

**Minutes of February 1, 2022  
Mayor and Board of Aldermen**

**MUNICIPAL DOCKET  
REGULAR MEETING OF FEBRUARY 1, 2022  
THE MAYOR AND BOARD OF ALDERMEN  
THE CITY OF LONG BEACH, MISSISSIPPI  
5:00 O'CLOCK P.M. LONG BEACH CITY HALL, 201 JEFF DAVIS AVE.  
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- I. CALL TO ORDER**
- II. INVOCATION AND PLEDGE OF ALLEGIANCE**
- III. ROLL CALL AND ESTABLISH QUORUM**
- IV. PUBLIC HEARINGS**
- V. ANNOUNCEMENTS; PRESENTATIONS; PROCLAMATIONS**
- VI. AMENDMENTS TO THE MUNICIPAL DOCKET**
- VII. APPROVE MINUTES:**
  - 1. MAYOR AND BOARD OF ALDERMEN**
    - a. January 18, 2022 Regular**
  - 2. PLANNING AND DEVELOPMENT COMMISSION**
    - a. January 27, 2022 Regular**
- VIII. APPROVE DOCKET OF CLAIMS NUMBER(S):**
  - 1. 020122**
- IX. UNFINISHED BUSINESS**
  - 1. Planning Commissioner Appointment – At Large**
- X. NEW BUSINESS**
  - 1. School Board Trustee Appointment**
  - 2. Schedule Joint Work Session – Beatline Parkway**
  - 3. Fire Station #3 – Mold & Mildew Issues**
  - 4. Applicant Agent – Hurricane Ida**
  - 5. EEV Certification and Agreement**
  - 6. Girls Softball Lease – Alderman Frazer**
- XI. DEPARTMENTAL BUSINESS**
  - 1. MAYOR'S OFFICE**
  - 2. PERSONNEL**
    - a. Police Department – Education Pay (1); Promotion (3)**
    - b. Fire Department – Step Increase (3)**
  - 3. CITY CLERK**
    - a. Award Newspaper Advertisement**
    - b. City Depository Contract Extension**
  - 4. FIRE DEPARTMENT**
  - 5. POLICE DEPARTMENT**
  - 6. ENGINEERING**
    - a. 2022 TIP Applications**
    - b. Asphalt Overlay – 121 Kuyrkendal Place**
    - c. Award City Hall HVAC Repairs – KBM Solutions**
    - d. Mitchell Road Widening**
    - e. Emergency Sewer Repairs – Royal Estates Subdivision**
    - f. Letter of Agreement - Traffic Impact Analysis Citywide; Overstreet & Assoc.**
  - 7. PUBLIC WORKS**
  - 8. RECREATION**
  - 9. BUILDING OFFICE**
  - 10. HARBOR**
  - 11. DERELICT PROPERTIES**
    - a. Schedule Public Hearing – 0 Lang Ave; William Stanley & Paula J Ross**
    - b. Schedule Public Hearing – 0 Lang Ave; Mark Burns**
    - c. Schedule Public Hearing – 106 Lang Ave; Celestial International Holdings LLC**
    - d. Schedule Public Hearing – 106N Lang Ave; Lloyd S. Bullard, Jr.**
    - e. 24 Pecan Drive – Alderman Brown**
    - f. 20125 Lovers Lane – Alderman Brown**
- XII. REPORT FROM CITY ATTORNEY**
- XIII. ADJOURN (OR) RECESS**

Be it remembered that a regular meeting of the Mayor and Board of Aldermen, Long Beach, Mississippi, was begun and held at 5:00 o'clock p.m., Long Beach City Hall Meeting Room, 201 Jeff Davis Avenue, in said City, it being the first Tuesday in February, 2022, and the same being the time, date and place fixed by Laws of the State of Mississippi and ordinance of the City of Long Beach for holding said meeting.

There were present and in attendance on said board and at the meeting the following named persons: Mayor George L. Bass, Aldermen Donald Frazer, Patrick

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Bennett, Bernie Parker, Angie Johnson, Timothy McCaffrey, Jr., Mike Brown, Pete L. McGoey, Deputy City Clerk Kini Gonsoulin, and City Attorney Stephen B. Simpson, Esq.

It was noted that Alderman Patrick Bennett was preliminarily absent and arrived later in the course of the meeting.

There being a quorum present sufficient to transact the business of the City, the following proceedings were had and done.

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Alderman McCaffrey made motion seconded by Alderman Frazer and unanimously carried to approve the Regular minutes of the Mayor and Board of Aldermen dated January 18, 2022, as submitted.

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The Mayor and Board acknowledged the No Quorum meeting of the Planning & Development Commission dated January 27, 2022.

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Alderman Brown made motion seconded by Alderman Frazer and unanimously carried to approve payment of invoices listed on Docket of Claims number 020122.

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The Planning Commissioner Appointment – At Large was tabled until the February 15, 2022 meeting.

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Alderman Johnson made motion seconded by Alderman McGoey and unanimously carried to schedule a Work Session to interview the School Board Trustee Candidates on Monday, February 7, 2022 at 5:30 pm and Tuesday, February 8, 2022 at 5:30 pm., Long Beach City Hall Meeting Room, 201 Jeff Davis Avenue, Long Beach, Mississippi.

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Alderman Bennett arrived at the meeting at this time.

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Alderman Brown made motion seconded by Alderman McCaffrey and unanimously carried to schedule a joint work session with Harrison County Supervisors and Pass Christian Mayor and Aldermen on Thursday, February 3, 2022 at 5:00 pm., Long Beach City Hall Meeting Room, 201 Jeff Davis Avenue, Long Beach, Mississippi.

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It came on for discussion Fire Station #3 – Mold and Mildew Issues, whereupon Chief Skellie was recognized to discuss. After considerable discussion, Alderman Frazer made motion seconded by Alderman Johnson and unanimously carried to contact a mold remediation specialist to provide a recommendation to remove and prevent the growth of mold and mildew in the station.

\* \*

Upon further discussion, Alderman Frazer made motion seconded by Alderman Brown and unanimously carried to authorize Fire Chief Skellie to make proper living arrangements for firemen assigned to Station #3 up to and including procuring a temporary trailer for sleeping quarters.

