

**Minutes of April 17, 2018  
Mayor and Board of Aldermen**

**MUNICIPAL DOCKET  
REGULAR MEETING OF APRIL 17, 2018  
THE MAYOR AND BOARD OF ALDERMEN  
THE CITY OF LONG BEACH, MISSISSIPPI  
5:00 O'CLOCK P.M. LONG BEACH CITY HALL, 201 JEFF DAVIS AVE.  
\*\*\*\*\***

- I. CALL TO ORDER**
- II. INVOCATION AND PLEDGE OF ALLEGIANCE**
- III. ROLL CALL AND ESTABLISH QUORUM**
- IV. ADOPT MINUTE BOOK 88**
- V. ANNOUNCEMENTS; PRESENTATIONS; PROCLAMATIONS**
- VI. AMENDMENTS TO THE MUNICIPAL DOCKET**
- VII. APPROVE MINUTES:**
  - 1. MAYOR AND BOARD OF ALDERMEN**
    - a. April 3, 2018-Regular & Public Hearing
    - b. April 10, 2018-Work Session
  - 2. PLANNING & DEVELOPMENT COMMISSION**
    - a. April 12, 2018-Regular & Work Session
- VIII. APPROVE DOCKET OF CLAIMS NUMBER(S):**
  - 1. 041718**
- IX. UNFINISHED BUSINESS**
- X. NEW BUSINESS**
  - 1. Community Development Review Process**
  - 2. Special Event Application - Jeepin The Coast 5K/1 Mile Run**
  - 3. Golf Cart Ordinance**
  - 4. Harbor Berthing Agreement**
- XI. DEPARTMENTAL BUSINESS**
  - 1. MAYOR'S OFFICE**
    - a. Subdivision Sign - Leon Long
  - 2. PERSONNEL**
    - a. Fire Department - (2) Step Increases, (1) Resignation, (1) New Hire
    - b. Police Department - (4) Step Increases, (1) Retirement
    - c. Municipal Court - (1) Step Increase
  - 3. CITY CLERK**
    - a. Revenue Expense Report March 2018
    - b. Budget Amendment FY 17/18 - New Vehicles
  - 4. POLICE DEPARTMENT**
    - a. Surplus Property
    - b. HIDTA Sub Grantee Cooperative Agreement
    - c. Non-Compensated Special Investigator Contract
  - 5. ENGINEERING**
    - a. Change Order #1 - Water Main Imp.; Todd Terrace & Valentine Dr.
    - b. Change Order #1 - Sewer Rehabilitation 2017
    - c. Drainage Study - Final Recommendations
  - 6. PUBLIC WORKS**
    - a. Surplus Property
- XII. REPORT FROM CITY ATTORNEY**
- XIII. ADJOURN (OR) RECESS**

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Be it remembered that a regular meeting of the Mayor and Board of Aldermen, Long Beach, Mississippi, was begun and held at 5:00 o'clock p.m., Long Beach City Hall Meeting Room, 201 Jeff Davis Avenue, in said City, it being the third Tuesday in April, 2018, and the same being the time, date and place fixed by Laws of the State of Mississippi and ordinance of the City of Long Beach for holding said meeting.

There were present and in attendance on said board and at the meeting the following named persons: Mayor George L. Bass, Aldermen Donald Frazer, Ronald Robertson, Bernie Parker, Kelly Griffin, Timothy McCaffrey, Jr., Mark E. Lishen, Deputy City Clerk Kini Gonsoulin, and City Attorney James C. Simpson, Jr.

Alderman Patricia Bennett was absent from the meeting.

There being a quorum present sufficient to transact the business of the City, the following proceedings were had and done.

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Alderman Frazer made motion seconded by Alderman Griffin and unanimously carried to adopt Minute Book 88.

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The Mayor proclaimed April 2018 as Safe Digging Month.

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Alderman Lishen made motion seconded by Alderman Robertson and unanimously carried to approve the Regular and Public Hearing minutes of the Mayor and Board of Aldermen meeting dated April 3, 2018.

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Alderman Frazer made motion seconded by Alderman Griffin and unanimously carried to approve the Work Session minutes of the Mayor and Board of Aldermen meeting dated April 10, 2018.

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Alderman McCaffrey recused himself from the meeting.

\*\*\*\*\*

Alderman Lishen made motion seconded by Alderman Robertson to approve the Regular and Work Session minutes of the Planning and Development Commission, dated April 12, 2018.

Upon continued discussion, Alderman Parker made substitute motion seconded by Alderman Frazer and unanimously carried to approve the Regular and Work Session minutes of the Planning & Development Commission dated April 12, 2018, with

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the exception of item #2 under section VI. New Business, Variance – Sidewalk-Property located at 350 East 4<sup>th</sup> Street, and also to instruct the Planning and Development Commission to notify the Tree Board that when they recommend a tree be cut down, they inform the home owner that the recommendation is contingent upon Planning and Development and Mayor and Board of Aldermen approval.

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Alderman McCaffrey returned to the meeting.

\*\*\*\*\*

Alderman Robertson made motion seconded by Alderman Griffin and unanimously carried to approve payment of invoices listed in Docket of Claims number 041718.

\*\*\*\*\*

Alderman Frazer made motion seconded by Alderman Lishen and unanimously carried to suspend the rules and move item XI. New Business, 5. Engineering, c. Drainage Study – Final Recommendations earlier in the meeting due the amount of people in attendance for this topic.

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City Engineer David Ball presented the following recommendations regarding drainage:

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**GARNER RUSSELL & ASSOCIATES**



**CONSULTING ENGINEERS**

520 33rd Street, Gulfport, MS 39507

Tel 228.863.0667 Fax 228.863.5232

## MEMORANDUM

**Date:** 4/13/2018  
**To:** Mayor & Board of Aldermen  
**From:** David Ball, P.E.  
**RE:** Drainage Study – Final Recommendations (including diversions)

Following the plans and methodologies determined for use at the Nov. 14, 2017 drainage work session which have been discussed in several previous memos and letters, we have completed our "study" of the problematic drainage basins in the City. For the record, the basins studied are:

1. Lover's Lane
2. Gandy Circle
3. Trautman
4. Joyce
5. Roddy
6. Old Savannah
7. Gates
8. Mount Bass
9. Bear Bayou
10. Gandy Circle (with a partial diversion of Joyce)
11. North Joyce (after partial diversion into Gandy Circle)
12. Trautman diversion (diverting the upper ~1/3 of the Trautman basin south along Cleveland)
13. West Trautman (after the partial diversion along Cleveland)

We have also prepared and attached the following items:

- A. A summary of the costs associated with necessary upgrades to the main drainage path(s) in each identified drainage basin, along with general details for each location regarding design capacity and proposed culvert size and estimated costs. This summary is in 8-1/2"x11" format (numbered 1-14).
- B. A set of exhibits which depicts the overall layout of the existing drainage basins in the City along with the estimated costs associated with the upgrades, and which depicts the more specific layout of each basin and the recommended upgrades at critical points within the basin. This set of exhibits depicts basins corresponding to Nos. 1-9 above. These exhibits are 11"x17" format (numbered 1-13).
- C. A set of exhibits which depicts the overall layout of the proposed or diverted drainage basins in the City along with the estimated costs associated with the upgrades, and which

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O:\2124\20180413 Drainage Study final recommend with diversions.docx

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depicts the more specific layout of each basin and the recommended upgrades at critical points within the basin. These exhibits correspond to basin Nos. 10, 12-13 above. These exhibits are 11"x17" format (numbered 14-20).

We didn't include a separate exhibit for the North Joyce (after partial diversion) area (No. 11 above) because the basin layout, pipe orientation, drainage pattern, and pipe labels are unchanged from No. 4 above, with exception to the pipes which will be diverted into the Gandy Circle basin. A summary of the costs necessary to upgrade the North Joyce basin is included in Item "A" above.

We performed a rough construction cost estimate for each of the locations included in the basin summaries, which can be made available on your request. Each of the estimates was done without the benefit of any survey (topographical or boundary) and should therefore only be used for preliminary budgeting purposes. It does include the typical costs associated with a stand-alone construction project, including survey, engineering, and inspection. However, it is notable that many of the upgrades are significant and may require acquisition of easements or rights-of-way for completion of the work. Many of the drainage infrastructure items in the City are not covered by any existing easement, which would obviously necessitate acquisition; or the drainage structures are in prescriptive easements which do not allow for improvements, which would also necessitate acquisition of easements. Further, there may be some drainage structures which are in existing easements, but the final proposed structure will be too large to fit inside the dedicated easement, again requiring acquisition. The detailed construction cost estimates do not include any such costs because due to the significant research necessary to make such determinations.

The below table serves as an overall summary of the estimated costs for all drainage basins, without any diversions or new outfalls, i.e., to upgrade the system in its existing configuration, layout, etc., similar to the exhibits discussed in Item B above. The basins are numbered per the basins identified for study. For budgeting purposes, the overall costs shown below include an additional 10% overall for easement acquisition. The 10% costs for easements is only an estimate and could be a far cry from the actual necessity of acquisition.

UPGRADE EXISTING BASINS		
Basin No.	Description	Estimated Cost
1	Lover's Lane	\$ 753,302
2	Gandy Circle	\$ 3,380,806
3	Trautman	\$ 9,903,040
4	Joyce	\$ 967,100
5	Roddy	\$ 1,070,710
6	Old Savannah	\$ 851,815
7	Gates	\$ 1,074,850
8	Mount Bass	\$ 394,614
9	Bear Bayou	\$ 4,968,110
TOTAL CONSTRUCTION COSTS		\$ 23,364,347
EASEMENT ACQUISITION		\$ 2,336,435
TOTAL PROJECT COSTS		\$ 25,700,782

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We've also included below an overall summary of the estimated costs for the drainage basins if diversions are chosen as the best and most efficient solution. The information below corresponds to the exhibits discussed in Item C above. Similar to the above, these estimates include an additional 10% for easement acquisition.

UPGRADES AND/OR POSSIBLE DIVERSIONS		
Basin No.	Description	Estimated Cost
1	Lover's Lane	\$ 753,302
5	Roddy	\$ 1,070,710
6	Old Savannah	\$ 851,815
7	Gates	\$ 1,074,850
8	Mount Bass	\$ 394,614
9	Bear Bayou	\$ 4,968,110
10	Gandy Circle (with Joyce)	\$ 4,205,319
11	North Joyce	\$ 163,230
12	Trautman diversion	\$ 5,626,572
13	West Trautman	\$ 4,214,060
TOTAL CONSTRUCTION COSTS		\$ 22,569,280
EASEMENT ACQUISITION		\$ 2,256,928
TOTAL PROJECT COSTS		\$ 24,826,208

In short, there is little difference in the estimated costs to either upgrade the existing basins or to perform diversions, although the costs associated with the diversions is slightly less. However, since diversions create new routes for the drainage infrastructure, easements may be more costly or difficult to acquire. Because diversions "cut" sizeable portions of the geography out of a drainage basin, there is the benefit of improving the capacities of all pipes downstream of a diversion. Although the estimates included herein follow the criteria determined by the City (100% of the 25-year storm for all critical areas, such as "bowls", road crossings, etc.; and 50% of the 25-year storm for any non-critical area), the reduction in flows associated with diversions may make the downstream culverts (though still not meeting the City's criteria) more acceptable.

Additionally, significant savings can be realized if the City elects to not perform upgrades to any culverts which cross the CSX railway (approximately \$500,000 for each crossing) or which cross U.S. Hwy. 90 (approximately \$1,250,000 for each crossing). While many or all such culverts are undersized per the drainage basin analysis, perhaps these major transportation facilities could be improved by other entities.

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LOVER'S LANE

PIPE SEGMENT	DESCRIPTION	EXIST. CAPACITY (25-YR. STORM)	PROP. CAPACITY (25-YR. STORM)	PROP. SIZE	ESTIMATED PROJECT COST
L1-2	Across Lovers Lane	77%	100%	2-72" RCP	\$65,870.00
L1-3	Along Lovers Lane	22%	50%	2-48" HDPE	\$309,660.00
L1-4	Across Daugherty	26%	100%	2-60" RCP	\$60,542.00
L1-5	East of Daugherty	26%	50%	2-48" HDPE	\$110,100.00
L1-7	Ditch between Daugherty & Clower	22%	50%	2-42" HDPE	\$16,480.00
L1-8	West of Clower	25%	50%	2-36" HDPE	\$72,660.00
L1-12	Corner of Kuyrkendall & Congress	27%	100%	2-30" HDPE	\$58,340.00
L2-1	Backyards of Kuyrkendall & Congress	0%	100%	30" HDPE	\$59,650.00
					\$753,302.00

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GANDY					
PIPE SEGMENT	DESCRIPTION	EXIST. CAPACITY (25-YR. STORM)	PROP. CAPACITY (25-YR. STORM)	PROP. SIZE	ESTIMATED PROJECT COST
GC1-1	Across U.S. Hwy. 90	60%	100%	2-8'x4' BOX	\$1,332,600.00
GC1-2	Boggsdale Driveway		50%	72" RCP	\$83,100.00
GC1-3	South from Magnolia	44%	50%	72" RCP	\$163,540.00
GC1-4	Across Magnolia	30%	100%	2-88"x54" RCAP	\$252,570.00
GC1-5	Areas North of Magnolia	13%	50%	2-54" HDPE	\$141,550.00
GC1-6	Across CSX railway	57%	100%	66" RCP (E) & 60" RCP	\$286,908.00
GC1-7	Across Railroad	36%	50%	54" RCP (E) & 66" RCP	\$136,050.00
GC1-8	Along Cox	47%	50%	60" RCP (E) & 24" HDPE	\$113,550.00
GC1-9	Areas East of Cox	36%	50%	48" RCP (E) & 36" HDPE	\$117,290.00
GC1-10	Along & South from Old Pass	26%	50%	42" RCP (E) & 42" HDPE	\$225,560.00
GC1-11	Across Old Pass	27%	100%	2-54" RCP	\$73,508.00
GC1-12	Along Old Pass	29%	50%	42" RCP (E) & 42" HDPE	\$121,500.00
GC1-13	Areas Northeast of Old Pass	30%	50%	42" RCP (E) & 36" HDPE	\$84,950.00
GC1-14	Across Alexander	36%	100%	2-48" RCP	\$89,650.00
GC1-15	Across Seal	7%	100%	30" RCP & 36" RCP	\$49,580.00
GC2-1	Gandy drainage	15%	100%	2-24" RCP	\$108,900.00
					\$3,380,806.00



