

**Minutes of September 5, 2023
Mayor and Board of Aldermen**

MUNICIPAL DOCKET
REGULAR MEETING OF SEPTEMBER 5, 2023
THE MAYOR AND BOARD OF ALDERMEN
THE CITY OF LONG BEACH, MISSISSIPPI
5:00 O'CLOCK P.M. LONG BEACH CITY HALL, 201 JEFF DAVIS AVE.

- I. CALL TO ORDER
- II. INVOCATION AND PLEDGE OF ALLEGIANCE
- III. ROLL CALL AND ESTABLISH QUORUM
- IV. PUBLIC HEARINGS
 - 1. FY 2023-2024 Budget
- V. ANNOUNCEMENTS; PRESENTATIONS; PROCLAMATIONS
 - 1. Proclamation – National Childhood Cancer Awareness Month
- VI. AMENDMENTS TO THE MUNICIPAL DOCKET
- VII. APPROVE MINUTES:
 - 1. MAYOR AND BOARD OF ALDERMEN
 - a. August 15, 2023, Regular
 - b. August 16, 2023, Work Session
 - 2. PLANNING & DEVELOPMENT COMMISSION
 - a. August 24, 2023, Regular
- VIII. APPROVE DOCKET OF CLAIMS NUMBER(S):
 - 1. 090523
- IX. UNFINISHED BUSINESS
- X. NEW BUSINESS
 - 1. Special Event App – LB Community Dev. Assoc; Sea Santa Sail-a-Bratton
 - 2. Special Event App – Pink Heart Funds; Ribbon Walk
 - 3. Special Event App – City of Long Beach; 4th of July Jubilee
 - 4. Special Event App – FreshJunkie Productions, LLC; MS Gulf Coast Marathon
 - 5. Special Event App – Long Beach High School; Homecoming Parade
 - 6. Special Event App & Fee Waiver Req. – Coast Cares Fdn.; Jingle Bells 5K Race
 - 7. Special Event App & Fee Waiver Req. – Coast Cares Fdn; Veteran’s Day Parade
 - 8. Recreation Center Fee Waiver Request – Institute for Disability Studies
 - 9. MOU – MS Dept of Marine Resources; GOMESA - Eastern Bulkhead
 - 10. MOU – MS Dept of Marine Resources; GOMESA - Southern Quay Bulkhead
 - 11. Work Change Directive – Bottom 2 Top; Mt. Bass Drainage
 - 12. Municipal Court Public Defender – 1 Resignation, 1 Appointment
 - 13. Municipal Court Prosecutor Pro Tempore – 1 Appointment
 - 14. Landscape Maintenance Contract – Streetscape Signage
 - 15. Change Order – Streetscape Signage; Orocon Construction, LLC
 - 16. Quarles House Duct Issue
 - 17. Ordinance 665 – Water Sewer Rates
 - 18. Contract – Andercorp; Construction Management
 - 19. Brian Grewe – Use of R1 Property for RV Park between Markham Dr. & Marcie Dr.
- XI. DEPARTMENTAL BUSINESS
 - 1. MAYOR’S OFFICE
 - 2. PERSONNEL
 - a. Police Dept – Step Increase (4); New Hires (2)
 - b. Fire Dept – Retirement (1)
 - c. General Admin – Step Increase (1)
 - d. Building Official’s Office – Step Increase (2)
 - e. Recreation – Step Increase (1); Rescind New Hire (1)
 - f. Utility Billing Dept – Step Increase (1)
 - 3. CITY CLERK
 - a. Holiday Schedule FY 2023-2024
 - b. Employee Insurance Benefit Package FY 2023-2024
 - 4. FIRE DEPARTMENT
 - 5. POLICE DEPARTMENT
 - 6. ENGINEERING
 - a. Change Order – DNA Underground; Trautman Lift Station
 - b. Authorize Advertisement – Long Beach Harbor Eastern Bulkhead
 - c. Project Closeout – Lynwood Circle Water System Improvements
 - 7. PUBLIC WORKS
 - 8. RECREATION
 - 9. BUILDING OFFICE
 - 10. HARBOR
 - 11. COMMUNITY AFFAIRS
 - a. Beach Cleanup September 16, 2023
 - b. City Holiday Banners
 - 12. DERELICT PROPERTIES
 - 1. 24 Pecan Drive; assessed to TTLBL, LLC – Alderman Brown
- XII. REPORT FROM CITY ATTORNEY
- XIII. ADJOURN (OR) RECESS

**Minutes of September 5, 2023
Mayor and Board of Aldermen**

Be it remembered that a public hearing before the Mayor and Board of Aldermen, Long Beach, Mississippi, was begun and held, at 5:00 o'clock p.m., Tuesday, the 5th day of September, 2023, in the Long Beach City Hall Meeting Room, 201 Jeff Davis Avenue, in said City, and the same being the time, date and place fixed by order of the Mayor and Board of Aldermen for holding said public hearing.