\*\*\*\*\*

Alderman McGoey made motion seconded by Alderman Frazer and unanimously carried to approve the following State-Local Disaster Assistance Agreement for Hurricane Ida (FEMA-4626-DR-MS) and authorize Mayor Bass and Chief Skellie to execute same:



STATE-LOCAL DISASTER ASSISTANCE AGREEMENT

DISASTER: FEMA-4626 -DR-MS
APPLICANT FIPS #: 047-41680-00
APPLICANT NAME: City of Long Beach

This Agreement is between the State of Mississippi, Mississippi Emergency Management Agency (MEMA) and the undersigned State Agency, political subdivision of the State, private nonprofit organizations, or authorized tribal organizations (Applicant). This Agreement shall be effective on the date signed by the State and Applicant. It shall apply to all assistance funds provided by or through the State to the Applicant as a result of the above-referenced disaster.

The designated representative of the Applicant certifies that:

- 1. The representative has legal authority to apply for assistance on behalf of the Applicant.
2. The Applicant will provide all necessary financial and managerial resources to meet the terms and conditions of receiving federal and state disaster assistance.
3. The Applicant will use disaster assistance funds solely for the purpose for which these funds are provided and as approved by the Governor's Authorized Representative.
4. The Applicant is responsible for all costs determined to be ineligible or unreasonable by FEMA and/or MEMA. The Applicant is also responsible for the repayment of any de-obligations recommended by the DHS OIG and agreed upon by FEMA. Should the funds not be returned to the State in a reasonable time frame, then collection of such funds will be handed over to the State Auditor for action.
5. The Applicant is aware of and shall comply with cost-sharing requirements for Federal and State assistance. While the cost share is subject to change depending on the severity of a disaster, the minimum Federal cost share is 75 percent of the eligible costs. The normal cost share is 75% Federal and the non-federal share is split equally by the State and local. The exception is with PNPs who are responsible for the entire 25% non-federal share.
6. The Applicant is aware that limited funding, which requires cost sharing, may be made available for mitigation of future damages.
7. The Applicant will establish and maintain a proper accounting system to record revenues and expenditures of disaster assistance funds in accordance with generally accepted accounting standards and OMB Super Circulars and A-133 as applicable and/or as directed by the Governor's Authorized Representative.
8. The Applicant shall provide Quarterly Reports to the State which indicates the anticipated completion date for each project, together with any other circumstances that may affect the completion date, the scope of work, the project costs, or any other factor that may affect compliance of this Agreement.
9. The Applicant shall comply with the Single Audit Amendments of 1996 under the Code of Federal Regulations Part 200 – Super Circular: Subsection 200.501. The Applicant shall provide copies of every audit report issued on the entity at the time of its receipt by the entity to the Governor's Authorized Representative.
10. The Applicant will give state and federal agencies designated by the Governor's Authorized Representative, access to and the right to examine all records and documents related to use of disaster assistance funds.
11. The Applicant will return to the State, within thirty (30) days of such request by the Governor's Authorized Representative, any advance funds which are not supported by audit or other federal or state review of documentation maintained by the Applicant.

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12. The Applicant acknowledges that it is the Applicant's responsibility to ensure all Federal, State, and local laws, regulations, rules and guidelines applicable to any FEMA grant program are adhered to. If said laws, regulations, rules and guidelines are not adhered to, responsibility for noncompliance is the Applicants.
13. The Applicant will begin and complete all items of work within the time limits established by the Governor's Authorized Representative in agreement with all applicable Federal regulations.
14. The Applicant will comply with regulations implementing the Drug-Free Workplace Act of 1988 44 CFR Part 17, Subpart F.
15. The Applicant will comply with all federal and state statutes and regulations relating to nondiscrimination.
16. The Applicant will comply with provisions of the Hatch Act limiting the political activities of public employees and 44 CFR Part 18, New Restrictions of Lobbying.
17. The Applicant will comply, as applicable, with provisions of the Davis-Bacon Act relating to labor standards.
18. The Applicant will comply with the flood insurance purchase requirements of the Flood Disaster Protection Act of 1973 which may require purchase of flood insurance.
19. The Applicant will not enter into cost-plus-percentage-of-cost contracts for completion of disaster restoration or repair work.
20. The Applicant will not enter into contracts for which payment is contingent upon receipt of state or federal disaster funds.
21. The Applicant will not enter into any contract with any party which is debarred or suspended from participation in federal assistance programs.
22. The Applicant will return all unspent federal funds for uncompleted small projects prior to requesting additional funds for other projects.
23. The Applicant authorizes the Governor's Authorized Representative to recoup the unspent funds referenced in item 22 above, by subtracting that amount from other federal funds owed to it for other approved work when the amount owed is larger than the refund.
24. The Applicant will comply with all uniform administrative requirements which are set forth in the Robert T. Stafford Disaster Relief and Emergency Assistance Act, Public Law 93-288, as amended by Public Law 100-107, and implemented by 44 CFR Part 206.
25. The Applicant shall first endeavor to settle any controversy or claim arising from or relating to this Agreement, or the breach thereof, directly with the Executive Director of MEMA, or designated representative, before exhausting any other remedies or appeals to other governing authorities.

**Certifying Official (Cannot be the Applicant Agent)**

**George Bass**

NAME (Print)

  
SIGNATURE

02/01/22  
DATE

**Applicant Agent:**

**Griff Skellie**

NAME (Print)

  
SIGNATURE

02/01/22  
DATE

**MEMA Only**

**Governor's Authorized Representative:**

Stephen C. McCraney, Executive Director

NAME

SIGNATURE

DATE

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**DESIGNATION OF APPLICANT AGENT FOR PUBLIC ASSISTANCE**

Federal Disaster Number: FEMA-4626-DR-MS

Entity's Name: City of Long Beach

Governing Body Type: Municipality

Applicant Agent Information

Name: Griff Skellie

Official Title: Fire Chief/Civil Defense Director

Address: P.O. Box 929

City/State/Zip: Long Beach

Work Phone: 228-863-7292

Cell Phone: 228-697-2115

Email Address: chiefgriff@cityoflongbeachms.com

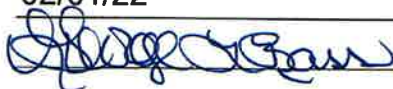
On behalf of the Agency listed above, the designated Applicant Agent is authorized to execute applications for the purpose of obtaining and administering certain federal financial assistance under the Disaster Relief Act of 1974 (Public Law 93.228), amended by Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, (Public Law 100-707) and to file them with the Governor's Authorized Representative.