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TRAUTMAN BASIN

PIPE SEGMENT	DESCRIPTION	EXIST. CAPACITY (25-YR. STORM)	PROP. CAPACITY (25-YR. STORM)	PROP. SIZE	ESTIMATED PROJECT COST
T1-1	Across U.S. Hwy. 90	58%	100%	12'x4.5' BOX (E) & 12'x4.5' BOX	\$1,402,140.00
T1-2	Across West	43%	100%	2-12'x4.5' BOX	\$197,750.00
T1-3	Across Trautman	25%	100%	2-12'x4.5' BOX	\$245,690.00
T1-4	East of Cheri	27%	50%	DITCH	\$25,730.00
T1-5	Across Magnolia	33%	100%	2-9'x5' BOX	\$225,850.00
T1-6	North of Magnolia	27%	50%	2-66" HDPE	\$170,620.00
T1-7	West of Girard	28%	50%	2-66" HDPE	\$120,690.00
T1-8	Across Girard	34%	100%	10'x4' BOX & 12'x4' BOX	\$216,520.00
T1-9	East of Girard	28%	50%	2-66" HDPE	\$197,300.00
T1-10	West of St. Charles	28%	50%	2-66" HDPE	\$127,330.00
T1-11	Across St. Charles	34%	100%	10'x4' BOX & 12'x4' BOX	\$251,530.00
T1-12	Across CSX	52%	100%	84" RCP (E) & 84" RCP	\$439,300.00
T1-13	Across Railroad	35%	100%	10'x4' BOX & 12'x4' BOX	\$356,300.00
T1-15	Thru Rouse's	23%	50%	73"x45" RCAP (E) & 6'x4' BOX	\$504,940.00
T1-16	Across Pineville	25%	100%	9'x4' BOX & 8'x4' BOX	\$276,680.00
T1-17	Along Klondyke	29%	50%	65"x40" RCAP (E) & 48" HDPE	\$242,970.00
T1-18	Across E. Old Pass	30%	100%	10'x4' BOX	\$183,000.00
T1-19	Across USPS drive	25%	50%	48" RCP (E) & 48" RCP	\$89,970.00
T1-20	Along E. Old Pass	25%	50%	48" RCP (E) & 48" HDPE	\$199,840.00
T1-21	Beside storage units	26%	50%	48" RCP (E) & 48" HDPE	\$62,880.00
T1-22	Backyards of E. Old Pass	29%	50%	48" HDPE (E) & 48" HDPE	\$157,500.00
T1-23	Across N. Burke	15%	100%	2-6'x3.5' BOX	\$278,180.00
T1-24	Thru LB Square Apts.	16%	50%	6'x3.5' BOX	\$571,590.00

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T1-25	Across Cleveland	10%	100%	2-73"x45" RCAP	\$161,240.00
T1-26	East of Cleveland/LB high school parking lot	13%	50%	5'x3' BOX	\$106,500.00
T1-27	Across Gardendale	29%	100%	2-48" RCP	\$321,260.00
T2-1	Thru Aaron's/Walgreen's parking	18%	100%	2-6'x3' BOX	\$1,337,150.00
T2-2	Across N. Burke	17%	100%	2-5'x3' BOX	\$155,730.00
T2-3	Thru Hancock Bank property	23%	50%	5'x3' BOX	\$693,780.00
T2-4	Across Winn-Dixie drive	13%	50%	2-51"x31" RCAP	\$235,500.00
T2-5	Across Cleveland	23%	100%	6'x3' BOX	\$163,370.00
T2-6	Across Gardendale	12%	100%	2-44"x27" RCAP	\$184,210.00
					\$9,903,040.00

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JOYCE BASIN					
PIPE SEGMENT	DESCRIPTION	EXIST. CAPACITY (25-YR. STORM)	PROP. CAPACITY (25-YR. STORM)	PROP. SIZE	ESTIMATED PROJECT COST
J1-1	Across Joan	39%	100%	2-42" RCP	\$133,580.00
J1-2	Along Joan	29%	50%	36" HDPE	\$62,170.00
J1-3	Backyards of Joyce/Rita	32%	50%	36" HDPE	\$107,980.00
J1-4	Backyards of Joyce/Rita	33%	50%	36" HDPE	\$119,280.00
J1-5	Backyards of Joyce/Rita	29%	50%	30" HDPE	\$86,470.00
J1-6	Crossing Rita	18%	100%	2-36"x23" RCAP	\$129,860.00
J2-1	Along Rita	21%	50%	24" HDPE	\$80,720.00
J2-2	Crossing Rita	26%	100%	36"x23" RCAP	\$82,510.00
J3-1	Crossing Joyce	48%	100%	44"x27" RCAP	\$81,850.00
J3-2	East from N. Island View	17%	50%	24" HDPE	\$82,680.00
					\$967,100.00

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RODDY BASIN					
PIPE SEGMENT	DESCRIPTION	EXIST. CAPACITY (25-YR. STORM)	PROP. CAPACITY (25-YR. STORM)	PROP. SIZE	ESTIMATED PROJECT COST
R1-1	Valarie Backyards	26%	50%	36" HDPE (E) & 36" HDPE	\$69,210.00
R1-3	Backyards of Valarie/Suffolk	25%	50%	24" HDPE	\$75,750.00
R1-4	Across Suffolk	27%	100%	36"x23" RCAP	\$98,480.00
R2-1/R2-2	Across Valarie	55%	100%	2-59"x36" RCAP	\$159,520.00
R2-3	Roddy/Valarie backyards	47%	100%	2-59"x36" RCAP	\$110,540.00
R2-4	Roddy Circle	20%	100%	2-59"x36" RCAP	\$197,250.00
R2-5	Across Alverado	32%	100%	2-59"x36" RCAP	\$133,700.00
R2-6	Alverado Circle backyards	13%	50%	2-24" HDPE	\$80,270.00
R2-7	Across Saratoga @ Jamaica	26%	100%	2-24" RCP	\$71,210.00
R2-8	Across Saratoga @ Suffolk	32%	100%	36"x23" RCAP	\$74,780.00
					\$1,070,710.00

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OLD SAVANNAH BASIN					
PIPE SEGMENT	DESCRIPTION	EXIST. CAPACITY (25-YR. STORM)	PROP. CAPACITY (25-YR. STORM)	PROP. SIZE	ESTIMATED PROJECT COST
OS1-1	Across Old Town & south from Old Town	28%	100%	2-8'x4' BOX	\$69,120.00
OS1-2	Backyards East of Citadel	29%	50%	72" RCP	\$54,530.00
OS1-3	Across Citadel	50%	100%	54" RCP (E) & 60" RCP	\$51,450.00
OS1-4	Backyards West of Citadel	49%	50%	2-54" HDPE	\$47,695.00
OS1-5	Backyards of Old Savannah/Citadel	35%	50%	66" RCP (E) & 60" RCP	\$64,080.00
OS1-6	East from Old Savannah	44%	50%	54" RCP (E) & 66" RCP	\$49,030.00
OS1-7	Across Old Savannah	87%	100%	60" RCP (E) & 24" HDPE	\$45,830.00
OS2-1	Along Citadel	23%	50%	48" RCP (E) & 36" HDPE	\$50,600.00
OS2-2	Across Old Savannah @ Citadel	45%	100%	42" RCP (E) & 42" HDPE	\$48,460.00
OS3-3	Across Old Savannah @ Old Town	50%	100%	2-54" RCP	\$85,710.00
OS3-2	Along Old Town	45%	50%	42" RCP (E) & 42" HDPE	\$56,710.00
OS3-3	Across Ashley	40%	100%	42" RCP (E) & 36" HDPE	\$55,750.00
OS4-1	West from Old Savannah	39%	50%	2-48" RCP	\$67,660.00
OS4-2	Across Old Savannah	61%	100%	30" RCP & 36" RCP	\$51,540.00
OS5-2	Across Old Savannah	51%	100%	2-24" RCP	\$53,650.00
					\$851,815.00

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GATES					
PIPE SEGMENT	DESCRIPTION	EXIST. CAPACITY (25-YR. STORM)	PROP. CAPACITY (25-YR. STORM)	PROP. SIZE	ESTIMATED PROJECT COST
G1-1	Across Gates	16%	100%	12'x4.5' BOX	\$69,210.00
G1-2	Along Gates (north of Bert)	13%	50%	2-51"x31" RCAP	\$75,780.00
G1-3	Across Bert	14%	100%	9'x3' BOX	\$98,480.00
G1-4	Along Gates (north of Allen)	8%	50%	5'x3' BOX	\$159,520.00
G1-5	Across Allen	4%	100%	6'x4' BOX	\$11,540.00
G2-1	West of Paula	40%	50%	48" (E) & 30" HDPE	\$197,250.00
G2-2	Along Paula	49%	50%	48" (E) & 15" HDPE	\$133,700.00
G2-3	Across Paula	16%	100%	8'x3' BOX	\$80,270.00
G2-4	East of Paula	30%	50%	36" HDPE	\$249,100.00
					\$1,074,850.00

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MOUNT BASS

PIPE SEGMENT	DESCRIPTION	EXIST. CAPACITY (25-YR. STORM)	PROP. CAPACITY (25-YR. STORM)	PROP. SIZE	ESTIMATED PROJECT COST
MB1-1	Across Charleswood	15%	100%	65"x40" RCAP	\$143,090.00
MB1-2	Across Alexander	9%	100%	59"x36" RCAP	\$53,210.00
MB1-3	Across Mt. Bass @ Alexander	12%	100%	2-36"x23" RCAP	\$70,284.00
MB2-1	Mount Bass mid-block drain to north	13%	100%	36"x23" RCAP	\$71,220.00
MB3-1	Across Jarman @ Alexander	80%	100%	18" RCP	\$56,810.00
					\$394,614.00

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BEAR BAYOU

PIPE SEGMENT	DESCRIPTION	EXIST. CAPACITY (25-YR. STORM)	PROP. CAPACITY (25-YR. STORM)	PROP. SIZE	ESTIMATED PROJECT COST
BB1-1	Across U.S. Hwy. 90	41%	100%	2-12'x4.5' BOX	\$1,471,300.00
BB1-2	Across Gulfview	20%	100%	2-9'x5' BOX	\$222,650.00
BB1-3	Across Nicholson	20%	100%	2-9'x5' BOX	\$222,650.00
BB1-4	Across St. Thomas (western drive)	33%	50%	9'x5' BOX	\$140,050.00
BB1-5	Across St. Thomas (eastern drive)	34%	50%	8'x5' BOX	\$140,050.00
BB1-6	Across USM sidewalk	21%	50%	8'x5' BOX	\$112,700.00
BB1-7	Across USM drive	18%	50%	8'x5' BOX	\$141,850.00
BB1-9	Across Beachpark	29%	100%	2-9'x4' BOX	\$334,530.00
BB1-10	Behind Chimney Cross	31%	50%	2-5'x4' BOX	\$199,000.00
BB1-11	Across CSX railway	26%	100%	2-7'x5' BOX	\$572,400.00
BB1-12	Across Railroad	34%	100%	60" RCP (E) & 8'x4' BOX	\$226,950.00
BB1-13	Along Railroad	16%	50%	8'x4' BOX	\$370,450.00
BB1-15	Across Wright	4%	100%	2-51"x31" RCAP	\$126,470.00
BB5-1	Across Railroad (west of Edmund)	33%	100%	6'x3' BOX	\$409,100.00
BB5-2	Behind Ida cul-de-sac	36%	50%	30" RCP (E) & 24" HDPE	\$185,250.00
BB5-3	Across McCaughan	20%	100%	2-36"x23" RCAP	\$92,710.00
					\$4,968,110.00



Minutes of April 17, 2018  
 Mayor and Board of Aldermen

GANDY WITH PARTIAL DIVERSION FROM JOYCE

PIPE SEGMENT	DESCRIPTION	EXIST. CAPACITY (25-YR. STORM)	PROP. CAPACITY (25-YR. STORM)	PROP. SIZE	ESTIMATED PROJECT COST
GC1-1	Across U.S. Hwy. 90	55%	100%	2-9'x4' BOX	\$1,350,300.00
GC1-2	Across Boggs Drive		50%	2-6'x3.5' BOX	\$148,800.00
GC1-3	South from Magnolia	40%	50%	78" RCP	\$173,688.00
GC1-4	Across Magnolia	27%	100%	2-7'x4' BOX	\$208,050.00
GC1-5	Areas North of Magnolia	11%	50%	2-54" HDPE	\$141,450.00
GC1-6	Crossing CSX railway	51%	100%	66" RCP (E) & 66" RCP	\$292,688.00
GC1-7	Crossing Railroad	30%	100%	2-66" RCP	\$162,500.00
GC1-8	Along Cox	40%	50%	60" RCP (E) & 36" HDPE	\$145,350.00
GC1-9	Areas East of Cox	36%	50%	48" RCP (E) & 36" HDPE	\$117,290.00
GC1-10	Along & South from Old Pass	26%	50%	42" RCP (E) & 42" HDPE	\$225,560.00
GC1-11	Crossing Old Pass	27%	100%	2-54" RCP	\$75,108.00
GC1-12	Along Old Pass	29%	50%	42" RCP (E) & 42" HDPE	\$121,500.00
GC1-13	Areas Northeast of Old Pass	30%	50%	42" RCP (E) & 36" HDPE	\$84,850.00
GC1-14	Crossing Alexander	36%	100%	2-48" RCP	\$89,650.00
GC1-15	Crossing Seal	7%	100%	30" RCP & 36" RCP	\$50,130.00
GC2-1	Gandy Circle Eastern Drainage	15%	100%	2-24" RCP	\$108,900.00
J1-5	Backyards of Rita/Joyce	43%	50%	24" RCP (E) & 18" HDPE	\$74,600.00
J1-6	Crossing Rita & Areas North	13%	100%	42" RCP	\$135,330.00
J1-7	Across Old Pass & Along Cox (Joyce Diversion)	6%	100%	48" RCP	\$327,925.00
J3-1	Crossing Joyce	56%	100%	2-24" RCP	\$86,370.00
J3-2	East from N. Island View	19%	50%	24" HDPE	\$85,280.00
					\$4,205,319.00

**Minutes of April 17, 2018**  
**Mayor and Board of Aldermen**

NORTH JOYCE BASIN					
PIPE SEGMENT	DESCRIPTION	EXIST. CAPACITY (25-YR. STORM)	PROP. CAPACITY (25-YR. STORM)	PROP. SIZE	ESTIMATED PROJECT COST
J2-1	Along Rita	21%	50%	24" HDPE	\$80,720.00
J2-2	Crossing Rita	26%	100%	36"x23" RCAP	\$82,510.00
					\$163,230.00

