

**Minutes of March 5, 2024  
Mayor and Board of Aldermen**

**MUNICIPAL DOCKET  
REGULAR MEETING OF MARCH 5, 2024  
THE MAYOR AND BOARD OF ALDERMEN  
THE CITY OF LONG BEACH, MISSISSIPPI  
5:00 O'CLOCK P.M. LONG BEACH CITY HALL, 201 JEFF DAVIS AVE.  
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- I. CALL TO ORDER**
- II. INVOCATION AND PLEDGE OF ALLEGIANCE**
- III. ROLL CALL AND ESTABLISH QUORUM**
- IV. PUBLIC HEARINGS**
  - 1. 21088 Pineville Road – Assessed to John & Mary Bissell
  - 2. 203 James Drive – Assessed to James Cockrell
  - 3. 212 White Harbor Road – Assessed to Sarah Barnes
  - 4. 0 Old Savannah Drive – Assessed to NCH Construction, Inc.
  - 5. 320 E Beach Blvd & 200 Douglas Ave – Assessed to Baywatch Suites, Inc.
- V. ANNOUNCEMENTS; PRESENTATIONS; PROCLAMATIONS**
  - 1. Proclamation – Girl Scout Week
- VI. AMENDMENTS TO THE MUNICIPAL DOCKET**
- VII. APPROVE MINUTES:**
  - 1. MAYOR AND BOARD OF ALDERMEN
    - a. February 20, 2024 Regular
  - 2. PLANNING & DEVELOPMENT COMMISSION
    - a. February 22, 2024 Regular
- VIII. APPROVE DOCKET OF CLAIMS NUMBER(S):**
  - 1. 030524
- IX. UNFINISHED BUSINESS**
- X. NEW BUSINESS**
  - 1. Spec. Event App & Waive Fees – LBHS Band Boosters; Spring Festival of Bands
  - 2. Special Event App – City of Long Beach; Yoga in the Park
  - 3. Spec. Event App & Waive Fees – First Baptist Church; Freedom Ranch
  - 4. Spec. Event App & Waive Fees – First Baptist Church; Easter Festival
  - 5. Banner Placement Request – First Baptist Church; Easter Festival
  - 6. Banner Placement Request – First Baptist Church; Vacation Bible School
  - 7. Certificate of Acceptance – Synergetics; Library project
  - 8. Mrs. Logan Drain Pipe Issue – Alderman Bennett
  - 9. Memorandum of Agreement – MDOT; Long Beach Railroad Crossing Imp.
  - 10. Jeepin The Coast Sponsorship Request
  - 11. Planning Commission Appointment – Resignation & New Appointment
  - 12. Authorize Advertisement for ARPA/MCWI Drainage Proj. RFQ for Engineering
  - 13. Schedule Public Hearing to Adopt District 9 Hazard Mitigation Plan
  - 14. Bond Issuance Discussion
  - 15. Engagement Letter – Municipal Advisors of MS; Municipal Advisory Services
- XI. DEPARTMENTAL BUSINESS**
  - 1. MAYOR'S OFFICE
  - 2. PERSONNEL
    - a. Police Dept – New Hire (1)
    - b. Fire Dept – Resignation (1); Termination (1); Disciplinary Action (1)
    - c. Library – Step Increase (2)
  - 3. CITY CLERK
  - 4. FIRE DEPARTMENT
  - 5. POLICE DEPARTMENT
  - 6. ENGINEERING
    - a. Change Order – David Rush Construction; Fire Station #3
    - b. Change Order – Bottom 2 Top Construction; N. Jeff Davis Extension
    - c. Advertisement – Clower/Kuyrkendall Pump Station Improvements
    - d. Advertisement – Edmund Drive Water System Improvements
    - e. Magnolia Run Subdivision Offsite Drainage Improvements
    - f. Jeff Davis Gateway – Environmental Review
  - 7. PUBLIC WORKS
  - 8. RECREATION
  - 9. BUILDING OFFICE
  - 10. MUNICIPAL COURT
  - 11. HARBOR
  - 12. COMMUNITY AFFAIRS
  - 13. DERELICT PROPERTIES
- XII. REPORT FROM CITY ATTORNEY**
- XIII. ADJOURN (OR) RECESS**

**Minutes of March 5, 2024  
Mayor and Board of Aldermen**

Be it remembered that five public hearings before the Mayor and Board of Aldermen, Long Beach, Mississippi, were begun and held, at 5:00 o'clock p.m., Tuesday, the 5<sup>th</sup> day of March, 2024, in the Long Beach City Hall Meeting Room, 201 Jeff Davis Avenue, in said City, and the same being the time, date and place fixed by order of the Mayor and Board of Aldermen for holding said public hearings.

There were present and in attendance on said board and at the meeting the following named persons: Mayor George L. Bass, Aldermen Donald Frazer, Patrick Bennett, Bernie Parker, Angie Johnson, Timothy McCaffrey, Jr., Mike Brown, Pete L. McGoey, Deputy City Clerk Kini Gonsoulin, and City Attorney Stephen B. Simpson, Esq.

There being a quorum present sufficient to transact the business of this public hearing, the following proceedings were had and done.

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The first public hearing was called to order to determine whether or not a parcel of property situated in the City of Long Beach, located at 21088 Pineville Road, Long Beach, MS and assessed to John & Mary Bissell, Map Parcel #0511K-02-089.000, is in such a state of uncleanliness as to constitute a menace to the public health and safety of the community.

The Mayor recognized the Deputy City Clerk for her report, whereupon Alderman Frazer made motion seconded by Alderman McCaffrey and unanimously carried to make said report a part of the record of this public hearing, as follows:

- The Clerk reported that, the Mayor and Board of Aldermen at a regular meeting duly held on February 6, 2024, she did cause to be sent, via certified mail, electronic receipt requested, Notice of Hearing, to Long Beach Trust, 647 Pass Road, Gulfport, MS 39501, as the same appears of record on the Harrison County 2022 Official Real Property Tax Rolls. The Notice was delivered on February 8, 2024.

# Minutes of March 5, 2024 Mayor and Board of Aldermen

## City of Long Beach



MAILED

Date: 2/7/24

February 7, 2024

John & Mary Bissell  
647 Pass Road  
Gulfport, MS 39501

91 7199 9991 7037 6360 2329

### NOTICE OF HEARING

NOTICE IS HEREBY GIVEN that the Mayor and Board of Aldermen of The City of Long Beach, Mississippi, will, in accordance with motion duly made, seconded and adopted at its regular meeting February 6, 2024, hold a public hearing at 5:00 p.m., Tuesday, March 5, 2024, at the Long Beach City Hall Meeting Room, 201 Jeff Davis Avenue, Long Beach, Mississippi, to determine whether or not a parcel of land owned by and/or assessed to John & Mary Bissell, and situated in the City of Long Beach, Mississippi, at 21088 Pineville Road, is in such a state of uncleanliness as to be a menace to the public health and safety of the community, all in accordance with Section 21-19-11 of the Mississippi Code of 1972, as amended. Said property is more particularly described, as follows:

Address: 21088 Pineville Road  
Parcel Number: 0511K-02-089.000  
Legal Description: LOT 46 PECAN PARK SUBD PART 5

If at such hearing, the governing authority shall, in its resolution, adjudicate such parcel of land in its then condition to be a menace to the public health and safety of the community, the governing authority shall, if the owner does not do so himself, proceed to clean the land, by the use of municipal employees or by contract, by cutting weeds; filling cisterns; removing rubbish, dilapidated fences, outside toilets, dilapidated buildings and other debris; filling swimming pools; and draining cesspools and standing water therefrom. Thereafter, the governing authority shall, at its next regular meeting, by resolution adjudicate the actual cost of cleaning the property and may also impose a penalty of One Thousand Five Hundred Dollars (\$1,500.00) or fifty (50%) of such actual cost, whichever is more. The cost and any penalty may become a civil debt against the property owner, or, at the option of the governing authority, an assessment against the property. The cost assessed against the property means the cost to the municipality of using its own employees to do the work or the cost to the municipality of any contract executed by the municipality to have the work done. The action herein authorized shall not be undertaken against any one (1) parcel of land more than six (6) times in any one (1) calendar year, and the

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expense of cleaning of said property shall not exceed an aggregate amount of Twenty Thousand Dollars (\$20,000.00) per year, or the fair market value of the property subsequent to cleaning, whichever is less. If it is determined by the governing authority that it is necessary to clean the property or land more than once within a calendar year, then the municipality may clean it provided notice to the property owner is given by United States mail to the last known address at least ten (10) days before cleaning the property. The governing authority may assess the same penalty for each time the property or land is cleaned as otherwise provided in this section. The penalty provided herein shall not be assessed against the State of Mississippi upon request for reimbursement under Section 29-1-145, nor shall a municipality clean a parcel owned by the State of Mississippi without first giving notice. In the event the governing authority declares, by resolution, that the cost and any penalty shall be collected as a civil debt, the governing authority may authorize the institution of a suit on open account against the owner of the property in court of competent jurisdiction in the manner provided by law for the cost and any penalty, plus court costs, reasonable attorney's fees and interest from the date that the property was cleaned. In the event that the governing authority does not declare that the cost and any penalty shall be collected as a civil debt, then the assessment above provided for shall be a lien against the property and may be enrolled in the office of the circuit clerk of the county as other judgments are enrolled, and the tax collector of the municipality shall, upon order of the board of governing authorities, proceed to sell the land to satisfy the lien as now provided by law for the sale of lands for delinquent municipal taxes as provided by *Section 21-19-11 Mississippi Code, Annotated*.

All decisions rendered under the provisions of this section may be appealed in the same manner as other appeals from municipal boards or courts are taken.

Done by order of the Mayor and Board of Aldermen of the City of Long Beach, Mississippi, this the 6<sup>th</sup> day of February, 2024.



Kini Gonsoulin  
Deputy City Clerk

# Minutes of March 5, 2024 Mayor and Board of Aldermen

3/1/24, 2:33 PM

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**Delivered, Left with Individual**

GULFPORT, MS 39501  
February 8, 2024, 11:23 am

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February 7, 2024, 7:42 pm

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1/2

- The Clerk further reported that the Notice of Hearing was posted on the subject property, 21088 Pineville Road, Long Beach, Mississippi, on February 8, 2024, by Zoning Enforcement Officer Dale Stogner; the bulletin boards at City Hall, the Water Department, and the Building Office, 201 Jeff Davis Avenue, Long Beach, Mississippi; and the Long Beach Public Library, 209 Jeff Davis Avenue, Long Beach, Mississippi.
- The Clerk submitted photographs of 21088 Pineville Road, Long Beach, Mississippi taken by Zoning Enforcement Officer Dale Stogner on March 5, 2024,

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Mayor and Board of Aldermen

depicting subject property in its present condition; said photographs are as follows:

21088 Pineville Rd 315124



21088 Pineville Rd. 315124



# Minutes of March 5, 2024 Mayor and Board of Aldermen

## AFFIDAVIT

STATE OF MISSISSIPPI  
COUNTY OF HARRISON  
CITY OF LONG BEACH

BEFORE ME, the under signed legal authority authorized to administer oaths in and for the jurisdiction aforesaid, on this day personally appeared DALE STOGNER, known to me to be the Zoning Enforcement Officer of the City of Long Beach, Mississippi, who being by me first duly sworn, deposes and says on oath as follows, to-wit:

1. That he is serving in the capacity of Zoning Enforcement Officer of the City of Long Beach, Mississippi;

2. That in such capacity, he is responsible for the posting of notices of public hearings for the purpose of determining whether or not certain properties are in such a state of uncleanness as to constitute a menace to the public health and safety of the community; he is responsible for the taking of photographs of those certain properties to determine the state of the properties in their then condition on the date of such public hearings; and other matters pertaining to such public hearings and the business of the zoning/code enforcement in and for the City of Long Beach;

3. That on February 8, 2024, he did cause to be posted, Notice of Hearing, a copy of which is attached hereto, on property located at 21088 Pineville Road (Tax Map Parcel 0511K-02-089.000). Long Beach, Mississippi, assessed to John & Mary Bissell, and at the City Hall, 201 Jeff Davis Avenue, Long Beach, Mississippi; and that on March 5, 2024, the Zoning Enforcement Officer, Dale Stogner, did take and cause to be processed photographs depicting said property in its then condition, to be submitted as exhibits at the public hearing scheduled for March 5, 2024.

This the 5<sup>th</sup> day of March, 2024.

  
KINI GONSOULIN, AFFIANT

SWORN TO AND SUBSCRIBED before me on this the 5<sup>th</sup> day of March, 2024.

-My Commission Expires-

  
NOTARY PUBLIC



AFFIDAVIT-PHOTOS, POST NOTICE

The Mayor opened the floor for comments from the property owner or their representative and no one came forward.

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There being no further discussion, Alderman Frazer made motion seconded by Alderman Brown and unanimously carried to close the public hearing and take official action as follows:

Alderman Frazer made motion seconded by Alderman McCaffrey and unanimously carried to declare the property compliant.

**Minutes of March 5, 2024**  
**Mayor and Board of Aldermen**

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The second public hearing was called to order to determine whether or not a parcel of property situated in the City of Long Beach, located at 203 James Drive, Long Beach, MS and assessed to James M. Cockrell, Map Parcel #0611P-01-003.013, is in such a state of uncleanliness as to constitute a menace to the public health and safety of the community.

The Mayor recognized the Deputy City Clerk for her report, whereupon Alderman Frazer made motion seconded by Alderman McCaffrey and unanimously carried to make said report a part of the record of this public hearing, as follows:

- The Clerk reported that, the Mayor and Board of Aldermen at a regular meeting duly held on February 6, 2024, she did cause to be sent, via certified mail, electronic receipt requested, Notice of Hearing, to James M. Cockrell, 203 James Drive, Long Beach, MS 39560, as the same appears of record on the Harrison County 2022 Official Real Property Tax Rolls. The Notice was returned to sender on March 2, 2024



**Minutes of March 5, 2024  
Mayor and Board of Aldermen**

**City of Long Beach**



**MAILED**  
Date: 2/7/24

February 7, 2024

James M. Cockrell  
203 James Drive  
Long Beach, MS 39560

91 7199 9991 7037 6360 2336

**NOTICE OF HEARING**

NOTICE IS HEREBY GIVEN that the Mayor and Board of Aldermen of The City of Long Beach, Mississippi, will, in accordance with motion duly made, seconded and adopted at its regular meeting February 6, 2024, hold a public hearing at 5:00 p.m., **Tuesday, March 5, 2024**, at the Long Beach City Hall Meeting Room, 201 Jeff Davis Avenue, Long Beach, Mississippi, to determine whether or not a parcel of land owned by and/or assessed to James Cockrell, and situated in the City of Long Beach, Mississippi, at 203 James Drive, is in such a state of uncleanliness as to be a menace to the public health and safety of the community, all in accordance with Section 21-19-11 of the Mississippi Code of 1972, as amended. Said property is more particularly described, as follows:

Address: 203 James Drive  
Parcel Number: 0611P-01-003.013  
Legal Description: LOT 13 LONG BEACH EAST SUBD

If at such hearing, the governing authority shall, in its resolution, adjudicate such parcel of land in its then condition to be a menace to the public health and safety of the community, the governing authority shall, if the owner does not do so himself, proceed to clean the land, by the use of municipal employees or by contract, by cutting weeds; filling cisterns; removing rubbish, dilapidated fences, outside toilets, dilapidated buildings and other debris; filling swimming pools; and draining cesspools and standing water therefrom. Thereafter, the governing authority shall, at its next regular meeting, by resolution adjudicate the actual cost of cleaning the property and may also impose a penalty of One Thousand Five Hundred Dollars (\$1,500.00) or fifty (50%) of such actual cost, whichever is more. The cost and any penalty may become a civil debt against the property owner, or, at the option of the governing authority, an assessment against the property. The cost assessed against the property means the cost to the municipality of using its own employees to do the work or the cost to the municipality of any contract executed by the municipality to have the work done. The action herein authorized shall not be undertaken against any one (1) parcel of land more than six (6) times in any one (1) calendar year, and the

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expense of cleaning of said property shall not exceed an aggregate amount of Twenty Thousand Dollars (\$20,000.00) per year, or the fair market value of the property subsequent to cleaning, whichever is less. If it is determined by the governing authority that it is necessary to clean the property or land more than once within a calendar year, then the municipality may clean it provided notice to the property owner is given by United States mail to the last known address at least ten (10) days before cleaning the property. The governing authority may assess the same penalty for each time the property or land is cleaned as otherwise provided in this section. The penalty provided herein shall not be assessed against the State of Mississippi upon request for reimbursement under Section 29-1-145, nor shall a municipality clean a parcel owned by the State of Mississippi without first giving notice. In the event the governing authority declares, by resolution, that the cost and any penalty shall be collected as a civil debt, the governing authority may authorize the institution of a suit on open account against the owner of the property in court of competent jurisdiction in the manner provided by law for the cost and any penalty, plus court costs, reasonable attorney's fees and interest from the date that the property was cleaned. In the event that the governing authority does not declare that the cost and any penalty shall be collected as a civil debt, then the assessment above provided for shall be a lien against the property and may be enrolled in the office of the circuit clerk of the county as other judgments are enrolled, and the tax collector of the municipality shall, upon order of the board of governing authorities, proceed to sell the land to satisfy the lien as now provided by law for the sale of lands for delinquent municipal taxes as provided by *Section 21-19-11 Mississippi Code, Annotated*.

All decisions rendered under the provisions of this section may be appealed in the same manner as other appeals from municipal boards or courts are taken.

Done by order of the Mayor and Board of Aldermen of the City of Long Beach, Mississippi, this the 6<sup>th</sup> day of February, 2024.



Kini Gonsoulin  
Deputy City Clerk

# Minutes of March 5, 2024 Mayor and Board of Aldermen

3/5/24, 9:46 AM

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March 4, 2024
- **Available for Pickup**  
LONG BEACH  
200 KLONDYKE RD  
LONG BEACH MS 39560-9998  
M-F 0630-1730; SAT 0630-1700  
March 2, 2024, 8:53 am
- **Arrived at USPS Regional Facility**  
GULFPORT MS DISTRIBUTION CENTER  
March 1, 2024, 9:49 pm
- **Arrived at USPS Regional Facility**  
JACKSON MS DISTRIBUTION CENTER  
February 29, 2024, 12:56 pm
- **Unclaimed/Being Returned to Sender**  
LONG BEACH, MS 39560

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# Minutes of March 5, 2024 Mayor and Board of Aldermen

3/5/24, 9:46 AM

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February 27, 2024, 5:51 pm

● **Notice Left (No Authorized Recipient Available)**

LONG BEACH, MS 39560

February 8, 2024, 10:43 am

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GULFPORT MS DISTRIBUTION CENTER

February 7, 2024, 7:43 pm

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2/2

- The Clerk further reported that the Notice of Hearing was posted on the subject property, 203 James Drive, Long Beach, Mississippi, on February 8, 2024, by Zoning Enforcement Officer Dale Stogner; the bulletin boards at City Hall, the Water Department, and the Building Office, 201 Jeff Davis Avenue, Long Beach, Mississippi; and the Long Beach Public Library, 209 Jeff Davis Avenue, Long Beach, Mississippi.

**Minutes of March 5, 2024  
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- The Clerk submitted photographs of 203 James Drive, Long Beach, Mississippi taken by Zoning Enforcement Officer Dale Stogner on March 5, 2024, depicting subject property in its present condition; said photographs are as follows:



Minutes of March 5, 2024  
Mayor and Board of Aldermen

AFFIDAVIT

STATE OF MISSISSIPPI  
COUNTY OF HARRISON  
CITY OF LONG BEACH

BEFORE ME, the under signed legal authority authorized to administer oaths in and for the jurisdiction aforesaid, on this day personally appeared DALE STOGNER, known to me to be the Zoning Enforcement Officer of the City of Long Beach, Mississippi, who being by me first duly sworn, deposes and says on oath as follows, to-wit:

1. That he is serving in the capacity of Zoning Enforcement Officer of the City of Long Beach, Mississippi;

2. That in such capacity, he is responsible for the posting of notices of public hearings for the purpose of determining whether or not certain properties are in such a state of uncleanliness as to constitute a menace to the public health and safety of the community; he is responsible for the taking of photographs of those certain properties to determine the state of the properties in their then condition on the date of such public hearings; and other matters pertaining to such public hearings and the business of the zoning/code enforcement in and for the City of Long Beach;

3. That on February 8, 2024, he did cause to be posted, Notice of Hearing, a copy of which is attached hereto, on property located at 203 James Drive (Tax Map Parcel 0611P-01-003.013). Long Beach, Mississippi, assessed to James M. Cockrell, and at the City Hall, 201 Jeff Davis Avenue, Long Beach, Mississippi; and that on March 5, 2024, the Zoning Enforcement Officer, Dale Stogner, did take and cause to be processed photographs depicting said property in its then condition, to be submitted as exhibits at the public hearing scheduled for March 5, 2024.

This the 5<sup>th</sup> day of March, 2024.

  
KINI GONSOULIN, AFFIANT

SWORN TO AND SUBSCRIBED before me on this the 5<sup>th</sup> day of March, 2024.

-My Commission Expires-

  
NOTARY PUBLIC



AFFIDAVIT-PHOTOS;POST NOTICE

The Mayor recognized property owner James Cockrell who assured the Board that he had hired someone to cut the lawn but they had been delayed due to the weather.

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**Minutes of March 5, 2024**  
**Mayor and Board of Aldermen**

There being no further discussion, Alderman Frazer made motion seconded by Alderman Johnson and unanimously carried to close the public hearing and take official action as follows:

The Mayor and Board of Aldermen took up the matter of the public hearing on the property located at 203 James Drive, Long Beach, Mississippi, to determine and consider the condition of said property. After conducting the hearing and considering all matters produced there at and after hearing all persons interested and appearing, the Board of Aldermen declared the hearing finally closed. After a discussion of the subject, Alderman Frazer offered and moved the adoption of the following Resolution and Order:

**RESOLUTION AND ORDER BY THE MAYOR AND BOARD OF ALDERMEN OF  
THE CITY OF LONG BEACH, MISSISSIPPI ADJUDICATING THE PROPERTY  
LOCATED AT 203 JAMES DRIVE, LONG BEACH, MISSISSIPPI, TO BE A  
MENACE TO THE PUBLIC HEALTH AND SAFETY OF THE COMMUNITY AND  
REQUIRING OWNER OF SUCH PROPERTY TO CLEAN SAID PROPERTY.**

WHEREAS, the Mayor and Board of Aldermen having made due investigation therefore do now find, determine, declare and order as follows:

1. That on complaint and motion of the Governing Authorities of the City of Long Beach wherein lies the property known as 203 James Drive, Long Beach, Mississippi, (hereinafter referred to as the subject parcel), and after discussion of same, the Mayor and Board of Aldermen, at its regular meeting of February 6, 2024, on its own motion did set a hearing to determine whether or not the subject parcel, in its then condition, was in such a state of uncleanness as to be a menace to the public health and safety of the community in accordance with Miss Code Annotated Section 21-19-11, as amended, said hearing to be March 5, 2024, and directed notice of said hearing be served on the owner of said property in the manner as provided by said MCA Section 21-19-11;

2. That, having served the owner of said property, either by registered mail as is evidenced by the return receipt included in the materials produced at said hearing, or by personal service by police officer as evidenced by the return of service of such police officer, or by posting and publication of same, such service being in accordance with said MCA Section 21-19-11, and proof of same being spread upon the minutes of the Governing Authorities taken of such hearing, hereby made a part of the record of these proceedings;

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Mayor and Board of Aldermen**

3. That the Mayor and Board of Aldermen having considered testimony evidence adduced at hearing regarding the condition of the subject property and the observations of individual Aldermen concerning the condition of the subject property in its condition on the date of hearing, and being fully advised in the premises, do find and adjudicate that the property is, in its present condition, in such a state of uncleanliness as to be a menace to the public health and safety of the community and/or constitutes an attractive nuisance. It is therefore,

RESOLVED AND ORDERED BY THE MAYOR AND BOARD OF ALDERMEN  
OF THE CITY OF LONG BEACH, MISSISSIPPI, AS FOLLOWS:

1. That the parcel of land lying and being situated in the City of Long Beach, First Judicial District of Harrison County, Mississippi, and having the street address of 203 James Drive, Long Beach, Mississippi, which parcel of land is identified by Harrison County Tax Parcel Number 0611P-01-003.013, and according to said tax records is owned by James M Cockrell, is at present in such a state of uncleanliness as to be a menace to the public health and safety of the community and/or an attractive nuisance.
2. That the aforesaid owner is hereby ordered to clean said parcel of land within **ten (10) days** from the entry of this Resolution and Order, and that such cleaning shall include:

**Removal of all discarded materials, dangerous items, and such other rubbish and/or debris as described in any notice or as appearing on said property contributing to the property constituting a nuisance and menace overall to the public health and safety, and abate or cause to be abated the conditions otherwise existing and constituting a menace to public safety and health as testified and/or described in general at the hearing.**

3. That in the event that said owner shall fail to complete cleaning of the subject property within **ten (10) days** from entry of this Resolution and Order, then the governing authority shall proceed to clean the subject property as required by paragraph 2, above, by the use of municipal employees or by contract, with the cost of same, together with a penalty of \$1,500.00 or 50% of such actual cost, whichever is greater, to be, at the next regular meeting after completion of such clean-up, assessed against the said parcel of land.



### Minutes of March 5, 2024 Mayor and Board of Aldermen

Alderman Brown seconded the motion to adopt the foregoing resolution and order, and the question being put to a roll call vote by the Mayor, the result was as follows:

Alderman Patrick Bennett	voted	Aye
Alderman Pete McGoey	voted	Aye
Alderman Donald Frazer	voted	Aye
Alderman Mike Brown	voted	Aye
Alderman Timothy McCaffrey, Jr.	voted	Aye
Alderman Angie Johnson	voted	Aye
Alderman Bernie Parker	voted	Aye

The question having received the Affirmative vote of all the Aldermen present and voting, the Mayor declared the motion carried and the resolution and order adopted and approved this the 5<sup>th</sup> day of March, 2024.

APPROVED:



George L. Bass, Mayor

ATTEST:



Stacey Dahl, City Clerk

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The third public hearing was called to order to determine whether or not a parcel of property situated in the City of Long Beach, located at 212 White Harbor Road, Long Beach, MS and assessed to Sarah Barnes, Map Parcel #0512J-03-038.000, is in such a state of uncleanness as to constitute a menace to the public health and safety of the community.

The Mayor recognized the Deputy City Clerk for her report, whereupon Alderman Frazer made motion seconded by Alderman McCaffrey and unanimously carried to make said report a part of the record of this public hearing, as follows:

- The Clerk reported that, the Mayor and Board of Aldermen at a regular meeting duly held on February 6, 2024, she did cause to be sent, via certified mail, electronic receipt requested, Notice of Hearing, to Sarah Barnes, 879 Ridge Road, Perkinston, MS 39573, as the same appears of record on the Harrison County 2022 Official Real Property Tax Rolls. The Notice was returned to sender on March 1, 2024

**Minutes of March 5, 2024  
Mayor and Board of Aldermen**

City of Long Beach



MAILED  
Date: 2/7/24

February 7, 2024

Sarah Barnes  
879 Ridge Road  
Perkinston, MS 39573

91 7199 9991 7037 6360 2343

**NOTICE OF HEARING**

NOTICE IS HEREBY GIVEN that the Mayor and Board of Aldermen of The City of Long Beach, Mississippi, will, in accordance with motion duly made, seconded and adopted at its regular meeting February 6, 2024, hold a public hearing at 5:00 p.m., Tuesday, March 5, 2024, at the Long Beach City Hall Meeting Room, 201 Jeff Davis Avenue, Long Beach, Mississippi, to determine whether or not a parcel of land owned by and/or assessed to Sarah Barnes, and situated in the City of Long Beach, Mississippi, at 212 White Harbor Road, is in such a state of uncleanliness as to be a menace to the public health and safety of the community, all in accordance with Section 21-19-11 of the Mississippi Code of 1972, as amended. Said property is more particularly described, as follows:

Address: 212 White Harbor Road  
Parcel Number: 0512J-03-038.000  
Legal Description: LOTS 7 TO 9 BLK 2 THOMAS SUBD PART OF LOTS 45 & 46 WHITE & CALVERT SURVEYS OF L&N RR SEC 22-8-12

If at such hearing, the governing authority shall, in its resolution, adjudicate such parcel of land in its then condition to be a menace to the public health and safety of the community, the governing authority shall, if the owner does not do so himself, proceed to clean the land, by the use of municipal employees or by contract, by cutting weeds; filling cisterns; removing rubbish, dilapidated fences, outside toilets, dilapidated buildings and other debris; filling swimming pools; and draining cesspools and standing water therefrom. Thereafter, the governing authority shall, at its next regular meeting, by resolution adjudicate the actual cost of cleaning the property and may also impose a penalty of One Thousand Five Hundred Dollars (\$1,500.00) or fifty (50%) of such actual cost, whichever is more. The cost and any penalty may become a civil debt against the property owner, or, at the option of the governing authority, an assessment against the property. The cost assessed against the property means the cost to the municipality of using its own employees to do the work or the cost to the municipality of any contract executed by the municipality to have the work done. The action herein authorized shall not be undertaken against any one (1) parcel of land more than six (6) times in any one (1) calendar year, and the

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**Minutes of March 5, 2024**  
**Mayor and Board of Aldermen**

Page 2 of 2

expense of cleaning of said property shall not exceed an aggregate amount of Twenty Thousand Dollars (\$20,000.00) per year, or the fair market value of the property subsequent to cleaning, whichever is less. If it is determined by the governing authority that it is necessary to clean the property or land more than once within a calendar year, then the municipality may clean it provided notice to the property owner is given by United States mail to the last known address at least ten (10) days before cleaning the property. The governing authority may assess the same penalty for each time the property or land is cleaned as otherwise provided in this section. The penalty provided herein shall not be assessed against the State of Mississippi upon request for reimbursement under Section 29-1-145, nor shall a municipality clean a parcel owned by the State of Mississippi without first giving notice. In the event the governing authority declares, by resolution, that the cost and any penalty shall be collected as a civil debt, the governing authority may authorize the institution of a suit on open account against the owner of the property in court of competent jurisdiction in the manner provided by law for the cost and any penalty, plus court costs, reasonable attorney's fees and interest from the date that the property was cleaned. In the event that the governing authority does not declare that the cost and any penalty shall be collected as a civil debt, then the assessment above provided for shall be a lien against the property and may be enrolled in the office of the circuit clerk of the county as other judgments are enrolled, and the tax collector of the municipality shall, upon order of the board of governing authorities, proceed to sell the land to satisfy the lien as now provided by law for the sale of lands for delinquent municipal taxes as provided by *Section 21-19-11 Mississippi Code, Annotated.*

All decisions rendered under the provisions of this section may be appealed in the same manner as other appeals from municipal boards or courts are taken.