**Certifying Official Information (Cannot be the same as the Applicant Agent):**

Name: George L. Bass

Title: Mayor

Date: 02/01/22

Signature: 

A certified copy of the Board Meeting Minutes/Resolution designating the Applicant Agent is attached.

Examples of Governing Body Type are Board of Supervisors, City Council, Executive Counsel, etc.

MEMA PA-1 (REV 02/12/2020)



**FFATA Reporting Form**

Federal Funding Accountability and Transparency Act of 2006

(This requirement is for all grant funding received)

1.) Applicant: City of Long Beach 2.) DUNS + 4: 025607524

3.) Registered in SAM (System of Award Management): Yes  No

4.) Physical Address Associated w/ DUNS #

Street 201 Jeff Davis Avenue

City Long Beach State MS

9-digit Zip (Must have 9 digit) 39560 - 6134 Country United States

5a.) Is your annual gross revenue made up of 80% or more in U.S. Federal contracts, subcontracts, loans, grants, subgrants and/or cooperative agreements? No

b.) Do you receive \$25 Million or more in annual gross revenue from U.S. Federal contracts, subcontracts, loans, grants, subgrants and/or cooperative agreements? No

6.) Is salary information for all top management positions available to public on SEC.gov? No

7.) Do you subaward any grant funds received from MEMA? No

8.) Applicant Point of Contact

Name: Griff Skellie
Agency: City of Long Beach
Title: Fire Chief/Civil Defense Director
Phone: 228-863-7292
Mailing Address: P.O. Box 929
City/State/Zip: Long Beach, MS 39560
Email: chiefgriff@cityoflongbeachms.com

I, Griff Skellie hereby certify to the best of my knowledge and belief that the report is true, complete, and accurate.

For MEMA Office Use Only

Grant Award Name \_\_\_\_\_ Grant Award ID# \_\_\_\_\_

Grant Award Amount \_\_\_\_\_ Date Obligated \_\_\_\_\_ Project # \_\_\_\_\_ Revision# \_\_\_\_\_

MEMA Officials Initials \_\_\_\_\_ Entered into FSRS.gov by \_\_\_\_\_

Date Entered \_\_\_\_\_

MEMA-FFATA 2015

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Alderman Parker made motion seconded by Alderman Brown and unanimously carried to approve the following EEV Certification and Agreement with MDOT for the Senior Citizen's Bus grant and authorize the Mayor to execute same:

EXHIBIT H

EEV CERTIFICATION AND AGREEMENT

By executing this Certification and Agreement, the undersigned verifies its compliance with Senate Bill 2988 from the 2008 Mississippi Legislative Session, "Mississippi Employment Protection Act," as published in Laws, 2008 and codified in the Mississippi Code of 1972, as amended, and any rules or regulations promulgated by Mississippi Transportation Commission, Department of Employment Security, State Tax Commission, Secretary of State and Department of Human Services in accordance with the Mississippi Administrative Procedures Law (Section 25-43-1 et seq., Mississippi Code of 1972, as amended), stating affirmatively that the individual, firm, or corporation which is contracting with MTC has registered with and is participating in a federal work authorization program\* operated by the United States Department of Homeland Security to electronically verify information of newly hired employees pursuant to the Immigration Reform and Control Act of 1986, Pub.L. 99-603, 100 Stat 3359, as amended. The undersigned agrees to inform the MTC if the undersigned is no longer registered or participating in the program.

The undersigned agrees that, should it employ or contract with any subcontractor(s) verification of compliance with the Mississippi Employment Protection Act on the provided MDOT approved form. The undersigned further agrees to maintain records of such compliance and provide a copy of each such verification to MTC at the time such subcontractor(s) is retained for the benefit of the MTC or this Contract.

413297  
EEV\* Company Identification Number [Required]

The undersigned certifies that the above information is complete, true and correct to the best of my knowledge and belief. The undersigned acknowledges that any violation may be subject to the cancellation of the contract, ineligibility for any state or public contract for up to three (3) years, the loss of any license, permit, certificate or other document granted by any agency, department or government entity for the right to do business in Mississippi for up to one (1) year, or both, any and all additional costs incurred because of the contract cancellation or the loss of any license or permit, and may be subject to additional felony prosecution for knowingly or recklessly accepting employment for compensation from an unauthorized alien as defined by 8 U.S.C §1324a(h)(3), said action punishable by imprisonment for not less than one (1) year nor more than five (5) years, a fine of not less than One Thousand Dollars (\$1,000.00) nor more than Ten Thousand Dollars (\$10,000.00), or both, in addition to such prosecution and penalties as provided by Federal law.

BY: [Signature]  
Authorized Officer or Agent

2-2-22  
Date

GEORGE L. BASS  
Printed Name of Authorized Officer or Agent

MAYOR  
Title of Authorized Officer or Agent of Contractor

SWORN TO AND SUBSCRIBED before me on this the 2 day of Feb, 2022

[Signature]  
NOTARY PUBLIC  
My Commission Expires: 12/5/23

\*As of the effective date of the Mississippi Employment Protection Act, the applicable federal work authorization program is E-Verify™ operated by the U.S. Citizenship and Immigration Services of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration.



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It came on for discussion Girl's Softball Lease, whereupon Alderman Frazer recognized Mr. Danny Davis, a member of the Softball League. Mr. Davis presented a proposed lease proposal for the girl's softball fields on Klondyke Road. After extensive discussion, Alderman Brown made motion seconded by Alderman Frazer and unanimously carried to table this item until the February 15, 2022 meeting. It was the consensus of the Board to direct City Attorney Steve Simpson, Recreation Director Bob Paul and members of the Softball League to meet and discuss legalities, proposed terms, advantages, etc. of entering into a lease.

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It came on for discussion the "No Loitering" signs installed recently at the harbor. Mayor Bass explained that these signs were in place prior to Hurricane Zeta, and were being replaced. Police Chief Seal went on to explain that the signs weren't there to prohibit people from hanging out at the harbor, but per the City's Ordinance, it allowed the Police Department to remove unruly people. There was no action required or taken.

