

Minutes of June 20, 2017
 Mayor and Board of Aldermen

MUNICIPAL DOCKET
 REGULAR MEETING OF JUNE 20, 2017
 THE MAYOR AND BOARD OF ALDERMEN
 THE CITY OF LONG BEACH, MISSISSIPPI
 5:00 O'CLOCK P.M. LONG BEACH CITY HALL, 201 JEFF DAVIS AVE.

- I. CALL TO ORDER
- II. INVOCATION AND PLEDGE OF ALLEGIANCE
- III. ROLL CALL AND ESTABLISH QUORUM
- IV. BIDS
 - 1. Advertise - Pineville Road Sidewalk Project (MDOT)
- V. ANNOUNCEMENTS; PRESENTATIONS; PROCLAMATIONS
- VI. AMENDMENTS TO THE MUNICIPAL DOCKET
- VII. * PUBLIC COMMENTS-AGENDA ITEMS ONLY
- VIII. APPROVE MINUTES:
 - 1. MAYOR AND BOARD OF ALDERMEN
 - a. June 6, 2017-Regular
 - 2. PLANNING COMMISSION
 - a. June 8, 2017
 - 3. PORT COMMISSION
 - a. June 15, 2017
- IX. APPROVE DOCKET OF CLAIMS NUMBER(S):
 - 1. 062017
- X. UNFINISHED BUSINESS
 - 1. Amendments to Ordinance #619 - Leisure/Recreation District
- XI. NEW BUSINESS
 - 1. Resignation - Port Commissioner Vernon Ehlers
- XII. DEPARTMENTAL BUSINESS
 - 1. MAYOR'S OFFICE
 - 2. PERSONNEL
 - a. Fire Department - (3) Step Increases; (2) Education Pay; (1) Resignation; (1) New Hire
 - b. Police Department - (1) Resignation; (1) Step Increase; (2) New Hires
 - 3. UTILITY PARTNERS-PUBLIC WORKS/UTILITY BILLING
 - a. Release (Property Damage Only)-Walker Construction, Inc.
 - 4. CITY CLERK
 - a. Revisions to Summer Recreation Program
 - b. Special Event Application/Town Green Permit-Farmer's Market at Long Beach
 - c. Special Event Application-Sea Santa Sail-A-Bration
 - d. Special Event Application-Veteran's Day Parade/Concert on the Green
 - e. Special Event Application/Town Green Permit - Halloween 5K Run
 - f. Town Green Permit - Quarles PTO
 - g. Revenue/Expense Report - May 2017
 - 5. DERELICT PROPERTIES-DISCUSSION/SCHEDULE PUBLIC HEARINGS
- XIII. REPORT FROM CITY ATTORNEY
- XIV. * PUBLIC COMMENTS-MATTERS NOT APPEARING ON THE AGENDA
- XV. RECESS-to Wednesday July 5, 2017, Due to July 4th Holiday

* ALL PUBLIC COMMENTS ARE LIMITED TO A MAXIMUM OF TWO (2) MINUTES PER PERSON, NOT TO EXCEED A TOTAL OF TEN (10) MINUTES FOR ALL PUBLIC COMMENTS.

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Be it remembered that a regular meeting of the Mayor and Board of Aldermen, Long Beach, Mississippi, was begun and held at 5:00 o'clock p.m., Long Beach City Hall Meeting Room, 201 Jeff Davis Avenue, in said City, it being the third Tuesday in June, 2017, and the same being the time, date and place fixed by Laws of the State of Mississippi and ordinance of the City of Long Beach for holding said meeting.

There were present and in attendance on said board and at the meeting the following named persons: Mayor William Skellie, Jr., Aldermen Leonard G. Carrubba, Sr., Gary J. Ponthieux, Bernie Parker, Kelly Griffin, Ronnie Hammons, Jr., Mark E. Lishen, City Clerk Rebecca E. Schruoff, and City Attorney James C. Simpson, Jr.

Absent the meeting was Alderman Alan Young, deceased.

There being a quorum present sufficient to transact the business of the City, the following proceedings were had and done.

The meeting was called to order and, this being their last meeting, Mayor Skellie, Alderman Carrubba, Alderman Ponthieux, and Alderman Hammons stated their sincere appreciation and honor in serving the citizens of Long Beach.

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There were no further announcements, presentations, proclamations, amendments or comments to the agenda.

Alderman Hammons made motion seconded by Alderman Griffin and unanimously carried to approve the regular meeting minutes of the Mayor and Board of Aldermen dated June 6, 2017, as submitted.

There came on for consideration the regular meeting minutes of the Long Beach Planning Commission dated June 8, 2017, whereupon, Alderman Ponthieux made motion seconded by Alderman Carrubba, for discussion.

The City Attorney advised that, due to conflicting language in the Subdivision Ordinance and the Zoning Ordinance, the minutes should be approved with exception to action taken approving preliminary plat approval - zero lot line development - property located at 818 West Beach Boulevard, tax map parcel #0512I-01-030.001 and 820 West Beach Boulevard, tax map parcel #0512I-01-050.000, submitted by Chris Patrick; he further reported that a Notice of Appeal/Bill of Exceptions was filed on the preliminary plat approval, zero lot development, submitted by JEL Development III, LLC, and

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requested additional time to review and research the ordinances, specifically regarding zero lot line developments, private roads, and applications for variance, if applicable.

After considerable discussion, Alderman Ponthieux amended his motion, seconded by Alderman Carrubba, and unanimously carried, to approve the regular meeting minutes of the Long Beach Planning Commission dated June 8, 2017, with exception to action taken approving preliminary plat approval – zero lot line development – property located at 818 West Beach Boulevard, tax map parcel #0512I-01-030.001 and 820 West Beach Boulevard, tax map parcel #0512I-01-050.000, submitted by Chris Patrick, taking the matter advisement for research and review by the City Attorney and further consideration at the recess meeting scheduled for Wednesday, July 5, 2017.

Alderman Hammons made motion seconded by Alderman Lishen and unanimously carried to approve the regular meeting minutes of the Long Beach Port Commission dated June 15, 2017, as submitted.

Alderman Griffin made motion seconded by Alderman Parker and unanimously carried to approve payment of invoices as listed in Docket of Claims number 062017.

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There came on for consideration at a duly constituted meeting of the Mayor and Board of Aldermen of the City of Long Beach, Mississippi, held on the 20th day of June, 2017, the following Ordinance:

ORDINANCE NO. 629

AN ORDINANCE BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF LONG BEACH, MISSISSIPPI, TO AMEND ORDINANCE NUMBER 619, WHICH CREATED AND ESTABLISHED A LEISURE AND RECREATION DISTRICT WITHIN THE CORPORATE BOUNDARIES OF THE CITY OF LONG BEACH, MISSISSIPPI, AND DESIGNATED THE GEOGRAPHIC AREAS INCLUDED WITHIN AND THE BOUNDARIES OF SAID DISTRICT BY REVISING THE SIZE OF THE CONTAINERS ALLOWED TO BE USED IN SUCH CIRCUMSTANCES, AND FOR RELATED PURPOSES

WHEREAS, the City of Long Beach, Mississippi, is a duly organized and incorporated municipality pursuant to Section 21-3-1, *et seq.*, of the Mississippi Code of 1972 (as amended); and

WHEREAS, during the 2016 Legislative Session, the Legislature of the State of Mississippi enacted House Bill 1223 which permits and authorizes certain municipalities in the State of Mississippi to establish "Leisure and Recreation Districts" and to designate the geographic areas included within and the boundaries of said districts; and

WHEREAS, the Governor signed House Bill 1223 into law, and the same shall be effective on and after July 1, 2016; and

WHEREAS, House Bill 1223 requires that an Ordinance which establishes a "Leisure and Recreation District" shall "include a detailed description of the area or areas within the district, the boundaries of the district and a georeferenced map of the district" as well as a description of the "manner in which the municipality will provide for adequate law enforcement and other public safety measures and services within the district" and

WHEREAS, municipalities which create "Leisure and Recreation Districts" authorize business entities that hold alcoholic beverage permits issued by the Department of Revenue and that are located within the boundaries of the "Leisure and Recreation District" to allow patrons to leave the licensed premises with an open container of alcohol and allow those patrons to carry and consume alcoholic beverages within a designated "Leisure and Recreation District"; and

WHEREAS, the Governing Authority of the City of Long Beach, Mississippi, has heretofore determined and hereby found that the City of Long Beach, Mississippi, would benefit

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from the establishment of a “Leisure and Recreation District” within the downtown area of the City of Long Beach, by enhancing pedestrian-oriented areas; and

WHEREAS, the Governing Authority of the City of Long Beach, Mississippi, has further determined that establishment of a “Leisure and Recreation District” within the downtown area would be in the best interests of the City of Long Beach; and

WHEREAS, nothing herein is intended to confer any rights or entitlement as the sale of alcohol within an area designated as a “Leisure and Recreation District” is a privilege and not a right and is subject at all times to reasonable regulation; and

WHEREAS, subject to the terms and limitations of House Bill 1223 (2016 Legislative Session) Ordinance Number 619 of the City of Long Beach established a “Leisure and Recreation District” in the downtown area as more fully set forth therein; and

WHEREAS, the Governing Authority of the City of Long Beach, Mississippi, has determined and hereby finds that the City of Long Beach, Mississippi, would benefit from the amendment of Ordinance 619 by revising and increasing the size container which may be removed from the licensed premises within said Leisure and Recreation District.

NOW THEREFORE, BE IT ORDAINED by the Governing Authority of The City of Long Beach, Mississippi, that Ordinance Number 619, which created and established a Leisure And Recreation District within the corporate boundaries of the City of Long Beach, Mississippi, and designated the geographic areas included within and the boundaries of said district is hereby amended to read follows:

SECTION 1. *Creation and establishment of district.* Under the authority granted in Section 1 of House Bill 1223 (2016 Legislative Session), there is hereby established a “Leisure and Recreation District” in the downtown area of the City of Long Beach within the geographic areas and within such boundaries as are set forth and designated herein and as represented on the geo-referenced Map which is attached hereto as Exhibit 1 and fully incorporated herein.

SECTION 2. *Name and boundaries of district.* The “Leisure and Recreation District” established herein shall be known as the “Downtown Social District” (hereinafter “the District”) and shall have the following as its boundaries:

The District shall include all properties located:

1. Within the C-1 HD zoning district as it is currently configured within the City of Long Beach, Mississippi and being described generally as bounded on the south by Highway

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90; on the north by 5th Street; on the east by Burke Avenue; and on the west by properties located on Winters Lane and Russell Avenue but not included within the C-1 HD zoning district;

2. Within the C-1 zoning district as it is currently configured within the City of Long Beach, Mississippi and being generally described as bounded on the South by the C-1 HD zoning District and 5th Street; on the North by 1st Street, and including all properties on 1st Street between Church Avenue and South Burke Avenue; on the east by properties located on the west side of Burke Avenue; and on the west by properties located on the east side of Church Street;
3. Within the C-3 zoning strict as it is currently configured within the City of Long Beach, Mississippi and being generally described as being bounded on the South by Highway 90; on the north by 5th Street; on the west by Nicholson Avenue, and on the east by the C-3 zoning district boundary line; and.
4. Within the WF Waterfront District south of Highway 90 as it is currently configured within the City of Long Beach, Mississippi and described to include the Long Beach Small Craft Harbor area south of Highway 90 from Cleveland Avenue to the west margin of Jefferson Davis Avenue, and to include the adjacent beaches and piers.