Done by order of the Mayor and Board of Aldermen of the City of Long Beach, Mississippi, this the 6<sup>th</sup> day of February, 2024.

  
Kini Gonsoulin  
Deputy City Clerk

# Minutes of March 5, 2024 Mayor and Board of Aldermen

3/5/24, 9:53 AM

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March 4, 2024

**Arrived at USPS Regional Facility**

GULFPORT MS DISTRIBUTION CENTER

February 29, 2024, 9:14 pm

**Arrived at USPS Regional Facility**

JACKSON MS DISTRIBUTION CENTER

February 28, 2024, 12:41 pm

**Unclaimed/Being Returned to Sender**

PERKINSTON, MS 39573

February 27, 2024, 8:33 am

**Available for Pickup**

PERKINSTON

145 MAIN ST

PERKINSTON MS 39573-9998

M-F 0800-1630; SAT 0800-1000

<https://tools.usps.com/go/TrackConfirmAction?iRef=fullpage&tlc=2&text28777=&tlLabels=9171999991703763602343%2C>

1/2

# Minutes of March 5, 2024 Mayor and Board of Aldermen

3/5/24, 9:53 AM

USPS.com® - USPS Tracking® Results

- February 14, 2024, 10:05 am
- **Vacant**  
PERKINSTON, MS 39573  
February 9, 2024, 10:11 am
- **Arrived at USPS Regional Facility**  
GULFPORT MS DISTRIBUTION CENTER  
February 7, 2024, 7:44 pm
- **Hide Tracking History**

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  - Product Information ▼
- [See Less ^](#)

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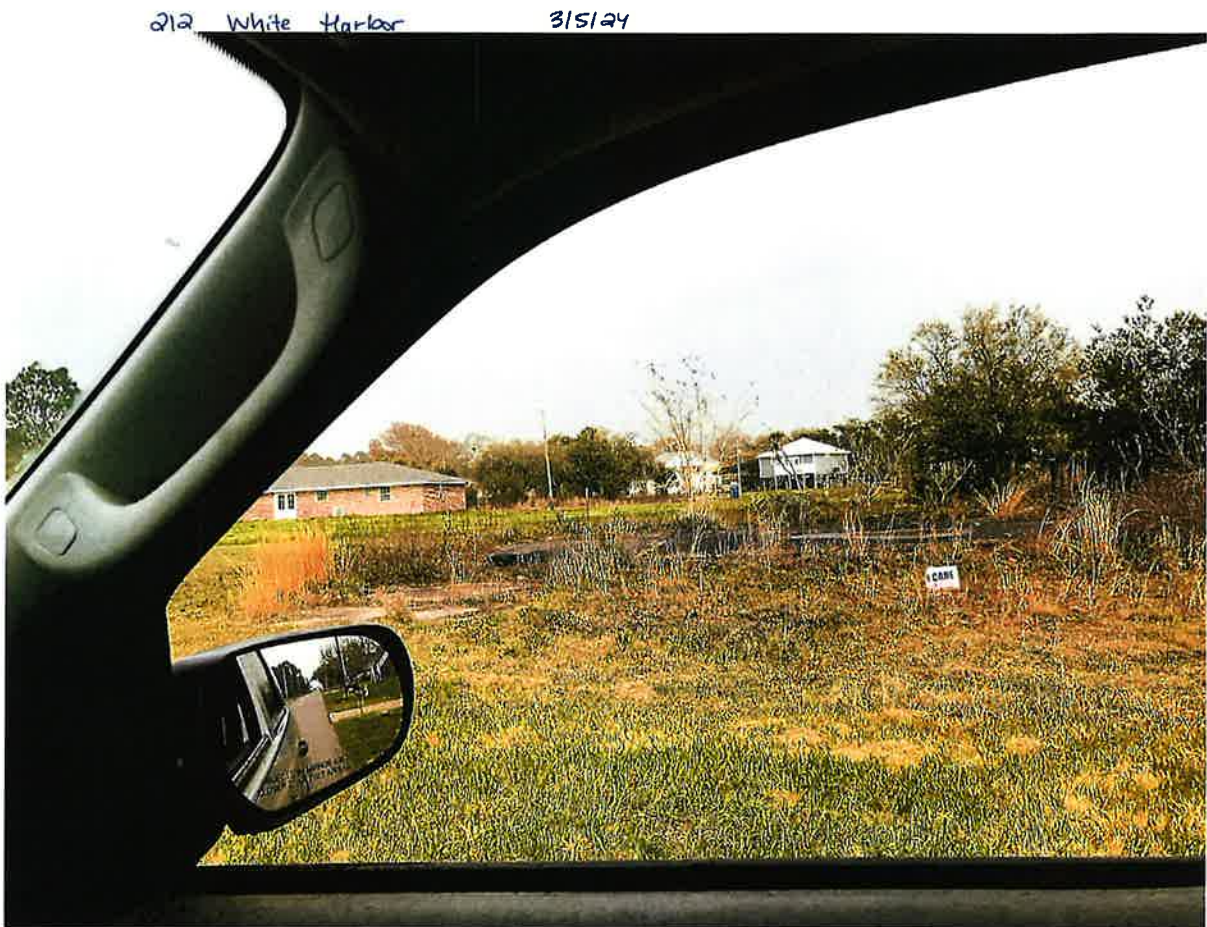
<https://tools.usps.com/go/TrackConfirmAction?tRef=fullpage&tLc=2&text28777=&tLabels=9171999991703763602343%2C>

2/2

- The Clerk further reported that the Notice of Hearing was posted on the subject property, 212 White Harbor Road, Long Beach, Mississippi, on February 8, 2024, by Zoning Enforcement Officer Dale Stogner; the bulletin boards at City Hall, the Water Department, and the Building Office, 201 Jeff Davis Avenue, Long Beach, Mississippi; and the Long Beach Public Library, 209 Jeff Davis Avenue, Long Beach, Mississippi.
- The Clerk submitted photographs of 212 White Harbor Road, Long Beach, Mississippi taken by Zoning Enforcement Officer Dale Stogner on March 5, 2024,

Minutes of March 5, 2024  
Mayor and Board of Aldermen

depicting subject property in its present condition; said photographs are as follows:



# Minutes of March 5, 2024 Mayor and Board of Aldermen

## AFFIDAVIT

STATE OF MISSISSIPPI  
COUNTY OF HARRISON  
CITY OF LONG BEACH

BEFORE ME, the under signed legal authority authorized to administer oaths in and for the jurisdiction aforesaid, on this day personally appeared DALE STOGNER, known to me to be the Zoning Enforcement Officer of the City of Long Beach, Mississippi, who being by me first duly sworn, deposes and says on oath as follows, to-wit:

1. That he is serving in the capacity of Zoning Enforcement Officer of the City of Long Beach, Mississippi;

2. That in such capacity, he is responsible for the posting of notices of public hearings for the purpose of determining whether or not certain properties are in such a state of uncleanliness as to constitute a menace to the public health and safety of the community; he is responsible for the taking of photographs of those certain properties to determine the state of the properties in their then condition on the date of such public hearings; and other matters pertaining to such public hearings and the business of the zoning/code enforcement in and for the City of Long Beach;

3. That on February 8, 2024, he did cause to be posted, Notice of Hearing, a copy of which is attached hereto, on property located at 212 White Harbor Road (Tax Map Parcel 0512J-03-038.000). Long Beach, Mississippi, assessed to Sarah Barnes, and at the City Hall, 201 Jeff Davis Avenue, Long Beach, Mississippi; and that on March 5, 2024, the Zoning Enforcement Officer, Dale Stogner, did take and cause to be processed photographs depicting said property in its then condition, to be submitted as exhibits at the public hearing scheduled for March 5, 2024.

This the 5<sup>th</sup> day of March, 2024.

  
KINI GONSOULIN, AFFIANT

SWORN TO AND SUBSCRIBED before me on this the 5<sup>th</sup> day of March, 2024.

  
NOTARY PUBLIC

-My Commission Expires-



AFFIDAVIT-PHOTOS;POST NOTICE

The Mayor opened the floor for comments from the property owner or their representative and no one came forward.

\*

\*

There being no further discussion, Alderman Frazer made motion seconded by Alderman McGoey and unanimously carried to close the public hearing and take official action as follows:

M.B. 105  
03.05.24 Reg/Pub Hearing

**Minutes of March 5, 2024  
Mayor and Board of Aldermen**

The Mayor and Board of Aldermen took up the matter of the public hearing on the property located at 212 White Harbor Road, Long Beach, Mississippi, to determine and consider the condition of said property. After conducting the hearing and considering all matters produced there at and after hearing all persons interested and appearing, the Board of Aldermen declared the hearing finally closed. After a discussion of the subject, Alderman Bennett offered and moved the adoption of the following Resolution and Order:

**RESOLUTION AND ORDER BY THE MAYOR AND BOARD OF ALDERMEN OF  
THE CITY OF LONG BEACH, MISSISSIPPI ADJUDICATING THE PROPERTY  
LOCATED AT 212 WHITE HARBOR ROAD, LONG BEACH, MISSISSIPPI, TO BE  
A MENACE TO THE PUBLIC HEALTH AND SAFETY OF THE COMMUNITY AND  
REQUIRING OWNER OF SUCH PROPERTY TO CLEAN SAID PROPERTY.**

WHEREAS, the Mayor and Board of Aldermen having made due investigation therefore do now find, determine, declare and order as follows:

1. That on complaint and motion of the Governing Authorities of the City of Long Beach wherein lies the property known as 212 White Harbor Road, Long Beach, Mississippi, (hereinafter referred to as the subject parcel), and after discussion of same, the Mayor and Board of Aldermen, at its regular meeting of February 6, 2024, on its own motion did set a hearing to determine whether or not the subject parcel, in its then condition, was in such a state of uncleanness as to be a menace to the public health and safety of the community in accordance with Miss Code Annotated Section 21-19-11, as amended, said hearing to be March 5, 2024, and directed notice of said hearing be served on the owner of said property in the manner as provided by said MCA Section 21-19-11;

2. That, having served the owner of said property, either by registered mail as is evidenced by the return receipt included in the materials produced at said hearing, or by personal service by police officer as evidenced by the return of service of such police officer, or by posting and publication of same, such service being in accordance with said MCA Section 21-19-11, and proof of same being spread upon the minutes of the Governing Authorities taken of such hearing, hereby made a part of the record of these proceedings;



**Minutes of March 5, 2024**  
**Mayor and Board of Aldermen**

3. That the Mayor and Board of Aldermen having considered testimony evidence adduced at hearing regarding the condition of the subject property and the observations of individual Aldermen concerning the condition of the subject property in its condition on the date of hearing, and being fully advised in the premises, do find and adjudicate that the property is, in its present condition, in such a state of uncleanness as to be a menace to the public health and safety of the community and/or constitutes an attractive nuisance. It is therefore,

RESOLVED AND ORDERED BY THE MAYOR AND BOARD OF ALDERMEN  
OF THE CITY OF LONG BEACH, MISSISSIPPI, AS FOLLOWS:

1. That the parcel of land lying and being situated in the City of Long Beach, First Judicial District of Harrison County, Mississippi, and having the street address of 212 White Harbor Road, Long Beach, Mississippi, which parcel of land is identified by Harrison County Tax Parcel Number 0612J-03-038.000, and according to said tax records is owned by Sarah Barnes, is at present in such a state of uncleanness as to be a menace to the public health and safety of the community and/or an attractive nuisance.

2. That the aforesaid owner is hereby ordered to clean said parcel of land within **ten (10) days** from the entry of this Resolution and Order, and that such cleaning shall include:

**Removal of all discarded materials, dangerous items, and such other rubbish and/or debris as described in any notice or as appearing on said property contributing to the property constituting a nuisance and menace overall to the public health and safety, and abate or cause to be abated the conditions otherwise existing and constituting a menace to public safety and health as testified and/or described in general at the hearing.**

3. That in the event that said owner shall fail to complete cleaning of the subject property within **ten (10) days** from entry of this Resolution and Order, then the governing authority shall proceed to clean the subject property as required by paragraph 2, above, by the use of municipal employees or by contract, with the cost of same, together with a penalty of \$1,500.00 or 50% of such actual cost, whichever is greater, to be, at the next regular meeting after completion of such clean-up, assessed against the said parcel of land.

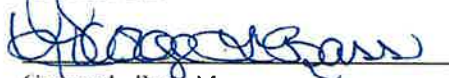
Minutes of March 5, 2024  
Mayor and Board of Aldermen

Alderman Frazer seconded the motion to adopt the foregoing resolution and order, and the question being put to a roll call vote by the Mayor, the result was as follows:

Alderman Patrick Bennett	voted	Aye
Alderman Pete McGoey	voted	Aye
Alderman Donald Frazer	voted	Aye
Alderman Mike Brown	voted	Aye
Alderman Timothy McCaffrey, Jr.	voted	Aye
Alderman Angie Johnson	voted	Aye
Alderman Bernie Parker	voted	Aye

The question having received the Affirmative vote of all the Aldermen present and voting, the Mayor declared the motion carried and the resolution and order adopted and approved this the 5<sup>th</sup> day of March, 2024.

APPROVED:

  
George L. Bass, Mayor

ATTEST:

  
Stacey Dahl, City Clerk

\*\*\*\*\*

The fourth public hearing was called to order to determine whether or not a parcel of property situated in the City of Long Beach, located at 0 Savannah Drive, Long Beach, MS and assessed to NCH Construction, Inc., Map Parcel #0511P-01-003.033, is in such a state of uncleanliness as to constitute a menace to the public health and safety of the community.

The Mayor recognized the Deputy City Clerk for her report, whereupon Alderman Frazer made motion seconded by Alderman McCaffrey and unanimously carried to make said report a part of the record of this public hearing, as follows:

- The Clerk reported that, the Mayor and Board of Aldermen at a regular meeting duly held on February 6, 2024, she did cause to be sent, via certified mail, electronic receipt requested, Notice of Hearing, to NCH Construction, Inc., P.O. Box 5082, Spring Hill, FL 34611, as the same appears of record on the Harrison County 2022 Official Real Property Tax Rolls. The Notice was returned to sender on February 28, 2024

# Minutes of March 5, 2024 Mayor and Board of Aldermen

## City of Long Beach



MAILED  
Date: 2/7/24

February 7, 2024

NCH Construction, Inc.  
P.O. Box 5082  
Spring Hill, FL 34611

91 7199 9991 7037 6360 2350

### NOTICE OF HEARING

NOTICE IS HEREBY GIVEN that the Mayor and Board of Aldermen of The City of Long Beach, Mississippi, will, in accordance with motion duly made, seconded and adopted at its regular meeting February 6, 2024, hold a public hearing at 5:00 p.m., Tuesday, March 5, 2024, at the Long Beach City Hall Meeting Room, 201 Jeff Davis Avenue, Long Beach, Mississippi, to determine whether or not a parcel of land owned by and/or assessed to NCH Construction, Inc., and situated in the City of Long Beach, Mississippi, at 0 Old Savannah Drive, is in such a state of uncleanliness as to be a menace to the public health and safety of the community, all in accordance with Section 21-19-11 of the Mississippi Code of 1972, as amended. Said property is more particularly described, as follows:

Address: 0 Savannah Drive  
Parcel Number: 0511P-01-003.033  
Legal Description: LOT 132 PECAN PARK ESTATES PH II

If at such hearing, the governing authority shall, in its resolution, adjudicate such parcel of land in its then condition to be a menace to the public health and safety of the community, the governing authority shall, if the owner does not do so himself, proceed to clean the land, by the use of municipal employees or by contract, by cutting weeds; filling cisterns; removing rubbish, dilapidated fences, outside toilets, dilapidated buildings and other debris; filling swimming pools; and draining cesspools and standing water therefrom. Thereafter, the governing authority shall, at its next regular meeting, by resolution adjudicate the actual cost of cleaning the property and may also impose a penalty of One Thousand Five Hundred Dollars (\$1,500.00) or fifty (50%) of such actual cost, whichever is more. The cost and any penalty may become a civil debt against the property owner, or, at the option of the governing authority, an assessment against the property. The cost assessed against the property means the cost to the municipality of using its own employees to do the work or the cost to the municipality of any contract executed by the municipality to have the work done. The action herein authorized shall not be undertaken against any one (1) parcel of land more than six (6) times in any one (1) calendar year, and the

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**Minutes of March 5, 2024  
Mayor and Board of Aldermen**

Page 2 of 2

expense of cleaning of said property shall not exceed an aggregate amount of Twenty Thousand Dollars (\$20,000.00) per year, or the fair market value of the property subsequent to cleaning, whichever is less. If it is determined by the governing authority that it is necessary to clean the property or land more than once within a calendar year, then the municipality may clean it provided notice to the property owner is given by United States mail to the last known address at least ten (10) days before cleaning the property. The governing authority may assess the same penalty for each time the property or land is cleaned as otherwise provided in this section. The penalty provided herein shall not be assessed against the State of Mississippi upon request for reimbursement under Section 29-1-145, nor shall a municipality clean a parcel owned by the State of Mississippi without first giving notice. In the event the governing authority declares, by resolution, that the cost and any penalty shall be collected as a civil debt, the governing authority may authorize the institution of a suit on open account against the owner of the property in court of competent jurisdiction in the manner provided by law for the cost and any penalty, plus court costs, reasonable attorney's fees and interest from the date that the property was cleaned. In the event that the governing authority does not declare that the cost and any penalty shall be collected as a civil debt, then the assessment above provided for shall be a lien against the property and may be enrolled in the office of the circuit clerk of the county as other judgments are enrolled, and the tax collector of the municipality shall, upon order of the board of governing authorities, proceed to sell the land to satisfy the lien as now provided by law for the sale of lands for delinquent municipal taxes as provided by *Section 21-19-11 Mississippi Code, Annotated*.

All decisions rendered under the provisions of this section may be appealed in the same manner as other appeals from municipal boards or courts are taken.

Done by order of the Mayor and Board of Aldermen of the City of Long Beach, Mississippi, this the 6<sup>th</sup> day of February, 2024.



Kini Gonsoulin  
Deputy City Clerk

# Minutes of March 5, 2024 Mayor and Board of Aldermen

3/5/24, 10:00 AM

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#### Moving Through Network In Transit to Next Facility

March 4, 2024

#### Arrived at USPS Regional Facility

FORT MYERS FL DISTRIBUTION CENTER  
March 3, 2024, 2:48 pm

#### Unclaimed/Being Returned to Sender

SPRING HILL, FL 34606  
February 28, 2024, 6:54 pm

#### Reminder to pick up your item before February 24, 2024

SPRING HILL, FL 34611  
February 15, 2024

#### Available for Pickup

SPRING HILL  
8501 PHILATELIC DR  
SPRING HILL FL 34606-9998  
M-F 0900-1900; SAT 1000-1400

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# Minutes of March 5, 2024 Mayor and Board of Aldermen

3/5/24, 10:00 AM

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- February 10, 2024, 9:18 am
- **Arrived at USPS Facility**  
TAMPA, FL 33630  
February 9, 2024, 9:59 am
- **Arrived at USPS Regional Facility**  
GULFPORT MS DISTRIBUTION CENTER  
February 7, 2024, 7:41 pm
- **Hide Tracking History**

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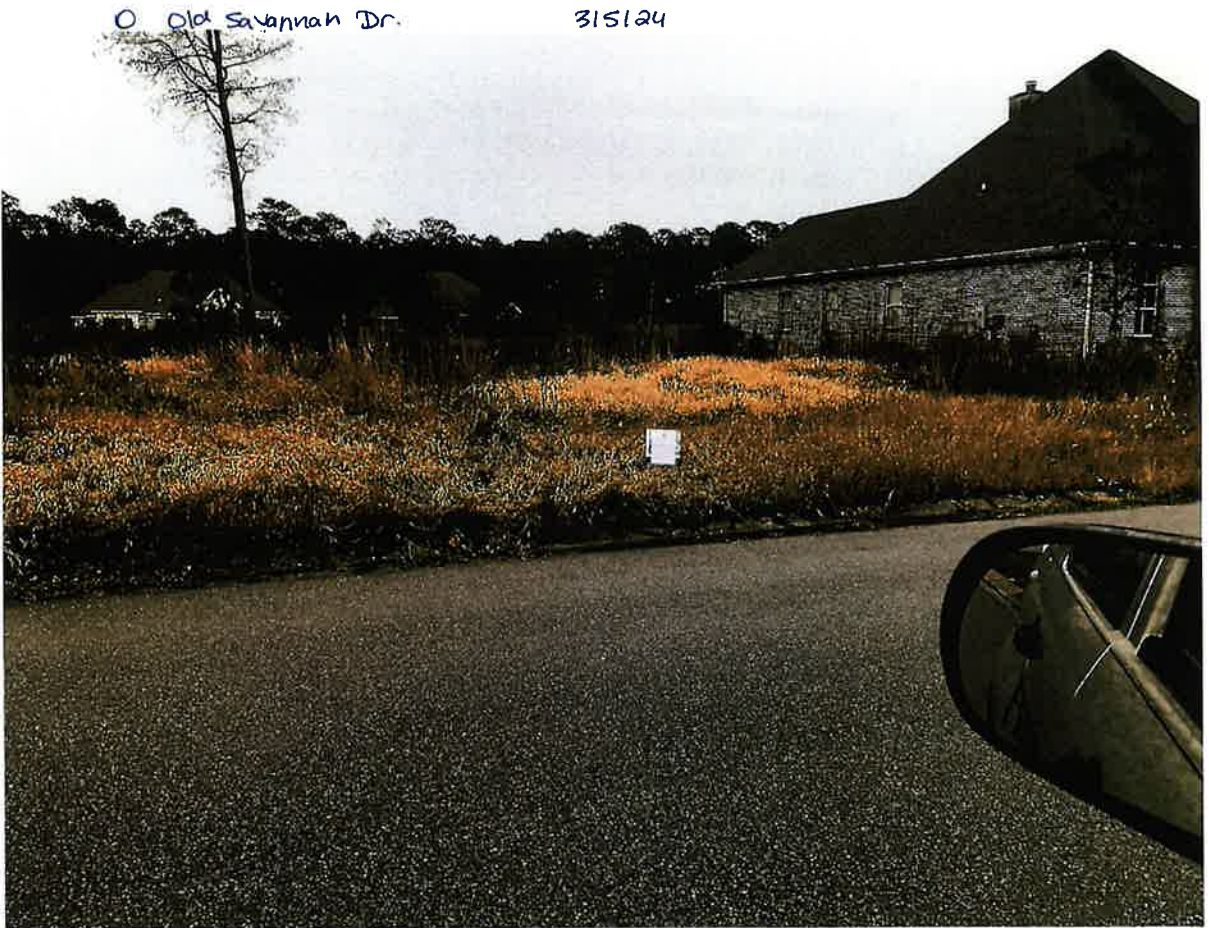
<https://tools.usps.com/go/TrackConfirmAction?tRef=fullpage&ILc=2&text28777=&ILabels=9171999991703763602350%2C>

2/2

- The Clerk further reported that the Notice of Hearing was posted on the subject property, 0 Old Savannah Drive, Long Beach, Mississippi, on February 8, 2024, by Zoning Enforcement Officer Dale Stogner; the bulletin boards at City Hall, the Water Department, and the Building Office, 201 Jeff Davis Avenue, Long Beach, Mississippi; and the Long Beach Public Library, 209 Jeff Davis Avenue, Long Beach, Mississippi.
- The Clerk submitted photographs of 0 Old Savannah Drive, Long Beach, Mississippi taken by Zoning Enforcement Officer Dale Stogner on March 5, 2024,

**Minutes of March 5, 2024  
Mayor and Board of Aldermen**

depicting subject property in its present condition; said photographs are as follows:



Minutes of March 5, 2024  
Mayor and Board of Aldermen

AFFIDAVIT

STATE OF MISSISSIPPI  
COUNTY OF HARRISON  
CITY OF LONG BEACH

BEFORE ME, the under signed legal authority authorized to administer oaths in and for the jurisdiction aforesaid, on this day personally appeared DALE STOGNER, known to me to be the Zoning Enforcement Officer of the City of Long Beach, Mississippi, who being by me first duly sworn, deposes and says on oath as follows, to-wit:

1. That he is serving in the capacity of Zoning Enforcement Officer of the City of Long Beach, Mississippi;

2. That in such capacity, he is responsible for the posting of notices of public hearings for the purpose of determining whether or not certain properties are in such a state of uncleanness as to constitute a menace to the public health and safety of the community; he is responsible for the taking of photographs of those certain properties to determine the state of the properties in their then condition on the date of such public hearings; and other matters pertaining to such public hearings and the business of the zoning/code enforcement in and for the City of Long Beach;

3. That on February 8, 2024, he did cause to be posted, Notice of Hearing, a copy of which is attached hereto, on property located at 0 Old Savannah Drive (Tax Map Parcel 0511P-01-003.033), Long Beach, Mississippi, assessed to NCH Construction, Inc., and at the City Hall, 201 Jeff Davis Avenue, Long Beach, Mississippi; and that on March 5, 2024, the Zoning Enforcement Officer, Dale Stogner, did take and cause to be processed photographs depicting said property in its then condition, to be submitted as exhibits at the public hearing scheduled for March 5, 2024.

This the 5<sup>th</sup> day of March, 2024.

*Kini Gonsoulin*  
KINI GONSOULIN, AFFIANT

SWORN TO AND SUBSCRIBED before me on this the 5<sup>th</sup> day of March, 2024.

-My Commission Expires-

*Stacy Dahl*  
NOTARY PUBLIC



AFFIDAVIT-PHOTOS;POST NOTICE

The Mayor opened the floor for comments from the property owner or their representative and no one came forward.