**Minutes of April 17, 2018  
Mayor and Board of Aldermen**

TRAUTMAN DIVERSION BASIN					
PIPE SEGMENT	DESCRIPTION	EXIST. CAPACITY (25-YR. STORM)	PROP. CAPACITY (25-YR. STORM)	PROP. SIZE	ESTIMATED PROJECT COST
TD1-1	Across U.S. Hwy. 90	N/A	100%	12'x4.5' BOX (E) & 7'x4' BOX	\$1,390,600.00
TD1-2	Along S. Burke (across E. 5th)	N/A	100%	8'x5' BOX (E) & 8'x5' BOX	\$545,052.00
TD1-3	Along S. Burke (across E. 4th)	N/A	100%	11'x6' BOX	\$323,192.00
TD1-4	Along S. Burke (across E. 3rd)	N/A	100%	DITCH	\$323,192.00
TD1-5	Along S. Burke (across E. 2nd)	N/A	100%	72" RCP (E) & 84" RCP	\$323,192.00
TD1-6	Along S. Burke (across E. 1st)	N/A	100%	2-60" RCP	\$348,584.00
TD1-7	Along E. 1st	N/A	50%	2-60" RCP	\$320,320.00
TD1-8	Across CSX / Along N. Cleveland	N/A	100%	72" RCP (E) & 78" RCP	\$501,610.00
TD1-9	Along N. Cleveland (south from high school)	N/A	50%	2-60" RCP	\$614,250.00
T1-25	Across Cleveland	10%	100%	2-73"x45" RCAP	\$161,240.00
T1-26	East of Cleveland/LB high school parking lot	13%	50%	5'x3' BOX	\$106,500.00
T1-27	Across Gardendale	29%	100%	2-48" RCP	\$321,260.00
T2-5	Across Cleveland	23%	100%	6'x3' BOX	\$163,370.00
T2-6	Across Gardendale	12%	100%	2-44"x27" RCAP	\$184,210.00
					\$5,626,572.00

**Minutes of April 17, 2018  
Mayor and Board of Aldermen**

WEST TRAUTMAN BASIN					
PIPE SEGMENT	DESCRIPTION	EXIST. CAPACITY (25-YR. STORM)	PROP. CAPACITY (25-YR. STORM)	PROP. SIZE	ESTIMATED PROJECT COST
T1-1	Across U.S. Hwy. 90	71%	100%	12'x4.5' BOX (E) & 7'x4' BOX	\$1,236,000.00
T1-2	Across West	52%	100%	8'x5' BOX (E) & 8'x5' BOX	\$168,650.00
T1-3	Across Trautman	31%	100%	11'x6' BOX	\$175,650.00
T1-4	East of Cheri	34%	50%	DITCH	\$25,730.00
T1-5	Across Magnolia	43%	100%	72" RCP (E) & 84" RCP	\$139,250.00
T1-6	North of Magnolia	35%	50%	2-60" RCP	\$178,160.00
T1-7	West of Girard	37%	50%	2-60" RCP	\$165,060.00
T1-8	Across Girard	48%	100%	72" RCP (E) & 78" RCP	\$92,890.00
T1-9	East of Girard	40%	50%	2-60" RCP	\$186,060.00
T1-10	West of St. Charles	41%	50%	72" RCP	\$101,300.00
T1-11	Across St. Charles	51%	100%	72" RCP (E) & 72" RCP	\$148,650.00
T1-12	Across CSX	78%	100%	84" RCP (E) & 60" RCP	\$404,780.00
T1-13	Across Railroad	53%	100%	72" RCP (E) & 72" RCP	\$182,100.00
T1-15	Thru Rouse's	48%	50%	73"x45" RCAP (E) & 30" RCP	\$190,670.00
T1-16	Across Pineville	56%	100%	73"x45" RCAP (E) & 73"x45" RCAP	\$152,580.00
T1-18	Across E. Old Pass	63%	100%	65"x40" RCAP (E) & 42" RCP	\$114,480.00
T1-23	Across N. Burke	74%	100%	42" RCP	\$119,850.00
T2-1	Thru Aaron's/Walgreen's parking	51%	100%	36" RCP (E) & 36" RCP	\$359,470.00
T2-2	Across N. Burke	52%	100%	44"x27" RCAP (E) & 44"x27" RCAP	\$72,730.00
					\$4,214,060.00

After considerable discussion, Alderman Lishen made motion seconded by Alderman Parker and unanimously carried authorizing Public Works Director Joe Culpepper and City Engineer David Ball to submit a plan for Board approval expending approximately \$50,000 to improve drainage city wide. Discussion continued regarding drainage as it pertains to the sidewalk under construction on Pineville Road, however no formal action was taken.

\*\*\*\*\*

Community Development Review was tabled until the next meeting, May 1, 2018, to give the City Attorney time to review.

Minutes of April 17, 2018  
Mayor and Board of Aldermen

\*\*\*\*\*

Alderman Lishen made motion seconded by Alderman Griffin and unanimously carried to approve the Special Event Application from Jeepin the Coast for a 5K/1 Mile Run as follows, and to waive all applicable fees,

June 2, 2018  
Jeepin-The-Coast  
5K-1 mile Run  
Saturday  
7:00 AM-10:00 AM  
South Gazebo

CITY OF LONG BEACH  
SPECIAL EVENT APPLICATION  
City Clerk's Office \* 201 Jeff Davis Avenue \* P.O. Box 929 \* Long Beach, MS 39560

Date Received By Clerk's Office: 3/29/18 Time: 3:45 By: CS

Please complete this application in accordance with the City of LONG BEACH Special Events Policy, and return it to the Office of the City Clerk at least 90 calendar days before the first day of the event.

Sponsoring Organization's Legal Name: JEEP IN THE COAST 5K/1 mile Run  
Sponsored by SPIN ROOM + Fitness

Organization Address: \_\_\_\_\_

Organization Agent: Annette Knowles Title: Sponsor

Phone: \_\_\_\_\_ Work Home \_\_\_\_\_ During event 228 669 9112

Agent's Address: 17581 Old Highway 49, saucier

Agent's E-Mail Address: AnnetteK0919@gmail.com

Event Name: JEEP IN THE COAST 5K/1 mile Run

Please give a brief description of the proposed special event: \_\_\_\_\_

SpinRoom + Fitness will sponsor a 5K/1 mile Run for Jeepin the Coast.

Event Day(s) & Date(s): Saturday June 2, 2018 Event Time(s): 7am-10am

Set-Up Date & Time: 6:30am Tear-Down Date & Time: 10am

Event Location: Park Pavilion

ANNUAL EVENT: Is this event expected to occur next year?  YES  NO

How many years has this event occurred? 0

ADOPTED: 11.15.11-BOARD ACTION

Minutes of April 17, 2018  
Mayor and Board of Aldermen

MAP: (a) If your event will use streets or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. (b) Show any streets or parking lots that you are requesting to be blocked off, and location of vendors, if any. A final map, if different, must be provided seven (7) days before the event. (c) Please show an emergency vehicle access lane.

STREET CLOSURES: Start Date/ Time: 8 am through Date/ Time 9:15 am

RESERVED PARKING: Are you requesting reserved parking? YES  NO

If yes, list the number of street spaces, City lots or locations where parking is requested:

\_\_\_\_\_

VENDORS: Food Concessions? YES  NO Other Vendors? YES  NO

DO YOU PLAN TO HAVE ALCOHOL SOLD/SERVED AT THIS EVENT? YES  NO

If yes, are liquor license and liquor liability insurance attached? YES NO

If yes, what time? \_\_\_\_\_ Until \_\_\_\_\_

ENTERTAINMENT: Are there any entertainment features related to this event? YES  NO

If yes, provide an attachment listing all bands/performers, type of entertainment, and performance schedule.

ATTENDANCE: What is the expected (estimated) attendance for this event? 100+

AMUSEMENT: Do you plan to have any amusement or carnival rides? YES  NO

If yes, you are required to obtain a permit through the City Clerk's Office.

REST ROOMS: Are you planning to provide portable rest rooms at the event? YES  NO

If yes, how many? \_\_\_\_\_

As an event organizer, you must consider the availability of rest room facilities during this event. Consideration should be made regarding the type of event, the length of time it will be held, the number of people, etc. You must determine the rest room facilities in the immediate area of the event venue and then identify the potential need for portable facilities. Remember to identify accessible facilities for ADA requirements as well.

OTHER REQUESTS: (i.e., Police Department assistance, Fire Dept., street closures, electrical, etc.)

Spoke to police department on  
assistance to this race on 3/22/18

ADOPTED: 11.15.11-BOARD ACTION

Minutes of April 17, 2018  
Mayor and Board of Aldermen

**INSURANCE:** All sponsors of special events must carry liability insurance with coverage of at least \$500,000. An event sponsor must provide a valid certificate of insurance naming the City of Long Beach as an additional insured party on the policy. A sponsor of a Low Hazard event may request that Board of Aldermen waive the insurance requirement and execute a Hold Harmless and Indemnification Agreement. This event qualifies consideration for Low Hazard because:

*Attached*

**CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that: A Certificate of Insurance must be provided which names the City of Long Beach as an additional named insured party on the policy or I am requesting that Board of Aldermen waive the insurance requirement for this Low Hazard Event as identified in paragraph above

related to insurance, and I have executed the Hold Harmless and Indemnification Agreement on behalf of the event sponsor.

All food vendors must be approved by the Harrison County Health Department, and each food or other vendor must provide the City of Long Beach with a Certificate of Insurance which names the City of Long Beach as an additional named insured party on the policy.

The approval of this special event may include additional requirements or limitations, based on the City's review of this application. Applicants who fail to clean up and repair damages to the Event Area may be billed for City services and such failure will be considered for future applications.

As the duly authorized agent of the sponsoring organization, I am applying for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with the terms of the written confirmation of approval, and all other City requirements, ordinances and other laws, which apply to this Special Event. By signing this Special Event Application, I declare I am 21 years of age or older.

3/27/18  
Date

*Annette Knowles*  
Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least ninety (90) days before the first day of the event to:  
CITY CLERK'S OFFICE - 201 JEFF DAVIS AVENUE - P.O. BOX 929 - LONG BEACH, MS  
39560

ADOPTED: 11.15.11-BOARD ACTION

Minutes of April 17, 2018  
Mayor and Board of Aldermen

To: City of Long Beach Parks and Recreation Department

From: Spinroom and Fitness

To Whom it May Concern:

Spinroom and Fitness is sponsoring the 5k/1mile Run on June 2, 2018 on behalf of Jeepin the Coast. This Organization is already schedule to host an event at this location on this day. Therefore, I request that the permit fee be waived.

Thanking you in advanced,

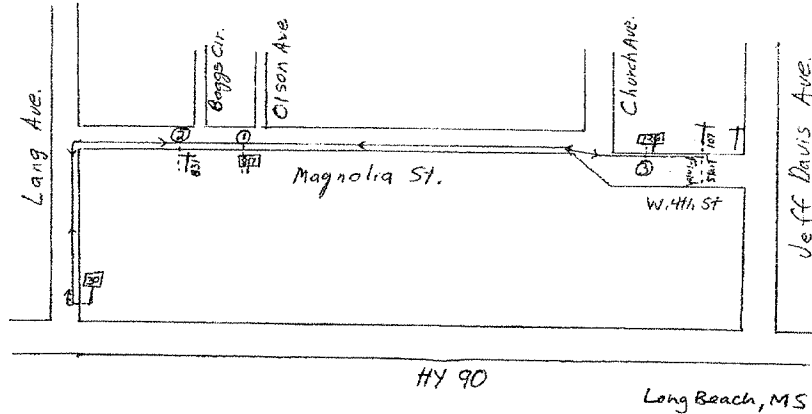
Annette Knowles  
Spinroom & Fitness  
Jeepin the Coast

USATF-Certified Course MS11037MS Effective 09/28/2011 to 12/31/2021

Long Beach Jingle Bell 5K Course  
Measured By: Leonard Vergon ST 9/24/11




- Start - Even with telephone pole #107 - 2nd pole near Jeff Davis + W. 4th St
- 1 Mile - 1 yd west of mail box #817 near Olson Ave
- U-Turnaround - 1 yd north of 30 MPH sign near corner of Hy 90 + Lang Ave.
- 2 Mile - 3 yds west of telephone pole #831 near Roggs Cir.
- 3 Mile - 6 yds west of mail box #126 on W. 4th St.
- Finish - Same as Start line, TP #107 - Even with the base.





# Minutes of April 17, 2018 Mayor and Board of Aldermen

<b>ACORD</b>		<b>CERTIFICATE OF LIABILITY INSURANCE</b>		DATE (MM/DD/YYYY) 02/26/2018			
<p><b>THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.</b></p>							
<p><b>IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).</b></p>							
<b>PRODUCER</b> Mattina Insurance Agency, Inc. 1829 Pass Road  Biloxi MS 39531		<b>CONTACT NAME:</b> Tracie Normand <b>PHONE (A/C, No, Ext):</b> (228)388-2614 <b>FAX (A/C, No):</b> <b>E-MAIL ADDRESS:</b> tracie@mattinainsurance.com					
<b>INSURED</b>  Jennifer Moran Productions LLC 21000 Houston Ladner Rd  Saucier MS 39574		<b>INSURER(S) AFFORDING COVERAGE</b> INSURER A: Mesa Underwriters Specialty Ins Co INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:		<b>NAIC #</b>			
<b>COVERAGES</b> <b>CERTIFICATE NUMBER:</b> CL1822601920 <b>REVISION NUMBER:</b>							
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.							
INSR LTR	TYPE OF INSURANCE	ADJ. INSD	SUBR. WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			MP0023004001248	09/29/2017	09/29/2018	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	<b>AUTOMOBILE LIABILITY</b> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED \$      RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N N/A				PER STATUTE      OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)							
<b>CERTIFICATE HOLDER</b>				<b>CANCELLATION</b>			
CITY OF LONGBEACH P.O. BOX 929  Long Beach MS 39560				SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 			

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ACORD 25 (2016/03)

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### Minutes of April 17, 2018 Mayor and Board of Aldermen

6/2/18

Event Title: JEEP IN THE COAST 5K/1mile SPONSORED BY SPINROCK and Fitness

DEPARTMENTAL USE ONLY: Please contact applicant directly with any questions or concerns. Sign and return to the City Clerk's Office, as soon as possible.

Approvals noted below, by departments, indicate they have been made aware of the request and the reasonability of their department has been met.

Police Dept.: MM Recommend Approval: YES NO Est. Economic Impact: \$ \_\_\_\_\_

Fire Dept.: M Recommend Approval: YES NO Est. Economic Impact: \$ \_\_\_\_\_

Public Works: J Recommend Approval: YES NO Est. Economic Impact: \$ \_\_\_\_\_

Traffic Eng.: \_\_\_\_\_ Recommend Approval: YES NO Est. Economic Impact: \$ \_\_\_\_\_

Parks/REC: RJ Recommend Approval: YES NO Est. Economic Impact: \$ \_\_\_\_\_

Have businesses been notified for street closures?: YES NO

Reason for disapproval \_\_\_\_\_

Any special requirements/conditions \_\_\_\_\_

Insurance / Indemnification Received: \_\_\_\_\_

Insurance Approved: \_\_\_\_\_

Board of Aldermen Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Approval/ Denial Mailed: \_\_\_\_\_

ADOPTED: 11.15.11-BOARD ACTION

# Minutes of April 17, 2018 Mayor and Board of Aldermen

Bob Paul  
228-669-7601

CITY OF LONG BEACH  
PARKS AND RECREATION DEPARTMENT  
APPLICATION FOR PERMIT

Bob Paul  
228-669-7601

TOWN GREEN

Group / Individual Name (Permit tee):

JEEP IN THE Coast Annette Knowles

Telephone Number: 228 669 9112 228 357 5050

Street Address: 17581 <sup>Home</sup> Old Hwy 49 <sup>Work</sup> Cell

City Saucier State MS Zip 39574

Type of Event: 5K 1 mile Run

Start Time: 7:00 Registration Run starts @ 8am

Closing Time: 10 am

It is agreed between the City of Long Beach and the permit fee that the named facility is reserved on  
June 2, 2018  
(Date)

The person(s) requesting this permit

1. Agrees to personally accept responsibility for any damage done to the facility, grounds or equipment by persons in his/her group during the reserved period of time, and will hold the City of Long Beach harmless of any damage done to permit tee or permit tee's equipment.
2. Agrees to maintain order and control over persons in the group.
3. Agrees to abide by all policies and procedures of the City of Long Beach, the Long Beach Parks and Recreation Department as directed by the contents of the Town Green policy statement.
4. Understands that failure to comply with all the terms of the aforementioned policy as well as any violation of federal, state, or municipal law in conjunction with the use of this facility will result in the cancellation of the privilege of using this facility and will jeopardize any future permit grants for this or any other facility. I hereby agree that I have read and understand the regulations and policies governing the use of the Long Beach Town Green, including the deck area and shoo-fly.

