

**PORT COMMISSION MINUTES
JUNE 20, 2019**

**PORT COMMISSION AGENDA
June 20, 2019
5:00 P.M.**

- I. CALL TO ORDER
- II. ROLL CALL AND ESTABLISH QUORUM
- III. AMENDMENTS/COMMENTS
- IV. APPROVE MINUTES:
 - A. May 16, 2019; REGULAR
- V. BUSINESS:
 1. FY 21 TIDELANDS PROJECT IDEAS/APPLICATION
 2. WAIVER FEE TRANSCENT PIER USE; MICHAEL BUTCHER
 3. REIMBURSEMENT FOR SECURITY CHANGES; BRANDON BOGGESS
 4. HARBORMASTER'S REPORT

**PORT COMMISSION MINUTES
JUNE 20, 2019**

Be it remembered that a regular meeting of the Port Commission of the City of Long Beach, Mississippi, was begun and held at the City Hall Meeting Room, 201 Jeff Davis Avenue, in said City, on Thursday, June 20, 2019, at 5:00 o'clock p.m., it being the time, date, and place fixed for holding said meeting.

There were present and in attendance on said Commission and at the meeting the following named persons: President Phil Kies, Vice President Junior Husband, Secretary Don Deschenes, Commissioners Russell Jones, Brian Jernigan, Barney Hill, Harbormaster Bill Angley and City Clerk Stacey Dahl.

Absent the meeting were Commissioners Brian Currie and Kevin Hicks.

There being a quorum present and sufficient to transact the business of this meeting, the following proceedings were had and done.

Commissioner Kies called the meeting to order: whereupon there were no amendments or comments to the agenda.

Commissioner Deschenes made motion seconded by Commissioner Jones and unanimously carried to approve minutes of the Port Commission, as follows:

- Regular Minutes of May 16, 2019, as submitted.

There came on for discussion FY 21 Tidelands projects and application for funding. After considerable discussion, Commissioner Husband made motion seconded by Commission Jones and unanimously carried to approve the **Mississippi Tidelands Trust Fund Program Request for Funding FY 2021**, as follows:

PORT COMMISSION MINUTES
JUNE 20, 2019



MISSISSIPPI TIDELANDS TRUST FUND PROGRAM
Request for Funding FY2021

Public Access Managed Project

Official Use Only

Project Number: _____

Average Merit Score: _____

Requesting Agency: _____

PROJECT SUMMARY

1. Title of Project: *red outlines indicate required fields*

FY2021 - Long Beach Harbor Improvements

6. Funding Requested:

\$ 500,000.00

2. Location of Project:

Long Beach Smallercraft Harbor

7. Matching Funds:

8. Source of Matching Funds:

3. Requesting Agency:

City of Long Beach

9. Total Project Funds:

\$ 500,000.00

4. Requesting Agency Representative:

- a. Name: George Bass
- b. Phone: 228.863.1556
- c. Fax: 228.865.0822
- d. Address: P.O. Box 929, Long Beach, MS 39560
- e. Email: mayor@cityoflongbeachms.com

5. Project Manager:

- a. Name: David Ball, P.E., City Engineer
- b. Phone: 228.967.7137
- c. Fax:
- d. Address: 161 Lameuse St., Suite 203, Biloxi, MS 39530
- e. Email: david@overstreeteng.com

**PORT COMMISSION MINUTES
JUNE 20, 2019**



**MISSISSIPPI TIDELANDS TRUST FUND PROGRAM
Request for Funding FY2021**

PROJECT SUMMARY

10. Provide Brief Project Description/Overview:

The City of Long Beach requests funds for three critical projects in the Smallercraft Harbor: 1 - the Northwest shoreline bulkhead wall, to be constructed similar to the existing bulkhead along the northeastern shore, which will further enhance the northern shore of the Harbor allowing additional boat slips and coordinating with the Long Beach Harbor Master Plan; 2 - the Southeast Shore Protection / Hardening, which will strengthen the structural integrity of the southeastern shore to provide enhanced damage resistance from storms; 3 - funding for the local share of Hurricane Nate repairs, which will be majority-funded through FEMA.

