AGENDA
OCTOBER 9, 2025
REGULAR MEETING OF THE PLANNING and DEVELOPMENT COMMISSION
CITY OF LONG BEACH, MISSISSIPPI
5:30 O'CLOCK P.M.
LONG BEACH CITY HALL
MEETING ROOM
201 JEFF DAVIS AVENUE

- I. CALL TO ORDER
- II. INVOCATION AND PLEDGE OF ALLEGIANCE
- III. ROLL CALL AND ESTABLISH QUORUM
- IV. PUBLIC HEARINGS
- V. ANNOUNCEMENTS
- VI. APPROVE MINUTES
  - 1. September 25, 2025
- VII. UNFINISHED BUSINESS
- VIII. NEW BUSINESS
  - 1. Tree Removal- 4377 Beatline Road, Tax Parcel 0512C-01-006.000, Submitted by Jennifer L. Weems (owner) and Brown, Mitchell & Alexander, Inc (agent).
  - 2. Preliminary Plat Approval- 0 West 5<sup>th</sup> Street, Tax Parcel 0612G-02-009.000, Submitted by Alan D. Stennett (owner) and Michael Bohlke (agent).
  - IX. DEVELOPMENT & RESEARCH
    - X. ADJOURN

### \*\*\*NOTES\*\*\*

- \*\*All decisions made at this meeting are subject to a ten (10) day appeal for a Public Hearing and/or the Mayor and Board of Aldermen approval on October 21, 2025.
- \*\*The agenda for the Planning and Development Commission meeting closes at 12:00 O'clock (noon), and/or in accordance with applicable ordinances, the Thursday prior to the meeting day.

\*\*\*\*\*\*\*\*\*\*\*\*\*

Vice Chairman David DiLorenzo led the meeting in prayer.

Commissioner Phillip LeBlanc read the Opening Statement for the Planning and

\*\*\*\*\*\*\*\*\*\*\*\*\*\*

Development Commission.

Be it remembered that a Regular Meeting before the Long Beach Planning and Development Commission, Long Beach, Mississippi, was begun at 5:30 o'clock p.m., Thursday, the 9th day of October 2025, in the Long Beach City Hall Meeting Room, 201 Jeff Davis Avenue, in said City, and the same being the time, date and place fixed for holding said Regular Meeting.

There were present and in attendance on said Commission and at the Regular Meeting the following named persons: Chairman Shawn Barlow, Vice Chairman David DiLorenzo, Commissioners Don Sterling, Nicholas Brown, William Suthoff, Ryan McMahon, Sean Hughes, Ray Baas, Jr., Phillip LeBlanc, Building Official Mike Gundlach and City Clerk Emma J. Ward.

Absent the Regular Meeting: Commissioner Nicholas Brown and City Advisor Bill Hessell

There being a quorum present and sufficient to transact the business of this Regular Meeting, the following proceedings were had and done.

\*\*\*\*\*\*\*\*\*\*\*\*\*\*

Commissioner Suthoff made motion, seconded by Commissioner Hughes and unanimously carried to approve the Regular Meeting minutes of September 25, 2025, as submitted.

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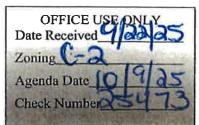
It came for discussion under New Business a Tree Removal for the property located at 4377 Beatline Road, Tax Parcel 0512C-01-006.000, submitted by Jennifer L. Weems (owner), and Brown, Mitchell & Alexander, Inc (agent), as follows:

### MINUTES OF OCTOBER 9, 2025 REGULAR MEETING

### LONG BEACH PLANNING and DEVELOPMENT COMMISSION



CITY OF LONG BEACH, MISSISSIPPI 201 Jeff Davis Avenue P.O. Box 929 Long Beach, MS 39560 (228) 863-1554 (228) 863-1558 fax APPLICATION FOR TREE PERMIT

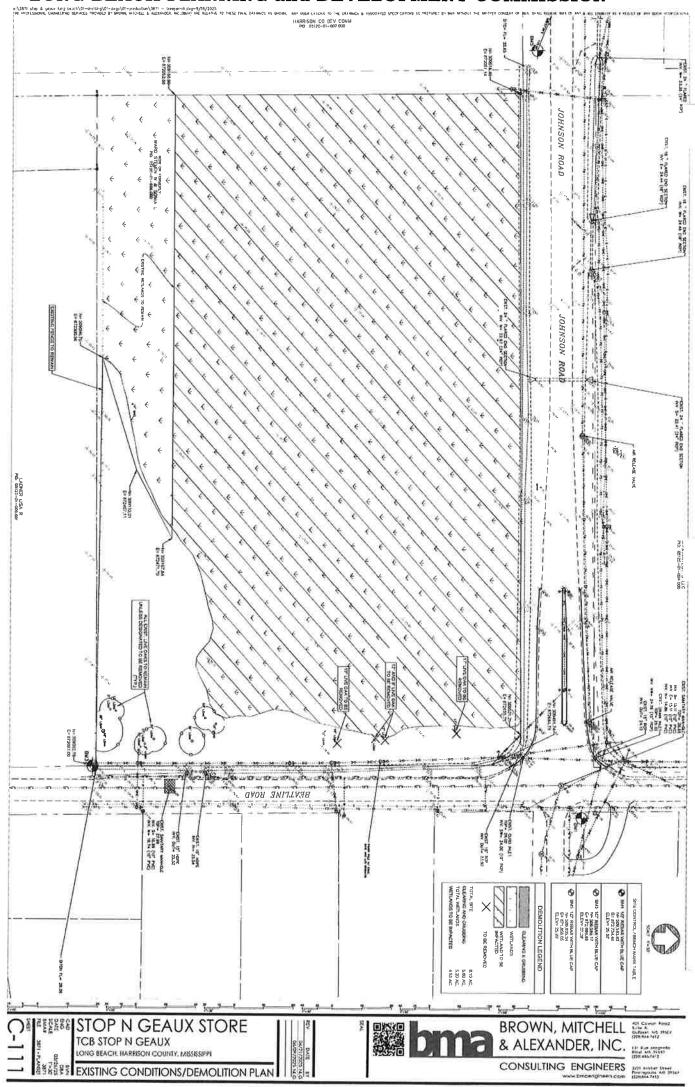


(Initial on the line that you've read each)