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There being no further discussion, Alderman Frazer made motion seconded by Alderman McCaffrey and unanimously carried to close the public hearing and take official action as follows:

M.B. 105  
03.05.24 Reg/Pub Hearing



**Minutes of March 5, 2024  
Mayor and Board of Aldermen**

The Mayor and Board of Aldermen took up the matter of the public hearing on the property located at 0 Old Savannah Drive, Long Beach, Mississippi, to determine and consider the condition of said property. After conducting the hearing and considering all matters produced there at and after hearing all persons interested and appearing, the Board of Aldermen declared the hearing finally closed. After a discussion of the subject, Alderman Brown offered and moved the adoption of the following Resolution and Order:

**RESOLUTION AND ORDER BY THE MAYOR AND BOARD OF ALDERMEN OF  
THE CITY OF LONG BEACH, MISSISSIPPI ADJUDICATING THE PROPERTY  
LOCATED AT 0 OLD SAVANNAH DRIVE, LONG BEACH, MISSISSIPPI, TO BE A  
MENACE TO THE PUBLIC HEALTH AND SAFETY OF THE COMMUNITY AND  
REQUIRING OWNER OF SUCH PROPERTY TO CLEAN SAID PROPERTY.**

WHEREAS, the Mayor and Board of Aldermen having made due investigation therefore do now find, determine, declare and order as follows:

1. That on complaint and motion of the Governing Authorities of the City of Long Beach wherein lies the property known as 0 Old Savannah Drive, Long Beach, Mississippi, (hereinafter referred to as the subject parcel), and after discussion of same, the Mayor and Board of Aldermen, at its regular meeting of February 6, 2024, on its own motion did set a hearing to determine whether or not the subject parcel, in its then condition, was in such a state of uncleanness as to be a menace to the public health and safety of the community in accordance with Miss Code Annotated Section 21-19-11, as amended, said hearing to be March 5, 2024, and directed notice of said hearing be served on the owner of said property in the manner as provided by said MCA Section 21-19-11;

2. That, having served the owner of said property, either by registered mail as is evidenced by the return receipt included in the materials produced at said hearing, or by personal service by police officer as evidenced by the return of service of such police officer, or by posting and publication of same, such service being in accordance with said MCA Section 21-19-11, and proof of same being spread upon the minutes of the Governing Authorities taken of such hearing, hereby made a part of the record of these proceedings;

**Minutes of March 5, 2024  
Mayor and Board of Aldermen**

3. That the Mayor and Board of Aldermen having considered testimony evidence adduced at hearing regarding the condition of the subject property and the observations of individual Aldermen concerning the condition of the subject property in its condition on the date of hearing, and being fully advised in the premises, do find and adjudicate that the property is, in its present condition, in such a state of uncleanliness as to be a menace to the public health and safety of the community and/or constitutes an attractive nuisance. It is therefore,

RESOLVED AND ORDERED BY THE MAYOR AND BOARD OF ALDERMEN  
OF THE CITY OF LONG BEACH, MISSISSIPPI, AS FOLLOWS:

1. That the parcel of land lying and being situated in the City of Long Beach, First Judicial District of Harrison County, Mississippi, and having the street address of 0 Old Savannah Drive, Long Beach, Mississippi, which parcel of land is identified by Harrison County Tax Parcel Number 0511P-01-003.033, and according to said tax records is owned by NCH Construction Inc., is at present in such a state of uncleanliness as to be a menace to the public health and safety of the community and/or an attractive nuisance.
2. That the aforesaid owner is hereby ordered to clean said parcel of land within **ten (10) days** from the entry of this Resolution and Order, and that such cleaning shall include:

**Removal of all discarded materials, dangerous items, and such other rubbish and/or debris as described in any notice or as appearing on said property contributing to the property constituting a nuisance and menace overall to the public health and safety, and abate or cause to be abated the conditions otherwise existing and constituting a menace to public safety and health as testified and/or described in general at the hearing.**

3. That in the event that said owner shall fail to complete cleaning of the subject property within **ten (10) days** from entry of this Resolution and Order, then the governing authority shall proceed to clean the subject property as required by paragraph 2, above, by the use of municipal employees or by contract, with the cost of same, together with a penalty of \$1,500.00 or 50% of such actual cost, whichever is greater, to be, at the next regular meeting after completion of such clean-up, assessed against the said parcel of land.


### Minutes of March 5, 2024 Mayor and Board of Aldermen

Alderman Frazer seconded the motion to adopt the foregoing resolution and order, and the question being put to a roll call vote by the Mayor, the result was as follows:

Alderman Patrick Bennett	voted	Aye
Alderman Pete McGoey	voted	Aye
Alderman Donald Frazer	voted	Aye
Alderman Mike Brown	voted	Aye
Alderman Timothy McCaffrey, Jr.	voted	Aye
Alderman Angie Johnson	voted	Aye
Alderman Bernie Parker	voted	Aye

The question having received the Affirmative vote of all the Aldermen present and voting, the Mayor declared the motion carried and the resolution and order adopted and approved this the 5<sup>th</sup> day of March, 2024.

APPROVED:

  
George L. Bass, Mayor

ATTEST:

  
Stacey Dahl, City Clerk

\*\*\*\*\*

The fifth public hearing was called to order to determine whether or not a parcel of property situated in the City of Long Beach, located at 320 E Beach Blvd & 200 Douglas Avenue, Long Beach, MS and assessed to Baywatch Suites, Inc., Map Parcels #0612A-03-066.000 & #0612A-03-065.000, is in such a state of uncleanliness as to constitute a menace to the public health and safety of the community.

The Mayor recognized the Deputy City Clerk for her report, whereupon Alderman Frazer made motion seconded by Alderman Brown and unanimously carried to make said report a part of the record of this public hearing, as follows:

- The Clerk reported that, the Mayor and Board of Aldermen at a regular meeting duly held on February 6, 2024, she did cause to be sent, via certified mail, electronic receipt requested, Notice of Hearing, to Baywatch Suites, Inc., P2912 Wainwright Court, Trinity, FL 34655, as the same appears of record on the Harrison County 2022 Official Real Property Tax Rolls. The Notice was returned to sender on February 28, 2024.

**Minutes of March 5, 2024  
Mayor and Board of Aldermen**

**City of Long Beach**



February 7, 2024

**MAILED**

Date: 2/7/24

Baywatch Suites, Inc.  
2912 Wainwright Court  
Trinity, FL 34655

91 7199 9991 7037 6360 2367

**NOTICE OF HEARING**

NOTICE IS HEREBY GIVEN that the Mayor and Board of Aldermen of The City of Long Beach, Mississippi, will, in accordance with motion duly made, seconded and adopted at its regular meeting February 6, 2024, hold a public hearing at 5:00 p.m., Tuesday, March 5, 2024, at the Long Beach City Hall Meeting Room, 201 Jeff Davis Avenue, Long Beach, Mississippi, to determine whether or not a parcel of land owned by and/or assessed to Baywatch Suites, Inc., and situated in the City of Long Beach, Mississippi, at 320 E Beach Blvd. & 200 Douglas Ave., is in such a state of uncleanliness as to be a menace to the public health and safety of the community, all in accordance with Section 21-19-11 of the Mississippi Code of 1972, as amended. Said property is more particularly described, as follows:

Address: 320 E Beach Blvd. & 200 Douglas Ave.

Parcel Number: 0612A-03-066.000 & 0512A-03-065.000

Legal Description: BEG AT INTER OF W MAR OF DOUGLAS AVE & N MAR OF HWY 90 SWLY  
ALONG HWY 103.3 FT N 28 DG W 253.2 FT N 65 DG E 104 FT TO DOUGLAS AVE  
SELY ALONG RD 250.4 FT TO POB BEING PART OF LOTS 8 & 9 BLK 19 ORIGINAL  
LONG BEACH SUBD SEC 13/8/12

BEG AT INTER OF W MAR OF DOUGLAS LN & S MAR OF KERR ST WHICH IS 270  
FT S OF S MAR OF 5<sup>TH</sup> ST W ALONG KERR ST 104 FT S 28 DGS E 65 FT ELY 104 FT  
TO DOUGLAS LANE N ALONG RD 65 FT TO POB BEING PART OF LOTS 8 & 9  
BLK 19 ORIGINAL LONG BEACH SEC 13-8-12

If at such hearing, the governing authority shall, in its resolution, adjudicate such parcel of land in its then condition to be a menace to the public health and safety of the community, the governing authority shall, if the owner does not do so himself, proceed to clean the land, by the use of municipal employees or by contract, by cutting weeds; filling cisterns; removing rubbish, dilapidated fences, outside toilets, dilapidated buildings and other debris; filling swimming pools; and draining cesspools and standing water therefrom. Thereafter, the governing authority shall, at its next regular meeting, by resolution adjudicate the actual cost of cleaning the property and may also impose a penalty of One Thousand Five Hundred Dollars (\$1,500.00) or fifty (50%) of such actual cost, whichever is more. The cost and any penalty may become a civil debt against the property owner, or, at the option of the governing authority, an assessment against the property. The cost assessed against the property means the cost to

201 Jeff Davis • P.O. Box 929 • Long Beach, MS 39560 • (228) 863-1556 • FAX (228) 865-0822  
[www.cityoflongbeachms.com](http://www.cityoflongbeachms.com)

**Minutes of March 5, 2024  
Mayor and Board of Aldermen**

Page 2 of 2

the municipality of using its own employees to do the work or the cost to the municipality of any contract executed by the municipality to have the work done. The action herein authorized shall not be undertaken against any one (1) parcel of land more than six (6) times in any one (1) calendar year, and the expense of cleaning of said property shall not exceed an aggregate amount of Twenty Thousand Dollars (\$20,000.00) per year, or the fair market value of the property subsequent to cleaning, whichever is less. If it is determined by the governing authority that it is necessary to clean the property or land more than once within a calendar year, then the municipality may clean it provided notice to the property owner is given by United States mail to the last known address at least ten (10) days before cleaning the property. The governing authority may assess the same penalty for each time the property or land is cleaned as otherwise provided in this section. The penalty provided herein shall not be assessed against the State of Mississippi upon request for reimbursement under Section 29-1-145, nor shall a municipality clean a parcel owned by the State of Mississippi without first giving notice. In the event the governing authority declares, by resolution, that the cost and any penalty shall be collected as a civil debt, the governing authority may authorize the institution of a suit on open account against the owner of the property in court of competent jurisdiction in the manner provided by law for the cost and any penalty, plus court costs, reasonable attorney's fees and interest from the date that the property was cleaned. In the event that the governing authority does not declare that the cost and any penalty shall be collected as a civil debt, then the assessment above provided for shall be a lien against the property and may be enrolled in the office of the circuit clerk of the county as other judgments are enrolled, and the tax collector of the municipality shall, upon order of the board of governing authorities, proceed to sell the land to satisfy the lien as now provided by law for the sale of lands for delinquent municipal taxes as provided by Section 21-19-11 Mississippi Code, Annotated.

All decisions rendered under the provisions of this section may be appealed in the same manner as other appeals from municipal boards or courts are taken.

Done by order of the Mayor and Board of Aldermen of the City of Long Beach, Mississippi, this the 6<sup>th</sup> day of February, 2024.



Kini Gonsoulin  
Deputy City Clerk

# Minutes of March 5, 2024 Mayor and Board of Aldermen

3/5/24, 10:09 AM

USPS.com® - USPS Tracking® Results

## USPS Tracking®

[FAQs >](#)

Tracking Number:

[Remove X](#)

### 9171999991703763602367

[Copy](#)

[Add to Informed Delivery \(https://informedelivery.usps.com/\)](https://informedelivery.usps.com/)

#### Latest Update

Your item was picked up at the post office at 11:40 am on March 1, 2024 in LONG BEACH, MS 39560.

Get More Out of USPS Tracking:

**USPS Tracking Plus®**

[Feedback](#)

#### Delivered

**Delivered, Individual Picked Up at Post Office**

LONG BEACH, MS 39560

March 1, 2024, 11:40 am

#### Available for Pickup

LONG BEACH

200 KLONDYKE RD

LONG BEACH MS 39560-9998

M-F 0630-1730; SAT 0630-1700

February 28, 2024, 3:20 pm

#### Arrived at USPS Regional Facility

GULFPORT MS DISTRIBUTION CENTER

February 27, 2024, 9:41 pm

#### Arrived at USPS Regional Facility

MOBILE AL DISTRIBUTION CENTER ANNEX

February 27, 2024, 8:06 am

#### In Transit to Next Facility

February 26, 2024

<https://tools.usps.com/go/TrackConfirmAction?iRef=fullpage&iLc=2&text28777=&iLabels=9171999991703763602367%2C>

1/2

# Minutes of March 5, 2024 Mayor and Board of Aldermen

3/5/24, 10:09 AM

USPS.com® - USPS Tracking® Results

- **Arrived at USPS Regional Facility**  
BIRMINGHAM AL DISTRIBUTION CENTER  
February 22, 2024, 8:27 pm
- **Arrived at USPS Regional Facility**  
JACKSON MS DISTRIBUTION CENTER  
February 8, 2024, 8:32 am
- **Arrived at USPS Regional Facility**  
GULFPORT MS DISTRIBUTION CENTER  
February 7, 2024, 9:47 pm
- **Hide Tracking History**

[What Do USPS Tracking Statuses Mean? \(https://faq.usps.com/s/article/Where-is-my-package\)](https://faq.usps.com/s/article/Where-is-my-package)

- Text & Email Updates** ▼
- USPS Tracking Plus®** ▼
- Product Information** ▼

**See Less** ^

Track Another Package

Enter tracking or barcode numbers

## Need More Help?

Contact USPS Tracking support for further assistance.

**FAQs**

<https://tools.usps.com/go/TrackConfirmAction?tRef=fullpage&tlc=2&text128777=&tlLabels=9171989991703763602367%2C>

2/2

- The Clerk further reported that the Notice of Hearing was posted on the subject property, 320 E Beach Blvd & 200 Douglas Drive, Long Beach, Mississippi, on February 8, 2024, by Zoning Enforcement Officer Dale Stogner; the bulletin boards at City Hall, the Water Department, and the Building Office, 201 Jeff Davis Avenue, Long Beach, Mississippi; and the Long Beach Public Library, 209 Jeff Davis Avenue, Long Beach, Mississippi.
- The Clerk submitted photographs of 320 E Beach Blvd & 200 Douglas Drive, Long Beach, Mississippi taken by Zoning Enforcement Officer Dale Stogner on

Minutes of March 5, 2024  
Mayor and Board of Aldermen

March 5, 2024, depicting subject property in its present condition; said photographs are as follows:

320 E Beach Blvd + 200 Douglas 3/5/24



320 E Beach Blvd + 200 Douglas 3/5/24





# Minutes of March 5, 2024 Mayor and Board of Aldermen

## AFFIDAVIT

STATE OF MISSISSIPPI  
COUNTY OF HARRISON  
CITY OF LONG BEACH

BEFORE ME, the under signed legal authority authorized to administer oaths in and for the jurisdiction aforesaid, on this day personally appeared DALE STOGNER, known to me to be the Zoning Enforcement Officer of the City of Long Beach, Mississippi, who being by me first duly sworn, deposes and says on oath as follows, to-wit:

1. That he is serving in the capacity of Zoning Enforcement Officer of the City of Long Beach, Mississippi;

2. That in such capacity, he is responsible for the posting of notices of public hearings for the purpose of determining whether or not certain properties are in such a state of uncleanness as to constitute a menace to the public health and safety of the community; he is responsible for the taking of photographs of those certain properties to determine the state of the properties in their then condition on the date of such public hearings; and other matters pertaining to such public hearings and the business of the zoning/code enforcement in and for the City of Long Beach;

3. That on February 8, 2024, he did cause to be posted, Notice of Hearing, a copy of which is attached hereto, on property located at 320 E Beach Blvd. & 200 Douglas Ave. (Tax Map Parcels 0612A-03-066.000 & 0612A-03-065.000). Long Beach, Mississippi, assessed to Baywatch Suites, Inc., and at the City Hall, 201 Jeff Davis Avenuc, Long Beach, Mississippi; and that on March 5, 2024, the Zoning Enforcement Officer, Dale Stogner, did take and cause to be processed photographs depicting said property in its then condition, to be submitted as exhibits at the public hearing scheduled for March 5, 2024.

This the 5<sup>th</sup> day of March, 2024.

  
KINI GONSOULIN, AFFIANT

SWORN TO AND SUBSCRIBED before me on this the 5<sup>th</sup> day of March, 2024.

-My Commission Expires-

  
NOTARY PUBLIC



AFFIDAVIT-PHOTOS;POST-NOTICE

The Mayor opened the floor for comments from the property owner or their representative and no one came forward.

\*

\*

There being no further discussion, Alderman Frazer made motion seconded by Alderman McGoey and unanimously carried to close the public hearing and take official action as follows:

M.B. 105  
03.05.24 Reg/Pub Hearing

**Minutes of March 5, 2024  
Mayor and Board of Aldermen**

The Mayor and Board of Aldermen took up the matter of the public hearing on the property located at 320 E Beach Blvd. & 200 Douglas Avenue, Long Beach, Mississippi, to determine and consider the condition of said property. After conducting the hearing and considering all matters produced there at and after hearing all persons interested and appearing, the Board of Aldermen declared the hearing finally closed. After a discussion of the subject, Alderman Bennett offered and moved the adoption of the following Resolution and Order:

**RESOLUTION AND ORDER BY THE MAYOR AND BOARD OF ALDERMEN OF  
THE CITY OF LONG BEACH, MISSISSIPPI ADJUDICATING THE PROPERTY  
LOCATED AT 320 E BEACH BLVD. & 200 DOUGLAS AVENUE, LONG BEACH,  
MISSISSIPPI, TO BE A MENACE TO THE PUBLIC HEALTH AND SAFETY OF  
THE COMMUNITY AND REQUIRING OWNER OF SUCH PROPERTY TO CLEAN  
SAID PROPERTY.**

WHEREAS, the Mayor and Board of Aldermen having made due investigation therefore do now find, determine, declare and order as follows:

1. That on complaint and motion of the Governing Authorities of the City of Long Beach wherein lies the property known as 320 E Beach Blvd. & 200 Douglas Avenue, Long Beach, Mississippi, (hereinafter referred to as the subject parcel), and after discussion of same, the Mayor and Board of Aldermen, at its regular meeting of February 6, 2024, on its own motion did set a hearing to determine whether or not the subject parcel, in its then condition, was in such a state of uncleanness as to be a menace to the public health and safety of the community in accordance with Miss Code Annotated Section 21-19-11, as amended, said hearing to be March 5, 2024, and directed notice of said hearing be served on the owner of said property in the manner as provided by said MCA Section 21-19-11;

2. That, having served the owner of said property, either by registered mail as is evidenced by the return receipt included in the materials produced at said hearing, or by personal service by police officer as evidenced by the return of service of such police officer, or by posting and publication of same, such service being in accordance with said MCA Section 21-19-11, and proof of same being spread upon the minutes of the Governing Authorities taken of such hearing, hereby made a part of the record of

**Minutes of March 5, 2024  
Mayor and Board of Aldermen**

these proceedings;

3. That the Mayor and Board of Aldermen having considered testimony evidence adduced at hearing regarding the condition of the subject property and the observations of individual Aldermen concerning the condition of the subject property in its condition on the date of hearing, and being fully advised in the premises, do find and adjudicate that the property is, in its present condition, in such a state of uncleanness as to be a menace to the public health and safety of the community and/or constitutes an attractive nuisance. It is therefore,

RESOLVED AND ORDERED BY THE MAYOR AND BOARD OF ALDERMEN  
OF THE CITY OF LONG BEACH, MISSISSIPPI, AS FOLLOWS:

1. That the parcel of land lying and being situated in the City of Long Beach, First Judicial District of Harrison County, Mississippi, and having the street address of 320 E Beach Blvd. & 200 Douglas Avenue, Long Beach, Mississippi, which parcel of land is identified by Harrison County Tax Parcel Numbers 0612A-03-066.000 & 0612A-03-065.000), and according to said tax records is owned by NCH Construction Inc., is at present in such a state of uncleanness as to be a menace to the public health and safety of the community and/or an attractive nuisance.
2. That the aforesaid owner is hereby ordered to clean said parcel of land within **ten (10) days** from the entry of this Resolution and Order, and that such cleaning shall include:

**Removal of all discarded materials, dangerous items, and such other rubbish and/or debris as described in any notice or as appearing on said property contributing to the property constituting a nuisance and menace overall to the public health and safety, and abate or cause to be abated the conditions otherwise existing and constituting a menace to public safety and health as testified and/or described in general at the hearing.**

3. That in the event that said owner shall fail to complete cleaning of the subject property within **ten (10) days** from entry of this Resolution and Order, then the governing authority shall proceed to clean the subject property as required by paragraph 2, above, by the use of municipal employees or by contract, with the cost of same, together with a penalty of \$1,500.00 or 50% of such actual cost, whichever is greater, to be, at the next regular meeting after completion of such clean-up, assessed against the said parcel of land.

### Minutes of March 5, 2024 Mayor and Board of Aldermen

Alderman Brown seconded the motion to adopt the foregoing resolution and order, and the question being put to a roll call vote by the Mayor, the result was as follows:

Alderman Patrick Bennett	voted	Aye
Alderman Pete McGoey	voted	Aye
Alderman Donald Frazer	voted	Aye
Alderman Mike Brown	voted	Aye
Alderman Timothy McCaffrey, Jr.	voted	Aye
Alderman Angie Johnson	voted	Aye
Alderman Bernie Parker	voted	Aye

The question having received the Affirmative vote of all the Aldermen present and voting, the Mayor declared the motion carried and the resolution and order adopted and approved this the 5<sup>th</sup> day of March, 2024.

APPROVED:



George L. Bass, Mayor

ATTEST:



Stacey Dahl, City Clerk

\*\*\*\*\*

Be it remembered that a regular meeting of the Mayor and Board of Aldermen, Long Beach, Mississippi, was begun and held at 5:00 o'clock p.m., Long Beach City Hall Meeting Room, 201 Jeff Davis Avenue, in said City, it being the first Tuesday in March, 2024, and the same being the time, date and place fixed by Laws of the State of Mississippi and ordinance of the City of Long Beach for holding said meeting.

There were present and in attendance on said board and at the meeting the following named persons: Mayor George L. Bass, Aldermen Donald Frazer, Patrick Bennett, Bernie Parker, Angie Johnson, Timothy McCaffrey, Jr., Mike Brown, Pete L. McGoey, Deputy City Clerk Kini Gonsoulin, and City Attorney Stephen B. Simpson, Esq.

There being a quorum present sufficient to transact the business of the City, the following proceedings were had and done.

\*\*\*\*\*

Mayor Bass proclaimed March 10-16, 2024 as Girl Scout Week.

\*\*\*\*\*

**Minutes of March 5, 2024  
Mayor and Board of Aldermen**

Alderman Frazer made motion seconded by Alderman Brown and unanimously carried to approve the Regular minutes of the Mayor and Board of Aldermen dated February 20, 2024, as submitted.

\*\*\*\*\*

Alderman Brown made motion seconded by Alderman McCaffrey and unanimously carried to approve the Regular minutes of the Planning & Development Commission dated February 22, 2024, as submitted.

\*\*\*\*\*

Alderman McGoey made motion seconded by Alderman McCaffrey and unanimously carried to approve the payment of invoices listed on Docket of Claims number 030524.

\*\*\*\*\*

Alderman Brown made motion seconded by Alderman McCaffrey and unanimously carried to approve the following Special Event Application submitted by Long Beach High School Band Boosters for Spring Festival of Bands and waive applicable fees:

2/12/2024

Dear Mayor Bass and Board of Alderman,

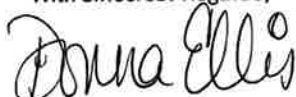
I, Donna Ellis, president of the LBHS Band Boosters am writing this letter on behalf of the booster and band program to ask if you would please consider waiving the rental and clean up fees associated with our event planned for the Long Beach Town Green on April 27,2024.

As you may know the booster program is an organization of band parents that help the LBHS Band by supporting the students throughout the year to raise funds and organize events that will ultimately generate revenue to support the band programs many expenses associated with their needs to and from games and competitions.

The Spring Festival of Bands planned for 4/27/2024 is the first of its kind for this program on the Town Green, our efforts are focused on raising money to support the students upcoming marching season and trip to perform at the Cherry Blossom Festival in April 2025, which is a prestigious honor and by invitation only.

We hope with the success of this event this year, we will be able to make this a tradition for the students for years to come.

With Sincerest Regards,



Donna Ellis  
LBHS Band Booster President

Minutes of March 5, 2024  
Mayor and Board of Aldermen

**CITY OF LONG BEACH  
SPECIAL EVENT APPLICATION**

City Clerk's Office \* 201 Jeff Davis Avenue \* P.O. Box 929 \* Long Beach, MS 39560

Date Received By Clerk's Office: 3/12/24 Time: \_\_\_\_\_ By: CS

Please complete this application in accordance with the City of LONG BEACH Special Events Policy, and return it to the Office of the Mayor at least 90 calendar days before the first day of the event.

Sponsoring Organization's Legal Name: LBHS Band Booster's

Organization Address: PO Box 1586, Long Beach, MS 39560

Organization Agent: Donna Ellis Title: President

Phone: \_\_\_\_\_ Home \_\_\_\_\_ Cell 828-547-6747 During Event

Agent's Address: 25 Thrivent Lane, Long Beach

Agent's E-Mail Address: leecheled29@yahoo.com/LBHSBandBoosters@gmail.com

Event Name: Spring Festival of Bands

Please give a brief description of the proposed special event:

High School, Middle School, Elementary School bands performing concert season performances, food & beverage trucks, vendor booths, community interactions. Similar to Christmas on the Ave.

Event Day (s) & Date (s): 4/27/24 Event Time (s): 11am - 6pm

Set-Up Date & Time: 4/27 8am Tear-Down Date & Time: 4/27 6pm

Event Location: Town Green

ANNUAL EVENT: Is this event expected to occur next year?  YES  NO

How many years has this event occurred? None

ADOPTED: 08.18.20-BOARD ACTION

# Minutes of March 5, 2024 Mayor and Board of Aldermen

**MAP:** (a) If your event will use streets or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. (b) Show any streets or parking lots that you are requesting to be blocked off, and location of vendors, if any. A final map, if different, must be provided seven (7) days before the event. (c) Please show an emergency vehicle access lane.

**STREET CLOSURES:** Start Date/Time: N/A Through Date/Time: \_\_\_\_\_

**RESERVED PARKING:** Are you requesting reserved parking? YES  NO

If yes, list the number of street spaces, City lots or locations where parking is requested:

\_\_\_\_\_

**VENDORS:** Food Concessions?  YES  NO Other Vendors?  YES  NO

**DO YOU PLAN TO HAVE ALCOHOL SOLD/SERVED AT THIS EVENT?** YES  NO

If yes, are liquor license and liquor liability insurance attached? YES  NO   
If yes, what time? \_\_\_\_\_ Until \_\_\_\_\_

**ENTERTAINMENT:** Are there any entertainment features related to this event?  YES  NO

If yes, provide an attachment listing all bands/performers, type of entertainment, and performance schedule.

**ATTENDANCE:** What is expected (estimated) attendance for this event? 1,000 approx. for total event time.

**AMUSEMENT:** Do you plan to have any amusement or carnival rides? YES  NO

If yes, you are requested to obtain a permit through the Building/Permit Department.

**RESTROOMS:** Are you planning to provide portable restrooms at the event? YES  NO

If yes, how many?

As an event organizer, you must consider the availability of restroom facilities during this event. Consideration should be made regarding the type of event, the length of time it will be held, the number of people, etc. You must determine the restroom facilities in the immediate area of the event venue and then identify the potential need for portable facilities. Remember to identify accessible facilities for ADA requirements as well.

ADOPTED: 08.18.20-BOARD ACTION

**Minutes of March 5, 2024  
Mayor and Board of Aldermen**

**OTHER REQUESTS:** (i.e., Police Department assistance, Fire Department, Street closures, electrical, etc.)

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**INSURANCE:** All sponsors of special events must carry liability insurance with coverage of at least \$1,000,000 (1 million). An event sponsor must provide a valid certificate of insurance naming the City of Long Beach as an additional insured party on the policy. A sponsor of a Low Hazard event may request the Board of Aldermen waive the insurance requirement and execute a Hold Harmless and Indemnification Agreement. This event qualifies consideration for Low Hazard

because:

*children will be performing w/ band instruments, most performances are sitting down. No ride's or sports are present*

**CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that:

A certificate of Insurance must be provided which names the City of Long Beach as an additional named insured party on the policy or I am requesting the Board of Aldermen waive the insurance requirement for this Low Hazard Event as identified in the paragraph above related to insurance, and I have executed the Hold Harmless and Indemnification Agreement on behalf of the event sponsor.

All food vendors must be approved by the Harrison County Health Department, and each food or other vendor must provide the City of Long Beach with a Certificate of Insurance, which names the City of Long Beach as an additional named insured party on the policy.

The approval of this Special Event may include additional requirements or limitations, based on the City's review of this application.

Applicants who fail to clean up and repair damages to the Event Area may be billed for City services and such failure will be considered for future applications.

As the duly authorized agent of the sponsoring organization, I am applying for approval of this Special Event, affirm the above understandings and agree that my sponsoring organization will comply with the terms of the written confirmation of approval and all other City requirements, ordinances, and other laws, which apply to this Special Event. By signing this Special Event Application, I declare I am 21 years of age or older.

2/8/24  
Date

Donna Ellis

Signature of Sponsoring Organization's Agent

**RETURN THIS APPLICATION at least ninety (90) days before the first day of the event to:  
City of Long Beach \* Mayor's Office \* 201 Jeff Davis Ave. \* P. O. Box 929 \* Long Beach, MS  
39560**

ADOPTED: 08.18.20-BOARD ACTION



Minutes of March 5, 2024  
Mayor and Board of Aldermen

Event Title: Spring Festival of Bands

**DEPARTMENTAL USE ONLY: Please contact applicant directly with any questions or concerns. Sign and return to the City Clerk's Office, as soon as possible.**

Approvals noted below, by departments, indicate they have been made aware of the request and the reasonability of their department has been met.

