

**PORT COMMISSION MINUTES
MARCH 21, 2019**

**PORT COMMISSION AGENDA
March 21, 2019
5:00 P.M.**

- I. CALL TO ORDER
- II. ROLL CALL AND ESTABLISH QUORUM
- III. AMENDMENTS/COMMENTS
- IV. APPROVE MINUTES:
 - A. FEBRUARY 21, 2019; REGULAR
- V. BUSINESS:
 - 1. MARINE FUEL FACILITY AND BAIT SHOP PROPOSALS
 - 2. MASTER PLAN BEAUTIFICATION; CHRISTIAN PREUS, LANDSCAPE ARCHITECT
 - 3. ELECTION OF VICE PRESIDENT (UNEXPIRED TERM)
 - 4. HARBORMASTER'S REPORT

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Be it remembered that a regular meeting of the Port Commission of the City of Long Beach, Mississippi, was begun and held at the City Hall Meeting Room, 201 Jeff Davis Avenue, in said City, on Thursday, March 21, 2019, at 5:00 o'clock p.m., it being the time, date, and place fixed for holding said meeting.

There were present and in attendance on said Commission and at the meeting the following named persons: President Phil Kies, Secretary Don Deschenes, Commissioners Russell Jones, Brian Currie, Brian Jernigan, Junior Husband, Barney Hill, Attorney Steve Simpson, Harbormaster Bill Angley and City Clerk Stacey Dahl.

Absent the meeting was Commissioner Kevin Hicks.

There being a quorum present and sufficient to transact the business of this meeting, the following proceedings were had and done.

Commissioner Kies called the meeting to order; whereupon there were no amendments or comments to the agenda.

Commissioner Deschenes made motion seconded by Commissioner Husband and unanimously carried to approve minutes of the Port Commission, as follows:

- Regular Minutes of February 21, 2019, as submitted.

There came on for consideration Marine Fuel Facility and Bait Shop Proposals; whereupon, Commissioner Deschenes made motion seconded by Commissioner Husband and unanimously carried to spread the Proof of Publication upon the minutes of this meeting in words and figures as follows:

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Proof of Publication

STATE OF MISSISSIPPI
COUNTY OF HARRISON

PERSONALLY appeared before me the undersigned notary in and for said County and State, HUNTER DAWKINS, publisher of THE GAZETTE GAZETTE, a newspaper printed and published in Harrison County, who being duly sworn, depose and says the publication of this notice hereunto attached has been made to the said publication _____ weeks in the following numbers and on the following dates of such paper:

Vol. XIV No. 6 dated 2 day of 8, 20 19

Vol. XIV No. 8 dated 2 day of 22, 20 19

Vol. _____ No. _____ dated _____ day of _____, 20 _____

Vol. _____ No. _____ dated _____ day of _____, 20 _____

Vol. _____ No. _____ dated _____ day of _____, 20 _____

Vol. _____ No. _____ dated _____ day of _____, 20 _____

Vol. _____ No. _____ dated _____ day of _____, 20 _____

Vol. _____ No. _____ dated _____ day of _____, 20 _____

Affiant further states on oath that said newspaper has been established and published continuously in said county for period of more than twelve months prior to the first publication of said notice.

[Signature]
Publisher

Sworn to and subscribed before me this 12 day of Feb, A.D. 20 19

[Signature]
Notary Public



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Legal Notice

REQUEST FOR PROPOSALS

OPERATION OF A MARINE FUEL FACILITY AND A BAIT SHOP

The Long Beach Port Commission is soliciting proposals for operation of a Marine Fuel Facility and Bait Shop to be co-located in the Long Beach, Mississippi municipal recreation harbor located at the southern extension of Cleveland Avenue.

Proposers should cite any relevant experience previously obtained in the operation of either, or both services. Lack of prior experience for either or both of these services will not disqualify an applicant.

Proposers must have a working knowledge of all federal, state and municipal regulations regarding the operation of these types of facilities that include, but are not limited to the following:

- A). NFPA 30A, Motor Fuel Dispensing Facilities and Repair Garages, Chapter 11, Marine Fueling
- B). Mississippi Department of Agriculture and Commerce Petroleum Production Inspection
- C). Federal Oil Pollution Act of 1990
- D). Mississippi Department of Marine Resources - TITLE 22, PART 6, Chapter 06 - regulations relating to operation of either of these requested activities.

