

PORT COMMISSION AGENDA

November 21, 2019

5:00 P.M.

- I. CALL TO ORDER
- II. ROLL CALL AND ESTABLISH QUORUM
- III. AMENDMENTS/COMMENTS
- IV. APPROVE MINUTES:
 - A. September 19, 2019; REGULAR
 - B. October 17, 2019; Regular
- V. BUSINESS:
 1. BAIT SHOP/FUEL; BRANDON BOGGESS
 2. ACKNOWLEDGE 2020 TIDELANDS GRANT AWARD
 3. BLUE RIDGE PROPERTIES, LLC LEASE EXTENSION
 4. HARBORMASTER'S REPORT

LONG BEACH HARBOR RESORT, LLC

111 MAIN STREET, SUITE E
BAY ST. LOUIS, MISSISSIPPI 39520
TEL. (504) 579-4000
E-MAIL: JIMPARRISH@REAGAN.COM

September 17, 2019

**Certified Mail
Return Receipt Requested**

Long Beach Port Commission
Post Office Box 929
Long Beach, Mississippi 39560

James C. Simpson, Jr., Esq.
Wise Carter Child & Caraway, P.A.
2510 14th Street, Suite 1125
Gulfport, Mississippi 39501

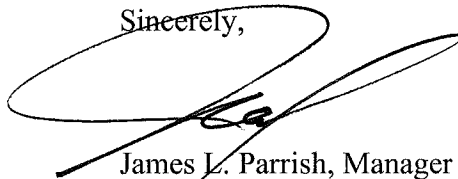
**Re: Amended and Restated Lease Agreement
Dated February 11, 2010
Extension of Term**

Dear Sirs and Madams:

Pursuant to Section 2.1 of the Amended and Restated Lease Agreement by and between the Long Beach Port Commission and Blue Ridge Properties, LLC, we hereby exercise our option to extend the term of the lease for third five-year term commencing February 11, 2020.

If you have any questions concerning this matter, please contact us.

Sincerely,



James L. Parrish, Manager
Long Beach Harbor Resorts, LLC

FTH:ms

cc: Mayor George L. Bass



STATE OF MISSISSIPPI

Phil Bryant
Governor

MISSISSIPPI DEPARTMENT OF MARINE RESOURCES

Joe Spraggins, Executive Director

October 23, 2019

Mayor George Bass
P.O. Box 929
Long Beach, MS 39560

Re: Tidelands Grant Award – Long Beach Harbor Improvements

Dear Mayor Bass:

I am pleased to announce the City of Long Beach has been awarded a Public Trust Tidelands grant for the above referenced project by the Mississippi Legislature. This award was authorized during the 2019 Mississippi Legislative session. See attached 2020 Grant Agreement for the above referenced project. Please sign and return an original to Sonja Slater, Tidelands Coordinator.

Thank you for making the Mississippi Gulf Coast a better place to live and work. Please feel free to contact me at any time should the Mississippi Department of Marine Resources be of service to you, (P)228-523-4011 or joe.spraggins@dmr.ms.gov.

In appreciation,


Joe Spraggins
Executive Director

cc: David Ball
Stacy Tanner



MISSISSIPPI DEPARTMENT OF MARINE RESOURCES

Tidelands Grant Agreement
City of Long Beach
FISCAL YEAR 2020

City of Long Beach hereby agrees to expend funds as authorized by the Mississippi Legislature in H.B. 1656 2019 Regular Session and Mississippi Code Section 29-15-9.

The Mississippi Department of Marine Resources will disburse funds in the amount of \$ 500,000 for the Long Beach Harbor Improvements, upon (1) receipt of this signed document; (2) MDMR possession of amended application with complete and final project designs and plans; (3) release of funds from the Mississippi Department of Finance and Administration; and (4) availability of said funds.

The City of Long Beach agrees to:

- 1) Expend monies for the project as designated by the Legislature in H.B. 1656 2019 Regular Session Long Beach Harbor Improvements and Mississippi Code Section 29-15-9, and be subject to an audit by the State Auditor.
2) Provide the Department of Marine Resources with detailed reports beginning January 31, 2020, and every six months thereafter for the duration of project, using the attached form TTF-4 (Attachment 2). Project reports will include: -Final project design and budget - Description of Work Completed -Benefits to the public and community - Milestones for Completion -Visual presentation (photographs) of project - Funds expended (to include Tidelands and Matching Funds) -Narrative description of project
3) Provide the Department of Marine Resources with a Notification of Completion - TTF-5 (to be included in final payment request-Form TTF-3) to include a detailed final report of entire project, using the attached forms (Attachment 3).
4) Erect a prominent, permanent sign to be displayed at all funded public access and construction related projects. The sign shall read "Funds for this project appropriated by the Mississippi Legislature, 2020 Tidelands Trust Fund, through the Secretary of State, Delbert Hosemann, and the Mississippi Department of Marine Resources."