11. LIST Project Goals/Objectives:

- 1 - Protect and stabilize the northwestern shore of the Harbor, allowing for increased harborage and public access to the Harbor.
- 2 - Begin construction of elements in the Harbor which will coordinate with the approved Long Beach Harbor Master Plan.
- 3 - Reinforce or otherwise mitigate areas of the Harbor which are particularly susceptible to damage during storm events.
- 4 - Reduce the likelihood and length of "downtime" following unavoidable storm damage.
- 5 - Reduce the City's dependence on requests for funding for the repair of repetitive damage/losses.

12. LIST Project Benefits:

- 1 - Increase the ease and safety of the Public's use of the Harbor facilities, by increasing the availability of boat slips and by lessening the damage caused during storm events.
- 2 - Reduce the exposure to repetitive damages in the referenced areas of the Harbor, saving considerable expense and effort in the future. For instance, since 2005, there have been 4 notable and expensive storms which have damaged Harbor facilities.
- 3 - Areas which are reinforced or mitigated will be more often useable by the Public, increasing Public access to Tidelands areas.

**PORT COMMISSION MINUTES
JUNE 20, 2019**



**MISSISSIPPI TIDELANDS TRUST FUND PROGRAM
Request for Funding FY2021**

PROJECT SUMMARY

13. LIST Project Tasks:

- 1 - Complete detailed engineering design, plans, and Contract documents. Significant portions of design have already been completed on the Northwestern bulkhead & on the Southeastern Bulkhead. Hurricane Nate Repair projects are currently being bid or are anticipated to go to the bidding & negotiation phase very soon.
- 2 - Obtain necessary environmental clearances & permitting. The Long Beach Harbor Master Plan has already been permitted, allowing the bulkhead wall along the northwestern wall to proceed quickly. The Southeastern Shore Protection has additionally already been permitted. Necessary permits for the Hurricane Repairs are also currently in-hand, with exception to the permit for dredging. The permitting process will largely consist of ensuring that all permits are still applicable and in-place.
- 3 - Receive bids, negotiate, and award.
- 4 - Complete the construction work.

14. Project Timetable/Milestones:

Measured from availability of funds:

- 1 - Complete Design (6 months)
- 2 - Permitting (3 months)
- 3 - Bidding & Construction (12 months)

15. If this project has been funded previously through Tidelands Trust Fund indicate which fiscal years: (type N/A if not applicable)

Partially funded (SE Shore Protection/Hardening) - FY2017 through FY2020

16. Project Timing:

- Short-term (3 years or less) Deferred/long-term (3 – 5 years)

**PORT COMMISSION MINUTES
JUNE 20, 2019**



**MISSISSIPPI TIDELANDS TRUST FUND PROGRAM
Request for Funding FY2021**

APPLICATION SUMMARY QUESTIONNAIRE

- 17. Is this a Multi-Phase Project? Yes No
- 18. Is any part of this project located on private property? Yes No
- 19. Is there an existing lease between the requesting agency and property owner? Yes No
- 20. If required, are the plans approved by the DMR Permitting Office? Yes No
- 21. Will this project enhance an existing water-dependent activity? Yes No

Identify the activity:

All activities which are currently accessible from the Long Beach Harbor will benefit from these projects, including recreational fishing, boating, charter fishing, and public access.

- 22. Does this project coordinate with other existing or planned projects? Yes No

Identify the project(s):

The Long Beach Smallercraft Harbor Master Plan

- 23. Will this project involve impacting, filling, or dredging coastal wetlands? Yes No

If yes, what acreage:

- 24. Identify the constituency or interest group(s) which this project will serve:

Public users and Harbor customers

- 25. Identify the service that this project will provide to the group(s) identified in 24:

Enhanced, increased, and safer use of Tidelands areas.

PORT COMMISSION MINUTES
JUNE 20, 2019



MISSISSIPPI TIDELANDS TRUST FUND PROGRAM
Request for Funding FY2021

APPLICATION SUMMARY QUESTIONNAIRE

26. Project Category:

- Conservation
- Reclamation
- Preservation
- Acquisition
- Education
- Public Access
- Public Improvement
- Other (Identify)

27. Current status of architectural/
engineering plans & specifications
for this project (if applicable):
(check one from each group)

- Group 1:
- Completed
 - In Progress
 - Ready to Bid
 - Other (identify)

- Group 2:
- Paid for
 - Funds budgeted
 - Funds not budgeted

28. Categorize the benefits from 12:

- Environmental
- Economic
- Safety
- Public
- Other (identify)

29. Have other State or Federal funding
sources been identified for the project?

- Yes
- No

If yes, identify:

Applied for GOMESA for the Master Plan.
FEMA funds for the Hurricane Nate Repairs.