Further, in the event a contract is awarded, proposers must:

- E). Obtain, maintain current, and provide proof of personal injury liability insurance in the amount of \$1,000,000 for injury to or death of any one person, and \$2,000,000 for injury to or death to any number of persons in one occurrence. Such insurance shall specifically name LESSOR as a co-insured. Obtain and maintain hazard and windstorm insurance.
- F). Post a Performance Bond with the Long Beach Port Commission during the life of the contract.
- G). Provide a temporary (movable) building, bait tanks and all equipment required to sustain live and dead (frozen) bait at a bait shop to be co-located with the existing bait shop building.

Proposals should be brief and consist of, but not limited to:

1. Proposed/Desired Term of Lease, Hours of Operations and Mode of Operation
2. Proposed type and/or level of payment, e.g. % of fuel gross/net sales, constant monthly payments etc. The bait shop lease payment should be a fixed monthly payment.
3. Date(s) prepared to commence operation for each of the requested retail sales operations.
4. Lessee will be required to obtain and maintain: a Long Beach operating permit, all necessary state and federal permits, and furnish the Port Commission with monthly sales tax receipts.

Proposals may be hand delivered: City Clerk
201 Jeff Davis Avenue
Long Beach, MS 39560

Mailed: City Clerk
P.O. Box 929
Long Beach, MS 39560

Emailed: cityclerk@cityoflongbeachms.com

Deadline for receipt of Proposals is Thursday, March 14, 2019, at 10:00 a.m.



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The City Clerk reported there were three (3) proposals properly filed, as follows:

- Brandon Boggess, hereafter Long Beach Harbor Fuel and Bait, LLC
309 Rita Lane
Long Beach, MS 39560
- Josh Moak, CJ's Bait, Tackle, and Fuel Services
3910 Coventry Drive
Moss Point, MS 39562

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- A.J. Moody, DBA Gulfport Marine Bait and Tackle
10003 Old Stage Rd.
Moss Point, MS 39562

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All potential lessees were in attendance, whereupon interviews were conducted regarding each of their proposals.

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Upon completion of interviews, Commissioner Husband made motion seconded by Commissioner Jones and unanimously carried to enter into Executive Session for the transaction of public business, to wit: to discuss with and seek the legal advice and counsel of the Attorney regarding lease negotiations.

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The meeting resumed in Open Session, whereupon Commissioner Kies made motion seconded by Commissioner Currie to authorize Attorney Simpson to enter into negotiations with Mr. Josh Moak, CJ's Bait, Tackle, and Fuel Services. It was further ordered if terms with CJ's are not able to be reached, the Attorney may approach the remaining proposed lessees. The question being put to a roll call vote, the result was as follows:

Commissioner Hill	voted	Abstain, not voting
Commissioner Husband	voted	Aye
Commissioner Jernigan	voted	Aye
Commissioner Kies	voted	Aye
Commissioner Currie	voted	Aye
Commissioner Deschenes	voted	Aye
Commissioner Jones	voted	Aye
Commissioner Hicks	voted	Absent, not voting

The question having received the affirmative vote of all commissioners present and voting the President declared the **motion carried.**

The commission recognized Mr. Christian Preus, Landscape Architect; whereupon, Mr. Preus gave a presentation of a preliminary Design Development Plan regarding beautification as it relates to the Long Beach Harbor Master Plan.

There was no action required or taken at this time.

There came on for consideration the election of Vice President to fill the 2018/2019 unexpired term of resigned Commissioner Brandon Boggess.

It was the consensus of the commission to elect Commissioner Junior Husband Vice President for the remaining 2018/2019 term.

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The commission recognized Harbormaster Bill Anglely for his report, as follows:

Harbor Master Report

February 21, 2018

- Working on pier decking, several finger piers are going to need rebuilt in the very near future due to rot and bad hardware
- Sidewalk from Harbor building to pier 2 has moved during storms consistently and needs to be replaced. Trip hazards are getting worse, due to undermining
- Fuel Tank Update
- Updated sign by Hwy 90
- Fuel building is back on property and being converted into a removable tool room so that all emergency supplies and tools are located in one area.
- Bait shop repairs are done
- Gates are being built
- Ordinance 641 (Harbor law) is now in effect.
- As of today we have 2 45' and above slips left there will be a waiting list started for those slips and some current renters will be relocated to slips that fit their boats properly and free up those larger slips
- Ordering speed bumps
- Landscaping needs to be thinned about some removed all together for safety or motorist and general public
- 140 of 218

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There was no official action taken regarding the aforesaid report.

There being no further business to come before the Port Commission at this time, Commissioner Deschenes made motion seconded by Commissioner

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seconded by Commissioner Hill and unanimously carried to adjourn until the next regular meeting in due course.

APPROVED:

PHIL KIES, PRESIDENT

ATTEST:

STACEY DAHL, CITY CLERK