There were present and in attendance on said board and at the meeting the following named persons: Aldermen Donald Frazer (Mayor Pro Tempore), Patrick Bennett, Bernie Parker, Angie Johnson, Timothy McCaffrey, Jr. (via telephone), Mike Brown, Pete L. McGoey, Deputy City Clerk Kini Gonsoulin, and City Attorney Stephen B. Simpson, Esq.

Absent the public hearing was Mayor George L. Bass.

There being a quorum present sufficient to transact the business of this public hearing, the following proceedings were had and done.

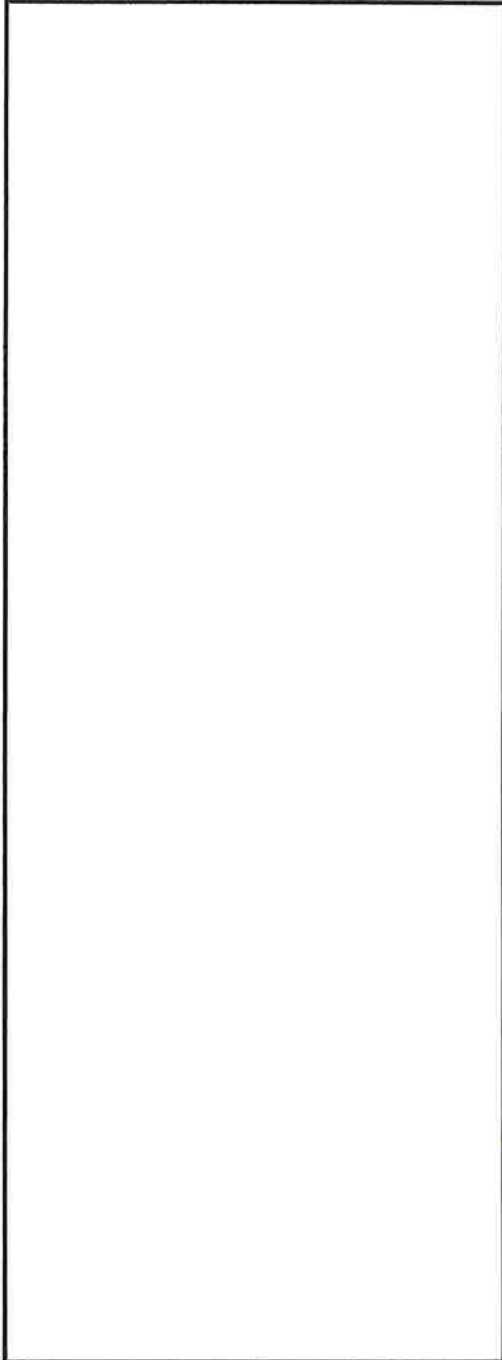
The public hearing on the Proposed Budget and Proposed Tax Levies for Fiscal Year 2023-2024 was called to order.

The Clerk reported that, pursuant to that certain order of the Mayor and Board of Aldermen at a regular meeting duly held and convened on June 6, 2023, she did cause to be published in the Gazebo Gazette, a newspaper with a general circulation in the City of Long Beach and published in Harrison County, Notice of Public Hearing as evidenced by the Publisher's Proof of Publication.

Alderman Brown made motion seconded by Alderman McGoey and unanimously carried to spread said Proof of Publication upon the record of this public hearing in words and figures, as follows:

Minutes of September 5, 2023
Mayor and Board of Aldermen

Proof of Publication



STATE OF MISSISSIPPI
COUNTY OF HARRISON

PERSONALLY appeared before me the undersigned notary in and for said County and State, HUNTER DAWKINS, publisher of THE GAZEBO GAZETTE, a newspaper printed and published in Harrison County, who being duly sworn, deposes and says the publication of this notice hereunto attached has been made to the said publication _____ weeks in the following numbers and on the following dates of such paper:

- Vol. ~~XVII~~ No. 34 dated 25 day of August, 20 23
- Vol. ~~XVII~~ No. 35 dated 1 day of September, 20 23
- Vol. ___ No. ___ dated ___ day of _____, 20 ___
- Vol. ___ No. ___ dated ___ day of _____, 20 ___
- Vol. ___ No. ___ dated ___ day of _____, 20 ___
- Vol. ___ No. ___ dated ___ day of _____, 20 ___
- Vol. ___ No. ___ dated ___ day of _____, 20 ___
- Vol. ___ No. ___ dated ___ day of _____, 20 ___

Affiant further states on oath that said newspaper has been established and published continuously in said county for period of more than twelve months prior to the first publication of said notice.

[Signature]
Publisher

Sworn to and subscribed before me this 27 day of August, A.D. 2023.

