

**Minutes of January 18, 2022
Mayor and Board of Aldermen**

MUNICIPAL DOCKET
REGULAR MEETING OF JANUARY 18, 2022
THE MAYOR AND BOARD OF ALDERMEN
THE CITY OF LONG BEACH, MISSISSIPPI
5:00 O'CLOCK P.M. LONG BEACH CITY HALL, 201 JEFF DAVIS AVE.

- I. CALL TO ORDER
- II. INVOCATION AND PLEDGE OF ALLEGIANCE
- III. ROLL CALL AND ESTABLISH QUORUM
- IV. PUBLIC HEARINGS
- V. ANNOUNCEMENTS; PRESENTATIONS; PROCLAMATIONS
 - 1. Grant Review & Update
- VI. AMENDMENTS TO THE MUNICIPAL DOCKET
- VII. APPROVE MINUTES:
 - 1. MAYOR AND BOARD OF ALDERMEN
 - a. January 4, 2022 Regular
 - b. January 11, 2022 Work Session
 - 2. PLANNING AND DEVELOPMENT COMMISSION
 - a. January 13, 2022 Regular
- VIII. APPROVE DOCKET OF CLAIMS NUMBER(S):
 - 1. 011822
- IX. UNFINISHED BUSINESS
 - 1. Resubdivison of 310 Jeff Davis Ave.
 - 2. Widening Mitchell Road – Culvert Installation
 - 3. Jeff Davis Avenue Beautification
- X. NEW BUSINESS
 - 1. Planning Commissioner Appointment – At Large
 - 2. Special Event Application – LBHS Band Booster; Bunny Breakfast
 - 3. Harbor Discussion – Alderman Brown
 - 4. Update on Harbor West Parking Lot Lights – Alderman Brown
 - 5. Coalition for Sustainable Flood Insurance & Risk Rating
 - 6. Award – Pre-Disaster Program Management; Andercorp
 - 7. Contract – Strategic Initiatives & Projects; Pickering
- XI. DEPARTMENTAL BUSINESS
 - 1. MAYOR'S OFFICE
 - 2. PERSONNEL
 - a. Police Dept – Resignation (1); New Hire (2)
 - b. Fire Dept – Promotion (1)
 - c. Library – Step Increase (1)
 - 3. CITY CLERK
 - a. Revenue Expense Report December 2021
 - b. Budget Amendment FY22 – Fire Dept & Public Works
 - 4. FIRE DEPARTMENT
 - 5. POLICE DEPARTMENT
 - 6. ENGINEERING
 - a. Citywide Traffic Study
 - b. Change Order – Sewer Inspection & Rehab FY21; Gulf Coast Underground
 - c. Downtown Intersection Improvements
 - d. Contract Amendment – Hurricane Zeta Repairs; Overstreet
 - 7. PUBLIC WORKS
 - 8. RECREATION
 - a. Old Senior Center Bus
 - 9. BUILDING OFFICE
 - 10. HARBOR
 - a. Bait Shop & Fuel Tank Disaster Removal RFQ
 - 11. DERELICT PROPERTIES
- XII. REPORT FROM CITY ATTORNEY
- XIII. ADJOURN (OR) RECESS

Be it remembered that a regular meeting of the Mayor and Board of Aldermen, Long Beach, Mississippi, was begun and held at 5:00 o'clock p.m., Long Beach City Hall Meeting Room, 201 Jeff Davis Avenue, in said City, it being the third Tuesday in January, 2022, and the same being the time, date and place fixed by Laws of the State of Mississippi and ordinance of the City of Long Beach for holding said meeting.

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There were present and in attendance on said board and at the meeting the following named persons: Mayor George L. Bass, Aldermen Donald Frazer, Patrick Bennett, Bernie Parker, Angie Johnson, Timothy McCaffrey, Jr., Mike Brown, Pete L. McGoey, City Clerk Stacey Dahl, and City Attorney Stephen B. Simpson, Esq.

There being a quorum present sufficient to transact the business of the City, the following proceedings were had and done.

There were no Public Hearings.

The meeting was called to order; whereupon, the Mayor recognized Cindy Lamb, Manager of Client Relations, Pickering Firm, Inc. Ms. Lamb updated the Board regarding various projects in words and figures as follows:

| Focus | Area | Estimate | Funding Source | Status | Cost Share | Investment | Notes |
|-----------------------|--------------------------|-----------|----------------|------------|-------------|--------------------------|------------------------------|
| Harbor | Harbor - Water Side | up to 10m | USACOE 103 | Pending | 65 / 35 | TBD on Award amount | Similar controls to FEMA |
| | Harbor Waters Edge - 90 | 3.2>4.6m | HUD | Pending | 100 / 0 | No Cost Share | New & Improvements |
| Flood Control | LBWMD Round 1 | 511,000 | NRCS EWP | Awarded | | | Complete |
| | Phase 1 | 1.5m | NRCS PL566 | Awarded | 100 / 0 | *150,000 Awarded to City | For Canal 1& 2/3 Basins only |
| | Phase 2 | 1.3m | NRCS PL566 | FY 24 | | | Hold for Study |
| | Phase 3 | 1.3m | NRCS PL566 | FY 26 est. | | | Hold for Study |
| | Joyce | 1,053,950 | FEMA HazMit | Awarded | 75 / 25 | 790,463 / 263,487 | |
| | MI Bass | 502,900 | FEMA HazMit | Awarded | 75 / 25 | 377,175 / 125,725 | |
| | Traulman Ave | 141,632 | NRCS EWP | Awarded | 75 / 25 | 108,694 / 32,938 | |
| | City-wide Flood Control | 10m | USACOE 205 | Pending | 65 / 35 | | Flood Control |
| | NRCS Jordan Wolf Basin | | | Forming | | | |
| | DHS Silver Jacket w/Corp | | | | | | |
| | NOAA Weather Station | 0 | | In Process | | | Must be Official to cite |
| Streets | Beatline Phase 1 | 21.1m | DOT RAISE 2021 | Awarded | 80 / 20 - 3 | 16.9m / 4.2m | |
| | Beatline Environ 1 | 187,500 | GRPC | Awarded | 80 / 20 | 150,000 / 37,500 | |
| | Beatline Environ 2 | 187,500 | GRPC | Pending | 80 / 20 | 150,000 / 37,500 | |
| | Beatline Phase 2 | 25m | | 2022 | | | |
| | Beatline Phase 3 | 25m | | 2023 | | | |
| | 28th Street 5L Study | | | Searching | | | |
| | Railroad Street 3L Study | | | Searching | | | |
| | Klondyke 3L Study | | | Searching | | | |
| Intersections | Klondyke+Comm | 950,000 | GRPC | Awarded | 80 / 20 | 760,000 / 190,000 | |
| | 5 Points Study | 100,000 | GRPC | Awarded | 80 / 20 | 96,000 / 24,000 | |
| | Klondyke+28th | 1m | GRPC | Awarded | 80 / 20 | 800.00 / 200.00 | |
| Community Dev. | Quarles Renovation | | | | | | |
| | Parks / Greenspace | | | | | | |

There was no action required or taken regarding the aforesaid information.

Alderman Johnson made motion seconded by Alderman McCaffrey and unanimously carried to suspend the rules and amend the agenda to include the following items under Unfinished Business:

- #4. Long Beach Small Craft Harbor – Hurricane Zeta Repairs Demolition and Debris Removal
- #5. Beatline Parkway Environmental Study
- #6. Report for Aldermen

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Alderman McGoey made motion seconded by Alderman Brown and unanimously carried to approve the following minutes of the Mayor and Board of Aldermen:

- Regular Minutes of January 4, 2022, as submitted
- Work Session Minutes of January 11, 2022, as submitted

Alderman Brown made motion seconded by Alderman Parker and unanimously carried to approve Planning and Development Commission Minutes of January 13, 2022, as submitted.

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Upon continued discussion regarding the variance request, 202 Klondyke Road, submitted by Andrew and Brittany Geotes, it was noted the variance request/location of sign is on a City Easement. Alderman Bennett apprised the Board the Geotes's are aware of this and understand should the city need to access the easement, the city would incur no costs associated with the removal or replacement of sign. Alderman Frazer made motion seconded by Alderman McGoey and unanimously carried to approve the aforementioned variance request.

Alderman Johnson made motion seconded by Alderman Frazer and unanimously carried to approve payment of invoices on Docket of Claims Number 011822, as submitted.

There came on for consideration Re-subdivision of 310 Jeff Davis Avenue, tabled from the January 4, 2022, meeting. After considerable discussion, Alderman Frazer made motion seconded by Alderman McCaffrey and unanimously carried to approve the request. Upon continued discussion, it was determined the property owner will meet with Aldermen Frazer, Bennett, Parker, and Mayor Bass on Thursday, January 21, 2022, 2:00 p.m., to discuss the property plans.