Police Dept: \_\_\_\_\_ Recommended Approval: YES NO Est. Economic Impact: \$ \_\_\_\_\_

Fire Dept: \_\_\_\_\_ Recommended Approval: YES NO Est. Economic Impact: \$ \_\_\_\_\_

Public Works: \_\_\_\_\_ Recommended Approval: YES NO Est. Economic Impact: \$ \_\_\_\_\_

Traffic Eng: \_\_\_\_\_ Recommended Approval: YES NO Est. Economic Impact: \$ \_\_\_\_\_

Parks/Rec: \_\_\_\_\_ Recommended Approval: YES NO Est. Economic Impact: \$ \_\_\_\_\_

Have businesses been notified for street closures?: YES NO

Reason for disapproval: \_\_\_\_\_  
\_\_\_\_\_

Any special requirements/conditions: \_\_\_\_\_  
\_\_\_\_\_

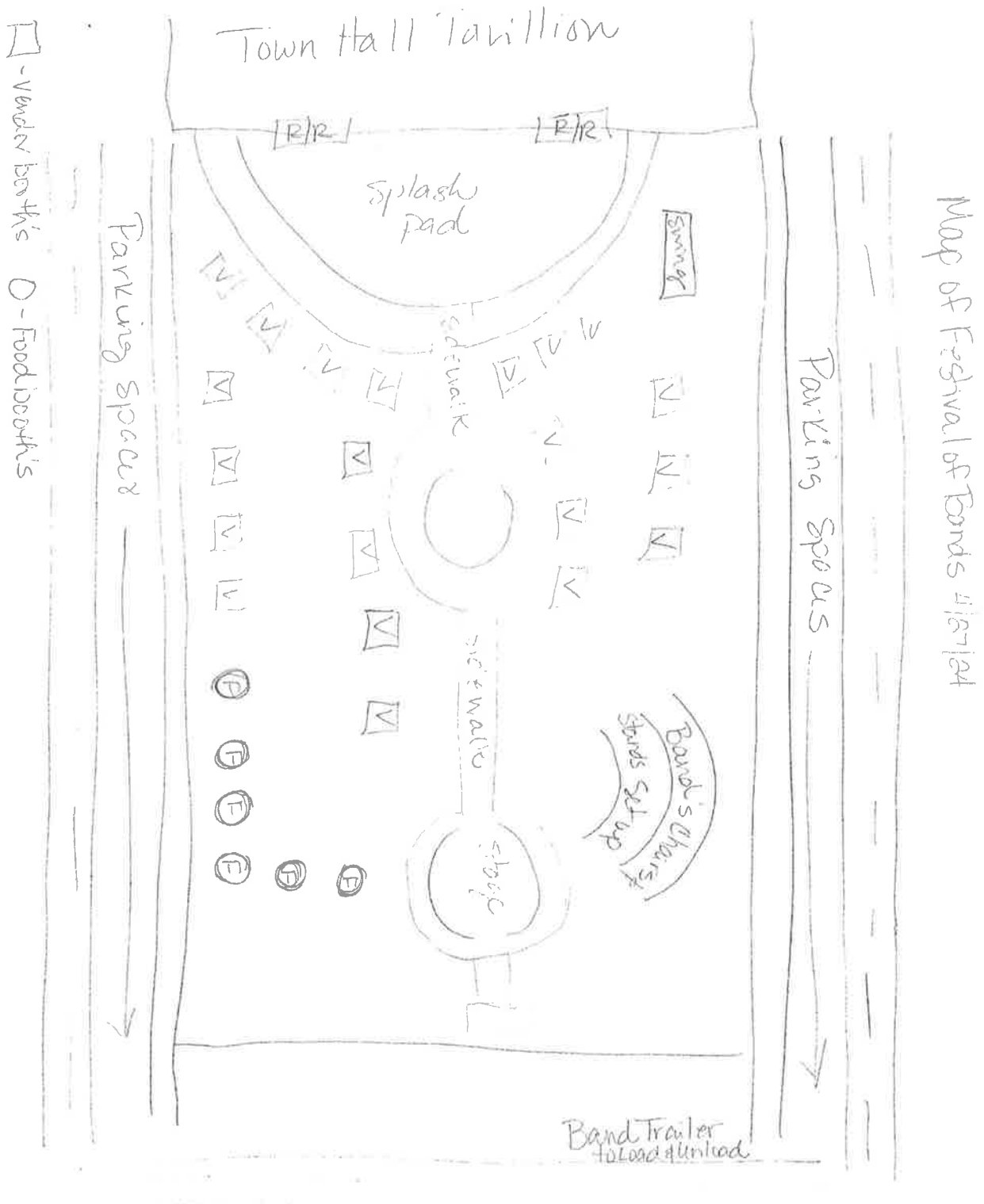
Insurance/Indemnification Received: \_\_\_\_\_

Insurance Approved: \_\_\_\_\_

Board of Aldermen Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

ADOPTED: 08.18.20-BOARD ACTION

Minutes of March 5, 2024  
Mayor and Board of Aldermen



**Minutes of March 5, 2024  
Mayor and Board of Aldermen**

**Spring Festival of Bands**

**Presented by LBHS Band & LBHS Band Booster's**

**This is a fundraising event to support the LBHS Band**

**Event Date: 4/27/24**

**8:00am Vendor and Food set up starts**

**11:00 am Festival Opens**

**12:00 pm Harper McCaughan Beginning Band performance**

**1:00 pm LBHS Jazz Band performance**

**2:00pm LBMS Band performance**

**3:00pm LBHS Symphonic Band performance**

**4:00pm LBHS Concert Band performance**

**5:00pm LBHS special ensemble performance**

**6:00pm Festival Closes**

**6:00pm Clean up of festival site begins**

**All performances will be done on the North/East side of the town green where chairs and music stands can be set up for each performance.**

**Food vendors will be set up on the South/East side of the town green.**

**Center areas either side of the main sidewalk connecting to the pavilion vendor booths will be set up.**

**Community will be encouraged to bring folding chairs if seating is needed outside of the benches and center stage.**

**The front of the town green and covered pavilion will not be utilized for the main event.**

Minutes of March 5, 2024  
Mayor and Board of Aldermen

April 27, 2024  
Saturday  
Band Festival  
11:00am - 6:00pm  
Town Green

CITY OF LONG BEACH  
PARKS AND RECREATION DEPARTMENT  
APPLICATION FOR PERMIT

Bob Paul  
228.669.7601

TOWN GREEN

Group / Individual Name (Permit tee):

LBHS Band Booster's / Donna Ellis, Booster President

Telephone Number:

228-547-6747

Street Address: <sup>Home</sup> PO Box 1586 <sup>Work</sup> <sup>Cell</sup>

City Long Beach State MS Zip 391560

Type of Event: Band Festival

Start Time: 11:00pm

Closing Time: 6:00pm

It is agreed between the City of Long Beach and the permit fee that the named facility is reserved on

4/27/24 - Saturday  
(Date)  
Town Green

The person(s) requesting this permit

1. Agrees to personally accept responsibility for any damage done to the facility, grounds or equipment by persons in his/her group during the reserved period of time, and will hold the City of Long Beach harmless of any damage done to permit tee or permit tee's equipment.
2. Agrees to maintain order and control over persons in the group.
3. Agrees to abide by all policies and procedures of the City of Long Beach, the Long Beach Parks and Recreation Department as directed by the contents of the Town Green policy statement.
4. Understands that failure to comply with all the terms of the aforementioned policy as well as any violation of federal, state, or municipal law in conjunction with the use of this facility will result in the cancellation of the privilege of using this facility and will jeopardize any future permit grants for this or any other facility. I hereby agree that I have read and understand the regulations and policies governing the use of the Long Beach Town Green, including the deck area and shoot-fly.

Signature Donna Ellis

Date: 2/8/24

Rental Fee \$ \_\_\_\_\_ Receipt # \_\_\_\_\_ Date \_\_\_\_\_

Deposit Fee \$ \_\_\_\_\_ Receipt # \_\_\_\_\_ Date \_\_\_\_\_

Clean-up Fee \$ \_\_\_\_\_ Receipt # \_\_\_\_\_ Date \_\_\_\_\_

PLEASE REVIEW THE POLICY AND RETAIN FOR YOUR RECORDS

Minutes of March 5, 2024  
Mayor and Board of Aldermen

STATE OF MISSISSIPPI  
COUNTY OF HARRISON  
SECOND JUDICIAL DISTRICT

**RELEASE AND IDNEMNITY**

WHEREFORE, for and in consideration of the use of the ground of the City of Long Beach, Town Green and structures erected upon it owned by the City of Long Beach, Mississippi, and located at 115 East 3<sup>rd</sup> Street, I Donna Ellis, do hereby release, acquit and forever discharge the City of Long Beach, Mississippi, and all of its respective agents, servants, employees, elected and non-elected officials, successors, predecessors, insurers, attorneys, and any and all other legal entities and persons, of and from any and all claims, demands, actions, damages, liability, or legal recourse of any type, and expenses (including attorneys' fees) in connection with or arising from or out of my use of the Town Green.

**WHEREFORE, PREMISES CONSIDERED:**

The undersigned further agrees that he/she shall indemnify and hold harmless the City against and from all claims, demands, actions, rights of action, liabilities, losses, judgments, costs, expenses, and attorney fees which shall or may rise by virtue of anything done or omitted to be done by us, including through or by its agents, employees, or other representatives, arising out of, claimed on account of, or in any manner predicated upon the use of the above mentioned property. The undersigned further agrees to protect and save and keep the City harmless and indemnify the City against and from any and all claims, demands, actions, liabilities, judgments, losses, costs, damages or expenses (including attorneys' fees) arising out of, claimed on account of, or in any manner predicated upon any accident or other occurrence arising from the use of the above mentioned property causing injury to person(s) (including death) or property to whomsoever or whatever in law and equity.

Furthermore, as part of the consideration for using the abovementioned property, the undersigned agree to assume full responsibility and liability for any and all risk of loss by theft, vandalism, destruction, or otherwise, of any and all items of personal property belonging to the organization, group or members thereof while in and about said facility, regardless of whether or not said loss relates to, or arises out of, the use of said facility and, in addition, said organization or group agrees to indemnify and hold the City of Long Beach, its agents and servants, and employees harmless from and against all claims and expenses for same, including attorneys fees.

This, the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Authorized Signature \_\_\_\_\_

Witness \_\_\_\_\_

**Minutes of March 5, 2024**  
**Mayor and Board of Aldermen**

**LONG BEACH TOWN GREEN RULES AND REGULATIONS**

The Town Green is owned and operated by the City of Long Beach and administered by the Department of Parks and Recreation. All groups wishing to book the facility are considered on first come, first serve basis. The City of Long Beach reserves the right to provide activities on those dates deemed appropriate in carrying out its program(s).

Permission to use the Town Green does not include the closing of the Town Green to the general public. When renting the shoo-fly area the permit tee agrees not to restrict the public from entering the grounds or the parking lot connected to the Town Green.

Tables and chairs are NOT provided at this facility. Arrangements for the rental of these items are the responsibility of the permit tee. However, the City does rent their stage and bleacher area. You can get the rental fees for those areas by contacting the Parks and Recreation Department.

Gambling will not be permitted on the Town Green or in any of the buildings at this location and failure to comply with this policy shall be grounds for cancellation of the permit.

The selling or consumption of alcoholic beverages on the Town Green is NOT ALLOWED without written consent for the City of Long Beach Parks and Recreation Department. Requests must be presented in writing and will be considered on an individual basis.

NO GLASS BOTTLES OR OTHER GLASS CONTAINERS are allowed on the Town Green area without the approval of the Parks and Recreation Department.

The permit tee is responsible for the cleaning of the grounds following his/her activity. Failure to clean the area may result in forfeiture of the deposit, and/or the denial of any future use of this facility by their person(s) or group.

All functions must be concluded and the premises emptied no later than midnight. Any deviation from this policy will have to approve the by the Parks and Recreation Department.

There will be no nailing, screwing or tying of any type to the Gazebo's and Shoo-fly structures; this includes the trees on the grounds. Some exceptions can be made but only with prior consent from The City of Long Beach.

Any special requests must be submitted in writing and approved by the City of Long Beach Parks and Recreations Department.

No vehicles are allowed on the grounds without approval from Director or Assistant Director of Parks and Recreation.

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Minutes of March 5, 2024  
Mayor and Board of Aldermen

**FEES:**

**Deposit Fee** – A deposit of \$100.00 must be paid when your contract is signed, this will also secure your event date. **Deposit for festivals is \$300.00**

**Rental Fees** - \$150.00 per day for the stage and bleacher areas, \$50.00 per day for each gazebo, & \$50.00 per day for the shoo-fly area. **Festival rental is \$400.00 this fee must be paid 1 month prior to the event date.**

**Clean-up Fee** - \$200.00 for events - **\$300.00 for festivals**, this fee is refundable. You are responsible for cleaning up after your event/festivals, if you fail to do so your cleanup fee will not be refunded to you. The property will be inspected at the end of your event/festival.

**Non-Profit Group Fee**- To be considered for the reduced rate you must provide The City of Long Beach with a copy of the organizations 501 C-3 tax status form that is filed with the Secretary of State in Jackson, MS. If you do qualify for the discounted rate it will reduce it by half.

**Security Personnel** - \$25.00 per hour with a 4 hours minimum. The requirement for security personnel will be handled on a case by case basis. This will be handled by a City of Long Beach Police Department representative and will be dependent on the type of event and estimated attendance. You will need to contact the City of Long Beach Police Department to make those arrangements.

★ **Refunds** – All refund will be processed the day after your event and inspection. As long as there is no damage your refund will be mailed out to you and could take 3-5 weeks for you to receive.

★ **Cancellation Policies:** should the permit tee cancel his/her event with the Parks and Recreation Department prior to 60 days of their scheduled event, 100% of the deposit will be refunded. Any cancellation within 60 days their deposit will be forfeited. If a warning or watch for a hurricane is present, then the renter would be refunded full rent and deposit. Any other exception (weather conditions) will be on a case by case basis.

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Minutes of March 5, 2024  
Mayor and Board of Aldermen

Alderman Parker made motion seconded by Alderman Johnson and unananimously carried to approve the following Special Event Application submitted by City of Long Beach for Yoga in the Park:

**CITY OF LONG BEACH  
SPECIAL EVENT APPLICATION**

City Clerk's Office \* 201 Jeff Davis Avenue \* P.O. Box 929 \* Long Beach, MS 39560

Date Received By Clerk's Office: \_\_\_\_\_ Time: \_\_\_\_\_ By: \_\_\_\_\_

Please complete this application in accordance with the City of LONG BEACH Special Events Policy, and return it to the Office of the Mayor at least 90 calendar days before the first day of the event.

Sponsoring Organization's Legal Name: City of Long Beach

Organization Address: 201 Jeff Davis Ave

Organization Agent: Courtney Cuevas Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Home \_\_\_\_\_ Cell 2282972191 During Event

Agent's Address: \_\_\_\_\_

Agent's E-Mail Address: Courtney.Cuevas@cityoflongbeachms.com

Event Name: Yoga in the Park

Please give a brief description of the proposed special event:

Start the morning with yoga in the park. The yoga class is open to all ages.

Event Day (s) & Date (s): 4/6, 5/4, 6/8, 7/6 Event Time (s): 8:30-9:30 am

Set-Up Date & Time: 8:00 am Tear-Down Date & Time: 9:45 am

Event Location: Town Green

ANNUAL EVENT: Is this event expected to occur next year?  YES  NO

How many years has this event occurred? 1

ADOPTED: 08.18.20-BOARD ACTION



# Minutes of March 5, 2024 Mayor and Board of Aldermen

**MAP:** (a) If your event will use streets or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. (b) Show any streets or parking lots that you are requesting to be blocked off, and location of vendors, if any. A final map, if different, must be provided seven (7) days before the event. (c) Please show an emergency vehicle access lane.

**STREET CLOSURES:** Start Date/Time: h/a Through Date/Time: n/a

**RESERVED PARKING:** Are you requesting reserved parking? YES  NO

If yes, list the number of street spaces, City lots or locations where parking is requested:

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**VENDORS:** Food Concessions? YES  NO Other Vendors? YES  NO

**DO YOU PLAN TO HAVE ALCOHOL SOLD/SERVED AT THIS EVENT?** YES  NO

If yes, are liquor license and liquor liability insurance attached? YES NO  
If yes, what time? \_\_\_\_\_ Until \_\_\_\_\_

**ENTERTAINMENT:** Are there any entertainment features related to this event? YES  NO

If yes, provide an attachment listing all bands/performers, type of entertainment, and performance schedule.

**ATTENDANCE:** What is expected (estimated) attendance for this event? 20-40

**AMUSEMENT:** Do you plan to have any amusement or carnival rides? YES  NO

If yes, you are requested to obtain a permit through the Building/Permit Department.

**RESTROOMS:** Are you planning to provide portable restrooms at the event? YES  NO

If yes, how many?

As an event organizer, you must consider the availability of restroom facilities during this event. Consideration should be made regarding the type of event, the length of time it will be held, the number of people, etc. You must determine the restroom facilities in the immediate area of the event venue and then identify the potential need for portable facilities. Remember to identify accessible facilities for ADA requirements as well.

ADOPTED: 08.18.20-BOARD ACTION

Minutes of March 5, 2024  
Mayor and Board of Aldermen

**OTHER REQUESTS:** (i.e., Police Department assistance, Fire Department, Street closures, electrical, etc.)

n/a

**INSURANCE:** All sponsors of special events must carry liability insurance with coverage of at least \$1,000,000 (1 million). An event sponsor must provide a valid certificate of insurance naming the City of Long Beach as an additional insured party on the policy. A sponsor of a Low Hazard event may request the Board of Aldermen waive the insurance requirement and execute a Hold Harmless and Indemnification Agreement. This event qualifies consideration for Low Hazard because:

**CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that:

A certificate of Insurance must be provided which names the City of Long Beach as an additional named insured party on the policy or I am requesting the Board of Aldermen waive the insurance requirement for this Low Hazard Event as identified in the paragraph above related to insurance, and I have executed the Hold Harmless and Indemnification Agreement on behalf of the event sponsor.

All food vendors must be approved by the Harrison County Health Department, and each food or other vendor must provide the City of Long Beach with a Certificate of Insurance, which names the City of Long Beach as an additional named insured party on the policy.

The approval of this Special Event may include additional requirements or limitations, based on the City's review of this application.

Applicants who fail to clean up and repair damages to the Event Area may be billed for City services and such failure will be considered for future applications.

As the duly authorized agent of the sponsoring organization, I am applying for approval of this Special Event, affirm the above understandings and agree that my sponsoring organization will comply with the terms of the written confirmation of approval and all other City requirements, ordinances, and other laws, which apply to this Special Event. By signing this Special Event Application, I declare I am 21 years of age or older.

2/28/24  
Date

  
Signature of Sponsoring Organization's Agent

**RETURN THIS APPLICATION at least ninety (90) days before the first day of the event to:  
City of Long Beach \* Mayor's Office \* 201 Jeff Davis Ave. \* P. O. Box 929 \* Long Beach, MS  
39560**

ADOPTED: 08.18.20-BOARD ACTION

Minutes of March 5, 2024  
Mayor and Board of Aldermen

Event Title: Yoga in the Park

**DEPARTMENTAL USE ONLY:** Please contact applicant directly with any questions or concerns. Sign and return to the City Clerk's Office, as soon as possible.

Approvals noted below, by departments, indicate they have been made aware of the request and the reasonability of their department has been met.

Police Dept: \_\_\_\_\_ Recommended Approval: YES NO Est. Economic Impact: \$ \_\_\_\_\_

Fire Dept: \_\_\_\_\_ Recommended Approval: YES NO Est. Economic Impact: \$ \_\_\_\_\_

Public Works: \_\_\_\_\_ Recommended Approval: YES NO Est. Economic Impact: \$ \_\_\_\_\_

Traffic Eng: \_\_\_\_\_ Recommended Approval: YES NO Est. Economic Impact: \$ \_\_\_\_\_

Parks/Rec: \_\_\_\_\_ Recommended Approval: YES NO Est. Economic Impact: \$ \_\_\_\_\_

Have businesses been notified for street closures?: YES NO

Reason for disapproval: \_\_\_\_\_

Any special requirements/conditions: \_\_\_\_\_

Insurance/Indemnification Received: \_\_\_\_\_

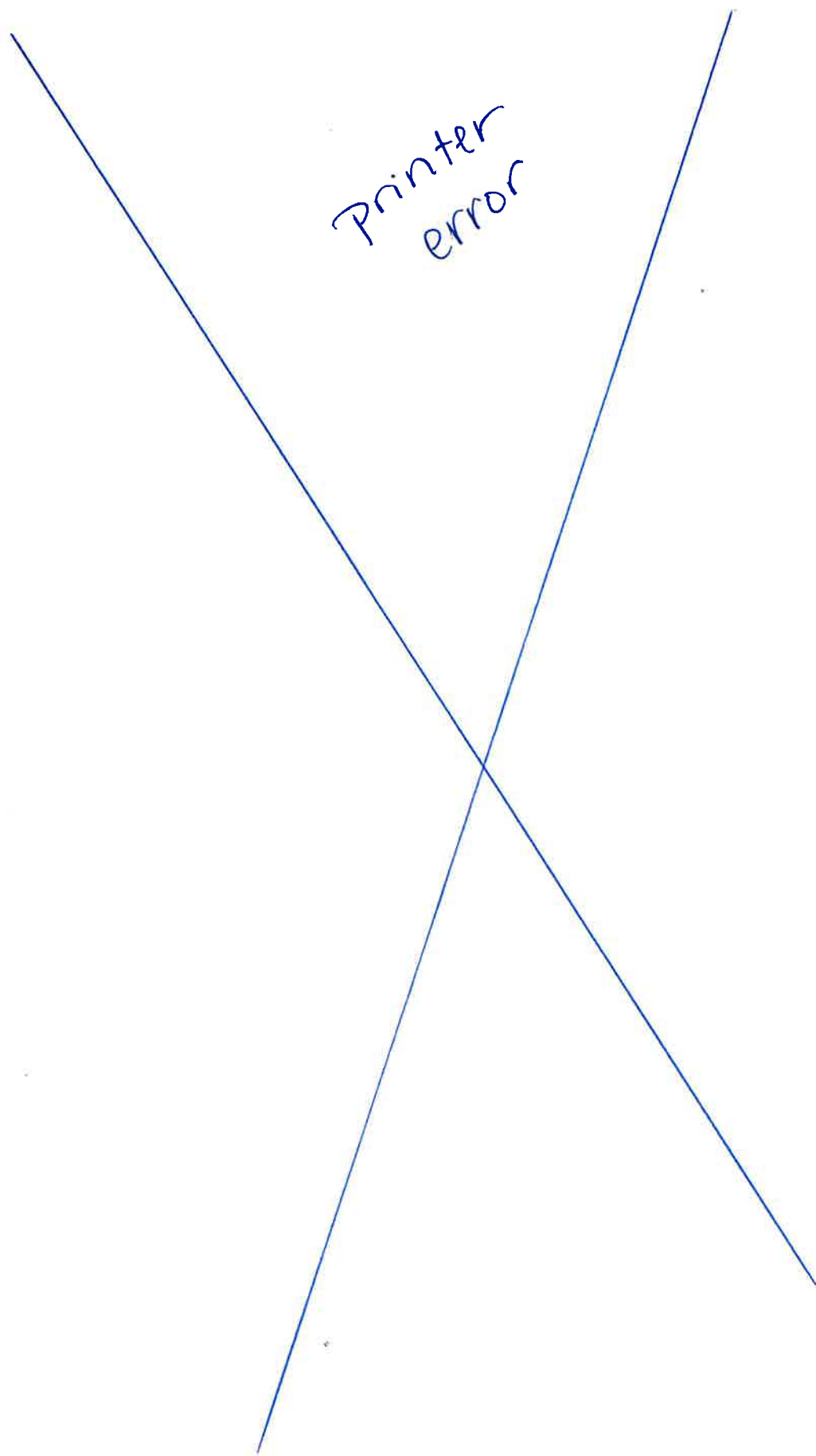
Insurance Approved: \_\_\_\_\_

Board of Aldermen Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

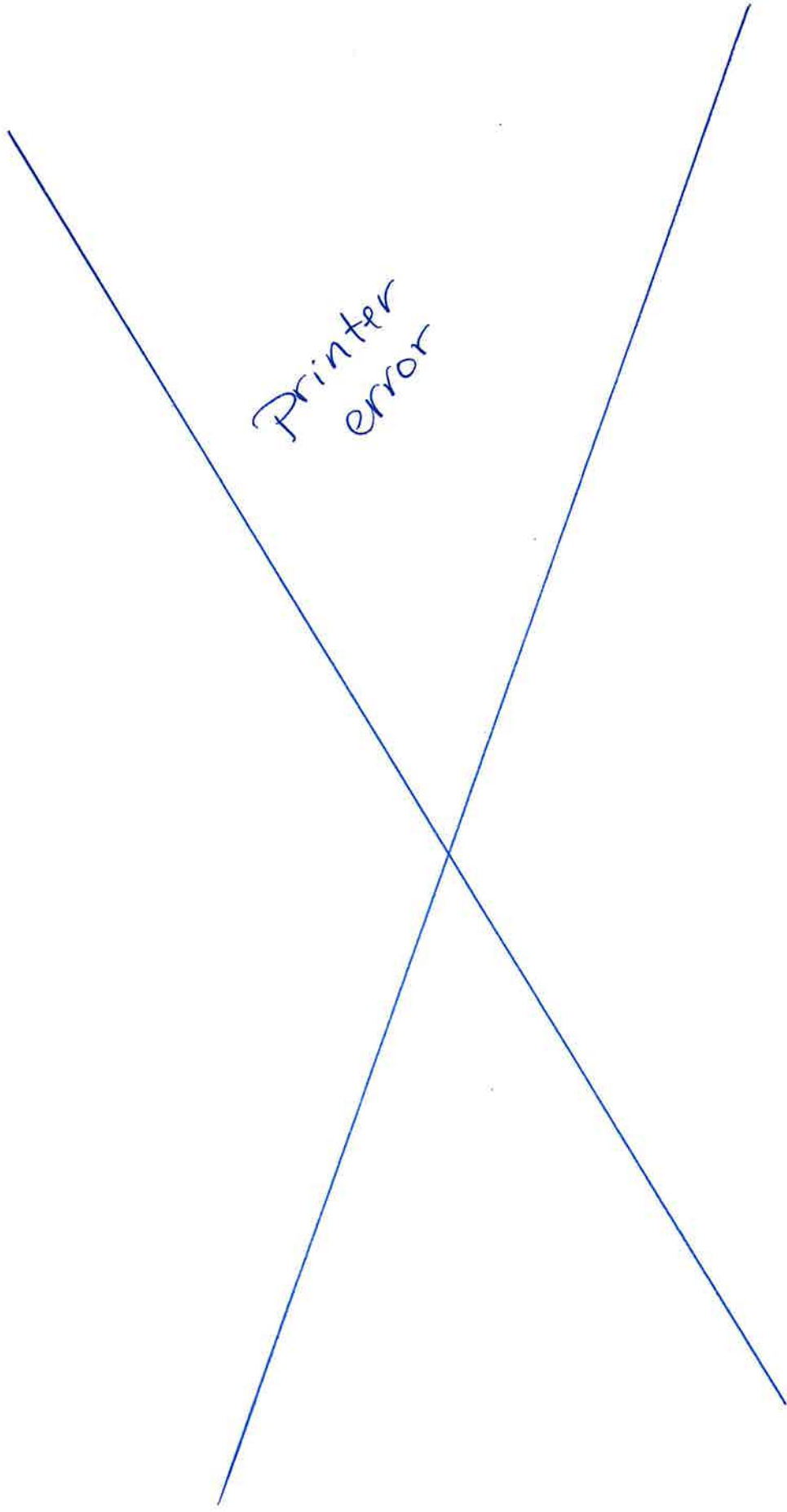
ADOPTED: 08.18.20-BOARD ACTION

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Printer  
error



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error



**Minutes of March 5, 2024**  
**Mayor and Board of Aldermen**

Alderman McCaffrey made motion seconded by Alderman Johnson and unanimously carried to approve the following Special Event Application submitted by First Baptist Church for Freedom Ranch and waive any applicable fees:



Dr. LaRue Stephens, Senior Pastor  
Rev. Matthew Gaddy, Worship Pastor  
Brenda Davis, Minister of Education

February 29, 2024

The Honorable George L. Bass  
Long Beach City Hall  
201 Jeff Davis Avenue  
Long Beach, MS 39560

Dear Mayor Bass,

First Baptist Church of Long Beach is respectfully requesting consideration for fees to be waived for the use of our city's Town Green on April 20, 2024, from 9:00 a.m. – 11:30 a.m., for the purpose of hosting a Community Childrens Event for the children in our city. We are requesting use the Pavillion/Theater area only. On Saturday morning we will set up for Freedom Ranch to come with small animals with which to do a presentation for the children. We will police the grounds afterward and place all trash into appropriate containers so that the property is clean when we leave. Our desire is for the children to understand they are unique and special and serve an important role in our community.