(	
NG Routine trimming does not require a permit. The reason for pruning maintaining or improving tree health and structure, improving aesthetics, or satis recommend you obtain a licensed Arborist for your and the tree protection.	
NGAny single-family Residential, Multi-Family Residential, Commercial of Live Oak or Magnolia tree with its root system, growing upon the earth usually circumference or larger, measured four and one-half (4 1/2) feet above the surface of definitely formed crowned.	y with one trunk or at least eighteen (18) inches in
NGAny person desiring a permit for removal of any Live Oak or Magnolia \$25.00 per parcel of land to which such application pertains.	tree, shall submit this application and a filing fee of
TODAY'S DATE: 9-22-25	
PROPERTY INFORMATION	ADDITIONAL INFORMATION REQUIRED
TAX PARCEL #_0512C-01-006.000	FROM APPLICANT (Initial on the line that you've read each)
Address of Property Involved: 4377 Beatline Road	NG TREE SITE PLAN: Please provide a map
Property owner name: Jennifer L. Weems  Are you the legal owner of the above property? Yes No If No, written consent from the owner is needed. Please provide a statement that no person, not listed on this application, has any interest in the title in or to the property.  Property owner address: 16303 Highway 53, Gulfport, MS 39503	or diagram of the parcel of land, specifically designating the area or areas of proposed tree removal and the proposed use of such area. Please include the following: 1) location of all protected and large shade trees on the property, their size and species 2) Designate which are disease/or damaged, 3) designate which are endangering any roadway, pavement, or utility line, 4) any
Phone No. (228) 518-1142	proposed grade changes that might adversely affect or endanger any trees on the site and
CONTRACTOR OR APPLICANT INFORMATION  Company Name: Brown, Mitchell & Alexander, Inc.  Phone No. 228-864-7612 Fax: 228-864-7676  Name Nick Gant  Address 131 Rue Magnolia Biloxi MS 39530  PERMIT INFORMATION  Permit for: Removal X Trimming Pruning  What is the reason the tree needs to be removed? Be specific ex. Construction, street or roadway, recreational area, patio, parking lot, diseased tree not worthy of preservation, etc.: Removal of 4 Live Oak Trees for the (use sepurate sheet if needed)  construction of a gas station, parking lot, convenience store, and and commercial outlet.  Number of Trees:	specify how to maintain them 5) designate the trees to be removed and the trees to be maintained, and 5) location of existing and/or proposed structures.  MGPHOTOGRAPH: You must attach a photograph of the tree to be removed, the photomust show any damage the tree is causing.  MGOWNERSHIP: Please provide a recorded warranty deed.  MGPERMIT FEES: Upon issuance of a Tree Removal Permit, the permit fee will be as follows: For removal of a tree or trees where such removal of such tree or trees is necessitated by material damage caused by such tree or trees to permanent improvement or improvements on the parcel where such tree or trees are situated a fee of \$1.00 per tree permitted to be removed. For removal of all other trees, a fee of \$45.00 per tree permitted to be removed. As per City of Long Beach Tree Ordinance (#364) any person removing any Live Oak or Magnolia tree within the City of Long Beach, Mississippi, without a valid tree removal permit, shall be guilty of a misdemeanor; and upon conviction thereof shall be sentenced to pay a fine not less than \$500.00 nor more than \$1000.00. The removal of each tree without having first secured a valid tree removal permit shall constitute a separate offense and shall be punishable as such.  NGREPLANTING: As a condition of granting
4 Live Oak Southern Magnolia  I hereby certify that I have read this application and that all information contained herein is true and correct; that I agree to comply with all applicable codes, ordinances and state laws regulation construction; that I am the owner or authorized to act as the owner's agent for the terein described work.  Signature Date	the tree removal permit, the City, acting by and through its Mayor and Board of Aldermen, may require the applicant to relocate or replace trees, but may not require the replacement of trees in a number greater than the number of Live Oak or Magnolia trees removed; trees to be of Four (4) inches caliper deciduous trees or five (5) feet in height of evergreen or Live Oak or Magnolia trees.  MEETING: You must attend the Planning Commission meeting, not attending may cause your permit for tree removal to be denied or

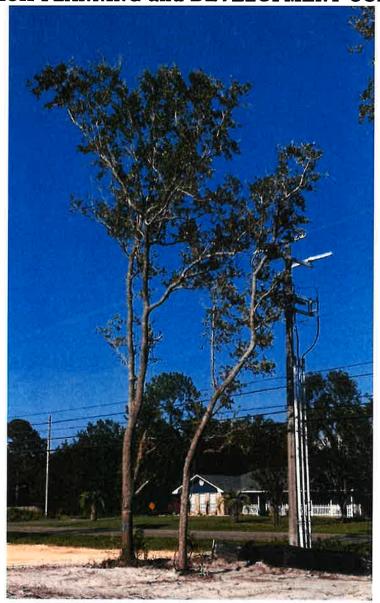
### ADDITIONAL INFORMATION REQUIRED FROM APPLICANT

3 M.B. 38











July 29, 2024

Authority to Act as Agent TCB Stop N Geaux

Long Beach, Harrison County, Mississippi

To Whom It May Concern:

This is to advise that TCB Stop N Geaux currently owns an approximately 6.20 acre property at the southwest corner of the intersection of Beatline Road and Johnson Road.

