIS THE 15<sup>th</sup> DAY OF May 2025.  
My Commission Expires: May 13, 2027 Jennifer Leigh Bird  
NOTARY PUBLIC

NOTICE: WHEN YOU EXECUTE AND SUBMIT THIS DOCUMENT, YOU SHALL BE CONCLUSIVELY DEEMED TO HAVE BEEN PAID IN FULL THE AMOUNT STATED ABOVE, EVEN IF YOU HAVE NOT ACTUALLY, RECEIVED THE PAYMENT, SIXTY (60) DAYS AFTER THE DATE STATED ABOVE UNLESS YOU FILE EITHER AN AFFIDAVIT OF NONPAYMENT OR A CLAIM OF LIEN BEFORE THE EXPIRATION OF THE SIXTY-DAY PERIOD. THE FAILURE TO INCLUDE THIS NOTICE LANGUAGE ON THE FACE OF THE FORM SHALL RENDER THE FORM UNENFORCEABLE AND INVALID AS A WAIVER AND RELEASE UNDER SECTION 85-7-419, MISSISSIPPI CODE OF 1972.

Minutes of June 3, 2025  
Mayor and Board of Aldermen

EXHIBIT E2

SUBCONTRACTOR’S/SUPPLIER’S INTERIM WAIVER AND RELEASE UPON PAYMENT

STATE OF MISSISSIPPI  
COUNTY OF HARRISON

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Edmund Drive Subdivision Water Systems Improvements

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BA Concrete  
(NAME)  
Bruce Ayling  
(SIGNATURE)  
Bruce Ayling  
(PRINT NAME)  
Owner / Manager  
(PRINT TITLE)

SWORN TO AND SUBSCRIBED BEFORE ME, THIS THE 14 DAY OF May, 2025.

My Commission Expires:  
June 11, 2025



Michele Gillihan  
NOTARY PUBLIC

NOTICE: WHEN YOU EXECUTE AND SUBMIT THIS DOCUMENT, YOU SHALL BE CONCLUSIVELY DEEMED TO HAVE BEEN PAID IN FULL THE AMOUNT STATED ABOVE, EVEN IF YOU HAVE NOT ACTUALLY, RECEIVED THE PAYMENT, SIXTY (60) DAYS AFTER THE DATE STATED ABOVE UNLESS YOU FILE EITHER AN AFFIDAVIT OF NONPAYMENT OR A CLAIM OF LIEN BEFORE THE EXPIRATION OF THE SIXTY-DAY PERIOD. THE FAILURE TO INCLUDE THIS NOTICE LANGUAGE ON THE FACE OF THE FORM SHALL RENDER THE FORM UNENFORCEABLE AND INVALID AS A WAIVER AND RELEASE UNDER SECTION 85-7-419, MISSISSIPPI CODE OF 1972.

Minutes of June 3, 2025  
Mayor and Board of Aldermen

EXHIBIT E2

SUBCONTRACTOR'S/SUPPLIER'S INTERIM WAIVER AND RELEASE UPON PAYMENT

STATE OF MISSISSIPPI  
COUNTY OF HARRISON

THE UNDERSIGNED MECHANIC AND/OR MATERIALMAN HAS BEEN EMPLOYED BY BOTTOM 2 TOP CONSTRUCTION LLC. TO FURNISH LABOR, SERVICES, AND/OR MATERIALS FOR THE CONSTRUCTION OF Edmund Drive Subdivision Water Systems Improvements, WHICH IS LOCATED IN Long Beach, COUNTY OF HARRISON, AND IS OWNED BY City of Long Beach AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:  
Edmund Drive Subdivision Water Systems Improvements

UPON THE RECEIPT OF THE SUM OF \$ 0.00 THE MECHANIC AND/OR MATERIALMAN WAIVES AND RELEASES ANY AND ALL LIENS OR CLAIMS OF LIENS IT HAS UPON THE FOREGOING DESCRIBED PROPERTY OR ANY RIGHTS AGAINST ANY LABOR AND/OR MATERIAL BOND THROUGH THE DATE OF 5/2/2025 (DATE) AND EXCEPTING THOSE RIGHTS AND LIENS THAT THE MECHANIC AND/OR MATERIALMAN MIGHT HAVE IN ANY RETAINED AMOUNTS, ON ACCOUNT OF LABOR OR MATERIALS, OR BOTH, FURNISHED BY THE UNDERSIGNED TO OR ON ACCOUNT OF BOTTOM 2 TOP CONSTRUCTION LLC FOR SAID BUILDING OR PREMISES.

Can't Be Beat Fence Can't Be Beat Fence and Construction, LLC  
(NAME)  
Meredith Anderson  
(SIGNATURE)  
Meredith Anderson  
(PRINT NAME) Managing Member  
(PRINT TITLE)

SWORN TO AND SUBSCRIBED BEFORE ME, THIS THE 6<sup>th</sup> DAY OF May, 2025



Commission Expires: Aug. 16, 2025 Arlene Raymond  
NOTARY PUBLIC

NOTICE: WHEN YOU EXECUTE AND SUBMIT THIS DOCUMENT, YOU SHALL BE CONCLUSIVELY DEEMED TO HAVE BEEN PAID IN FULL THE AMOUNT STATED ABOVE, EVEN IF YOU HAVE NOT ACTUALLY, RECEIVED THE PAYMENT, SIXTY (60) DAYS AFTER THE DATE STATED ABOVE UNLESS YOU FILE EITHER AN AFFIDAVIT OF NONPAYMENT OR A CLAIM OF LIEN BEFORE THE EXPIRATION OF THE SIXTY-DAY PERIOD. THE FAILURE TO INCLUDE THIS NOTICE LANGUAGE ON THE FACE OF THE FORM SHALL RENDER THE FORM UNENFORCEABLE AND INVALID AS A WAIVER AND RELEASE UNDER SECTION 85-7-419, MISSISSIPPI CODE OF 1972.