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It came on for discussion launching sail boats from the Yacht Club, whereupon Alderman McCaffrey made motion seconded by Alderman Brown and unanimously carried to allow the Yacht Club to launch sail boats from their location after a clear path has been identified and marked by the Harbor Master. It was noted all launching would be halted when debris removal begins at the harbor.

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It came on for discussion the condition of the Magnolia Run Subdivision property. Mayor Bass apprised the Board that no movement has been made to restore the property back to its prior condition as ordered by the Board in July 2021. Mayor Bass also stated that the property owner had recently inquired about a tree removal permit. After further discussion, Alderman Frazer made motion seconded by Alderman McGoey and unanimously carried to not accept any applications until the property has been brought into compliance.

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The Mayor apprised the Board that a City holiday, President’s Day, is the day after the Mardi Gras parade, which will impede clean up. Alderman Parker made motion seconded by Alderman Brown and unanimously carried to authorize Department Heads to allow their employees to swap the President’s Day holiday for another day off to facilitate the cleanup and barricade removal after the parade.

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Based on the recommendations of Department Heads and certification by the Civil Service Commission, Alderman Frazer made motion seconded by Alderman Johnson and unanimously carried to approve personnel matters, as follows:

Police Department:

- Education Pay, Police Officer 1<sup>st</sup> Class Jeremy Castillon, Bachelor’s Degree, effective February 1,2022
- Promotion, Sergeant Jeremy Bammert, PS-11-VI, effective February 16, 2022
- Promotion, Sergeant David Butler, PS-11-IV, effective February 16, 2022
- Promotion, Sergeant Scott Grady, PS-11-IV, effective February 16, 2022

Fire Department:

- Step Increase, Firefighter Justin Barr, FS-9-II, effective January 1, 2022
- Step Increase, Driver Operator Brooks Hoda, FS-10-III, effective January 1, 2022
- Step Increase, Driver Operator Mikael Ingram, FS-10-III, effective January 1, 2022

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Based on the following recommendation from City Clerk Stacey Dahl, Alderman McGoey made motion seconded by Alderman Parker and unanimously carried to contract with The Gazebo Gazette as the City's weekly advertisement agent and the Sun Herald for other legal advertisements that require other than weekly:

City of Long Beach



January 28, 2022

RE: NOTICE TO QUALIFIED NEWSPAPERS

REF: § 21-39-3. Publishing contracts

In municipalities in which there is more than one newspaper qualified to publish legal notices, the governing authorities of such municipality shall enter into a contract for the publication of its proceedings, ordinances, resolutions, and other notices required to be published *only after inviting competitive bids from such newspapers*. Such contracts shall be let to the lowest bidder among them for a period of *not more than twelve months from the date of such contract*. It shall not be necessary, however, that the governing authorities of such municipality advertise its intention to accept such competitive bids but it shall be sufficient if notice thereof in writing be given to all of such newspapers by mail or delivery at least five days prior to the date on which said bids will be received, which said notice shall specify the date on which such bids will be received.

Mayor and Board of Aldermen:

In accordance with the above referenced State Statute, notice for competitive bids was published on January 7, 2022 and January 14, 2022. Bids were opened on January 27, 2022, at 5:00 p.m.

One bid was received as follows:

The Gazebo Gazette LLC  
300 Davis Avenue, Suite G  
Pass Christian, MS 39571  
\$.12 per word or \$100 per display ad

Based on the aforesaid bid, I recommend contracting The Gazebo Gazette as the City's weekly advertising agent and The Sun Herald for other legal advertisements that require other than weekly.

Thank you,

Stacey Dahl, City Clerk

201 Jeff Davis • P.O. Box 929 • Long Beach, MS 39560 • (228) 863-1556 • FAX (228) 865-0822  
www.cityoflongbeachms.com

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Alderman Parker made motion seconded by Alderman Johnson and unanimously carried to extend the Municipal Depository Contract with Hancock Whitney Bank for two years approving the following rates and fees:



January 27, 2022

City of Long Beach  
Kini Gonsoulin, Deputy City Clerk  
201 Jeff Davis Ave  
Long Beach, MS 39560

Dear Ms. Gonsoulin,

Hancock Whitney Bank would like to offer the following contract terms for a period of two (2) years beginning February 1, 2022 and ending January 31, 2024. These options are valid for 60 days from the bid submission date:

**Interest Rate:** Balances kept in Public Funds NOW Accounts will earn a variable rate adjusted monthly based upon the 28 day Treasury Bill, as reported by the Federal Reserve Bank as of the last business day of the immediately preceding month. For example, if the 28 day Treasury Bill, as of December 31, 2021, was 0.06%, then the City's interest rate would be 0.06% for the month of January 2022. Interest accrues daily and is paid monthly.

**Service Charge:** The bank will charge fees based on the cost of Treasury Management products and banking services currently utilized by the City which are estimated at \$1,500 a month. This cost may vary and is based on the monthly banking volume and activity implemented by the City.

**Earn Earnings Credit Rate (ECR):** The Earnings Credit Rate is used to offset or eliminate service activity charges. The ECR, normally subject to periodic changes, will be fixed at 25 basis points or 0.25% on the City's accounts during the term of the agreement. The City would hold a compensating balance of \$9,000,000 in a non-Interest bearing account to generate sufficient earnings credit to cover the Service Charge. Any funds over this balance could be held in interest bearing Public Funds NOW Accounts.

**Agreements and Contracts:** All Agreements and Contracts that need to be executed between the City and the Bank for banking services that are to be provided under these Terms to act as the Depository for the City are to be adopted in their entirety by the City at a duly called meeting, and these Agreements and Contracts shall be spread on the Minutes such that they are reflected in their entirety in the Minutes of such meeting. The City shall furnish the Bank with extracts of the meeting Minutes that evidence such adoption of these Agreements and Contracts and the subsequent ratification of the Minutes of that meeting.

The Bank appreciates the opportunity to offer the above contract options. We look forward to hearing from the City and implementing our recommendations.