Signature Annette Knowles Date: 3/27/18

Rental Fee \$ \_\_\_\_\_ Receipt # \_\_\_\_\_ Date \_\_\_\_\_

Deposit Fee \$ \_\_\_\_\_ Receipt # \_\_\_\_\_ Date \_\_\_\_\_

Clean-up Fee \$ \_\_\_\_\_ Receipt # \_\_\_\_\_ Date \_\_\_\_\_

PLEASE REVIEW THE POLICY AND RETAIN FOR YOUR RECORDS

Minutes of April 17, 2018  
Mayor and Board of Aldermen

STATE OF MISSISSIPPI  
COUNTY OF HARRISON  
SECOND JUDICIAL DISTRICT

RELEASE AND IDNEMNTY

WHEREFORE, for and in consideration of the use of the ground of the City of Long Beach, Town Green and structures erected upon it owned by the City of Long Beach, Mississippi, and located at 115 East 3<sup>rd</sup> Street, I Annette Knowles, KEEPIN THE COAST do hereby release, acquit and forever discharge the City of Long Beach, Mississippi, and all of its respective agents, servants, employees, elected and non-elected officials, successors, predecessors, insurers, attorneys, and any and all other legal entities and persons, of and from any and all claims, demands, actions, damages, liability, or legal recourse of any type, and expenses (including attorneys' fees) in connection with or arising from or out of my use of the Town Green.

WHEREFORE, PREMISES CONSIDERED:

The undersigned further agrees that he/she shall indemnify and hold harmless the City against and from all claims, demands, actions, rights of action, liabilities, losses, judgments, costs, expenses, and attorney fees which shall or may rise by virtue of anything done or omitted to be done by us, including through or by its agents, employees, or other representatives, arising out of, claimed on account of, or in any manner predicated upon the use of the above mentioned property. The undersigned further agrees to protect and save and keep the City harmless and indemnify the City against and from any and all claims, demands, actions, liabilities, judgments, losses, costs, damages or expenses (including attorneys' fees) arising out of, claimed on account of, or in any manner predicated upon any accident or other occurrence arising from the use of the above mentioned property causing injury to person(s) (including death) or property to whomsoever or whatever in law and equity.

Furthermore, as part of the consideration for using the abovementioned property, the undersigned agree to assume full responsibility and liability for any and all risk of loss by theft, vandalism, destruction, or otherwise, of any and all items of personal property belonging to the organization, group or members thereof while in and about said facility, regardless of whether or not said loss relates to, or arises out of, the use of said facility and, in addition, said organization or group agrees to indemnify and hold the City of Long Beach, its agents and servants, and employees harmless from and against all claims and expenses for same, including attorneys fees.

This, the 27<sup>th</sup> day of March, 2018.

Authorized Signature Annette Knowles

Witness \_\_\_\_\_

~ 2 ~

\*\*\*\*\*

Alderman Parker made motion seconded by Alderman Robertson and unanimously carried authorizing the Mayor and City Attorney to review and tweak the Golf Cart Ordinance.

\*\*\*\*\*

The Harbor Berthing Agreement was tabled until the May 1, 2018, meeting to allow the Port Commission and Harbor Master to review and offer comments.

\*\*\*\*\*

**Minutes of April 17, 2018  
Mayor and Board of Aldermen**

The Mayor apprised the Board that Mr. Leon Long would like to place an entrance sign for his subdivision on Klondyke Road on the City's easement. Mr. Long has agreed that the sign would be removed if and when Klondyke Road is ever widened. Alderman Frazer made motion seconded by Alderman McCaffrey and unanimously carried to allow the placement of the entrance sign as long as it is in compliance with the sign ordinance and passes review of plans.

\*\*\*\*\*

Based on the recommendations of the Department Heads and certification by the Civil Service Commission, Alderman Parker made motion seconded by Alderman Griffin and unanimously carried to approve personnel matters, as follows:

Fire Department:

- Step Increase, Firefighter 2<sup>nd</sup> Class Ashton Bond, FS9-B, effective June 1, 2018
- Step Increase, Lieutenant Rocky Ladnier, FS12-X, effective June 1, 2018
- Resignation, Firefighter 1<sup>st</sup> Class Dylan Patton, effective April 23, 2018
- New Hire, Firefighter Recruit Cody Carroll, FS5, effective May 1, 2018

Police Department:

- Step Increase, Dispatcher 1<sup>st</sup> Class Nathan Clay, PS-3-VI, effective May 1, 2018
- Step Increase, Admin. Lieutenant Patrick Craig, PSA-12-X, effective May 1, 2018
- Step Increase, Admin. Detective Brad Gross, PSA-10-V, effective June 1, 2018
- Step Increase, Sergeant Edward Hilliard, PS-11-V, effective June 16, 2018
- Retirement, Detective Brian Beeman, effective June 30, 2018

Municipal Court:

- Step Increase, Deputy Court Clerk Emma Ward, CSA4-III, effective April 1, 2018

\*\*\*\*\*

Alderman Griffin made motion seconded by Alderman McCaffrey and unanimously carried acknowledging receipt of the March 2018 Revenue/Expense report.

\*\*\*\*\*

Alderman Frazer made motion seconded by Alderman Robertson and unanimously carried to approve the Budget Amendment for Fiscal Year 2017/2018, as follows:

## Minutes of April 17, 2018 Mayor and Board of Aldermen

### City of Long Beach Budget Amendment Request

Fund Name	General Fund	Date	4/17/2018
Department #	111/213/290	Budget Entry #	
Department Name	Mayor/Police/Fire		

	Original Budget	Prior Amendments	This Amendment	Revised Budget
New Vehicles-111-630500	-	-	44,367	44,367
New Vehicles-213-630500	-	-	172,034	172,034
New Vehicles-290-630500	-	-	37,687	37,687
Fund Balance (Isaac Funds)			(254,088)	(254,088)
				-
				-

Amendment to budget funds to purchase 6 new vehicles.

Amendment #12

\*\*\*\*\*

Alderman Griffin made motion seconded by Alderman Lishen and unanimously carried to approve surplus property in the Police Department, as follows:

**Minutes of April 17, 2018  
Mayor and Board of Aldermen**

228-863-7292  
FAX 228-863-1557



**LONG BEACH POLICE DEPARTMENT**

P.O. BOX 929 LONG BEACH, MS 39560

Date: April 13, 2018  
To: Mayor Bass  
Board of Alderman  
Re: Surplus Property

The following list of property is no longer of use to our department or is no longer cost effective to maintain. Therefore, I am requesting that these items be declared as surplus property.

Thank you,

A handwritten signature in black ink, appearing to read "Billy Seal".

Billy Seal  
Chief of Police

**Minutes of April 17, 2018**  
**Mayor and Board of Aldermen**



**Date: April 13, 2018**

**To: Chief W. Seal**

**From: Officer S. Dyess**

**Subject: Surplus Property**

I am requesting that the below listed items be declared as surplus property:

Miscellaneous Items:

1. Atvia shredder MD1250 S/N none
1. Tan key box
1. Orek Vacuum cleaner S/N 4090HBGA000114-7
1. Fellowes P500-2 shredder S/N none

Electronics:

1. Iphone 5 white in color
1. Iphone 4s white in color
1. HHP Power Supply S/N- 1500-60044-001-039324
1. Nikon s3100 S/N 30212208
1. Dell monitor Model # E173FPc S/N CNOF503641805961YCK
2. Macom LPE200 chargers
1. 26" Vizio TV with wall mount S/N LFMBAAH5142163
1. APC battery back-up 350 S/N 4B1440P75590
1. Taser X2 Serial # ZZX300493 (grant # 2010-DJ-BX-040) destroyed by Taser
1. Taser X2 camera Serial # V21000165 (grant # 2010-DJ-BX-0403) destroyed by Taser
1. Datalux Tracer MDT Model# TCU-TX204-173 Ser# 530986 with Stand and Keyboard
1. Datalux Tracer MDT Model# TCU-TX204-173 Ser# 531104 with Stand and Keyboard
1. Datalux Tracer MDT Model# TCU-TX204-173 Ser# 530998 with Stand and Keyboard
1. Datalux Tracer MDT Model# TCU-TX204-173 Ser# 530987 with Stand and Keyboard
1. Datalux Tracer MDT Model# TCU-TX204-173 Ser# 530997 with Stand and Keyboard
1. Datalux Tracer MDT Model# TCU-TX204-173 Ser# 530993 with Stand and Keyboard
1. Datalux Tracer MDT Model# TCU-TX204-173 Ser# 530985 with Stand and Keyboard
1. Datalux Tracer MDT Model# TCU-TX204-173 Ser# 530995 with Stand and Keyboard



Minutes of April 17, 2018  
Mayor and Board of Aldermen

228-863-7292  
FAX 228-863-1557



LONG BEACH POLICE DEPARTMENT

P.O. BOX 929 LONG BEACH, MS 39560

- 1. Datalux Tracer MDT Model# TCU-TX204-173 Ser# 530992 with Stand and Keyboard
  - 1. Datalux Tracer MDT Model# TCU-TX204-173 Ser# 530983 with Stand and Keyboard
  - 1. Datalux Tracer MDT Model# TCU-TX204-173 Ser# 530984 with Stand and Keyboard
  - 1. Datalux Tracer MDT Model# TCU-TX204-173 Ser# 530980 with Stand and Keyboard
  - 1. Datalux Tracer MDT Model# TCU-TX204-173 Ser# 530994 with Stand and Keyboard
  - 1. Datalux Tracer MDT Model# TCU-TX204-173 Ser# 531103 with Stand and Keyboard
  - 1. Datalux Tracer MDT Model# TCU-TX204-173 Ser# 530991 with Stand and Keyboard
  - 1. Datalux Tracer MDT Model# TCU-TX204-173 Ser# 530981 with Stand and Keyboard
  - 1. Datalux Tracer MDT Model# TCU-TX204-173 Ser# 530999 with Stand and Keyboard
  - 1. Datalux Tracer MDT Model# TCU-TX204-173 Ser# 530988 with Stand and Keyboard
  - 1. Datalux Tracer MDT Model# TCU-TX204-173 Ser# 530982 with Stand and Keyboard
  - 1. Datalux Tracer MDT Model# TCU-TX204-173 Ser# 530989 with Stand and Keyboard
  - 1. Datalux Tracer MDT Model# TCU-TX204-173 Ser# 531000 with Stand and Keyboard
  - 1. Datalux Tracer MDT Model# TCU-TX204-173 Ser# 530996 with Stand and Keyboard
  - 1. Datalux Tracer MDT Model# TCU-TX204-173 Ser# 530990 with Stand and Keyboard
  - 1. Nikon Camera Model # s3500 Ser# 30286838/
  - 1. Kodak Easyshare Model # M530 Ser# KCGMH01359265.
  - 2. Plantronics Dispatch Headset Remotes Ser# CA12CD
    - 1. Macom mobile radio Ser # 9069800 LID #4745/**Will be used as trade in at Hurricane Electronics for new Radio purchases.**
    - 1. Macom mobile radio Ser # 9213873 LID #4777/**Will be used as trade in at Hurricane Electronics for new Radio purchases.**
    - 1. Macom mobile radio Ser # 2502891 LID #4705/ **will be used as trade in at Hurricane Electronics for new Radio purchases.**
- Printers / Scanners / Copiers:
- 1. Hp C5580 Serial # MY961C20WD
  - 1. Ricoh LD122 Ser# 32400646 copier

\*\*\*\*\*

Alderman Lishen made motion seconded by Alderman Griffin and unanimously carried to approve the FY17 HIDTA Sub Grantee Cooperative Agreement, and authorize Chief Billy Seal to execute same, as follows:

**Minutes of April 17, 2018  
Mayor and Board of Aldermen**



STATE OF MISSISSIPPI

DEPARTMENT OF PUBLIC SAFETY  
MISSISSIPPI BUREAU OF NARCOTICS

MARSHALL FISHER  
COMMISSIONER

PHIL BRYANT  
GOVERNOR

JOHN DOWDY  
DIRECTOR

April 3, 2018

Chief Billy Seal  
Long Beach PD  
201 Alexander Rd  
Long Beach, MS  
39560-5443

Dear Sir:

Congratulations! Enclosed is your FY17 HIDTA Sub grantee Cooperative Agreement. Please have the appropriate Agency Official sign the agreement acceptance section and return a copy of the agreement to me. A copy of the award letter is also enclosed for your files with your approved budgets.

*Please note changes under the 2017 grant awards that are covered in Appendix C which includes the Grant Conditions section that must be signed by your agency head. In addition to part 200 of the Uniform Requirements require the sub recipient's to have the following certifications on file with the award recipient: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion, Certification Requiring Drug Free Workplace, Certification Regarding Lobbying, and EEOC Certification. Please fill out and sign all of these certifications and return with your MOA.*

Also enclosed are blank copies of the Detailed Expenditure Worksheet and printout of your 2017 spending plan (Appendix A). **In addition enclosed is an Overtime Certification form (Appendix B) to be used when claiming overtime reimbursements.**

If you have any questions, please call me at 601.371.3625. We look forward to working with you on this project.

Sincerely,

Shauna Powell  
Mississippi Bureau of Narcotics

601.371.3625- Work  
601.352.4729- Fax  
[spowell@mbrn.ms.gov](mailto:spowell@mbrn.ms.gov)

Enclosures

POST OFFICE BOX 720519 • BYRAM, MISSISSIPPI 39272-0519 • 601-371-3600 • FAX: 601-354-7527

**Minutes of April 17, 2018  
Mayor and Board of Aldermen**

FEDERAL GRANT NO. G17-GC0003A  
MBN GRANT REPT. CT. NO. \_\_\_\_\_  
DUNS#: 613773431

**MEMORANDUM OF AGREEMENT**

**BETWEEN THE**

**MISSISSIPPI BUREAU OF NARCOTICS**

**AND THE**

**MISSISSIPPI GULF COAST HIGH INTENSITY  
DRUG TRAFFICKING AREA**

**AND THE**

**Long Beach Police Department**

This Agreement between the Mississippi Bureau of Narcotics (MBN), Mississippi Gulf Coast High Intensity Drug Trafficking Area (HIDTA) and the Long Beach Police department (LEO) shall begin on 01/01/17 and shall not extend beyond 12/31/17 unless the period is extended by written modification to this Agreement.