Minutes of June 3, 2025  
Mayor and Board of Aldermen

EXHIBIT E2

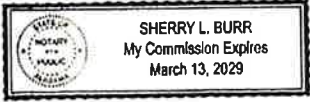
SUBCONTRACTOR'S/SUPPLIER'S INTERIM WAIVER AND RELEASE UPON PAYMENT

STATE OF MISSISSIPPI  
COUNTY OF HARRISON

THE UNDERSIGNED MECHANIC AND/OR MATERIALMAN HAS BEEN EMPLOYED BY BOTTOM 2 TOP CONSTRUCTION LLC. TO FURNISH LABOR, SERVICES, AND/OR MATERIALS FOR THE CONSTRUCTION OF Edmund Drive Subdivision Water Systems Improvements, WHICH IS LOCATED IN Long Beach, COUNTY OF HARRISON, AND IS OWNED BY City of Long Beach AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:  
Edmund Drive Subdivision Water Systems Improvements

UPON THE RECEIPT OF THE SUM OF \$ 0.00 THE MECHANIC AND/OR MATERIALMAN WAIVES AND RELEASES ANY AND ALL LIENS OR CLAIMS OF LIENS IT HAS UPON THE FOREGOING DESCRIBED PROPERTY OR ANY RIGHTS AGAINST ANY LABOR AND/OR MATERIAL BOND THROUGH THE DATE OF 5/2/2025 (DATE) AND EXCEPTING THOSE RIGHTS AND LIENS THAT THE MECHANIC AND/OR MATERIALMAN MIGHT HAVE IN ANY RETAINED AMOUNTS, ON ACCOUNT OF LABOR OR MATERIALS, OR BOTH, FURNISHED BY THE UNDERSIGNED TO OR ON ACCOUNT OF BOTTOM 2 TOP CONSTRUCTION LLC FOR SAID BUILDING OR PREMISES.

Consolidated Pipe and Supply  
(NAME)  
Nikki Wells Digitally signed by Nikki Wells  
Date: 2025.05.14 11:33:47 -05'00'  
(SIGNATURE)  
Nikki Wells  
(PRINT NAME)  
Credit Rep  
(PRINT TITLE)



SWORN TO AND SUBSCRIBED BEFORE ME, THIS THE 14th DAY OF May, 2025.

My Commission Expires: 3-13-2029 Sherry L. Burr  
NOTARY PUBLIC

NOTICE: WHEN YOU EXECUTE AND SUBMIT THIS DOCUMENT, YOU SHALL BE CONCLUSIVELY DEEMED TO HAVE BEEN PAID IN FULL THE AMOUNT STATED ABOVE, EVEN IF YOU HAVE NOT ACTUALLY, RECEIVED THE PAYMENT, SIXTY (60) DAYS AFTER THE DATE STATED ABOVE UNLESS YOU FILE EITHER AN AFFIDAVIT OF NONPAYMENT OR A CLAIM OF LIEN BEFORE THE EXPIRATION OF THE SIXTY-DAY PERIOD. THE FAILURE TO INCLUDE THIS NOTICE LANGUAGE ON THE FACE OF THE FORM SHALL RENDER THE FORM UNENFORCEABLE AND INVALID AS A WAIVER AND RELEASE UNDER SECTION 85-7-419, MISSISSIPPI CODE OF 1972.



Minutes of June 3, 2025  
Mayor and Board of Aldermen

EXHIBIT E2

SUBCONTRACTOR'S/SUPPLIER'S INTERIM WAIVER AND RELEASE UPON PAYMENT

STATE OF MISSISSIPPI  
COUNTY OF HARRISON

THE UNDERSIGNED MECHANIC AND/OR MATERIALMAN HAS BEEN EMPLOYED BY BOTTOM 2 TOP CONSTRUCTION LLC. TO FURNISH LABOR, SERVICES, AND/OR MATERIALS FOR THE CONSTRUCTION OF Edmund Drive Subdivision Water Systems Improvements WHICH IS LOCATED IN Long Beach COUNTY OF HARRISON AND IS OWNED BY City of Long Beach AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:  
Edmund Drive Subdivision Water Systems Improvements

UPON THE RECEIPT OF THE SUM OF \$ 0.00 THE MECHANIC AND/OR MATERIALMAN WAIVES AND RELEASES ANY AND ALL LIENS OR CLAIMS OF LIENS THAT UPON THE FOREGOING DESCRIBED PROPERTY OR ANY RIGHTS AGAINST ANY LABOR AND/OR MATERIAL BOND THROUGH THE DATE OF 5/2/2025 (DATE) AND EXCEPTING THOSE RIGHTS AND LIENS THAT THE MECHANIC AND/OR MATERIALMAN MIGHT HAVE IN ANY RETAINED AMOUNTS, ON ACCOUNT OF LABOR OR MATERIALS, OR BOTH, FURNISHED BY THE UNDERSIGNED TO OR ON ACCOUNT OF BOTTOM 2 TOP CONSTRUCTION LLC FOR SAID BUILDING OR PREMISES.

Dunn Utility  
(NAME) [Signature]  
(SIGNATURE) [Signature]  
(PRINT NAME) Cory Easter  
VP OF SALES  
(PRINT TITLE)



SWORN TO AND SUBSCRIBED BEFORE ME, THIS THE 2nd DAY OF May 2025.