Respectfully Submitted,

*Jennifer Papania King*

Jennifer Papania King  
Officer/Relationship Manager  
Hancock Whitney Bank  
(228) 563-5706

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Minutes of February 1, 2022  
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Alderman Frazer made motion seconded by Alderman Parker and unanimously carried to authorize Overstreet & Associates to prepare and submit applications to the Gulf Regional Planning Commission for the Transportation Improvement Program (TIP) as follows:

161 Lameuse St., Suite 203  
Biloxi, MS 39530  
228-967-7137



630 Delmas Ave., Suite B  
Pascagoula, MS 39567  
228-967-7137

January 28, 2022

City of Long Beach  
P.O. Box 929  
Long Beach, MS 39560

**RE: 2022 TIP Applications**

Ladies and Gentlemen:


We request the City's authority to prepare and submit all applications to Gulf Regional Planning Commission (GRPC) for the upcoming Transportation Improvement Program (TIP) funding cycle. Based on recent conversations and actions by the Board, we anticipate submitting TIP applications for:

1. Improvements to the Cleveland-Klondyke intersection.
2. Improvements to the Pineville-Klondyke intersection.
3. Improvements to the Pineville-Railroad intersection.
4. Widening/improving Klondyke Rd. from 28<sup>th</sup> St. to Cleveland Ave.
5. Widening/improving Cleveland Ave. from Klondyke Rd. to Hwy. 90.

Additionally, we believe we could submit the following projects for inclusion in the long-range TIP:

6. Widening/improving 28<sup>th</sup> St. from Beatline Rd. to the eastern City limits

All of these projects were represented on the exhibit for the proposed City-wide traffic study which was reviewed and approved by the Board at their last meeting. If approved, we will prepare initial estimates using engineering judgment on the needed improvements and prepare the applications based on those estimates. The TIP applications will require resolutions by the Board approving the project and committing the 20% local match of the estimated project cost. These TIP applications will need to be submitted to GRPC no later than the end of February 2022.

Sincerely,  
  
David Ball, P.E.

DB:539  
Attachment

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It came on for discussion Asphalt Overlay – Kuyrkendal Place, whereupon City Engineer David Ball provided the following:

161 Lameuse St., Suite 203  
Biloxi, MS 39530  
228-967-7137



630 Delmas Ave., Suite B  
Pascagoula, MS 39567  
228-967-7137

January 27, 2022

City of Long Beach  
P.O. Box 929  
Long Beach, MS 39560

**RE: Asphalt Overlay – 121 Kuyrkendal Pl.**


Ladies and Gentlemen:

In June 2021, the City performed an asphalt overlay of Kuyrkendal Pl, in the Royal Estates subdivision. The road was in fairly poor condition prior to the overlay, and furthermore, there were many concrete drive ramps which had been constructed by private homeowners in the past, presumably to less the bump when driving over the curb into their driveways. These drive ramps may help smooth the entrance into the private driveway, but they obstruct the flow of drainage in the curb & gutter and are non-approved additions to the City's road infrastructure. Sometimes, the homeowners add small PVC pipes to the concrete drive ramps to help drain the water past the obstruction. Even with these small pipes, sometimes these drive ramps often result in drainage water holding in the curb & gutter, unable to drain past the obstruction to the nearest drainage structure.

In order to lessen the impact of these drive ramps, the City has in the past elected to overlay asphalt into the concrete curb & gutter pan which helps to create a consistent slope for stormwater to flow in this newly created asphalt gutter pan. This methodology was chosen for use on Kuyrkendall, as it has been chosen on many other streets in the City, including in the Royal Estates subdivision. However, it's nearly impossible to fully drain the roadway when the existing roadway is in such poor condition and with occasional drive ramps still obstructing the drainage. Some small puddles remain in the gutter pan, but these often dry very quickly and are small enough to cause little or no concern.

The homeowner at 121 Kuyrkendall has requested that the City remove the asphalt that was installed in the gutter pan in front of the property and to restore the flow of the small PVC pipe (estimated 1" in diameter) which penetrated the drive ramp installed at some point in the past. The homeowner claims that stormwater holds north of the driveway much worse than it ever did prior to the overlay. We acknowledge that there is a small puddle holding north of the driveway, but we do believe it is fairly small. After some discussion with the homeowner and with Public Works, we believe we understand the work needed to satisfy the homeowner's request. Furthermore, Public Works could perform the work "in house", meaning there would be little to no cost to perform the work.

However, there is some concern that once the work is performed, that the final product will be unsatisfactory in performance and appearance to either the homeowner or the City. We request your direction regarding these homeowner-requested repairs. We will do our best to answer any questions about this situation that you may have, and upon your direction, we are ready to assist your Public Works department in this effort.

Sincerely,  
  
David Ball, P.E.

DB:539

After discussion, Alderman Brown made motion seconded by Alderman Parker and unanimously carried to leave the asphalt intact at the above referenced address.

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Based on the following recommendation of City Engineer David Ball, Alderman McGoey made motion seconded by Alderman Brown and unanimously carried to award the City Hall HVAC Repairs project to KBM Solutions, and authorize Mr. Ball to draft a change order for items that were removed from the bid:

161 Lameuse St., Suite 203  
Biloxi, MS 39530  
228-967-7137



630 Delmas Ave., Suite B  
Pascagoula, MS 39567  
228-967-7137

April 30, 2021

City of Long Beach  
P.O. Box 929  
Long Beach, MS 39560

**RE: Long Beach City Hall HVAC Repairs (REBID)**


Ladies and Gentlemen:

After receiving no bids the first time this project was offered, the City was forced to rebid the project. After significant effort by Mr. Lawrence Stephens, the mechanical engineer, to secure potential bidders, we did receive one bid for the referenced project on January 25. We have attached a Certified Tabulation of the bid which was offered by KBM Solutions, LLC, at a price of \$59,490. It was originally estimated that this work would cost \$180,000.

The price is much lower than anticipated; however, Mr. Stephens has spoken carefully with KBM regarding the bid amount and they intend to honor their bid. On the basis of Mr. Stephens' discussion with the Contractor and on his recommendation, we hereby recommend the award of the project to KBM Solutions, LLC, in the amount of their bid.

Due to the significant budget savings, we also offer that the City could consider adding a few optional items which were excluded from the bid due to budget concerns. These additional items were eliminated due to concerns about the project budget, but they would certainly result in additional/further improvements in the performance of the City Hall HVAC system. If this is acceptable, we can negotiate a change order with the Contractor for consideration after the Contract is approved and executed.

Sincerely,



David Ball, P.E.