WHEREAS, MBN has been designated as the fiscal agent for the State of Mississippi Gulf Coast High Intensity Drug Trafficking Area (HIDTA) program, all requests for payments and budget reprogramming shall pass through MBN.

NOW THEREFORE, MBN, HIDTA and LEO hereby agree to the disbursement of HIDTA funds in the amount of \$18,370.06 to the resource recipient, LEO, under the following terms and conditions:

1. LEO agrees to follow all applicable federal, state, and local guidelines regarding purchases and other expenditures under the HIDTA program, including but not limited to the following: OMB Circular 87, OMB Circular A-102, OMB Circular A-133, and 21 CFR Part 1403, and the Fair Labor Standards Act (FLSA).
2. LEO agrees to abide by and be bound by the attached approved budget – spending plan (Appendix A) for purchases including future reprogramming requests as approved by MBN

Page 1 of 3

## Minutes of April 17, 2018 Mayor and Board of Aldermen

and Gulf Coast HIDTA. All reprogramming requests shall be submitted via e-mail to the Mississippi Gulf Coast HIDTA State Director.

3. Requests for payment shall be submitted on a quarterly basis to the MBN financial office through the HIDTA State Director of Operations at the following address by the 10<sup>th</sup> of the following month:

**Shauna Powell, Chief Financial Officer  
Mississippi Bureau of Narcotics  
P.O. Box 720519  
Byram, Mississippi 39272-0519**

All invoices submitted shall comply with the terms noted in Appendix A. The last invoice from the Resource Recipient (LEO) shall be received by the Mississippi Gulf Coast HIDTA State Director no later than the 15<sup>th</sup> day prior to the grant expiration date, unless the grant is extended.

All Reimbursement of Overtime Expenses shall be submitted using the appropriate form (Appendix B) which must contain the HIDTA Group Task Force Supervisor's signature, certifying the overtime was HIDTA related and with the HIDTA case number contained therein.

4. Resource Recipient (LEO) agrees to complete all applicable items in Appendix C and return to MBN along with the signed agreement.

5. The parties agree and understand that MBN is not responsible for any purchases or actions of LEO in violation of the grant agreement or budget.

6. MBN agrees to transfer funds to the resource recipient after funds have been electronically transmitted by Gulf Coast HIDTA and receipted into MBN special revenue funds.

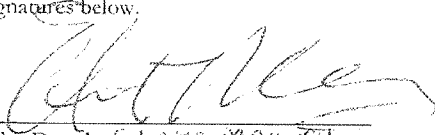
7. LEO agrees to reimburse MBN for any purchase paid by MBN which is later disallowed after audit or financial review.


8. For any and all disputes arising under the terms of this Agreement, the parties hereto agree, in compliance with the recommendations of the Governor and Attorney General, when considering settlement of such disputes, to utilize appropriate forms of non-binding alternative

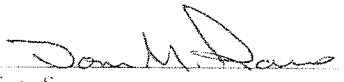
# Minutes of April 17, 2018 Mayor and Board of Aldermen

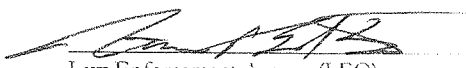
dispute resolution including, but not limited to, mediation by and through the Attorney General's Office or when appropriate, private mediators.

IN WITNESS WHEREOF, the parties acknowledge the Agreement as evidenced by their signatures below.

  
John Dowdy  
Director, Mississippi Bureau of Narcotics

  
MBN Legal Counsel, Allison Killebrew  
Reviewed as to legal form

  
Tony Sauro  
State Director, Mississippi Gulf Coast HIDTA

  
Law Enforcement Agency (LEO)  
Chief Billy Seal

## Minutes of April 17, 2018 Mayor and Board of Aldermen

### Appendix A

2d. Grant Balance by Initiative and Award and Resource Recipient  
 Gulf Coast  
 FY 2017  
 Group by: Initiative, Award, Resource Recipient

Long Beach PD					
	Overtime	\$9,970.06	\$9,970.06	0	\$9,970.06
	Services	\$8,400.00	\$8,400.00	0	\$8,400.00
					\$18,370.06

### Appendix B



### High Intensity Drug Trafficking Area

3838 N. Causeway Suite 1900 Metairie, Louisiana 70002 Phone (504) 840-1400 Fax (504) 840-1406

#### VEHICLE ALLOWANCE

AGENCY: \_\_\_\_\_  
 GC HIDTA INITIATIVE: \_\_\_\_\_  
 Grant NO.: \_\_\_\_\_  
 MONTH/YEAR: \_\_\_\_\_

DESCRIPTION OF VEHICLE DRIVEN BY FULL-TIME GCHIDTA AGENT(S) SEEKING ALLOWANCE:

Make, Model, Year, VIN: Beginning Mileage, Ending Mileage and Total GCHIDTA related mile, Driver's name:

1. None
2. None
3. None
4. None
5. None

Names of all full-time Agents Assigned from your department during this reporting period.  
 (NOTE: List all sworn officers assigned full-time to all GC HIDTA initiatives).


AMOUNT CLAIMED: \$ \_\_\_\_\_

\_\_\_\_\_  
 Name of Agency Certifying Official

\_\_\_\_\_  
 Signature of Employee

\_\_\_\_\_  
 Signature of Initiative Supervisor

\_\_\_\_\_  
 Signature of State Operations Director

**TO BE SUBMITTED WITH AGENCY REIMBURSEMENT REQUEST**

# Minutes of April 17, 2018 Mayor and Board of Aldermen



## Gulf Coast High Intensity Drug Trafficking Area

3838 N. Causeway Blvd · Suite 1900 · Metairie, Louisiana 70002 · Phone (504)840-1400 · Fax (504)840-1406

### Request for Reimbursement of HIDTA Overtime Expenses

Agency : \_\_\_\_\_ HIDTA Initiative: \_\_\_\_\_  
Address: \_\_\_\_\_ Period From: \_\_\_\_\_  
To: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Employee Name	Is employee eligible for OT from parent agency?	OT Hrs. this period	Overtime amount this period	Officer or Admin?	Brief description of overtime work (case number, etc.)	OCDETF case?	Cumulative overtime amount to date
<b>TOTALS</b>		-	\$ -				\$ -

I certify to the best of my knowledge that the above is correct: all outlays were for the purposes set forth in the grant agreement or any other agreement; that they were made in accordance with the grant or other agreement conditions

Signature of Authorized Representative of Requesting Agency	Title	Date
Signature of HIDTA Initiative Supervisor	Title	Date

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Mayor and Board of Aldermen**

**Appendix C**



# Minutes of April 17, 2018

## Mayor and Board of Aldermen

### GRANT CONDITIONS

#### A. General Terms and Conditions

1. This award is subject to The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200 (the "Part 200 Uniform Requirements"), as adopted and implemented by the Office of National Drug Control Policy (ONDCP) in 2 C.F.R. Part 3603. For this 2016 award, the Part 200 Uniform Requirements supersede, among other things, the provisions of 28 C.F.R. Parts 66 and 70, as well as those of 2 C.F.R. Parts 215, 220, 225, and 230.

For more information on the Part 200 Uniform Requirements, see <https://cfo.gov/cofar/>. For specific, award-related questions, recipients should contact ONDCP promptly for clarification.

2. This award is subject to the following additional regulations and requirements:
  - \* 28 CFR Part 69 – "New Restrictions on Lobbying"
  - \* 2 CFR Part 25 – "Universal Identifier and System of Award Management"
  - \* Conflict of Interest and Mandatory Disclosure Requirements, set out in paragraph 7 of these terms and conditions
  - \* Non-profit Certifications (when applicable)
3. Audits conducted pursuant to 2 CFR Part 200, Subpart F, "Audit Requirements" must be submitted no later than 9 months after the close of the grantee's audited fiscal year to the Federal Audit Clearinghouse at <https://harvester.census.gov/facweb/>.
4. The recipient gives ONDCP or the Government Accountability Office, through any authorized representative, access to, and the right to examine, all paper or electronic records related to the grant.
5. Recipients of HIDTA funds are not agents of ONDCP. Accordingly, the grantee, its fiscal agent (s), employees, contractors, as well as state, local, and Federal participants, either on a collective basis or on a personal level, shall not hold themselves out as being part of, or representing, the Executive Office of the President or ONDCP.
6. Conflict of Interest and Mandatory Disclosures

#### A. Conflict of Interest Requirements

Page: 2  
Grant#G17-GC0003A  
Appendix C

## Minutes of April 17, 2018 Mayor and Board of Aldermen

As a non-Federal entity, you must follow ONDCP's conflict of interest policies for Federal awards. Recipients must disclose in writing any potential conflict of interest to an ONDCP Program Officer; recipients that are pass-through entities must require disclosure from subrecipients or contractors. This disclosure must take place immediately whether you are an applicant or have an active ONDCP award.

The ONDCP conflict of interest policies apply to sub-awards as well as contracts, and are as follows:

- i. As a non-Federal entity, you must maintain written standards of conduct covering conflicts of interest and governing the performance of your employees engaged in the selection, award, and administration of subawards and contracts.
- ii. None of your employees may participate in the selection, award, or administration of a subaward or contract supported by a Federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from an organization considered for a sub-award or contract. The officers, employees, and agents of the non-Federal entity must neither solicit nor accept gratuities, favors, or anything of monetary value from subrecipients or contractors or parties to subawards or contracts.
- iii. If you have a parent, affiliate, or subsidiary organization that is not a State, local government, or Indian tribe, you must also maintain written standards of conduct covering organizational conflicts of interest. Organizational conflicts of interest means that because of relationships with a parent company, affiliate, or subsidiary organization, you are unable or appear to be unable to be impartial in conducting a sub-award or procurement action involving a related organization.

#### B. Mandatory Disclosure Requirement

As a non-Federal entity, you must disclose, in a timely manner, in writing to ONDCP all violations of Federal criminal law involving fraud, bribery or gratuity violations potentially affecting the Federal award. Non-Federal entities that have received a Federal award that includes the term and condition outlined in 200 CFR Part 200, Appendix XII "Award Term and Condition for Recipient Integrity and Performance Matters," are required to report certain civil, criminal, or administrative proceedings to SAM. Failure to make required disclosures can result in remedies such as: temporary withholding of payments pending correction of the deficiency, disallowance of all or part of the costs associated with noncompliance, suspension, termination of award, debarment, or other legally available remedies outlined in 2 CFR 200.338 "Remedies for Noncompliance".

7. FFATA / DATA Act Compliance. Each applicant is required to (i) Be registered in the System for Award Management (SAM) before submitting its application; (ii) provide a valid DUNS number in its application; (iii) continue to maintain an active SAM registration with current information at all times during which it has an active Federal award; and (iv) provide all relevant grantee information required for ONDCP to collect for reporting related to FFATA and DATA Act requirements.
8. Subawards are authorized under this grant award. Subawards must be monitored by the award recipient as outlined in 2 CFR 200.331.

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**Minutes of April 17, 2018  
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9. Recipients must comply with the Government-wide Suspension and Debarment provision set forth at 2 CFR Part 180.
10. As specified in the HIDTA Program Policy and Budget Guidance, recipient must:
  - a) Establish and maintain effective internal controls over the Federal award that provides reasonable assurance that Federal award funds are managed in compliance with Federal statutes, regulations and award terms and conditions. These internal controls should be in compliance with the guidance in "Standards for Internal Control in the Federal Government," issued by the Comptroller General of the United States and the "Internal Control Integrated Framework," issued by the Committee of Sponsoring Organizations of the Treadway Commission (COSO).
  - b) Comply with Federal statutes, regulations, and the terms and conditions of the Federal awards.
  - c) Evaluate and monitor compliance with applicable statute and regulations, and the terms and conditions of the Federal award.
  - d) Take prompt action when instances of noncompliance are identified, including noncompliance identified in audit findings.
  - e) Take reasonable measures to safeguard protected personally identified information (PII) and other information ONDCP or the recipient designates consistent with applicable Federal, state, and local laws regarding privacy and obligations of confidentiality.

## B. Recipient Integrity and Performance Matters

### Reporting of Matters Related to Recipient Integrity and Performance

#### 1. General Reporting Requirement

If the total value of your currently active grants, cooperative agreements, and procurement contracts from all Federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of this Federal award, then you as the recipient during that period of time must maintain and report current information to the System for Award Management (SAM) that is made available in the designated integrity and performance system (currently the Federal Awardee Performance and Integrity Information System (FAPIIS)) about civil, criminal, or administrative proceedings described in paragraph 2 of this award term and condition (below). This is a statutory requirement under section 872 of Public Law 110-417, as amended (41 U.S.C. 2313). As required by section 3010 of Public Law 111-212, all information posted in the designated integrity and performance system on or after April 15, 2011, except past performance reviews required for Federal procurement contracts, will be publicly available.

#### 2. Proceedings About Which You Must Report

Submit the information required about each proceeding that:

- a. Is in connection with the award or performance of a grant, cooperative agreement, or procurement contract from the Federal Government;
- b. Reached its final disposition during the most recent 5 year period; and
- c. Is one of the following:

## Minutes of April 17, 2018 Mayor and Board of Aldermen

9. Recipients must comply with the Government-wide Suspension and Debarment provision set forth at 2 CFR Part 180.
10. As specified in the HIDTA Program Policy and Budget Guidance, recipient must:
  - a) Establish and maintain effective internal controls over the Federal award that provides reasonable assurance that Federal award funds are managed in compliance with Federal statutes, regulations and award terms and conditions. These internal controls should be in compliance with the guidance in "Standards for Internal Control in the Federal Government," issued by the Comptroller General of the United States and the "Internal Control Integrated Framework," issued by the Committee of Sponsoring Organizations of the Treadway Commission (COSO).
  - b) Comply with Federal statutes, regulations, and the terms and conditions of the Federal awards.
  - c) Evaluate and monitor compliance with applicable statute and regulations, and the terms and conditions of the Federal award.
  - d) Take prompt action when instances of noncompliance are identified, including noncompliance identified in audit findings.
  - e) Take reasonable measures to safeguard protected personally identified information (PII) and other information ONDCP or the recipient designates consistent with applicable Federal, state, and local laws regarding privacy and obligations of confidentiality.