My Commission Expires: [Signature]  
NOTARY PUBLIC

NOTICE: WHEN YOU EXECUTE AND SUBMIT THIS DOCUMENT, YOU SHALL BE CONCLUSIVELY DEEMED TO HAVE BEEN PAID IN FULL THE AMOUNT STATED ABOVE, EVEN IF YOU HAVE NOT ACTUALLY RECEIVED THE PAYMENT, SIXTY (60) DAYS AFTER THE DATE STATED ABOVE UNLESS YOU FILE EITHER AN AFFIDAVIT OF NONPAYMENT OR A CLAIM OF LIEN BEFORE THE EXPIRATION OF THE SIXTY-DAY PERIOD. THE FAILURE TO INCLUDE THIS NOTICE LANGUAGE ON THE FACE OF THE FORM SHALL RENDER THE FORM UNENFORCEABLE AND INVALID AS A WAIVER AND RELEASE UNDER SECTION 85-7-419, MISSISSIPPI CODE OF 1972.

Minutes of June 3, 2025  
Mayor and Board of Aldermen

EXHIBIT E2

SUBCONTRACTOR'S/SUPPLIER'S INTERIM WAIVER AND RELEASE UPON PAYMENT

STATE OF MISSISSIPPI  
COUNTY OF HARRISON

THE UNDERSIGNED MECHANIC AND/OR MATERIALMAN HAS BEEN EMPLOYED BY BOTTOM 2 TOP CONSTRUCTION LLC, TO FURNISH LABOR, SERVICES, AND/OR MATERIALS FOR THE CONSTRUCTION OF Edmund Drive Subdivision Water Systems Improvements, WHICH IS LOCATED IN Long Beach, COUNTY OF HARRISON, AND IS OWNED BY City of Long Beach AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:  
Edmund Drive Subdivision Water Systems Improvements

UPON THE RECEIPT OF THE SUM OF \$ 502.50 THE MECHANIC AND/OR MATERIALMAN WAIVES AND RELEASES ANY AND ALL LIENS OR CLAIMS OF LIENS IT HAS UPON THE FOREGOING DESCRIBED PROPERTY OR ANY RIGHTS AGAINST ANY LABOR AND/OR MATERIAL BOND THROUGH THE DATE OF 5/2/2025 (DATE) AND EXCEPTING THOSE RIGHTS AND LIENS THAT THE MECHANIC AND/OR MATERIALMAN MIGHT HAVE IN ANY RETAINED AMOUNTS, ON ACCOUNT OF LABOR OR MATERIALS, OR BOTH, FURNISHED BY THE UNDERSIGNED TO OR ON ACCOUNT OF BOTTOM 2 TOP CONSTRUCTION LLC FOR SAID BUILDING OR PREMISES.

PF3 Global  
(NAME) Melissa Tronel  
(SIGNATURE) Melissa Tronel  
(PRINT NAME) Dispatcher  
(PRINT TITLE)



SWORN TO AND SUBSCRIBED BEFORE ME, THIS THE 6th DAY OF May, 2025.

My Commission Expires: 3/20/25  
Jelena Stolz  
NOTARY PUBLIC

NOTICE: WHEN YOU EXECUTE AND SUBMIT THIS DOCUMENT, YOU SHALL BE CONCLUSIVELY DEEMED TO HAVE BEEN PAID IN FULL THE AMOUNT STATED ABOVE, EVEN IF YOU HAVE NOT ACTUALLY, RECEIVED THE PAYMENT, SIXTY (60) DAYS AFTER THE DATE STATED ABOVE UNLESS YOU FILE EITHER AN AFFIDAVIT OF NONPAYMENT OR A CLAIM OF LIEN BEFORE THE EXPIRATION OF THE SIXTY-DAY PERIOD. THE FAILURE TO INCLUDE THIS NOTICE LANGUAGE ON THE FACE OF THE FORM SHALL RENDER THE FORM UNENFORCEABLE AND INVALID AS A WAIVER AND RELEASE UNDER SECTION 85-7-419, MISSISSIPPI CODE OF 1972.

Minutes of June 3, 2025  
Mayor and Board of Aldermen

EXHIBIT E2

SUBCONTRACTOR'S/SUPPLIER'S INTERIM WAIVER AND RELEASE UPON PAYMENT

STATE OF MISSISSIPPI  
COUNTY OF HARRISON

THE UNDERSIGNED MECHANIC AND/OR MATERIALMAN HAS BEEN EMPLOYED BY BOTTOM 2 TOP CONSTRUCTION LLC. TO FURNISH LABOR, SERVICES, AND/OR MATERIALS FOR THE CONSTRUCTION OF Edmund Drive Subdivision Water Systems Improvements, WHICH IS LOCATED IN Long Beach COUNTY OF HARRISON, AND IS OWNED BY City of Long Beach AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:  
Edmund Drive Subdivision Water Systems Improvements

UPON THE RECEIPT OF THE SUM OF \$ 0.00 THE MECHANIC AND/OR MATERIALMAN WAIVES AND RELEASES ANY AND ALL LIENS OR CLAIMS OF LIENS IT HAS UPON THE FOREGOING DESCRIBED PROPERTY OR ANY RIGHTS AGAINST ANY LABOR AND/OR MATERIAL BOND THROUGH THE DATE OF 5/2/2025 (DATE) AND EXCEPTING THOSE RIGHTS AND LIENS THAT THE MECHANIC AND/OR MATERIALMAN MIGHT HAVE IN ANY RETAINED AMOUNTS, ON ACCOUNT OF LABOR OR MATERIALS, OR BOTH, FURNISHED BY THE UNDERSIGNED TO OR ON ACCOUNT OF BOTTOM 2 TOP CONSTRUCTION LLC FOR SAID BUILDING OR PREMISES.