All as more fully shown on the map annexed hereto.

Note: Except where otherwise specified herein above, where a street is identified, the district extends to properties and business fronting on both sides of the street.

SECTION 3. *Outside Consumption of Alcoholic Beverages Permitted; Conditions.* Any on premise retail alcoholic beverage permittee (hereinafter, "permittee") located within the District shall comply with all laws, rules and regulations which govern its license type, except that a patron, guest or member of that licensee may remove an open container of alcoholic beverage and/or wine from the licensed premises and may possess and consume the alcoholic beverage and/or wine outside of the licensed premises anywhere within the boundaries of the District subject to the following regulations:

- A. A person may not enter a licensed premises with an alcoholic beverage, whether acquired at that licensed premises or elsewhere.
- B. A permittee located in the District shall allow alcoholic beverages to be removed from the licensed premises only in a paper or plastic cup or container, and no such alcoholic

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beverages shall be removed from the licensed premises in a can, bottle, glass container or other container, except as otherwise allowed by law.

- C. No permittee shall allow a patron, guest or member to exit its licensed premises with more than one open container of alcoholic beverages, and it shall be unlawful for any person to exit such licensed premises with more than one such open container.
- D. Permittees located in the District shall post, at all points of egress from the licensed premises, a map of the boundaries of the District in which it is located. The map shall be provided, either in electronic or paper form, to those permittees by the City upon request of the permittees.
- E. Nothing in this ordinance shall be construed to require a permittee located in the District to allow its patrons to remove alcoholic beverages and/or wine, in open containers, from the licensed premises.

SECTION 4. *Light wine and beer.* Within the boundaries of the District, the removal of light wine and beer in glass containers or bottles from the licensed premises of a permittee is strictly prohibited. However, a permittee may allow light wine and beer to be removed from the licensed premises in a paper or plastic cup or container.

SECTION 5. *Public safety measures.* Enforcement of the boundaries of the District shall be the responsibility of the Police Department. In addition, the Police and Fire Departments shall provide public safety services within the District in the same manner it provides those services in the remainder of the City.

SECTION 6. *Definition of alcoholic beverages.* For the purposes of this Ordinance, the term "alcoholic beverages" shall mean any alcoholic liquid, including wines of more than five percent (5%) of alcohol by weight, capable of being consumed as a beverage by a human being, but shall not include light wine and beer, as defined in Section 67-3-3, Mississippi Code of 1972, but shall include native wines.

SECTION 7. The City reserves the right to modify or repeal this Ordinance, and any district designation created hereunder, at any time, with or without notice.

SECTION 8. All ordinances or parts thereof in conflict with this ordinance are hereby declared to be inapplicable within the geographic boundaries of the "Leisure and Recreation District" created herein.

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SECTION 9. Upon receiving affirmative vote of a majority of the members of the Board of Aldermen, this ordinance shall be published and thereafter become effective according to law, spread on the minutes of the Long Beach Board of Aldermen, and the City Clerk shall provide a certified copy of this Ordinance and other required documents to the Mississippi Department of Revenue upon its enactment.

The above and foregoing Ordinance No. 629 was introduced in writing by Alderman Ponthieux who moved its adoption. Alderman Griffin seconded the motion to adopt the Ordinance, and after discussion, no member of the Board of Aldermen having requested the Ordinance to be read by the City Clerk, and the question being put to a roll call vote, the result was as follows:


Alderman Gary J. Ponthieux	Voted	Aye
Alderman Bernie Parker	Voted	Aye
Alderman Kelly Griffin	Voted	Aye
Alderman Ronnie Hammons, Jr.	Voted	Aye
Alderman Mark E. Lishen	Voted	Aye
Alderman Leonard G. Carrubba, Sr.	Voted	Aye

The question having received the affirmative vote of all the Aldermen present and voting, the Mayor declared the motion carried and the said Ordinance 692 adopted and approved this the 21st day of June, 2017.

APPROVED:


WILLIAM SKEELIE, JR., MAYOR

ATTEST:


REBECCA E. SCHRUFF, CITY CLERK

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The Mayor and Board of Alderman regretfully acknowledged the resignation of Commissioner Vernon Ehlers from the Long Beach Port Commission.

MAYOR'S OFFICE:

- Alderman Parker made motion seconded by Alderman Griffin and unanimously carried to ratify the Proclamation of Civil Emergency, Tropical Storm Cindy, as follows:

City of Long Beach

BOARD OF ALDERMEN
 Leonard G. Carrubba, Sr. - At-Large
 Gary J. Ponthieux - Ward 1
 Bernie Parker - Ward 2
 Kelly Griffin - Ward 3
 Ronnie Hammons, Jr. - Ward 4
 Mark E. Lishen - Ward 5
 Alan Young - Ward 6



WILLIAM SKELLIE, JR.
MAYOR

CITY CLERK
 TAX COLLECTOR
 Rebecca E. Schruoff

 CITY ATTORNEY
 James C. Simpson, Jr.

OFFICE OF THE MAYOR

CITY OF LONG BEACH, MISSISSIPPI

PROCLAMATION OF A CIVIL EMERGENCY

WHEREAS, the undersigned Mayor of the City of Long Beach, Mississippi, as Chief Administrative Officer of said City, does now find, determine and adjudicate, that conditions of extreme peril to the public health and safety of the citizens and property in the City of Long Beach, Mississippi, do now exist, caused by torrential rain, flooding, wind and storm surge damage and other related disastrous consequences created by Tropical Storm Cindy on or about June 20, 2017; and said conditions warrant the proclamation of a civil emergency as defined in §45-17-1 of the Mississippi Code, Annotated; now therefore

IT IS HEREBY PROCLAIMED, that a civil emergency is hereby deemed to exist within the City of Long Beach, Mississippi, as of the date hereof, until its termination is further proclaimed by the undersigned Mayor of the City of Long Beach, Mississippi.

This the 20th day of June, 2017, Long Beach, Harrison County, Mississippi.

ATTEST:

 Rebecca E. Schruoff, City Clerk

William Skellie, Jr., Mayor
 The City of Long Beach, Mississippi

201 Jeff Davis • P.O. Box 929 • Long Beach, MS 39560 • 863-1556 • FAX 865-0822
 www.cityoflongbeachms.com

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Based upon the recommendation of Department Heads and certification by the Civil Service Commission, Alderman Ponthieux made motion seconded by Alderman Lishen and unanimously carried to approve personnel matters, as follows:

FIRE DEPARTMENT:

- Step Increase, Driver/Operator Jared Allen, FS-10-XIII, effective August 16, 2017;
- Step Increase, Firefighter 1st Class Josh McGoey, FS-9-I, effective August 1, 2017;
- Step Increase, Firefighter Recruit Michael Paul, FS7, effective August 16, 2017;
- Education Pay, Driver/Operator Brandon Bates, FS-10-IX, EMT pay, \$50.00 per month effective July 1, 2017;
- Education Pay, Firefighter Ashton Bond, FS7, Bachelor Degree, \$150.00 per month, effective July 1, 2017;
- Resignation, Driver/Operator Grady Holder, FS-10-III, effective June 15 2017;
- New Hire, Firefighter Recruit Joseph McLeroy, FS5, effective July 1, 2017.

POLICE DEPARTMENT:

- Resignation, Police Officer 1st Class Kenneth French, PS-9-I, effective June 21, 2017;
- Step Increase, Sergeant Eddie Hilliard, PS-11-IV, effective June 16, 2017;
- New Hire, Police Officer 1st Class Christopher W. Ballard (lateral transfer) PS-9-B, effective July 1, 2017;
- New Hire, Police Officer Recruit Brittney N. Jackson, (eligibility list) PS-5-B, effective July 1, 2017.

Alderman Lishen made motion seconded by Alderman Griffin and unanimously carried to approve the Settlement Release (Property Damage Only), Walker Construction, Inc., as follows:

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Release
(Property Damage Only)

24-1436-9D9

For the Sole Consideration of:

Fifteen Thousand Six Hundred Eighty Five and 43/100 dollars, the receipt and sufficiency of which is hereby acknowledged, the undersigned hereby and forever discharges Walker Construction Inc, their heirs, executors, administrators, agents and assigns and all other persons, firms or corporations liable, or who may be claimed to be liable, none of whom admit liability to the undersigned, but all expressly deny any liability, from any and all claims, demands or suits of any kind on account of and resulting from damage to property caused by an accident which occurred on or about the 25th day of April, (year) 2017, at or near 216 Clower St, Long Beach, MS.

Undersigned hereby declares that the terms of this settlement have been completely read and are fully understood and voluntarily accepted for the purpose of making a full and final compromise adjustment and settlement of any and all claims, disputed or otherwise, on account of the damages above mentioned, and for the express purpose of precluding forever any further or additional claims relating to property damage arising out of the aforesaid accident.

Undersigned hereby accepts draft or drafts as final payment of the consideration set forth above.

This release expressly reserves all rights of the parties released to pursue their legal remedies, if any, against the undersigned, agents and assigns.

In Witness Whereof, we have hereunto set our hand(s) and seal(s) this 20th day of June, 2017 (year).

In the presence of

[Signature]
Witness
[Signature]
Witness

Signed X [Signature] Mayor
Releaser Signature

Signed X [Signature]
Releaser Signature



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A&C Industrial, Inc.

P.O. BOX 507
Long Beach, MS 39560
Fax (228) 206-3675
Email: info@acindustrial.com
Website: www.acindustrial.com

0002

DATE: MAY 22, 2017

Name: CITY OF LONG BEACH


JOB LOCATION: CLOWER AVE. LONG BEACH

JOB DESCRIPTION: REPAIR 8" GRAVITY SEWER LINE

DESCRIPTION	AMOUNT
MOBILIZATION	\$1,000
TRAFFIC CONTROL	\$800
LIMESTONE BEDDING	\$880
DEWATERING	\$3,375
8" SEWER REPAIR	\$7,800
LANDSCAPING	\$1,300
EXTRA EXPENSES	\$530.43
TOTAL QUOTE	\$15,685.43

A & C Industrial, Inc. and your signature on this document constitutes a contract.
Total amount due on completion of work as outlined in contract.

Non-payment of completed work gives A & C Industrial, Inc. the right to return like materials taken from project site and/or the right to seize all materials deposited by A & C Industrial, Inc. at project site and/or the filing against the property site of a contractor's lien for non-payment of contract amount as agreed to in this document.


A & C Industrial, Inc.

5/22/17
DATE

"ECONOMIC DISADVANTAGE WOMEN OWNED BUSINESS"

Sherri L. Allen, President/Administrator: (228) 324-8261
sallen@acindustrial.com
Daniel A. Allen, Vice President/Project Manager: (228) 223-7954
dallen@acindustrial.com

VENDOR 5223 DEPT 825
ACCOUNT 620900

Alderman Griffin made motion seconded by Alderman Parker and unanimously carried to approve revisions to the Summer Recreation Policies and Procedures, as follows:

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City of Long Beach
Summer Recreation Program
Policies & Procedures

Overview:

The City of Long Beach operates a Summer Recreation Program for six to eight weeks during the summer. Children in grades kindergarten through 8th grade are eligible to participate. The program operates daily, Monday through Friday from 8:00 am to 3:00 pm with after hours from 3:00 pm to 5:00 pm for an additional cost. After hours will only be offered as needed.