[Signature]
Notary Public



Minutes of September 5, 2023
Mayor and Board of Aldermen

— NOTICE OF A PUBLIC HEARING —
ON THE PROPOSED BUDGET AND PROPOSED
TAX LEVIES FOR THE UPCOMING FISCAL YEAR
FOR LONG BEACH, MISSISSIPPI

The City of Long Beach, Mississippi, will hold a public hearing on its proposed budget and proposed tax levies for the fiscal year beginning October 1, 2023 and ending September 30, 2024, on Tuesday, September 5, 2023, at 5:00 o'clock p.m. in the City Hall Meeting Room, 201 Jeff Davis Avenue, Long Beach, Mississippi, 39560.

The City of Long Beach is now operating with projected total budget revenue of \$19,612,659; 33% or \$6,455,313 of such revenue is obtained through ad valorem taxes. For the next fiscal year, the proposed budget has total projected revenue of \$21,757,578. Of that amount, 33% or \$7,220,677 is proposed to be financed through a total ad valorem tax levy.

For next fiscal year, the City of Long Beach plans to increase your ad valorem tax millage rate by 4.65 mills from 48.98 mills to 53.63 mills. This increase means that you will pay more in ad valorem taxes on your home, automobile tag, utilities, business fixtures and equipment and rental real property.

Any citizen of the City of Long Beach, Mississippi, is invited to attend this public hearing on the proposed budget and tax levies for fiscal year beginning October 1, 2023, through September 30, 2024 and will be allowed to speak for a reasonable amount of time and offer tangible evidence before any vote is taken.

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The Mayor Pro Tempore opened the floor for public comments, and Wendy Wagner of 210 S. Island View, Long Beach, MS spoke regarding the budget.

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Alderman Bennett made motion seconded by Alderman Johnson and unanimously carried to close the public hearing.

Mayor Pro Tempore Frazer announced that the FY 2023-2024 Budget and millage rates would be adopted at the recess meeting on Tuesday, September 12, 2023 at 5:00 pm in the Long Beach City Hall Meeting Room.

**Minutes of September 5, 2023
Mayor and Board of Aldermen**

Be it remembered that a regular meeting of the Mayor and Board of Aldermen, Long Beach, Mississippi, was begun and held at 5:00 o'clock p.m., Long Beach City Hall Meeting Room, 201 Jeff Davis Avenue, in said City, it being the first Tuesday in September, 2023, and the same being the time, date and place fixed by Laws of the State of Mississippi and ordinance of the City of Long Beach for holding said meeting.

There were present and in attendance on said board and at the meeting the following named persons: Aldermen Donald Frazer (Mayor Pro Tempore), Patrick Bennett, Bernie Parker, Angie Johnson, Timothy McCaffrey, Jr. (via telephone), Mike Brown, Pete L. McGoey, Deputy City Clerk Kini Gonsoulin, and City Attorney Stephen B. Simpson, Esq.

Absent the meeting was Mayor George L. Bass.

There being a quorum present sufficient to transact the business of the City, the following proceedings were had and done.

Mayor Pro Tempore Frazer proclaimed September 2023 as National Childhood Cancer Awareness Month.

Alderman McGoey made motion seconded by Alderman Johnson and unanimously carried to approve the minutes of the August 15, 2023 regular meeting and the minutes of the August 16, 2023 work session of the Mayor and Board of Aldermen, as submitted.

Alderman Brown made motion seconded by Alderman McGoey and unanimously carried to approve the minutes of the August 24, 2023 regular meeting of the Planning & Development Commission, as submitted.

Alderman Parker made motion seconded by Alderman Johnson and unanimously carried to approve the payment of invoices listed on the Docket of Claims number 090523.

**Minutes of September 5, 2023
Mayor and Board of Aldermen**

Alderman Parker made motion seconded by Alderman McGoey and unanimously carried to approve the following Special Event Application submitted by Long Beach Community Development Association for the Sea Santa Sail-a-Bration:

**CITY OF LONG BEACH
SPECIAL EVENT APPLICATION**

City Clerk's Office * 201 Jeff Davis Avenue * P.O. Box 929 * Long Beach, MS 39560

Date Received By Clerk's Office: _____ Time: _____ By: _____

Please complete this application in accordance with the City of LONG BEACH Special Events Policy, and return it to the Office of the Mayor at least 90 calendar days before the first day of the event.

Sponsoring Organization's Legal Name: Long Beach Community Development Assoc-

Organization Address: PO Box 1532

Organization Agent: Sheida Jones Title: President

Phone: 218-380-6851 Home _____ Cell 218-380-6851 During Event

Agent's Address: _____

Agent's E-Mail Address: slaj007@aol.com

Event Name: Sea Santa Sail-a-bration

Please give a brief description of the proposed special event:

Boat parade & festival. Events include tree lighting, Santa pictures, snow globe, arts & crafts, music, food & drinks (no alcohol), smores (fire pit) & snow!