Vulcan  
(NAME)  
Anuska Favorite  
(SIGNATURE)  
Anuska Favorite  
(PRINT NAME)  
Credit Analyst  
(PRINT TITLE)

SWORN TO AND SUBSCRIBED BEFORE ME, THIS THE 6th DAY OF May, 2025.

My Commission Expires: 10/11/2026

Melanie B. Brown  
NOTARY PUBLIC

NOTICE: WHEN YOU EXECUTE AND SUBMIT THIS DOCUMENT, YOU SHALL BE CONCLUSIVELY DEEMED TO HAVE BEEN PAID IN FULL THE AMOUNT STATED ABOVE, EVEN IF YOU HAVE NOT ACTUALLY, RECEIVED THE PAYMENT, SIXTY (60) DAYS AFTER THE DATE STATED ABOVE UNLESS YOU FILE EITHER AN AFFIDAVIT OF NONPAYMENT OR A CLAIM OF LIEN BEFORE THE EXPIRATION OF THE SIXTY-DAY PERIOD. THE FAILURE TO INCLUDE THIS NOTICE LANGUAGE ON THE FACE OF THE FORM SHALL RENDER THE FORM UNENFORCEABLE AND INVALID AS A WAIVER AND RELEASE UNDER SECTION 85-7-419, MISSISSIPPI CODE OF 1972.

Minutes of June 3, 2025  
Mayor and Board of Aldermen

EXHIBIT E2

SUBCONTRACTOR'S/SUPPLIER'S INTERIM WAIVER AND RELEASE UPON PAYMENT

STATE OF MISSISSIPPI  
COUNTY OF HARRISON

THE UNDERSIGNED MECHANIC AND/OR MATERIALMAN HAS BEEN EMPLOYED BY BOTTOM 2 TOP CONSTRUCTION LLC. TO FURNISH LABOR, SERVICES, AND/OR MATERIALS FOR THE CONSTRUCTION OF Edmund Drive Subdivision Water Systems Improvements, WHICH IS LOCATED IN Long Beach, COUNTY OF HARRISON, AND IS OWNED BY City of Long Beach AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:  
Edmund Drive Subdivision Water Systems Improvements

UPON THE RECEIPT OF THE SUM OF \$ 0.00 THE MECHANIC AND/OR MATERIALMAN WAIVES AND RELEASES ANY AND ALL LIENS OR CLAIMS OF LIENS IT HAS UPON THE FOREGOING DESCRIBED PROPERTY OR ANY RIGHTS AGAINST ANY LABOR AND/OR MATERIAL BOND THROUGH THE DATE OF 5/2/2025 (DATE) AND EXCEPTING THOSE RIGHTS AND LIENS THAT THE MECHANIC AND/OR MATERIALMAN MIGHT HAVE IN ANY RETAINED AMOUNTS, ON ACCOUNT OF LABOR OR MATERIALS, OR BOTH, FURNISHED BY THE UNDERSIGNED TO OR ON ACCOUNT OF BOTTOM 2 TOP CONSTRUCTION LLC FOR SAID BUILDING OR PREMISES.

Warren Paving  
(NAME) [Signature]  
(SIGNATURE) [Signature]  
(PRINT NAME) Warren Paving  
(PRINT TITLE) Vice President

SWORN TO AND SUBSCRIBED BEFORE ME 15 DAY OF May, 2025.  
My Commission Expires: 8-7-28  
[Signature]  
NOTARY PUBLIC



NOTICE: WHEN YOU EXECUTE AND SUBMIT THIS DOCUMENT, YOU SHALL BE CONCLUSIVELY DEEMED TO HAVE BEEN PAID IN FULL THE AMOUNT STATED ABOVE. EVEN IF YOU HAVE NOT ACTUALLY, RECEIVED THE PAYMENT, SIXTY (60) DAYS AFTER THE DATE STATED ABOVE UNLESS YOU FILE EITHER AN AFFIDAVIT OF NONPAYMENT OR A CLAIM OF LIEN BEFORE THE EXPIRATION OF THE SIXTY-DAY PERIOD. THE FAILURE TO INCLUDE THIS NOTICE LANGUAGE ON THE FACE OF THE FORM SHALL RENDER THE FORM UNENFORCEABLE AND INVALID AS A WAIVER AND RELEASE UNDER SECTION 85-7-419, MISSISSIPPI CODE OF 1972.

C.2473/340



Minutes of June 3, 2025  
Mayor and Board of Aldermen



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
5/29/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER  
Arthur J. Gallagher Risk Management Services, LLC  
13th St 4th floor  
Gulfport MS 39501

INSURED  
Bottom 2 Top Construction, LLC  
16708 Hwy 67  
Biloxi MS 39532

CONTACT  
NAME: Christina Moran  
PHONE (A/C No, Ext): 228-563-6146  
FAX (A/C No): 228-604-8053  
E-MAIL: christina\_moran@ajg.com  
ADDRESS: christina\_moran@ajg.com

INSURER(S) AFFORDING COVERAGE

INSURER A: Brierfield Insurance Company	NAIC # 10993
INSURER B: FCCI Insurance Company	10178
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