Thank you for your consideration of this request. If you have any questions, please contact me, Dr. LaRue Stephens, at (228) 806-3651.

Sincerely,



Dr. LaRue Stephens

(228) 864-2584 ☎

info@fbclb.com ✉

www.fbclb.com 🌐

Minutes of March 5, 2024  
Mayor and Board of Aldermen

**CITY OF LONG BEACH  
SPECIAL EVENT APPLICATION**

City Clerk's Office \* 201 Jeff Davis Avenue \* P.O. Box 929 \* Long Beach, MS 39560

Date Received By Clerk's Office: \_\_\_\_\_ Time: \_\_\_\_\_ By: \_\_\_\_\_

Please complete this application in accordance with the City of LONG BEACH Special Events Policy, and return it to the Office of the Mayor at least 90 calendar days before the first day of the event.

Sponsoring Organization's Legal Name: First Baptist Church, Long Beach, MS

Organization Address: 300 North Cleveland Avenue Long Beach, MS 39560

Organization Agent: LaRue Stephens Title: 228-806-3651

Phone: 228-864-2584 Home \_\_\_\_\_ Cell 228-806-3651 During Event

Agent's Address: 10 Citadel Circle Long Beach, MS 39560

Agent's E-Mail Address: LaRue@fbclb.com

Event Name: Community Childrens Event

Please give a brief description of the proposed special event:

Freedom Ranch will have small animals with which they will do a presentation to help children understand the uniqueness of the animals and how God has perfectly designed them.

Event Day (s) & Date (s): Sat., April 20, 2024 Event Time (s): 9:00 a.m. - 11:30 a.m.

Set-Up Date & Time: April 20, 2024 @ 9 a.m. Tear-Down Date & Time: April 20, 2024 @ 11:00 a.m.

Event Location: Long Beach Town Green (Pavillion/Theater area only)

ANNUAL EVENT: Is this event expected to occur next year?  YES  NO

How many years has this event occurred? 1 year

ADOPTED: 08.18.20-BOARD ACTION

Minutes of March 5, 2024  
Mayor and Board of Aldermen

**MAP:** (a) If your event will use streets or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. (b) Show any streets or parking lots that you are requesting to be blocked off, and location of vendors, if any. A final map, if different, must be provided seven (7) days before the event. (c) Please show an emergency vehicle access lane.

**STREET CLOSURES:** Start Date/Time: None Through Date/Time: \_\_\_\_\_

**RESERVED PARKING:** Are you requesting reserved parking? YES  NO

If yes, list the number of street spaces, City lots or locations where parking is requested:

\_\_\_\_\_  
\_\_\_\_\_

**VENDORS:** Food Concessions? YES  NO  Other Vendors? YES  NO

**DO YOU PLAN TO HAVE ALCOHOL SOLD/SERVED AT THIS EVENT?** YES  NO

If yes, are liquor license and liquor liability insurance attached? YES  NO   
If yes, what time? \_\_\_\_\_ Until \_\_\_\_\_

**ENTERTAINMENT:** Are there any entertainment features related to this event? YES  NO

If yes, provide an attachment listing all bands/performers, type of entertainment, and performance schedule.

**ATTENDANCE:** What is expected (estimated) attendance for this event? 400-600

**AMUSEMENT:** Do you plan to have any amusement or carnival rides? YES  NO

If yes, you are requested to obtain a permit through the Building/Permit Department.

**RESTROOMS:** Are you planning to provide portable restrooms at the event? YES  NO   
If yes, how many?

As an event organizer, you must consider the availability of restroom facilities during this event. Consideration should be made regarding the type of event, the length of time it will be held, the number of people, etc. You must determine the restroom facilities in the immediate area of the event venue and then identify the potential need for portable facilities. Remember to identify accessible facilities for ADA requirements as well.

ADOPTED: 08.18.20-BOARD ACTION



Minutes of March 5, 2024  
Mayor and Board of Aldermen

**OTHER REQUESTS:** (i.e., Police Department assistance, Fire Department, Street closures, electrical, etc.)

Use of sound system if possible. Additional trash cans if available.

We will remove trash and police grounds after the event.

**INSURANCE:** All sponsors of special events must carry liability insurance with coverage of at least \$1,000,000 (1 million). An event sponsor must provide a valid certificate of insurance naming the City of Long Beach as an additional insured party on the policy. A sponsor of a Low Hazard event may request the Board of Aldermen waive the insurance requirement and execute a Hold Harmless and Indemnification Agreement. This event qualifies consideration for Low Hazard because:

We will provide a valid certificate of liability insurance naming the City of Long Beach as an additional insured party.

**CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that:

A certificate of Insurance must be provided which names the City of Long Beach as an additional named insured party on the policy or I am requesting the Board of Aldermen waive the insurance requirement for this Low Hazard Event as identified in the paragraph above related to insurance, and I have executed the Hold Harmless and Indemnification Agreement on behalf of the event sponsor.

All food vendors must be approved by the Harrison County Health Department, and each food or other vendor must provide the City of Long Beach with a Certificate of Insurance, which names the City of Long Beach as an additional named insured party on the policy.

The approval of this Special Event may include additional requirements or limitations, based on the City's review of this application.

Applicants who fail to clean up and repair damages to the Event Area may be billed for City services and such failure will be considered for future applications.

As the duly authorized agent of the sponsoring organization, I am applying for approval of this Special Event, affirm the above understandings and agree that my sponsoring organization will comply with the terms of the written confirmation of approval and all other City requirements, ordinances, and other laws, which apply to this Special Event. By signing this Special Event Application, I declare I am 21 years of age or older.

Feb 28, 2024  
Date

J. Paul Stephens  
Signature of Sponsoring Organization's Agent

**RETURN THIS APPLICATION at least ninety (90) days before the first day of the event to:  
City of Long Beach \* Mayor's Office \* 201 Jeff Davis Ave. \* P. O. Box 929 \* Long Beach, MS  
39560**

ADOPTED: 08.18.20-BOARD ACTION

Minutes of March 5, 2024  
Mayor and Board of Aldermen

Event Title: \_\_\_\_\_

**DEPARTMENTAL USE ONLY: Please contact applicant directly with any questions or concerns. Sign and return to the City Clerk's Office, as soon as possible.**

Approvals noted below, by departments, indicate they have been made aware of the request and the reasonability of their department has been met.

Police Dept: \_\_\_\_\_ Recommended Approval: YES NO Est. Economic Impact: \$ \_\_\_\_\_

Fire Dept: \_\_\_\_\_ Recommended Approval: YES NO Est. Economic Impact: \$ \_\_\_\_\_

Public Works: \_\_\_\_\_ Recommended Approval: YES NO Est. Economic Impact: \$ \_\_\_\_\_

Traffic Eng: \_\_\_\_\_ Recommended Approval: YES NO Est. Economic Impact: \$ \_\_\_\_\_

Parks/Rec: \_\_\_\_\_ Recommended Approval: YES NO Est. Economic Impact: \$ \_\_\_\_\_

Have businesses been notified for street closures?: YES NO

Reason for disapproval: \_\_\_\_\_

Any special requirements/conditions: \_\_\_\_\_

Insurance/Indemnification Received: \_\_\_\_\_

Insurance Approved: \_\_\_\_\_

Board of Aldermen Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

ADOPTED: 08.18.20-BOARD ACTION

## Minutes of March 5, 2024 Mayor and Board of Aldermen



### CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
02/29/2024

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

**IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).**

<b>PRODUCER</b> Perrett Insurance Agency, LLC 114 Rowan Oak Place  Terry MS 39170	<b>CONTACT NAME:</b> Jason Perrett <b>PHONE (AG, Ho, Ext):</b> 601-372-8084 <b>FAX (AG, Ho):</b> 888-556-8432 <b>E-MAIL ADDRESS:</b> jperrett@comcaal.net  <b>INSURER(S) AFFORDING COVERAGE</b> <b>NAIC #</b> INSURER A: GuideOne Insurance Company      15032 INSURER B: _____ INSURER C: _____ INSURER D: _____ INSURER E: _____ INSURER F: _____
<b>INSURED</b> Long Beach First Baptist Church PO Box 338  Long Beach MS 39560	

**COVERAGES**      **CERTIFICATE NUMBER:**      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC			00-1285-410	07/01/2023	07/01/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COMPOP AGG \$ 5,000,000
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED      RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				WC STATU-TORY LIMITS      OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)**

Freedom Ranch Children's Event at Long Beach Town Green on April 20th, 2024

<b>CERTIFICATE HOLDER</b>  City of Long Beach  Long Beach MS 39560	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE <i>Jason Perrett</i>
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Minutes of March 5, 2024  
Mayor and Board of Aldermen

CITY OF LONG BEACH  
PARKS AND RECREATION DEPARTMENT  
APPLICATION FOR PERMIT *Bob Paul*  
*228.669.7601*

TOWN GREEN

Group / Individual Name (Permit tee):

First Baptist Church

Telephone Number: 228.864.2584 Home 228.806.3651 Work Cell

Street Address: 300 North Cleveland Avenue

City Long Beach State MS Zip 39560

Type of Event: Community Childrens Event

Start Time: 9:00 a.m.

Closing Time: 11:30 a.m.

It is agreed between the City of Long Beach and the permit fee that the named facility is reserved on Saturday, April 20, 2024  
(Date)

The person(s) requesting this permit

1. Agrees to personally accept responsibility for any damage done to the facility, grounds or equipment by persons in his/her group during the reserved period of time, and will hold the City of Long Beach harmless of any damage done to permit tee or permit tee's equipment.
2. Agrees to maintain order and control over persons in the group.
3. Agrees to abide by all policies and procedures of the City of Long Beach, the Long Beach Parks and Recreation Department as directed by the contents of the Town Green policy statement.
4. Understands that failure to comply with all the terms of the aforementioned policy as well as any violation of federal, state, or municipal law in conjunction with the use of this facility will result in the cancellation of the privilege of using this facility and will jeopardize any future permit grants for this or any other facility. I hereby agree that I have read and understand the regulations and policies governing the use of the Long Beach Town Green, including the deck area and shoo-fly.

Signature *J. Rue Stephens* Date: Feb 28 2024

Rental Fee \$ \_\_\_\_\_ Receipt # \_\_\_\_\_ Date \_\_\_\_\_

Deposit Fee \$ \_\_\_\_\_ Receipt # \_\_\_\_\_ Date \_\_\_\_\_

Clean-up Fee \$ \_\_\_\_\_ Receipt # \_\_\_\_\_ Date \_\_\_\_\_

PLEASE REVIEW THE POLICY AND RETAIN FOR YOUR RECORDS

Minutes of March 5, 2024  
Mayor and Board of Aldermen

STATE OF MISSISSIPPI  
COUNTY OF HARRISON  
SECOND JUDICIAL DISTRICT

**RELEASE AND IDNEMNTY**

WHEREFORE, for and in consideration of the use of the ground of the City of Long Beach, Town Green and structures erected upon it owned by the City of Long Beach, Mississippi, and located at 115 East 3<sup>rd</sup> Street, We, First Baptist Church, do hereby release, acquit and forever discharge the City of Long Beach, Mississippi, and all of its respective agents, servants, employees, elected and non-elected officials, successors, predecessors, insurers, attorneys, and any and all other legal entities and persons, of and from any and all claims, demands, actions, damages, liability, or legal recourse of any type, and expenses (including attorneys' fees) in connection with or arising from or out of my use of the Town Green.

WHEREFORE, PREMISES CONSIDERED:

The undersigned further agrees that he/she shall indemnify and hold harmless the City against and from all claims, demands, actions, rights of action, liabilities, losses, judgments, costs, expenses, and attorney fees which shall or may rise by virtue of anything done or omitted to be done by us, including through or by its agents, employees, or other representatives, arising out of, claimed on account of, or in any manner predicated upon the use of the above mentioned property. The undersigned further agrees to protect and save and keep the City harmless and indemnify the City against and from any and all claims, demands, actions, liabilities, judgments, losses, costs, damages or expenses (including attorneys' fees) arising out of, claimed on account of, or in any manner predicated upon any accident or other occurrence arising from the use of the above mentioned property causing injury to person(s) (including death) or property to whomsoever or whatever in law and equity.

Furthermore, as part of the consideration for using the abovementioned property, the undersigned agree to assume full responsibility and liability for any and all risk of loss by theft, vandalism, destruction, or otherwise, of any and all items of personal property belonging to the organization, group or members thereof while in and about said facility, regardless of whether or not said loss relates to, or arises out of, the use of said facility and, in addition, said organization or group agrees to indemnify and hold the City of Long Beach, its agents and servants, and employees harmless from and against all claims and expenses for same, including attorneys fees.

This, the 28 day of February, 2024.

Authorized Signature J. Rue Stephens

Witness \_\_\_\_\_

**Minutes of March 5, 2024  
Mayor and Board of Aldermen**

**LONG BEACH TOWN GREEN RULES AND REGULATIONS**

The Town Green is owned and operated by the City of Long Beach and administered by the Department of Parks and Recreation. All groups wishing to book the facility are considered on first come, first serve basis. The City of Long Beach reserves the right to provide activities on those dates deemed appropriate in carrying out its program(s).

Permission to use the Town Green does not include the closing of the Town Green to the general public. When renting the shoo-fly area the permit tee agrees not to restrict the public from entering the grounds or the parking lot connected to the Town Green.

Tables and chairs are NOT provided at this facility. Arrangements for the rental of these items are the responsibility of the permit tee. However, the City does rent their stage and bleacher area. You can get the rental fees for those areas by contacting the Parks and Recreation Department.

Gambling will not be permitted on the Town Green or in any of the buildings at this location and failure to comply with this policy shall be grounds for cancellation of the permit.

The selling or consumption of alcoholic beverages on the Town Green is NOT ALLOWED without written consent for the City of Long Beach Parks and Recreation Department. Requests must be presented in writing and will be considered on an individual basis.

NO GLASS BOTTLES OR OTHER GLASS CONTAINERS are allowed on the Town Green area without the approval of the Parks and Recreation Department.


The permit tee is responsible for the cleaning of the grounds following his/her activity. Failure to clean the area may result in forfeiture of the deposit, and/or the denial of any future use of this facility by their person(s) or group.

All functions must be concluded and the premises emptied no later than midnight. Any deviation from this policy will have to approve the by the Parks and Recreation Department.

There will be no nailing, screwing or tying of any type to the Gazebo's and Shoo-fly structures; this includes the trees on the grounds. Some exceptions can be made but only with prior consent from The City of Long Beach.

Any special requests must be submitted in writing and approved by the City of Long Beach Parks and Recreations Department.

No vehicles are allowed on the grounds without approval from Director or Assistant Director of Parks and Recreation.

Initial 

# Minutes of March 5, 2024 Mayor and Board of Aldermen

**FEES:**

**Deposit Fee** - A deposit of \$100.00 must be paid when your contract is signed, this will also secure your event date. **Deposit for festivals is \$300.00**

**Rental Fees** - \$150.00 per day for the stage and bleacher areas, \$50.00 per day for each gazebo, & \$50.00 per day for the shoo-fly area. **Festival rental is \$400.00 this fee must be paid 1 month prior to the event date.**

**Clean-up Fee** - \$200.00 for events - **\$300.00 for festivals**, this fee is refundable. You are responsible for cleaning up after your event/festivals, if you fail to do so your cleanup fee will not be refunded to you. The property will be inspected at the end of your event/festival.

**Non-Profit Group Fee**- To be considered for the reduced rate you must provide The City of Long Beach with a copy of the organizations 501 C-3 tax status form that is filed with the Secretary of State in Jackson, MS. If you do qualify for the discounted rate it will reduce it by half.

**Security Personnel** - \$25.00 per hour with a 4 hours minimum. The requirement for security personnel will be handled on a case by case basis. This will be handled by a City of Long Beach Police Department representative and will be dependent on the type of event and estimated attendance. You will need to contact the City of Long Beach Police Department to make those arrangements.

★ **Refunds** - All refund will be processed the day after your event and inspection. As long as there is no damage your refund will be mailed out to you and could take 3-5 weeks for you to receive.

★ **Cancellation Policies:** should the permit tee cancel his/her event with the Parks and Recreation Department prior to 60 days of their scheduled event, 100% of the deposit will be refunded. Any cancellation within 60 days their deposit will be forfeited. If a warning or watch for a hurricane is present, then the renter would be refunded full rent and deposit. Any other exception (weather conditions) will be on a case by case basis.

Initial Host

\*\*\*\*\*

**Minutes of March 5, 2024  
Mayor and Board of Aldermen**

Alderman Parker made motion seconded by Alderman Johnson and unanimously carried to approve the following Special Event Application submitted by First Baptist Church for Easter Festival and waive any applicable fees:



Dr. LaRue Stephens, Senior Pastor  
Rev. Matthew Gaddy, Worship Pastor  
Brenda Davis, Minister of Education

February 29, 2024

The Honorable George L. Bass  
Long Beach City Hall  
201 Jeff Davis Avenue  
Long Beach, MS 39560

Dear Mayor Bass,

First Baptist Church of Long Beach is respectfully requesting consideration for fees to be waived for the use of our city's Town Green on March 24, 2024, from 12:00 p.m. – 6:00 p.m., for the purpose of hosting a community-wide Spring Festival for families in our city. We are requesting use of the full facilities at the Town Green, from the stage to the shoefly. On Sunday afternoon we will set up family-oriented games and provide gifts to all the children. Members of our church will provide games, music, and puppet shows for attendees to enjoy. The games would be set up on the grass lawn from the shoefly toward the City Library. Arrangements have been secured for use of our City School District property at Town Green with this event. We will police the grounds afterward and place all trash into appropriate containers so that the property is clean when we leave. Our desire is to gift the families of our city with wholesome family-oriented activities where the parents can enjoy time with their children at no cost to the family.

Thank you for your consideration of this request. If you have any questions, please contact me, Dr. LaRue Stephens, at (228) 806-3651.

Sincerely,

Dr. LaRue Stephens

(228) 864-2584

info@fbclb.com

www.fbclb.com



**Minutes of March 5, 2024  
Mayor and Board of Aldermen**

**CITY OF LONG BEACH  
SPECIAL EVENT APPLICATION**

City Clerk's Office \* 201 Jeff Davis Avenue \* P.O. Box 929 \* Long Beach, MS 39560

Date Received By Clerk's Office: \_\_\_\_\_ Time: \_\_\_\_\_ By: \_\_\_\_\_

Please complete this application in accordance with the City of LONG BEACH Special Events Policy, and return it to the Office of the Mayor at least 90 calendar days before the first day of the event.

Sponsoring Organization's Legal Name: First Baptist Church, Long Beach, MS

Organization Address: 300 North Cleveland Avenue Long Beach, MS 39560

Organization Agent: LaRue Stephens Title: Pastor / President of Corporation

Phone: 228-864-2504 Home \_\_\_\_\_ Cell 228-806-3651 During Event

Agent's Address: 10 Citadel Circle Long Beach, MS 39560

Agent's E-Mail Address: LaRue@fbclb.com

Event Name: Childrens Easter Festival

Please give a brief description of the proposed special event:

Family event for Long Beach residents with children's games, give aways, music, free food and water.

Event Day (s) & Date (s): Sunday, March 24, 2024 Event Time (s): 2:00- 4:00 p.m.

Set-Up Date & Time: March 24 @ 12 Noon Tear-Down Date & Time: March 24 @ 5:00 p.m.

Event Location: Long Beach Town Green

ANNUAL EVENT: Is this event expected to occur next year?  YES  NO

How many years has this event occurred? 2019, 2021, 2022, 2023

ADOPTED: 08.18.20-BOARD ACTION

# Minutes of March 5, 2024 Mayor and Board of Aldermen

**MAP:** (a) If your event will use streets or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. (b) Show any streets or parking lots that you are requesting to be blocked off, and location of vendors, if any. A final map, if different, must be provided seven (7) days before the event. (c) Please show an emergency vehicle access lane.

**STREET CLOSURES:** Start Date/Time: None Through Date/Time: \_\_\_\_\_

**RESERVED PARKING:** Are you requesting reserved parking? YES  NO

If yes, list the number of street spaces, City lots or locations where parking is requested:

\_\_\_\_\_  
\_\_\_\_\_

**VENDORS:** Food Concessions? YES  NO  Other Vendors? YES  NO

**DO YOU PLAN TO HAVE ALCOHOL SOLD/SERVED AT THIS EVENT?** YES  NO

If yes, are liquor license and liquor liability insurance attached? YES NO  
If yes, what time? \_\_\_\_\_ Until \_\_\_\_\_

**ENTERTAINMENT:** Are there any entertainment features related to this event? YES  NO   
*Just music played for games and childrens songs*

If yes, provide an attachment listing all bands/performers, type of entertainment, and performance schedule.

**ATTENDANCE:** What is expected (estimated) attendance for this event? 400-600

**AMUSEMENT:** Do you plan to have any amusement or carnival rides? YES  NO

If yes, you are requested to obtain a permit through the Building/Permit Department.

**RESTROOMS:** Are you planning to provide portable restrooms at the event? YES  NO

If yes, how many?

As an event organizer, you must consider the availability of restroom facilities during this event. Consideration should be made regarding the type of event, the length of time it will be held, the number of people, etc. You must determine the restroom facilities in the immediate area of the event venue and then identify the potential need for portable facilities. Remember to identify accessible facilities for ADA requirements as well.

ADOPTED: 08.18.20-BOARD ACTION

Minutes of March 5, 2024  
Mayor and Board of Aldermen

**OTHER REQUESTS:** (i.e., Police Department assistance, Fire Department, Street closures, electrical, etc.)  
Use of sound system if possible. Additional trash cans if available.  
We will remove trash and police grounds after the event.

**INSURANCE:** All sponsors of special events must carry liability insurance with coverage of at least \$1,000,000 (1 million). An event sponsor must provide a valid certificate of insurance naming the City of Long Beach as an additional insured party on the policy. A sponsor of a Low Hazard event may request the Board of Aldermen waive the insurance requirement and execute a Hold Harmless and Indemnification Agreement. This event qualifies consideration for Low Hazard because:  
We will provide a valid certificate of liability insurance naming City of Long Beach as an additional insured party.

**CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that:

A certificate of Insurance must be provided which names the City of Long Beach as an additional named insured party on the policy or I am requesting the Board of Aldermen waive the insurance requirement for this Low Hazard Event as identified in the paragraph above related to insurance, and I have executed the Hold Harmless and Indemnification Agreement on behalf of the event sponsor.

All food vendors must be approved by the Harrison County Health Department, and each food or other vendor must provide the City of Long Beach with a Certificate of Insurance, which names the City of Long Beach as an additional named insured party on the policy.

The approval of this Special Event may include additional requirements or limitations, based on the City's review of this application.

Applicants who fail to clean up and repair damages to the Event Area may be billed for City services and such failure will be considered for future applications.

As the duly authorized agent of the sponsoring organization, I am applying for approval of this Special Event, affirm the above understandings and agree that my sponsoring organization will comply with the terms of the written confirmation of approval and all other City requirements, ordinances, and other laws, which apply to this Special Event. By signing this Special Event Application, I declare I am 21 years of age or older.

Feb 28 2024                      J. Bruce Stephens  
Date                                      Signature of Sponsoring Organization's Agent

**RETURN THIS APPLICATION at least ninety (90) days before the first day of the event to:  
City of Long Beach \* Mayor's Office \* 201 Jeff Davis Ave. \* P. O. Box 929 \* Long Beach, MS 39560**

ADOPTED: 08.18.20-BOARD ACTION

Minutes of March 5, 2024  
Mayor and Board of Aldermen

Event Title: \_\_\_\_\_

**DEPARTMENTAL USE ONLY: Please contact applicant directly with any questions or concerns. Sign and return to the City Clerk's Office, as soon as possible.**

Approvals noted below, by departments, indicate they have been made aware of the request and the reasonability of their department has been met.

Police Dept: \_\_\_\_\_ Recommended Approval: YES NO Est. Economic Impact: \$ \_\_\_\_\_

Fire Dept: \_\_\_\_\_ Recommended Approval: YES NO Est. Economic Impact: \$ \_\_\_\_\_

Public Works: \_\_\_\_\_ Recommended Approval: YES NO Est. Economic Impact: \$ \_\_\_\_\_

Traffic Eng: \_\_\_\_\_ Recommended Approval: YES NO Est. Economic Impact: \$ \_\_\_\_\_

Parks/Rec: \_\_\_\_\_ Recommended Approval: YES NO Est. Economic Impact: \$ \_\_\_\_\_

Have businesses been notified for street closures?: YES NO

Reason for disapproval: \_\_\_\_\_

Any special requirements/conditions: \_\_\_\_\_

Insurance/Indemnification Received: \_\_\_\_\_

Insurance Approved: \_\_\_\_\_

Board of Aldermen Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

ADOPTED: 08.18.20-BOARD ACTION

## Minutes of March 5, 2024 Mayor and Board of Aldermen



### CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
02/29/2024

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

**IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).**

<b>PRODUCER</b> Perrett Insurance Agency, LLC 114 Rowan Oak Place  Terry MS 39170	<b>CONTACT NAME:</b> Jason Perrett <b>PHONE (A/C No, Ext):</b> 601-372-8094 <b>FAX (A/C No):</b> 888-556-8432 <b>E-MAIL ADDRESS:</b> jperrett@comcast.net  <b>INSURER(S) AFFORDING COVERAGE</b> INSURER A: GuideOne Insurance Company NAIC # 15032 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
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**COVERAGES** **CERTIFICATE NUMBER:** **REVISION NUMBER:**

**THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.**

INBR LTR	TYPE OF INSURANCE	ADDL SUBR INSR	WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC			00-1265-410	07/01/2023	07/01/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COMP/OP AGG \$ 5,000,000
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below			N/A			WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)**  
 Easter Festival on March 24th, 2024 at Long Beach Town Green

<b>CERTIFICATE HOLDER</b>  City of Long Beach  Long Beach MS 39560	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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Minutes of March 5, 2024  
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CITY OF LONG BEACH  
PARKS AND RECREATION DEPARTMENT  
APPLICATION FOR PERMIT

Bob Paul  
228.669.7601

TOWN GREEN

Group / Individual Name (Permit tee):

First Baptist Church

Telephone Number: 228.864.2584 Home 228.806.3651 Work Cell

Street Address: 300 North Cleveland Avenue

City Long Beach State MS Zip 39560

Type of Event: Childrens Easter Festival

Start Time: 12:00 Noon

Closing Time: 6:00 p.m.

It is agreed between the City of Long Beach and the permit fee that the named facility is reserved on  
Sunday, March 24, 2024.  
(Date)

The person(s) requesting this permit

1. Agrees to personally accept responsibility for any damage done to the facility, grounds or equipment by persons in his/her group during the reserved period of time, and will hold the City of Long Beach harmless of any damage done to permit tee or permit tee's equipment.
2. Agrees to maintain order and control over persons in the group.
3. Agrees to abide by all policies and procedures of the City of Long Beach, the Long Beach Parks and Recreation Department as directed by the contents of the Town Green policy statement.
4. Understands that failure to comply with all the terms of the aforementioned policy as well as any violation of federal, state, or municipal law in conjunction with the use of this facility will result in the cancellation of the privilege of using this facility and will jeopardize any future permit grants for this or any other facility. I hereby agree that I have read and understand the regulations and policies governing the use of the Long Beach Town Green, including the deck area and shoo-fly.

Signature J. Rue Stepling Date: Feb. 28 2024

Rental Fee \$ \_\_\_\_\_ Receipt # \_\_\_\_\_ Date \_\_\_\_\_

Deposit Fee \$ \_\_\_\_\_ Receipt # \_\_\_\_\_ Date \_\_\_\_\_

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PLEASE REVIEW THE POLICY AND RETAIN FOR YOUR RECORDS

Minutes of March 5, 2024  
Mayor and Board of Aldermen

STATE OF MISSISSIPPI  
COUNTY OF HARRISON  
SECOND JUDICIAL DISTRICT

**RELEASE AND IDNEMNITY**

WHEREFORE, for and in consideration of the use of the ground of the City of Long Beach, Town Green and structures erected upon it owned by the City of Long Beach, Mississippi, and located at 115 East 3<sup>rd</sup> Street, 115 East 3<sup>rd</sup> Street, We, First Baptist Church, do hereby release, acquit and forever discharge the City of Long Beach, Mississippi, and all of its respective agents, servants, employees, elected and non-elected officials, successors, predecessors, insurers, attorneys, and any and all other legal entities and persons, of and from any and all claims, demands, actions, damages, liability, or legal recourse of any type, and expenses (including attorneys' fees) in connection with or arising from or out of my use of the Town Green.

**WHEREFORE, PREMISES CONSIDERED:**

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Furthermore, as part of the consideration for using the abovementioned property, the undersigned agree to assume full responsibility and liability for any and all risk of loss by theft, vandalism, destruction, or otherwise, of any and all items of personal property belonging to the organization, group or members thereof while in and about said facility, regardless of whether or not said loss relates to, or arises out of, the use of said facility and, in addition, said organization or group agrees to indemnify and hold the City of Long Beach, its agents and servants, and employees harmless from and against all claims and expenses for same, including attorneys fees.