The cost is \$15 per day or \$50 per week per child for regular hours, and \$10 per day or \$30 per week per child for the after hours.

Lunch is provided through the free lunch program at Quarles Elementary. All children are bussed to and from the school each day to eat lunch.

Snacks and drinks are provided for purchase. Children must bring cash to purchase snacks daily. No credit will be given, nor will a tab be kept.

Procedures:

Camp Staff

A Director of the Summer Recreation Program will be hired to oversee the program. He/She will be paid a base salary of \$315 per week for a total of \$2,520 for the duration of the program. Any program fees above expenses will be paid as a stipend at the end of the program.

Four part-time program counselors will be hired. They will be paid \$280 per week (or \$56 per day) to work from 8:00 am to 3:00 pm. The counselor that works the after-hours of 3:00 pm to 5:00 pm will be paid an additional \$80 per week (or \$16 per day). The counselors will fill out a weekly timesheet. The counselor and director both must sign off on the time worked.

The director and counselors will be required to keep a current W-9 on file with the City. If payments to the director or counselors exceed \$600 in a calendar year, a 1099 will be issued and reported to the IRS and State.

Payments to the director and counselors will be made through the City's accounts payable department. Invoices should be turned in weekly. They will be placed on the soonest available docket of claims. Upon approval of the docket by the Board of Aldermen, checks will be cut for hours submitted.

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Camp Fees

The Summer Program Director will collect the camp fees. Payments of check and cash will be accepted. All checks should be payable to "City of Long Beach." A receipt is to be written for every payment received. The City Clerk's office will provide a receipt book to be used. Each receipt has three copies. The white copy of the receipt should go to the parent. The yellow receipts will be turned in when the deposit is remitted each week. The pink receipt is to remain in the book. The receipt book will be turned into the City Clerk's office at the end of the program. All fees collected are to be turned into the comptroller's office weekly.

Snacks

Snacks and drinks for sale can be purchased every two weeks. The Summer Program Director will let the Recreation Director know how much he/she needs to spend for snacks for a two-week period, and the Recreation Director will request a purchase order. The Recreation Director will accompany the Summer Program Director to purchase drinks and snacks from SAMS in order to pay with the purchase order.

The kids must have cash daily if they want to purchase snacks. We will not offer credit, nor keep track of a tab.

There will be a snack log on which it will be notated the amount of snacks sold daily. Each day's snack sales along with the log should be placed in an envelope. Five envelopes should be remitted weekly.

Expenses

All expenses for the summer camp, including but not limited to, snacks, drinks, transportation, and recreation equipment will be purchased by the City and must be done so via the City's standard purchasing procedures.

A deduction of \$500 per month for use of the City's facilities will be deducted as an expense before the Camp Director's stipend is calculated.

Alderman Ponthieux made motion seconded by Alderman Parker and unanimously carried to approve the Special Event Application/Town Green Permit, Farmers Market at Long Beach, as follows:

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CITY OF LONG BEACH
SPECIAL EVENT APPLICATION

City Clerk's Office * 201 Jeff Davis Avenue * P.O. Box 929 * Long Beach, MS 39560

Date Received By Clerk's Office: 2/15/17 Time: 2:18 By: CS

Please complete this application in accordance with the City of LONG BEACH Special Events Policy, and return it to the Office of the City Clerk at least 90 calendar days before the first day of the event.

Sponsoring Organization's Legal Name: Farmer's Market at Long Beach

Organization Address: 1131 Amar Street, Naveland, Ms 39576

Organization Agent: Monica Morel Title: _____

Phone: 985-710-3956 During event same

Manager Name/Address: Helen Ann Munter, 18027 Commission Rd, LB

Agent's E-Mail Address: TFM@LongBeach@gmail.com

Event Name: Farmer's Market at Long Beach

Please give a brief description of the proposed special event: Vendors will set up pop up tents, etc. to sell their produce, bread, vegetables, etc.

Event Day(s) & Date(s): Every Saturday Event Time(s): 7:00 am - 12:00 pm

Set-Up Date & Time: 7:00 am Tear-Down Date & Time: 1:00 pm

Event Location: Harper McCaughan Town Green

ANNUAL EVENT: Is this event expected to occur next year? YES NO

How many years has this event occurred? _____

ADOPTED: 11.15.11-BOARD ACTION

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MAP: (a) If your event will use streets or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. (b) Show any streets or parking lots that you are requesting to be blocked off, and location of vendors, if any. A final map, if different, must be provided seven (7) days before the event. (c) Please show an emergency vehicle access lane.

STREET CLOSURES: Start Date/ Time: _____ through Date/ Time _____

RESERVED PARKING: Are you requesting reserved parking? YES NO

If yes, list the number of street spaces, City lots or locations where parking is requested:

VENDORS: Food Concessions? YES NO Other Vendors? YES NO

DO YOU PLAN TO HAVE ALCOHOL SOLD/SERVED AT THIS EVENT? YES NO

If yes, are liquor license and liquor liability insurance attached? YES NO
If yes, what time? _____ Until _____

ENTERTAINMENT: Are there any entertainment features related to this event? YES NO

Small one man band
If yes, provide an attachment listing all bands/performers, type of entertainment, and performance schedule.

ATTENDANCE: What is the expected (estimated) attendance for this event? 200

AMUSEMENT: Do you plan to have any amusement or carnival rides? YES NO

If yes, you are required to obtain a permit through the City Clerk's Office.

REST ROOMS: Are you planning to provide portable rest rooms at the event? YES NO
If yes, how many? _____

As an event organizer, you must consider the availability of rest room facilities during this event. Consideration should be made regarding the type of event, the length of time it will be held, the number of people, etc. You must determine the rest room facilities in the immediate area of the event venue and then identify the potential need for portable facilities. Remember to identify accessible facilities for ADA requirements as well.

OTHER REQUESTS: (i.e., Police Department assistance, Fire Dept., street closures, electrical, etc.)

ADOPTED: 11.15.11-BOARD ACTION

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Event Title: Farmer's Market at Long Beach

DEPARTMENTAL USE ONLY: Please contact applicant directly with any questions or concerns. Sign and return to the City Clerk's Office, as soon as possible.

Approvals noted below, by departments, indicate they have been made aware of the request and the reasonability of their department has been met.

Police Dept.: WMP Recommend Approval: YES NO Est. Economic Impact: \$ _____

Fire Dept.: W Recommend Approval: YES NO Est. Economic Impact: \$ _____

Public Works: W Recommend Approval: YES NO Est. Economic Impact: \$ _____

Traffic Eng.: _____ Recommend Approval: YES NO Est. Economic Impact: \$ _____

Parks/REC: W Recommend Approval: YES NO Est. Economic Impact: \$ _____

Have businesses been notified for street closures?: YES NO

Reason for disapproval _____

Any special requirements/conditions _____

Insurance / Indemnification Received: yes

Insurance Approved: yes

Board of Aldermen Approved: 6/20/17 Denied: _____

Approval/ Denial Mailed: _____

ADOPTED: 11.15.11-BOARD ACTION

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INSURANCE: All sponsors of special events must carry liability insurance with coverage of at least \$500,000. An event sponsor must provide a valid certificate of insurance naming the City of Long Beach as an additional insured party on the policy. A sponsor of a Low Hazard event may request that Board of Aldermen waive the insurance requirement and execute a Hold Harmless and Indemnification Agreement. This event qualifies consideration for Low Hazard because:

LBCDA is covering the Farmer's Market at Long Beach on our insurance.

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that: A Certificate of Insurance must be provided which names the City of Long Beach as an additional named insured party on the policy or I am requesting that Board of Aldermen waive the insurance requirement for this Low Hazard Event as identified in paragraph above

related to insurance, and I have executed the Hold Harmless and Indemnification Agreement on behalf of the event sponsor.

All food vendors must be approved by the Harrison County Health Department, and each food or other vendor must provide the City of Long Beach with a Certificate of Insurance which names the City of Long Beach as an additional named insured party on the policy.

The approval of this special event may include additional requirements or limitations, based on the City's review of this application. Applicants who fail to clean up and repair damages to the Event Area may be billed for City services and such failure will be considered for future applications.

As the duly authorized agent of the sponsoring organization, I am applying for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with the terms of the written confirmation of approval, and all other City requirements, ordinances and other laws, which apply to this Special Event. By signing this Special Event Application, I declare I am 21 years of age or older.

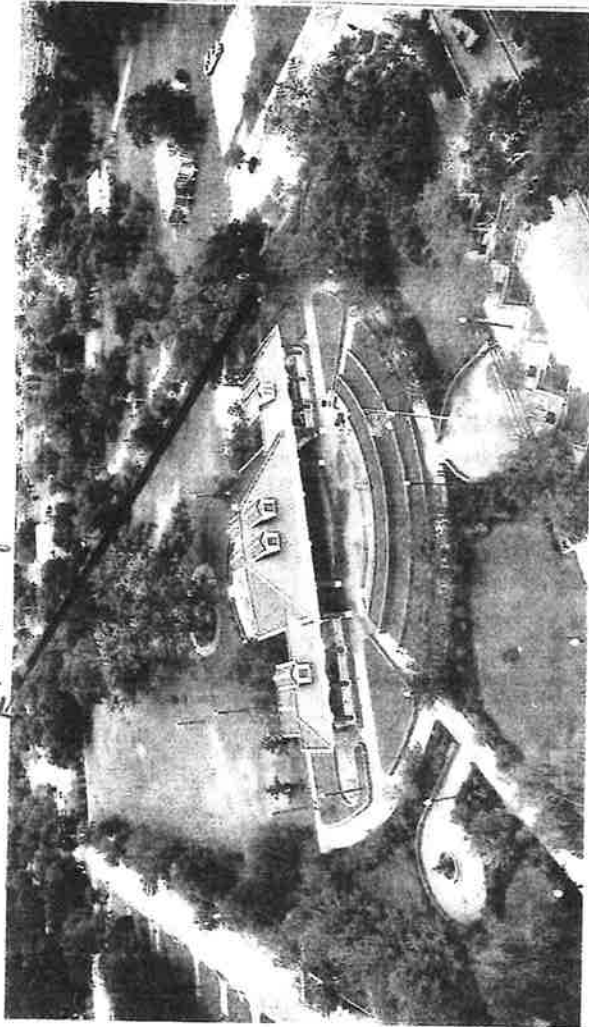
2/15/17
Date

Shelda Jones
Signature of Sponsoring Organization's Agent

**RETURN THIS APPLICATION at least ninety (90) days before the first day of the event to:
CITY CLERK'S OFFICE - 201 JEFF DAVIS AVENUE - P.O. BOX 929 - LONG BEACH, MS
39560**

ADOPTED: 11.15.11-BOARD ACTION

*The Farmer's Market would set up
single file along 4th Street on the
school property.*



**Minutes of June 20, 2017
Mayor and Board of Aldermen**

STATE OF MISSISSIPPI

COUNTY OF HARRISON

GROUND LEASE AGREEMENT

This agreement entered into as of the latest of the dates of any signature below by and between the **Long Beach School District** of Long Beach, Mississippi, hereinafter sometimes referred to as "Lessor" and/or "the District," by and through its Board of Trustees, and the **Long Beach Community Development Association** of Long Beach, Mississippi, hereinafter as sometimes referred to as "Lessee."