### B. Recipient Integrity and Performance Matters

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##### 1. General Reporting Requirement

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##### 2. Proceedings About Which You Must Report

Submit the information required about each proceeding that:

- a. Is in connection with the award or performance of a grant, cooperative agreement, or procurement contract from the Federal Government;
- b. Reached its final disposition during the most recent 5 year period; and
- c. Is one of the following:

## Minutes of April 17, 2018 Mayor and Board of Aldermen

- (1) A criminal proceeding that resulted in a conviction, as defined in paragraph 5 of this award term and condition (below);
- (2) A civil proceeding that resulted in a finding of fault and liability and payment of a monetary fine, penalty, reimbursement, restitution, or damages of \$5,000 or more;
- (3) An administrative proceeding, as defined in paragraph 5 of this award term and condition, that resulted in a finding of fault and liability and your payment of either a monetary fine or penalty of \$5,000 or more or reimbursement, restitution, or damages in excess of \$100,000; or
- (4) Any other criminal, civil, or administrative proceeding if:
  - (i) It could have led to an outcome described in paragraph 2.c.(1), (2), or (3) of this award term and condition;
  - (ii) It had a different disposition arrived at by consent or compromise with an acknowledgment of fault on your part; and
  - (iii) The requirement in this award term and condition to disclose information about the proceeding does not conflict with applicable laws and regulations.

### 3. Reporting Procedures

Enter in the SAM Entity Management area the information that SAM requires about each proceeding described in paragraph 2 of this award term and condition. You do not need to submit the information a second time under assistance awards that you received if you already provided the information through SAM because you were required to do so under Federal procurement contracts that you were awarded.

### 4. Reporting Frequency

During any period of time when you are subject to the requirement in paragraph 1 of this award term and condition, you must report proceedings information through SAM for the most recent 5 year period, either to report new information about any proceeding(s) that you have not reported previously or affirm that there is no new information to report. Recipients that have Federal contract, grant, and cooperative agreement awards with a cumulative total value greater than \$10,000,000 must disclose semiannually any information about the criminal, civil, and administrative proceedings.

### 5. Definitions

For purposes of this award term and condition:

- a. Administrative proceeding means a non-judicial process that is adjudicatory in nature in order to make a determination of fault or liability (e.g., Securities and Exchange Commission Administrative proceedings, Civilian Board of Contract Appeals proceedings, and Armed Services Board of Contract Appeals proceedings). This includes proceedings at the Federal and State level but only in connection with performance of a Federal contract or grant. It does not include audits, site visits, corrective plans, or inspection of deliverables.
- b. Conviction, for purposes of this award term and condition, means a judgment or conviction of a criminal offense by any court of competent jurisdiction, whether entered upon a verdict or a plea, and includes a conviction entered upon a plea of nolo contendere.
- c. Total value of currently active grants, cooperative agreements, and procurement contracts includes—
  - (1) Only the Federal share of the funding under any Federal award with a recipient cost share or match; and

## Minutes of April 17, 2018 Mayor and Board of Aldermen

- (2) The value of all expected funding increments under a Federal award and options, even if not yet exercised.

### C. Program Specific Terms and Conditions

The following special conditions are incorporated into each award document.

1. This grant is awarded for above program. Variation from the description of activities approved by ONDCP and/or from the budget attached to this letter must comply with the reprogramming requirements as set forth in ONDCP's HIDTA Program Policy and Budget Guidance.
2. This award is subject to the requirements in ONDCP's HIDTA Program Policy and Budget Guidance.
3. No HIDTA funds shall be used to supplant state or local funds that would otherwise be made available for the same purposes.
4. The requirements of 28 CFR Part 23, which pertain to information collection and management of criminal intelligence systems, shall apply to any such systems supported by this award.
5. Special accounting and control procedures must govern the use and handling of HIDTA Program funds for confidential expenditures; i.e., the purchase of information, evidence, and services for undercover operations. Those procedures are described in Section 6 of the HIDTA Program Policy and Budget Guidance.
6. Property acquired with these HIDTA grant funds is to be used for activities of the Gulf Coast HIDTA. If your agency acquires property with these funds and then ceases to participate in the HIDTA, this equipment must be made available to the HIDTA's Executive Board for use by other HIDTA participants.
7. All law enforcement entities that receive funds from this grant must report all methamphetamine laboratory seizure data to the National Clandestine Laboratory Database/National Seizure System at the El Paso Intelligence Center.

Mail Check to Treasury approved lockbox:  
HHS Program Support Center, P.O. Box 530231, Atlanta, GA 30353-0231  
(\* \* Please allow 4-6 weeks for processing of a payment by check to be applied to the appropriate PMS account)

Any additional information/instructions may be found on the PMS Web site at <http://www.dpm.psc.gov/>.

8. The grantee or subgrantee may keep interest amounts up to \$500 per year for administrative purposes.

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Appendix C

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**RECIPIENT ACCEPTANCE OF GRANT CONDITIONS**

Organization: Long Beach Police Dept.

Signature: 

Date: 4/17/2018

Name: Billy Seal

## Minutes of April 17, 2018 Mayor and Board of Aldermen

<b>Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions (Sub-Recipient)</b>
<p>1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.</p> <p>2. The certifications this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.</p> <p>3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.</p> <p>4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage section of rules implementing Executive Order 12549.</p> <p>5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with this transaction originated.</p> <p>6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion -- Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.</p> <p>7. A participant in a covered transaction may rely upon a certification of a prospective participation a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may check the Non-procurement List.</p> <p>8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.</p> <p>9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntary excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.</p> <p>This certification is required by the regulations implementing Executive Order 12549, Debarment and suspension, 28 CFR Part 67, Section 67.510, Participants' Responsibilities. The regulations were published as Part VII of the May 26, 1985 <i>Federal Register</i> (pages 19160 - 19211)</p> <p>(1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.</p> <p>(2) Where the prospective lower tier participant is unable to certify to any of the statements in these certification, such prospective participant shall attach an explanation to this proposal.</p> <p><u>Billy Seal Chief of Police</u> <small>(Type or Print Name and Title of Authorized Representative)</small></p> <p><u>[Signature]</u> <small>(Signature of Authorized Representative)</small></p> <p style="text-align: right;"><u>4/17/2018</u> <small>Date</small></p> <p><u>Long Beach Police Dept</u> <small>(Name of Organization)</small></p> <p><u>P.O. Box 929 Long Beach, MS 39560</u> <small>(Address of Organization)</small></p>



# Minutes of April 17, 2018 Mayor and Board of Aldermen

## Certification Regarding Drug Free Workplace Requirements Grantees Other Than Individuals

This certification is required by the regulations implementing the Drug-Free Workplace Act of 1988, 28 CFR Part 67, subpart F. The regulation, published in the January 31, 1989 Federal Register, require certification by grantees, prior to award, that they will maintain a drug-free workplace. The certification set out below is a material representation of fact upon which reliance will be placed when the agency determines to award the grant. False certification or violation of the certification shall be grounds for suspension of payments, suspension or termination of grants, or government wide suspension or debarment (see 28 DFR part 67, Sections 67.615 and 67.620).

The grantee certifies that it will provide a drug free workplace by:

- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition.
- (b) Establishing a drug free awareness program to inform employees about --
  1. The dangers of drug abuse in the workplace.
  2. The grantee's policies of maintaining a drug free workplace.
  3. Any available drug counseling, rehabilitation, and employee assistance programs.
  4. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.
- (c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a).
- (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will --
  1. Abide by the terms of the statement.
  2. Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction.
- (e) Notifying the agency within ten days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction.
- (f) Taking one of the following actions, within 30 days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted --
  1. Taking appropriate personnel action against such an employee, up to and including termination.
  2. Requiring such employee to participate satisfactorily in drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency.
- (g) Making a good faith effort to continue to maintain a drug free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

Place(s) of Performance: The grantee shall insert in the space provided below the site(s) for the performance of work done in connection with the specific grant (Street Address, City, County, State, Zip Code):

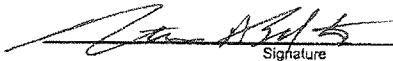
P.O. Box 929                      Long Beach                      Harrison                      MS                      39560  
Street Address                      City                      County                      State                      Zip Code

201 Alexander Drive                      Long Beach                      Harrison                      MS                      39560  
Street Address                      City                      County                      State                      Zip Code

Street Address                      City                      County                      State                      Zip Code

Long Beach Police Dept                      617-660003A  
Organization Name                      Applicant or Grant Number

Chief of Police Billy Seal  
Name and Title of Authorizing Representative

                      4/17/2018  
Signature                      Date

Certification Regarding Drug-Free Workplace Requirements

## Minutes of April 17, 2018 Mayor and Board of Aldermen


### CERTIFICATION REGARDING LOBBYING

Each applicant shall file this certification and disclosures form if applicable, with each submission that initiates agency consideration of such applicant for an award of a LETS contract, grant or cooperative agreement of \$100,000 or more.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal Agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any non-Federal funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall initial here \_\_\_\_\_ and complete and submit Standard Form # LLL, "Disclosure of Lobbying Activities", in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers and that all sub-recipients shall certify and disclose accordingly.

  
 \_\_\_\_\_  
 Signature of Authorized Official

*Chief of Police*  
 \_\_\_\_\_  
 Title

4/17/2018  
 \_\_\_\_\_  
 Date

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CERTIFICATION FORM

Recipient Name and Address: Long Beach Police Dept. 201 Alexander Drive L.B. MS  
Grant Title: FY17 HIDA Sub grant cooperative hire Grant Number: 617-60003A Award Amount: 113,370.01  
Contact Person Name and Title: Billy Seal Chief of Police Phone Number: (714) 865-1981

Federal regulations require recipients of financial assistance from the Office of Justice Programs (OJP), its component agencies, and the Office of Community Oriented Policing Services (COPS) to prepare, maintain on file, submit to OJP for review, and implement an Equal Employment Opportunity Plan (EEO) in accordance with 28 C.F.R. §§ 42.301-308. The regulations exempt some recipients from all of the EEO requirements. Other recipients, according to the regulations, must prepare, maintain on file and implement an EEO, but they do not need to submit the EEO to OJP for review. Recipients that claim a complete exemption from the EEO requirement must complete Section A below. Recipients that claim the limited exemption from the submission requirement, must complete Section B below. A recipient should complete either Section A or Section B, not both. If a recipient receives multiple OJP or COPS grants, please complete a form for each grant, ensuring that any EEO recipient certifies as completed and on file (if applicable) has been prepared within two years of the latest grant. Please send the completed form(s) to the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice, 810 7th Street, N.W., Washington, D.C. 20531. For assistance in completing this form, please call (202)307-0690 or TTY (202) 307-2027.

Section A- Declaration Claiming Complete Exemption from the EEO Requirement. Please check all the boxes that apply.

- Recipient has less than 50 employees.
- Recipient is a non-profit organization.
- Recipient is a medical institution.
- Recipient is an Indian tribe.
- Recipient is an educational institution, or
- Recipient is receiving an award less than \$25,000

I, Billy Seal [responsible official], certify that City of Long Beach Police Department [recipient] is not required to prepare an EEO for the reason(s) checked above, pursuant to 28 C.F.R. §42.302. I further certify that Long Beach Police Department [recipient] will comply with applicable Federal civil rights laws that prohibit discrimination in employment and in the delivery of services.  
Billy Seal Chief of Police Signature [Signature] Date 4/17/2018  
Print of type Name and Title

Section B- Declaration Claiming Exemption from the EEO Submission Requirement and Certifying That an EEO Is on File for Review.

If a recipient agency has 50 or more employees and is receiving a single award or subaward for \$25,000 or more, but less than \$500,000, then the recipient agency does not have to submit an EEO to OJP for review as long as it certifies the following (42 C.F.R. § 42.305):

I, Billy Seal [responsible official], certify that the Long Beach Police Department [recipient], which has 50 or more employees and is receiving a single award or subaward for \$25,000 or more, but less than \$500,000, has formulated an EEO in accordance with 28 CFR §42.301, et seq., subpart E. I further certify that the EEO has been formulated and signed into effect within the past two years by the proper authority and that it is available for review. The EEO is on file in the office of: \_\_\_\_\_ [organization], at \_\_\_\_\_ [address], for review by the public and employees or for review or audit by officials of the relevant state planning agency or the Office for Civil Rights, Office of Justice Programs, U. S. Department of Justice, as required by relevant laws and regulations.

Print or type Name and Title Signature Date

OMB Approval No. 1121-0140

Expiration Date: 01/31/06

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Appendix C

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Alderman Griffin made motion seconded by Alderman McCaffrey and unanimously carried to approve the Non-Compensated Special Contract Investigator Contract, and authorize Chief Billy Seal to execute same, as follows:

## Minutes of April 17, 2018 Mayor and Board of Aldermen

**NON-COMPENSATED SPECIAL CONTRACT INVESTIGATOR CONTRACT  
PURSUANT TO § 41-29-112 MISS. CODE ANN.  
MADE BY AND BETWEEN  
THE MISSISSIPPI BUREAU OF NARCOTICS,  
JASON ANDREW EDMONDS, AND LONG BEACH POLICE DEPARTMENT**

This document is a contract between the parties listed in Paragraph 1.0, entitled "Parties," to provide services or goods as specified in Paragraph 2.0, entitled "Scope of Work."

**1.0 PARTIES**

The parties to this contract are the MISSISSIPPI BUREAU OF NARCOTICS, hereinafter referred to as "MBN" and generally as "State;" JASON ANDREW EDMONDS, hereinafter referred to as EDMONDS and generally as "SCI;" and LONG BEACH POLICE DEPARTMENT, hereinafter referred to as LONG BEACH PD and generally as "EMPLOYER."

**2.0 SCOPE OF WORK**

All services listed in this statement are to be performed by EDMONDS unless otherwise noted.

**2.1 Goal**

Pursuant to § 41-29-112 Miss. Code Ann., the Director of the MBN desires the services and benefits of a Special Contract Investigator to detect and apprehend violators of the criminal statutes pertaining to the possession, sale or use of narcotics or other dangerous drugs. Employer desires SCI to be appointed as a non-compensated Special Contract Investigator to support its local law enforcement efforts. Employer's request for SCI appointment is attached as "Addendum A," and incorporated herein by reference.

**2.2 Scope of Work**

- 2.2.1 SCI will be known and will identify himself/herself as a Special Contract Investigator for the MBN when acting under his/her authority as a non-compensated Special Contract Investigator for the MBN.
- 2.2.2 SCI agrees and promises to perform services and duties as assigned by the Director of the MBN, or his designee. Such services and duties to be assigned SCI shall be consistent with the accomplishment of the intent, purpose and objective of the Mississippi Controlled Substances Law, Section 41-219-101, et. seq. of the Mississippi Code of 1972, as amended. SCI will be assigned duties and have authority to act in cases related to drug investigations with the MBN.
- 2.2.3 SCI agrees to faithfully perform the duties assigned to him/her by the Bureau to the best of his/her ability. Further, SCI agrees to keep inviolate the confidences, secrets, and non-public information of the MBN, whether written or oral, and will not communicate same in any way unless authorized to do so.
- 2.2.4 SCI agrees that the performance of the duties assigned to him/her under this contract shall be conducted without conflict with his/her employment by any other federal, state, or local

## Minutes of April 17, 2018 Mayor and Board of Aldermen

government agency. Duties performed and time devoted in furtherance of this contract shall not interfere with, nor substitute for, the regular employment or the duties of SCI if otherwise employed or officially appointed.

