

**Minutes of November 17, 2020
Mayor and Board of Aldermen**

**MUNICIPAL DOCKET
REGULAR MEETING OF NOVEMBER 17, 2020
THE MAYOR AND BOARD OF ALDERMEN
THE CITY OF LONG BEACH, MISSISSIPPI
5:00 O'CLOCK P.M. LONG BEACH CITY HALL, 201 JEFF DAVIS AVE.

- I. CALL TO ORDER**
- II. INVOCATION AND PLEDGE OF ALLEGIANCE**
- III. ROLL CALL AND ESTABLISH QUORUM**
- IV. PUBLIC HEARINGS**
- V. ANNOUNCEMENTS; PRESENTATIONS; PROCLAMATIONS**
- VI. AMENDMENTS TO THE MUNICIPAL DOCKET**
- VII. APPROVE MINUTES:**
 - 1. MAYOR AND BOARD OF ALDERMEN**
 - a. November 3, 2020 – Regular
 - b. November 3, 2020 – Executive Session
 - c. November 10, 2020 – Work Session
 - 2. PLANNING & DEVELOPMENT COMMISSION**
 - a. November 12, 2020 - Regular
- VIII. APPROVE DOCKET OF CLAIMS NUMBER(S):**
 - 1. 111720**
- IX. UNFINISHED BUSINESS**
 - 1. Library Board Appointment**
 - 2. Library Air Conditioner**
- X. NEW BUSINESS**
 - 1. State-Local Disaster Assistance Agreement; Hurricane Sally**
 - 2. Drainage Modification Request – William Suthoff Jr.**
 - 3. Extend State of Emergency Declaration for Hurricane Zeta**
 - 4. Resolution – Request Voting Equipment from Harrison County**
- XI. DEPARTMENTAL BUSINESS**
 - 1. MAYOR'S OFFICE**
 - 2. PERSONNEL**
 - a. Fire Dept: Step Increase (5)
 - b. Police Dept: Step Increase (2); Resignation (1)
 - c. Library: Part-time Increase (1)
 - 3. CITY CLERK**
 - a. Revenue/Expense Report October 2020
 - 4. FIRE DEPARTMENT**
 - 5. POLICE DEPARTMENT**
 - 6. ENGINEERING**
 - 7. PUBLIC WORKS**
 - 8. RECREATION**
 - 9. BUILDING OFFICE**
 - 10. HARBOR**
 - a. Trailer Purchase
 - 11. DERELICT PROPERTIES**
 - a. 19130 Pineville Road – Assess Cleaning Cost
 - b. 205 Lawler Ave. – Update
- XII. REPORT FROM CITY ATTORNEY**
- XIII. ADJOURN (OR) RECESS**

Be it remembered that a regular meeting of the Mayor and Board of Aldermen, Long Beach, Mississippi, was begun and held at 5:00 o'clock p.m., Long Beach City Hall Meeting Room, 201 Jeff Davis Avenue, in said City, it being the third Tuesday in November, 2020, and the same being the time, date and place fixed by Laws of the State of Mississippi and ordinance of the City of Long Beach for holding said meeting.

There were present and in attendance on said board and at the meeting the following named persons: Mayor George L. Bass, Aldermen Donald Frazer, Ronald Robertson, Bernie Parker, Angie Johnson, Mark E. Lishen, Patricia Bennett, Deputy City Clerk Kini Gonsoulin, and City Attorney Stephen B. Simpson, Esq.

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Absent the meeting was Alderman Timothy McCaffrey, Jr.

There being a quorum present sufficient to transact the business of the City, the following proceedings were had and done.

Alderman Frazer made motion seconded by Alderman Lishen and unanimously carried to approve the following minutes of the Mayor and Board of Aldermen, as submitted:

- November 3, 2020 – Regular Meeting
- November 3, 2020 – Executive Session
- November 10, 2020 – Work Session

Alderman Robertson made motion seconded by Alderman Lishen and unanimously carried to approve the Regular minutes of the Planning & Development Commission dated November 12, 2020, as submitted.

Alderman Frazer made motion seconded by Alderman Robertson and unanimously carried to approve the payment of invoices listed on Docket of Claims number 111720.

The Library Board Appointment was tabled until the December 1, 2020 meeting.