DB:1145  
Attachment

**Minutes of February 1, 2022  
Mayor and Board of Aldermen**

**CITY OF LONG BEACH  
LONG BEACH CITY HALL HVAC SYSTEM REPAIRS (REBID)**

Bid date: January 25, 2022

CONTRACTORS BIDDING: Addendum No. 1 Acknowledgment Certificate of Responsibility No.			KBM Solutions, LLC YES 22198-MC	
ITEM NO.	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	EXTENSION
1-A	CITY HALL HVAC SYSTEM REPAIRS	1 L.S.	\$ 59,490.00	\$ 59,490.00
<b>TOTAL BID</b>			<b>\$ 59,490.00</b>	



**I HEREBY CERTIFY THAT THIS IS A TRUE  
AND CORRECT TABULATION OF BIDS.**

\_\_\_\_\_  
DAVID BALL, P.E.  
Cert. No. 16546  
1/27/2022

\*\*\*\*\*



Minutes of February 1, 2022  
Mayor and Board of Aldermen

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It came on for discussion Mitchell Road Widening, whereupon City Engineer David Ball provided the following:

161 Lameuse St., Suite 203  
Biloxi, MS 39530  
228-967-7137



**OVERSTREET  
& ASSOCIATES**  
CONSULTING ENGINEERS

630 Delmas Ave., Suite B  
Pascagoula, MS 39567  
228-967-7137

January 27, 2022

City of Long Beach  
P.O. Box 929  
Long Beach, MS 39560

**RE: Mitchell Rd. Widening**

Ladies and Gentlemen:

We have prepared plans and an initial estimate of costs to widen S. Mitchell Rd., which will also require the installation of culverts and drainage boxes along a good portion of the west side of the road. Although the road will still be somewhat narrow, the City has previously decided to widen the road by approximately two (2) feet to increase the safety and usefulness of the road. We have prepared an estimate of probable construction costs for various options related to widening the road, which are discussed below:

1. We estimate the cost to simply construct the widening of the road at approximately \$167,000, if the project were bid and performed under a normal construction contract. This amount is listed as Option 1 on the attached cost estimate, and would provide for no asphalt overlay of Mitchell Rd. after widening, which would not create the best & most aesthetic final product. The narrow strip of widened asphalt will be very difficult to construct with a smooth & very rideable surface.
2. Option 2 is to construct the widening similar to Option 1, but to include a full width overlay from Pineville Rd. to Pino St., for an additional ~\$55,000 for a total cost of ~\$222,000 after widening. This option would create the best final product, with a widened road and full width overlay.
3. Option 3 is to construct the road widening per Option 1, but to include a single lane mill & overlay after the road is widened. This lane overlay would cover the widened strip of asphalt from Pineville Rd. to Pino St. and would cost an additional ~\$33,000 for a total cost of ~\$200,000. This option would create a very serviceable road, but the new asphalt would only be installed over one lane width, to cover the widened strip.

As mentioned, Option 1 is certainly constructable, but will likely not result in a product which is very smooth and rideable. Option 2 would clearly result in the best final product, but the cost is highest. We believe Option 3 would be acceptable, but it would only provide fresh asphalt over the widened lane, not the entire road width. Due to the significant difference in costs, we request the City's direction regarding the choice between these options.

Additionally, we recently attended a meeting between the Mayor and County Supervisor Marlin Ladner discussing the contributions which the County has agreed to make to assist in widening the road. Mr. Ladner did agree to provide County assistance in providing and constructing the limestone road base in the widened area and in providing the backfill material for the required culverts along the western side of the widened road. The County's assistance could potentially save approximately \$40,000 by performance of all or portions of Items 3,4,5, and 11 (all highlighted in the cost estimate).

Upon City direction regarding the methodology of construction (Option 1, Option 2, or Option 3), we could proceed to prepare all needed contract documents to bid this project or could coordinate with Public Works to construct the project "in house" if their schedule and capabilities permit. The

## Minutes of February 1, 2022 Mayor and Board of Aldermen

January 27, 2022

anticipated sequence of major construction items is: construction of the drainage improvements, construction of the widened limestone road base, construction of the final paving/overlay. We are ready to answer any questions to facilitate your decision and we await your direction on how to proceed.

Sincerely,



David Ball, P.E.

DB:1110  
Attachment

**CITY OF LONG BEACH - S. MITCHELL RD. WIDENING OPTIONS**  
1/27/2022

ITEM	DESCRIPTION	QUANTITY	UNIT PRICE	EXTENSION
<b>OPTION 1 - S. MITCHELL RD. WIDENING (NO OVERLAY)</b>				
1	MOBILIZATION	1 LS	\$ 10,000.00	\$ 10,000.00
2	SAWCUTTING	56 LF	\$ 5.00	\$ 280.00
3	SELECT SANDY BACKFILL	236 CY	\$ 25.00	\$ 5,900.00
4	BORROW MATERIAL (ROADWAY SUBBASE)	170 CY	\$ 25.00	\$ 4,250.00
5	PIPE BEDDING	125 CY	\$ 25.00	\$ 3,150.00
6	HOT BITUMINOUS PAVEMENT (MDOT ST, 12.5 MM MIX) (4" THICK)	136 TON	\$ 100.00	\$ 13,600.00
7	HOT BITUMINOUS PAVEMENT (MDOT ST, 9.5 MM MIX) (2" THICK)	68 TON	\$ 102.00	\$ 6,936.00
8	GEOTEXTILE FABRIC	559 SY	\$ 5.00	\$ 2,795.00
9	24" RCP	546 LF	\$ 75.00	\$ 40,950.00
10	30" RCP	310 LF	\$ 90.00	\$ 27,900.00
11	8" LIMESTONE BASE COUSE	559 SY	\$ 60.00	\$ 33,540.00
12	CONCRETE DRIVEWAY RESTORATION	65 SY	\$ 70.00	\$ 4,550.00
13	STORMWATER MANAGEMENT	1 LS	\$ 5,000.00	\$ 5,000.00
14	MAINTENANCE OF TRAFFIC	1 LS	\$ 8,000.00	\$ 8,000.00
<b>TOTAL ESTIMATED CONSTR. COST - ROAD WIDENING (NO OVERLAY)</b>				<b>\$ 166,851.00</b>
<b>OPTION 2 - S. MITCHELL RD. WIDENING &amp; FULL WIDTH MILL &amp; OVERLAY</b>				
Option 1	ROAD WIDENING	1 LS	\$ 166,851.00	\$ 166,851.00
15	MILLING	3467 SY	\$ 5.00	\$ 17,335.00
16	1-1/2" ASPHALT OVERLAY	471 TONS	\$ 80.00	\$ 37,680.00
<b>TOTAL ESTIMATED CONSTR. COST - ROAD WIDENING &amp; FULL WIDTH MILL &amp; OVERLAY</b>				<b>\$ 221,866.00</b>
<b>OPTION 3 - S. MITCHELL RD. WIDENING &amp; ONE LANE MILL &amp; OVERLAY</b>				
Option 1	ROAD WIDENING	1 LS	\$ 166,851.00	\$ 166,851.00
17	MILLING	2850 SY	\$ 5.00	\$ 14,250.00
18	1-1/2" ASPHALT OVERLAY	236 TONS	\$ 80.00	\$ 18,880.00
<b>TOTAL ESTIMATED CONSTR. COST - ROAD WIDENING &amp; ONE LANE MILL &amp; OVERLAY</b>				<b>\$ 199,981.00</b>