30. In what way does this project meet the goals and objectives of the Department of Marine Resources and the Secretary of State's Office, which include enhancing, protecting, conserving and providing public access to tidelands affected areas?

This project meets the goals of this program by increasing the opportunities for safe public usage and by reducing damage to other peripheral coastal wetlands by reducing & otherwise mitigating damages in the project area.

**PORT COMMISSION MINUTES
JUNE 20, 2019**



**MISSISSIPPI TIDELANDS TRUST FUND PROGRAM
Request for Funding FY2021**

APPLICATION SUMMARY

31. Summarize, in paragraph form, your Tidelands Application below. Give additional detail from TTF-1 Section 7 and include how the project will meet the requirements of the Public Trust Tidelands Act and the potential benefits that would be derived from receipt of Tidelands Trust Funds.

The City of Long Beach requests funds to extend the bulkhead along the northeastern shore of the Harbor to the west, in coordination with the Long Beach Harbor Master Plan. This will be the first major construction work in the Harbor toward completing the Master Plan work, and will create additional slips along the bulkhead wall.

Secondly, the City seeks to construct a portion of a reinforced bulkhead wall which will protect the southeast corner of the Long Beach Harbor (at the south end of Cleveland Avenue). This area has historically been extremely susceptible to damage by even small storms, and often requires major repairs after large storm events. These repairs often take exceptional lengths of time due to FEMA timelines and regulations, permitting requirements, and other considerations that extend the project time. Construction of a bulkhead wall in the area will help to reduce the frequency of damage, saving considerable funds in on-going, repetitive losses. Because the bulkhead wall is expected to survive even major storm events, it will also facilitate quicker repairs by providing an above-mean high tide area that can be repaired via normal backfilling and paving operations.

The first phase of this work (approximately 450' of bulkhead starting at the south end of S. Cleveland Ave.) is already in the design phase with environmental permits in-hand, ready to begin construction upon final preparation of the contract documents. Future phases will extend the wall further northward per the Master Plan, hardening and protecting the shoreline.

After completion of the project, this portion of the Long Beach Smallcraft Harbor will be better protected, leading to less future damage and quicker restoration. This will lead to increased availability of funds to perform other Tidelands public access projects within the Harbor area, such as improvements to boat launches, boating piers, fishing facilities, and other important infrastructure. Furthermore, reducing the repetitive damage to this area (which generally consists of erosion, and destruction of shore protection in the area) will also reduce the impact of these damages to other public Tidelands areas.

Finally, the City requests funding to help cover the City's local share of Hurricane Nate damages, which occurred on Oct. 7, 2017. The construction projects for these repairs are either currently in the bid process or are anticipated to go to bid soon. We anticipate that the repairs will be largely completed by the end of calendar year 2019.

BUDGET:

| | |
|------------------------|-----------|
| Design Phase ----- | \$50,000 |
| Construction Phase --- | \$450,000 |
| ----- | |
| Total ----- | \$500,000 |

PORT COMMISSION MINUTES
JUNE 20, 2019



ENHANCE PROTECT CONSERVE

MISSISSIPPI TIDELANDS TRUST FUND PROGRAM
Request for Funding FY2021

APPLICATION SUMMARY

- 32. Estimated number of years to completion: 2
- 33. Estimated Completion Date: 12/2021
- 34. Prioritize if your agency has submitted multiple projects

35. SIGNATURES

| | | |
|-----------------------------------|-----------|------|
| Project Manager: | Signature | Date |
| Requesting Agency Representative: | Signature | Date |

36. Attach project schematics or drawings as appropriate

*Progress notes must be submitted semi-annually on Public Access projects and DMR projects, and quarterly on Managed projects.