WHEREAS, Lessor is the owner in fee simple certain real property commonly known as the former Harper McCaughan Elementary School Site, a portion of which property fronts on Jeff Davis Avenue; and on East 4th Street and on S. Burke Avenue ; and

WHEREAS, the Harper McCaughan Elementary School formerly located on such property was destroyed by Hurricane Katrina on August 29, 2005 and thereafter, for the use and benefit of the District and the City of Long Beach the Harper McCaughan Town Green was constructed on a portion of said site under a lease agreement between the City and the District; and

WHEREAS, the remainder of the subject property not under lease to the City is not currently needed for use as site to rebuild an elementary school at this location at this time; and

WHEREAS, the District desires to utilize the said property for various community events and occasions, and which events will contribute significantly to the

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Mayor and Board of Aldermen

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benefit of the students and mission of the Long Beach School District; and Lessee is desirous of utilizing a portion of said land for said purpose under the terms and conditions enumerated and incorporated in this Agreement; and

WHEREAS, The Long Beach School District has found by resolution that the contemplated use of the school land and property upon which the Lessee desires to conduct a weekly farmers market and related public community events and occasions will contribute significantly to the benefit of the students and mission of the Long Beach School District, and that said land is not needed for school or school-related purposes and is not to be used in the operation of the schools of the district during the anticipated term of the lease; that such school land and property may yield a higher long-term economic value to the district pursuant to such lease; that the sale of the property in the manner otherwise provided by law is not necessary or desirable for the financial welfare of the school district; and that the use of the school land and property for the purpose for which it is to be leased will promote and foster the development and improvement of the community in which the District is located and the civic, social, educational, cultural, moral, economic or industrial welfare thereof by providing facilities and locations for school functions, activities and events to be held within the City, and otherwise.

NOW, THEREFORE, with all of the foregoing recitals being fully incorporated herein by reference and accepted by the parties hereto as an unconditional part of this Lease Agreement, and for the considerations set forth herein, the parties hereto covenant and agree as follows, to wit:

**Minutes of June 20, 2017
Mayor and Board of Aldermen**

**ARTICLE I
DEMISE OF PREMISES**

(1) DEMISE: Lessor does hereby lease to Lessee the right to use its above described property for use as a weekly farmers market, subject to the provisions contained herein, and for no other purposes

(2) INITIAL TERM: The initial term of this lease shall be for a period of one year commencing on the later date of execution hereof by any party, and terminating one year later on the same date, except as otherwise provided herein.

(3) EXTENSIONS: Upon the expiration of the Initial Term, this lease may be extended by mutual agreement of the parties for additional one year periods.

(4) USE: It is agreed and understood that the property shall be used and occupied one day per week for the Farmers market. At all other times the property shall not be used or occupied by Lessee.

(5) RENT:

(a) Lessee will pay as rental the sum of \$1.00 per year during the Initial Term of this lease.

(b) In addition, Lessee agrees to allow for the Long Beach School District to participate in said farmers market for educational activities and such further educational and school related activities as are desired by the District provided such activities do not interfere with market activities.

**ARTICLE II
ACCEPTANCE**

Lessee acknowledges that it has examined the subject property finds the same to

be in good and safe condition and accepts the location in its "as is" condition. This agreement grants no rights of use or access to any property under lease to the City for the Town Green.

**ARTICLE III
PURPOSE**

The subject property is leased to Lessee on an exclusive basis for the limited purpose as described herein. The property may not be leased or subleased, and may not be used for any other purpose without written consent of the Lessor.

**ARTICLE IV
IMPROVEMENTS**

Farmers Market shall not place any permanent improvements at the location without the prior written approval and consent of the Lessor.

**ARTICLE V
CANCELLATION/PRIOR USE**

Notwithstanding anything to the contrary, this lease may be cancelled by either party on thirty days notice to the other party. In addition, the parties recognize that on rare occasion, it is possible that the subject property may be need for an occasional use by the District. Upon reasonable Notice to Lessee, it is agreed that the District shall have the first right of use of the property to the exclusion of Lessee.

**ARTICLE VI
INSURANCE**

During the term hereof, Lessee agrees to provide and keep in force during the term of this Lease comprehensive general liability insurance with limits of not less than \$1,000,000.00 and all such other insurance as required by state law with one or more

**Minutes of June 20, 2017
Mayor and Board of Aldermen**

responsible insurance companies authorized to transact business, with each such policy naming the Lessor as co-insured under said policy.

**ARTICLE VII
SURRENDER UPON TERMINATION**

At the expiration of the Term or upon the earlier termination of this Agreement, the Farmers Market shall surrender and return the property to the School District in as near to its condition at the beginning of this lease as is reasonably possible.

**ARTICLE VIII
INDEMNIFICATION.**

Lessee hereby indemnifies Lessor from and agrees to hold Lessor harmless against, any and all liability, loss, cost, damage or expense, including, without limitation, court costs and reasonable attorneys' fees, imposed on Lessor by any person whomsoever, caused by the negligence or willful misconduct of Lessee, and Affiliate of Lessee or any of their respective partners, members, shareholders, employees, agents, representatives, contractors, licensees or invitees. The provisions of this Article shall survive the expiration or any termination of this Lease.

IN WITNESS WHEREOF the parties hereto have executed this Agreement on this the 10 day of May, 2017.

LONG BEACH SCHOOL DISTRICT

Long Beach Community
Development Association

BY:


_____, President of the
Board of Trustees.

BY:



Minutes of June 20, 2017
Mayor and Board of Aldermen

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CITY OF LONG BEACH
PARKS AND RECREATION DEPARTMENT
APPLICATION FOR PERMIT

TOWN GREEN

Group / Individual Name (Permit tee):

Shelda Jones Long Beach Community Development Assoc

Telephone Number: 228-380-6851

Street Address: 11 Partridge Place (PO Box 1352)

City Long Beach State MS Zip 39560

Type of Event: Farmer's Market at Long Beach

Start Time: 7:00 AM

Closing Time: 1:00 pm

It is agreed between the City of Long Beach and the permit fee that the named facility is reserved on
every Saturday
(Date)

The person(s) requesting this permit

1. Agrees to personally accept responsibility for any damage done to the facility, grounds or equipment by persons in his/her group during the reserved period of time, and will hold the City of Long Beach harmless of any damage done to permit tee or permit tee's equipment.
2. Agrees to maintain order and control over persons in the group.
3. Agrees to abide by all policies and procedures of the City of Long Beach, the Long Beach Parks and Recreation Department as directed by the contents of the Town Green policy statement.
4. Understands that failure to comply with all the terms of the aforementioned policy as well as any violation of federal, state, or municipal law in conjunction with the use of this facility will result in the cancellation of the privilege of using this facility and will jeopardize any future permit grants for this or any other facility. I hereby agree that I have read and understand the regulations and policies governing the use of the Long Beach Town Green, including the deck area and shoo-fly.

Signature Shelda Jones Date: 16 June 2017

Rental Fee \$ NA Receipt # _____ Date _____

Deposit Fee \$ NA Receipt # _____ Date _____

Clean-up Fee \$ NA Receipt # _____ Date _____

PLEASE REVIEW THE POLICY AND RETAIN FOR YOUR RECORDS

~ 1 ~

Minutes of June 20, 2017
Mayor and Board of Aldermen

STATE OF MISSISSIPPI
COUNTY OF HARRISON
SECOND JUDICIAL DISTRICT

RELEASE AND IDNEMNITY

WHEREFORE, for and in consideration of the use of the ground of the City of Long Beach, Town Green and structures erected upon it owned by the City of Long Beach, Mississippi, and located at 115 East 3rd Street, I Shelda Jones, do hereby release, acquit and forever discharge the City of Long Beach, Mississippi, and all of its respective agents, servants, employees, elected and non-elected officials, successors, predecessors, insurers, attorneys, and any and all other legal entities and persons, of and from any and all claims, demands, actions, damages, liability, or legal recourse of any type, and expenses (including attorneys' fees) in connection with or arising from or out of my use of the Town Green.

WHEREFORE, PREMISES CONSIDERED:

The undersigned further agrees that he/she shall indemnify and hold harmless the City against and from all claims, demands, actions, rights of action, liabilities, losses, judgments, costs, expenses, and attorney fees which shall or may rise by virtue of anything done or omitted to be done by us, including through or by its agents, employees, or other representatives, arising out of, claimed on account of, or in any manner predicated upon the use of the above mentioned property. The undersigned further agrees to protect and save and keep the City harmless and indemnify the City against and from any and all claims, demands, actions, liabilities, judgments, losses, costs, damages or expenses (including attorneys' fees) arising out of, claimed on account of, or in any manner predicated upon any accident or other occurrence arising from the use of the above mentioned property causing injury to person(s) (including death) or property to whomsoever or whatever in law and equity.

Furthermore, as part of the consideration for using the above mentioned property, the undersigned agree to assume full responsibility and liability for any and all risk of loss by theft, vandalism, destruction, or otherwise, of any and all items of personal property belonging to the organization, group or members thereof while in and about said facility, regardless of whether or not said loss relates to, or arises out of, the use of said facility and, in addition, said organization or group agrees to indemnify and hold the City of Long Beach, its agents and servants, and employees harmless from and against all claims and expenses for same, including attorneys fees.

This, the 16 June day of June, 2017.

Authorized Signature Shelda Jones

Witness [Signature]

Alderman Lishen made motion seconded by Alderman Griffin and unanimously carried to approve the Special Event Application/Town Green Permits, Sea-Santa-Sail-Abriation, as follows:

Minutes of June 20, 2017
Mayor and Board of Aldermen

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CITY OF LONG BEACH
SPECIAL EVENT APPLICATION

City Clerk's Office * 201 Jeff Davis Avenue * P.O. Box 929 * Long Beach, MS 39560

Date Received By Clerk's Office: 5/11/17 Time: 3:25 By: CS

Please complete this application in accordance with the City of LONG BEACH Special Events Policy, and return it to the Office of the City Clerk at least 90 calendar days before the first day of the event.

Sponsoring Organization's Legal Name: Long Beach Community Development Assoc.

Organization Address: PO Box 1352, LB

Organization Agent: Sheida Jones Title: _____

Phone: 228-380-6851 Work Home _____ During event _____

Agent's Address: 11 Partridge Place, Long Beach

Agent's E-Mail Address: slaj007@AOL.com

Event Name: Sea Santa Sail-A-Boation

Please give a brief description of the proposed special event: parade, pictures with Santa, snow stop, arts & crafts, face-painting, entertainment (band from The Well, middle school band, hot chocolate, pizza

Event Day(s) & Date(s): December 2, 2017 Event Time(s): 5:30 - 8:00 pm

Set-Up Date & Time: 3:30 pm Tear-Down Date & Time: 8:00 pm

Event Location: Town Green

ANNUAL EVENT: Is this event expected to occur next year? YES NO

How many years has this event occurred? 2 years

ADOPTED: 11.15.11-BOARD ACTION

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Mayor and Board of Aldermen

MAP: (a) If your event will use streets or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. (b) Show any streets or parking lots that you are requesting to be blocked off, and location of vendors, if any. A final map, if different, must be provided seven (7) days before the event. (c) Please show an emergency vehicle access lane.

STREET CLOSURES: Start Date/ Time: ^{5:00 PM} 4:30 PM through Date/ Time 7:00 AM

RESERVED PARKING: Are you requesting reserved parking? YES NO

If yes, list the number of street spaces, City lots or locations where parking is requested:

all the spaces in front of the Town Green and
several on 3rd street to off road Santa

VENDORS: Food Concessions? YES NO Other Vendors? YES NO

DO YOU PLAN TO HAVE ALCOHOL SOLD/SERVED AT THIS EVENT? YES NO

If yes, are liquor license and liquor liability insurance attached? YES NO

If yes, what time? _____ Until _____

ENTERTAINMENT: Are there any entertainment features related to this event? YES NO

If yes, provide an attachment listing all bands/performers, type of entertainment, and performance schedule.