There came on for discussion Widening Mitchell Road – Culvert Installation; whereupon, David Ball, City Engineer, apprised the Board a meeting with Mayor Bass and Supervisor Marlin Ladner would be scheduled regarding the aforementioned. There was no action required or taken at this time.

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Alderman Brown made motion seconded by Alderman Frazer and unanimously carried to take Jeff Davis Avenue Beautification under advisement until a later date.

There came on for consideration a recommendation from City Engineer David Ball regarding Long Beach Small Craft Harbor – Hurricane Zeta Repairs Demolition & Debris Removal. Said recommendation ordered spread upon the minutes of this meeting in words and figures, as follows:

161 Lameuse St., Suite 203
Biloxi, MS 39530
228-967-7137



630 Delmas Ave., Suite B
Pascagoula, MS 39567
228-967-7137

January 18, 2022

City of Long Beach
P.O. Box 929
Long Beach, MS 39560


**RE: Long Beach Small Craft Harbor – Hurricane Zeta Repairs
Demolition & Debris Removal**

Ladies and Gentlemen:

As far as we know, there has yet been no answer forthcoming from FEMA about their participation in these costs and in the costs to restore items demolished & removed under this contract. It is this lack of definitive response from FEMA which has so far delayed the City's decision to move forward with the execution and performance of this contract.

At the 2nd meeting in December 2021, the City agreed to extend the bid "lifespan" in concurrence with the low bidder (K&G Crane & Marine Services), so that a needless second advertisement/bid process could be avoided. That "bid extension" will expire later this month before there is another City meeting. At this time, the low bidder is still checking with his subcontractors to ensure their willingness to continue to honor their prices even after so much time, and so we have no assurance from the bidder that he will continue to extend his bid. We do believe it is likely.

However, upon agreement and advice from the City Attorney we believe the City may be able to formally signify their willingness to extend the bid "lifespan" until the Contractor can offer a definitive answer, as long as the answer comes before the formal expiration of the bids on January 24, 2022. It's possible that such a decision by the City could eliminate the need to readvertise even though we have no definitive answer from the Contractor yet. Therefore, if the City is still interested in keeping this bid active, the City Attorney can hopefully provide a suggestion for an appropriate action.

Sincerely,

David Ball, P.E.

DB:1185

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Alderman McGoey made motion seconded by Alderman Johnson and unanimously carried to approve the aforesaid recommendation, extending the contract award for an additional thirty (30) days.

There came on for discussion the Beatline Parkway Environmental Study, as it pertains to funding entities. Cindy Lamb, Manager of Client Relation, Pickering Firm, Inc., apprised the Board that a tentative meeting of Pass Christian, Harrison County, and Long Beach has been scheduled for Tuesday, January 25, 2022, to discuss funding. After considerable discussion, Alderman McCaffrey made motion seconded by Alderman Parker to proceed with the Beatline Parkway Environmental Study. The question being put to a roll call vote, the result was as follows:

| | | |
|--------------------|-------|-----|
| Alderman Parker | voted | Aye |
| Alderman Johnson | voted | Aye |
| Alderman McCaffrey | voted | Aye |
| Alderman Brown | voted | Aye |
| Alderman Frazer | voted | Aye |
| Alderman McGoey | voted | Aye |
| Alderman Bennett | voted | Nay |

The question having received the affirmative vote of a majority of the Aldermen present and voting, the Mayor declared the motion carried.

There came on for discussion providing project reports to the Aldermen. Alderman Johnson requested professional services; ie engineering, program management, etc provide the information that is pertinent to their specific projects to the Aldermen on a monthly basis. The information should contain project name, start date, projected end date, status, estimated cost, monies spent, monies remaining, funding source, cost share, etc. It was the consensus of all the Aldermen to approve this request.

Alderman Frazer tabled the appointment of the At-Large Planning & Development Commissioner until the next meeting in due course.

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Alderman Johnson made motion seconded by Alderman Brown and unanimously carried to approve the Special Event Application, submitted by the Long Beach High School Band Boosters, for a Bunny Breakfast. Said application ordered spread upon the minutes of this meeting in words and figures as follows:

**CITY OF LONG BEACH
SPECIAL EVENT APPLICATION**

City Clerk's Office * 201 Jeff Davis Avenue * P.O. Box 929 * Long Beach, MS 39560

Date Received By Clerk's Office: 12/27/21 Time: _____ By: CS

Please complete this application in accordance with the City of LONG BEACH Special Events Policy, and return it to the Office of the Mayor at least 90 calendar days before the first day of the event.

Sponsoring Organization's Legal Name: LBHS Band Boosters

Organization Address: 300 E. Old Pass Rd, LB MS 39560

Organization Agent: Summer Veillon Title: Booster President

Phone: _____ Home _____ Cell (228) 224-8325 During Event

Agent's Address: 111 Edmund Dr. LB MS 39560

Agent's E-Mail Address: summer.4311@gmail.com

Event Name: Bunny Breakfast

Please give a brief description of the proposed special event:

pancake breakfast and easter egg hunt
for the community with carnival games

Event Day (s) & Date (s): April 9, 2022 Event Time (s): 8am-3pm

Set-Up Date & Time: 7am 4/9/22 Tear-Down Date & Time: 12pm 4/9/22

Event Location: Back property of Town green

ANNUAL EVENT: Is this event expected to occur next year? YES NO

How many years has this event occurred? 10 + years.

Second contact: Andrea Hadaway
LBHS Band Booster Treasurer
(727) 417-5251

ADOPTED: 08.18.20-BOARD ACTION

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MAP: (a) If your event will use streets or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. (b) Show any streets or parking lots that you are requesting to be blocked off, and location of vendors, if any. A final map, if different, must be provided seven (7) days before the event. (c) Please show an emergency vehicle access lane.

STREET CLOSURES: Start Date/Time: N/A Through Date/Time: _____

RESERVED PARKING: Are you requesting reserved parking? YES NO

If yes, list the number of street spaces, City lots or locations where parking is requested:

VENDORS: Food Concessions? YES NO Other Vendors? YES NO

DO YOU PLAN TO HAVE ALCOHOL SOLD/SERVED AT THIS EVENT? YES NO

If yes, are liquor license and liquor liability insurance attached? YES NO

If yes, what time? _____ Until _____

ENTERTAINMENT: Are there any entertainment features related to this event? YES NO

If yes, provide an attachment listing all bands/performers, type of entertainment, and performance schedule.

LBHS Band may perform

ATTENDANCE: What is expected (estimated) attendance for this event? 75-100 people

AMUSEMENT: Do you plan to have any amusement or carnival rides? YES NO

If yes, you are requested to obtain a permit through the Building/Permit Department.

RESTROOMS: Are you planning to provide portable restrooms at the event? YES NO
If yes, how many?

As an event organizer, you must consider the availability of restroom facilities during this event. Consideration should be made regarding the type of event, the length of time it will be held, the number of people, etc. You must determine the restroom facilities in the immediate area of the event venue and then identify the potential need for portable facilities. Remember to identify accessible facilities for ADA requirements as well.

ADOPTED: 08.18.20-BOARD ACTION

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OTHER REQUESTS: (i.e., Police Department assistance, Fire Department, Street closures, electrical, etc.)

N/A

INSURANCE: All sponsors of special events must carry liability insurance with coverage of at least \$1,000,000 (1 million). An event sponsor must provide a valid certificate of insurance naming the City of Long Beach as an additional insured party on the policy. A sponsor of a Low Hazard event may request the Board of Aldermen waive the insurance requirement and execute a Hold Harmless and Indemnification Agreement. This event qualifies consideration for Low Hazard because:

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that:

A certificate of Insurance must be provided which names the City of Long Beach as an additional named insured party on the policy or I am requesting the Board of Aldermen waive the insurance requirement for this Low Hazard Event as identified in the paragraph above related to insurance, and I have executed the Hold Harmless and Indemnification Agreement on behalf of the event sponsor.

All food vendors must be approved by the Harrison County Health Department, and each food or other vendor must provide the City of Long Beach with a Certificate of Insurance, which names the City of Long Beach as an additional named insured party on the policy.

The approval of this Special Event may include additional requirements or limitations, based on the City's review of this application.

Applicants who fail to clean up and repair damages to the Event Area may be billed for City services and such failure will be considered for future applications.

As the duly authorized agent of the sponsoring organization, I am applying for approval of this Special Event, affirm the above understandings and agree that my sponsoring organization will comply with the terms of the written confirmation of approval and all other City requirements, ordinances, and other laws, which apply to this Special Event. By signing this Special Event Application, I declare I am 21 years of age or older.