This, the 28 day of FEBRUARY, 2024.

Authorized Signature J. Paul Stephens

Witness \_\_\_\_\_

**Minutes of March 5, 2024  
Mayor and Board of Aldermen**

**LONG BEACH TOWN GREEN RULES AND REGULATIONS**

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Initial LET

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Minutes of March 5, 2024  
Mayor and Board of Aldermen

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**Security Personnel** - \$25.00 per hour with a 4 hours minimum. The requirement for security personnel will be handled on a case by case basis. This will be handled by a City of Long Beach Police Department representative and will be dependent on the type of event and estimated attendance. You will need to contact the City of Long Beach Police Department to make those arrangements.

★ **Refunds** – All refund will be processed the day after your event and inspection. As long as there is no damage your refund will be mailed out to you and could take 3-5 weeks for you to receive.

★ **Cancellation Policies:** should the permit tee cancel his/her event with the Parks and Recreation Department prior to 60 days of their scheduled event, 100% of the deposit will be refunded. Any cancellation within 60 days their deposit will be forfeited. If a warning or watch for a hurricane is present, then the renter would be refunded full rent and deposit. Any other exception (weather conditions) will be on a case by case basis.

Initial 

\*\*\*\*\*

Minutes of March 5, 2024  
Mayor and Board of Aldermen

Alderman Parker made motion seconded by Alderman McCaffrey and unananimously carried to approve the following Banner Replacement Request submitted by First Baptist Church for Easter Festival:



Dr. LaRue Stephens, Senior Pastor  
Rev. Matthew Gaddy, Worship Pastor  
Brenda Davis, Minister of Education

February 21, 2024

Board of Aldermen  
City of Long Beach  
P.O. Box 929  
Long Beach, MS 39560

Dear Board,

We, First Baptist Church, Long Beach, would like to ask permission to put 3 banners around the city advertising our Easter Festival at the Town Green. The date is March 24, 2-4 p.m.. We would like to have the banners out from March 9 – 25, 2024.

The following locations are requested:

- Railroad and Pineville intersection on the south side
- Railroad and Cleveland on the southeast corner
- Cleveland and Klondyke in the triangle – low to the ground so not to interfere with traffic.

Please let us know if there is any problem with the placing the banners. Thank you so much for the opportunity to advertise our Easter Festival to the community.

Sincerely,

Brenda Davis  
Minister of Education

(228 864-2584) info@fbclb.com www.fbclb.com

\*\*\*\*\*

# Minutes of March 5, 2024 Mayor and Board of Aldermen

Alderman McCaffrey made motion seconded by Alderman Parker and unanimously carried to approve the following Banner Replacement Request submitted by First Baptist Church for Vacation Bible School:



Dr. LaRue Stephens, Senior Pastor  
Rev. Matthew Gaddy, Worship Pastor  
Brenda Davis, Minister of Education

March 1, 2024

Board of Aldermen  
City of Long Beach  
P.O. Box 929  
Long Beach, MS 39560

Dear Board,

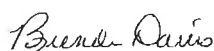
We, First Baptist Church, Long Beach, would like to ask permission to put 4 banners around the city advertising our Vacation Bible School. The date is June 2-6. We would like to have the banners out from May 13 – June 6, 2024.

The following locations are requested:

- Railroad and Pineville intersection on the south side
- Railroad and Cleveland on the southeast corner
- Cleveland and Klondyke in the triangle – low to the ground so not to interfere with traffic.
- At the corner of Beatline and Railroad

Please let us know if there is any problem with the placing the banners. Thank you so much for the opportunity to advertise our Vacation Bible School to the community.

Sincerely,



Brenda Davis  
Minister of Education

(228 864-2584 📞

info@fbclb.com ✉️

www.fbclb.com 🌐

\*\*\*\*\*

Minutes of March 5, 2024  
Mayor and Board of Aldermen

Alderman Parker made motion seconded by Alderman Frazer and unanimously carried to approve the following Certificate of Acceptance with Synergetics for Long Beach Library, and authorize the Mayor to execute same:



Customer: Long Beach Library  
Contact: Denise Saucier  
Service Order Number: 44520 / PRO1178  
Equipment Type: Erate 2023 - Switches, Wireless and Cabling  
Service Address: 209 Jeff Davis Ave. Long Beach, MS 39560  
Acceptance/Bill Start Date: 2/5/2024 start

Synergetics has completed installation activities and customer has beneficial use of the equipment/services described. The contract between Synergetics and Long Beach Library the customer, dated 2/15/2024 has been delivered, satisfactorily tested, and deployed. This will further certify that the equipment/services have been verified as substantially functional with regard to the contract requirements and in accordance with the manufacturer's specifications. Billing of the service will commence on the date listed above.

The Following Punch List Items require completion at this time: \*\*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\*\* It is understood and authorized that full invoicing for original contract value and all subsequent change orders will commence upon signature

For The Customer:  
Signature: [Handwritten Signature]  
Name: George H. Bass  
Title: MAYOR  
Date: 3-6-24

For Synergetics:  
Signature: Kristl Jennings  
Name: Kristl Jennings  
Title: Project Manager  
Date: 2/14/2024

Thank you for choosing Synergetics as your service provider.  
For Billing inquiries please call 877-825-6602 Option 4.

Synergetics is unaware of any communicated contractual or scope of work item that has not been delivered at this time and chooses to move forward with invoicing of the referenced project without a Certificate of Acceptance.  Yes  No

\*\*\*\*\*

Alderman Bennett made motion seconded by Alderman Brown and unanimously carried to table Mrs. Logan Drain Pipe Issue until the next meeting on March 19, 2024.

\*\*\*\*\*

**Minutes of March 5, 2024  
Mayor and Board of Aldermen**

Alderman Parker made motion seconded by Alderman Brown and unanimously carried to approve the following Replacement Memorandum of Agreement with Mississippi Department of Transportation (MDOT) for the Long Beach Railroad Crossing Improvements, and authorize the Mayor to execute same:

STP-0295-00(021) / 108427-301000  
Long Beach Railroad Crossing Improvements  
City of Long Beach

9.12.2023 10:04:16 AM

**REPLACEMENT  
MEMORANDUM OF AGREEMENT**

STP-0295-00(021) / 108427-701000  
Long Beach Railroad Crossing Improvements  
Long Beach, MS

This Replacement Agreement is made between the Mississippi Transportation Commission, a body Corporate of the State of Mississippi (hereinafter referred to as the "Commission"), acting by and through the duly authorized Executive Director of the Mississippi Department of Transportation ("MDOT") and City of Long Beach (hereinafter referred to as the "LPA"), for the purpose of establishing the terms under which the LPA may utilize federal funds to complete the proposed project as described below, effective as of the date of the last execution by the Commission.

**WHEREAS**, the Commission has oversight responsibility and authority over funds that are available for local public agency projects pursuant to Section 65-1-8 of the Mississippi Code; and

**WHEREAS**, the LPA intends to develop and construct railroad crossing improvements; (hereinafter referred to as the "Project"), and the Commission intends to allow the LPA access to available federal funds and manage the Project under the terms and provisions of this Memorandum of Agreement; and

**WHEREAS**, it is anticipated that approximately \$3,300,000.00 in Project Funds (100% federal funds and 0% local match) are available for the prosecution of the Project, and that the above mentioned awarded federal funds may be rescinded if they are not obligated on or before December 31, 2024, and that the above funds are subject to normal rescissions and obligational limitations; and

**WHEREAS**, the LPA will be responsible for all Project costs over and above the maximum amount of federal funds allocated to the Project by the Commission, and MDOT requires the LPA to provide the local share (local match) previously stated, plus any other non-participating costs; and

**WHEREAS**, the Commission and the LPA desire to set forth, by this Agreement, more fully, the agreements of the parties by which the Project will be developed and completed; and

**NOW, THEREFORE**, for and in consideration of the premises and agreements of the parties as hereinafter contained, the LPA and the Commission enter into this Memorandum of Agreement for the use of the currently available federal funds and any future federal funds that may be allocated to this Project, agree and covenant as follows:

**ARTICLE I. DUTIES AND RESPONSIBILITIES**

**A.** The LPA hereby agrees, contracts, covenants, and binds itself to the following responsibilities, duties, terms, and conditions:

1. The LPA shall immediately designate a full-time employee of the LPA as the Project Director, who will serve as the person responsible for completion of all phases of the Project and will coordinate all Project activities with the MDOT District LPA Engineer.

## Minutes of March 5, 2024 Mayor and Board of Aldermen

SIP-0295-00(021) / 108427-301000  
Long Beach Railroad Crossing Improvements  
City of Long Beach

9/12/2023 11:46:10 AM

2. The LPA shall promptly follow the procedures set out in the latest online version of the Project Development Manual (PDM) for Local Public Agencies that are necessary for the Project including, but not limited to, project activation, reporting requirements for federal awards (including the single audit), consultant selection, necessary permits, environmental process, preliminary design, right-of-way acquisition, advertisement for and selection of a contractor, construction oversight, and project close out activities.
3. The LPA shall submit to MDOT four (4) complete sets of as-built plans in printed form and/or the original electronic files in a format that is compatible with MicroStation prior to MDOT acceptance. Please confer with the District LPA Engineer for preference. For projects on routes funded by the Office of State Aid Road Construction (OSARC), the LPA must provide any requested documentation/ as-Built data requested by OSARC in the format found acceptable to OSARC. This must be done prior to MDOT acceptance.
4. The LPA shall be responsible for all maintenance and operation of the Project during and after completion so that the federal investment in the Project is preserved. If maintenance is not performed, as appropriate, future federal funds may be withheld by MDOT for any projects in the jurisdiction of the local agency, or the Commission may seek recovery of federal funds through all available legal remedies.
5. The LPA shall follow and abide by all applicable federal requirements, specifically, but not limited to, the provisions that prohibit retainage being withheld from installment payments to the construction contractor.
6. The LPA agrees that if any act or omission on the part of the LPA, its consultant or its contractor(s) causes loss of federal funding from FHWA or any other source, or if any penalty is imposed by the United States of America or the State of Mississippi, by and through the Department of Environmental Quality, under the Clean Water Act, 33 U.S.C. § 1251, et seq. or any other provision of law, then the LPA will be solely responsible for all additional fines, penalties or other costs that result from the acts or omissions of the LPA.
7. In compliance with State Law, the LPA shall timely pay all payments owed to contractors and consultants according to the terms of the respective contracts, and in all instances, payments shall be made within forty-five (45) days from the day they were due and payable. MDOT reserves the right to withhold reimbursement until adequate proof of payment has been produced by the LPA.
  - A. Payments to railroads, their consultants, or contractors, for work included in the Project, may be made by MDOT directly, at its sole discretion. Payments made by MDOT to railroads, their consultants or contractors shall come from the funds obligated for the Project.
  - B. At its discretion, or in the event of the LPA failing to meet audit requirements, MDOT may choose to make direct partial payments to contractors from the federal funds available for the Project. Should MDOT choose this method of payment, the LPA is in no way relieved of its responsibility to pay all amounts due under its contract that are not covered by partial payments made directly by MDOT.

## Minutes of March 5, 2024 Mayor and Board of Aldermen

STP-0295-00(021) / 108427-301000  
Long Beach Railroad Crossing Improvements  
City of Long Beach

9.12.2023 Docuplate

8. The LPA shall be solely responsible for payment of any and all funds required to complete the Project, over and above the amount of available federal funds for the Project.

9. All contracts and subcontracts shall include a provision for compliance with the Mississippi Employment Protection Act as codified in Sections 71-11-1 and 71-11-3 of the Mississippi Code of 1972, and any rules or regulations promulgated by the Commission, the Department of Employment Security, the Department of Revenue, the Secretary of State, or the Department of Human Services in accordance with the Mississippi Administrative Procedures Law (Section 25-43-1, et seq., Mississippi Code of 1972, as amended) regarding compliance with the Act. Under this Act, the LPA and every sub-recipient or subcontractor shall register with and participate in a federal work authorization program operated by the United States Department of Homeland Security to electronically verify information of newly hired employees pursuant to the Illegal Immigration Reform and Immigration Responsibility Act of 1996, Public Law 104-208., Division C, Section 403(a); 8 USC, Section 1324a.

10. The LPA will be required to acknowledge MDOT and FHWA in all public relations efforts for the Project including press releases, materials for groundbreaking, ribbon cuttings, other public events, and any other public information or media resources by notifying MDOT's Public Affairs Division, via telephone at 601-359-7074 or by electronic mail at [comments@mdot.ms.gov](mailto:comments@mdot.ms.gov). At a minimum, the following example sentence should be included:

"This project was funded (partially) by the Mississippi Department of Transportation and the Federal Highway Administration."

When appropriate, an invitation should be extended to MDOT Public Affairs for the appropriate Transportation Commissioner, the Executive Director or other designee to speak at any official public ceremony for this Project.

11. The LPA agrees that the Project must follow a schedule that meets MDOT guidelines, and a failure to do so may result in the funds allocated to the Project being rescinded. If the Project funds are rescinded, then the LPA may be required to refund any amounts previously paid to the LPA by MDOT. MDOT's guidelines are derived from Title 23, United States Code, Section 102(b) and Title 23, Code of Federal Regulations, Part 630.112(c)(2).

12. The LPA will be required to submit to the District LPA Engineer monthly progress reports through the Notice to Proceed for construction, which shall include, but not be limited to, the work that has been completed that month and the planned work for the upcoming month. The LPA will also provide a project progress schedule that will report project milestones and the target date for the LPA's request for Advertisement Authority. These project milestones are to be updated once any milestones are missed.

13. The LPA agrees to maintain, and make available to the Commission, a sufficient accounting system with proper internal controls and safeguards to prevent fraud and overpayments. The accounting system and its controls should at all times maintain adequate recording and reporting of federal funds received by the LPA. If sufficient

## Minutes of March 5, 2024 Mayor and Board of Aldermen

STP-0295-00(021) / 108427-301000  
Long Beach Railroad Crossing Improvements  
City of Long Beach

9.12.2023 Draft/plate

internal controls over the LPA's federal funding are not maintained, federal funds may be withheld, and future transportation projects will not be considered.

14. The LPA agrees that any planning studies prepared or produced as part of, or in conjunction with, this Project shall in no way obligate the Commission to any other terms or conditions other than those stated herein.

15. The LPA, being classified as a lower tier participant in federal funding, certifies, by execution of this agreement, that neither it nor those individuals or entities with which it contracts are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

16. The LPA agrees that it will require that engineering plans prepared for the construction of the Project be signed and sealed by the professional engineer assigned to the Project by the consulting engineering firm, or the LPA. Further, the LPA agrees that it is solely responsible for errors and omissions that occur during Project development or during construction, regardless of any review or oversight activity on the part of the Commission or MDOT.

17. The LPA agrees that once construction of the Project has commenced, the LPA is responsible for the Project being completed according to the plans, specifications, addenda, or supplemental agreement, as amended. The LPA acknowledges and agrees that this responsibility continues after the federal funds provided through MDOT are exhausted and the provisions of paragraph 7 B (page 2) will no longer apply.

18. On or before October 31 of each year from the date of this agreement until the Project is completed, the LPA must provide a report to MDOT as required by as required by code section 27-104-351 of the Mississippi Code of 1972, detailing the expenditures of state funds and the intended expenditures of state funds not spent.

**B. THE COMMISSION WILL:**

1. Allow the LPA to design and construct the proposed transportation improvements provided that the design meets with Commission and FHWA approval.

2. Approve permit applications that meet with MDOT standards that are necessary to allow the LPA access to the property of the Commission for the purposes of constructing the proposed transportation improvements. The Commission may enter into an appropriate agreement in its discretion.

3. Work with the LPA, through the District LPA Engineer, during the various phases of the work with the goal of producing a project that will be acceptable to the Commission upon completion.

4. Review all submittals in a timely manner, in accordance with the PDM, to allow the Project to progress in an orderly fashion. The review and oversight conducted by the Commission does not relieve the LPA from its full responsibility for the proper design and construction of the Project.



## Minutes of March 5, 2024 Mayor and Board of Aldermen

STP-0295-00(021) / 108427-301000  
Long Beach Railroad Crossing Improvements  
City of Long Beach

9.12.2023 Revised

5. During the progress of the Project, assist the LPA in obtaining reimbursements of federal funding for any project cost that is eligible for reimbursement.
6. Submit all documents to the Federal Highway Administration (FHWA) when required or requested by the FHWA.
7. At its discretion, make payments for services rendered during the preliminary engineering phase of the project to the LPA's selected Consultant(s). The payments made shall come from the federal funds obligated and will follow MDOT's direct payment procedures.
8. At its discretion, make payments to the Contractor and the LPA's selected Consultant(s) during the construction phase from the Federal funds obligated. The payments made shall come from the federal funds obligated and will follow MDOT's direct payment procedures.

### ARTICLE II. GENERAL PROVISIONS

A. The Commission shall have the right to audit all accounts associated with the Project, and should there be any overpayment by the Commission to the LPA, the LPA agrees to refund any such overpayment within thirty (30) days of written notification. Should the LPA fail to reimburse the Commission, the Commission shall have the right to offset the amount due from any other funds in its possession that are due the LPA on this or any other project, current or future.

B. This Memorandum of Agreement shall be subject to termination at any time upon thirty (30) days written notice by either party. Such notice given by the LPA, shall not, however, cancel any contract made by the LPA that is to further the purpose of this agreement and that is underway at the time of termination. Any construction contract underway shall be allowed to conclude under its own terms. The LPA agrees to bear complete and total, legal and financial responsibility for any such contract. Additionally, funds may be suspended or terminated under the provisions of Section F of this Article.

C. It is understood that this is a Memorandum of Agreement and that more specific requirements for the development and construction of the transportation improvement Project are contained in the Federal Statutes, the Code of Federal Regulations, the Mississippi Code, and the Standard Operating Procedures for MDOT, the MDOT LPA Project Development Manual, and other related regulatory authorities. The LPA agrees that it will abide by all such applicable authority.

D. Should the LPA miss the obligation deadline set in this MOU, the Commission reserves the right to refuse to obligate funds for the Project.

E. The Executive Director of MDOT is authorized to withhold federal funds for the Project for failure of the LPA, its consultants, or its contractor to follow the requirements of the Standard Specifications for Road and Bridge Construction, latest edition, or the latest online LPA Project Development Manual.

## Minutes of March 5, 2024 Mayor and Board of Aldermen

STP-0295-00(021) / 108427-301000  
Long Beach Railroad Crossing Improvements  
City of Long Beach

9.12.2023 Final/ep/ale

F. Before federal funds are terminated, the LPA will be notified in writing by the Executive Director of the conditions that make termination of funds imminent. If no effective effort has been made by the LPA, its agents, employees, contractors, or subcontractors to correct the conditions set forth in the Director's notice, within fifteen (15) calendar days after notice is given, the Executive Director may declare the federal funds suspended for the Project and notify the LPA accordingly. The LPA will then have forty-five (45) days in which to correct all conditions of which complaint is made. If all conditions are not corrected within forty-five (45) days, the Executive Director may declare the federal funds for the Project terminated and notify the LPA accordingly. If all conditions are corrected, within the forty-five (45) day period, the LPA will be reimbursed under the terms of this agreement for all work satisfactorily completed during the forty-five day period.

G. In the event that circumstances call for MDOT to expend staff time and/or other resources to address issues on the Project, then MDOT may charge time to the Project. Assessing charges to a project is within the sole discretion of MDOT. Any charges made will impact the amount of funds available to reimburse the LPA, and therefore the LPA's contribution to the Project may increase.

### ARTICLE III. NOTICE & DESIGNATED AGENTS

A. For purposes of implementing this Agreement with regard to notice, the following individuals are designated as agents for the respective parties hereto:

For Contractual Administrative Matters:

COMMISSION:  
Executive Director  
MDOT  
P.O. Box 1850  
Jackson, MS 39215-1850  
Phone: (601) 359-7002  
Fax: (601) 359-7110

LPA:  
Mayor  
City of Long Beach  
P.O. Box 929  
Long Beach, MS 39560  
Phone: (228) 863-1556  
Fax: (228) 865-0822

For Technical Matters:

COMMISSION:  
District LPA Engineer – District Six  
MDOT  
16499-B Highway 49  
Saucier, MS 39574-9740  
Phone: (228) 832-0682

LPA:  
Comptroller / Deputy City Clerk  
City of Long Beach  
P.O. Box 929  
Long Beach, MS 39560  
Phone: (228) 863-1556

B. All notices given hereunder shall be by U.S. Certified Mail, return receipt requested, or by facsimile and shall be effective only upon receipt by the addressee at the above addresses or telephone numbers.

**Minutes of March 5, 2024  
Mayor and Board of Aldermen**

STP-0295-00(021) / 108427-301000  
Long Beach Railroad Crossing Improvements  
City of Long Beach

9/12/2023 thalleylax

**ARTICLE IV. RELATIONSHIP OF THE PARTIES**

A. The relationship of the LPA to the Commission is that of an independent contractor, and said LPA, in accordance with its status as an independent contractor, covenants and agrees that it will conduct itself consistent with such status, that it will neither hold itself out as, nor claim to be, an officer or employee of the Commission by reason hereof. The LPA will not by reason hereof, make any claim, demand or application or for any right or privilege applicable to an officer or employee of the Commission, including, but not limited to, workers' compensation coverage, unemployment insurance benefits, social security coverage, retirement membership or credit, or any form of tax withholding whatsoever.

B. The Commission executes all directives and orders through the MDOT. The LPA executes all directives and orders pursuant to applicable law, policies, procedures and regulations. All notices, communications, and correspondence between the Commission and the LPA shall be directed to the designated agent shown above in Article III.

**ARTICLE V. RESPONSIBILITIES FOR CLAIMS AND LIABILITY**

To the extent permitted by law, the Commission and the LPA agree that neither party nor their agents, employees, contractors or subcontractors, will be held liable for any claim, loss, damage, cost, charge or expenditure arising out of any negligent act, actions, or omissions of the other party, its agents, employees, contractors or subcontractors.

**ARTICLE VI. MISCELLANEOUS**

No modification of this Memorandum of Agreement shall be binding unless such modification shall be in writing and signed by all parties. If any provision of this Memorandum of Agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this Memorandum of Agreement is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.

**THE REST OF THIS PAGE LEFT INTENTIONALLY BLANK**

# Minutes of March 5, 2024 Mayor and Board of Aldermen

STP-0295-00(021) / 108427-301000  
Long Beach Railroad Crossing Improvements  
City of Long Beach

9.12.2023 Draft/Editable

## ARTICLE VII. AUTHORITY TO CONTRACT

Both parties hereto represent that they have authority to enter into this Memorandum of Agreement.

This Agreement may be executed in one or more counterparts (facsimile transmission, email or otherwise), each of which shall be an original Agreement, and all of which shall together constitute but one Agreement.

So agreed this the 5<sup>th</sup> day of March, 2024.

City of Long Beach

  
\_\_\_\_\_  
George Bass, Mayor

Attested:

  
\_\_\_\_\_  
(Appropriate clerk etc)

So agreed this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

MISSISSIPPI TRANSPORTATION COMMISSION  
By and through the duly authorized  
Executive Director

\_\_\_\_\_  
Brad White, Executive Director  
Mississippi Department of Transportation

Book \_\_\_\_\_, Page \_\_\_\_\_.

\*\*\*\*\*

# Minutes of March 5, 2024 Mayor and Board of Aldermen

Alderman McCaffrey made motion seconded by Alderman Brown and unanimously carried to approve the following sponsorship request from Jeepin The Coast for 2024 and to also include The City providing the use of its stage for the concerts:



01/22/24

City Clerk, City of Long Beach  
201 Jeff Davis Ave.  
P.O. Box 929  
Long Beach, MS 39560

To Whom it May Concern:

Please submit this letter to Mayor Bass and the Board of Alderman.

Jeepin the Coast organizers would like to begin by saying how much we appreciate the support we have received from the City of Long Beach over the past several years.

***Our Economic Impact Study we paid to have done shows JTC 2023 had a \$2.45 million economic impact for the MS Gulf Coast. It also shows a total of 19,000 guests traveled to the MS Gulf Coast for JTC 2023.***

At this time, we would like you to consider doing a \$8,500.00 donation/sponsorship to JTC. This would give us the additional funds for more live entertainment and advertisement to help make JTC 2024 a bigger success than 2023.

**JTC will supply:**

- Dumpsters (2 Large)
- Bands
- 10 Port-o-lets
- Hand washing Stations
- Trash pick- up inside Vendor Village
- Light plants inside Vendor Village

Since our event doesn't require a registration to enjoy the entertainment or Vendor Village, we will still need some assistance from the City of Long Beach with the following:

1. Crowd Control during parade and beach crawls.
2. Use of barricades.
3. Trash bins & dumping of bins along Jeff Davis during event.
4. Use of the City's large generator for band stand
5. Additional port-a-lets. We will provide 10 units.
6. Trash pick-up early Sunday morning. This is very important since we have parade and concert Saturday evening.

\*\*\*\*\*

Minutes of March 5, 2024  
Mayor and Board of Aldermen

Alderman Johnson made motion seconded by Alderman Brown and unanimously carried to accept the following letter of resignation from Planning & Development Commission Ward 5 Appointee Michael Levens.

Michael Levens  
18564 Ray Road  
Long Beach, MS 39560  
2/23/2024

Tina Dahl  
Clerk  
City of Long Beach Planning and Development Commission  
201 Jeff Davis Avenue  
Long Beach, MS 39560

Dear Tina Dahl,

First, I want to thank the City, Alderman, and Mayor for the opportunity to serve the City of Long Beach. This is my official letter of resignation from the City of Long Beach Planning and Development Commission due to my recent move of residence outside of my appointed Ward, Ward 5.

My last day at City of Long Beach Planning and Development Commission will be 2/23/24.

Sincerely,

Michael Levens  
Planning and Development Commissioner, Ward 5 Appointee

\* \* \* \* \*

Alderman Brown made motion seconded by Alderman McCaffrey and unanimously carried to appoint Ryan McMahon to fill the unexpired term of Michael Levens ending June 30, 2025.

\* \* \* \* \*

Alderman Frazer made motion seconded by Alderman Parker and unanimously carried to authorize advertisement for Request for Qualifications (RFQ) for Engineering of the City's ARPA/MCWI Drainage Project.

\* \* \* \* \*

Alderman Brown made motion seconded by Alderman McGoey and unanimously carried to schedule a Public Hearing for the Harrison County Hazard Mitigation Plan on Tuesday, March 19, 2024 at 5:00 pm, Long Beach City Hall Meeting Room, 201 Jeff Davis Avenue, Long Beach, Mississippi.

\* \* \* \* \*

# Minutes of March 5, 2024 Mayor and Board of Aldermen

There came on for discussion Bond Issuance, whereupon Mayor Bass, Alderman Frazer and Alderman Brown apprised the Board of discussions with Municipal Advisors of Mississippi about possibly funding debt service for a bond issuance from sales tax diversion funds intended for roads & bridges. Discussion was also had regarding engaging with Municipal Advisors of Mississippi.

\*\*\*\*\*

Alderman Frazer made motion seconded by Alderman Brown and unanimously carried to approve the following Engagement Letter with Municipal Advisors of Mississippi, and authorize the Mayor to execute same:



Jason Thomas, FA  
(228) 860-3088  
Jeffrey Nicholson, FA  
(601) 818-4441  
Stephen O'Mara, FA  
(228) 697-0743

### ENGAGEMENT LETTER FOR MUNICIPAL ADVISORY SERVICES

Municipal Advisors of Mississippi, Inc. ("Municipal Advisor") appreciates the opportunity to serve as municipal advisor to CITY OF LONG BEACH, MISSISSIPPI, ("Client"). Upon your acceptance, this engagement letter (the "Agreement") will serve as our mutual agreement with respect to the terms and conditions of our engagement as your municipal advisor, effective on the date this Agreement is executed by the Client (the "Effective Date").