CLICK TO SUBMIT FORM TO tidelandsapp@dmr.ms.gov

**PORT COMMISSION MINUTES
JUNE 20, 2019**



**MISSISSIPPI TIDELANDS TRUST FUND PROGRAM
Request for Funding FY2021**

BUDGET

| Category | Year 1 | Year 2 | Year 3 | Year 4 | Year 5 | Total |
|----------------------------|--------------|---------------|---------|---------|---------|---------------|
| Salaries, wages, Fringe | | | | | | \$ 0.00 |
| Travel | | | | | | \$ 0.00 |
| Architecture & Engineering | 25000 | 25000 | | | | \$ 50,000.00 |
| Legal | | | | | | \$ 0.00 |
| Consulting | | | | | | \$ 0.00 |
| Construction | | 450000 | | | | \$ 450,000.00 |
| Site Work | | | | | | \$ 0.00 |
| Equipment | | | | | | \$ 0.00 |
| Land Acquisition | | | | | | \$ 0.00 |
| Indirects | | | | | | \$ 0.00 |
| Other | | | | | | \$ 0.00 |
| Total | \$ 25,000.00 | \$ 475,000.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 500,000.00 |

| Funding Sources | Year 1 | Year 2 | Year 3 | Year 4 | Year 5 | Total |
|--|---------------|---------|---------|---------|---------|---------------|
| *Tidelands Funding Reallocated (Project #: _____, Year _____) | | | | | | \$ 0.00 |
| **Tidelands Funding Awarded | 500000 | | | | | \$ 500,000.00 |
| ***Federal Grants Funding | | | | | | \$ 0.00 |
| ***FEMA Funding | | | | | | \$ 0.00 |
| ***MFEMA Funding | | | | | | \$ 0.00 |
| ***CDBG Funding | | | | | | \$ 0.00 |
| ***In-Kind Donations | | | | | | \$ 0.00 |
| ***Other | | | | | | \$ 0.00 |
| Total | \$ 500,000.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 500,000.00 |

Instructions:

1. If project will be completed in one year, complete only the "Year 1" budget column.
2. If project will be completed in two years, complete "Year 1" and "Year 2" columns.
3. Follow the same process as above for "Year 3", "Year 4", and "Year 5", if project will not be completed for 5 years.
4. *This should be completed only if you plan to reallocate existing funds to this project.
5. **This should only be completed if you were awarded funds in previous Tidelands year for other phases of this same project.
6. ***Refer only to matching funds secured for this project.

PORT COMMISSION MINUTES
JUNE 20, 2019



MISSISSIPPI TIDELANDS TRUST FUND PROGRAM
Request for Funding FY2021

LEGISLATIVE SUMMARY

1. Title of Project:

FY2021 - Long Beach Harbor Improvements

2. Location of Project:

Long Beach Smallcraft Harbor

3. Requesting Agency:

City of Long Beach

6. Funding Requested:

\$ 500,000.00

7. Matching Funds:

8. Source of Matching Funds:

9. Total Project Funds:

\$ 500,000.00

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BUDGET

| | |
|--------------------------|-----------|
| Design Phase | \$50,000 |
| Construction Phase | \$450,000 |
| Total | \$500,000 |

The commission recognized Mr. Michael Butcher, Keelboat Instructor; whereupon Mr. Butcher apprised the commission that he would be providing adult sailing classes on behalf of the Long Beach Yacht Club. He requested a waiver of fees to dock the Yacht Club sailboat on a transient/unoccupied pier during lessons on the following dates:

July 13/14 and July 20/21, 2019
August 10/11 and August 17/18, 2019
Sept 14/15 and Sept 21/22, 2019

**PORT COMMISSION MINUTES
JUNE 20, 2019**

After considerable discussion, Commissioner Deschenes made motion seconded by Commissioner Jones and unanimously carried to approve the aforesaid waiver of fees.

The clerk informed the commission that Mr. Brandon Boggess, lessee dba Willie's Fuel and Bait, requested his agenda item be tabled until the next regular meeting of the Port Commission.

The commission recognized Harbormaster Bill Angley for his report, as follows:

**PORT COMMISSION MINUTES
JUNE 20, 2019**

Harbor Master Report

June 20, 2019

- Sidewalk from Harbor building to pier 2 has moved during storms consistently and needs to be replaced. Trip hazards are getting worse, due to undermining
- Fuel Tank Update: Tank is in place and we are proceeding with power and all hook ups
- Gates are in place and will be reflective striped
- Jeepin the Coast was a huge success we will have to staff like Crusin next year though there was double what we expected for a turn out.
- 140 of 218

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There was no action required or taken regarding the Harbormaster's report.

There being no further business to come before the commission at this time, Commissioner Deschenes made motion seconded by Commissioner Husband and unanimously carried to adjourn until the next regular meeting in due course.

**PORT COMMISSION MINUTES
JUNE 20, 2019**

APPROVED:

PHIL KIES, PRESIDENT

DATE

ATTEST:

STACEY DAHL, CITY CLERK