12/15/2021
Date

Suzanne Veiller
Signature of Sponsoring Organization's Agent

**RETURN THIS APPLICATION at least ninety (90) days before the first day of the event to:
City of Long Beach * Mayor's Office * 201 Jeff Davis Ave. * P. O. Box 929 * Long Beach, MS
39560**

ADOPTED: 08.18.20-BOARD ACTION

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Saturday, 4/9/22
7-3 pm

Event Title: Bunny Breakfast - LBAS Band

DEPARTMENTAL USE ONLY: Please contact applicant directly with any questions or concerns. Sign and return to the City Clerk's Office, as soon as possible.

Approvals noted below, by departments, indicate they have been made aware of the request and the reasonability of their department has been met.

Police Dept: ✓ Recommended Approval: YES NO Est. Economic Impact: \$ 0

Fire Dept: ✓ Recommended Approval: YES NO Est. Economic Impact: \$ 0

Public Works: ✓ Recommended Approval: YES NO Est. Economic Impact: \$ 0

Traffic Eng: _____ Recommended Approval: YES NO Est. Economic Impact: \$ _____

Parks/Rec: ✓ Recommended Approval: YES NO Est. Economic Impact: \$ 0

Have businesses been notified for street closures?: YES NO

Reason for disapproval: _____

Any special requirements/conditions: _____

Insurance/Indemnification Received: _____

Insurance Approved: _____

Board of Aldermen Approved: _____ Denied: _____

APPROVED
JAN 18 2022
By: MBCA KF7

ADOPTED: 08.18.20-BOARD ACTION

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CITY OF LONG BEACH
PARKS AND RECREATION DEPARTMENT
APPLICATION FOR PERMIT

APPROVED
JAN 18 2022
By: MBOA KA

April 9, 2022
Saturday
Bunny Breakfast
7:00 AM - 3:00 PM
Town Green

TOWN GREEN

Group / Individual Name (Permit tee):

Long Beach High School Band - Summer Vetter

Telephone Number: (228) 224-8325

Street Address: 300 E. Old Pass Rd.

City Long Beach State MS Zip 39560

Type of Event: Bunny Breakfast

Start Time: 7 AM

Closing Time: 3 PM

It is agreed between the City of Long Beach and the permit fee that the named facility is reserved on
April 9, 2022 - Saturday
Town Green
(Date)

The person(s) requesting this permit

1. Agrees to personally accept responsibility for any damage done to the facility, grounds or equipment by persons in his/her group during the reserved period of time, and will hold the City of Long Beach harmless of any damage done to permit tee or permit tee's equipment.
2. Agrees to maintain order and control over persons in the group.
3. Agrees to abide by all policies and procedures of the City of Long Beach, the Long Beach Parks and Recreation Department as directed by the contents of the Town Green policy statement.
4. Understands that failure to comply with all the terms of the aforementioned policy as well as any violation of federal, state, or municipal law in conjunction with the use of this facility will result in the cancellation of the privilege of using this facility and will jeopardize any future permit grants for this or any other facility. I hereby agree that I have read and understand the regulations and policies governing the use of the Long Beach Town Green, including the deck area and shoo-fly.

Signature Summer Vetter Date: 12/15/21

Rental Fee \$ — Receipt # _____ Date _____

Deposit Fee \$ _____ Receipt # _____ Date _____

Clean-up Fee \$ 200.00 Receipt # _____ Date _____

PLEASE REVIEW THE POLICY AND RETAIN FOR YOUR RECORDS

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STATE OF MISSISSIPPI
COUNTY OF HARRISON
SECOND JUDICIAL DISTRICT

RELEASE AND IDNEMNITY

WHEREFORE, for and in consideration of the use of the ground of the City of Long Beach, Town Green and structures erected upon it owned by the City of Long Beach, Mississippi, and located at 115 East 3rd Street, I LBHS Band Boosters, Summer Villen, do hereby release, acquit and forever discharge the City of Long Beach, Mississippi, and all of its respective agents, servants, employees, elected and non-elected officials, successors, predecessors, insurers, attorneys, and any and all other legal entities and persons, of and from any and all claims, demands, actions, damages, liability, or legal recourse of any type, and expenses (including attorneys' fees) in connection with or arising from or out of my use of the Town Green.

WHEREFORE, PREMISES CONSIDERED:

The undersigned further agrees that he/she shall indemnify and hold harmless the City against and from all claims, demands, actions, rights of action, liabilities, losses, judgments, costs, expenses, and attorney fees which shall or may rise by virtue of anything done or omitted to be done by us, including through or by its agents, employees, or other representatives, arising out of, claimed on account of, or in any manner predicated upon the use of the above mentioned property. The undersigned further agrees to protect and save and keep the City harmless and indemnify the City against and from any and all claims, demands, actions, liabilities, judgments, losses, costs, damages or expenses (including attorneys' fees) arising out of, claimed on account of, or in any manner predicated upon any accident or other occurrence arising from the use of the above mentioned property causing injury to person(s) (including death) or property to whomsoever or whatever in law and equity.

Furthermore, as part of the consideration for using the abovementioned property, the undersigned agree to assume full responsibility and liability for any and all risk of loss by theft, vandalism, destruction, or otherwise, of any and all items of personal property belonging to the organization, group or members thereof while in and about said facility, regardless of whether or not said loss relates to, or arises out of, the use of said facility and, in addition, said organization or group agrees to indemnify and hold the City of Long Beach, its agents and servants, and employees harmless from and against all claims and expenses for same, including attorneys fees.

This, the 15 day of December, 20 21.

Authorized Signature Summer Villen

Witness Andrew Adley

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LONG BEACH TOWN GREEN RULES AND REGULATIONS

The Town Green is owned and operated by the City of Long Beach and administered by the Department of Parks and Recreation. All groups wishing to book the facility are considered on first come, first serve basis. The City of Long Beach reserves the right to provide activities on those dates deemed appropriate in carrying out its program(s).

Permission to use the Town Green does not include the closing of the Town Green to the general public. When renting the shoo-fly area the permit tee agrees not to restrict the public from entering the grounds or the parking lot connected to the Town Green.

Tables and chairs are NOT provided at this facility. Arrangements for the rental of these items are the responsibility of the permit tee. However, the City does rent their stage and bleacher area. You can get the rental fees for those areas by contacting the Parks and Recreation Department.

Gambling will not be permitted on the Town Green or in any of the buildings at this location and failure to comply with this policy shall be grounds for cancellation of the permit.

The selling or consumption of alcoholic beverages on the Town Green is NOT ALLOWED without written consent for the City of Long Beach Parks and Recreation Department. Requests must be presented in writing and will be considered on an individual basis.

NO GLASS BOTTLES OR OTHER GLASS CONTAINERS are allowed on the Town Green area without the approval of the Parks and Recreation Department.


The permit tee is responsible for the cleaning of the grounds following his/her activity. Failure to clean the area may result in forfeiture of the deposit, and/or the denial of any future use of this facility by their person(s) or group.

All functions must be concluded and the premises emptied no later than midnight. Any deviation from this policy will have to be approved by the Parks and Recreation Department.

There will be no nailing, screwing or tying of any type to the Gazebo's and Shoo-fly structures; this includes the trees on the grounds. Some exceptions can be made but only with prior consent from The City of Long Beach.

Any special requests must be submitted in writing and approved by the City of Long Beach Parks and Recreation Department.

No vehicles are allowed on the grounds without approval from Director or Assistant Director of Parks and Recreation.

Initial 

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FEES:

Deposit Fee – A deposit of \$100.00 must be paid when your contract is signed, this will also secure your event date. **Deposit for festivals is \$300.00**

Rental Fees - \$150.00 per day for the stage and bleacher areas, \$50.00 per day for each gazebo, & \$50.00 per day for the shoo-fly area. **Festival rental is \$400.00 this fee must be paid 1 month prior to the event date.**

Clean-up Fee - \$200.00 for events - **\$300.00 for festivals**, this fee is refundable. You are responsible for cleaning up after your event/festivals, if you fail to do so your cleanup fee will not be refunded to you. The property will be inspected at the end of your event/festival.

Non-Profit Group Fee- To be considered for the reduced rate you must provide The City of Long Beach with a copy of the organizations 501 C-3 tax status form that is filed with the Secretary of State in Jackson, MS. If you do qualify for the discounted rate it will reduce it by half.

Security Personnel - \$25.00 per hour with a 4 hours minimum. The requirement for security personnel will be handled on a case by case basis. This will be handled by a City of Long Beach Police Department representative and will be dependent on the type of event and estimated attendance. You will need to contact the City of Long Beach Police Department to make those arrangements.

★ **Refunds** – All refund will be processed the day after your event and inspection. As long as there is no damage your refund will be mailed out to you and could take 3-5 weeks for you to receive.