COVERAGES

CERTIFICATE NUMBER: 1717707969

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS														
A	<div><div><input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY</div><div><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR</div></div> <div>GEN'L AGGREGATE LIMIT APPLIES PER: POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:</div>	Y	CPP10007430503	12/13/2024	12/13/2025	<table><tr><td>EACH OCCURRENCE</td><td>\$ 1,000,000</td></tr><tr><td>DAMAGE TO RENTED PREMISES (Ea occurrence)</td><td>\$ 100,000</td></tr><tr><td>MED EXP (Any one person)</td><td>\$ 5,000</td></tr><tr><td>PERSONAL &amp; ADV INJURY</td><td>\$ 1,000,000</td></tr><tr><td>GENERAL AGGREGATE</td><td>\$ 2,000,000</td></tr><tr><td>PRODUCTS - COMPOQ AGG</td><td>\$ 2,000,000</td></tr><tr><td></td><td>\$</td></tr></table>	EACH OCCURRENCE	\$ 1,000,000	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000	MED EXP (Any one person)	\$ 5,000	PERSONAL & ADV INJURY	\$ 1,000,000	GENERAL AGGREGATE	\$ 2,000,000	PRODUCTS - COMPOQ AGG	\$ 2,000,000		\$
EACH OCCURRENCE	\$ 1,000,000																			
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PRODUCTS - COMPOQ AGG	\$ 2,000,000																			
	\$																			
A	<div><div><input checked="" type="checkbox"/> AUTOMOBILE LIABILITY</div><div><input checked="" type="checkbox"/> ANY AUTO</div><div><input checked="" type="checkbox"/> OWNED AUTOS ONLY</div><div><input checked="" type="checkbox"/> HIRED AUTOS ONLY</div><div><input checked="" type="checkbox"/> SCHEDULED AUTOS</div><div><input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY</div></div>		CA10007430603	12/13/2024	12/13/2025	<table><tr><td>COMBINED SINGLE LIMIT (Ea accident)</td><td>\$ 1,000,000</td></tr><tr><td>BODILY INJURY (Per person)</td><td>\$</td></tr><tr><td>BODILY INJURY (Per accident)</td><td>\$</td></tr><tr><td>PROPERTY DAMAGE (Per accident)</td><td>\$</td></tr><tr><td></td><td>\$</td></tr></table>	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000	BODILY INJURY (Per person)	\$	BODILY INJURY (Per accident)	\$	PROPERTY DAMAGE (Per accident)	\$		\$				
COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000																			
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	\$																			
B	<div><div><input checked="" type="checkbox"/> UMBRELLA LIAB</div><div><input checked="" type="checkbox"/> EXCESS LIAB</div><div><input checked="" type="checkbox"/> OCCUR</div><div><input checked="" type="checkbox"/> CLAIMS-MADE</div></div> <div>DED <input checked="" type="checkbox"/> RETENTION \$ 10,000</div>		UMB10007430803	12/13/2024	12/13/2025	<table><tr><td>EACH OCCURRENCE</td><td>\$ 3,000,000</td></tr><tr><td>AGGREGATE</td><td>\$ 3,000,000</td></tr><tr><td></td><td>\$</td></tr></table>	EACH OCCURRENCE	\$ 3,000,000	AGGREGATE	\$ 3,000,000		\$								
EACH OCCURRENCE	\$ 3,000,000																			
AGGREGATE	\$ 3,000,000																			
	\$																			
A	<div><div><input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</div><div>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below</div></div> <div>Y/N <input checked="" type="checkbox"/> N / A</div>		WCO10007430703	12/13/2024	12/13/2025	<table><tr><td><input checked="" type="checkbox"/> PER STATUTE</td><td><input type="checkbox"/> OTHER</td></tr><tr><td>E.L. EACH ACCIDENT</td><td>\$ 1,000,000</td></tr><tr><td>E.L. DISEASE - EA EMPLOYEE</td><td>\$ 1,000,000</td></tr><tr><td>E.L. DISEASE - POLICY LIMIT</td><td>\$ 1,000,000</td></tr></table>	<input checked="" type="checkbox"/> PER STATUTE	<input type="checkbox"/> OTHER	E.L. EACH ACCIDENT	\$ 1,000,000	E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000	E.L. DISEASE - POLICY LIMIT	\$ 1,000,000						
<input checked="" type="checkbox"/> PER STATUTE	<input type="checkbox"/> OTHER																			
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E.L. DISEASE - POLICY LIMIT	\$ 1,000,000																			
A	<div><div><input checked="" type="checkbox"/> Installation Floater</div></div>		CPP10007430503	12/13/2024	12/13/2025	<table><tr><td>Limit</td><td>\$1,467,119</td></tr></table>	Limit	\$1,467,119												
Limit	\$1,467,119																			

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

THE FOLLOWING COVERAGES/PROVISIONS/ENDORSEMENTS ARE PROVIDED TO CERTIFICATE HOLDER(S). ANY PERSON(S) OR ORGANIZATION(S) ONLY WHEN THE NAMED INSURED HAS AGREED TO DO SO IN A WRITTEN CONTRACT/AGREEMENT -

General Liability:  
Automatic Additional Insured - Owners, Lessees or Contractors - (Form CGL084 02/21)  
Automatic Additional Insured - Engineers, Architects or Surveyors - (Form CG2007 12/19)  
Primary and Noncontributory (Form CGL084 02/21)  
Automatic Waiver of Subrogation (Form CGL088 02/21)  
See Attached...