The Mayor asked Mr. Richard Scott of RWS Heating and Cooling to give a synopsis of the condition of the air conditioning system at the library. Mr. Scott explained how the current system operates and due to its age, he has had to rob parts from other systems and by-pass some of its functionality to continue to make it work. After further discussion, Alderman Parker made motion seconded by Alderman Robertson and unanimously carried to direct the City Engineer to enlist a mechanical engineer to develop specs to bid out a new air conditioning system for the library.

Alderman Frazer made motion seconded by Alderman Robertson and unanimously carried to approve the following State-Local Disaster Assistance Agreement, FFATA Reporting Form and Designation of Applicant Agent for Public Assistance for Hurricane Sally, and authorize the Mayor to execute same:

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STATE-LOCAL DISASTER ASSISTANCE AGREEMENT

DISASTER: FEMA- 3544 -DR-MS

APPLICANT FIPS #: 047-41680-00

APPLICANT NAME: City of Long Beach

This Agreement is between the State of Mississippi, Mississippi Emergency Management Agency (MEMA) and the undersigned State Agency, political subdivision of the State, private nonprofit organizations, or authorized tribal organizations (Applicant). This Agreement shall be effective on the date signed by the State and Applicant. It shall apply to all assistance funds provided by or through the State to the Applicant as a result of the above-referenced disaster.

The designated representative of the Applicant certifies that:

1. The representative has legal authority to apply for assistance on behalf of the Applicant.
2. The Applicant will provide all necessary financial and managerial resources to meet the terms and conditions of receiving federal and state disaster assistance.
3. The Applicant will use disaster assistance funds solely for the purpose for which these funds are provided and as approved by the Governor's Authorized Representative.
4. The Applicant is responsible for all costs determined to be ineligible or unreasonable by FEMA and/or MEMA. The Applicant is also responsible for the repayment of any de-obligations recommended by the DHS OIG and agreed upon by FEMA. Should the funds not be returned to the State in a reasonable time frame, then collection of such funds will be handed over to the State Auditor for action.
5. The Applicant is aware of and shall comply with cost-sharing requirements for Federal and State assistance. While the cost share is subject to change depending on the severity of a disaster, the minimum Federal cost share is 75 percent of the eligible costs. The normal cost share is 75% Federal and the non-federal share is split equally by the State and local. The exception is with PNP's who are responsible for the entire 25% non-federal share.
6. The Applicant is aware that limited funding, which requires cost sharing, may be made available for mitigation of future damages.
7. The Applicant will establish and maintain a proper accounting system to record revenues and expenditures of disaster assistance funds in accordance with generally accepted accounting standards and OMB Super Circulars and A-133 as applicable and/or as directed by the Governor's Authorized Representative.
8. The Applicant shall provide Quarterly Reports to the State which indicates the anticipated completion date for each project, together with any other circumstances that may affect the completion date, the scope of work, the project costs, or any other factor that may affect compliance of this Agreement.
9. The Applicant shall comply with the Single Audit Amendments of 1996 under the Code of Federal Regulations Part 200 – Super Circular: Subsection 200.501. The Applicant shall provide copies of every audit report issued on the entity at the time of its receipt by the entity to the Governor's Authorized Representative.
10. The Applicant will give state and federal agencies designated by the Governor's Authorized Representative, access to and the right to examine all records and documents related to use of disaster assistance funds.
11. The Applicant will return to the State, within thirty (30) days of such request by the Governor's Authorized Representative, any advance funds which are not supported by audit or other federal or state review of documentation maintained by the Applicant.