★ **Cancellation Policies:** should the permit tee cancel his/her event with the Parks and Recreation Department prior to 60 days of their scheduled event, 100% of the deposit will be refunded. Any cancellation within 60 days their deposit will be forfeited. If a warning or watch for a hurricane is present, then the renter would be refunded full rent and deposit. Any other exception (weather conditions) will be on a case by case basis.

Initial *JB*

Alderman Brown introduced Harbor discussion; whereupon it was determined that a portion of the west “rock” pier could be utilized for foot traffic/fishermen, and the existing parking places used. In addition, the center launch ramp could be temporarily repaired, providing two (2) launch ramps, the north ramp and the center ramp. The south ramp will continue to be closed. After considerable discussion and input from Harbormaster Bill Angley and Fire Chief Griff Skellie, Alderman McCaffrey made motion seconded by Alderman Bennett directing the Harbormaster to make temporary repairs to the center launch ramp and open the west “rock” pier, barricading that portion

that is not useable. When temporary repairs are complete, both portions of the harbor will be open to the public. The question being put to a roll call vote, the result was as follows:

| | | |
|--------------------|-------|-----|
| Alderman Parker | voted | Aye |
| Alderman Johnson | voted | Aye |
| Alderman McCaffrey | voted | Aye |
| Alderman Brown | voted | Aye |
| Alderman Frazer | voted | Aye |
| Alderman McGoey | voted | Aye |
| Alderman Bennett | voted | Nay |

The question having received the affirmative vote of a majority of the Aldermen present and voting, the Mayor declared the motion carried.

There came on for discussion Update Harbor West Parking Lot Lights; whereupon, Harbormaster Bill Angley apprised the board that he will be meeting with Mississippi Power Company representatives to determine the lighting needed. There was no action required or taken at this time.

There came on for consideration Coalition for Sustainable Flood Insurance & Risk Rating; whereupon, Alderman Frazer made motion seconded by Alderman Brown and unanimously carried to join the coalition in support.

Based upon the recommendation of City Comptroller Kini Gonsoulin, Alderman Brown made motion seconded by Alderman Frazer and unanimously carried to award the Program Management Pre-Disaster contract to AnderCorp. Said recommendation ordered spread upon the minutes of this meeting in words and figures as follows:

Finance Office

Memo

To: Mayor and Board of Aldermen
From: Kini Gonsoulin
Date: 1/13/2022
Re: Program Management Pre-Disaster Award

We received one qualified proposal from our Pre-Disaster Request for Qualifications (RFQ). That proposal was submitted by Andercorp.

After reviewing the submittal, and based on the current relationship with Andercorp in their Program Management of the City's Hurricane Zeta Recovery, I recommend that the Program Management Pre-Disaster contract be awarded to Andercorp.

If you have any questions regarding this recommendation, please do not hesitate to ask. Thank you.

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There came on for consideration the Strategic Initiatives and Project contract by and between the City of Long Beach and Pickering Firm, Inc. Said contract ordered spread upon the minutes of this meeting in words and figures, as follows:



January 18, 2022

CITY OF LONG BEACH BOARD OF ALDERMAN STRATEGIC INITIATIVES and PROJECTS SCOPE OF WORK

- Duration:** The Scope of Work Order begins when signed by the City of Long Beach, MS *and will continue* for one year from the date of initial signing, with *two* optional *one-year* extensions, *at the discretion of the City of Long Beach Mayor and Board of Alderman*, unless modified.
- Contact:** Pickering Firm, Inc.: Cara Wagner, PE 228-229-5021; Cindy Lamb 228-363-4622; Jeff Ballweber 601-927-0883
- Budget:** Not to exceed \$50,000.00 (without written authorization)

The City of Long Beach ("City") hereby engages the Pickering Firm, Inc. ("PFI") to perform professional services to assist the City in preparing, documenting, and presenting *Strategic Initiatives/Projects* to the Congressional Delegation, the Mississippi Legislature, the Mobile City of the U.S. Army Corps of Engineers (COE) and the U.S. Department of Agriculture Natural Resources Conservation Service (NRCS) or any appropriate agency.

SERVICES

1. Work with the staff to develop a Strategic Initiative which will identify and prioritize needs and identify potential federal and state programmatic funding opportunities to meet those needs.
2. PFI will coordinate with the City to prepare a short, Briefing Book (request) documenting those needs and specific relevant funding opportunities for presentation to the Congressional Delegation, the Mississippi Legislature, the Mobile District of the COE and the NRCS or others.
3. PFI will coordinate with the City to arrange a trips to Washington, DC to present the Request to the Congressional Delegation; trips to Mobile to present the Request to the COE; and trips to Jackson, MS to present the Request to the legislature and NRCS. All trips will be pre-approved by the City and on an *As Needed Basis* as determined by the city and PFI Representatives.
4. PFI will provide a designated Point of Contact, to facilitate discussions, meetings and follow-up related to the Request; follow-up as necessary and appropriate following meetings, and quickly inform the City of any unanticipated funding opportunities (e.g., major disaster or new infrastructure funding programs).
5. Deliverables will include: 1) *Strategic Initiatives Briefing Book for Requests*, 2) agendas and notes for all meetings; and 3) debrief memos for those meetings which may include follow-up information. PFI will provide the City with copies of the *Strategic Initiatives Briefing Book* electronically and printed, as necessary. Most deliverables will be in digital (.pdf) format.

Facility Design • Civil Engineering • Surveying • Transportation • Natural / Water Resources

2001 Airport Road, Suite 201 • Flowood, MS 39232 • Phone: 601.956.3663 • Fax: 601.956.7817 • www.pickeringfirm.com

**Minutes of January 18, 2022
Mayor and Board of Aldermen**

COMPENSATION and BILLING

The fee and expenses for this WORK is not to exceed a total \$50,000 charged at the rate specified in the PFI's Standard Professional Services Billing Rates, January 1, 2021* (below). PFI will provide the City with regular progress reports that will be included with each invoice. Invoices will be submitted at such time and where directed by the City.

PICKERING FIRM, INC.

STANDARD PROFESSIONAL BILLING RATES

JANUARY 1, 2021* (unchanged for 2022 if contract does not expire or change)

| | |
|---|-------------|
| Strategic Initiative Planning and Support (<i>hourly, not to exceed without authorization</i>) | \$50,000.00 |
| 1. Principal / Project Director | 200.00 |
| 2. Senior Project Manager | 180.00 |
| 3. Project Manager / Senior Architect / Senior Engineer | 170.00 |
| 4. Architect / Engineer | 140.00 |
| 5. Senior Designer | 125.00 |
| 6. Survey Manager | 125.00 |
| 7. Geologist | 115.00 |
| 8. Professional Intern | 115.00 |
| 9. Project Surveyor | 115.00 |
| 10. UAS (Drone) / Seafloor Systems RCV (HyDrone) Pilot | 125.00 |
| 11. Senior Scientist | 115.00 |
| 12. Senior Technician | 115.00 |
| 13. Technician / Inspector / Project Coordinator | 100.00 |
| 14. Scientist | 100.00 |
| 15. Survey Team (2-person), Including Conventional Equipment* | 160.00 |
| 16. Survey Team (3-person), Including Conventional Equipment* | 195.00 |
| 17. Survey Team (4-person), Including Conventional Equipment* | 230.00 |
| * NOTE: A Robotic Total Station may be substituted as a Survey Team member. For instance, if a Robotic Total Station is utilized on a 2-person survey Team then the client will be billed using a 3- person Survey Team Rate. | |
| 18. GPS Survey Team (1-person) | 150.00 |
| 19. GPS Survey Team (2-person) | 210.00 |
| 20. Clerical | 80.00 |

21. A minimum daily fee is charged for any one-time service of a project manager, senior architect or senior engineer (\$1,900), or architect/engineer (\$1,550).
22. A minimum of four (4) hours is charged for a survey team for any service occurrence.
23. A minimum of four (4) hours is charged for UAS (Drone) services.
24. A rate of twice the Standard Professional Services Fee is required for depositions, court proceedings and insurance investigations.
25. Overtime hourly rate is 1.5 times the regular hourly rate.
26. Construction Manager/Administrator/Supervisor/Inspector hourly rate varies from \$100 to \$150 depending on the level of expertise required and the frequency of the requirement for the specific individual.

OTHER SERVICES

27. Mileage will be charged for all travel if destination is greater than 30-mile radius from office.
28. Other travel, meals, hotel/motel, and auto rental at 1.15 times the expense incurred.
29. Consultants will be charged at 1.15 times actual rates.
30. Printing, reproduction and express courier at 1.15 times cost.
31. Four-wheeler/All-Terrain vehicle (ATV) Rate is \$115.00 per day.
32. UAS (Drone) Services Rate is \$160 per hour.
33. Seafloor Systems (HyDrone) RCV Survey Boat Rate is \$120 per hour.