With this letter, TCB Stop N Geaux, appoints Brown, Mitchell & Alexander, Inc., as its agents for the purpose of obtaining permits necessary for construction.

Sincerely,

TOB Stop N Geaux

16303 Highway 53 Gulfport, Mississippi 39503

PUBLIC

C:\Users\Jennifer\Downloads\LTR Authority to Act as Agent docx

\_\_1st JUDICIAL DISTRICT 2022-0029415-D-J1 rded:12/09/2022 11:16:01 AM

Prepared by Grantors:

Return to Grantees:

S. Ward

Ethan Ward

25429 Pecan Rd.

4281 Beatline Rd.

Pass Christian, MS. 39571

Long Beach, Ms. 39560

228-569-1732

228-669-5505

STATE OF MISSISSIPPI **COUNTY OF HARRISON** 

### **WARRANTY DEED**

FOR AND IN CONSIDERATION of the sum of TEN DOLLARS (\$10.00), cash in hand paid, and other good and valuable considerations, the receipt and sufficiency of all which is hereby acknowledged, the undersigned, STEVEN W. WARD AND SONIA L. WARD, GRANTORS, do hereby sell, convey and warrant unto STEVEN SAMUEL ETHAN WARD AND JESSICA E. WARD, GRANTEES, as joint tenants with full rights of survivorship and not as tenants in common, the following described land and property being located in the First Judicial District of Harrison County, Mississippi, described as follows:

ALSO KNOWN AS:

PARCEL # - 0512C-01-006.000

PPIN#-87343

This conveyance is subject to any and all restrictive covenants, right of way, easements and prior reservation of oil, gas and mineral rights applicable to the subject property which are on file and of record in the office of the Chancery Clerk of Harrison County, Mississippi.

WITNESS OUR SIGNATURES, this the day of
2022.
Steen WWard
STEVEN WOWARD, GRANTOR
Sonia S. Ulard
SONIA L WARD, GRANTOR
STATE OF MISSISSIPPI
COUNTY OF HARRISON
PERSONALLY came and appeared before me on this theday ofday of
WITNESS MY SIGNATURE AND SEAL OF OFFICE this the Standard day of December 2022.
KATRINA M. DUCKSWORTH  Commission Expires  April 29, 2025  Notary Public
My Commission Expires: 64-29-2025

Grantors:

Grantees:

Steven W. Ward

Steven Samuel Ethan Ward

25429 Pecan Rd.

4281 Beatline Rd.

Pass Christian, MS. 39571

Long Beach, MS. 39560

228-669-1732

228-669-5505

Sonia L. Ward

Jessica E. Ward

25429 Pecan Rd.
Pass Christian, MS. 39571

4281 Beatline Rd.

Long Beach, MS. 39560

228-363-1725

228-297-4237

EXHIBIT "A"

McCAULEY REVOCABLE TRUST 2007/11572 AND 2007/11574 AND 2007/9421 13.5 AC (C) BEG AT SE COR OF NE % OF SEC 16 ON W MAR OF BEATLINE RD W ALONG SEC LINE 650 FT TO W MAR OF COX SUBD N ALONG SUBD LINE 1285 FT TO 5 MAR OF JOHNSON RD E ALONG RD 650 FT TO BEATLINE RD S ALONG RD 432 FT TO POB WHICH IS LOTS 1.TO 4 BLK 8.COX SUBD & A 5.75 AC PCL PART OF SE % OF NE % SEC 16-8-12.

LRMINQ01 APPRINQ43
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COX SUBD N ALONG SUBD LINE 1285 FT
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TO BEATLINE RD S ALONG RD 432 FT TO
POB WHICH IS LOTS 1 TO 4 BLK 8 COX
SUBD & A 5.75 AC PCL PART OF SE1/4
OF NE1/4 SEC 16-8-12

LRWINQ02/HC
PPIN 87343
Page 1

F1-1ST LGL, F2-NXT LGL, F3-NXT PARCEL, F4-NAME, F7-DEED, F8-FLAG, F9-OPTION, F10-PRINT



CITY OF LONG BEACH TREE BOARD COMMITTEE 201 JEFF DAVIS AVE LONG BEACH, MS 39560

1 October 2025

MEMORANDUM FOR Long Beach, MS Planning Commission

SUBJECT: Recommendation for Tree Removal Application

- 1. This memorandum addresses the tree removal application for 4377 Beatline Rd, Long Beach, MS 39560. The Tree Board Committee conducted a thorough site review on October 1, 2025, and evaluated the application based on the city's established tree preservation and removal guidelines.
- Based on the findings, the Tree Board Committee's response to the application is as follows:

The property contains four trees and is situated near Beatline Road. The tree positioned closest to the corner of Beatline Road and Johnson Road is not a Live Oak. The remaining three trees are located in proximity to existing power lines. Although not an immediate hazard, their continued growth presents a significant risk to the utility infrastructure. Previous trimming by the power company has temporarily reduced the interference, but the proximity of the trees to the lines ensures this will remain an ongoing issue. In the event of a severe storm, these trees are likely to damage the power lines.

- 3. Board members present during the site review and their respective votes were as follows:
  - 1. Michael McGill: Yes
  - 2. Jana Montgomery: Yes
- The Point of Contact is Michael McGill, 228-264-0503, MMcGill1775@Gmail.com.