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12. The Applicant acknowledges that it is the Applicant's responsibility to ensure all Federal, State, and local laws, regulations, rules and guidelines applicable to any FEMA grant program are adhered to. If said laws, regulations, rules and guidelines are not adhered to, responsibility for noncompliance is the Applicants.
13. The Applicant will begin and complete all items of work within the time limits established by the Governor's Authorized Representative in agreement with all applicable Federal regulations.
14. The Applicant will comply with regulations implementing the Drug-Free Workplace Act of 1988 44 CFR Part 17, Subpart F.
15. The Applicant will comply with all federal and state statutes and regulations relating to nondiscrimination.
16. The Applicant will comply with provisions of the Hatch Act limiting the political activities of public employees and 44 CFR Part 18, New Restrictions of Lobbying.
17. The Applicant will comply, as applicable, with provisions of the Davis-Bacon Act relating to labor standards.
18. The Applicant will comply with the flood insurance purchase requirements of the Flood Disaster Protection Act of 1973 which may require purchase of flood insurance.
19. The Applicant will not enter into cost-plus-percentage-of-cost contracts for completion of disaster restoration or repair work.
20. The Applicant will not enter into contracts for which payment is contingent upon receipt of state or federal disaster funds.
21. The Applicant will not enter into any contract with any party which is debarred or suspended from participation in federal assistance programs.
22. The Applicant will return all unspent federal funds for uncompleted small projects prior to requesting additional funds for other projects.
23. The Applicant authorizes the Governor's Authorized Representative to recoup the unspent funds referenced in item 22 above, by subtracting that amount from other federal funds owed to it for other approved work when the amount owed is larger than the refund.
24. The Applicant will comply with all uniform administrative requirements which are set forth in the Robert T. Stafford Disaster Relief and Emergency Assistance Act, Public Law 93-288, as amended by Public Law 100-107, and implemented by 44 CFR Part 206.
25. The Applicant shall first endeavor to settle any controversy or claim arising from or relating to this Agreement, or the breach thereof, directly with the Executive Director of MEMA, or designated representative, before exhausting any other remedies or appeals to other governing authorities.

Certifying Official (Cannot be the Applicant Agent):

George L. Bass

NAME (Print)


SIGNATURE

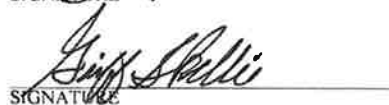
11/07/2020

DATE

Applicant Agent:

Griff Skellie

NAME (Print)


SIGNATURE

11/07/2020

DATE

MEMA Only

Governor's Authorized Representative:

Gregory S. Michel, Executive Director

NAME

SIGNATURE

DATE

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DESIGNATION OF APPLICANT AGENT FOR PUBLIC ASSISTANCE

Federal Disaster Number: FEMA-3544-DR-MS

Entity's Name: City of Long Beach Mississippi

Governing Body Type: Mayor/Board of Alderman

Applicant Agent Information

Name: Griff Skellie

Official Title: Fire Chief/Civil Defense Director

Address: P.O. Box 929

City/State/Zip: Long Beach, MS 39560

Work Phone: 228-863-7292

Cell Phone: 228-697-2115

Email Address: chiefgriff@cityoflongbeachms.com

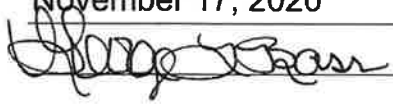
On behalf of the Agency listed above, the designated Applicant Agent is authorized to execute applications for the purpose of obtaining and administering certain federal financial assistance under the Disaster Relief Act of 1974 (Public Law 93.228), amended by Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, (Public Law 100-707) and to file them with the Governor's Authorized Representative.

Certifying Official Information (Cannot be the same as the Applicant Agent):

Name: George L. Bass

Title: Mayor

Date: November 17, 2020

Signature: 

A certified copy of the Board Meeting Minutes/Resolution designating the Applicant Agent is attached.

Examples of Governing Body Type are Board of Supervisors, City Council, Executive Counsel, etc.

MEMA PA-1 (REV 02/12/2020)

Mayor Bass recognized Mr. William Suthoff Jr. of 2033 Pelican Circle to elaborate on his drainage modification request. Mr. Suthoff stated that he intended to install a driveway from North Harvest Lane onto the rear of his property to be able to access a garage and swimming pool he was planning on building at the back of his property. Based on information provided by City Attorney Steve Simpson, Alderman Frazer made motion seconded by Alderman Bennett and unanimously carried to deny the drainage modification request.

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Alderman Robertson made motion seconded by Alderman Frazer and unanimously carried to extend the State of Emergency for Hurricane Zeta for an additional 30 days.

There came on for consideration at a duly constituted meeting of the Board of Aldermen and Mayor of the City of Long Beach held on the 17th day of November 2020, the following Resolution, which was reduced to writing and presented in advance of the meeting for reading and examination:

A RESOLUTION BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF LONG BEACH, MISSISSIPPI, SEEKING THE ASSISTANCE OF THE HARRISON COUNTY BOARD OF SUPERVISORS, THE CIRCUIT CLERK, AND THE HARRISON COUNTY ELECTION COMMISSION OF HARRISON COUNTY MISSISSIPPI FOR THE RENTAL USE OF VOTING EQUIPMENT FOR THE UPCOMING CITY OF LONG BEACH MUNICIPAL ELECTIONS IN 2021, AND FOR OTHER PURPOSES.