*Travel Time: Personnel's time required for direct project travel will be billed at the normal hourly rates.
These rates affective for the term of the contract.**

**Minutes of January 18, 2022
Mayor and Board of Aldermen**

TERMS AND CONDITIONS

1. **INFORMATION/REPORTS.** The City will provide PFI with all applicable reports, studies, maps, site characterizations, drawings, regulatory orders, cost estimates, permits and similar information necessary to prepare the funding report. Furthermore, PFI may rely upon the City-provided information without independent verification in performing the Scope of Work.
2. **CHANGE OF SCOPE.** If complications or other unforeseen factors cause a change in the scope of work which may cause the PFI to exceed the established budget, PFI will promptly notify the City and proceed only when authorized in writing. Changes in the scope may warrant additional services which are not a part of the agreed upon compensation. If approved by the City, these Additional Services, if any, shall be paid by the City in accordance with the PFI's Standard Professional Services Fees.
3. **TERMINATION.** Either the City or PFI may terminate this Agreement at any time with or without cause by giving the other party thirty (30) calendar days prior written notice. The City shall within sixty (60) calendar days of termination pay PFI for all services rendered and all reimbursable costs incurred in accordance with the compensation provision, up to the notice of termination, or date the termination is effective, as determined in writing by the parties.
4. **OWNERSHIP OF INSTRUMENTS OF SERVICE (DELIVERABLES).** Unless otherwise agreed to by the Parties in writing, PFI agrees that all reports, drawings, maps and other data, prepared by PFI under this Agreement shall be delivered to, become and remain the property of the City.
5. **THIRD PARTY BENEFICIARIES.** Nothing contained in the Agreement shall create a contractual relationship with or cause of action in favor of a third party against either the City or PFI. PFI's services under this Agreement are being performed solely for the City's benefit.
6. **OPINIONS OF CONSTRUCTION COST.** Any opinion of construction costs prepared by PFI is supplied for the City's general guidance only. Since PFI has no control over competitive bidding or market conditions, PFI cannot guarantee the accuracy of such opinions as compared to contract bids or actual costs to the City.
7. **AMENDMENT.** This agreement upon execution by both parties hereto, can only be amended, modified or extended by a written instrument signed by both parties.
8. **AUTHORITY.** The persons signing this Agreement warrant that they have the authority to sign as, or on behalf of, the party for whom they are signing.

IN WITNESS WHEREOF, this AGREEMENT is hereby executed by the parties as of the date first set forth below.


CITY OF LONG BEACH

By: 
Mayor George Bass

1-18-22
Date

PICKERING FIRM, INC

ACCEPTANCE OF NOTICE and acknowledgement of receipt of Scope of Work.

By: 
Cara Wagner, PE, Assoc. Principal

Date

After considerable discussion, Alderman Parker made motion seconded by Alderman Brown to approve the aforesaid contract between the City of Long Beach and Pickering Firm, Inc., and authorize the Mayor to execute the same. The question being put to a roll call vote, the result was as follows:

| | | |
|--------------------|-------|-----|
| Alderman Parker | voted | Aye |
| Alderman Johnson | voted | Aye |
| Alderman McCaffrey | voted | Aye |
| Alderman Brown | voted | Aye |
| Alderman Frazer | voted | Aye |
| Alderman McGoey | voted | Aye |
| Alderman Bennett | voted | Nay |

The question having received the affirmative vote of a majority of the Aldermen present and voting, the Mayor declared the motion carried.

**Minutes of January 18, 2022
Mayor and Board of Aldermen**

The Mayor apprised the Board regarding the number of employees that were out due to covid and/or exposure. He also furnished to them guidelines the city is currently following regarding covid quarantine. There was no action required or taken.

Alderman Parker made motion seconded by Alderman McCaffrey and unanimously carried approving personnel matters as follows:

- Sergeant Carl Taylor, Resignation, effective 1/15/22
- Jeremy M. Castillon, Police Officer, New Hire, PS-9-B, effective 2/1/22
- Candace D. Zeigler, Dispatcher, New Hire, PS-3-B, effective 2/1/22
- Chase Hendry, Driver Operator, Promotion, FS12-~~B~~^{III KA}, effective 2/1/22
- Denise Saucier, Library Director, Step Increase, CSA8-III, effective 1/1/22

Alderman Brown made motion seconded by Alderman Johnson and unanimously carried, acknowledging receipt of the December, 2021, Revenue/Expense Report.

Alderman McCaffrey made motion seconded by Alderman Brown and unanimously carried to approve Fire and Public Works Budget Amendments, as follows:

City of Long Beach
Budget Amendment Request

| | | | |
|-----------------|------------------------|----------------|-----------------------------|
| Fund Name | <u>General</u> | Date | <u>1/18/2022</u> |
| Department # | <u>290</u> | Budget Entry # | <u> </u> |
| Department Name | <u>Fire Department</u> | | |

| | Original Budget | Prior Amendments | This Amendment | Revised Budget |
|--------------------------------|-----------------|------------------|----------------|----------------|
| Machinery/Equipment 290-611800 | 12,000 | - | 5,287 | 17,287 |
| DPS Funds | | | (5,287) | |
| | | | | - |

Amendment to roll over DPS funds for radios ordered but not recieved in FY 2021

Amendment #6

**Minutes of January 18, 2022
Mayor and Board of Aldermen**

LONG BEACH FIRE DEPARTMENT

Chief Griff Skellie

645 Klondyke Road
Long Beach MS 39560

Phone(228) 863-7292
Fax (228) 868-0070

To: Kini Gonsoulin
From: Chief Griff Skellie
Date: 01/10/2022
Ref: MSFA Payment Reimbursement

Kini,

I sent a letter to you on 06/02/2021, and unfortunately, we didn't receive the hand-sets until Budget Year 21-22. Will you please adjust this account to reflect the \$ 5286.40 received from the DPS Fund in this year's budget?

I just spoke to Joseph Stapleton, and he advised me we have the radios. We are waiting on an invoice from Communication Inc. so we can finish the transaction.

I am requesting a budget amendment that would reflect the money the DPS Fund sent to the city in the amount of \$5286.40 be transferred to 290 – 611800. This would enable me to request a Purchase Order to pay for Two handheld radios. Please let me know if this is possible.

If you have any questions concerning this matter, please feel free to contact me at 228-863-7292.

Respectfully,



Griff Skellie

City of Long Beach

Budget Amendment Request

| | | | |
|-----------------|---------------------|----------------|-----------------------------|
| Fund Name | <u>General Fund</u> | Date | <u>1/18/2022</u> |
| Department # | <u>311</u> | Budget Entry # | <u> </u> |
| Department Name | <u>Public Works</u> | | |

| | Original Budget | Prior Amendments | This Amendment | Revised Budget |
|-------------------------------|-----------------|------------------|----------------|----------------|
| Operating Supplies 311-610700 | 50,500 | - | 665 | 51,165 |
| Scrap Sales | | | (665) | |
| | | | | |

Amendment to budget funds from sale of scrap materials

Amendment #7

**Minutes of January 18, 2022
Mayor and Board of Aldermen**



TO: KINI GONSOLIN
FROM: JOE CULPEPPER, DIRECTOR OF PUBLIC WORKS
RE: SCRAP METAL SALES
DATE: JANUARY 4, 2022

Kini,

Attached are two Southern Recycling checks that total \$664.50. Please apply this amount to Street Operating – 311-610700.

Please present on the next Board of Aldermen’s meeting agenda.

Thank you.

There was no report from the Fire Department.

There was no report from the Police Department.

The Mayor recognized City Engineer David Ball regarding a Citywide Traffic Study. Said request and exhibit ordered spread upon the minutes of this meeting in words and figures as follows:

161 Lameuse St., Suite 203
Biloxi, MS 39530
228-967-7137



630 Delmas Ave., Suite B
Pascagoula, MS 39567
228-967-7137

January 13, 2022

City of Long Beach
P.O. Box 929
Long Beach, MS 39560

RE: Citywide Traffic Study

Ladies and Gentlemen:

Based on a few conversations with the Mayor and on the rapid growth that Long Beach is experiencing through the numerous new and upcoming subdivisions in the City, we suggest that the City could benefit from a citywide traffic study of the critical routes and intersections. To that end, we have prepared a preliminary exhibit showing the routes and intersections that we believe are worthy of a study regarding future growth and needed improvements. These routes and intersections were selected based on available crash data and expected traffic volume increases based on new and future developments.

On your direction, we could modify the exhibit to include any other routes or intersections that you believe should be included in the study. Once a reasonable understanding of the needs is established, we can provide an estimated cost proposal to perform the work. With a scope and associated estimated construction costs, we would then be ready to assist the City in obtaining funding for the study and for the eventual improvements through the Gulf Regional Planning Commission (GRPC) Transportation Improvement Plan (TIP) or through other possible funding sources. Such a study and the needed improvements to roads and bridges anticipated therein are good candidates for such funding.