On behalf of the City of Long Beach I have read, understand, and agree to all terms listed above, and recognize that failure to comply with any portion of this Grant Agreement could jeopardize the receipt of any future Tidelands Trust Funds Appropriations.

Joe Spraggins, Executive Director
Department of Marine Resources

10-15-19
Date

George Bass, Mayor
City of Long Beach

Date



MISSISSIPPI DEPARTMENT OF MARINE RESOURCES

Tidelands Grant Agreement City of Long Beach FISCAL YEAR 2020


City of Long Beach hereby agrees to expend funds as authorized by the Mississippi Legislature in H.B. 1656 2019 Regular Session and Mississippi Code Section 29-15-9.

The Mississippi Department of Marine Resources will disburse funds in the amount of **\$ 500,000** for the Long Beach Harbor Improvements, upon (1) receipt of this signed document; (2) MDMR possession of amended application with complete and final project designs and plans; (3) release of funds from the Mississippi Department of Finance and Administration; and (4) availability of said funds. The Mississippi Department of Marine Resources shall make progress payments in installments based on work completed and material used in the performance of a Tidelands project only after receiving written verification using Form TTF-3 (Attachment 1) and Form TTF-4 or Form TTF-5.

The **City of Long Beach** agrees to:

- 1) Expend monies for the project as designated by the Legislature in H.B. 1656 2019 Regular Session Long Beach Harbor Improvements and Mississippi Code Section 29-15-9, and be subject to an audit by the State Auditor.
- 2) Provide the Department of Marine Resources with detailed reports beginning January 31, 2020, and every six months thereafter for the duration of project, using the attached form TTF-4 (Attachment 2). Project reports will include:
 - Final project design and budget
 - Benefits to the public and community
 - Visual presentation (photographs) of project
 - Narrative description of project
 - Description of Work Completed
 - Milestones for Completion
 - Funds expended (to include Tidelands and Matching Funds)
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On behalf of the **City of Long Beach** I have read, understand, and agree to all terms listed above, and recognize that failure to comply with any portion of this Grant Agreement could jeopardize the receipt of any future Tidelands Trust Funds Appropriations.



Joe Spraggins, Executive Director
Department of Marine Resources

10-15-19

Date

George Bass, Mayor
City of Long Beach

Date

City of Long Beach Harbor
 Operating Funds
 For the period ended October 31, 2109

	<u>Current Month</u>	<u>Year to Date</u>
Revenues (billed)		
Dockage Fees	23,336	23,336
Environmental Fees		
Rents	4,982	4,982
Other Revenue	60	60
Sales Tax	1,545	1,545
Delinquent Fees	450	450
Auction Proceeds		
Store Sales		
Insurance Proceeds		
	<u>30,373</u>	<u>30,373</u>
Expenses		
Personal Services	(20,529)	(20,529)
Supplies	(409)	(409)
Services	(9,925)	(9,925)
Capital Projects		
	<u>(30,863)</u>	<u>(30,863)</u>
Operating Surplus/(Loss)	<u><u>(490)</u></u>	<u><u>(490)</u></u>

City of Long Beach Harbor
 Operating Funds
 For the period ended October 31, 2109

	Current Month	Year to Date	
Beginning Cash			15,955
Add cash received:			
Accounts Receivable	24,805	24,805	
Dockage (transients)	728	728	
Other Revenue	60	60	
Delinquent Fees	4,450	4,450	
Auction Proceeds			
Store Sales			
Insurance Proceeds			
	30,042	30,042	30,042
Subtract expenses:			
Personal Services	(20,529)	(20,529)	
Supplies	(409)	(409)	
Services	(9,925)	(9,925)	
Capital Projects	-	-	
	(30,863)	(30,863)	(30,863)
Ending Cash		\$ 15,134	