Event Day (s) & Date (s): 2 December 2023 Event Time (s): 2 December 2023

Set-Up Date & Time: 2 Dec 23 12:00 (noon) Tear-Down Date & Time: 2 Dec 23 9:00 pm

Event Location: Harper McCaughan Town Green & parade fm HS to 5th Street to Town Green

ANNUAL EVENT: Is this event expected to occur next year? YES NO

How many years has this event occurred? 8 years

ADOPTED: 08.18.20-BOARD ACTION

Minutes of September 5, 2023 Mayor and Board of Aldermen

MAP: (a) If your event will use streets or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. (b) Show any streets or parking lots that you are requesting to be blocked off, and location of vendors, if any. A final map, if different, must be provided seven (7) days before the event. (c) Please show an emergency vehicle access lane.

Boat Parade
STREET CLOSURES: Start Date/Time: 2 Dec 23 5:00pm Through Date/Time: 2 Dec 6:00pm +

RESERVED PARKING: Are you requesting reserved parking? YES NO

If yes, list the number of street spaces, City lots or locations where parking is requested:

Several places on 4th ^{or 3rd} Street for Santa to disembark

VENDORS: Food Concessions? YES NO Other Vendors? YES YES NO

DO YOU PLAN TO HAVE ALCOHOL SOLD/SERVED AT THIS EVENT? YES YES NO

If yes, are liquor license and liquor liability insurance attached? YES YES NO
If yes, what time? _____ Until _____

ENTERTAINMENT: Are there any entertainment features related to this event? YES NO

If yes, provide an attachment listing all bands/performers, type of entertainment, and performance schedule.

ATTENDANCE: What is expected (estimated) attendance for this event? 3000

AMUSEMENT: Do you plan to have any amusement or carnival rides? YES YES NO

If yes, you are requested to obtain a permit through the Building/Permit Department.

RESTROOMS: Are you planning to provide portable restrooms at the event? YES YES NO
If yes, how many?

As an event organizer, you must consider the availability of restroom facilities during this event. Consideration should be made regarding the type of event, the length of time it will be held, the number of people, etc. You must determine the restroom facilities in the immediate area of the event venue and then identify the potential need for portable facilities. Remember to identify accessible facilities for ADA requirements as well.

ADOPTED: 08.18.20-BOARD ACTION

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OTHER REQUESTS: (i.e., Police Department assistance, Fire Department, Street closures, electrical, etc.)

Street closed during parade fm H5 to 5th Street
to Town Green

INSURANCE: All sponsors of special events must carry liability insurance with coverage of at least \$1,000,000 (1 million). An event sponsor must provide a valid certificate of insurance naming the City of Long Beach as an additional insured party on the policy. A sponsor of a Low Hazard event may request the Board of Aldermen waive the insurance requirement and execute a Hold Harmless and Indemnification Agreement. This event qualifies consideration for Low Hazard because:

attached

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that:

A certificate of Insurance must be provided which names the City of Long Beach as an additional named insured party on the policy or I am requesting the Board of Aldermen waive the insurance requirement for this Low Hazard Event as identified in the paragraph above related to insurance, and I have executed the Hold Harmless and Indemnification Agreement on behalf of the event sponsor.

All food vendors must be approved by the Harrison County Health Department, and each food or other vendor must provide the City of Long Beach with a Certificate of Insurance, which names the City of Long Beach as an additional named insured party on the policy.

The approval of this Special Event may include additional requirements or limitations, based on the City's review of this application.

Applicants who fail to clean up and repair damages to the Event Area may be billed for City services and such failure will be considered for future applications.

As the duly authorized agent of the sponsoring organization, I am applying for approval of this Special Event, affirm the above understandings and agree that my sponsoring organization will comply with the terms of the written confirmation of approval and all other City requirements, ordinances, and other laws, which apply to this Special Event. By signing this Special Event Application, I declare I am 21 years of age or older.

7/1/23 Shelda Jones
Date Signature of Sponsoring Organization's Agent

**RETURN THIS APPLICATION at least ninety (90) days before the first day of the event to:
City of Long Beach * Mayor's Office * 201 Jeff Davis Ave. * P. O. Box 929 * Long Beach, MS
39560**

ADOPTED: 08.18.20-BOARD ACTION

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Event Title: Sea Santa Celebration 12/2/23

DEPARTMENTAL USE ONLY: Please contact applicant directly with any questions or concerns. Sign and return to the City Clerk's Office, as soon as possible.

Approvals noted below, by departments, indicate they have been made aware of the request and the reasonability of their department has been met.

Police Dept: [Signature] Recommended Approval: (YES) NO Est. Economic Impact: \$ 0

Fire Dept: [Signature] Recommended Approval: (YES) NO Est. Economic Impact: \$ 0

Public Works: [Signature] Recommended Approval: (YES) NO Est. Economic Impact: \$ 0