CERTIFICATE HOLDER

CANCELLATION

City of Long Beach  
P.O. Box 929  
Long Beach MS 39560

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE  



ACORD 25 (2016/03)

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Minutes of June 3, 2025  
Mayor and Board of Aldermen

AGENCY CUSTOMER ID: BOTT2TO-01  
LOC #:

**ADDITIONAL REMARKS SCHEDULE**

Page 1 of 1

AGENCY Arthur J. Gallagher Risk Management Services, LLC		NAMED INSURED Bottom 2 Top Construction, LLC 16708 Hwy 67 Biloxi MS 39532	
POLICY NUMBER			
CARRIER	NAIC CODE	EFFECTIVE DATE:	

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,  
FORM NUMBER: 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE

Automobile Liability :  
Automatic Additional Insured (Form CAU058 10/22)  
Primary and Noncontributory (Form CAU082 01/15 )  
Automatic Waiver of Subrogation (Form CAU058 10/22)

Umbrella:  
Automatic Additional Insured (Form CU0001 04/13)  
Primary Noncontributory (Form UMB179 07/09)  
Automatic Waiver of Subrogation (Form CU2403 12/20)  
Coverage is excess of scheduled underlying policies: General Liability, Automobile Liability and Employers Liability

Workers Compensation:  
Automatic Waiver of Subrogation (Form WC00031)  
General Liability & Umbrella policies includes automatic additional insured applicable as required by written contract.

ACORD 101 (2008/01)

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**Minutes of June 3, 2025  
Mayor and Board of Aldermen**


**IMPORTANT NOTICE ABOUT HOLD HARMLESS AND INDEMNIFICATION AGREEMENTS**

While insurance policies may respond to certain contractual assumption of liability or responsibility (Hold Harmless/Indemnification Agreements/Clauses), such policies are not broad enough to transfer or fund all assumed exposures. In addition, insurance policies have monetary limits that apply to covered claims. Our receipt of hold harmless/indemnification agreements and issuance of certificates of insurance is not validation that all conditions of the hold harmless/indemnification agreement have been met. Most assumption of risk agreements/clauses are broader than the terms and conditions of insurance policies.

**IMPORTANT NOTICE ABOUT AUTOMATIC STATUS ADDITIONAL INSUREDS/WAIVERS**

The certificate of insurance may represent that Additional Insured &/or Waiver status is included when required by written contract. In order for Additional Insured &/or Waiver status to be triggered in this case, there must be a written and executed contract between the insured and the person(s) or organization(s) for which Additional Insured &/or Waiver status is required.

Minutes of June 3, 2025  
Mayor and Board of Aldermen



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
5/2/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER  
Arthur J. Gallagher Risk Management Services, LLC  
13th St 4th floor  
Gulfport MS 39501

License#: PC-1092395  
BOT7210-01

CONTACT NAME: Christina Moran  
PHONE (A/C, No. Ext): 228-563-6146 FAX (A/C, No.): 228-604-8053  
E-MAIL Address: christina.moran@ajg.com

INSURER(S) AFFORDING COVERAGE

INSURER A: Brierfield Insurance Company NAIC # 10993  
INSURER B: FCCI Insurance Company 10178  
INSURER C:  
INSURER D:  
INSURER E:  
INSURER F:

INSURED  
Bottom 2 Top Construction, LLC  
16708 Hwy 67  
Biloxi MS 39532

COVERAGES

CERTIFICATE NUMBER: 712538467

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  <input type="checkbox"/> GEN'L AGGREGATE LIMIT APPLIES PER POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC <input type="checkbox"/> OTHER:		CPP10007430503	12/13/2024	12/13/2025	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COM/OP AGG \$2,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		CA10007430603	12/13/2024	12/13/2025	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$10,000		UMB10007430803	12/13/2024	12/13/2025	EACH OCCURRENCE \$3,000,000 AGGREGATE \$3,000,000
A	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N N/A	WC010007430703	12/13/2024	12/13/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
A	<input checked="" type="checkbox"/> Installation Floater		CPP10007430503	12/13/2024	12/13/2025	Limit \$1,467,119

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
THE FOLLOWING COVERAGES/PROVISIONS/ENDORSEMENTS ARE PROVIDED TO CERTIFICATE HOLDER(S), ANY PERSON(S) OR ORGANIZATION(S) ONLY WHEN THE NAMED INSURED HAS AGREED TO DO SO IN A WRITTEN CONTRACT/AGREEMENT -

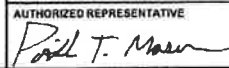
General Liability:  
Automatic Additional Insured - Owners, Lessees or Contractors - (Form CGL084 02/21)  
Automatic Additional Insured - Engineers, Architects or Surveyors - (Form CG2007 12/19)  
Primary and Noncontributory (Form CGL084 02/21)  
Automatic Waiver of Subrogation (Form CGL088 02/21)  
See Attached...

CERTIFICATE HOLDER

CANCELLATION

Overstreet & Associates  
161 Lameuse St, Ste 203  
Biloxi MS 39530

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE  


ACORD 25 (2016/03)


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Minutes of June 3, 2025  
Mayor and Board of Aldermen

AGENCY CUSTOMER ID: BOTT2TO-01  
LOC #: \_\_\_\_\_



ADDITIONAL REMARKS SCHEDULE

Page 1 of 1

AGENCY Arthur J. Gallagher Risk Management Services, LLC		NAMED INSURED Bottom 2 Top Construction, LLC 16708 Hwy 67 Biloxi MS 39532	
POLICY NUMBER			
CARRIER	NAIC CODE	EFFECTIVE DATE:	

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,  
FORM NUMBER: 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE

Automobile Liability :  
Automatic Additional Insured (Form CAU058 10/22)  
Primary and Noncontributory (Form CAU082 01/15 )  
Automatic Waiver of Subrogation (Form CAU058 10/22)

Umbrella:  
Automatic Additional Insured (Form CU0001 04/13)  
Primary Noncontributory (Form UMB179 07/09)  
Automatic Waiver of Subrogation (Form CU2403 12/20)  
Coverage is excess of scheduled underlying policies: General Liability, Automobile Liability and Employers Liability

Workers Compensation:  
Automatic Waiver of Subrogation (Form WC00031  
Overstreet & Associates and City of Long Beach  
General Liability includes automatic additional insured applicable as required by written contract.  
Project Name/Number: Edmund Drive

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**Minutes of June 3, 2025  
Mayor and Board of Aldermen**

**IMPORTANT NOTICE ABOUT HOLD HARMLESS AND INDEMNIFICATION AGREEMENTS**

While insurance policies may respond to certain contractual assumption of liability or responsibility (Hold Harmless/Indemnification Agreements/Clauses), such policies are not broad enough to transfer or fund all assumed exposures. In addition, Insurance policies have monetary limits that apply to covered claims. Our receipt of hold harmless/indemnification agreements and issuance of certificates of insurance is not validation that all conditions of the hold harmless/indemnification agreement have been met. Most assumption of risk agreements/clauses are broader than the terms and conditions of insurance policies.