OCT/19 PRELIMINARY REVENUE/EXPENSE

FOR 2020 01

ACCOUNTS FOR:	ORIGINAL	REVISED	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT
420 PORT/HARBOR	APPROP	BUDGET				BUDGET	USED
420 PORT/HARBOR BS-RE							
420 505200 DOCKAGE FEES	-280,000	-280,000	-23,335.94	-23,335.94	.00	-256,664.06	8.3%*
420 505800 RENTS	-75,000	-75,000	-4,982.30	-4,982.30	.00	-70,017.70	6.6%*
420 560100 OTHER REVENUES	0	0	-59.93	-59.93	.00	59.93	100.0%
420 561100 SALES TAX - PORT AND HA	-20,000	-20,000	-1,544.86	-1,544.86	.00	-18,455.14	7.7%*
420 561900 DELINQUENT CHARGES	-4,000	-4,000	-449.98	-449.98	.00	-3,550.02	11.2%*
420 581500 STORE SALES	-200	-200	.00	.00	.00	-200.00	.0%*
TOTAL PORT/HARBOR BS-RE	-379,200	-379,200	-30,373.01	-30,373.01	.00	-348,826.99	8.0%
445 PORT AND HARBOR OPERATIONS							
445 600100 WAGES AND SALARIES	178,040	178,040	13,606.56	13,606.56	.00	164,433.44	7.6%
445 600400 OVERTIME	5,000	5,000	1,016.04	1,016.04	.00	3,983.96	20.3%
445 601000 HOLIDAY PAY	2,441	2,441	.00	.00	.00	2,441.00	.0%
445 601300 LONGEVITY PAY	1,500	1,500	110.00	110.00	.00	1,390.00	7.3%
445 601900 STATE RETIREMENT	29,403	29,403	2,392.97	2,392.97	.00	27,010.03	8.1%
445 602200 FICA TAXES	13,967	13,967	1,108.69	1,108.69	.00	12,858.31	7.9%
445 602300 VISION INSURANCE	611	611	33.11	33.11	.00	577.89	5.4%
445 602400 DENTAL INSURANCE	1,487	1,487	87.32	87.32	.00	1,399.68	5.9%
445 602500 LIFE INSURANCE	366	366	24.83	24.83	.00	341.17	6.8%
445 602600 HEALTH INSURANCE	24,840	24,840	2,149.97	2,149.97	.00	22,690.03	8.7%
445 610100 CLEANING AND JANITORIAL	500	500	.00	.00	.00	500.00	.0%
445 610400 OFFICE SUPPLIES	500	500	.00	.00	.00	500.00	.0%
445 610700 OPERATING SUPPLIES	800	800	.00	.00	.00	800.00	.0%
445 611000 BUILDING MAINTENANCE	1,000	1,000	.00	.00	.00	1,000.00	.0%
445 611200 HARBOR MAINTENANCE	4,500	4,500	.00	.00	.00	4,500.00	.0%
445 612200 EQUIPMENT MAINTENANCE	500	500	.00	.00	.00	500.00	.0%
445 612500 UNIFORMS	400	400	408.75	408.75	.00	-8.75	102.2%*
445 614000 GASOLINE, OIL, AND GREASE	1,000	1,000	.00	.00	.00	1,000.00	.0%
445 617000 STORE PURCHASES	100	100	.00	.00	.00	100.00	.0%
445 620800 ADMINISTRATIVE SERVICE	32,802	32,802	2,733.39	2,733.39	.00	30,068.61	8.3%
445 621300 LEGAL FEES	1,000	1,000	.00	.00	.00	1,000.00	.0%
445 621700 MAINTENANCE CONTRACTS	10,000	10,000	1,735.80	1,735.80	.00	8,264.20	17.4%
445 622300 TRAINING PROGRAMS	1,500	1,500	.00	.00	.00	1,500.00	.0%
445 624200 SALES TAX	20,000	20,000	1,522.39	1,522.39	.00	18,477.61	7.6%
445 626000 UTILITIES	4,000	4,000	.00	.00	.00	4,000.00	.0%
445 626001 TELEPHONE UTILITIES	2,000	2,000	94.71	94.71	.00	1,905.29	4.7%
445 626004 ELECTRIC UTILITIES	40,000	40,000	3,838.69	3,838.69	.00	36,161.31	9.6%

CITY OF LONG BEACH



OCT/19 PRELIMINARY REVENUE/EXPENSE

FOR 2020 01

ACCOUNTS FOR: 420	PORT/HARBOR	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
445 626101	LEGAL ADVERTISING	200	200	.00	.00	.00	200.00	.0%
445 626500	PRINTING AND BINDING	500	500	.00	.00	.00	500.00	.0%
TOTAL PORT AND HARBOR OPERATIONS		378,957	378,957	30,863.22	30,863.22	.00	348,093.78	8.1%
TOTAL PORT/HARBOR		-243	-243	490.21	490.21	.00	-733.21	-201.7%
TOTAL REVENUES		-379,200	-379,200	-30,373.01	-30,373.01	.00	-348,826.99	
TOTAL EXPENSES		378,957	378,957	30,863.22	30,863.22	.00	348,093.78	