ATTENDANCE: What is the expected (estimated) attendance for this event? 2000

AMUSEMENT: Do you plan to have any amusement or carnival rides? YES NO

If yes, you are required to obtain a permit through the City Clerk's Office.

REST ROOMS: Are you planning to provide portable rest rooms at the event? YES NO

If yes, how many? maybe at the high school

As an event organizer, you must consider the availability of rest room facilities during this event. Consideration should be made regarding the type of event, the length of time it will be held, the number of people, etc. You must determine the rest room facilities in the immediate area of the event venue and then identify the potential need for portable facilities. Remember to identify accessible facilities for ADA requirements as well.

OTHER REQUESTS: (i.e., Police Department assistance, Fire Dept., street closures, electrical, etc.)

the parade will begin at the HS, make a right
onto RR, left on Jeff Davis, continue to 4th or 5th
street, left on W and park at the Town
Green.

ADOPTED: 11.15.11-BOARD ACTION

**Minutes of June 20, 2017
Mayor and Board of Aldermen**

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INSURANCE: All sponsors of special events must carry liability insurance with coverage of at least \$500,000. An event sponsor must provide a valid certificate of insurance naming the City of Long Beach as an additional insured party on the policy. A sponsor of a Low Hazard event may request that Board of Aldermen waive the insurance requirement and execute a Hold Harmless and Indemnification Agreement. This event qualifies consideration for Low Hazard because:

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that: A Certificate of Insurance must be provided which names the City of Long Beach as an additional named insured party on the policy or I am requesting that Board of Aldermen waive the insurance requirement for this Low Hazard Event as identified in paragraph above related to insurance, and I have executed the Hold Harmless and Indemnification Agreement on behalf of the event sponsor.

All food vendors must be approved by the Harrison County Health Department, and each food or other vendor must provide the City of Long Beach with a Certificate of Insurance which names the City of Long Beach as an additional named insured party on the policy.

The approval of this special event may include additional requirements or limitations, based on the City's review of this application. Applicants who fail to clean up and repair damages to the Event Area may be billed for City services and such failure will be considered for future applications.

As the duly authorized agent of the sponsoring organization, I am applying for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with the terms of the written confirmation of approval, and all other City requirements, ordinances and other laws, which apply to this Special Event. By signing this Special Event Application, I declare I am 21 years of age or older.

5/11/17
Date

Sheldon Jones
Signature of Sponsoring Organization's Agent

**RETURN THIS APPLICATION at least ninety (90) days before the first day of the event to:
CITY CLERK'S OFFICE - 201 JEFF DAVIS AVENUE - P.O. BOX 929 - LONG BEACH, MS
39560**

ADOPTED: 11.15.11-BOARD ACTION

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Mayor and Board of Aldermen

Event Title: Sea SANTA SAIL - A - BRATION

DEPARTMENTAL USE ONLY: Please contact applicant directly with any questions or concerns. Sign and return to the City Clerk's Office, as soon as possible.

Approvals noted below, by departments, indicate they have been made aware of the request and the reasonability of their department has been met.

Police Dept.: W Recommend Approval: YES NO Est. Economic Impact: \$ 3

Fire Dept.: W Recommend Approval: YES NO Est. Economic Impact: \$

Public Works: D Recommend Approval: YES NO Est. Economic Impact: \$

Traffic Eng.: _____ Recommend Approval: YES NO Est. Economic Impact: \$

Parks/REC: W Recommend Approval: YES NO Est. Economic Impact: \$ 0

Have businesses been notified for street closures?: YES NO

Reason for disapproval _____

Any special requirements/conditions End @ 4th Street

Insurance / Indemnification Received: yes

Insurance Approved: yes

Board of Aldermen Approved: 6/20/17 Denied: _____

Approval/ Denial Mailed: _____

ADOPTED: 11.15.11-BOARD ACTION

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Mayor and Board of Aldermen

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CITY OF LONG BEACH
PARKS AND RECREATION DEPARTMENT
APPLICATION FOR PERMIT

TOWN GREEN

Group / Individual Name (Permit tee):

Shelda Jones
Long Beach Community Development Association

Telephone Number: 228-380-6851

Street Address: 11 Partridge Place - L.B.

City Long Beach State MS Zip 39560

Type of Event: Parade & Festival

Start Time: 4:00 pm 4:00 pm.

Closing Time: 9:00 pm.

It is agreed between the City of Long Beach and the permit fee that the named facility is reserved on
December 2, 2017 (First Saturday in December)
(Date)

The person(s) requesting this permit

1. Agrees to personally accept responsibility for any damage done to the facility, grounds or equipment by persons in his/her group during the reserved period of time, and will hold the City of Long Beach harmless of any damage done to permit tee or permit tee's equipment.
2. Agrees to maintain order and control over persons in the group.
3. Agrees to abide by all policies and procedures of the City of Long Beach, the Long Beach Parks and Recreation Department as directed by the contents of the Town Green policy statement.
4. Understands that failure to comply with all the terms of the aforementioned policy as well as any violation of federal, state, or municipal law in conjunction with the use of this facility will result in the cancellation of the privilege of using this facility and will jeopardize any future permit grants for this or any other facility. I hereby agree that I have read and understand the regulations and policies governing the use of the Long Beach Town Green, including the deck area and shoo-fly.

Signature Shelda Jones Date: 5/22/17

Rental Fee \$ _____ Receipt # _____ Date _____

Deposit Fee \$ _____ Receipt # _____ Date _____

Clean-up Fee \$ _____ Receipt # _____ Date _____

PLEASE REVIEW THE POLICY AND RETAIN FOR YOUR RECORDS

~ 1 ~

Minutes of June 20, 2017
Mayor and Board of Aldermen

STATE OF MISSISSIPPI
COUNTY OF HARRISON
SECOND JUDICIAL DISTRICT

RELEASE AND IDNEMNITY

WHEREFORE, for and in consideration of the use of the ground of the City of Long Beach, Town Green and structures erected upon it owned by the City of Long Beach, Mississippi, and located at 115 East 3rd Street, I Shelda Jones, LBCDA, do hereby release, acquit and forever discharge the City of Long Beach, Mississippi, and all of its respective agents, servants, employees, elected and non-elected officials, successors, predecessors, insurers, attorneys, and any and all other legal entities and persons, of and from any and all claims, demands, actions, damages, liability, or legal recourse of any type, and expenses (including attorneys' fees) in connection with or arising from or out of my use of the Town Green.

WHEREFORE, PREMISES CONSIDERED:

The undersigned further agrees that he/she shall indemnify and hold harmless the City against and from all claims, demands, actions, rights of action, liabilities, losses, judgments, costs, expenses, and attorney fees which shall or may rise by virtue of anything done or omitted to be done by us, including through or by its agents, employees, or other representatives, arising out of, claimed on account of, or in any manner predicated upon the use of the above mentioned property. The undersigned further agrees to protect and save and keep the City harmless and indemnify the City against and from any and all claims, demands, actions, liabilities, judgments, losses, costs, damages or expenses (including attorneys' fees) arising out of, claimed on account of, or in any manner predicated upon any accident or other occurrence arising from the use of the above mentioned property causing injury to person(s) (including death) or property to whomsoever or whatever in law and equity.

Furthermore, as part of the consideration for using the abovementioned property, the undersigned agree to assume full responsibility and liability for any and all risk of loss by theft, vandalism, destruction, or otherwise, of any and all items of personal property belonging to the organization, group or members thereof while in and about said facility, regardless of whether or not said loss relates to, or arises out of, the use of said facility and, in addition, said organization or group agrees to indemnify and hold the City of Long Beach, its agents and servants, and employees harmless from and against all claims and expenses for same, including attorneys fees.

This, the 22nd day of May, 2017.

Authorized Signature Shelda Jones

Witness [Signature]

Alderman Carrubba made motion seconded by Alderman Parker and unanimously carried to approve the Special Event Application/Town Green Permit, Veterans Day Parade, Concert on the Green, as follows:

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Mayor and Board of Aldermen

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FIRST UNITED METHODIST CHURCH
OF LONG BEACH

P.O. Box 375, Long Beach, MS 39560-6041
(228)863-9619

www.fumcib.org

June 5, 2017

City of Long Beach
Mayor Billie Skellie and Board of Aldermen
P.O. Box 929
Long Beach, MS 39560

Re: 2017 Veterans Day Parade and Celebration

Dear Mayor and Board of Aldermen:

Thank you for your continued support for the Veterans Day Parade in Long Beach. We had a wonderful turnout last year and are looking forward to another great Veterans Day Parade and Concert again this year. It has been a terrific time to get together as a community and say thanks to our nation's military and veterans who have sacrificed so much.

Therefore, I would like to request approval for the Veterans Day Parade to be held on Sunday, November 5th. Staging will begin on Church Avenue at 12:30pm, and the parade will roll at 1:00pm proceeding down Jeff Davis Avenue and end in the parking lot across Highway 90. In addition, a patriotic concert at the Town Green with free refreshments after the parade is planned as well.

Thank you again for helping to make this community event a success, and if you have any questions or need more information, please do not hesitate to contact me at (228) 332-1083 or by email at susan@fumcib.org.

Sincerely,

Susan Taylor
First United Methodist Church of Long Beach
(228) 863-9619
Fellowship/Events Ministry Chair

**Minutes of June 20, 2017
Mayor and Board of Aldermen**

**CITY OF LONG BEACH
SPECIAL EVENT APPLICATION**

City Clerk's Office * 201 Jeff Davis Avenue * P.O. Box 929 * Long Beach, MS 39560

Date Received By Clerk's Office: 4/7/17 Time: _____ By: CS

Please complete this application in accordance with the City of LONG BEACH Special Events Policy, and return it to the Office of the City Clerk at least 90 calendar days before the first day of the event.

Sponsoring Organization's Legal Name: Long Beach First United Methodist Church of Long Beach

Organization Address: 208 Pine Street, Long Beach, MS 39560

Organization Agent: Susan Taylor Title: Fellowship/Events Chair

Phone: (228) 332-1831 ^{Church office} (228) 863-9119 ^{Work Home} During event (228) 332-1083

Agent's Address: PO Box 183, Long Beach, MS 39560

Agent's E-Mail Address: the.taylor.family@hotmail.com

Event Name: Long Beach Veterans Day Parade & Concert on the Green

Please give a brief description of the proposed special event: _____
Parade down Jeff Davis Ave. featuring military and veterans organizations followed by a patriotic concert by local choirs at the Town Green.

Event Day(s) & Date(s): Sat. 11-5-17 ~~11-5-17~~ Event Time(s): 1:00 3:00 (approx.)

Set-Up Date & Time: 11-4-17 12:00pm Tear-Down Date & Time: 11-5-17 3:00pm

Event Location: Jeff Davis Ave. - Town Green

ANNUAL EVENT: Is this event expected to occur next year? YES NO

How many years has this event occurred? 6

ADOPTED: 11.15.11-BOARD ACTION

Minutes of June 20, 2017
Mayor and Board of Aldermen

MAP: (a) If your event will use streets or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. (b) Show any streets or parking lots that you are requesting to be blocked off, and location of vendors, if any. A final map, if different, must be provided seven (7) days before the event. (c) Please show an emergency vehicle access lane.