After discussion, Alderman Brown made motion seconded by Alderman Frazer and unanimously carried to overlay the full width of the road as outlined in Option #2 above.

\* \* \* \* \*

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Mayor and Board of Aldermen

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Based on the following recommendation from City Engineer David Ball, Alderman Parker made motion seconded by Alderman Frazer and unanimously carried to authorize performing the repairs at Royal Drive and Congress Place with LJ Construction at current pricing:

161 Lameuse St., Suite 203  
Biloxi, MS 39530  
228-967-7137



**OVERSTREET  
& ASSOCIATES**  
CONSULTING ENGINEERS

630 Delmas Ave., Suite B  
Pascagoula, MS 39567  
228-967-7137

January 28, 2022

City of Long Beach  
P.O. Box 929  
Long Beach, MS 39560

**RE: 2021 Sewer Inspection & Rehabilitation  
Emergency Sewer Repairs**

Ladies and Gentlemen:

As you know, we have been working on emergency sewer repairs in the Royal Estates subdivision for several weeks, attempting to point repair the obviously damaged segments of mains and manholes. Two point repairs were satisfactorily completed nearly a week ago, repairing the segments of the system which we knew were inoperable based on observations from above-ground. Since then, our inspection Contractor has made significant effort to clean & video the repaired sewer mains without success. They have advised that the remaining length of the lines is so damaged that they can't even finalize the inspection, much less perform a "no dig" repair on the lines.

Despite all the cost-saving efforts we have performed, we are now left with no choice but to recommend that the City replace two sewer main segments in the Royal Estates subdivision (1 – approx. 120 feet on Congress; and 2 – approx. 190 feet on Royal Dr.). Both of these locations are near the intersection of Royal & Congress, where we have been working diligently for weeks to repair the system.

We estimate that replacing both of these sewer lines and restoring all damaged areas in the Royal Estates subdivision could cost as much as \$100,000, based on the unit prices recently used in the point repairs. We believe the conditions on-site still warrant an emergency condition. In light of this belief and in anticipation of your approval at the 2/1/2022 meeting, we will prepare an Emergency Repair Request for Quotes for this work in accordance with the above information. Once we have documents suitable for construction, we can either request quotes from multiple Contractors, or we could continue to work with LJ Construction using their prices from the previous point repair performed last week along with negotiated prices for any items of work for which we don't have pricing. This assumes LJ would be willing to continue to honor their prices for a new scope of work.

Sadly, the two destroyed segments in the Royal Estates subdivision aren't the only problems. Our inspection Contract discovered yesterday that a sewer main on Alyce Pl. is also collapsed, meaning a point repair will be necessary at that location also. We estimate this point repair could cost as much as \$20,000. We also believe this collapsed sewer main represents an emergency condition and we are now preparing documents which could be used to construct the needed repairs.

We therefore request your approval of performing these three repairs (Royal Dr., Congress Pl., and Alyce Pl.) as emergency point repairs, and we request your direction regarding the method of procuring the work (either by RFQs to local Contractors or negotiations with LJ Construction who

Minutes of February 1, 2022  
Mayor and Board of Aldermen

January 28, 2022

performed the recent repairs in Royal Estates). We will do our best to answer any questions you may have about these developments.

Sincerely,

  
David Ball, P.E.

DB:1144  
Attachments

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\*

Upon further discussion, Alderman Bennett made motion seconded by Alderman Brown and unanimously carried to authorize the repairs at Alyce Place to also be performed by LJ Construction in the event that they cannot be completed in house by Public Works.

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Minutes of February 1, 2022  
Mayor and Board of Aldermen

Alderman Parker made motion seconded by Alderman Frazer and unanimously carried to approve the following Agreement with Overstreet & Associates to perform a Traffic Impact Analysis Citywide:

161 Lameuse St., Suite 203  
Biloxi, MS 39530  
228-967-7137



630 Delmas Ave., Suite B  
Pascagoula, MS 39567  
228-967-7137

January 28, 2022

City of Long Beach  
P.O. Box 929  
Long Beach, MS 39560

**RE: Letter Agreement to provide Professional Services for a Traffic Impact Analysis Citywide in Long Beach, MS**

Dear Ladies and Gentlemen:

This letter will serve as an Agreement between the City of Long Beach (Owner) and Overstreet and Associates, PLLC (OA) (Engineer), to provide professional services for the City of Long Beach, Mississippi. OA proposes to provide the City of Long Beach with a Traffic Analysis related to specific intersections/roadways within the City of Long Beach. OA proposes to provide the City of Long Beach, with a report for submittal to address the traffic circulation at specific locations.

**Task 1- Documentation of Existing Conditions:**

Upon receipt of an executed contract, OA will initiate this analysis. OA will review the existing intersection geometrics and conduct traffic counts at the study intersections, including:

1. Commission Road/Daugherty Road
2. Pineville Road/Beatline Road
3. Pineville Road/Mitchell Road
4. Pineville Road/Daugherty Road
5. Klondyke Road/Cleveland Avenue/Todd Terrance
6. Highway 90/Cleveland Ave

In addition to the study intersections, five roadway segments will be evaluated for existing/future traffic volumes, particularly as it relates to existing or planned developments adjacent to these roadways. The roadway segments are planned to include:

	<u>Roadway</u>	<u>From</u>	<u>To</u>
1.	Pineville Road	Espy Avenue	Beatline Road
2.	Commission Road	Daugherty Road	E. City Limits
3.	28th Street	Beatline Road	E. City Limits
4.	Klondyke Road	28th Street	Cleveland Avenue
5.	Cleveland Avenue	Klondyke Road	US Hwy 90

A field review of the study intersections and roadway segments will be conducted to document the existing conditions of the roadway and traffic control within the project limits. Existing roadway geometrics will be obtained from the roadway corridors and study intersections. Historical crash data has been requested from MDOT for the study corridors and intersections.