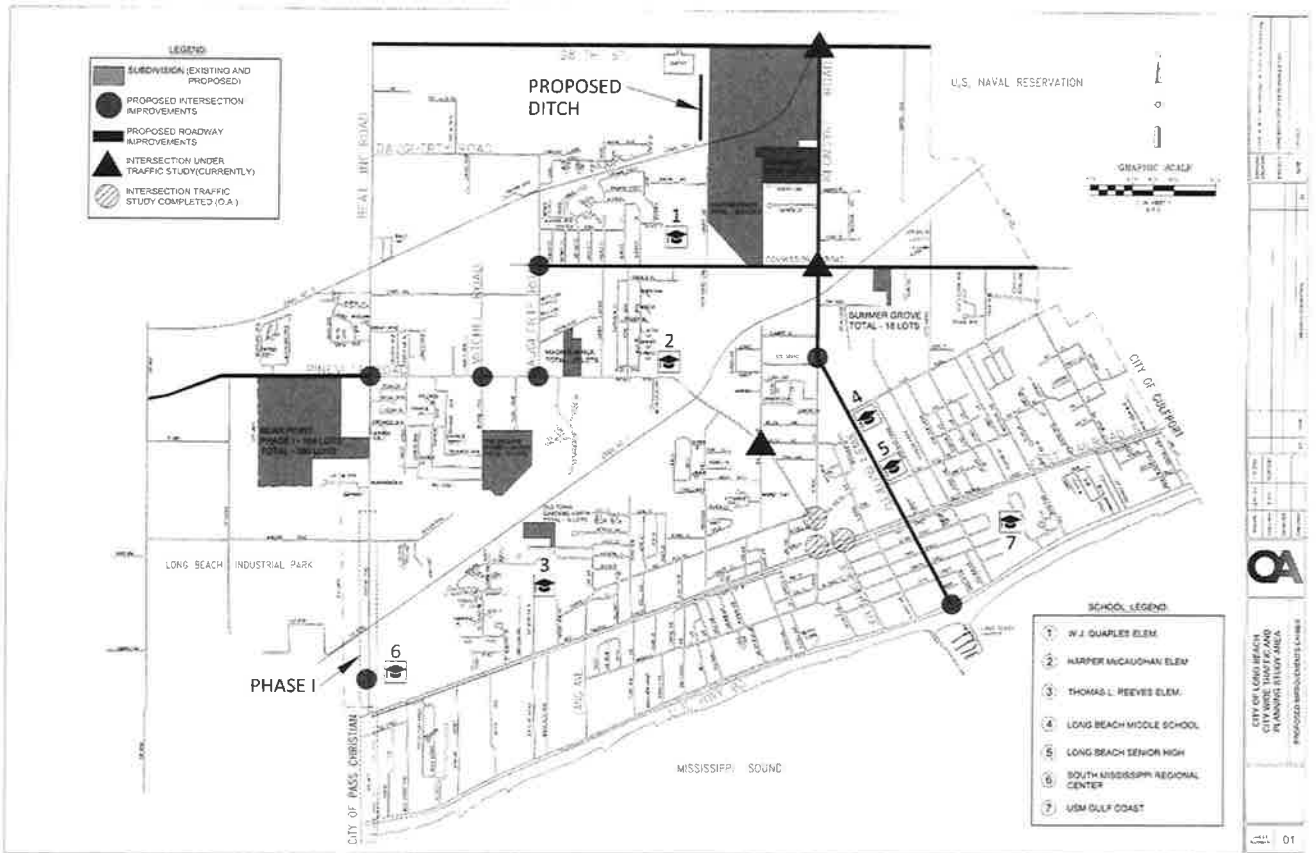
We will do our best to provide answers to any questions you may have about this issue. Upon your direction, we can finalize the exhibit and move forward as detailed herein.

Sincerely,

David Ball, P.E.

DB:539
Attachment

**Minutes of January 18, 2022
Mayor and Board of Aldermen**



** **

After considerable discussion, Alderman Parker made motion seconded by Alderman Brown and unanimously carried approving Overstreet & Associates, Inc., proceed with securing funding from Gulf Regional Planning Commission (GRPC) regarding the aforesaid Citywide Traffic Study.

The Mayor again recognized City Engineer David Ball regarding Change Order No. 1, Sewer Inspection & Rehabilitation 2021. Said Change Order ordered spread upon the minutes of this meeting in words and figures as follows:

161 Lameuse St., Suite 203
Biloxi, MS 39530
228-967-7137



630 Delmas Ave., Suite B
Pascagoula, MS 39567
228-967-7137

January 6, 2022

City of Long Beach
P.O. Box 929
Long Beach, MS 39560

**RE: Change Order No. 1
Sewer Inspection & Rehabilitation 2021**

Ladies and Gentlemen:

We have attached a proposed change order for the referenced project. A summary explanation and reasoning for the change order is offered below:

1. Addition of 842 LF of 8" CIPP lining on Greenwood Dr.
2. Addition of 622 LF of video inspection and cleaning on Lassare Circle.

We recommend approval of this change order, which also includes a time adjustment in the amount of 21 calendar days relative to this additional work.

Sincerely,

David Ball, P.E.

DB:1144
Attachment

Minutes of January 18, 2022 Mayor and Board of Aldermen

Change Order

No. 1

Date of Issuance: 12/9/2021 Effective Date: 12/28/2021

| | | |
|--|--|------------------------------------|
| Project: _____ | Owner: <u>City of Long Beach</u> | Owner's Contract No.: _____ |
| Contract: <u>Long Beach 2021 Sewer Inspection & Rehab</u> | Date of Contract: <u>10/11/2021</u> | |
| Contractor: <u>Gulf Coast Underground</u> | Engineer's Project No.: <u>1144</u> | |

The Contract Documents are modified as follows upon execution of this Change Order:

- Description:**
1. Addition of 842 L.F. of 8" CIPP lining on Greenwood Dr.
 2. Addition of 622 L.F. of video inspection and cleaning on Lassare Circle
 3. Addition of twenty-one (21) calendar days to perform additional CIPP lining above.

Attachments: (List documents supporting change):

| | |
|--|--|
| <p style="text-align: center;">CHANGE IN CONTRACT PRICE:</p> <p>Original Contract Price: <u>\$259,593.70</u></p> <p>(Decrease) in Contract Price from previous Change Orders No. <u>n/a</u> to No. <u>n/a</u> <u>\$0.00</u></p> <p>Contract Price prior to this Change Order: <u>\$259,593.70</u></p> <p>(Increase) in Contract Price due to this Change Order: <u>\$25,213.30</u></p> <p>Revised Contract Price incorporating this Change Order: <u>\$284,807.00</u></p> | <p style="text-align: center;">CHANGE IN CONTRACT TIMES:</p> <p>Original Contract Times: <input type="checkbox"/> Working Days <input checked="" type="checkbox"/> <u>90</u> Calendar days Substantial completion (days or date): <u>2/12/2022</u> Ready for final payment (days or date): _____</p> <p>Change in Contract Time from previous Change Orders No. <u>n/a</u> to No. <u>n/a</u> Substantial completion (days or date): _____ Ready for final payment (days or date): _____</p> <p>Contract Times prior to this Change Order: Substantial completion (days or date): <u>2/12/2022</u> Ready for final payment (days or date): _____</p> <p>(Increase) in Contract Time due to this Change Order: <u>21</u> Substantial completion (days or date): _____ Ready for final payment (days or date): _____</p> <p>Contract Times incorporating this Change Order: Substantial completion (days or date): <u>3/5/2022</u> Ready for final payment (days or date): _____</p> |
|--|--|

| | | |
|--|--|--|
| <p>RECOMMENDED: (ENGINEER)</p> <p>By: </p> <p>Date: <u>January 6, 2022</u></p> | <p>ACCEPTED: (CONTRACTOR)</p> <p>By: </p> <p>Date: <u>1/5/21</u></p> | <p>ACCEPTED: (OWNER)</p> <p>By: _____</p> <p>Date: _____</p> |
|--|--|--|

EJCDC No. C-941 (2002 Edition)
Prepared by the Engineers' Joint Contract Documents Committee and endorsed by the
Associated General Contractors of America and the Construction Specifications Institute.