Jeff Davis Ave. 1:00pm - 1:30pm During Parade
Church Ave (btw 1st & Pine Ave. 12:30pm - 1:00pm

STREET CLOSURES: Start Date/ Time: 11-5-17 through Date/ Time 11-5-17 for staging
12:30pm 1:00pm

RESERVED PARKING: Are you requesting reserved parking? YES NO

If yes, list the number of street spaces, City lots or locations where parking is requested:

VENDORS: Food Concessions? YES NO Other Vendors? YES NO

Free Refreshments.

DO YOU PLAN TO HAVE ALCOHOL SOLD/SERVED AT THIS EVENT? YES NO

If yes, are liquor license and liquor liability insurance attached? YES NO

If yes, what time? _____ Until _____

ENTERTAINMENT: Are there any entertainment features related to this event? YES NO

If yes, provide an attachment listing all bands/performers, type of entertainment, and performance schedule. Will be provided when available.

ATTENDANCE: What is the expected (estimated) attendance for this event? 2000

AMUSEMENT: Do you plan to have any amusement or carnival rides? YES NO

If yes, you are required to obtain a permit through the City Clerk's Office.

REST ROOMS: Are you planning to provide portable rest rooms at the event? YES NO
If yes, how many? _____

As an event organizer, you must consider the availability of rest room facilities during this event. Consideration should be made regarding the type of event, the length of time it will be held, the number of people, etc. You must determine the rest room facilities in the immediate area of the event venue and then identify the potential need for portable facilities. Remember to identify accessible facilities for ADA requirements as well.

OTHER REQUESTS: (i.e., Police Department assistance, Fire Dept., street closures, electrical, etc.)

We would like Long Beach Fire & Police Depts to participate in the parade.

ADOPTED: 11.15.11-BOARD ACTION

**Minutes of June 20, 2017
Mayor and Board of Aldermen**

INSURANCE: All sponsors of special events must carry liability insurance with coverage of at least \$500,000. An event sponsor must provide a valid certificate of insurance naming the City of Long Beach as an additional insured party on the policy. A sponsor of a Low Hazard event may request that Board of Aldermen waive the insurance requirement and execute a Hold Harmless and Indemnification Agreement. This event qualifies consideration for Low Hazard because:

Attached

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that: A Certificate of Insurance must be provided which names the City of Long Beach as an additional named insured party on the policy or I am requesting that Board of Aldermen waive the insurance requirement for this Low Hazard Event as identified in paragraph above related to insurance, and I have executed the Hold Harmless and Indemnification Agreement on behalf of the event sponsor.

All food vendors must be approved by the Harrison County Health Department, and each food or other vendor must provide the City of Long Beach with a Certificate of Insurance which names the City of Long Beach as an additional named insured party on the policy.

The approval of this special event may include additional requirements or limitations, based on the City's review of this application. Applicants who fail to clean up and repair damages to the Event Area may be billed for City services and such failure will be considered for future applications.

As the duly authorized agent of the sponsoring organization, I am applying for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with the terms of the written confirmation of approval, and all other City requirements, ordinances and other laws, which apply to this Special Event. By signing this Special Event Application, I declare I am 21 years of age or older.

6-5-17
Date

Susan Taylor
Signature of Sponsoring Organization's Agent

**RETURN THIS APPLICATION at least ninety (90) days before the first day of the event to:
CITY CLERK'S OFFICE - 201 JEFF DAVIS AVENUE - P.O. BOX 929 - LONG BEACH, MS
39560**

ADOPTED: 11.15.11-BOARD ACTION

Minutes of June 20, 2017
Mayor and Board of Aldermen

Event Title: 2017 Veterans Day Parade and Celebration

DEPARTMENTAL USE ONLY: Please contact applicant directly with any questions or concerns. Sign and return to the City Clerk's Office, as soon as possible.

Approvals noted below, by departments, indicate they have been made aware of the request and the reasonability of their department has been met.

Police Dept.: [Signature] Recommend Approval: YES NO Est. Economic Impact: \$ _____

Fire Dept.: [Signature] Recommend Approval: YES NO Est. Economic Impact: \$ _____

Public Works: [Signature] Recommend Approval: YES NO Est. Economic Impact: \$ _____

Traffic Eng.: _____ Recommend Approval: YES NO Est. Economic Impact: \$ _____

Parks/REC: [Signature] Recommend Approval: YES NO Est. Economic Impact: \$ _____

Have businesses been notified for street closures?: YES NO

Reason for disapproval: _____

Any special requirements/conditions: _____

Insurance / Indemnification Received: Yes

Insurance Approved: Yes

Board of Aldermen Approved: 6/20/17 Denied: _____

Approval/ Denial Mailed: _____

ADOPTED: 11.15.11-BOARD ACTION

Minutes of June 20, 2017
Mayor and Board of Aldermen

CITY OF LONG BEACH
PARKS AND RECREATION DEPARTMENT
APPLICATION FOR PERMIT

TOWN GREEN

Group / Individual Name (Permit tee):

First United Methodist Church of Long Beach

Susan Taylor
Telephone Number: (228) 332-1083 (228) 863-9619
Home Work Cell

Street Address: 208 Pine St.

City Long Beach State MS Zip 39260

Type of Event: Long Beach Veterans Day Parade & Concert

Start Time: 1:00

Closing Time: 2:00 approx.

It is agreed between the City of Long Beach and the permit fee that the named facility is reserved on
11-5-2017
(Date)

The person(s) requesting this permit

1. Agrees to personally accept responsibility for any damage done to the facility, grounds or equipment by persons in his/her group during the reserved period of time, and will hold the City of Long Beach harmless of any damage done to permit tee or permit tee's equipment.
2. Agrees to maintain order and control over persons in the group.
3. Agrees to abide by all policies and procedures of the City of Long Beach, the Long Beach Parks and Recreation Department as directed by the contents of the Town Green policy statement.
4. Understands that failure to comply with all the terms of the aforementioned policy as well as any violation of federal, state, or municipal law in conjunction with the use of this facility will result in the cancellation of the privilege of using this facility and will jeopardize any future permit grants for this or any other facility. I hereby agree that I have read and understand the regulations and policies governing the use of the Long Beach Town Green, including the deck area and shoo-fly.

Signature Susan Taylor Date: 6-5-17

Rental Fee \$ _____ Receipt # _____ Date _____
 Deposit Fee \$ _____ Receipt # _____ Date _____
 Clean-up Fee \$ _____ Receipt # _____ Date _____

PLEASE REVIEW THE POLICY AND RETAIN FOR YOUR RECORDS

Minutes of June 20, 2017
Mayor and Board of Aldermen

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STATE OF MISSISSIPPI
COUNTY OF HARRISON
SECOND JUDICIAL DISTRICT

RELEASE AND IDNEMNITY

WHEREFORE, for and in consideration of the use of the ground of the City of Long Beach, Town Green and structures erected upon it owned by the City of Long Beach, Mississippi, and located at 115 East 3rd Street, I Susan Taylor of FUDICUB, do hereby release, acquit and forever discharge the City of Long Beach, Mississippi, and all of its respective agents, servants, employees, elected and non-elected officials, successors, predecessors, insurers, attorneys, and any and all other legal entities and persons, of and from any and all claims, demands, actions, damages, liability, or legal recourse of any type, and expenses (including attorneys' fees) in connection with or arising from or out of my use of the Town Green.

WHEREFORE, PREMISES CONSIDERED:

The undersigned further agrees that he/she shall indemnify and hold harmless the City against and from all claims, demands, actions, rights of action, liabilities, losses, judgments, costs, expenses, and attorney fees which shall or may rise by virtue of anything done or omitted to be done by us, including through or by its agents, employees, or other representatives, arising out of, claimed on account of, or in any manner predicated upon the use of the above mentioned property. The undersigned further agrees to protect and save and keep the City harmless and indemnify the City against and from any and all claims, demands, actions, liabilities, judgments, losses, costs, damages or expenses (including attorneys' fees) arising out of, claimed on account of, or in any manner predicated upon any accident or other occurrence arising from the use of the above mentioned property causing injury to person(s) (including death) or property to whomsoever or whatever in law and equity.

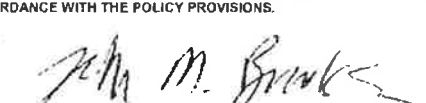
Furthermore, as part of the consideration for using the abovementioned property, the undersigned agree to assume full responsibility and liability for any and all risk of loss by theft, vandalism, destruction, or otherwise, of any and all items of personal property belonging to the organization, group or members thereof while in and about said facility, regardless of whether or not said loss relates to, or arises out of, the use of said facility and, in addition, said organization or group agrees to indemnify and hold the City of Long Beach, its agents and servants, and employees harmless from and against all claims and expenses for same, including attorneys fees.

This, the 5th day of June, 20 17.

Authorized Signature: Susan Taylor

Witness: Alvin R. Allen

Minutes of June 20, 2017
 Mayor and Board of Aldermen

ACORD		CERTIFICATE OF LIABILITY INSURANCE		DATE (MM/DD/YYYY) 06/05/2017		
THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.						
IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).						
PRODUCER: Brooks Ministry Insurance Inc. PO Box 16747 Jackson, MS 39236-6747			CONTACT NAME: PHONE (A/C, No. Ext): (888)908-3662 FAX (A/C, No): (877)314-5382 E-MAIL: ADDRESS:			
INSURED: First UMC Long Beach PO Box 375 Longbeach, MS 39560			INSURER(S) AFFORDING COVERAGE NAIC # INSURER A: Brotherhood Mutual Insurance Company 13528 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:			
COVERAGES		CERTIFICATE NUMBER:		REVISION NUMBER:		
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.						
INSR LTR	TYPE OF INSURANCE	ADDITIONAL INSURED	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJ. <input type="checkbox"/> LOC. OTHER:	X	23M381564	1/01/2017	1/01/2018	EACH OCCURRENCE \$ 1,000,000.00 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000.00 MED EXP (Any one person) \$ 10,000.00 PERSONAL & ADV INJURY \$ 1,000,000.00 GENERAL AGGREGATE \$ 3,000,000.00 PRODUCTS - COM/OP AGG \$ 3,000,000.00 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			PER STATUTE OTHER \$ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) In accordance with the Additional Insureds provision endorsed to the policy in the Liability and Medical Coverage Form (BGL-11), City of Long Beach is named as additional insured on policy #23M 381564 in relation to the Veterans Day celebration held at Town Green on November 5th, 2017.						
CERTIFICATE HOLDER			CANCELLATION			
City of Long Beach 201 Jeff Davis Ave Long Beach MS 39560			SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHOR: 			

ACORD 25 (2014/01)

The ACORD name and logo are regist

rvcd.

Alderman Hammons made motion seconded by Alderman Parker and unanimously carried to approve the Special Event Application/Town Green Permit, Halloween 5K Run, as follows:

Minutes of June 20, 2017
Mayor and Board of Aldermen

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St. Thomas the Apostle Catholic Church
720 E. Beach Blvd
Long Beach, MS 39560

To Whom It May Concern:

St. Thomas Parish Life Teen and Edge Programs are planning a fundraiser to be held in October of 2017. We will host a Halloween 5K race through downtown Long Beach. We are excited about the exposure that this race will give our beautiful city. We will be marketing this race to runners all along the Coast!