The traffic counts at intersections will be used to document the existing/baseline traffic volumes and used for analysis of future conditions and signal warrant evaluations per the Manual on



## Minutes of February 1, 2022 Mayor and Board of Aldermen

161 Lameuse St., Suite 203  
Biloxi, MS 39530  
228-967-7137



**OVERSTREET  
& ASSOCIATES**  
CONSULTING ENGINEERS

630 Delmas Ave., Suite B  
Pascagoula, MS 39567  
228-967-7137

Uniform Traffic Control Devices (MUTCD). The operational characteristics of the adjacent street traffic will be evaluated using the information provided in the Highway Capacity Manual (HCM).

#### **Task 2 – Traffic Control/Geometric Improvements:**

Based on the traffic count information, existing geometrics, adjacent developments/schools, and planned area projects, concepts/recommendations will be identified for the study intersections and roadway corridors to address historical crash trends, capacity deficiencies, safety improvements, traffic control improvements/signal warrants, and/or access restrictions.

#### **Task 3 – Documentation of Results:**

The existing conditions, analysis, and recommendations will be provided in a report documenting the Traffic Analysis to the **City of Long Beach** for approval. Recommendations will be included in the document identifying geometric improvements and/or traffic control modifications at the study intersections and along the roadway corridors.

#### **Fee, Schedule & Billing**

Overstreet and Associates PLLC proposes to provide these services for a lump sum fee of **\$45,000**. The Traffic Analysis will be completed within **16 weeks** of receipt of an executed agreement.

Overstreet and Associates PLLC will bill you monthly as outlined in this agreement based on a percentage of completion of the study. Payment for our services will be due within 30 days of the invoice date and is not dependent on any factor except our ability to provide services in accordance with generally accepted standards of our profession.

If additional services outside this scope of services, as identified above, are required (and authorized by you in writing), the cost will be based on the attached *Exhibit A – Standard Hourly Rate Schedule*.

#### **Additional Services**

If other engineering services are requested by the Client, not included in **Tasks 1-3**, these services will be considered additional services and will be provided (if authorized by you, in writing) based on the attached *Exhibit A – Standard Hourly Rate Schedule*. Attending Public Meetings will be considered as additional services. Additional Services would include surveying, MDOT permits, striping design plans, signal design, Environmental Studies and/or assessments including wetland surveys/mitigation, cultural resource assessments, endangered species research, studies related to the natural environment, or other environmental studies that may be required.

#### **General Terms and Conditions**

These services will be provided in accordance with *Exhibit B – General Terms and Conditions*. This proposal, the *Exhibit A – Standard Hourly Rate Schedule* and *General Terms and Conditions* as provided in Exhibit B, represent the entire understanding between **City of Long Beach**, and **Overstreet and Associates PLLC** with respect to the services to be provided and may only be modified in writing by both parties.

Minutes of February 1, 2022  
Mayor and Board of Aldermen

161 Lameuse St., Suite 203  
Biloxi, MS 39530  
228-967-7137



630 Delmas Ave., Suite B  
Pascagoula, MS 39567  
228-967-7137

If the terms of this Letter Agreement are acceptable, please execute this agreement and return a copy to our office. I appreciate the opportunity to provide these services for you and look forward to working with you.

Sincerely,

*F. Jason Overstreet*  
F. Jason Overstreet, P.E.

JO: Long Beach Traffic Analysis

Attachments: Exhibit A – Standard Hourly Rate Schedule  
Exhibit B – General Terms and Conditions

ACCEPTED: *George Brown* DATE: 2-2-22  
TITLE: Mayor

\*\*\*\*\*

There came on for discussion the following derelict properties:

- 0 Lang Ave; William Stanley & Paula J Ross
- 0 Lang Ave; Mark Burns
- 106 Lang Ave; Celestial International Holdings LLC
- 106N Lang Ave; Lloyd S. Bullard, Jr.

whereupon Alderman Frazer made motion seconded by Alderman McCaffrey and unanimously carried to schedule public hearings, Tuesday, March 1, 2022, at 5:00 o'clock p.m., Long Beach City Hall Meeting Room, 201 Jeff Davis Avenue, Long Beach, Mississippi, to determine whether or not these properties situated in the City of Long Beach are in such a state of uncleanness as to constitute a menace to the public health and safety of the community.

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Alderman Brown withdrew 24 Pecan Drive from the agenda.

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Alderman Brown withdrew 20125 Lovers Lane from the agenda.

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The Mayor recognized the City Attorney for his report, whereupon Mr. Simpson apprised the Board that the School Board Trustee Appointment was required by state statute to be made at the first meeting of February each year. Mr. Simpson advised that the meeting be recessed instead of adjourned to comply.



Minutes of February 1, 2022  
Mayor and Board of Aldermen

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There being no further business to come before the Mayor and Board of Aldermen at this time, Alderman Brown made motion seconded by Alderman McCaffrey and unanimously carried to recess the meeting until Tuesday, February 15, 2022.

\*\*\*\*\*

APPROVED:

\_\_\_\_\_  
Alderman Donald Frazer, At-Large

\_\_\_\_\_  
Alderman Patrick Bennett, Ward 1

\_\_\_\_\_  
Alderman Bernie Parker, Ward 2

\_\_\_\_\_  
Alderman Angie Johnson, Ward 3

\_\_\_\_\_  
Alderman Timothy McCaffrey, Jr., Ward 4

\_\_\_\_\_  
Alderman Mike Brown, Ward 5

\_\_\_\_\_  
Alderman Pete L. McGoey, Ward 6

\_\_\_\_\_  
Date

ATTEST:

\_\_\_\_\_  
Kini Gonsoulin, Deputy City Clerk