Michael McGill
MICHAEL P. MCGIL
Board Member
Long Beach Tree Board

After considerable discussion and upon recommendation by the City of Long Beach Tree Board, Commissioner Suthoff made motion, seconded by Commissioner McMahon to approve the application as submitted. During further discussion Commissioner Sterling stated as per the ordinance that the trees should not be removed and that he was not in favor of the removal of the 3 Live Oaks in question. The question being put to a roll call vote, the results are as follows:

David DiLorenzo	voted	Aye
Don Sterling	voted	Nay
Nicholas Brown	voted	Absent – not voting
William Suthoff	voted	Aye
Ryan McMahon	voted	Aye
Sean Hughes	voted	Aye
Ray Baas, Jr.	voted	Aye
Phillip LeBlanc	voted	Aye

The question having received a majority affirmative vote of the commissioners present and voting Chairman Barlow declared the motion carried.

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It came for discussion under New Business a Preliminary Plat Approval for the property located at 0 West 5<sup>th</sup> Street, Tax Parcel 0612G-02-009.000, submitted by Alan D. Stennett (owner) and Michael Bohlke (agent), as follows:

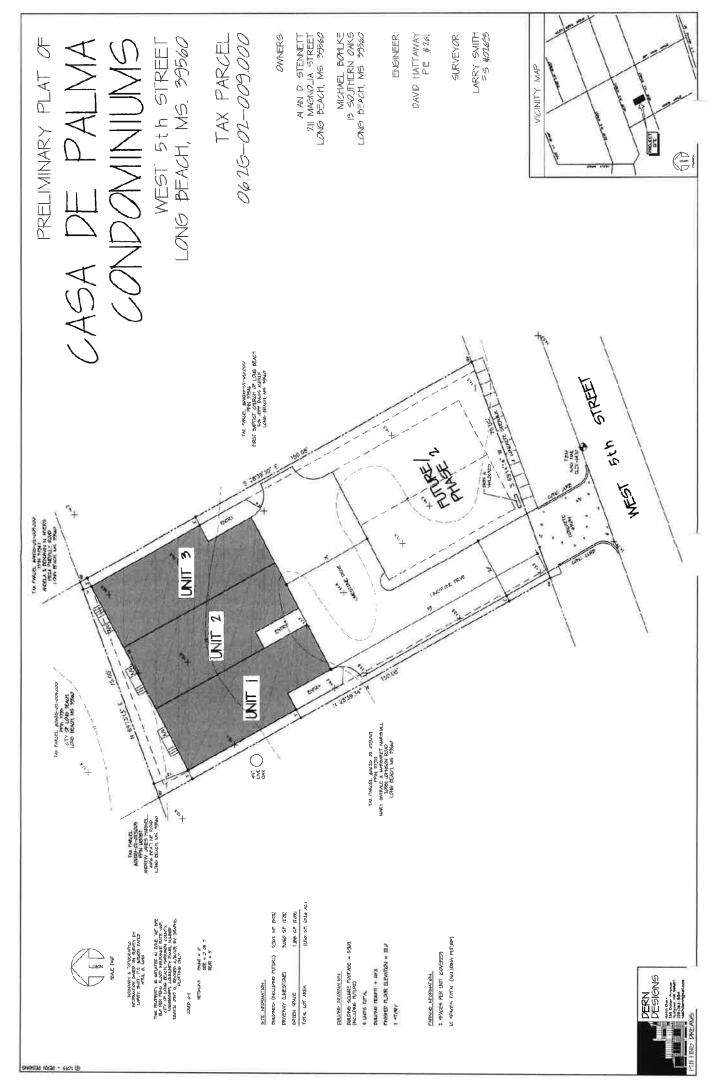
### MINUTES OF OCTOBER 9, 2025 REGULAR MEETING

### LONG BEACH PLANNING and DEVELOPMENT COMMISSION



CITY OF LONG BEACH 201 Jeff Davis Avenue PO BOX 929 LONG BEACH, MS 39560 (228) 863-1554 office (228) 863-1558 fax Office use only
Date Received 9-9-25
Zoning C 1
Agenda Date 10-9-25
Check Number 9542