Traffic Eng: _____ Recommended Approval: YES NO Est. Economic Impact: \$ _____

Parks/Rec: [Signature] Recommended Approval: (YES) NO Est. Economic Impact: \$ 0

Have businesses been notified for street closures?: YES NO

Reason for disapproval: _____

Any special requirements/conditions: _____


Insurance/Indemnification Received: _____

Insurance Approved: _____

Board of Aldermen Approved: _____ Denied: _____

ADOPTED: 08.18.20-BOARD ACTION

Minutes of September 5, 2023 Mayor and Board of Aldermen



LONGBEA-04

CERTIFICATE OF LIABILITY INSURANCE

JBENNETT

DATE (MM/DD/YYYY)
7/18/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


<p>PRODUCER Maury, Donnelly & Parr, Inc. 24 Commerce St. Baltimore, MD 21202</p>	<p>CONTACT PHONE: (410) 886-4626 FAX: (410) 685-3071 E-MAIL: ADDRESS:</p>														
<p>INSURED Long Beach Community Development Association PO Box 1352 Long Beach, MS 39560</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: left;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: left;">NAIC #</th> </tr> <tr> <td>INSURER A: American Casualty Co. of Reading, PA</td> <td>20427</td> </tr> <tr> <td>INSURER B: Transportation Insurance Company</td> <td>70494</td> </tr> <tr> <td>INSURER C: Great American Insurance Company#</td> <td>16691</td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: American Casualty Co. of Reading, PA	20427	INSURER B: Transportation Insurance Company	70494	INSURER C: Great American Insurance Company#	16691	INSURER D:		INSURER E:		INSURER F:	
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COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

LINE	TYPE OF INSURANCE	MODEL YEAR	REGD	VWD	POLICY NUMBER	POLICY EFF	POLICY EXP	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:				6018273475	6/10/2023	6/10/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (EA occurrence) \$ 100,000 MCO EXP (Per occ person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMMODITIES \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY							COMBINED SINGLE LIMIT (EA accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED: <input checked="" type="checkbox"/> RETENTION \$ 10,000				6020158506	6/10/2023	6/10/2024	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/SHAREHOLDER EXCLUDED? (Mandatory in NH) Y/N: <input type="checkbox"/> Y <input checked="" type="checkbox"/> N/A If yes, describe under DESCRIPTION OF OPERATIONS below							PER STATUTE OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
C	Directors and Office				EPP4915871	6/10/2023	6/10/2024	1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
City of Long Beach is listed as an additional insured

<p>CERTIFICATE HOLDER City of Long Beach PO Box 929 Long Beach, MS 39560</p>	<p>CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</p> <p>AUTHORIZED REPRESENTATIVE </p>
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Minutes of September 5, 2023
Mayor and Board of Aldermen

December 2, 2023
Saturday
Sea Santa Soli:
a. Bratio
12:00pm - 9:00pm
Town Green

CITY OF LONG BEACH
PARKS AND RECREATION DEPARTMENT
APPLICATION FOR PERMIT
TOWN GREEN
Bob Paul
228-669-7601

Group / Individual Name (Permit tee):
Long Beach Community Development Association
Telephone Number: 228-380-6851
Home Work Cell
Street Address:
City Long Beach State Ms Zip 39560
Type of Event: Parade and festival
Start Time: 12:00 noon (to decorate & setup)
Closing Time: 9:00 pm

It is agreed between the City of Long Beach and the permit fee that the named facility is reserved on
2 December 2023
(Date)

- The person(s) requesting this permit
1. Agrees to personally accept responsibility for any damage done to the facility, grounds or equipment by persons in his/her group during the reserved period of time, and will hold the City of Long Beach harmless of any damage done to permit tee or permit tee's equipment.
 2. Agrees to maintain order and control over persons in the group.
 3. Agrees to abide by all policies and procedures of the City of Long Beach, the Long Beach Parks and Recreation Department as directed by the contents of the Town Green policy statement.
 4. Understands that failure to comply with all the terms of the aforementioned policy as well as any violation of federal, state, or municipal law in conjunction with the use of this facility will result in the cancellation of the privilege of using this facility and will jeopardize any future permit grants for this or any other facility. I hereby agree that I have read and understand the regulations and policies governing the use of the Long Beach Town Green, including the deck area and shoo-fly.

Signature Sheldy Jones Date: 1 July 2023

Rental Fee \$ request waiver Receipt # _____ Date _____
Deposit Fee \$ _____ Receipt # _____ Date _____
Clean-up Fee \$ _____ Receipt # _____ Date _____

PLEASE REVIEW THE POLICY AND RETAIN FOR YOUR RECORDS

Minutes of September 5, 2023
Mayor and Board of Aldermen

STATE OF MISSISSIPPI
COUNTY OF HARRISON
SECOND JUDICIAL DISTRICT

RELEASE AND IDNEMINITY

WHEREFORE, for and in consideration of the use of the ground of the City of Long Beach, Town Green and structures erected upon it owned by the City of Long Beach, Mississippi, and located at 115 East 3rd Street, I Shelda Jones, do hereby release, acquit and forever discharge the City of Long Beach, Mississippi, and all of its respective agents, servants, employees, elected and non-elected officials, successors, predecessors, insurers, attorneys, and any and all other legal entities and persons, of and from any and all claims, demands, actions, damages, liability, or legal recourse of any type, and expenses (including attorneys' fees) in connection with or arising from or out of my use of the Town Green.