1. **Scope of Services.**

- (a) **Services to be provided.** Municipal Advisor is engaged by Client as its municipal advisor to provide services with respect to the issuances of municipal securities ("Issues") set forth in the attached Appendix A, as amended or supplemented from time to time (the "Scope of Services").
- (b) **Limitations on Scope of Services.** The Scope of Services is subject to the following limitations:
  - (i) The Scope of Services is limited solely to the services described therein and is subject to any limitations set forth within the description of the Scope of Services.
  - (ii) Unless otherwise provided in the Scope of Services described herein, Municipal Advisor is not responsible for preparing any preliminary or final official statement, or for certifying as to the accuracy or completeness of any preliminary or final official statement, other than with respect to any information about Municipal Advisor provided by Municipal Advisor for inclusion in such documents.
  - (iii) The Scope of Services does not include tax, legal, accounting or engineering advice with respect to any Issue or in connection with any opinion or certificate rendered by counsel or any other person at closing, and does not include review or advice on any feasibility study.
  - (iv) If Client has designated Municipal Advisor as its independent registered municipal advisor ("IRMA") for purposes of SEC Rule 15Ba1-1(d)(3)(vi) (the "IRMA exemption") with respect to the activities and aspects described in the Scope of Services, the Scope of Services as they relate to such designation as IRMA shall be subject to any limitations with respect to Municipal Advisor's activities as IRMA as may be provided in the Scope of Services described herein. Municipal Advisor is not responsible for verifying that it is independent (within the meaning of the IRMA exemption as interpreted by the SEC) from another party wishing to rely on the exemption from the definition of municipal advisor afforded under the IRMA exemption. Any reference to Municipal Advisor, its personnel and its role as IRMA in the written representation of Client contemplated under SEC Rule 15Ba1-1(d)(3)(vi)(B) is subject to prior approval by Municipal Advisor, and Client agrees not to represent, publicly or to any specific person, that Municipal Advisor is Client's IRMA with respect to any aspect of municipal financial products or the issuance of municipal securities, or with respect to any specific municipal financial product or any specific issuance of municipal securities, outside the Scope of Services without Municipal Advisor's prior written consent.
- (c) **Amendment to Scope of Services.** The Scope of Services may be changed only by written amendment or supplement to the Scope of Services described herein. The parties agree to amend or supplement the Scope of Services described herein promptly to reflect any material changes or additions to the Scope of Services.

2. **Municipal Advisor's Regulatory Duties When Servicing Client.** MSRB Rule G-42 requires that Municipal Advisor make a reasonable inquiry as to the facts that are relevant to Client's determination whether to proceed with a course of action with a course of action or that form the basis for and advice provided by Municipal Advisor to Client. The rule also requires that Municipal Advisor undertake a

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reasonable investigation to determine that it is not basing any recommendation on materially inaccurate or incomplete information. Municipal Advisor is also required under the rule to use reasonable diligence to know the essential facts about Client and the authority of each person acting on Client's behalf.

Client agrees to cooperate, and to cause its agents to cooperate, with Municipal Advisor in carrying out these regulatory duties, including providing to Municipal Advisor accurate and complete information and reasonable access to relevant documents, other information and personnel needed to fulfill such duties. In addition, Client agrees that, to the extent Client seeks to have Municipal Advisor provide advice with regard to any recommendation made by a third party, Client will provide to Municipal Advisor written direction to do so as well as any information it has received from such third party relating to its recommendation.

### 3. Term of this Engagement.

The term of this Agreement begins on the Effective Date and ends, unless earlier terminated as provided below, at the close of business on the settlement date for the Issue. This Agreement may be terminated with or without cause by either party upon the giving of at least thirty days' prior written notice to the other party of its intention to terminate, specifying in such notice the effective date of such termination.

### 4. Compensation.

(a) **Fees and expenses.** The fees due to Municipal Advisor hereunder shall be, and expenses incurred by Municipal Advisor in connection with any services provided hereunder shall be reimbursed, as set forth below:

**For municipal advisory services related to specific issuance of municipal securities or other municipal financing obligations, municipal advisory services shall be priced according to type, size and structure.**

(b) **Limitation of liability.** In the absence of willful misconduct, bad faith, gross negligence or reckless disregard of obligations or duties hereunder on the part of Municipal Advisor or any of its associated persons, Municipal Advisor and its associated persons shall have no liability to Client, to the extent allowed by Mississippi law, for any act or omission in the course of, or connected with, rendering services hereunder, or for any error of judgment or mistake of law, or for any loss arising out of any issuance of municipal securities, any municipal financial product or any other investment, or for any financial or other damages resulting from Client's election to act or not to act, as the case may be, contrary to any advice or recommendation provided by Municipal Advisor to Client. No recourse shall be had against Municipal Advisor for loss, damage, liability, cost or expense (whether direct, indirect or consequential) of Client arising out of or in defending, prosecuting, negotiating or responding to any inquiry, questionnaire, audit, suit, action, or other proceeding brought or received from the Internal Revenue Service in connection with any Issue or otherwise relating to the tax treatment of any Issue, or in connection with any opinion or certificate rendered by counsel or any other party. Notwithstanding the foregoing, nothing contained in this paragraph or elsewhere in this Agreement shall constitute a waiver by Client of any of its legal rights under applicable U.S. federal securities laws or any other laws whose applicability is not permitted to be contractually waived, nor shall it constitute a waiver or diminution of Municipal Advisor's fiduciary duty to Client under Section 15B(c)(1) of the Securities Exchange Act of 1934, as amended, and the rules thereunder.

5. **Required Disclosures.** MSRB Rule G-42 requires that Municipal Advisor provide you with disclosures of material conflicts of interest and of information regarding certain legal events and disciplinary history. Such disclosures are provided in Municipal Advisor's Disclosure Statement delivered to Client together with this Agreement.
6. **Choice of Law.** This Agreement shall be construed and given effect in accordance with the laws of the State of Mississippi.
7. **Binding Effect; Assignment.** This Agreement shall be binding upon and inure to the benefit of Client and Municipal Advisor, their respective successors and permitted assigns; provided however, neither party may assign or transfer any of its rights or obligations hereunder without the prior written consent of the other party.
8. **Entire Agreement.** This instrument, including all appendices hereto, contains the entire agreement between the parties relating to the rights herein granted and obligations herein assumed. This Agreement may not be amended, supplemented or modified except by means of a written instrument executed by both parties.



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- 9. **Severability.** If any provision of this Agreement is, or is held or deemed to be, invalid, inoperative or unenforceable as applied in any particular case in any jurisdiction or jurisdictions because it conflicts with any provisions of any constitution, statute, rule or public policy, or for any other reason, such circumstances shall not make the provision in question invalid, inoperative or unenforceable in any other case or circumstance, or make any other provision or provisions of this Agreement invalid, inoperative or unenforceable to any extent whatever.
- 10. **No Third-Party Beneficiary.** This Agreement is made solely for the benefit of the parties and their respective successors and permitted assigns. Nothing in this Agreement, express or implied, is intended to confer on any person, other than the parties and their respective successors and permitted assigns, any rights, remedies, obligations or liabilities under or by reason of this Agreement.
- 11. **Authority.** The undersigned represents and warrants that the undersigned has full legal authority to execute this Agreement on behalf of Client. The individuals set forth in the attached Appendix B, as amended from time to time, have the authority to direct Municipal Advisor's performance of its activities under this Agreement
- 12. **Counterparts.** This Agreement may be executed in counterparts, each of which shall be an original, but which taken together, shall constitute one and the same instrument.

**MUNICIPAL ADVISORS OF MISSISSIPPI, INC.**

By: Jason Thomas  
 Title: Chief Executive Officer  
 Date: March 5<sup>th</sup>, 2024

**ACCEPTED AND AGREED:**

**CITY OF LONG BEACH, MISSISSIPPI**

By: [Signature]  
 Title: Mayor  
 Date: 3-6-24

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### APPENDIX A - SCOPE OF SERVICES

The Scope of Services to be provided under this Agreement shall consist of the activities checked below with respect to the planned issuance of the (the "Issue"). In addition, Municipal Advisor is designated as Client's independent registered municipal advisor ("IRMA") for purposes of SEC Rule 15Ba1-1(d)(3)(vi) (the "IRMA exemption") with respect to the aspects of the Issue(s) described in this Appendix A.

Municipal Advisor shall undertake the following activities for or on behalf of Client with respect to the Issue in carrying out this engagement, as directed by Client:

**A. New Issues.** Provide the following services with respect to Client's new Issue:

- |   |   |
|---|---|
| <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Evaluate options or alternatives with respect to the proposed new Issue</li> <li><input checked="" type="checkbox"/> Review recommendations made by other parties to Client with respect to the new Issue</li> <li><input checked="" type="checkbox"/> Review financial and other information regarding Client, the proposed Issue and any source of repayment of or security for the Issue</li> <li><input checked="" type="checkbox"/> Consult with and/or advise Client on actual or potential changes in market place practices, market conditions, regulatory requirements or other matters that may have an impact on Client and its financing plans</li> <li><input checked="" type="checkbox"/> Assist Client in establishing a plan of financing</li> <li><input checked="" type="checkbox"/> Assist Client in establishing the structure, timing, terms and other similar matters concerning the Issue</li> <li><input type="checkbox"/> Prepare the financing schedule</li> <li><input type="checkbox"/> Provide assistance as to scheduling, coordinating and meeting procedural requirements relating to any required bond referendum, other than through cash or in-kind contributions with respect to such referendum</li> <li><input checked="" type="checkbox"/> Consult and meet with representatives of Client and its agents or consultants with respect to the Issue</li> <li><input checked="" type="checkbox"/> Attend meetings of Client's governing body, as requested</li> <li><input checked="" type="checkbox"/> Advise Client on the manner of sale of the Issue</li> <li><input checked="" type="checkbox"/> Assist in the gathering of information with respect to financial, statistical and factual information relating to Client in connection with the preparation of the preliminary and final official statement</li> <li><input type="checkbox"/> If the Issue is to be sold on a competitive bid basis and Client has not engaged disclosure counsel to prepare the preliminary and final official statement, prepare the preliminary and final official statement and the bid package, obtain CUSIP numbers and provide an electronic version of the official statement to the winning underwriter</li> <li><input checked="" type="checkbox"/> If the Issue is to be sold on a negotiated basis, assist in the preparation and/or review the preliminary and final official statement</li> <li><input type="checkbox"/> Make arrangements for printing, advertising and other vendor services necessary or appropriate in connection with the Issue</li> <li><input type="checkbox"/> Advise Client with regard to any continuing</li> </ul> | <ul style="list-style-type: none"> <li>disclosure undertaking required to be entered into in connection with the Issue, including advising on the selection of a dissemination agent</li> <li><input checked="" type="checkbox"/> In a competitive bid sale, assist Client in collecting and analyzing bids submitted by underwriters and in connection with Client's selection of a winning bidder</li> <li><input checked="" type="checkbox"/> In a negotiated sale, assist Client in the selection of underwriters</li> <li><input type="checkbox"/> At the time of sale, provide Client with relevant data on comparable issues recently or currently being sold nationally and by comparable Clients</li> <li><input checked="" type="checkbox"/> In a negotiated sale, coordinate pre-pricing discussions, supervise the sale process, advise Client on matters relating to retail or other order periods and syndicate priorities, review the order book, advise on the acceptability of the underwriter's pricing and offer to purchase</li> <li><input checked="" type="checkbox"/> Advise Client with respect to recommendations made by the underwriters and other interactions between Client and the underwriters</li> <li><input checked="" type="checkbox"/> Review required underwriter disclosures to Client</li> <li><input checked="" type="checkbox"/> Assist Client in selecting legal and other professionals (such as trustee, escrow agent, accountant, feasibility consultant, etc.) to work on the Issue</li> <li><input checked="" type="checkbox"/> Respond to questions from bidders, underwriters or potential investors</li> <li><input checked="" type="checkbox"/> Arrange and facilitate visits to, prepare materials for, and make recommendations to Client in connection with credit ratings agencies, insurers and other credit or liquidity providers</li> <li><input checked="" type="checkbox"/> Work with bond counsel and other transaction participants to prepare and/or review necessary authorizing documentation of Client and other documents necessary to finalize and close the Issue</li> <li><input checked="" type="checkbox"/> Coordinate working group sessions, closing, delivery of the new Issue and transfer of funds</li> <li><input type="checkbox"/> Prepare a closing memorandum or transaction summary, together with general guidance for Client with respect to post-closing requirements relating to the use and investment of bond proceeds and the payment of debt service</li> <li><input checked="" type="checkbox"/> Provide such other usual and customary financial advisory services as may be requested by Client</li> </ul> |
|---|---|

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**B. Limited IRMA Extension of Scope of Services for Certain Third-Party Recommendations.** In addition to the review of recommendations made by other parties as provided for elsewhere in this Appendix A, provide the following services as Client's designated independent registered municipal advisor with regard to the following limited matters:

- Review recommendations made by other parties to Client with respect to any actual or potential issuance of municipal securities by Client other than an Issue as defined in this Appendix A; provided that the review of a third-party recommendation relating to a particular actual or potential issuance of municipal securities not otherwise considered an Issue under this Appendix A shall not result in the Scope of Services being expanded to include all actual or potential issuances of municipal securities that are not otherwise considered Issues hereunder
- Review recommendations made by other parties to Client with respect to any actual or potential municipal financial product of Client other than a Product as defined in this Appendix A; provided that the review of a third-party recommendation relating to a particular actual or potential municipal financial product not otherwise considered a Product under this Appendix A shall not result in the Scope of Services being expanded to include all actual or potential municipal financial products that are not otherwise considered Products hereunder

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## APPENDIX B - AUTHORIZED PARTIES

Enter the name, title, phone number and e-mail address of each person who is authorized to direct the firm's activities as municipal advisor under the engagement.

1. George Bass Mayor  
Name Title  
228 863 1556 mayor@cityoflongbeach.ms.com  
Work Phone Email Address

2. Kini Gonsoulin Comptroller  
Name Title  
228 863 1556 Kini@cityoflongbeach.ms.com  
Work Phone Email Address

3. \_\_\_\_\_  
Name Title  
 \_\_\_\_\_  
Work Phone Email Address

4. \_\_\_\_\_  
Name Title  
 \_\_\_\_\_  
Work Phone Email Address

5. \_\_\_\_\_  
Name Title  
 \_\_\_\_\_  
Work Phone Email Address

6. \_\_\_\_\_  
Name Title  
 \_\_\_\_\_  
Work Phone Email Address

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## DISCLOSURE STATEMENT MUNICIPAL ADVISORS OF MISSISSIPPI, INC.

This Disclosure Statement is provided by Municipal Advisors of Mississippi, Inc. ("MAofMS") to the CITY OF LONG BEACH, MISSISSIPPI ("Client") in connection with the Municipal Advisor Engagement Letter dated MARCH 5<sup>th</sup>, 2024 (the "Agreement") and is dated as of the same date as the Agreement. This Disclosure Statement provides information regarding conflicts of interest and legal or disciplinary events of MAofMS required to be disclosed to Client pursuant to MSRB Rule G-42(b) and (c)(ii).

### DISCLOSURES OF CONFLICTS OF INTEREST

MAofMS hereby makes the disclosures set forth below with respect to material conflicts of interest in connection with performance of the Scope of Services under the Agreement, together, if applicable, with explanations of how MAofMS addresses or intends to manage or mitigate each conflict.

- |  | Potential<br>Conflict               |
|--|-------------------------------------|
| (a) Except for those marked as potential conflicts, none of the following entities have provided any advice, services, or products to or on behalf of Client that are directly related to the Scope of Services to be performed by MAofMS, including advice with respect to the structure, timing, terms, and other similar matters concerning municipal financial products or issues: |                                     |
| ▶ Southern Mississippi Planning & Development District ("SMPDD")*  | <input type="checkbox"/>            |
| ▶ Southern Mississippi Investment Corporation  | <input type="checkbox"/>            |
| (b) Unless the potential conflict box is checked, MAofMS has not made any payments, directly or indirectly, to obtain or retain its engagement to perform municipal advisory activities for Client.  | <input type="checkbox"/>            |
| (c) Unless the potential conflict box is checked, MAofMS has not accepted any payments from any third parties to enlist its recommendation to Client of its services, any municipal securities transaction, or any municipal financial product.  | <input type="checkbox"/>            |
| (d) Unless the potential conflict box is checked, MAofMS does not maintain any fee-splitting arrangements with any provider of investments or services to Client.  | <input type="checkbox"/>            |
| (e) If the potential conflict box is not checked, MAofMS is not aware, after reasonable inquiry, of any other actual or potential conflicts of interest that could reasonably be anticipated to impair its ability to provide advice to or on behalf of Client in accordance with the standards of conduct of described in MSRB Rule G-42(a).  | <input checked="" type="checkbox"/> |

\* MAofMS is a wholly owned subsidiary of SMPDD. Fifteen counties in Southern Mississippi pay dues to SMPDD and representatives of each sit on its board. Member municipalities do not pay dues to SMPPDD. Current board members are listed in the attached Disclosure Schedule.

**Please refer to the attached Disclosure Schedule, which is incorporated into and made part of this Disclosure Statement, for explanations as to how MAofMS addresses or intends to manage or mitigate conflicts related to its compensation structure and any additional potential conflicts identified above.**

### DISCLOSURES OF LEGAL AND DISCIPLINARY EVENTS

There are no legal or disciplinary events material to Client's evaluation of MAofMS or the integrity of MAofMS's management or advisory personnel disclosed, or that should be disclosed, on any Form MA or Form MA-I filed with the SEC. There have been no material changes to such information made to any such Form MA or Form MA-I since the dates on which they were initially filed with the SEC.

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### DISCLOSURE SCHEDULE

This Disclosure Schedule is provided by MAofMS to Client as part of the Disclosure Statement and describes how MAofMS addresses or intends to manage or mitigate the material conflicts identified thereon.

As general mitigations of the conflicts identified on the Disclosure Statement, MAofMS mitigates such conflicts through its adherence to its fiduciary duty to Client, which includes a duty of loyalty to Client in performing all municipal advisory activities for Client. This duty of loyalty obligates MAofMS to deal honestly and with the utmost good faith with Client and to act in Client's best interests without regard to MAofMS's financial or other interests. MAofMS's municipal advisory supervisory structure provides strong safeguards against individual representatives of MAofMS potentially departing from their regulatory duties due to personal interests. The disclosures below describe, as applicable, any additional mitigations that may be relevant with respect to any specific conflict identified on the Disclosure Statement.

SMPDD assists 15 counties and 38 municipal governments in the geographic service area encompassing Covington, Forrest, George, Greene, Hancock, Harrison, Jackson, Jefferson Davis, Jones, Lamar, Marion, Pearl River, Perry, Stone and Wayne Counties.

SMPDD Board of Directors			
<b>President</b>	Calvin C. Newsom, Marion County Board of Supervisors		
<b>1st Vice President</b>	David Hogan, Workforce Private Sector Rep.		
<b>2nd Vice President</b>	Bobby R. Bolton, Perry County Minority Rep.		
<b>Treasurer</b>	Steve Seymour, Workforce Private Sector Rep.		
<b>Secretary</b>	Scott Strickland, Workforce Private Sector Rep.		
<b>General Counsel</b>	Hugh Keating		
<i>Board Member</i>	<i>Affiliation</i>	<i>Board Member</i>	<i>Affiliation</i>
Sterling Craft	Covington County Board of Supervisors	Mike Favre	Mayor, City of Bay St. Louis
Roderick (Rod) Woullard	Forrest County Minority Rep.	Billy Hewes	Mayor, City of Gulfport
Gentry Mordica	Forrest County Board of Supervisors	Cliff Kelly	Mayor, Town of Mt. Olive
Tommy Dews	Forrest County Private Sector Rep.	Kenny Holloway	Mayor, City of Ocean Springs
Larry Havard	George County Board of Supervisors	Jim Luke	Mayor, City of Picayune
Wayne Barrow	Greene County Board of Supervisors	Richard Hux	Mayor, Town of Seminary
Darrin "Bo" Ladner	Hancock County Board of Supervisors	Dr. Adam Breerwood	Pearl River Comm. College, President
Derck Neucise	Hancock County Private Sector Rep.	Donald Hart	Pearl River County Minority Rep.
Rebecca Powers	Harrison County Board of Supervisors	Jason Spence	Pearl River County Board of Supervisors
Eric Chambliss	Harrison County Private Sector Rep.	Patrick Lee	Pearl River County Private Sector Rep.
Troy Ross	Jackson County Board of Supervisors	Kevin Shows	Perry County Board of Supervisors
Leslie Kelley	Jackson County Private Sector Rep.	Paul Walley	Perry County Private Sector Rep.
Ennit Morris	Jackson County Minority Rep.	Jimmy Spring	Stone County Board of Supervisors
Demario Booth	Jefferson Davis County Minority Rep.	Lance Pearson	Stone County Private Sector Rep.
Michael Evans	Jefferson Davis County Board of Supervisors	Keith Clay	Wayne County Board of Supervisors
Travres Comegys	Jones County Board of Supervisors	Ray Wesson	Workforce Private Sector Rep.
Mitch Brent	Lamar County Board of Supervisors	Amy Walker	Workforce Private Sector Rep.
Sedgie Foxworth	Marion County Private Sector Rep.	Hal Hayes	Workforce Private Sector Rep.

#### Compensation-Based Conflicts

The fees due under the Agreement will be based on the size of the Issue and the payment of such fees shall be contingent upon the delivery of the Issue. While this form of compensation is customary in the municipal securities market, this may present a conflict because it could create an incentive for MAofMS to recommend unnecessary financings or financings that are disadvantageous to Client, or to advise Client to increase the size of the issue. This conflict of interest is mitigated by the general mitigations described above.

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**(a) Affiliate Conflict. – NOT APPLICABLE**

The affiliate of MAofMS identified on the Disclosure Statement (the "Affiliate"), has or is expected to provide certain [advice/services/products] to or on behalf of Client that is directly related to Municipal Advisor's activities within the Scope of Services under the Agreement. In particular, [INSERT BRIEF DESCRIPTION].

Affiliate's business with Client could create an incentive for MAofMS to recommend to Client a course of action designed to increase the level of Client's business activities with the Affiliate or to recommend against a course of action that would reduce or eliminate Client's business activities with the Affiliate.

In addition to the general mitigations described above, this conflict of interest is mitigated [in part by the fact that Client had already engaged Affiliate prior to engaging MAofMS, and therefore MAofMS did not influence this decision. In addition, in the event that MAofMS makes a recommendation to Client that could influence the level of business with Affiliate, MAofMS will consider alternatives to such recommendation, which will be disclosed to Client along with the impact that the recommendation and its alternatives would have on the business activities of Client with the Affiliate.] Furthermore, this potential conflict is mitigated by the fact that Affiliate is subject to its own comprehensive regulatory regime as a [ ] under the applicable [federal securities/banking laws] under which they operate.

**(b) Payments to be Retained. NOT APPLICABLE**

MAofMS has paid [ ], a municipal advisor registered under the Securities Exchange Act (the "Solicitor"), to solicit Client to [obtain/retain] Client's municipal advisory business under this Agreement. Such payment could create an incentive for the Solicitor to make a biased recommendation of MAofMS to Client. In addition to the general mitigations described above, this conflict of interest is mitigated by the disclosure to Client of such payment, in that knowledge of such payment can be considered by Client in determining whether the solicitation by the Solicitor was potentially biased by such payment. Furthermore, this potential conflict is mitigated by the fact that the Solicitor is subject to the comprehensive regulatory regime for municipal advisors under the Securities Exchange Act.

**(c) Payments from Third Parties for Recommendations. NOT APPLICABLE**

MAofMS has received a payment from [ ] (the "Recommended Third-Party") to recommend the Recommended Third-Party to Client to provide [ ] services to Client. Such payment could create an incentive for MAofMS to make a biased recommendation of the Recommended Third-Party to Client. In addition to the general mitigations described above, this conflict of interest is mitigated by the disclosure to Client of such payment, in that knowledge of such payment can be considered by Client in determining whether the recommendation by MAofMS of the Recommended Third-Party was potentially biased by such payment. Furthermore, this potential conflict is mitigated by the fact that such recommendation is subject to the comprehensive regulatory regime for municipal advisors under the Securities Exchange Act.

**(d) Fee-Splitting Arrangements. NOT APPLICABLE**

[At the direction of Client,] MAofMS has paid a portion of the fee it has received from Client for services under this Agreement to [ ] (the "Third-Party") in connection with [ ] services provided by Third-Party to Client]

[MAofMS has received payment from [ ] (the "Third-Party") in connection with its [ ] services provided to Client].

Such fee-splitting could result in divided loyalties of MAofMS and the Third-Party. In addition to the general mitigations described above, this conflict of interest is mitigated by [the fact that Client directed the fee-splitting arrangement, thereby obviating the potential for the payment to influence either party's loyalty. The conflict is further mitigated by] the disclosure to Client of such payment, in that knowledge of such splitting of fees can be considered by Client in determining whether MAofMS or the Third-Party have competing loyalties to others besides Client. In addition, the mitigations described above with respect to Contingent Compensation also generally serve to mitigate this potential conflict of interest.

**(e) Other Municipal Advisor or Underwriting Relationships**

MAofMS serves a wide variety of other clients that may from time to time have interests that could have a direct or indirect impact on the interests of Client. For example, MAofMS serves as municipal advisor to other municipal advisory clients and, in such cases, owes a regulatory duty to such other clients just as it does to Client under this

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Agreement. These other clients may, from time to time and depending on the specific circumstances, have competing interests, such as accessing the new issue market with the most advantageous timing and with limited competition at the time of the offering. In acting in the interests of its various clients, MAofMS could potentially face a conflict of interest arising from these competing client interests. None of these other engagements or relationships would impair MAofMS's ability to fulfill its regulatory duties to Client.

**Municipal Advisor Also Advising Conduit Borrower – NOT APPLICABLE**

In addition to serving as municipal advisor to Client, MAofMS serves as municipal advisor to [REDACTED], which is a conduit borrower with respect to an Issue under this Agreement. Client and the conduit borrower may have conflicting interests with regard to fees, terms of the issuance, and other matters. Such conflict is mitigated by [REDACTED].

**Bond Referendum Contributions – NOT APPLICABLE**

While we do not believe that the following create(s) a conflict of interest on the part of Municipal Advisor, we note that MAofMS has [made a contribution to a bond referendum campaign or provided in-kind election-related assistance to a bond referendum campaign and the campaign resulted in voter authorization for an Issue under this Agreement] [and/or] [made a contribution to a charitable organization at the request of personnel of Client] and/or [an associated person who serves as, or who has a family member who serves as, an officer, employee or official of Client]. Client may wish to consider any impact such circumstances may have on how it conducts its activities with MAofMS under this Agreement.

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There came on for consideration at a duly constituted meeting of the Board of Aldermen and Mayor of the City of Long Beach held on the 6<sup>th</sup> day of March, 2024, the following Resolution, which was reduced to writing and presented in advance of the meeting for reading and examination:

**RESOLUTION SEEKING THE ASSISTANCE OF THE HARRISON COUNTY  
BOARD OF SUPERVISORS IN PURCHASING SUPPLIES FOR THE GIRLS  
SOFTBALL LEAGUE, IN THE CITY OF LONG BEACH**

**WHEREAS**, the City of Long Beach and the Board of Supervisors of Harrison County, Mississippi have heretofore entered into an Interlocal Agreement to allow and provide for the exchange of services and the provision of assistance between them on behalf of the citizens of Long Beach and Harrison County; and

**WHEREAS**, from time to time and on occasion the City has sought the assistance of Harrison County in use of County equipment or facilities, in paving roads, public parking lots, other public areas in need of repair, and childrens recreational programs; and the Harrison County Board of Supervisors has generously responded and complied whenever possible with such requests; and

**WHEREAS**, in the City of Long Beach there occurs annual events, including but not limited to a local, state, and regional softball tournaments, in which events draw tourist and others to the downtown area of the City and bring substantial business and public notice of the amenities and business opportunities which exist in the City of Long Beach and is of substantial benefit to the City of Long Beach; and

**WHEREAS**, the City of Long Beach is without sufficient resources to provide needed

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supplies to the girls softball recreational program, and such is necessary and desirable for municipal purposes; and

**WHEREAS**, the City of Long Beach hereby seeks the assistance of the Harrison County Board of Supervisors by requesting the Board of Supervisors fund or assist in the purchase of supplies to be used by the City of Long Beach for the benefit, protection, enjoyment, beautification, health and safety of all citizens of Harrison County.

**NOW, THEREFORE**, be it resolved by the Board of Aldermen of the City of Long Beach that the Harrison County Board of Supervisors be, and same hereby are requested to provide such assistance as may be available to the City of Long Beach and the citizens of Harrison County by funding the purchase of supplies for the City of Long Beach Girls Softball Program for use at various public functions, tournaments, and events.

**BE IT FURTHER RESOLVED**, by the Mayor and Board of Aldermen of the City of Long Beach that we express our appreciation to Supervisor Marlin Ladner and the entire Harrison County Board of Supervisors for any assistance it is able to provide in this request.

The above and foregoing Resolution having been introduced in writing, was first read and considered section by section and then as a whole. This question being put to a roll call vote by the Mayor, the result was a follows:

Alderman Patrick Bennett	voted	Aye
Alderman Timothy McCaffrey, Jr.	voted	Aye
Alderman Angie Johnson	voted	Aye
Alderman Bernie Parker	voted	Aye
Alderman Mike Brown	voted	Aye
Alderman Pete McGoey	voted	Aye
Alderman Donald Frazer	voted	Aye

The question having received the Affirmative vote all the Aldermen present and voting, the Mayor declared the motion carried and the resolution and order adopted and approved this 6<sup>th</sup> day of March, 2024.