t,		TYPE OF CASE PRELIMINARY PLAT APPROVAL
11.		ADVALOREM TAX PARCEL NUMBER(S) 06/26-02-009.000
Ш		ADVALOREM TAX PARCEL NUMBER(S): 06/26-02-009,000  GENERAL LOCATION OF PROPERTY INVOLVED: C1 - DOWN TOWN
IV.		ADDRESS OF PROPERTY INVOLVED O West 5th 57
V.		GENERAL DESCRIPTION OF REQUEST: Subdivision of 75 x 150 Lot
		Into 5 unit condominirum (2 Buildings)
VI.	A.	REQUIRED ATTACHMENTS:  Twenty (20) working days prior to the regular monthly meeting of the planning commission the following documents must be submitted:  a. Three (3) full-size blueline copies of the preliminary plat,  b. Two (2) blueline copies of the complete construction plans and specification,  c. Two (2) copies of the developer's engineer's basis of design and complete design calculation, and  d. Two (2) copies of the preliminary plat application forms.  e. The proposed plat shall be at a scale legible and functional on sheets of twenty-four (24) by thirty-six (36) inches in size. **Please refer to the City of Long Beach's Subdivision Regulations for additional information to be included on the plat.
	8,	Cash or Check payable to the City of Long Beach in the amount as follows
		2-3 Lots \$100.00 4-10 Lots \$150.00
		11-50 Lots \$300.00 50-100 Lots \$400.00
		100 + Lots \$500 00
	Ç.	Proof of ownership (copy of recorded warranty deed), if applicable proof of authority to act as agent for owner.
		Proof of ownership (copy of recorded warranty deed), if applicable proof of authority to act as agent for owner.  *NOTE*** APPLICATION WILL NOT BE ACCEPTED WITHOUT THE ABOVE LISTED DOCUMENTS.
VI	**	OWNERSHIP AND CERTIFICATION:  READ BEFORE EXECUTING, the applicant acknowledges that, in signing this application, all conditions and requirements inherent in the process have been fully explained and understood, including the timetable for processing the application, the completed application with all necessary documents and payments must be returned to the Planning office not later than twenty (20) days before the 2 <sup>nd</sup> or 4 <sup>th</sup> Thursday of each month. Receipt of fee(s) does not constitute receipt of a completed application.
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VI	**	OWNERSHIP AND CERTIFICATION:  READ BEFORE EXECUTING, the applicant acknowledges that, in signing this application, all conditions and requirements inherent in the process have been fully explained and understood, including the timetable for processing the application, the completed application with all necessary documents and payments must be returned to the Planning office not later than twenty (20) days before the 2 <sup>nd</sup> or 4 <sup>th</sup> Thursday of each month. Receipt of fee(s) does not constitute receipt of a completed application.  Ownership: I the undersigned due hereby agree to all the rules and regulations as set forth in the Long Beach Zoning Ordinance and agree to pay all fees and charges as stated.  Name of Rightful Owner (PRINT)  Name of Again (PRINT)  Name of Again (PRINT)
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08/04/25

### **MINUTES OF OCTOBER 9, 2025** REGULAR MEETING LONG BEACH PLANNING and DEVELOPMENT COMMISSION

HISON NO.

PLANS CONSTRUCTION

VICINITY MAP

FOR THE

WEST 5th STREET LONG BEACH, MS. 39560 TAX PARCEL # 0612G-02-009.000

### SHEET INDEX STRUCTURAL INSULATED PANEL DETAILS SECOND FLOOR MECHANICAL P. AN HODIING DETAILS / WALL SECTION SECOND FLOOR ELECTRICAL PLA FIRST FLOOR ELECTRICAL PLAN SECOND FLOOR PLUNBING PLAN FIRST FLOOR FLUMBING PLAN TITI F. VICINITY MAP & SHEET SECOND FLOOR PLAN DESIGN DETAILS DESIGN DETAILS DESIGN DETAILS ELEVATIONS, ELEVATIONS ROOF PLAN SITEPLAN

**DESIGNED BY** 

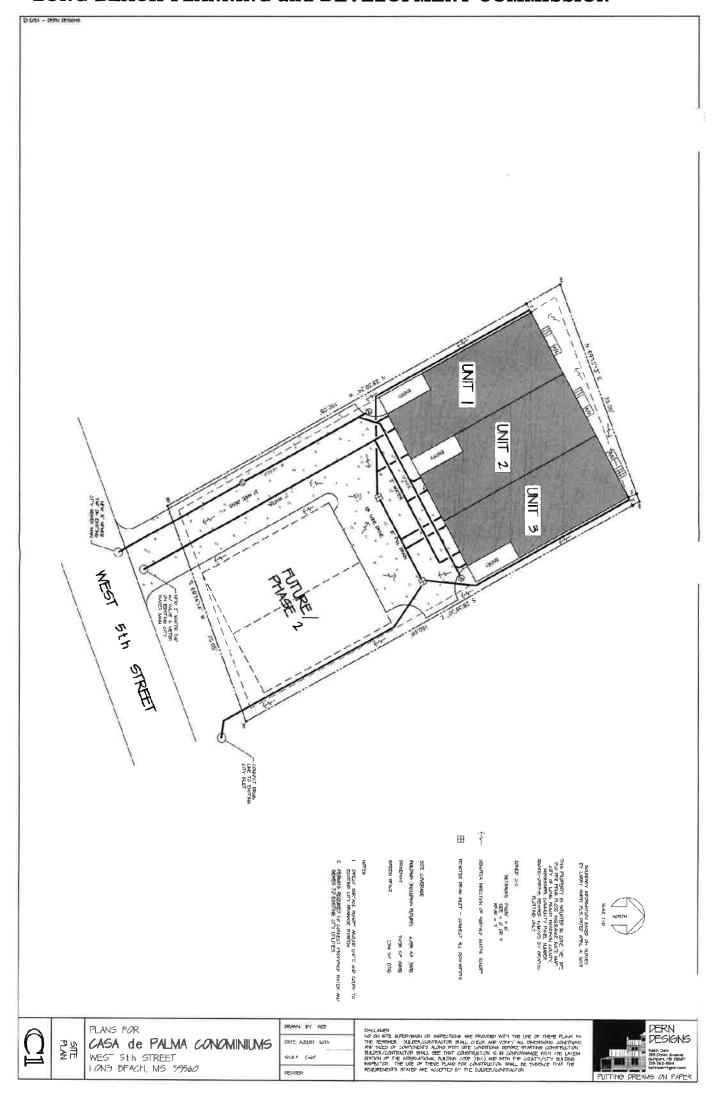
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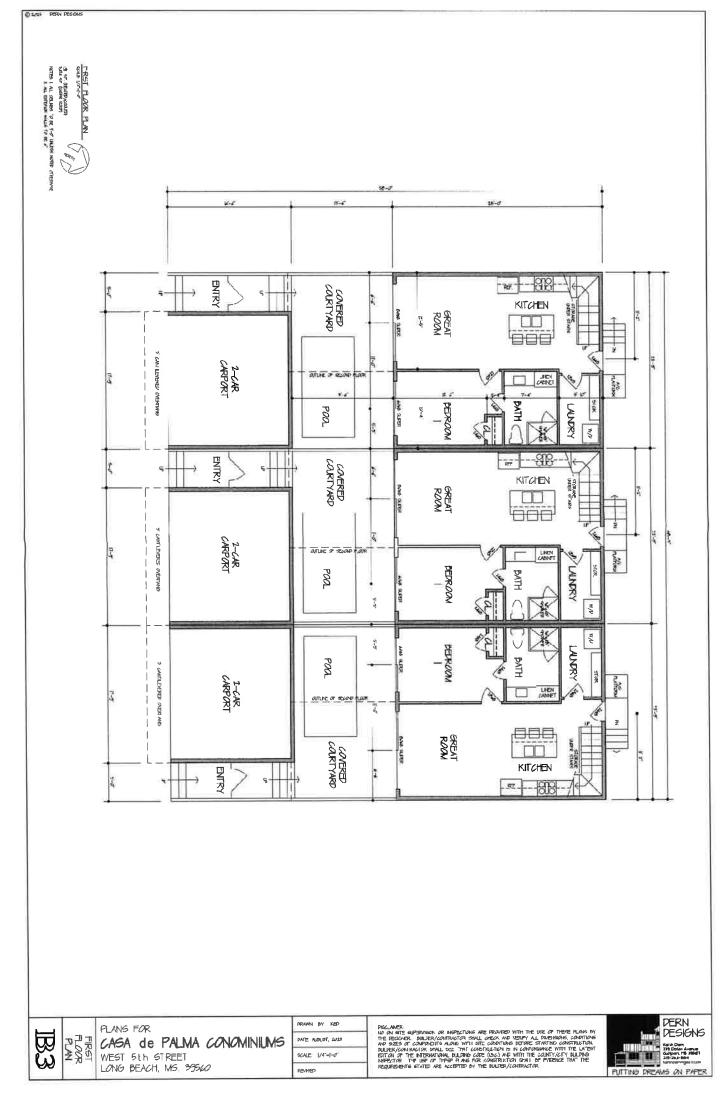