WHEREFORE, PREMISES CONSIDERED:

The undersigned further agrees that he/she shall indemnify and hold harmless the City against and from all claims, demands, actions, rights of action, liabilities, losses, judgments, costs, expenses, and attorney fees which shall or may rise by virtue of anything done or omitted to be done by us, including through or by its agents, employees, or other representatives, arising out of, claimed on account of, or in any manner predicated upon the use of the above mentioned property. The undersigned further agrees to protect and save and keep the City harmless and indemnify the City against and from any and all claims, demands, actions, liabilities, judgments, losses, costs, damages or expenses (including attorneys' fees) arising out of, claimed on account of, or in any manner predicated upon any accident or other occurrence arising from the use of the above mentioned property causing injury to person(s) (including death) or property to whomsoever or whatever in law and equity.

Furthermore, as part of the consideration for using the abovementioned property, the undersigned agree to assume full responsibility and liability for any and all risk of loss by theft, vandalism, destruction, or otherwise, of any and all items of personal property belonging to the organization, group or members thereof while in and about said facility, regardless of whether or not said loss relates to, or arises out of, the use of said facility and, in addition, said organization or group agrees to indemnify and hold the City of Long Beach, its agents and servants, and employees harmless from and against all claims and expenses for same, including attorneys fees.

This, the 21st day of July, 20 23.

Authorized Signature Shelda Jones

Witness [Signature]

**Minutes of September 5, 2023
Mayor and Board of Aldermen**

LONG BEACH TOWN GREEN RULES AND REGULATIONS

The Town Green is owned and operated by the City of Long Beach and administered by the Department of Parks and Recreation. All groups wishing to book the facility are considered on first come, first serve basis. The City of Long Beach reserves the right to provide activities on those dates deemed appropriate in carrying out its program(s).

Permission to use the Town Green does not include the closing of the Town Green to the general public. When renting the shoo-fly area the permit tee agrees not to restrict the public from entering the grounds or the parking lot connected to the Town Green.

Tables and chairs are NOT provided at this facility. Arrangements for the rental of these items are the responsibility of the permit tee. However, the City does rent their stage and bleacher area. You can get the rental fees for those areas by contacting the Parks and Recreation Department.

Gambling will not be permitted on the Town Green or in any of the buildings at this location and failure to comply with this policy shall be grounds for cancellation of the permit.

The selling or consumption of alcoholic beverages on the Town Green is NOT ALLOWED without written consent for the City of Long Beach Parks and Recreation Department. Requests must be presented in writing and will be considered on an individual basis.

NO GLASS BOTTLES OR OTHER GLASS CONTAINERS are allowed on the Town Green area without the approval of the Parks and Recreation Department.

The permit tee is responsible for the cleaning of the grounds following his/her activity. Failure to clean the area may result in forfeiture of the deposit, and/or the denial of any future use of this facility by their person(s) or group.

All functions must be concluded and the premises emptied no later than midnight. Any deviation from this policy will have to approve the by the Parks and Recreation Department.

There will be no nailing, screwing or tying of any type to the Gazebo's and Shoo-fly structures; this includes the trees on the grounds. Some exceptions can be made but only with prior consent from The City of Long Beach.

Any special requests must be submitted in writing and approved by the City of Long Beach Parks and Recreations Department.

No vehicles are allowed on the grounds without approval from Director or Assistant Director of Parks and Recreation.

~ 3 ~

Minutes of September 5, 2023
Mayor and Board of Aldermen

Alderman McGoey made motion seconded by Alderman Johnson and
unanimously carried to approve the following Special Event Application submitted by
Pink Heart Funds for Ribbon Walk:

CITY OF LONG BEACH
SPECIAL EVENT APPLICATION

City Clerk's Office * 201 Jeff Davis Avenue * P.O. Box 929 * Long Beach, MS 39560

Date Received By Clerk's Office: 8/8/23 Time: 11:12 By: CS

Please complete this application in accordance with the City of LONG BEACH
Special Events Policy, and return it to the Office of the City Clerk at least 90
calendar days before the first day of the event.

Sponsoring Organization's Legal Name: Pink Heart Funds
Organization Address: 5095 Beatline Road, Long Beach MS
Organization Agent: Deborah Albrecht Title: Vice President
Phone: (228) 575-8299 Work Home (228) 493-0432 During event (228) 493-0427
Agent's Address: 7274 Giani Road, Pass Christian
Agent's E-Mail Address: debbie.albrecht7274@gmail.com
Event Name: Ribbon Walk

Please give a brief description of the proposed special event: This walk/run
is to raise funds to help local residents in their battle
with all types of cancer. We will have a silent auction
as well as a raffle.