The funds raised from this 5K run will benefit middle and high school youth in our parish and city. We hope to help make our mission trips, retreats, and other youth related trips more affordable. The funds will also be used to assist with our Lifeteen and Edge program expenses such as community outreach programs, providing food after youth nights, and supplies used for Catholic education in Long Beach.

We would ask that you consider allowing the fees associated with hosting an event in Long Beach be waived. St. Thomas Catholic Church is a non profit organization. Only the salary of the youth minister is paid for by the church. Our programs rely solely on funds raised throughout the year. We thank you for the consideration.

God Bless,

A handwritten signature in cursive script that reads "Michelle Eleuterius".

Michelle Eleuterius
Halloween 5K Race Chairperson
228-697-8943
michelleeleuterius@gmail.com

Minutes of June 20, 2017
Mayor and Board of Aldermen

CITY OF LONG BEACH
SPECIAL EVENT APPLICATION

City Clerk's Office * 201 Jeff Davis Avenue * P.O. Box 929 * Long Beach, MS 39560

Date Received By Clerk's Office: 5/16/17 Time: 11:50 am By: CS

Please complete this application in accordance with the City of LONG BEACH Special Events Policy, and return it to the Office of the City Clerk at least 90 calendar days before the first day of the event.

Sponsoring Organization's Legal Name: St. Thomas Parish Life Teen
 Organization Address: 720 East Beach Blvd Long Beach, MS 39560
 Organization Agent: Michelle Eleuterius Title: Fundraising Chairperson
 Phone: 228-697-8943 Work Home 228-697-8943 During event 228-697-8943
 Agent's Address: 708 Old Savannah Dr. Long Beach, MS 39560
 Agent's E-Mail Address: michelleeleuterius@gmail.com
 Event Name: ~~Run for your life~~ "Run for your life Halloween 5K and 1mile" run
 Please give a brief description of the proposed special event: We have met w/ Chief
McDonnell who has approved a race course. We would like to
offer this 5K in conjunction with the ~~annual~~ ^{LB} Community Development
Association's Pumpkin Palooza. We hope to have runners from all
Event Day(s) & Date(s): October 7, 2017 Event Time(s): Start: 4:30pm ^{along the} 6:30pm ^{east} Coast.
 Set-Up Date & Time: Oct 7 @ 2 pm Tear-Down Date & Time: Oct 7 @ 6:30 pm
 Event Location: Downtown Long Beach - see attached map
 ANNUAL EVENT: Is this event expected to occur next year? YES NO
 How many years has this event occurred? First time

ADOPTED: 11.15.11-BOARD ACTION

Minutes of June 20, 2017
Mayor and Board of Aldermen

MAP: (a) If your event will use streets or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. (b) Show any streets or parking lots that you are requesting to be blocked off, and location of vendors, if any. A final map, if different, must be provided seven (7) days before the event. (c) Please show an emergency vehicle access lane.

STREET CLOSURES: Start Date/ Time: Oct 7 @ 4:45 through Date/ Time: Oct 7 @ 6:30 pm

RESERVED PARKING: Are you requesting reserved parking? YES NO

If yes, list the number of street spaces, City lots or locations where parking is requested:

VENDORS: Food Concessions? YES NO Other Vendors? YES NO

DO YOU PLAN TO HAVE ALCOHOL SOLD/SERVED AT THIS EVENT? YES NO

If yes, are liquor license and liquor liability insurance attached? YES NO

If yes, what time? _____ Until _____

ENTERTAINMENT: Are there any entertainment features related to this event? YES NO

If yes, provide an attachment listing all bands/performers, type of entertainment, and performance schedule.

ATTENDANCE: What is the expected (estimated) attendance for this event? 200-300 runners

AMUSEMENT: Do you plan to have any amusement or carnival rides? YES NO

If yes, you are required to obtain a permit through the City Clerk's Office.

REST ROOMS: Are you planning to provide portable rest rooms at the event? YES NO
If yes, how many? _____

As an event organizer, you must consider the availability of rest room facilities during this event. Consideration should be made regarding the type of event, the length of time it will be held, the number of people, etc. You must determine the rest room facilities in the immediate area of the event venue and then identify the potential need for portable facilities. Remember to identify accessible facilities for ADA requirements as well.

OTHER REQUESTS: (i.e., Police Department assistance, Fire Dept., street closures, electrical, etc.)
police department assistance with street closures

ADOPTED: 11.15.11-BOARD ACTION

**Minutes of June 20, 2017
Mayor and Board of Aldermen**

INSURANCE: All sponsors of special events must carry liability insurance with coverage of at least \$500,000. An event sponsor must provide a valid certificate of insurance naming the City of Long Beach as an additional insured party on the policy. A sponsor of a Low Hazard event may request that Board of Aldermen waive the insurance requirement and execute a Hold Harmless and Indemnification Agreement. This event qualifies consideration for Low Hazard because:

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that: A Certificate of Insurance must be provided which names the City of Long Beach as an additional named insured party on the policy or I am requesting that Board of Aldermen waive the insurance requirement for this Low Hazard Event as identified in paragraph above

related to insurance, and I have executed the Hold Harmless and Indemnification Agreement on behalf of the event sponsor.

All food vendors must be approved by the Harrison County Health Department, and each food or other vendor must provide the City of Long Beach with a Certificate of Insurance which names the City of Long Beach as an additional named insured party on the policy.

The approval of this special event may include additional requirements or limitations, based on the City's review of this application. Applicants who fail to clean up and repair damages to the Event Area may be billed for City services and such failure will be considered for future applications.

As the duly authorized agent of the sponsoring organization, I am applying for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with the terms of the written confirmation of approval, and all other City requirements, ordinances and other laws, which apply to this Special Event. By signing this Special Event Application, I declare I am 21 years of age or older.

5-5-17
Date

Michelle Glentzer
Signature of Sponsoring Organization's Agent

**RETURN THIS APPLICATION at least ninety (90) days before the first day of the event to:
CITY CLERK'S OFFICE - 201 JEFF DAVIS AVENUE - P.O. BOX 929 - LONG BEACH, MS
39560**

ADOPTED: 11.15.11-BOARD ACTION

Minutes of June 20, 2017
Mayor and Board of Aldermen

Event Title: St. Thomas Lifetren "Run for your Life Halloween

5K and 1 mile Run"
DEPARTMENTAL USE ONLY: Please contact applicant directly with any questions or concerns. Sign and return to the City Clerk's Office, as soon as possible.

Approvals noted below, by departments, indicate they have been made aware of the request and the reasonability of their department has been met.

Police Dept.: [Signature] Recommend Approval: YES NO Est. Economic Impact: \$ _____

Fire Dept.: [Signature] Recommend Approval: (YES) NO Est. Economic Impact: \$ _____

Public Works: _____ Recommend Approval: YES NO Est. Economic Impact: \$ _____

Traffic Eng.: _____ Recommend Approval: YES NO Est. Economic Impact: \$ _____

Parks/REC: _____ Recommend Approval: YES NO Est. Economic Impact: \$ _____

Have businesses been notified for street closures? YES NO

Reason for disapproval _____

Any special requirements/conditions 6/12/17 Agreed on Normal 5K Road C.

Insurance / Indemnification Received: [Signature]

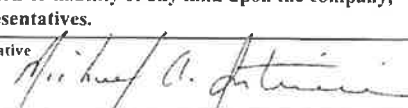
Insurance Approved: [Signature]

Board of Aldermen Approved: 6/20/17 Denied: _____

Approval/ Denial Mailed: _____

ADOPTED: 11.15.11-BOARD ACTION

**Minutes of June 20, 2017
Mayor and Board of Aldermen**

Certificate of Coverage						Date: 5/4/2017
Certificate Holder Catholic Diocese of Biloxi Chancery Office 1790 Poppas Ferry Road P.O. Box 6489 Biloxi, MS 39532-6489			This Certificate is issued as a matter of information only and confers no rights upon the holder of this certificate. This certificate does not amend, extend or alter the coverage afforded below.			
Covered Location ST THOMAS THE APOSTLE CHURCH 720 EAST BEACH BLVD LONG BEACH, MS 39560-0000			Company Affording Coverage THE CATHOLIC MUTUAL RELIEF SOCIETY OF AMERICA 10843 OLD MILL RD OMAHA, NE 68154			
Coverages						
This is to certify that the coverages listed below have been issued to the certificate holder named above for the certificate indicated, notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the coverage afforded described herein is subject to all the terms, exclusions and conditions of such coverage. Limits shown may have been reduced by paid claims.						
Type of Coverage	Certificate Number	Coverage Effective Date	Coverage Expiration Date	Limits		
Property				Real & Personal Property		
D. General Liability <input checked="" type="checkbox"/> Occurrence <input type="checkbox"/> Claims Made	8455	12/1/2016	12/1/2017	Each Occurrence	500,000	
				General Aggregate		
				Products-Comp/OP Agg		
				Personal & Adv Injury		
				Fire Damage (Any one fire)		
				Med Exp (Any one person)		
Excess Liability				Each Occurrence		
				Annual Aggregate		
Other				Each Occurrence		
				Claims Made		
				Annual Aggregate		
				Limit/Coverage		
Description of Operations/Locations/Vehicles/Special Items (the following language supersedes any other language in this endorsement or the Certificate in conflict with this language) Coverage only extends for claims arising out of St. Thomas Parish Life Teen and Edge Programs' Halloween 5K Race fundraiser on October 7, 2017.						
Holder of Certificate Additional Protected Person(s) City of Long Beach			Cancellation Should any of the above described coverages be cancelled before the expiration date thereof, the issuing company will endeavor to mail <u>30</u> days written notice to the holder of certificate named to the left, but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representatives.			
0357000408			Authorized Representative 			

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Mayor and Board of Aldermen

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ENDORSEMENT

(TO BE ATTACHED TO CERTIFICATE)

Effective Date of Endorsement: 10/7/2017
Cancellation Date of Endorsement: 10/8/2017

Certificate Holder: Catholic Diocese of Biloxi
Chancery Office
1790 Popp's Ferry Road
P.O. Box 6489

Location: ST THOMAS THE APOSTLE CHURCH
720 EAST BEACH BLVD
LONG BEACH, MS 39560-0000

Certificate No. 8455 of The Catholic Mutual Relief Society of America is amended as follows:

SECTION II - ADDITIONAL PROTECTED PERSON(S)

It is understood and agreed that Section II - Liability (only with respect to Coverage D - General Liability), is amended to include as an Additional Protected Person(s) members of the organizations shown in the schedule, but only with respect to their liability for the **Protected Person(s)** activities or activities they perform on behalf of the **Protected Person(s)**.

It is further understood and agreed that coverage extended under this endorsement is limited to and applies only with respect to liability assumed by contract or agreement; and this extension of coverage shall not enlarge the scope of coverage provided under this certificate or increase the limit of liability thereunder. Unless otherwise agreed by contract or agreement, coverage extended under this endorsement to the **Additional Protected Person(s)** will not precede the effective date of this certificate of coverage endorsement or extend beyond the cancellation date.

Schedule - ADDITIONAL PROTECTED PERSON(S)

City of Long Beach

Remarks (the following language supersedes any other language in this endorsement or the Certificate in conflict with this language):

Coverage only extends for claims arising out of St. Thomas Parish Life Teen and Edge Programs' Halloween 5K Race fundraiser on October 7, 2017.