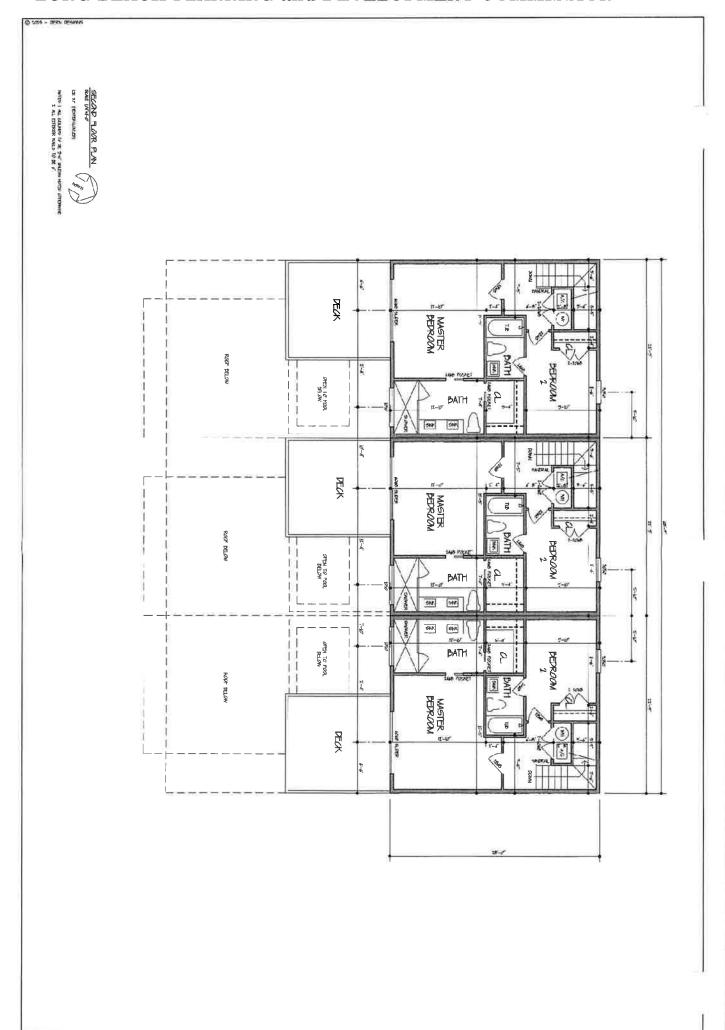
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LONG BEACH, MS. 39560