| NO. | DESCRIPTION | CURRENT CONTRACT QUANTITY | UNIT PRICE | CURRENT CONTRACT AMOUNT | QUANTITY THIS C.O. | EXTENSION THIS C.O. | TOTAL CONTRACT QUANTITY | TOTAL CONTRACT AMOUNT |
|-----------------------------------|---|---------------------------|------------|-------------------------|--------------------|---------------------|-------------------------|-----------------------|
| BASE BID | | | | | | | | |
| 1-A | MOBILIZATION | 1 LS | \$5,692.50 | \$5,692.50 | | \$0.00 | 1 | \$5,692.50 |
| 2-A | CLEAN AND VIDEO SEWER MAINS | 11,800 LF | \$2.20 | \$25,960.00 | 622 | \$1,679.40 | 12,422 | \$32,729.40 |
| 3-A | CURED-IN-PLACE PIPE - 8" SEWER MAIN | 3,100 LF | \$27.95 | \$86,645.00 | 842 | \$23,513.90 | 3,942 | \$110,178.90 |
| 3-B | CURED-IN-PLACE PIPE - 10" SEWER MAIN | 2,400 LF | \$35.19 | \$84,456.00 | | \$0.00 | 2,400 | \$84,456.00 |
| 3-C | MISCELLANEOUS SITE WORK | 1 LS | \$1,552.50 | \$1,552.50 | | \$0.00 | 1 | \$1,552.50 |
| 3-D | REMOTE REMOVAL OF PROTRUDING SERVICE | 2 EA | \$155.25 | \$310.50 | | \$0.00 | 2 | \$310.50 |
| 3.1-A | TESTING OF LATERAL CONNECTIONS IN MAINLINE SEWERS | 64 EA | \$362.25 | \$23,184.00 | | \$0.00 | 64 | \$23,184.00 |
| 3.1-B | PACKER INJECTION GROUTING OF LATERAL CONNECTIONS | 64 EA | \$51.75 | \$3,312.00 | | \$0.00 | 64 | \$3,312.00 |
| 3.1-C | CHEMICAL GROUT | 210 GAL | \$20.70 | \$4,347.00 | | \$0.00 | 210 | \$4,347.00 |
| 4-A | NON-STRUCTURAL MANHOLE REHABILITATION | 20 VLF | \$232.88 | \$4,657.60 | | \$0.00 | 20 | \$4,657.60 |
| 4-B | STRUCTURAL MANHOLE REHABILITATION | 20 VLF | \$460.58 | \$9,211.60 | | \$0.00 | 20 | \$9,211.60 |
| 5-A | MAINTENANCE OF TRAFFIC | 1 LS | \$5,175.00 | \$5,175.00 | | \$0.00 | 1 | \$5,175.00 |
| TOTAL CHANGE ORDER AMOUNTS | | | | \$259,593.70 | | \$25,213.30 | | \$284,807.00 |

** **

After considerable discussion, Alderman Parker made motion seconded by Alderman McCaffrey and unanimously carried approving the aforesaid Change Order No 1, Contractor: Gulf Coast Underground, increase in the amount of \$25,213.30.

**Minutes of January 18, 2022
Mayor and Board of Aldermen**

The Mayor once again recognized City Engineer David Ball regarding a traffic study performed under the oversight of Overstreet & Associates, Consulting Engineers concerning Downtown Intersection Improvements. Said information ordered spread upon the minutes of this meeting in words and figures as follows:

161 Lameuse St., Suite 203
Biloxi, MS 39530
228-967-7137



630 Delmas Ave., Suite B
Pascagoula, MS 39567
228-967-7137

January 13, 2022

City of Long Beach
P.O. Box 929
Long Beach, MS 39560

RE: Downtown Intersection Improvements

Ladies and Gentlemen:

At a previous meeting of the Mayor and Board, we submitted a traffic study previously performed under our oversight. Based on that study, we have prepared the attached exhibit and cost estimates, showing our initial recommendations for improvements to the following intersections:

1. Pineville Road/Klondyke Road
2. Klondyke Road/West Railroad Street
3. East Old Pass Road/North Jeff Davis
4. West Railroad Street/North Jeff Davis Road
5. Old Pass Road (Klondyke Road/Pineville Road) – convert to one-way street

We believe the improvements indicated on the exhibit will provide a cohesive and unified set of intersection improvements which will improve traffic conditions in the downtown area. If the intersection improvements indicated on the exhibit are acceptable to the City, we could assist in seeking funding through the Gulf Regional Planning Commission (GRPC) or other sources. Alternatively, we are ready to begin professional services for some or all of these improvements if the City has separate independent funding available to perform such work.

Upon your direction, we stand ready to begin efforts to make these essential improvements

Sincerely,

David Ball, P.E.

DB:539
Attachment

**Minutes of January 18, 2022
Mayor and Board of Aldermen**

**PRELIMINARY COST ESTIMATE
CITY OF LONG BEACH
DOWNTOWN STREET AND INTERSECTION IMPROVEMENTS
DECEMBER 3, 2021**

N. JEFF DAVIS AVE. EXTENSION

| DESCRIPTION | EXTENSION |
|-------------------------|---------------|
| ROADWAY WORK | \$ 105,000.00 |
| DRAINAGE WORK | \$ 23,000.00 |
| SIDEWALK | \$ 20,000.00 |
| MISCELLANEOUS SITE WORK | \$ 25,000.00 |
| STRIPING AND SIGNAGE | \$ 3,000.00 |
| TRAFFIC CONTROL | \$ 5,000.00 |
| TOTAL: | \$181,000.00 |

JEFF DAVIS AVE./RAILROAD ST. INTERSECTION IMPROVEMENTS

| DESCRIPTION | EXTENSION |
|-------------------------|--------------|
| ROADWAY WORK | \$ 70,000.00 |
| SIDEWALK | \$ 8,000.00 |
| MISCELLANEOUS SITE WORK | \$ 7,000.00 |
| STRIPING AND SIGNAGE | \$ 18,000.00 |
| TRAFFIC SIGNALS | \$ 15,000.00 |
| TRAFFIC CONTROL | \$ 5,000.00 |
| TOTAL: | \$123,000.00 |

PINEVILLE RD./RAILROAD ST. INTERSECTION IMPROVEMENTS

| DESCRIPTION | EXTENSION |
|-------------------------|--------------|
| ROADWAY WORK | \$ 75,000.00 |
| SIDEWALK | \$ 12,000.00 |
| MISCELLANEOUS SITE WORK | \$ 7,000.00 |
| STRIPING AND SIGNAGE | \$ 13,000.00 |
| TRAFFIC CONTROL | \$ 5,000.00 |
| TOTAL: | \$112,000.00 |