WHEREAS, the City of Long Beach, Mississippi and the Board of Supervisors of Harrison County, Mississippi have heretofore entered into an Interlocal Agreement to allow and provide for the exchange of services and the provision of assistance between them on behalf of the citizens of Long Beach and Harrison County; and

WHEREAS, from time to time and on occasion the City has sought the assistance of Harrison County for various needs of the City for which either financial or equipment resources are unavailable, and the Harrison County Board of Supervisors has generously responded and complied whenever possible with such requests; and

WHEREAS, Municipal Elections are scheduled to occur in the spring and summer of 2021, during which time no County or State elections are scheduled to occur; and

WHEREAS, being without sufficient resources and proper equipment to conduct such elections entirely on its own behalf, the City of Long Beach hereby seeks the assistance of the Harrison County Board of Supervisors, the Honorable Connie Ladner, Circuit Clerk, and the Harrison County Election Commission by allowing the City to rent from the County scanners, voting booths, table top tri-fold screens, supply boxes and ballot bags for use by the City of Long Beach in the April 6, 2021-Primary, the April 27, 2021-Primary Run-Off, and finally in the June 8, 2021-General Election.

NOW, THEREFORE, BE IT RESOLVED by the Board of Aldermen of the City of Long Beach that the Harrison County Board of Supervisors, the Honorable Connie Ladner, Circuit Clerk, and the Harrison County Election Commission be and same hereby are requested to provide such assistance as may be available to the citizens of Harrison County in the City of Long Beach, Mississippi, by allowing the City to rent, at such reasonable cost as is necessary to offset

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the cost and wear and tear expense as may be experienced and provided for in the premises, (8) (7) scanners, (12) voting carousels or (30) booths, (7) table top tri-fold screens, (6) supply boxes and (6) ballot bags and other equipment and/or materials as may be needed for use by the City of Long Beach in the April 6, 2021-Primary, April 27, 2021-Run-Off, and finally in the June 8, 2021- General Election.

FURTHER RESOLVED, that a copy of this resolution be sent to the Honorable Connie Ladner, Circuit Clerk, and the Harrison County Election Commission.

FURTHER RESOLVED, by the Mayor and Board of Aldermen of the City of Long Beach that we express our appreciation to Supervisor Marlin Ladner and the entire Harrison County Board of Supervisors, the Honorable Connie Ladner, Circuit Clerk, and the Harrison County Election Commission for any assistance they are able to provide to this request.

The above and foregoing Resolution having been introduced in writing, was first read and considered section by section and then as a whole. Alderman Johnson moved its adoption, seconded by Alderman Frazer and the question being put to a roll call vote by the Mayor, the result was as follows:

Alderman Ronald Robertson	voted	Aye
Alderman Patricia Bennett	voted	Aye
Alderman Donald Frazer	voted	Aye
Alderman Mark Lishen	voted	Aye
Alderman Timothy McCaffrey, Jr.	voted	Absent, not voting
Alderman Angie Johnson	voted	Aye
Alderman Bernie Parker	voted	Aye

The above and foregoing resolution, having received the affirmative vote of all the Aldermen present and voting, the Mayor declared the same carried and adopted, this the 17th day of November, 2020.



APPROVED:
George L. Bass
GEORGE L. BASS, MAYOR

ATTEST:
Stacey Dahl
STACEY DAHL, CITY CLERK

The Mayor gave an update on Hurricane Zeta relief to include debris collection efforts and damages at the harbor. No action was taken.