- 2.2.5 SCI agrees to following Bureau methods and procedures to include: field testing, chain of custody, evidence handling, case reporting and handling of public funds. The MBN agrees to train SCI in such Bureau methods and procedures.
- 2.2.6 SCI agrees that he/she will not participate in drug enforcement activities outside the jurisdiction of his/her regular employment except under the direct supervision, direction and control of the Director of the Mississippi Bureau of Narcotics or his designee.
- 2.2.7 SCI shall have the authority to arrest when acting under the scope of this contract.
- 2.2.8 SCI shall, as a condition to appointment as a SCI, meet the same requirement imposed on a Bureau agent regarding background investigation, work history, polygraph examination, urinalysis and similar requirements, but shall be exempt from age requirements and limitations provided, however, that SCI is not less than eighteen (18) years of age.
- 2.2.9 SCI understands that he/she may be subject to random urinalysis testing and/or polygraph testing at the option of the Director or his designee.
- 2.2.10 SCI agrees to provide the MBN on demand with information required to conduct a background investigation, satisfactory results of polygraph and urinalysis testing from sources acceptable to the MBN.

### 3.0 ELIGIBILITY

#### 3.1 Certified Law Enforcement Officer

SCI covenants as an express condition of his/her eligibility to become a non-compensated Special Contract Investigator that he/she is qualified to be a Mississippi Law Enforcement Officer under the provisions of § 45-6-11 Miss. Code Ann. and holds a valid professional certificate issued by the Board of Law Enforcement Officer Standards and Training. Said certificate is attached to this contract as "Addendum B," and is incorporated herein by reference.

#### 3.2 Firearms Qualification

SCI must have completed initial firearms training required by his/her permanent employer and show proof of meeting requalification requirements, such requalification to be conducted at least semi-annually, and such requalification to be the responsibility and at the cost of the SCI and his/her employer. Said initial firearms qualification is attached to this contract as "Addendum C," and is incorporated herein by reference.

#### 3.3 Non-MBN Employee

Pursuant to § 41-29-112 Miss. Code Ann., SCI shall not be considered an employee of the MBN for any purpose. SCI is a regular full-time employee of LONG BEACH PD (as well as being an SCI) and while functioning as a regular full-time employee of said Employer should

SCI Contract for Jason Andrew Edmonds  
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## Minutes of April 17, 2018 Mayor and Board of Aldermen

be entitled to all rights, benefits, privileges, and responsibilities which accompany such employment.

#### 4.0 STATUS OF SPECIAL CONTRACT INVESTIGATOR

##### 4.1 No Entitlements of Employment with MBN

While functioning as a non-compensated Special Contract Investigator, SCI shall not be subject to the employment rules and regulations of the Fair Labor Standards Act, the Mississippi State Personnel Board, the Mississippi Department of Public Safety, the State of Mississippi (including but not limited to the Mississippi Public Employees Retirement System), and any Mississippi Law or Constitutional provisions specifically relating to public employment, as the above provisions apply to the MBN. While functioning as a non-compensated Special Contract Investigator, SCI shall not be entitled to participate in any group health or life insurance plan offered by the MBN or the State of Mississippi through the Bureau nor shall he/she be entitled by the contract to coverage by the Mississippi Workers' Compensation Commission as applicable to the MBN.

##### 4.2 No Entitlement to Current or Future Employment

The relationship now being formed does in no way guarantee full employment either in the present or future for SCI now entering this agreement.

##### 4.3 Independent Contractor

SCI shall be an independent contractor and not receive compensation from the Bureau.

##### 4.4 Credentials

Badges, weapons, and other personal equipment will be furnished by the Employer. However, appropriate credentials will be furnished by the MBN for SCI.

##### 4.5 Legal Representation

SCI shall retain the legal right to assert defenses available generally to law enforcement officers for any claim made against him/her. However, legal representation will not be afforded the SCI by the MBN for claims or criminal charges arising from the performance of duties under this agreement. Said representation must come from the Employer.

#### 5.0 PERIOD OF PERFORMANCE

This contract shall commence on the date the contract is fully executed by all required signatories, notwithstanding the fact that this agreement may or may not be executed by the parties on the same date. This agreement shall terminate on **JUNE 30, 2019** unless terminated otherwise as stated below or if SCI leaves employment with Employer or SCI is deceased. However, in no case shall the duration of this contract exceed one year.

#### 6.0 CONSIDERATION AND PAYMENT

#### 7.0 GENERAL TERMS AND CONDITIONS

This contract is subject to and incorporates the following terms and conditions governing a contract between MBN and SCI for professional services:

SCI Contract for Jason Andrew Edmonds  
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**Mayor and Board of Aldermen**

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**7.1 Governing Law**

This contract and all rights and duties arising thereunder shall be governed, interpreted, and construed solely under the Constitution and Laws of the State of Mississippi.

**7.2 Sovereign Immunity**

The MBN, a Bureau of an agency of the State of Mississippi, in no way waives its sovereign immunity and such shall be controlling over any conflicting provision contained herein.

**7.3 Termination for Convenience**

Either party hereto may sooner terminate this agreement, without cause and for any reason satisfactory to the party desiring such, upon forty-eight (48) hours written notice, computed from the date of the postmark. Such notice shall be sent by certified mail/return receipt to the MBN, ATTENTION: Director, at P.O. Box 720519, Byram, MS 39272, or to SCI at 12101 Vidalia Rd., Pass Christian, MS 39571. Notice to Employer will also be given by MBN. Notice given pursuant to this paragraph shall be deemed sufficient for all purposes.

**7.4 Termination for Cause**

Engaging in any activity which is, or could result in, a violation of the laws of the State of Mississippi, or of any state, the United States, or any local law or ordinance of any county or city in this State or of any state, shall be grounds for automatic termination of this contract without prior notice to SCI or Employer.

**7.5 Fitness for Duty Determination**

The MBN shall have sole discretion to determine whether SCI is capable for fully performing the duties required of him/her by this contract.

**7.6 Assignability**

SCI acknowledges that he/she was selected by the MBN to perform the services required hereunder based, in part, upon the SCI's special skills and expertise. SCI shall not assigned, subcontract, or otherwise transfer this agreement, in whole or in part.

**7.7 Waiver**

SCI agrees and promises to make no claim against the Director, nor against any Agent, employee, Special Contract Agent, or other Special Contract Investigator of the MBN for any physical or mental injury, loss, damage or death that may be incurred as a result of the performance of SCI's duties. SCI assumes the risk of any and all conditions, situations and hazards while performing his/her duties and specifically waive any and all notice of the existence of such conditions.

**7.8 Insurance**

SCI agrees and promises that he is an authorized employee with LONG BEACH PD and that prior to entering upon the discharge of duties as a non-compensated Special Contract Investigator, he/she entered into a good and sufficient surety bond with a surety company authorized and doing business within the State of Mississippi and is individually named on the bond and such bond conditioned upon the faithful performance of the duties of his/her office and said bond covers SCI when working outside the jurisdiction of Employer as a non-compensated Special Contract Investigator. Said surety bond is attached as "Addendum

SCI Contract for Jason Andrew Edmonds  
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D." and is incorporated herein by reference. Any and all liability to third persons not parties this this agreement shall be the total responsibility of SCI or Employer. Employer certifies that it has liability insurance that covers SCI's performance of his/her duty as a non-compensated Special Contract Investigator and said insurance is effective outside the jurisdiction of Employer.

If the Employer's insurance will cover the SCI's liability while outside his or her employer's jurisdiction, the requirement for a surety bond will be waived. To receive this waiver the Employer must provide a statement to this affect to MBN on letterhead which is signed by the Authorizing Authority at the Employer.

**7.9 Miscellaneous**

Any requirement that SCI adhere to the policies and procedures of the MBN General Orders does not cause the incorporate, by reference or otherwise, of the General Orders as part of this contract. No contractual obligations arise therefrom or accrue against the MBN.

This written document embodies the entire contract. It constitutes the final expression of the parties' agreement, and is a complete and exclusive statement of the terms of that agreement. As such, pursuant to his power under §41-29-112 Miss. Code Ann., the Director of the MBN designates JASON ANDREW EDMONDS to be a non-compensated Special Contract Investigator of the MBN with the authority, subject to the terms of this agreement, to exercise all powers necessary and incidental to the fulfillment of these contractual obligations.


\_\_\_\_\_  
DATE

\_\_\_\_\_  
JOHN M. DOWDY, JR., DIRECTOR  
MISSISSIPPI BUREAU OF NARCTOCIS

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SPECIAL CONTRACT INVESTIGATOR

4/17/2018  
\_\_\_\_\_  
DATE

\_\_\_\_\_  
WITNESS TO SCI SIGNATURE  
PRINT NAME: \_\_\_\_\_  
  
\_\_\_\_\_  
POLICE CHIEF  
PRINT NAME: Bill Seal

\_\_\_\_\_  
DATE

\_\_\_\_\_  
AUTHORIZING AUTHORITY  
PRINT NAME: \_\_\_\_\_

\_\_\_\_\_  
WITNESS TO A. AUTHORITY  
PRINT NAME: \_\_\_\_\_



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**LIST OF ADDENDUMS TO THE  
NON-COMPENSATED SPECIAL CONTRACT INVESTIGATOR CONTRACT  
PURSUANT TO § 41-29-112 MISS. CODE ANN.  
MADE BY AND BETWEEN  
THE MISSISSIPPI BUREAU OF NARCOTICS,  
JASON ANDREW EDMONDS, AND LONG BEACH POLICE DEPARTMENT**

Addendum A – LONG BEACH POLICE DEPARTMENT's request for SCI appointment.

Addendum B – Valid professional certificate issued by the Board of Law Enforcement Officer Standards and Training.

Addendum C - Initial firearms training qualification.

Addendum D – Surety Bond or Certification from Employer Regarding Insurance Coverage.

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ADDENDUM A TO THE  
NON-COMPENSATED SPECIAL CONTRACT INVESTIGATOR CONTRACT  
PURSUANT TO § 41-29-112 MISS. CODE ANN.  
MADE BY AND BETWEEN  
THE MISSISSIPPI BUREAU OF NARCOTICS,  
JASON ANDREW EDMONDS, AND LONG BEACH POLICE DEPARTMENT

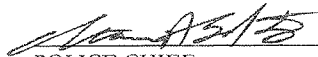
I hereby request that the Director of the Mississippi Bureau of Narcotics appoint JASON ANDREW EDMONDS to be a non-compensated Special Contract Investigator under § 41-29-112 Miss. Code Ann. and specifically agree to his/her serving as a non-compensated Special Contract Investigator under the conditions set forth in this contract. I specifically understand that the MBN will not provide legal representation for JASON ANDREW EDMONDS for any claims arising from the performance of duties or alleged performance of duty as a non-compensated Special Contract Investigator and agree that all legal liabilities and costs are the responsibility of LONG BEACH POLICE DEPARTMENT.

I certify that:

- (1) EDMONDS is bonded as a condition of his employer and is individually named on the bond. Further, that such bond is effective anywhere in the state of Mississippi, that such bond will continue during the life of this contract, and that this officer is covered outside the jurisdiction of LONG BEACH PD while working as a non-compensated Special Contract Investigator.
- (2) LONG BEACH PD is self-insured through the State of Mississippi. Said self-insurance will remain in effect during the life of this contract. The undersigned agrees to immediately notify the MBN if said insurance policy is cancelled or modified in any way. I further certify that this officer is cover outside the jurisdiction of LONG BEACH PD while working as a non-compensated Special Contract Investigator.
- (3) EDMONDS has been certified under § 45-6-11 Miss. Code Ann. by the Board on Law Enforcement Officer Standards and Training and that such certification is current.
- (4) EDMONDS has met the firearms training requirements of my law enforcement agency and that required requalification are current and will remain current during the life of this contract.
- (5) EDMONDS has not been convicted of a misdemeanor crime of domestic violence and may possess a firearm and ammunition without violation of 18 U.S.C. 922(g)(9).
- (6) That this request to appoint EDMONDS as a non-compensated Special Contract Investigator and the accompanying obligation to provide legal representation and costs has been recorded in the minutes of the \_\_\_\_\_.

(INSERT AUTHORIZING AUTHORITY)

4/17/2018  
DATE

  
POLICE CHIEF  
PRINT NAME: Billy Seal

\_\_\_\_\_  
DATE

\_\_\_\_\_  
AUTHORIZING AUTHORITY  
PRINT NAME: \_\_\_\_\_

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Mayor and Board of Aldermen**

WITNESS TO A. AUTHORITY  
PRINT NAME: \_\_\_\_\_

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Based on the recommendation of City Engineer David Ball, Alderman Parker made motion seconded by Alderman McCaffrey and unanimously carried to approve Change Order #1 for Water Main Improvements at Todd Terrace and Valentine Drive, as follows:

**Minutes of April 17, 2018**  
**Mayor and Board of Aldermen**

**GARNER RUSSELL & ASSOCIATES**

520 33rd Street, Gulfport, MS 39507



**CONSULTING ENGINEERS**

Tel 228.863.0667 Fax 228.863.5232

March 27, 2018

City of Long Beach  
P.O. Box 929  
Long Beach, MS 39560

**RE: Change Order No. 1**  
**Water Main Improvements – Todd Terrace and Valentine Dr.**

Ladies and Gentlemen:

We have attached a proposed change order for the referenced project. The change order is needed for the following reasons:

1. At Seal Ave., an existing water main stub-out was discovered which was almost exactly in line with the proposed alignment of the Todd Terrace water main. Utilizing that existing stub-out requires the use of an 8" gate valve, but allows for overall cheaper connection costs than originally proposed.
2. At Klondyke Rd., connecting the new water main on Todd Terrace requires an unforeseen 8" gate valve to allow for proper pressure testing and water quality testing. This valve will also create additional flexibility for the City in the future should the need for isolation of the Todd Terrace water main arise.

Although this change order does result in a very minor increase in the overall cost of the project, it will create a better overall project with more secure and useful connections of the Todd Terrace water main to Seal Ave. and Klondyke Rd. Therefore, we recommend your approval of this change order.

Sincerely,

David Ball, P.E.

DB:2116

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161 Lameuse Street, Suite 203, Biloxi, MS 39530 • Tel: 228.207.6574 • Fax: 228.207.6513  
633 Delmas Avenue, Suite B, Pascagoula, MS 39567 • Tel: 228.207.6574 • Fax: 228.207.6513  
SERVING THE GULF COAST SINCE 1969 [CONTACT@GARNERRUSSELL.COM](mailto:CONTACT@GARNERRUSSELL.COM)

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Page 1 of 1

# Minutes of April 17, 2018 Mayor and Board of Aldermen

Change Order

No. 1

Date of Issuance: 3/27/2018 Effective Date: 4/3/2018

Project:	Owner:	City of Long Beach	Owner's Contract No.:
Contract:	Water Main Improvements (2017) Todd Terrace & Valentine Dr.		Date of Contract:
Contractor:	A&C Industrial Inc.	Engineer's Project No.:	2116

The Contract Documents are modified as follows upon execution of this Change Order:

Description:

1. During preparation to make a connection to the 6" water main on Seal Ave., an existing water main stub-out toward Todd Terrace was discovered. Because of the close proximity of a previously unknown existing gas main, installation of an 8" gate valve on the existing stub-out allows for lower costs for the connection and a better, more secure connection. Also, the Contractor should be compensated for disconnecting the existing water main stub-out at Seal Ave. per the existing Contract pay items.
2. An additional 8" gate valve is also required at the water main connection point on Klondyke Rd. to allow for proper pressure testing and water quality testing until the system is approved for potable use.