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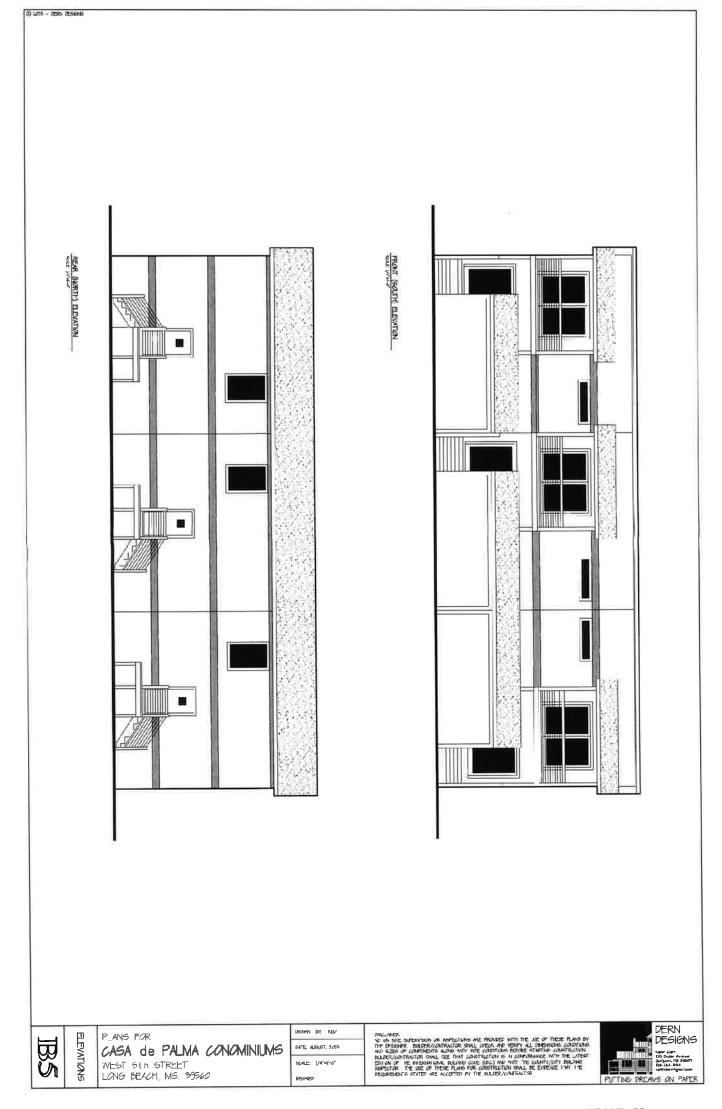
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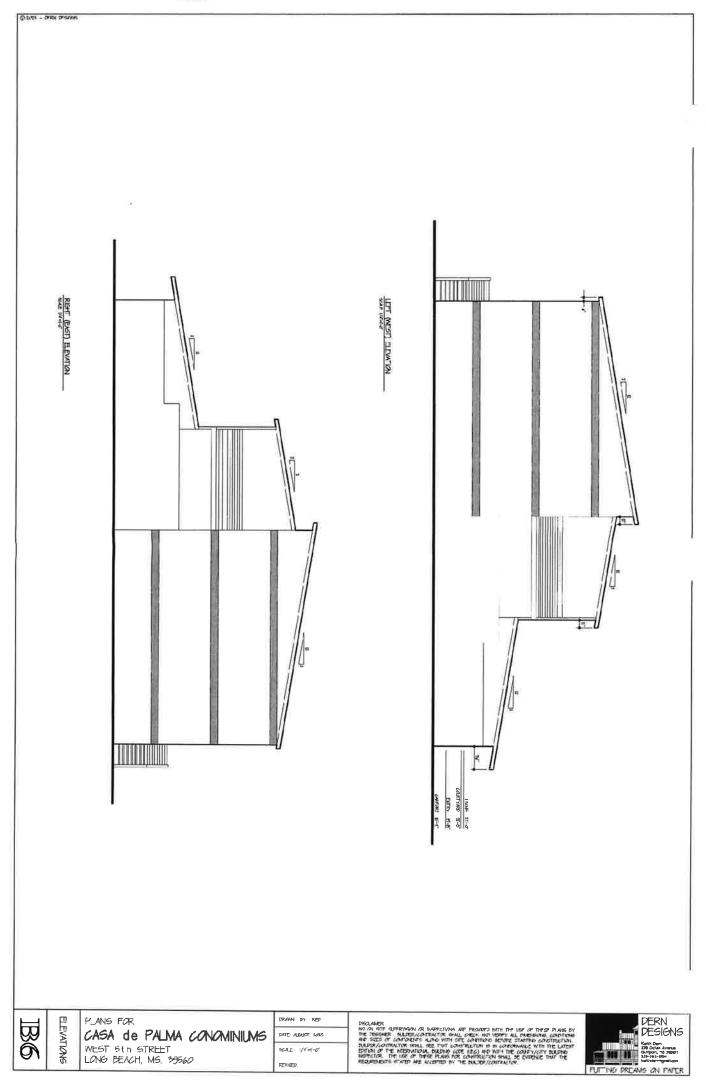
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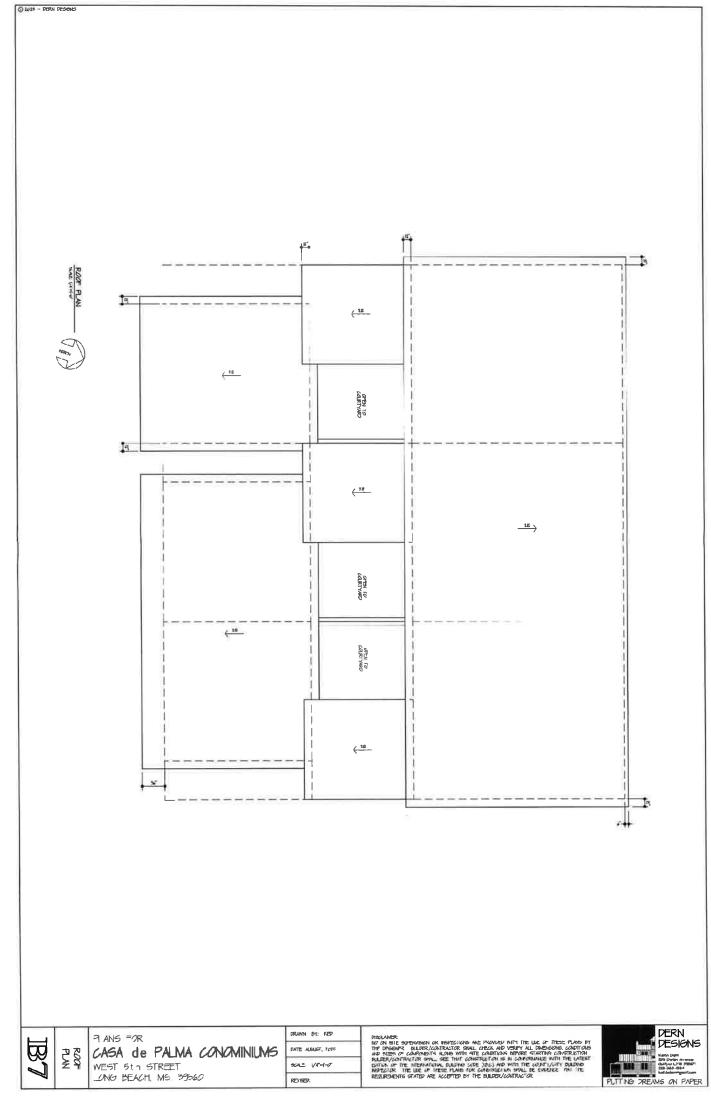
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overstreeteng.com