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### **Consent Of Surety to Final Payment**

Bond # 7461483

OTHER: ☐

as set forth in said Surety's bond.

(Insert in writing the month followed by the numeric date and year.)

(Signature of authorized representative)

(Printed name and title)

Altest:  
(Sep/):

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Minutes of June 3, 2025  
Mayor and Board of Aldermen



OLD REPUBLIC SURETY COMPANY

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That OLD REPUBLIC SURETY COMPANY, a Wisconsin stock insurance corporation, does make, constitute and appoint: TROY WAGENER, JIM E. BRASHIER, TEB JONES, DAVID FORTENBERRY, MARY NORVAL, KIM BARHAM, F. ROSS BELL, KATHLEEN B. SCARBOROUGH, DEWEY B. MASON, SUSAN M. SKRNETTA, JOSEPH R. BEATTIE, LISA R. BUTLER, PATRICK T. MASON, CHRIS BOONE, BHARON TUTEN, CHARLOTTE A. RAMSEY, LESSIE R. ANDERSON, DEBBIE OUNAWAY, JAMES ELEY BRASHIER, TENDRA POSEY of GULFPORT, MS

its true and lawful Attorney(s)-in-Fact, with full power and authority for and on behalf of the company as surety, to execute and deliver and affix the seal of the company thereto (if a seal is required), bonds, undertakings, recognizances or other written obligations in the nature thereof, (other than bail bonds, bank depository bonds, mortgage deficiency bonds, mortgage guaranty bonds, guarantees of installment paper and note guaranty bonds, self-insurance workers compensation bonds guaranteeing payment of benefits, or black lung bonds), as follows:

ALL WRITTEN INSTRUMENTS

and to bind OLD REPUBLIC SURETY COMPANY thereby, and all of the acts of said Attorneys-in-Fact, pursuant to these presents, are ratified and confirmed. This appointment is made under and by authority of the board of directors at a special meeting held on February 18, 1982. This Power of Attorney is signed and sealed by facsimile under and by the authority of the following resolutions adopted by the board of directors of the OLD REPUBLIC SURETY COMPANY on February 18, 1982.

RESOLVED that, the president, any vice-president or assistant vice president, in conjunction with the secretary or any assistant secretary, may appoint attorneys-in-fact or agents with authority as defined or limited in the instrument evidencing the appointment in each case, for and on behalf of the company to execute and deliver and affix the seal of the company to bonds, undertakings, recognizances, and suretyship obligations of all kinds; and said officers may remove any such attorney-in-fact or agent and revoke any Power of Attorney previously granted to such person.

- RESOLVED FURTHER, that any bond, undertaking, recognizance, or suretyship obligation shall be valid and binding upon the Company
- (i) when signed by the president, any vice president or assistant vice president, and attested and sealed (if a seal be required) by any secretary or assistant secretary; or
  - (ii) when signed by the president, any vice president or assistant vice president, secretary or assistant secretary, and countersigned and sealed (if a seal be required) by a duly authorized attorney-in-fact or agent; or
  - (iii) when duly executed and sealed (if a seal be required) by one or more attorneys-in-fact or agents pursuant to and within the limits of the authority evidenced by the Power of Attorney issued by the company to such person or persons.

RESOLVED FURTHER that the signature of any authorized officer and the seal of the company may be affixed by facsimile to any Power of Attorney or certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the company; and such signature and seal when so used shall have the same force and effect as though manually affixed.

IN WITNESS WHEREOF, OLD REPUBLIC SURETY COMPANY has caused these presents to be signed by its proper officer, and its corporate seal to be affixed this 24th day of February 2023

  
Assistant Secretary



  
President


STATE OF WISCONSIN, COUNTY OF WAUKESHA - SS  
On this 24th day of February 2023, personally came before me, Alan Pavlic and Karen J. Haffner, to me known to be the individuals and officers of the OLD REPUBLIC SURETY COMPANY who executed the above instrument, and they each acknowledged the execution of the same, and being by me duly sworn, did severally depose and say: that they are the said officers of the corporation aforesaid, and that the seal affixed to the above instrument is the seal of the corporation, and that said corporate seal and their signatures as such officers were duly affixed and subscribed to the said instrument by the authority of the board of directors of said corporation.




  
Notary Public

My Commission Expires September 28, 2026  
(Expiration of notary's commission does not invalidate this instrument)

CERTIFICATE  
I, the undersigned, assistant secretary of the OLD REPUBLIC SURETY COMPANY, a Wisconsin corporation, CERTIFY that the foregoing and attached Power of Attorney remains in full force and has not been revoked; and furthermore, that the Resolutions of the board of directors set forth in the Power of Attorney, are now in force.

87-0829  Signed and sealed at the City of Brookfield, WI this 2nd day of May 2025

  
Assistant Secretary

ORSC 22262 (3-08)  
CADENCE INSURANCE, INC.

