

PORT COMMISSION MINUTES
FEBRUARY 21, 2019

PORT COMMISSION AGENDA
February 21, 2019
5:00 P.M.

- I. CALL TO ORDER
- II. ROLL CALL AND ESTABLISH QUORUM
- III. AMENDMENTS/COMMENTS
- IV. APPROVE MINUTES:
 - A. JANUARY 17, 2019; REGULAR
- V. BUSINESS:
 - 1. MARINE FUEL FACILITY AND BAIT SHOP REQUEST FOR PROPOSALS
 - 2. WARD 4 COMMISSIONER BRANDON BOGGESS; RESIGNATION
 - 3. HARBORMASTER'S REPORT

PORT COMMISSION MINUTES
FEBRUARY 21, 2019

Be it remembered that a regular meeting of the Port Commission of the City of Long Beach, Mississippi, was begun and held at the City Hall Meeting Room, 201 Jeff Davis Avenue, in said City, on Thursday, February 21, 2019, at 5:00 o'clock p.m., it being the time, date, and place fixed for holding said meeting.

There were present and in attendance on said Commission and at the meeting the following named persons: President Phil Kies, Secretary Don Deschenes, Commissioners Russell Jones, Brian Currie, Brian Jernigan, Kevin Hicks, Junior Husband, Barney Hill, and City Clerk Stacey Dahl.

Absent the meeting was Harbormaster Bill Angley.

There being a quorum present and sufficient to transact the business of this meeting, the following proceedings were had and done.

Commissioner Kies called the meeting to order; whereupon there were no amendments or comments to the agenda.

The commission welcomed Mr. Brian Jernigan, new Commissioner appointed for Ward 6.

Commissioner Deschenes made motion seconded by Commissioner Currie and unanimously carried to approve minutes of the Port Commission, as follows:

- Regular Minutes of January 17, 2019, as submitted.

Commissioner Barney Hill was preliminarily absent, now arrived.

It was the consensus of the commission to spread the **Request For Proposals, Operation of a Marine Fuel Facility and a Bait Shop**, upon the minutes of this meeting, as follows:

**PORT COMMISSION MINUTES
FEBRUARY 21, 2019**

REQUEST FOR PROPOSALS

OPERATION OF A MARINE FUEL FACILITY AND A BAIT SHOP

The Long Beach Port Commission is soliciting proposals for operation of a Marine Fuel Facility and Bait Shop to be co-located in the Long Beach, Mississippi municipal recreation harbor located at the southern extension of Cleveland Avenue.

Proposers should cite any relevant experience previously obtained in the operation of either, or both services. Lack of prior experience for either or both of these services will not disqualify an applicant.

Proposers must have a working knowledge of all federal, state and municipal regulations regarding the operation of these types of facilities that include, but are not limited to the following:

- A). NFPA 30A, Motor Fuel Dispensing Facilities and Repair Garages, Chapter 11, Marine Fueling
- B). Mississippi Department of Agriculture and Commerce Petroleum Production Inspection
- C). Federal Oil Pollution Act of 1990
- D). Mississippi Department of Marine Resources - TITLE 22, PART 6, Chapter 06 - regulations relating to operation of either of these requested activities.

Further, in the event a contract is awarded, proposers must:

- E). Obtain, maintain current, and provide proof of personal injury liability insurance in the amount of \$1,000,000 for injury to or death of any one person, and \$2,000,000 for injury to or death to any number of persons in one occurrence. Such insurance shall specifically name LESSOR as a co-insured. Obtain and maintain hazard and windstorm insurance.
- F). Post a Performance Bond with the Long Beach Port Commission during the life of the contract.
- G). Provide a temporary (movable) building, bait tanks and all equipment required to sustain live and dead (frozen) bait at a bait shop to be co-located with the existing bait shop building.

Proposals should be brief and consist of, but not limited to:

1. Proposed/Desired Term of Lease, Hours of Operations and Mode of Operation
2. Proposed type and/or level of payment, e.g. % of fuel gross/net sales, constant monthly payments etc. The bait shop lease payment should be a fixed monthly payment.
3. Date(s) prepared to commence operation for each of the requested retail sales operations.

PORT COMMISSION MINUTES
FEBRUARY 21, 2019

4. Lessee will be required to obtain and maintain: a Long Beach operating permit, all necessary state and federal permits, and furnish the Port Commission with monthly sales tax receipts.

Proposals may be hand delivered: City Clerk
201 Jeff Davis Avenue
Long Beach, MS 39560

Mailed: City Clerk
P.O. Box 929
Long Beach, MS 39560

Emailed: cityclerk@cityoflongbeachms.com

Deadline for receipt of Proposals is Thursday, March 14, 2019, at 10:00 a.m.

**

**

There was no action required or taken regarding the aforesaid Request for Proposals.

The commission acknowledged the resignation of Mr. Brandon Boggess as Port Commissioner Ward 4, with regret.

The commission acknowledged the Harbormaster report, as follows:

**PORT COMMISSION MINUTES
FEBRUARY 21, 2019**

Harbor Master Report

February 21, 2018

- Working on pier decking, several finger piers are going to need rebuilt in the very near future due to rot and bad hardware
- Fuel Tank Update
- Ramp and stairs are complete and contractor is working on other repairs
- Gate design complete and bids are placed notice to proceed was given at BOA meeting Tuesday
- Ordinance 641 (Harbor law) is now in effect.
- 143 of 218

PORT COMMISSION MINUTES
FEBRUARY 21, 2019



PORT COMMISSION MINUTES
FEBRUARY 21, 2019



**

**

After considerable discussion and input from Mr. Lee Parish, Commissioner Deschenes made motion seconded by Commissioner Husband and unanimously carried to approve the aforesaid sign concept; stipulating it must comply with the City of Long Beach sign ordinance/regulations.

Commissioner Kies made motion seconded by Commissioner Hicks and unanimously carried to dedicate the West Pier in honor of former longtime Commissioner James Hancock.

**PORT COMMISSION MINUTES
FEBRUARY 21, 2019**

There being no further business to come before the commission at this time, Commissioner Husband made motion seconded by Commissioner Jones and unanimously carried to adjourn until the next regular meeting in due course.

APPROVED:

PHIL KIES, PRESIDENT

ATTEST:

STACEY DAHL, CITY CLERK