161 Lameuse St. Suite 203 Biloxi, MS 39530 228.967.7137

### 5th Street Condos Preliminary Plat Review 09/17/2025

### **Construction Plans Comments:**

T1:

1. Sign and seal the plans.

C1:

- 2. Confirm adequate fire flow for 3 units.
- 3. Delineate on the plans what is public and what is private.
- 4. Provide water meter @ property line.
- 5. A single full width 1 ½" mill and overlay will be required on west 5th street, in conjunction with a 2-year warranty, the mill and overlay should extend from 50.0' west of the most western trench to 50.0' east of the most eastern trench (100' minimum). See details for restoration requirements for City roadways.
- 6. Provide ADA compliant sidewalk including width, cross-slopes, running slopes, etc.

### **General Notes:**

- 7. Provide specifications.
- 8. Provide civil details.
- 9. The pre-Katrina impervious area for this parcel is estimated at 2,551 square feet. The applicant shall provide detention to account for the difference between the proposed impervious area and the pre-Katrina condition.

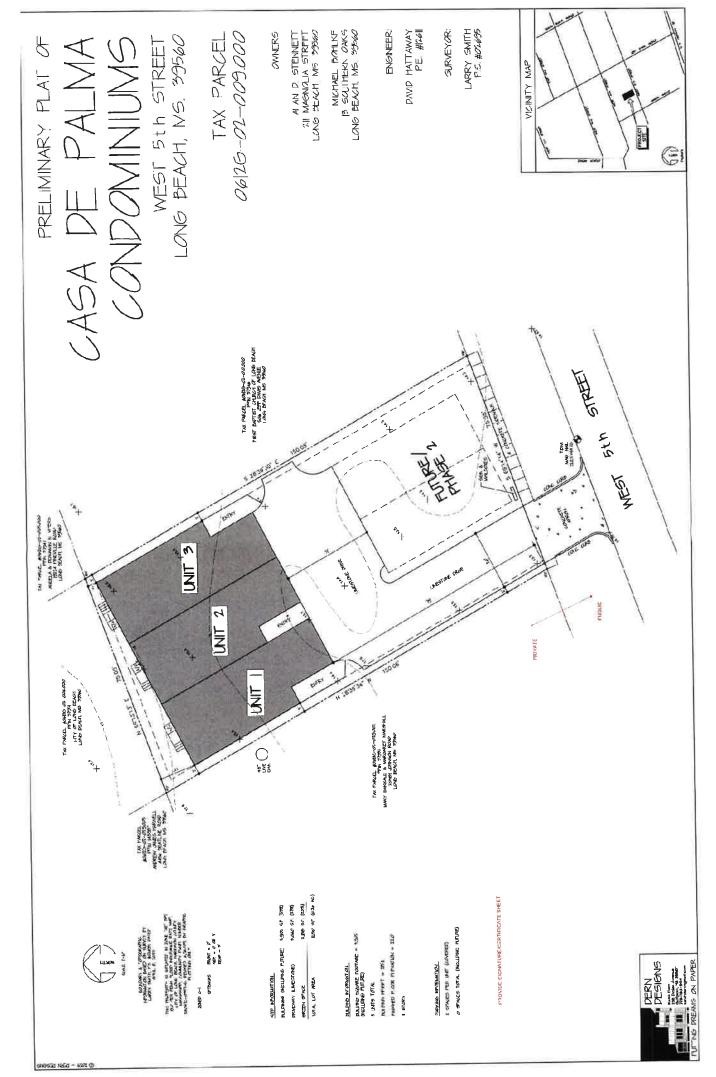
### **Preliminary Plat Comments:**

- 10. Delineate on the plans what is public and what is private.
- 11. Provide signature/certificate sheet.

Biloxi | Long Beach | Pascagoula | Daphne

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After considerable discussion and upon recommendation by the City of Long Beach Engineer, Commissioner Suthoff made motion, seconded by Commissioner Sterling and unanimously carried recommending to table the application until the next scheduled Regular meeting on Thursday, October 23<sup>rd</sup>, 2025, at 5:30 pm in the Long Beach City Hall Meeting Room.

\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*

There being no further business to come before the Planning and Development Commission at this time, Commissioner Suthoff made motion, seconded by Commissioner DiLorenzo and unanimously carried to adjourn the meeting until the next regular scheduled meeting in due course.

	APPROVED:	
	Chairman Shawn Barlow	
	DATE:	
ATTEST:		
Emma J. Ward, City Clerk		