Event Day(s) & Date(s): Saturday April 20, 2024 Event Time(s): 7:00 Am - 11:00 Am
Set-Up Date & Time: Sat. April 20, 5:00 am Tear-Down Date & Time: Sat. April 20 11:00 am
Event Location: Long Beach Town Green

ANNUAL EVENT: Is this event expected to occur next year? YES NO

How many years has this event occurred? ~15

ADOPTED: 11.15.11-BOARD ACTION

Minutes of September 5, 2023 Mayor and Board of Aldermen

MAP: (a) If your event will use streets or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. (b) Show any streets or parking lots that you are requesting to be blocked off, and location of vendors, if any. A final map, if different, must be provided seven (7) days before the event. (c) Please show an emergency vehicle access lane.

Sat. April 20, 2024

STREET CLOSURES: Start Date/ Time: 7:30 Am through Date/ Time 10:30 Am

RESERVED PARKING: Are you requesting reserved parking? YES NO

If yes, list the number of street spaces, City lots or locations where parking is requested:

VENDORS: Food Concessions? YES NO ^{possibly} Kona Ice Other Vendors? YES NO

DO YOU PLAN TO HAVE ALCOHOL SOLD/SERVED AT THIS EVENT? YES NO

If yes, are liquor license and liquor liability insurance attached? YES NO

If yes, what time? _____ Until _____

ENTERTAINMENT: Are there any entertainment features related to this event? YES NO

If yes, provide an attachment listing all bands/performers, type of entertainment, and performance schedule.

ATTENDANCE: What is the expected (estimated) attendance for this event? ~300

AMUSEMENT: Do you plan to have any amusement or carnival rides? YES NO

If yes, you are required to obtain a permit through the City Clerk's Office.

REST ROOMS: Are you planning to provide portable rest rooms at the event? YES NO
If yes, how many? _____

As an event organizer, you must consider the availability of rest room facilities during this event. Consideration should be made regarding the type of event, the length of time it will be held, the number of people, etc. You must determine the rest room facilities in the immediate area of the event venue and then identify the potential need for portable facilities. Remember to identify accessible facilities for ADA requirements as well.

OTHER REQUESTS: (i.e., Police Department assistance, Fire Dept., street closures, electrical, etc.)

ADOPTED: 11.15.11-BOARD ACTION

**Minutes of September 5, 2023
Mayor and Board of Aldermen**

INSURANCE: All sponsors of special events must carry liability insurance with coverage of at least \$500,000. An event sponsor must provide a valid certificate of insurance naming the City of Long Beach as an additional named insured party on the policy. A sponsor of a Low Hazard event may request that Board of Aldermen waive the insurance requirement and execute a Hold Harmless and Indemnification Agreement. This event qualifies consideration for Low Hazard because:

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that: A Certificate of Insurance must be provided which names the City of Long Beach as an additional named insured party on the policy or I am requesting that Board of Aldermen waive the insurance requirement for this Low Hazard Event as identified in paragraph above

related to insurance, and I have executed the Hold Harmless and Indemnification Agreement on behalf of the event sponsor.

All food vendors must be approved by the Harrison County Health Department, and each food or other vendor must provide the City of Long Beach with a Certificate of Insurance which names the City of Long Beach as an additional named insured party on the policy.

The approval of this special event may include additional requirements or limitations, based on the City's review of this application. Applicants who fail to clean up and repair damages to the Event Area may be billed for City services and such failure will be considered for future applications.

As the duly authorized agent of the sponsoring organization, I am applying for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with the terms of the written confirmation of approval, and all other City requirements, ordinances and other laws, which apply to this Special Event. By signing this Special Event Application, I declare I am 21 years of age or older.

8-7-2023
Date

Deborah Allrecht
Signature of Sponsoring Organization's Agent

**RETURN THIS APPLICATION at least ninety (90) days before the first day of the event to:
CITY CLERK'S OFFICE - 201 JEFF DAVIS AVENUE - P.O. BOX 929 - LONG BEACH, MS
39560**

ADOPTED: 11.15.11-BOARD ACTION

Minutes of September 5, 2023
Mayor and Board of Aldermen

Event Title: Ribbon Walk 2024

DEPARTMENTAL USE ONLY: Please contact applicant directly with any questions or concerns. Sign and return to the City Clerk's Office, as soon as possible.

Approvals noted below, by departments, indicate they have been made aware of the request and the reasonability of their department has been met.

Police Dept.: [Signature] Recommend Approval: YES NO Est. Economic Impact: \$ [Signature]

Fire Dept.: [Signature] Recommend Approval: YES NO Est. Economic Impact: \$ [Signature]

Public Works: [Signature] Recommend Approval: YES NO Est. Economic Impact: \$ _____

Traffic Eng.: _____ Recommend Approval: YES NO Est. Economic Impact: \$ _____

Parks/REC: [Signature] Recommend Approval: YES NO Est. Economic Impact: \$ [Signature]