OCT/19 PRELIMINARY REVENUE/EXPENSE

FOR 2020 01

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	-243	-243	490.21	490.21	.00	-733.21	-201.7%

** END OF REPORT - Generated by Stacey Dahl **

YEAR/PERIOD: 2020/2 TO 2020/2		DOCUMENT	VOUCHER	PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
445									PORT AND HARBOR OPERATIONS
445	621700								MAINTENANCE CONTRACTS
004818	SANICO	52301	95122	0	2020	2 INV P	17.90	110519	116690 634795
							ACCOUNT TOTAL	17.90	
445	624200								SALES TAX
000772	MS STATE TAX COMMISS	52464	95286	0	2020	2 INV P	1,513.96	110519	116674 SALES TAX
							ACCOUNT TOTAL	1,513.96	
445	626000								UTILITIES
001198	SPARKLIGHT	52270	95091	0	2020	2 INV P	350.75	110519	116696 720 S CLEVELAND
							ACCOUNT TOTAL	350.75	
445	626004								ELECTRIC UTILITIES
004506	MISSISSIPPI POWER	52431	95253	0	2020	2 INV P	54.94	110519	116671 14759-99039
							ACCOUNT TOTAL	54.94	
							ORG 445 TOTAL	1,937.55	
=====									
	FUND 420	PORT/HARBOR					TOTAL:	1,937.55	
=====									

** END OF REPORT - Generated by Mimi McMath **

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CITY OF LONG BEACH

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YEAR/PERIOD: 2020/2		TO 2020/2								
ACCOUNT/VENDOR	DOCUMENT	VOUCHER	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION	
448		TIDELANDS-PORT HARBOR								
448	646211			CAP PROJ-ENGINEERING FEES						
007193	OVERSTREET AND ASSOC	52488	95310	0	2020	2 INV P	290.00	110519	116681	2019 TIDELANDS
ACCOUNT TOTAL							290.00			
ORG 448							TOTAL	290.00		
FUND 428							PORT/HARBOR TIDELANDS FUND	TOTAL:	290.00	

** END OF REPORT - Generated by Mimi McMath **

YEAR/PERIOD: 2020/2 TO 2020/2									
ACCOUNT/VENDOR	DOCUMENT	VOUCHER	PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION	
445					PORT AND HARBOR OPERATIONS				
445	621700				MAINTENANCE CONTRACTS				
004818	SANICO	52532	95354	0	2020 2 INV P	17.90	111919	116769 634795	
005456	COAST ELEVATOR	52583	95405	0	2020 2 INV P	247.68	111919	116728 MAINTENANCE 11/19/1	
005456	COAST ELEVATOR	52585	95407	0	2020 2 INV P	719.04	111919	116728 ANNUAL TEST	
						966.72			
006402	SUPERIOR HOME	52584	95406	0	2020 2 INV P	275.00	111919	116777 MAINTENCE 11-2019	
					ACCOUNT TOTAL	1,259.62			
445	626000				UTILITIES				
001198	SPARKLIGHT	52614	95437	0	2020 2 INV P	371.01	111919	116773 720 S CLEVELAND	
					ACCOUNT TOTAL	371.01			
445	626001				TELEPHONE UTILITIES				
000128	C SPIRE WIRELESS	52569	95391	0	2020 2 INV P	96.30	111919	116722 1421468	
					ACCOUNT TOTAL	96.30			
445	626004				ELECTRIC UTILITIES				
004506	MISSISSIPPI POWER	52497	95319	0	2020 2 INV P	3,197.71	111919	116755 SB58231-43009	
					ACCOUNT TOTAL	3,197.71			
					ORG 445 TOTAL	4,924.64			
=====									
FUND 420 PORT/HARBOR						TOTAL:	4,924.64		
=====									

** END OF REPORT - Generated by Mimi McMath **

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CITY OF LONG BEACH

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YEAR/PERIOD: 2020/2 TO 2020/2									
ACCOUNT/VENDOR	DOCUMENT	VOUCHER	PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION	
166									HURRICANE NATE
166	620900								CONTRACTUAL FEES
006738	INNOVATIVE BUILDERS	52608	95430	0	2020 2 INV P	57,151.59	111919	116743	NATE PIER
					ACCOUNT TOTAL	57,151.59			
				ORG 166	TOTAL	57,151.59			
=====		FUND 030 HURRICANE FUND		TOTAL:		57,151.59	=====		

** END OF REPORT - Generated by Mimi McMath **