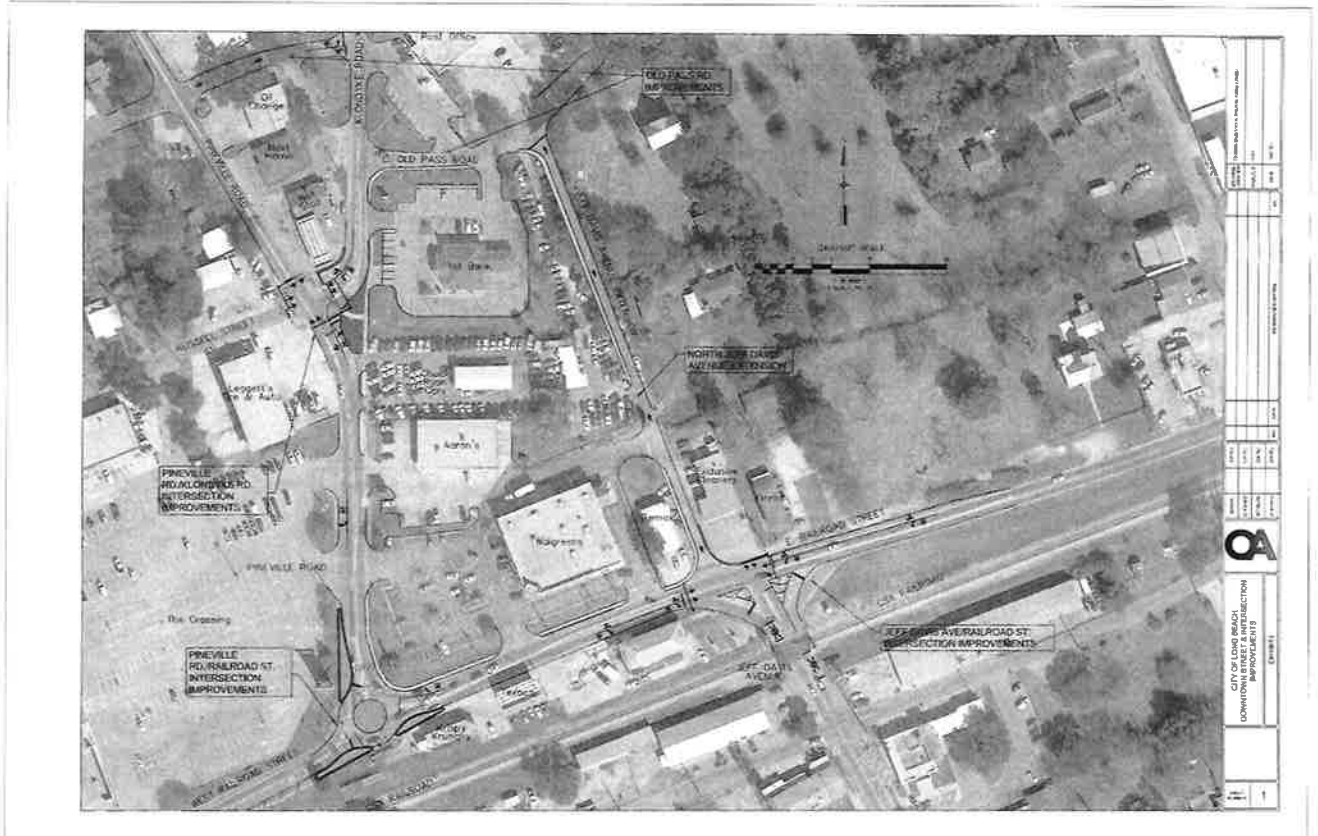
PINEVILLE RD./KLONDYKE RD. INTERSECTION IMPROVEMENTS

| DESCRIPTION | EXTENSION |
|-------------------------|--------------|
| ROADWAY WORK | \$ 44,000.00 |
| SIDEWALK | \$ 2,000.00 |
| MISCELLANEOUS SITE WORK | \$ 10,000.00 |
| STRIPING AND SIGNAGE | \$ 11,000.00 |
| TRAFFIC SIGNALS | \$ 20,000.00 |
| TRAFFIC CONTROL | \$ 5,000.00 |
| TOTAL: | \$92,000.00 |

OLD PASS RD. IMPROVEMENTS

| DESCRIPTION | EXTENSION |
|-------------------------|-------------|
| ROADWAY WORK | \$ 8,000.00 |
| SIDEWALK | \$ 5,000.00 |
| STRIPING & SIGNAGE | \$ 5,000.00 |
| MISCELLANEOUS SITE WORK | \$ 2,000.00 |
| TRAFFIC CONTROL | \$ 1,000.00 |
| TOTAL: | \$21,000.00 |

TOTAL ESTIMATED CONSTRUCTION COST: \$529,000.00



**

**

After considerable discussion, Alderman Parker made motion seconded by Alderman Brown and unanimously carried to approve the aforesaid request, authorizing Overstreet & Associates, Consulting Engineers, to proceed with seeking funding through the Gulf Regional Planning Commission (GRPC).

There came on for consideration Hurricane Zeta Repairs – Topographical Survey (Amendment 7-1). Said letter and amendment ordered spread upon the minutes of this meeting in words and figures as follows:

Minutes of January 18, 2022
Mayor and Board of Aldermen

161 Lameuse St., Suite 203
Biloxi, MS 39530
228-967-7137



**OVERSTREET
& ASSOCIATES**
CONSULTING ENGINEERS

630 Delmas Ave., Suite B
Pascagoula, MS 39567
228-967-7137

January 14, 2022

City of Long Beach
P.O. Box 929
Long Beach, MS 39560

RE: Hurricane Zeta Repairs – Topographical Survey (Amendment 7-1)

Ladies and Gentlemen:

After previous approval by the City of our amendment for topographic survey services, the subconsultant we planned to utilize to perform the work informed us that they are unable to perform the agreed upon services. We therefore offer the attached Amendment 7-1 which contains small revisions to the scope of work, namely that the survey will not be performed by aerial drone, meaning that survey will be limited to areas accessible by foot. Therefore, destroyed portions of piers will not be surveyed under this agreement.

The proposed price to perform this work is not modified by this agreement. However, we do request a small time extension to perform this work due to these delays encountered in acquiring a new survey subconsultant.

If acceptable, please authorize the Mayor to execute the attached Amendment 7-1 so that we may perform this survey work as soon as possible. This survey will be used to create a "base map" for the proposed projects in the Harbor.

Sincerely,

David Ball, P.E.

DB:1124
Attachment

**AMENDMENT NUMBER 7-1 TO MASTER AGREEMENT BETWEEN
CITY OF LONG BEACH AND OVERSTREET & ASSOCIATES, INC.**

**LONG BEACH SMALLCRAFT HARBOR - HURRICANE ZETA PERMANENT REPAIRS
(TOPOGRAPHIC SURVEY)**

This Amendment 7-1 is intended to replace the original Amendment 7 in its entirety. It is agreed to undertake the following work in accordance with the provisions contained in the Master Agreement dated December 1, 2020:

A. DESCRIPTION OF ASSIGNMENT

1. The survey will be performed using traditional (non-aerial/drone) survey techniques.
2. The survey will only capture portions of the piers which are accessible by foot. If needed in the future, survey of destroyed portions of piers will be performed via non-traditional survey techniques under a separate agreement.
3. Survey for all landside bulkheads, shorelines, sidewalks, structures, jetties, etc. within the Harbor will be performed under this agreement.
4. The attached exhibit indicates the areas to be surveyed in this agreement within the "clouded" area.

B. PERIOD OF SERVICE

1. It is currently estimated that the topographic survey will be completed within 60 days of the execution of this Amendment.

C. BASIS OF COMPENSATION

1. Fees for the described Basic services will be in accordance with Exhibit C2 of the referenced Master Agreement, more particularly via the hourly rates included in Appendix 1 to Exhibit C.
 - a. Total of all fees for basic services shall not exceed \$5,300, without City approval.
 - b. Amounts payable to ENGINEER for services of ENGINEER'S subconsultant will be billed times a factor of 1.2.
 - c. The total of all fees is based on the following distribution of compensation:

| | |
|---|--------------|
| TOPOGRAPHIC SURVEY | \$4,700 |
| (including lump sum costs for ENGINEER's subconsultant) | |
| <u>ASSISTANCE TO SUBCONSULTANT FOR TOPOGRAPHIC SURVEY</u> | <u>\$600</u> |
| TOTAL | \$5,300 |
2. Hourly fees where described above will be in accordance with Exhibit C2 of the hourly rates recited on APPENDIX 1 to EXHIBIT C to the Master Agreement, subject to future adjustment as provided for in the Master Agreement.
3. Fees for services rendered under this Amendment will be made separate from any other project.

OWNER:
CITY OF LONG BEACH, MISSISSIPPI

By: _____
George Bass; Mayor

Date Signed: _____

ENGINEER:
OVERSTREET & ASSOCIATES, P.L.L.C.

By:
F. Jason Overstreet, P.E.; President

Date Signed: 01/14/2022

**Minutes of January 18, 2022
Mayor and Board of Aldermen**

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After brief discussion, Alderman Brown made motion seconded by Alderman Parker and unanimously carried to approve the aforesaid request, Amendment Number 7-1 To Master Agreement Between City of Long Beach and Overstreet & Associates, Inc.

There was no report from Public Works.

The Mayor recognized Recreation/Senior Citizen Director Bob Paul; whereupon, Mr. Paul requested authorization to return the "old" Senior Citizen Bus to the Mississippi Department of Transportation (MDOT) as it has been replaced with a new bus while the city continues to incur cost of insurance for a bus that is no longer used. After considerable discussion, Alderman Parker made motion seconded by Alderman McCaffrey and unanimously carried to approve returning the "old" bus to MDOT, and authorizing completion of any documentation associated with the return.

There was no report from the Building Office.

The Mayor recognized Harbormaster Bill Angley regarding harbor hurricane readiness, as follows:

To: Mayor, Board of Alderman
From: Long Beach Harbor Master
Subject: Hurricane Contract Renewals

Respectfully request permission to work with Overstreet for RFQ and contracts. These contracts will be for Breakdown, Removal, Relocate and Recovery of Bait shop. Along with emergency Removal, Relocate, and Setup of Fuel tank.



Long Beach Harbor Master

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After considerable discussion, Alderman Frazer made motion seconded by Alderman McCaffrey and unanimously carried to approve the aforesaid request to work with Overstreet & Associates, Inc., regarding and RFQ and contracts for the protection of the Bait Shop and Fuel Tanks.

There was no action regarding derelict properties.

There was no report or actions required regarding the City Attorney.

**Minutes of January 18, 2022
Mayor and Board of Aldermen**

There being nor further business to come before the Mayor and Board of Aldermen at this time, Alderman Parker made motion seconded by Alderman Bennett and unanimously carried to adjourn until the next regular meeting in due course.

APPROVED:

Alderman Donald Frazer, At-Large

Alderman Patrick Bennett, Ward 1

Alderman Bernie Parker, Ward 2

Alderman Angie Johnson, Ward 3

Alderman Timothy McCaffrey, Jr., Ward 4

Alderman Mike Brown, Ward 5

Alderman Pete L. McGoey, Ward 6

Date

ATTEST:

Kini Gonsoulin, Deputy City Clerk