Attachments: (List documents supporting change):

CHANGE IN CONTRACT PRICE:

Original Contract Price: \$197,550.00

(Decrease) in Contract Price from previous Change Orders No. n/a to No. n/a

\$0.00

Contract Price prior to this Change Order:

\$197,550.00

(Increase) in Contract Price due to this Change Order:

\$1,130.00

Revised Contract Price incorporating this Change Order:

\$198,680.00

CHANGE IN CONTRACT TIMES:

Original Contract Times:  Working Days  90 Calendar days

Substantial completion (days or date): 4/21/2018

Ready for final payment (days or date):

Change in Contract Time from previous Change Orders No. n/a to No. n/a

Substantial completion (days or date):

Ready for final payment (days or date):

Contract Times prior to this Change Order:

Substantial completion (days or date): 4/21/2018

Ready for final payment (days or date):

Change in Contract Time due to this Change Order:

Substantial completion (days or date): 0

Ready for final payment (days or date):

Contract Times incorporating this Change Order:

Substantial completion (days or date): 4/21/2018

Ready for final payment (days or date):

RECOMMENDED:  
(ENGINEER)

ACCEPTED:  
(CONTRACTOR)

ACCEPTED:  
(OWNER)

By: \_\_\_\_\_ By: \_\_\_\_\_ By: \_\_\_\_\_

Date: \_\_\_\_\_ Date: \_\_\_\_\_ Date: \_\_\_\_\_

EJCDC No. C-941 (2002 Edition)

Prepared by the Engineers' Joint Contract Documents Committee and endorsed by the Associated General Contractors of America and the Construction Specifications Institute.

1 of 2

ATTACHMENT TO CHANGE ORDER NUMBER

1

PROJECT NO

2116

NO	DESCRIPTION	CURRENT CONTRACT QUANTITY	UNIT PRICE	CURRENT CONTRACT AMOUNT	QUANTITY THIS C.O.	EXTENSION THIS C.O.	TOTAL CONTRACT QUANTITY	TOTAL CONTRACT AMOUNT
010-A	MOBILIZATION	1	\$29,000.00	\$29,000.00		\$0.00	1	\$29,000.00
100-A	8" WATER MAIN	7,400	\$20.00	\$148,000.00		\$0.00	7,400	\$148,000.00
100-B	TIGHTEN BORN FITTINGS	3	\$1,700.00	\$5,100.00		\$0.00	3	\$5,100.00
100-C	LOCATE & ABANDON EXISTING WATER MAIN IN-PLACE	2,400	\$5.25	\$12,600.00		\$0.00	2,400	\$12,600.00
120-A	8" HUB HYDRANT WITH VALVE (ANY DEPTH-BURST)	1	\$2,877.00	\$2,877.00		\$0.00	1	\$2,877.00
120-B	LOCATE AND DISCONNECT EXISTING WATER MAIN	4	\$280.00	\$1,120.00	1	\$580.00	5	\$1,700.00
130-B	8" X 8" TAPPING SLEEVE WITH VALVE	2	\$2,450.00	\$4,900.00		\$0.00	2	\$4,900.00
130-C	REMOVE EXISTING VALVE	2	\$300.00	\$600.00		\$0.00	2	\$600.00
140-A	1" TAPPING ASSEMBLY	30	\$170.00	\$5,100.00		\$0.00	30	\$5,100.00
140-B	1-1/2" TAPPING ASSEMBLY	7	\$336.00	\$2,352.00		\$0.00	7	\$2,352.00
140-C	WATER SERVICE ASSEMBLY	44	\$160.00	\$7,040.00		\$0.00	44	\$7,040.00
140-D	1" WATER LINE BORED UNDER PAVEMENT	150	\$16.00	\$2,400.00		\$0.00	150	\$2,400.00
140-E	1-1/2" WATER TAP BORN UNDER PAVEMENT	5	\$1,700.00	\$8,500.00		\$0.00	5	\$8,500.00
140-F	LOCATE AND CONNECT TO EXISTING WATER SERVICE	44	\$195.00	\$8,580.00		\$0.00	44	\$8,580.00
500-A	PIPE BISHOPING QUANTITY NON MATERIAL	50	\$18.00	\$900.00		\$0.00	50	\$900.00
500-B	SELECT SANDY BACKFILL	200	\$17.00	\$3,400.00		\$0.00	200	\$3,400.00
500-C	GLD EXCEL 11 BAGS	200	\$15.00	\$3,000.00		\$0.00	200	\$3,000.00
510-A	8" IMPERMEABLE ROAD BASE	900	\$13.75	\$12,375.00		\$0.00	900	\$12,375.00
510-B	2" HOT BITUMINOUS PAVEMENT (57-12 Screen-MIN)	400	\$88.00	\$35,200.00		\$0.00	400	\$35,200.00
510-C	LOCKERIE URVIL RESTORATION	40	\$17.00	\$680.00		\$0.00	40	\$680.00
510-D	SAW CUT JOINT	7,200	\$1.50	\$10,800.00		\$0.00	7,200	\$10,800.00
510-E	VEGETATIVE COVER	1	\$1,800.00	\$1,800.00		\$0.00	1	\$1,800.00
510-F	UNEXPECTEDLY RESTORATION	1	\$1,100.00	\$1,100.00		\$0.00	1	\$1,100.00
520-A	MAINTENANCE OF TRAFFIC	1	\$8,578.00	\$8,578.00		\$0.00	1	\$8,578.00
530-A	BIDM/WATER MANAGEMENT	1	\$450.00	\$450.00		\$0.00	1	\$450.00
601-1	INSTALL 8" GATE VALVE	0	\$1,300.00	\$0.00	2	\$3,000.00	2	\$3,000.00
				<b>TOTAL</b>		<b>\$1,130.00</b>		<b>\$198,680.00</b>

**Minutes of April 17, 2018  
Mayor and Board of Aldermen**

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Based on the recommendation of City Engineer David Ball, Alderman Robertson made motion seconded by Alderman Frazer and unanimously carried to approve Change Order #1 for Sewer Rehabilitation - 2017, as follows:



March 28, 2018

City of Long Beach  
P.O. Box 929  
Long Beach, MS 39560

**RE: Change Order No. 1  
Sewer Rehabilitation - 2017**

Ladies and Gentlemen:

We have attached a proposed change order for the referenced project. This change order is needed due to the extremely high water table which has caused small breaks and leaks in several of the lines to be lined to become severely worse. Specifically, there are 2 such leaks on Nicholson Ave., 1 on Gardendale, and 1 on 4<sup>th</sup> Ave. These locations are leaking so severely that the proposed cured-in-place liner can't be installed until the damaged portions of the pipes are repaired. The Contractor proposes a "no dig" point repair method which saves all digging and associated restoration costs and can be performed even with the existing leaks and cracks in the pipe. The City has allowed similar items for use in the City before with good success. Based on the above, we recommend your approval of this change order.

Sincerely,



David Ball, P.E.

DB:2111-2

161 Lameuse Street, Suite 203, Biloxi, MS 39530 • Tel: 228.207.6574 • Fax: 228.207.6513  
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# Minutes of April 17, 2018 Mayor and Board of Aldermen

Change Order  
No. 1

Date of Issuance: 3/28/2018 Effective Date: 4/3/2018

Project: _____	Owner: <b>City of Long Beach</b>	Owner's Contract No.: _____
Contract: <b>Sewer Rehabilitation - 2017</b>	Date of Contract: <b>1/4/2018</b>	
Contractor: <b>Gulf Coast Underground, LLC</b>	Engineer's Project No.: <b>2111-2</b>	

The Contract Documents are modified as follows upon execution of this Change Order:

- Description:
1. The extremely wet season has caused the water table in the project area to worsen the leaks and breaks in several of the sewer lines to be lined as part of this project. The leaks are such that the liner can't be installed without a repair to the lines. A "no dig" point repair (an internal repair similar to a pipe clamp) is the least expensive option and has been successfully used in the City before. There are 2 locations on Nicholson, 1 on Gardendale, and 1 on 4th Ave. requiring point repairs.
  2. Due to previous commitments and mobilization times, the Contractor will be unable to perform the work prior to mid-April, so a Contract extension is necessary to perform the point repairs and complete the remaining work after the repairs.

Attachments: (List documents supporting change):

**CHANGE IN CONTRACT PRICE:**

Original Contract Price: \$162,148.00

(Decrease) in Contract Price from previous Change Orders No. n/a to No. n/a  
\$0.00

Contract Price prior to this Change Order: \$162,148.00

(Increase) in Contract Price due to this Change Order: \$8,000.00

Revised Contract Price incorporating this Change Order: \$170,148.00

**CHANGE IN CONTRACT TIMES:**

Original Contract Times:  Working Days  60 Calendar days  
Substantial completion (days or date): 4/12/2018  
Ready for final payment (days or date): \_\_\_\_\_

Change in Contract Time from previous Change Orders No. n/a to No. n/a  
Substantial completion (days or date): \_\_\_\_\_  
Ready for final payment (days or date): \_\_\_\_\_

Contract Times prior to this Change Order: \_\_\_\_\_  
Substantial completion (days or date): 4/12/2018  
Ready for final payment (days or date): \_\_\_\_\_

(Increase) in Contract Time due to this Change Order: \_\_\_\_\_  
Substantial completion (days or date): 30  
Ready for final payment (days or date): \_\_\_\_\_

Contract Times incorporating this Change Order: \_\_\_\_\_  
Substantial completion (days or date): 5/12/2018  
Ready for final payment (days or date): \_\_\_\_\_

RECOMMENDED: (ENGINEER)	ACCEPTED: (CONTRACTOR)	ACCEPTED: (OWNER)
By: _____	By: _____	By: _____
Date: _____	Date: _____	Date: _____

EJCDC No. C-941 (2002 Edition)  
Prepared by the Engineers' Joint Contract Documents Committee and endorsed by the  
Associated General Contractors of America and the Construction Specifications Institute.

ATTACHMENT TO CHANGE ORDER NUMBER

PROJECT NO: 2111-2

NO.	DESCRIPTION	CURRENT CONTRACT QUANTITY	UNIT PRICE	CURRENT CONTRACT AMOUNT	QUANTITY THIS C.O.	EXTENSION THIS C.O.	TOTAL CONTRACT QUANTITY	TOTAL CONTRACT AMOUNT
1 A	MOBILIZATION	1	\$5,000.00	\$5,000.00		\$0.00	1	\$5,000.00
2 A	CURED IN PLACE PIPE 8" SEWER MAIN	2,624	\$27.00	\$70,848.00		\$0.00	2,624	\$70,848.00
2 B	CURED IN PLACE PIPE 10" SEWER MAIN	1,600	\$30.00	\$48,000.00		\$0.00	1,600	\$48,000.00
2 C	MISCELLANEOUS SITE WORK	1	\$0.00	\$0.00		\$0.00	1	\$0.00
2 D	REMOVE REMOVAL OF PROTRUDING SERVICE	1	\$250.00	\$250.00		\$0.00	1	\$250.00
2 E	REMOVAL OF OBSTRUCTION (ERR33 ERR34)	1	\$2,500.00	\$2,500.00		\$0.00	1	\$2,500.00
2 1 A	TESTING OF LATERAL CONNECTIONS IN MAINLINE SEWERS	38	\$200.00	\$7,600.00		\$0.00	38	\$7,600.00
2 1 B	PACKER INJECTION GROUTING OF LATERAL CONNECTIONS	38	\$200.00	\$7,600.00		\$0.00	38	\$7,600.00
2 1 C	CHEMICAL GROUT	190	\$45.00	\$8,550.00		\$0.00	190	\$8,550.00
3 A	NON-STRUCTURAL MANHOLE REHABILITATION	20	\$4,000.00	\$80,000.00		\$0.00	20	\$80,000.00
3 B	STRUCTURAL MANHOLE REHABILITATION	20	\$2,000.00	\$40,000.00		\$0.00	20	\$40,000.00
4 A	MANHOLE MARKING OF TRAFFIC	1	\$5,000.00	\$5,000.00		\$0.00	1	\$5,000.00
CO1-1	MOBILIZATION FOR "NO DIG" POINT REPAIR	1	\$2,000.00	\$2,000.00	1	\$2,000.00	1	\$2,000.00
CO1-2	"NO DIG" POINT REPAIR	4	\$1,500.00	\$6,000.00	4	\$6,000.00	4	\$6,000.00
<b>TOTAL</b>				<b>\$162,148.00</b>		<b>\$8,000.00</b>		<b>\$170,148.00</b>

**Minutes of April 17, 2018  
Mayor and Board of Aldermen**

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Alderman Griffin made motion seconded by Alderman Parker and unanimously carried to approve surplus property at Public Works, as follows:



# Memo

**To:** MAYOR BASS & BOARD OF ALDERMEN  
**From:** JOE CULPEPPER, PROJECT MANAGER – PUBLIC WORKS  
**Date:** 4/11/18  
**Re:** Attached Auction/Surplus List

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Below please find the list of Public Works equipment that we would like to put in the upcoming auction, to be held Saturday, April 21, 2018.

Please consider categorizing this equipment as surplus.

<u>Vehicle or Equipment</u>	<u>VIN or Serial #</u>	<u>Model #</u>
PW82 – 1987 FORD TRACTOR	C767062	6610
W5 – 1998 FORD PICKUP	1FTYR14U8WPB59599	RANGER
W17 – 2005 FORD SUV	1FMAU73K45UB33549	EXPLORER
AMERICAN SIGNAL LIGHT BOARD	1A9BS3337A2228534	
RED UTILITY BED (FD)		

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The Mayor recognized the City Attorney for his report, whereupon no action was required or taken.

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**Minutes of April 17, 2018  
Mayor and Board of Aldermen**

There being no further business to come before the Mayor and Board of Aldermen at this time, Alderman McCaffrey made motion seconded by Alderman Griffin and unanimously carried to adjourn until the next regular meeting in due course.

\*\*\*\*\*

APPROVED:

\_\_\_\_\_  
Alderman Donald Frazer, At-Large

\_\_\_\_\_  
Alderman Ronald Robertson, Ward 1

\_\_\_\_\_  
Alderman Bernie Parker, Ward 2

\_\_\_\_\_  
Alderman Kelly Griffin, Ward 3

\_\_\_\_\_  
Alderman Timothy McCaffrey, Jr., Ward 4

\_\_\_\_\_  
Alderman Mark E. Lishen, Ward 5

\_\_\_\_\_  
Alderman Patricia Bennett, Ward 6

\_\_\_\_\_  
Date

ATTEST:

\_\_\_\_\_  
Kini Gonsoulin, Deputy City Clerk