Authorized Representative

PKS-122(10-11)

Minutes of June 20, 2017
Mayor and Board of Aldermen

October 7, 2017
Saturday
5:00 - 6:30pm
5 K-Run & 1 mile Run

CITY OF LONG BEACH
PARKS AND RECREATION DEPARTMENT
APPLICATION FOR PERMIT

TOWN GREEN

Group / Individual Name (Permit tee):

St. Thomas Life Teen

Telephone Number: 228-697-8943 228-697-8943
Home Work Cell

Street Address: 720 East Beach Blvd

City Long Beach State MS Zip 39560

Type of Event: 5k and 1 mile Run

Start Time: 5 pm

Closing Time: 6:30 pm

It is agreed between the City of Long Beach and the permit fee that the named facility is reserved on

October 7, 2017
(Date)

Saturday
The person(s) requesting this permit

1. Agrees to personally accept responsibility for any damage done to the facility, grounds or equipment by persons in his/her group during the reserved period of time, and will hold the City of Long Beach harmless of any damage done to permit tee or permit tee's equipment.
2. Agrees to maintain order and control over persons in the group.
3. Agrees to abide by all policies and procedures of the City of Long Beach, the Long Beach Parks and Recreation Department as directed by the contents of the Town Green policy statement.
4. Understands that failure to comply with all the terms of the aforementioned policy as well as any violation of federal, state, or municipal law in conjunction with the use of this facility will result in the cancellation of the privilege of using this facility and will jeopardize any future permit grants for this or any other facility. I hereby agree that I have read and understand the regulations and policies governing the use of the Long Beach Town Green, including the deck area and shoo-fly.

Signature Michelle Glentemis Date: 5-5-17

Rental Fee \$ 50.00 N/A Receipt # _____ Date _____

Deposit Fee \$ _____ Receipt # _____ Date _____

Clean-up Fee \$ 200.00 N/A Receipt # _____ Date _____

PLEASE REVIEW THE POLICY AND RETAIN FOR YOUR RECORDS

Minutes of June 20, 2017
Mayor and Board of Aldermen

STATE OF MISSISSIPPI
COUNTY OF HARRISON
SECOND JUDICIAL DISTRICT

RELEASE AND IDNEMNITY

WHEREFORE, for and in consideration of the use of the ground of the City of Long Beach, Town Green and structures erected upon it owned by the City of Long Beach, Mississippi, and located at 115 East 3rd Street, I St. Thomas Parish Life Teen, do hereby release, acquit and forever discharge the City of Long Beach, Mississippi, and all of its respective agents, servants, employees, elected and non-elected officials, successors, predecessors, insurers, attorneys, and any and all other legal entities and persons, of and from any and all claims, demands, actions, damages, liability, or legal recourse of any type, and expenses (including attorneys' fees) in connection with or arising from or out of my use of the Town Green.

WHEREFORE, PREMISES CONSIDERED:

The undersigned further agrees that he/she shall indemnify and hold harmless the City against and from all claims, demands, actions, rights of action, liabilities, losses, judgments, costs, expenses, and attorney fees which shall or may rise by virtue of anything done or omitted to be done by us, including through or by its agents, employees, or other representatives, arising out of, claimed on account of, or in any manner predicated upon the use of the above mentioned property. The undersigned further agrees to protect and save and keep the City harmless and indemnify the City against and from any and all claims, demands, actions, liabilities, judgments, losses, costs, damages or expenses (including attorneys' fees) arising out of, claimed on account of, or in any manner predicated upon any accident or other occurrence arising from the use of the above mentioned property causing injury to person(s) (including death) or property to whomsoever or whatever in law and equity.

Furthermore, as part of the consideration for using the abovementioned property, the undersigned agree to assume full responsibility and liability for any and all risk of loss by theft, vandalism, destruction, or otherwise, of any and all items of personal property belonging to the organization, group or members thereof while in and about said facility, regardless of whether or not said loss relates to, or arises out of, the use of said facility and, in addition, said organization or group agrees to indemnify and hold the City of Long Beach, its agents and servants, and employees harmless from and against all claims and expenses for same, including attorneys fees.

This, the 10th day of May, 2017.

Authorized Signature Michelle Guterus

Witness Cassie Bullock

~ 2 ~

Alderman Carrubba made motion seconded by Alderman Griffin and unanimously carried to approve the Town Green Permit, Quarles PTO, as follows:

Minutes of June 20, 2017
Mayor and Board of Aldermen

CITY OF LONG BEACH
PARKS AND RECREATION DEPARTMENT
APPLICATION FOR PERMIT

TOWN GREEN

Group / Individual Name (Permit tee):

W. Quarles PTO Crystal Magruder

Telephone Number: 601-606-5571
Home Work Cell

Street Address: 1097 W Railroad St.

City Long Beach State MS Zip 39600

Type of Event: PTO Meeting for Families

Start Time: 4:00

Closing Time: 7:45

It is agreed between the City of Long Beach and the permit fee that the named facility is reserved on

August 18, 2017 - Friday
(Date)
South Darggo

The person(s) requesting this permit

1. Agrees to personally accept responsibility for any damage done to the facility, grounds or equipment by persons in his/her group during the reserved period of time, and will hold the City of Long Beach harmless of any damage done to permit tee or permit tee's equipment.
2. Agrees to maintain order and control over persons in the group.
3. Agrees to abide by all policies and procedures of the City of Long Beach, the Long Beach Parks and Recreation Department as directed by the contents of the Town Green policy statement.
4. Understands that failure to comply with all the terms of the aforementioned policy as well as any violation of federal, state, or municipal law in conjunction with the use of this facility will result in the cancellation of the privilege of using this facility and will jeopardize any future permit grants for this or any other facility. I hereby agree that I have read and understand the regulations and policies governing the use of the Long Beach Town Green, including the deck area and shoo-fly.

Signature Crystal Magruder Date: 6/21/17

Rental Fee \$ 50.00 N/A Receipt # _____ Date _____

Deposit Fee \$ _____ Receipt # _____ Date _____

Clean-up Fee \$ 250.00 N/A Receipt # _____ Date _____

PLEASE REVIEW THE POLICY AND RETAIN FOR YOUR RECORDS

Minutes of June 20, 2017
Mayor and Board of Aldermen

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STATE OF MISSISSIPPI
COUNTY OF HARRISON
SECOND JUDICIAL DISTRICT

RELEASE AND IDNEMNITY

WHEREFORE, for and in consideration of the use of the ground of the City of Long Beach, Town Green and structures erected upon it owned by the City of Long Beach, Mississippi, and located at 115 East 3rd Street, I Crystal Magruder - Charles PIO do hereby release, acquit and forever discharge the City of Long Beach, Mississippi, and all of its respective agents, servants, employees, elected and non-elected officials, successors, predecessors, insurers, attorneys, and any and all other legal entities and persons, of and from any and all claims, demands, actions, damages, liability, or legal recourse of any type, and expenses (including attorneys' fees) in connection with or arising from or out of my use of the Town Green.

WHEREFORE, PREMISES CONSIDERED:

The undersigned further agrees that he/she shall indemnify and hold harmless the City against and from all claims, demands, actions, rights of action, liabilities, losses, judgments, costs, expenses, and attorney fees which shall or may rise by virtue of anything done or omitted to be done by us, including through or by its agents, employees, or other representatives, arising out of, claimed on account of, or in any manner predicated upon the use of the above mentioned property. The undersigned further agrees to protect and save and keep the City harmless and indemnify the City against and from any and all claims, demands, actions, liabilities, judgments, losses, costs, damages or expenses (including attorneys' fees) arising out of, claimed on account of, or in any manner predicated upon any accident or other occurrence arising from the use of the above mentioned property causing injury to person(s) (including death) or property to whomsoever or whatever in law and equity.

Furthermore, as part of the consideration for using the abovementioned property, the undersigned agree to assume full responsibility and liability for any and all risk of loss by theft, vandalism, destruction, or otherwise, of any and all items of personal property belonging to the organization, group or members thereof while in and about said facility, regardless of whether or not said loss relates to, or arises out of, the use of said facility and, in addition, said organization or group agrees to indemnify and hold the City of Long Beach, its agents and servants, and employees harmless from and against all claims and expenses for same, including attorneys fees.

This, the 12th day of June, 2017.
Authorized Signature Crystal Magruder
Witness [Signature]

Minutes of June 20, 2017
Mayor and Board of Aldermen

To: City of Long Beach
Attn: Parks and Recreation Department
From: W J Quarles PTO

To Whom it May Concern:

The Parent and Teacher Organization (PTO) is planning a Back to School Bash August 18, 2017 at the Town Green Pavilion and Splash Pad facility.

This event serves as an opportunity to welcome new students to Quarles, as well as, families to the community. The PTO is inviting all Kindergarten and First grade students, parents, and siblings to attend the bash.

As you are aware, Quarles is a non-profit and the PTO holds several fundraisers throughout the year to support the school. The Bash serves as an opportunity to build awareness to parents, as well as, the community the importance of supporting Quarles by making improvements to the school and providing educational benefits for the students.

We would appreciate the City of Long Beach considering waiving the \$250 fee for rental of the facility for this event.

Thank you,

Quarles PTO
Crystal Magruder, 601-606-5571

Alderman Ponthieux made motion seconded by Alderman Griffin and unanimously carried acknowledging receipt of the May, 2017, Revenue/Expense Report.

There was no action required or taken regarding derelict properties at this time.

The City Attorney stated that it has been an honor to serve as City Attorney for this administration.

Minutes of June 20, 2017
Mayor and Board of Aldermen

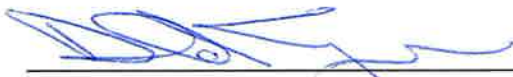
There were no public comments regarding general matters not appearing on the agenda.


Alderman Lishen expressed his appreciation to Mayor Skellie, Alderman Carrubba, Alderman Ponthieux and Alderman Hammons for their years of dedicated service to the City of Long Beach and its citizens.

Mayor Skellie, Alderman Hammons, Alderman Carrubba and Alderman Ponthieux stated that it has been an honor to serve.

After considerable discussion and debate, Alderman Hammons made motion seconded by Alderman Carrubba and unanimously carried to recess the meeting to Wednesday, July 5, 2017, at 5:00 o'clock p.m., due to the Independence Day Holidays.

APPROVED:


Alderman Donald Frazer At-Large

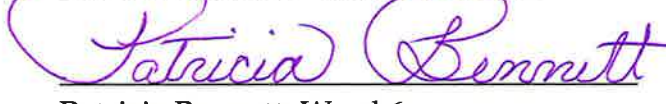

Alderman Ronald Robertson, Ward 1


Alderman Bernie Parker, Ward 2

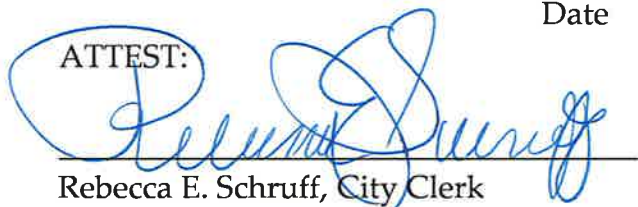

Alderman Kelly Griffin, Ward 3


Alderman Timothy McCaffrey, Jr., Ward 4


Alderman Mark E. Lishen, Ward 5


Patricia Bennett, Ward 6

7/5/2017
Date

ATTEST:

Rebecca E. Schruff, City Clerk