Minutes of June 3, 2025  
Mayor and Board of Aldermen

CERTIFICATE OF SUBSTANTIAL COMPLETION

PROJECT Edmund Drive Subdivision Water System Improvements  
DATE OF ISSUANCE March 17, 2025  
OWNER City of Long Beach  
OWNER'S Contract No.  
CONTRACTOR Bottom 2 Top Construction, LLC. ENGINEER Overstreet & Associates, PLLC.

This Certificate of Substantial Completion applies to all Work under the Contract Documents or to the following specified parts thereof:

Entire Project

TO City of Long Beach  
OWNER  
And To Bottom 2 Top Construction, LLC  
CONTRACTOR

The Work to which this Certificate applies has been inspected by authorized representatives of OWNER, CONTRACTOR and ENGINEER, and that Work is hereby declared to be substantially complete in accordance with the Contract Documents on

March 4, 2025  
DATE OF SUBSTANTIAL COMPLETION

A tentative list of items to be completed or corrected is attached hereto. This list may not be all-inclusive, and the failure to include an item in it does not alter the responsibility of CONTRACTOR to complete all the Work in accordance with the Contract Documents. The items in the tentative list shall be completed or corrected by CONTRACTOR within 30 days of the above date of Substantial Completion Issuance

EJDC No. 1910-8-D (1990 Edition )  
Prepared by the Engineers Joint Contract Documents Committee and endorsed by the Associated General Contractors of America.



Minutes of June 3, 2025  
Mayor and Board of Aldermen

From the date of Substantial Completion the responsibilities between OWNER and CONTRACTOR for security, operation, safety, maintenance, heat, utilities, insurance and warranties and guarantees shall be as follows:

RESPONSIBILITIES:

OWNER: Assume normal operation of project, subject to Contractor's warranty.

CONTRACTOR: One-year warranty.

The following documents are attached to and made a part of this Certificate:

Punchlist

[For items to be attached see definition of Substantial Completion as supplemented and other specifically noted conditions precedent to achieving Substantial Completion as required by Contract Documents.]

This certificate does not constitute an acceptance of Work not in accordance with the Contract Documents nor is it a release of CONTRACTOR's obligation to complete the Work in accordance with the Contract Documents.

Executed by ENGINEER on Mar 18 2025  
Overstrept & Associates, PLLC.  
ENGINEER  
By: [Signature] (Authorized Signature)

CONTRACTOR accepts this Certificate of Substantial Completion on March 18 2025  
Bottom 2 Top Construction, LLC  
CONTRACTOR  
By: Joseph R Raffeo Jr. (Authorized Signature)

OWNER accepts this Certificate of Substantial Completion on  
City of Long Beach  
OWNER  
By: [Signature] (Authorized Signature)

\*\*\*\*\*

**Minutes of June 3, 2025**  
**Mayor and Board of Aldermen**

Based on the following recommendation from City Engineer David Ball, Alderman Parker made motion seconded by Alderman Brown and unanimously carried to award 3<sup>rd</sup> Street Sidewalk Extension to Hanmore Bros. Construction:



overstreeteng.com  
 161 Lameuse St., Suite 203  
 Biloxi, MS 39530  
 228.967.7137

May 29, 2025

City of Long Beach  
 P.O. Box 929  
 Long Beach, MS 39560

**RE: 3<sup>rd</sup> St. Sidewalk Extension**

Ladies and Gentlemen:

We received bids for the referenced project on May 27, 2025, and have attached a Certified Tabulation of the bids. Four bids were submitted, with the two lowest bids being within approximately 11%. Further, the low bid is below our original estimate of the construction cost. The low bid was offered by Hanmore Bros. Construction Company, Inc. of Biloxi, MS. Although I don't know that the City has ever worked directly with Hanmore prior to this project, they have certainly been involved in multiple recent projects and have performed in a very satisfactory manner. We believe this project is well within their capabilities for satisfactory performance, and therefore, on the basis of the Bid Tabulation and the above information, we recommend award to Hanmore Bros. Construction Company, Inc. in the amount of \$333,285. If you have any questions, please advise.

Sincerely,

David Ball, P.E.

DB:1323  
 Attachment



Minutes of June 3, 2025  
Mayor and Board of Aldermen

Alderman McCaffrey made motion seconded by Alderman Johnson and unanimously carried to declare an Executive Session for the transaction of public business, to wit: To seek the legal advice and counsel of the City Attorney in regards to lease negotiations and possible litigation.

The question having received the affirmative voice vote of all of the Aldermen present and voting, the Mayor declared the motion carried, whereupon the Board entered into Executive Session.

\* \* \* \* \*

The Meeting resumed in Open Session, whereupon no action was taken.

\* \* \* \* \*

There being no further business to come before the Mayor and Board of Aldermen at this time, Alderman Johnson made motion seconded by Alderman Brown and unanimously carried to adjourn until the next regular meeting in due course.

\* \* \* \* \*

APPROVED:

\_\_\_\_\_  
Alderman Donald Frazer, At-Large

\_\_\_\_\_  
Alderman Patrick Bennett, Ward 1

\_\_\_\_\_  
Alderman Bernie Parker, Ward 2

\_\_\_\_\_  
Alderman Angie Johnson, Ward 3

\_\_\_\_\_  
Alderman Timothy McCaffrey, Jr., Ward 4

\_\_\_\_\_  
Alderman Mike Brown, Ward 5

\_\_\_\_\_  
Alderman Pete L. McGoey, Ward 6

\_\_\_\_\_  
Date

ATTEST:

\_\_\_\_\_  
Kini Gonsoulin, Deputy City Clerk