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Based on the recommendations of Department Heads and certification by the Civil Service Commission, Alderman Parker made motion seconded by Alderman Robertson and unanimously carried to approve personnel matters, as follows:

Fire Department:

- Step Increase, Firefighter 1st Class Devin Berden, FS 9-B, effective December 16, 2020
- Step Increase, Firefighter 1st Class Tyler Hill, FS 9-B, effective December 16, 2020
- Step Increase, Firefighter 1st Class Lee Jordan, FS 9-B, effective December 16, 2020
- Step Increase, Firefighter 1st Class Dustin Strickland, FS 9-B, effective November 16, 2020
- Step Increase, Firefighter 1st Class Jacob Welch, FS 9-B, effective December 16, 2020

Police Department:

- Step Increase, Dispatcher 1st Class Danny Gilkerson Jr., PS-3-I effective December 16, 2020
- Step Increase, Clerk Debbie Korte, CSA-3-XVIII, effective December 16, 2020
- Resignation, Dispatcher 1st Class Cabrina Levens, effective November 4, 2020

Library:

- Hourly Rate Increase, Part-time Clerk Jennifer Bone, \$8.50 per hour, effective December 1, 2020

Alderman Frazer made motion seconded by Alderman Lishen and unanimously carried to accept the October 2020 Revenue/Expense Report, as submitted.

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Harbormaster Angley apprised the Board that the quotes he had previously received for an enclosed trailer were not adequately sized to handle the number of electrical pedestals the harbor has. Mr. Angley provided quotes for the appropriately sized trailer, whereupon Alderman Robertson made motion seconded by Alderman Parker and unanimously carried to authorize purchase of a larger trailer per the following quote:

**A&A Trailer Sales, llc
20500 Hwy 49
Saucier, MS 39574
(Sales Order)
Dealer#: D0399835136
11/09/2020**

Quoted To:

Harbor of Long Beach

Quoted By:

Zachary C Andrews(Owner)

1)2021 Eagle 8.5x20 Cargo Trailer Vin#TBD
V NOSE, RAMP DOOR, SIDE DOOR W/ BAR LOCK, 2X 5200LB AXLES, BRAKE
ON ONE AXLE, LUGGAGE RACK ON TOP, COLOR SILVER 3-4 WEEKS BUILD TIME

Sale Price:\$6,100.00

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The Mayor and Board of Aldermen took up the matter of assessing the costs of cleaning property located at 19130 Pineville Road, Long Beach, Mississippi. After a discussion of the subject, Alderman Frazer offered and moved the adoption of the following Resolution and Order:

RESOLUTION AND ORDER BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF LONG BEACH, MISSISSIPPI ASSESSING THE COSTS OF CLEANING CERTAIN PROPERTY LOCATED AT 19130 PINEVILLE ROAD, LONG BEACH, MISSISSIPPI, PREVIOUSLY ADJUDICATED BY THE CITY TO BE A MENACE TO THE PUBLIC HEALTH AND SAFETY OF THE COMMUNITY, AND ORDERING SAME TO BE ENROLLED AS A LIEN AGAINST THE PROPERTY, AND THE PROPERTY TO BE SOLD FOR COLLECTION OF SAME BY THE COLLECTOR OF MUNICIPAL TAXES AND THE NEXT SALE CONDUCTED BY SUCH TAX COLLECTOR FOR SUCH PURPOSES, AND RELATED PURPOSES.

WHEREAS, the Mayor and Board of Aldermen having made due investigation therefore do now find, determine, declare and order as follows:

1. That on complaint and motion of the Governing Authorities of the City of Long Beach wherein lies the property known as 19130 Pineville Road, Long Beach, Mississippi, (hereinafter referred to as the subject parcel), and after discussion of same, the Mayor and Board of Aldermen, at its regular meeting of August 18, 2020, on its own motion did set a hearing to determine whether or not the subject parcel, in its then condition, was in such a state of uncleanliness as to be a menace to the public health and safety of the community in accordance with Miss Code Annotated Section 21-19-11, as amended, said hearing to be held September 17, 2020, and directed notice of said hearing be served on the owner of said property in the manner as provided by said MCA Section 21-19-11;
2. That such hearing was conducted on September 17, 2020, having previously served the owner of said property, either by registered mail as is evidenced by the return receipt included in the materials produced at said hearing, or by personal service by police officer as evidenced by the return of service of such police officer, or by posting and publication of same, such service being in accordance with said MCA Section 21-19-11, and proof of same being spread upon the minutes of the Governing Authorities taken of such hearing;
3. That the Mayor and Board of Aldermen having considered testimony evidence adduced at hearing regarding the condition of the subject property and the

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observations of individual Aldermen concerning the condition of the subject property in its condition on the date of hearing, and being fully advised in the premises, did find and adjudicate on the hearing date that the property was in such a state of uncleanliness as to be a menace to the public health and safety of the community;

4. That having adjudicated such property to be in such a state of uncleanliness as to be a menace to the public health and safety of the community, notice of such adjudication was provided to the owner of same in accordance with the Resolution and as required by law, proof of which is attached hereto as Exhibit A, without action by the owner to resolve and remedy the condition of said property in the time allowed in accordance with Miss. Code Annotated Section 21-19-11, the City thereupon proceeded to cause same to be cleaned as allowed by law.