APPROVED:  


George L. Bass, Mayor

ATTEST:



Stacey Dahl, City Clerk

\*\*\*\*\*

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Based on the recommendations of Department Heads and certification by the Civil Service Commission, Alderman Parker made motion seconded by Alderman McGoey and unanimously carried to approve personnel matters, as follows:

Police Dept:

- New Hire, Police Officer 1<sup>st</sup> Class Kevin Rapier, PS-9-I, effective March 16, 2024

Fire Dept:

- Resignation, Firefighter Travis Bradshaw, effective February 29, 2024
- Termination, Driver/Operator Rick Dubuisson, effective February 20, 2024
- Disciplinary Action, Driver Operator Justin Barr

Library:

- Step Increase, Reference Librarian Shannon Bennett, CSA-4-XIV, effective March 1, 2024
- Step Increase, Children’s Librarian Charlene Rayburn, CSA-4-XXI, effective March 1, 2024

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## Minutes of March 5, 2024 Mayor and Board of Aldermen

Alderman Brown made motion seconded by Alderman McCaffrey and unanimously carried to approve the following Change Order #2 with David Rush Construction for Fire Station #3, and authorize the Mayor to execute same:

### Change Order No. 2 (SUMMARY)

Date of Issuance: <u>3/6/2024</u>		Effective Date: <u>3/5/2024</u>
Project: _____	Owner: <u>City of Long Beach</u>	Owner's Contract No.: _____
Contract: <u>Fire Station No. 3</u>		Date of Contract: <u>5/8/2023</u>
Contractor: <u>David Rush Construction, LLC</u>		Engineer's Project No.: <u>1245</u>

The Contract Documents are modified as follows upon execution of this Change Order:

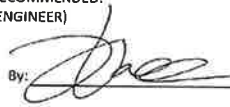

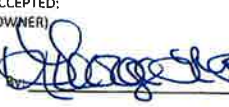
Description:

1. Add a pay item for the installation of solid sod in the grass areas indicated on the attached exhibit.
2. Adjust contract time for additional work.
3. Correct a \$0.01 rounding error in the total contract price.

Attachments: (List documents supporting change):

1. Contractor's supporting documentation.

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price: <u>\$1,139,700.00</u>	Original Contract Times: <input type="checkbox"/> Working Days <input checked="" type="checkbox"/> Calendar days Substantial completion (days or date): <u>240</u> Ready for final payment (days or date): _____
(Increase) in Contract Price from previous Change Orders No. <u>1</u> to No. <u>1</u> <u>\$13,326.00</u>	Change in Contract Time from previous Change Orders No. <u>1</u> to No. <u>1</u> Substantial completion (days or date): _____ Ready for final payment (days or date): _____
Contract Price prior to this Change Order: <u>\$1,153,026.00</u>	Contract Times prior to this Change Order: Substantial completion (days or date): <u>2/1/2024</u> Ready for final payment (days or date): _____
(Increase) in Contract Price due to this Change Order: <u>\$10,252.43</u>	(Increase) in Contract Time due to this Change Order: Substantial completion (days or date): <u>60</u> Ready for final payment (days or date): _____
Revised Contract Price incorporating this Change Order: <u>\$1,163,278.43</u>	Contract Times Incorporating this Change Order: Substantial completion (days or date): <u>4/1/2024</u> Ready for final payment (days or date): _____

RECOMMENDED: (ENGINEER)  By:  Date: <u>3/6/2024</u>	ACCEPTED: (CONTRACTOR)  By:  Date: <u>3/6/24</u>	ACCEPTED: (OWNER)  By:  Date: <u>3-6-24</u>
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Minutes of March 5, 2024  
Mayor and Board of Aldermen

ATTACHMENT TO CHANGE ORDER NUMBER 2 (SUMMARY) PROJECT NO. 1245

ITEM NO.	DESCRIPTION	CURRENT CONTRACT QUANTITY	UNIT PRICE	CURRENT CONTRACT AMOUNT	QUANTITY THIS C.O.	EXTENSION THIS C.O.	REVISED CONTRACT QUANTITY	REVISED CONTRACT AMOUNT
<b>BID SCHEDULE 1</b>								
1-A	BUILDING AND ALL APPURTENANCES	1	\$995,000.00	\$995,000.00			1	\$995,000.00
CO1-1	INSTALL GAS HEATER IN APPARATUS BAY	1	\$5,566.23	\$5,566.23	(1.00)	(\$5,566.23)	0	\$0.00
CO1-2	INSTALL COMM. GRADE TYVEK ON INTERIOR OF FIREWALL	1	\$5,743.71	\$5,743.71	(1.00)	(\$5,743.71)	0	\$0.00
CO1-3	INSTALL FIRE-RATED DOOR & HARDWARE AT DOOR FROM EXERCISE ROOM TO APPARATUS BAY	1	\$5,616.07	\$5,616.07	(1.00)	(\$5,616.07)	0	\$0.00
CO1-4	CREDIT - DEDUCT 3x4 PURLINS FOR METAL ROOF	1	(\$3,600.00)	(\$3,600.00)			1	(\$3,600.00)
CO2-1	INSTALL GAS HEATER IN APPARATUS BAY	0	\$5,566.23	\$0.00	1	\$5,566.23	1	\$5,566.23
CO2-2	INSTALL COMM. GRADE TYVEK ON INTERIOR OF FIREWALL	0	\$5,743.71	\$0.00	1	\$5,743.71	1	\$5,743.71
CO2-3	INSTALL FIRE-RATED DOOR & HARDWARE AT DOOR FROM EXERCISE ROOM TO APPARATUS BAY	0	\$5,616.07	\$0.00	1	\$5,616.07	1	\$5,616.07
<b>BID SCHEDULE 1 - ALTERNATE BID ITEMS</b>								
1-B	NORTH & SOUTH PORCHES (ROOMS 001 & 002)	1	\$55,000.00	\$55,000.00			1	\$55,000.00
1-C	MEDIA CABINET & MIRRORS IN TRAINING ROOM (PER SCHED. 2/A 9)	1	\$4,200.00	\$4,200.00			1	\$4,200.00
<b>TOTAL - BID SCHEDULE 1</b>				<b>\$1,067,526.00</b>		<b>\$0.01</b>		<b>\$1,067,526.01</b>
<b>BID SCHEDULE 2</b>								
2-A	CIVIL SITEWORK	1	\$35,000.00	\$35,000.00			1	\$35,000.00
2-B	EXCAVATION OF UNSUITABLE MATERIALS & INSTALLATION OF OWNER-PROVIDED SOILS (FIELD MEASURE)	150	\$30.00	\$4,500.00			150	\$4,500.00
CO2-4	INSTALL 13,500 SF CENTIPEDE SOD	0	\$10,252.42	\$0.00	1	\$10,252.42	1	\$10,252.42
<b>BID SCHEDULE 2 - ALTERNATE BID ITEM</b>								
2-C	CONCRETE PAVING (REAR PARKING)	1	\$46,000.00	\$46,000.00			1	\$46,000.00
<b>TOTAL - BID SCHEDULE 2</b>				<b>\$85,500.00</b>		<b>\$10,252.42</b>		<b>\$95,752.42</b>
<b>TOTAL BASE BID:</b>				<b>\$1,153,026.00</b>		<b>\$10,252.43</b>		<b>\$1,163,278.43</b>

RFQ# 24-01-0000-0001  
Prepared by the Engineers, Joint Contract Documents Committee and endorsed by the Associated General Contractors of America and the Construction Specifications Institute

# Minutes of March 5, 2024 Mayor and Board of Aldermen



David Rush Construction, LLC  
18391 Runnymede Rd  
Pass Christian, MS 39571  
Phone: (228) 255-1286 Fax: (228) 255-8842

### Change Order Request Form

**Date:** 03/05/24  
**COR #** 002

**Proj.:** Long Beach Fire Station Number 3  
21082 Johnson Rd, Long Beach, MS 39560

**Owner**  
City of Long Beach  
201 Jeff Davis Avenue  
Long Beach MS 39560,

**Engineer**  
Overstreet and Associates  
161 Lameuse St, Ste 203  
Biloxi MS 39530

**Architect**  
Watters Architecture  
133 Davis Avenue, Suite K  
Pass Christian MS 39571

### COR DESCRIPTION

1  
Install 13,500 sf of centipede sod as shown in option #3 on attached sheet. Fertilize for 2 weeks.

Total labor & materials \$8,450.00

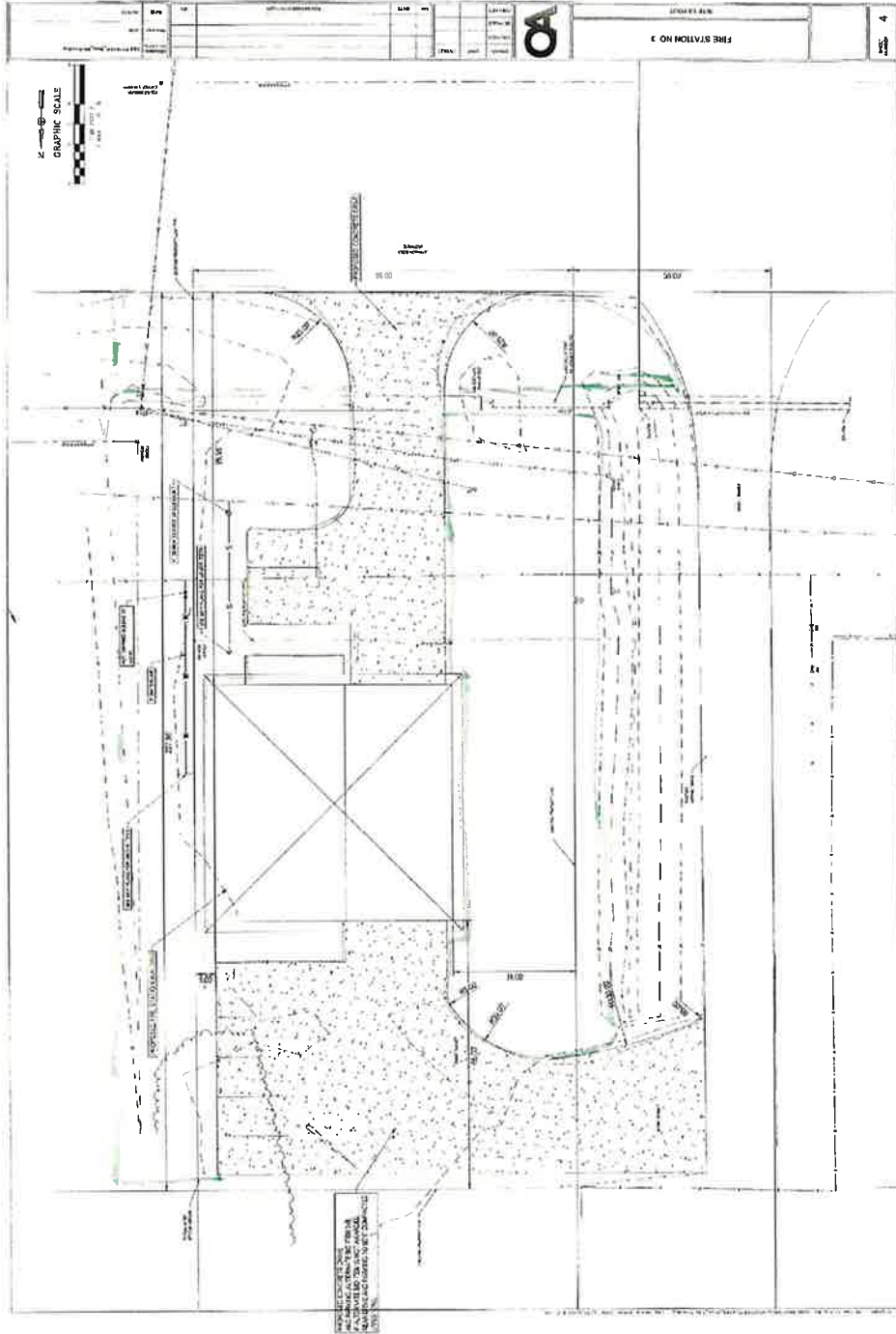
Subtotal	\$8,450.00
Overhead/Profit	\$1,268.00
Taxes & Bond	\$534.42
Total	\$10,252.42
	<hr/>
	\$10,252.42

This change order will add 21 days to the project.

**Submitted By** David Rush  
Managing Member

**Date Needed By:** 3/13/2024

# Minutes of March 5, 2024 Mayor and Board of Aldermen



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**Minutes of March 5, 2024  
Mayor and Board of Aldermen**

Alderman Brown made motion seconded by Alderman Frazer and unanimously carried to approve the following Change Order #2 with Bottom 2 Top Construction for North Jeff Davis Extension, and authorize the Mayor to execute same:



overstreeteng.com  
161 Lameuse St, Suite 203  
Biloxi, MS 39530  
228.967.7137

March 1, 2024

City of Long Beach  
P.O. Box 929  
Long Beach, MS 39560

**RE: Proposed Change Order 2  
Long Beach N. Jeff Davis Avenue Extension**

Ladies and Gentlemen:

We have attached the proposed summary change order for the referenced project for your official review and acceptance. The final change order does represent a slight increase to the total project cost, much of which was due to poor soils encountered during the road construction and to some additional items of work needed to finalize the project. The final items of work on the Contractor's punchlist are nearly complete and we anticipate submitting a final project closeout and recommendation soon. If you have any questions, please advise.

Sincerely,



David Ball, P.E.

DB:1181  
Attachment

Biloxi | Long Beach | Pascagoula | Daphne

O:\docs\1181 LB - N. Jeff Davis Ave. Ext\90 CONSTRUCTION\H-CO\S\20231114 Recommend CO1.docx Page 1/1



# Minutes of March 5, 2024 Mayor and Board of Aldermen

Change Order  
No. 2 (Summary)

Date of Issuance: 12/12/2024 Effective Date: 2/20/2024

Project:	Owner: <u>City of Long Beach</u>	Owner's Contract No.:
Contract:	<u>Long Beach N. Jeff Davis Avenue Extension</u>	Date of Contract: <u>7/18/2023</u>
Contractor:	<u>Bottom 2 Top Construction, LLC.</u>	Engineer's Project No.: <u>1181</u>

The Contract Documents are modified as follows upon execution of this Change Order:

Description:  
1. Adjust contract quantities to conform with final field conditions.

Attachments: (List documents supporting change):

**CHANGE IN CONTRACT PRICE:**

Original Contract Price:  
\$206,470.91

(Increase) In Contract Price from previous Change Orders No. 1 to No. 1  
\$10,403.10

Contract Price prior to this Change Order:  
\$216,874.01

(Increase) In Contract Price due to this Change Order:  
\$5,086.57

Revised Contract Price incorporating this Change Order:  
\$221,960.58

**CHANGE IN CONTRACT TIMES:**


Original Contract Times:  Working Days  120 Calendar days  
Substantial completion (days or date): 12/11/2023  
Ready for final payment (days or date):


Change In Contract Time from previous Change Orders No. 1 to No. 1  
Substantial completion (days or date): N/A  
Ready for final payment (days or date):


Contract Times prior to this Change Order:  
Substantial completion (days or date): 12/11/2023  
Ready for final payment (days or date):

Change In Contract Time due to this Change Order:  
Substantial completion (days or date):  
Ready for final payment (days or date):

Contract Times incorporating this Change Order:  
Substantial completion (days or date): 12/11/2023  
Ready for final payment (days or date):

RECOMMENDED:  
(ENGINEER)  
By:   
Date: 2/19/2024

ACCEPTED:  
(CONTRACTOR)  
By:   
Date: 2/16/2024

ACCEPTED:  
(OWNER)  
By:   
Date: 3-6-24

# Minutes of March 5, 2024 Mayor and Board of Aldermen

2 (Summary) PROJECT NO. 1181

ATTACHMENT TO CHANGE ORDER NUMBER

NO.	DESCRIPTION	CURRENT CONTRACT QUANTITY	UNIT PRICE	CURRENT CONTRACT AMOUNT	QUANTITY THIS C.O.	EXTENSION THIS C.O.	TOTAL CONTRACT QUANTITY	TOTAL CONTRACT AMOUNT
<b>BASE BID</b>								
10-A	MOBILIZATION	1	L.S.	\$23,685.00		\$0.00	1	\$23,685.00
20-A	CLEARING AND GRUBBING	1	L.S.	\$10,000.00		\$0.00	1	\$10,000.00
200-A	REMOVAL OF EXISTING FORCE MAIN	135	L.F.	\$10,000.00			135	\$1,350,000.00
200-B	2" SEWER FORCE MAIN	165	L.F.	\$1,350.00	(65)	\$5,000.00	100	\$135,000.00
300-A	ADJUST SEWER MANHOLE	1	L.S.	\$5,000.00		\$0.00	1	\$5,000.00
300-A	ADJUST WATER SERVICE	1	L.S.	\$5,000.00		\$0.00	1	\$5,000.00
300-B	RELOCATE FIRE HYDRANT	1	EA	\$5,000.00		\$0.00	1	\$5,000.00
310-A	15" RCP CULVERT	165	L.S.	\$3,720.53		\$0.00	165	\$613,887.75
320-A	CURB INLET (TYPE SS-2), 5'-0" INLET	3	EA	\$2,930.00		\$0.00	3	\$8,790.00
400-A	REMOVAL OF PAVEMENT	725	S.Y.	\$6.00	(15)	\$4,440.00	710	\$4,260.00
400-B	REMOVAL OF CURB AND GUTTER	65	L.F.	\$6.00		\$1,640.00	65	\$390.00
400-C	REMOVAL OF FENCE	35	L.F.	\$12.00		\$2,100.00	35	\$420.00
500-A	EXCESS EXCAVATION, 44' PM	495	C.Y.	\$10.00		\$2,334.30	495	\$4,950.00
500-B	BORROW EXCAVATION, 44' LUMA, CLASS R9	30	C.Y.	\$10.00	(22)	\$2,200.00	8	\$80.00
500-C	PIPE BEDDING/PIPE FOUNDATION MATERIAL (PM)	25	C.Y.	\$14.00		\$3,500.00	25	\$350.00
500-D	SELECT SANDY BACKFILL (PM)	50	C.Y.	\$14.00		\$700.00	50	\$700.00
500-E	GEOTEXTILE FABRIC	1200	S.Y.	\$3.44	(74)	\$2,544.00	1126	\$3,872.40
510-A	8" LIMESTONE ROAD BASE	1000	S.Y.	\$25.70	277	\$7,123.27	1,277	\$32,823.27
510-B	HOT BITUMINOUS PAVEMENT (57-12.5 MM MIX)	120	TON	\$274.31	15	\$4,114.65	135	\$37,116.85
510-C	CONCRETE DRIVEWAY INSTALLATION OR RESTORATION	150	S.Y.	\$77.00		\$11,550.00	150	\$11,550.00
510-D	CONCRETE CURB & GUTTER INSTALLATION OR RESTORATION	1050	L.F.	\$17.60	(42)	\$7,368.00	1008	\$17,664.00
510-E	CONCRETE ROLL-OVER CURB INSTALLATION	160	L.F.	\$17.60		\$2,816.00	160	\$2,816.00
510-F	8" LIMESTONE DRIVEWAY RESTORATION OR INSTALLATION	50	S.Y.	\$25.70		\$1,285.00	50	\$1,285.00
510-G	VEGETATIVE COVER	100	S.Y.	\$7.75	898	\$6,966.48	998	\$7,750.00
510-H	SOLID SOIL	20	S.Y.	\$13.20	20	\$264.00	40	\$528.00
511-A	THERMOPLASTIC LEGEND (ANY COLOR)	40	S.Y.	\$11.50		\$460.00	40	\$460.00
511-B	TRAFFIC SIGNS	1	L.S.	\$2,700.38		\$0.00	1	\$2,700.38
520-A	MAINTENANCE OF TRAFFIC	1	L.S.	\$6,000.00		\$0.00	1	\$6,000.00
530-A	STORM WATER MANAGEMENT	1	L.S.	\$6,000.00		\$0.00	1	\$6,000.00
2831-A	8" CHAIN LINK FENCE, WITH PRIVACY SLATS	270	L.F.	\$62.10		\$0.00	270	\$16,767.00
CO-1	MILLOUT	1	L.S.	\$1,000.00	(1)	\$1,000.00	0	\$0.00
CO-2	SAW CUT	150	L.F.	\$10.00	(150)	\$1,500.00	0	\$0.00
CO-3	TRAFFIC CONTROL	1	L.S.	\$2,500.00		\$0.00	1	\$2,500.00
<b>TOTAL BASE BID</b>								
				\$209,384.01		\$12,376.57		\$221,760.58
<b>ALTERNATE BID 1 SCHEDULE</b>								
				\$7,390.00		\$7,390.00		\$7,390.00
<b>LOCATE AND ABANDON FORCE MAIN IN-PLACE</b>								
				\$54.00	(135)	\$7,390.00	0	\$10.00
<b>TOTAL CHANGE ORDER AMOUNTS</b>								
				\$216,874.01		\$5,096.57		\$221,969.58

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Minutes of March 5, 2024  
Mayor and Board of Aldermen

Alderman McGoey made motion seconded by Alderman Brown and  
unanimously carried to authorize advertisement for Clower/Kuyrkendall Pump Station  
Improvements per the following schedule:



overstreeteng.com  
161 Lameuse St. Suite 203  
Biloxi, MS 39530  
228.967.7137

March 1, 2024

City of Long Beach  
P.O. Box 929  
Long Beach, MS 39560

**RE: Clower/Kuyrkendall Pump Station Improvements**

Ladies and Gentlemen:

We have completed the Bid Documents for the referenced project and are therefore ready to  
request competitive bids for the construction of the project. Therefore, we recommend the  
following advertising schedule:

Authorize Advertisement:	March 5, 2024
First Advertisement:	March 8, 2024
Second Advertisement:	March 15, 2024
Receive Bids:	April 9, 2024

If the above bid schedule is acceptable, we hope to have a Bid Tabulation and Recommendation  
of Award at the April 16, 2024 meeting.

Sincerely,  
  
David Ball, P.E.

DB:1295  
Attachment

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Minutes of March 5, 2024  
Mayor and Board of Aldermen

Alderman Johnson made motion seconded by Alderman McCaffrey and unanimously carried to authorize advertisement for Edmund Drive Water System Improvements per the following schedule:



overstreeteng.com  
161 Lameuse St. Suite 203  
Biloxi, MS 39530  
228.967.7137

February 23, 2024

City of Long Beach  
P.O. Box 929  
Long Beach, MS 39560

RE: Edmund Dr. Water System Improvements

Ladies and Gentlemen:

We have completed the Bid Documents for the referenced project and are therefore ready to request competitive bids for the construction of the project. Therefore, we recommend the following advertising schedule:

Authorize Advertisement:	March 5, 2024
First Advertisement:	March 8, 2024
Second Advertisement:	March 15, 2024
Receive Bids:	April 9, 2024

If the above bid schedule is acceptable, we hope to have a Bid Tabulation and Recommendation of Award at the April 16, 2024 meeting.

Sincerely,

David Ball, P.E.

DB:1288  
Attachment

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**Minutes of March 5, 2024  
Mayor and Board of Aldermen**

There came upon for discussion Magnolia Run Subdivision Offsite Drainage Improvements, whereupon City Engineer David Ball provided the following:



overstreeteng.com  
161 Lameuse St., Suite 203  
Biloxi, MS 39530  
228.967.7137

March 1, 2024

City of Long Beach  
P.O. Box 929  
Long Beach, MS 39560

**RE: Magnolia Run S/D – Offsite Drainage Improvements**

Ladies and Gentlemen:

At a recent meeting in the Mayor's office, the developer of the referenced subdivision noted that the City's performance of offsite drainage improvements is critical to the performance of his drainage system. Those necessary City improvements are: an improved culvert across Pineville Rd. and the regrading & stabilization of the ditch south of Pineville Rd. at the intersection of Daugherty Rd., alongside Quipple Quail Dr.

Previously, the developer has considered a route for drainage through rear-yards which would have necessitated very costly City improvements. Now, the developer proposes to construct a drainage system which outfalls to Pineville Rd., and he will additionally construct the outfall along Pineville Rd. all the way to the intersection of Daugherty Rd. At that point, it has been tentatively agreed that the City will construct the improvements to the existing drainage system from that point southward as necessary. This method of improvement is likely the most economical improvements that the City could make to aid in this development.

After some research, we could find no evidence that the City ever officially agreed to perform those improvements. Therefore, we updated our cost estimate of those necessary City improvements and offer them herewith to assist in the City's decision. We estimate the overall project cost to survey, design, and construct the improvements at \$195,000. We have attempted to represent the going rate for such work based on recent economic trends.

If this is agreeable, we can prepare a contract for those services and can begin our work immediately. Please advise if you have any questions.

Sincerely,  
  
David Ball, P.E.

DB:539

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O:\docs\1181 LB - N. Jeff Davis Ave. Ext\90 CONSTRUCTION\H-CO'S\20231114 Recommend CO1.docx Page 1/1

After continued discussion, Alderman Brown made motion seconded by Alderman McGoey and unanimously carried to direct Mayor Bass and City Engineer David Ball to negotiate with Magnolia Run Developer Henry Scott regarding his contribution for the forgoing improvements to get drainage across Pineville Road and manicure the ditch.

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Minutes of March 5, 2024  
Mayor and Board of Aldermen

Upon advice of City Attorney Steve Simpson, Alderman Brown made motion seconded by Alderman McCaffrey and unanimously carried to approve the additional contract fees for Overstreet & Associates for Environmental Review for the Jeff Davis Gateway project as follows:



overstreeteng.com  
161 Lameuse St. Suite 203  
Biloxi, MS 39530  
228.967.7137

March 1, 2024

City of Long Beach  
P.O. Box 929  
Long Beach, MS 39560

**RE: Jeff Davis Gateway – Environmental Review**


Ladies and Gentlemen:

During a recent conversation with HUD about the grant requirements for the referenced project, it was determined that the City must perform an environmental review compliant with NEPA (National Environmental Policy Act). Mr. Larry Lewis of BMI Environmental Services, LLC has performed several NEPA environment reviews for HUD projects in the past and has been closely related to many permitting efforts in Long Beach. As such, he appears to be the most qualified to provide such services for the City due to familiarity and history with the City's permitting efforts.

AnderCorp has researched whether HUD has special procurement requirements for professional services under its grants, and has come to the conclusion that procurements under a Federal award must follow the same policies and procedures from non-Federal funds. Subject to the concurrence of the City Attorney regarding the City's procurement guidelines, we therefore request additional contract fees to perform the necessary environmental review, per the following:

BMI Environmental Subconsultant	\$15,000
<u>OA Technical Support</u>	<u>\$5,000</u>
Total Additional Fee	\$20,000

If this additional fee is granted, we will begin work with BMI Environmental to gain HUD approval through the Environmental Review process.

Sincerely,  
  
David Ball, P.E.

DB:1060-2  
Attachment

Biloxi | Long Beach | Pascagoula | Daphne

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**Minutes of March 5, 2024  
Mayor and Board of Aldermen**

Community Affairs Director Courtney Cuevas announced the canned goods collected during the March of the Mayors would be packed on Friday, March 8, 2024 at 9:00 am at the Lyman Community Center and all were invited to help. She also announced the St. Patrick's Day parade on Saturday, March 9, 2024 at 11:00 am.

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Upon the request of City Attorney Steve Simpson, Alderman Brown made motion seconded by Alderman McCaffrey and unanimously carried to declare an Executive Session for the transaction of public business, to wit: To seek the legal advice and counsel of the City Attorney in regards to potential litigation.

The question having received the affirmative voice vote of all of the Aldermen present and voting, the Mayor declared the motion carried, whereupon the Board entered into Executive Session.

\* \*

The Meeting resumed in Open Session, and based on information received in Executive Session, Alderman Frazer made motion seconded by Alderman McCaffrey and unanimously carried to direct City Attorney Steve Simpson to draft a resolution in opposition of the recent Senate & House Bills submitted for amendments to Tidelands that could potentially damage the City's rights to develop its harbor if passed.

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There being no further business to come before the Mayor and Board of Aldermen at this time, Alderman Frazer made motion seconded by Alderman Johnson and unanimously carried to adjourn until the next regular meeting in due course.

\*\*\*\*\*

**Minutes of March 5, 2024  
Mayor and Board of Aldermen**

APPROVED:

\_\_\_\_\_  
Alderman Donald Frazer, At-Large

\_\_\_\_\_  
Alderman Patrick Bennett, Ward 1

\_\_\_\_\_  
Alderman Bernie Parker, Ward 2

\_\_\_\_\_  
Alderman Angie Johnson, Ward 3

\_\_\_\_\_  
Alderman Timothy McCaffrey, Jr., Ward 4

\_\_\_\_\_  
Alderman Mike Brown, Ward 5

\_\_\_\_\_  
Alderman Pete L. McGoey, Ward 6

\_\_\_\_\_  
Date

ATTEST:

\_\_\_\_\_  
Kini Gonsoulin, Deputy City Clerk