5. That it is now the intention of the City of Long Beach, in accordance with Miss. Code Annotated Section 21-19-11 to assess the costs of such cleanup against the property, to impose a lien against the said property as allowed by law, to cause such assessment to be a lien against the property and enrolled in the office of the circuit clerk of the county as other judgments are enrolled.

6. That further, the City desires that tax collector of the municipality proceed to sell the land to satisfy the lien now imposed at its next tax sale date as provided by law for the sale of lands for delinquent municipal taxes.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF LONG BEACH, MISSISSIPPI, AS FOLLOWS:

1. That the parcel of land lying and being situated in the City of Long Beach, First Judicial District of Harrison County, Mississippi, and having the street address of 19130 Pineville Road, Long Beach, Mississippi, which parcel of land is identified by Harrison County Tax Parcel Number 0611N-04-027.000, and according to said tax records is owned by Austin Alexander, having heretofore been adjudicated to be a menace to the public health and safety of the community in accordance with Miss. Code Annotated Section 21-19-11, and the owner of same failing to have same cleaned as required within the time allowed by law; and same being thereupon cleaned by the City, the City does hereby assess the costs of such cleanup against the property, does hereby impose same as a lien against the property as allowed by law, and does hereby order and direct such lien against the property to be enrolled in the office of the circuit clerk of the county as other judgments are enrolled.

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2. That further, the City hereby orders and directs the tax collector of the municipality proceed to sell the land to satisfy the lien now imposed at its next tax sale date as provided by law for the sale of lands for delinquent municipal taxes.

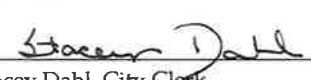
3. The fine assessed and imposed hereby is in the TOTAL amount of \$17,347.79, \$15,847.79 being the cost of such clean up in accordance with the attached Exhibit A, together with a penalty of \$1,500.00, being not more than either One Thousand Five Hundred Dollars (\$1,500.00) or fifty percent (50%) of the actual cost of clean-up, whichever is greater, as allowed by law, all to be assessed against the said parcel of land.

Alderman Robertson seconded the motion to adopt the foregoing resolution and order, and the question being put to a roll call vote by the Mayor, the result was as follows:

Alderman Ronald Robertson	voted	Aye
Alderman Patricia Bennett	voted	Aye
Alderman Donald Frazer	voted	Aye
Alderman Mark E. Lishen	voted	Aye
Alderman Timothy McCaffrey, Jr.	voted	Absent, not voting
Alderman Angie Johnson	voted	Aye
Alderman Bernie Parker	voted	Aye

The question having received the Affirmative vote of all the Aldermen present and voting, the Mayor declared the motion carried and the resolution and order adopted and approved this 17th day of November, 2020.

APPROVED:

George L. Bass, Mayor

ATTEST:

Stacey Dahl, City Clerk

It came on for discussion the derelict property located at 205 Lawler Avenue. After review of current photographs, Alderman Frazer made motion seconded by Alderman Robertson and unanimously carried to declare the property compliant.

The Mayor recognized the City Attorney for his report, whereupon no action was required or taken.

There being no further business to come before the Mayor and Board of Aldermen at this time, Alderman Robertson made motion seconded by Alderman Lishen and unanimously carried to adjourn until the next regular meeting in due course.

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APPROVED:

Alderman Donald Frazer, At-Large

Alderman Ronald Robertson, Ward 1

Alderman Bernie Parker, Ward 2

Alderman Angie Johnson, Ward 3

Alderman Timothy McCaffrey, Jr., Ward 4

Alderman Mark E. Lishen, Ward 5

Alderman Patricia Bennett, Ward 6

Date

ATTEST:

Kini Gonsoulin, Deputy City Clerk