Have businesses been notified for street closures?: YES NO

Reason for disapproval _____

Any special requirements/conditions _____

Insurance / Indemnification Received: _____

Insurance Approved: _____

Board of Aldermen Approved: _____ Denied: _____

Approval/ Denial Mailed: _____

ADOPTED: 11.15.11-BOARD ACTION

Minutes of September 5, 2023 Mayor and Board of Aldermen



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
8/7/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Cadence Insurance 2909 13th Street, 4th Floor 8553771529 MS 39501 License#: PC-1092395 PINKHEA-01	CONTACT NAME: Community Insurance Solutions PHONE (A/C, No, Ext): 855-377-1529 FAX (A/C, No): 225-490-9226 E-MAIL ADDRESS: cis@cadenceinsurance.com <table style="width: 100%; border: none;"> <tr> <td style="text-align: center; border: none;">INSURER(S) AFFORDING COVERAGE</td> <td style="text-align: center; border: none;">NAIC #</td> </tr> <tr> <td style="border: none;">INSURER A: Hartford Underwriters Insurance Company</td> <td style="border: none;">30104</td> </tr> <tr> <td style="border: none;">INSURER B:</td> <td style="border: none;"></td> </tr> <tr> <td style="border: none;">INSURER C:</td> <td style="border: none;"></td> </tr> <tr> <td style="border: none;">INSURER D:</td> <td style="border: none;"></td> </tr> <tr> <td style="border: none;">INSURER E:</td> <td style="border: none;"></td> </tr> <tr> <td style="border: none;">INSURER F:</td> <td style="border: none;"></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Hartford Underwriters Insurance Company	30104	INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
INSURER(S) AFFORDING COVERAGE	NAIC #														
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INSURER B:															
INSURER C:															
INSURER D:															
INSURER E:															
INSURER F:															

COVERAGES **CERTIFICATE NUMBER: 1206828186** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADOL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			43SBMAL398N	4/29/2023	4/29/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPIOP AGG \$ 2,000,000 \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			43SBMAL398N	4/29/2023	4/29/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> Y/N N/A ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below
							PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Long Beach Town - Pink Heart Fund Walk - Jeff Davis Avenue Long Beach MS 39560; April 20, 2024

 The Business Liability Coverage Part includes a Blanket Additional Insured By Contract Endorsement, Form SL 30 32.

CERTIFICATE HOLDER City of Long Beach Attn: Brenda Long 201 Jeff Davis Avenue Long Beach MS 39560	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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Minutes of September 5, 2023 Mayor and Board of Aldermen



Ribbon Walk 2023 Map

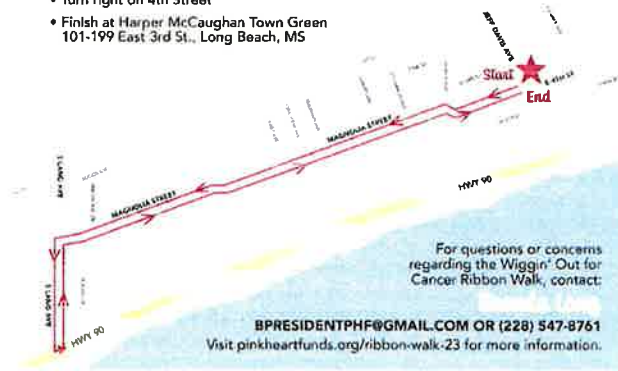
- Meet at Harper McCaughan Town Green
101-199 East 3rd St., Long Beach, MS
- Head west on 4th Street
- Turn left on Magnolia Street
- Turn left on S Lang Ave
- Turn around after reaching Hwy 90
- Turn right on Magnolia Street
- Turn right on 4th Street
- Finish at Harper McCaughan Town Green
101-199 East 3rd St., Long Beach, MS

Saturday, April 29, 2023

Registration Begins: 7:00 AM
Walk Begins: 8:00 AM
5K Certified Course

Silent Auction opens at 6:30 AM

Butterfly Release will be 11:00 AM



For questions or concerns regarding the Wigg'in' Out for Cancer Ribbon Walk, contact:

BPRESIDENTPHF@GMAIL.COM OR (228) 547-8761
Visit pinkheartfunds.org/ribbon-walk-23 for more information.

Minutes of September 5, 2023 Mayor and Board of Aldermen

April 20, 2024
Saturday
Pink Heart Run
7:00 AM - 12:00
Town Green

CITY OF LONG BEACH
PARKS AND RECREATION DEPARTMENT
APPLICATION FOR PERMIT

Bob Paul
228-669-7601

TOWN GREEN

Group / Individual Name (Permit tee):

Pink Heart Funds

Telephone Number: Office (228) 575-8299 Work Cell (228) 493-0422

Street Address: Home 5095 Beatline Road Work Cell

City Long Beach State MS Zip 39560

Type of Event: Fundraiser Walk / Run

Start Time: 7:00 Am

Closing Time: 12:00 Noon

It is agreed between the City of Long Beach and the permit fee that the named facility is reserved on

April 20, 2024
(Date)
Saturday - Town Green

The person(s) requesting this permit

1. Agrees to personally accept responsibility for any damage done to the facility, grounds or equipment by persons in his/her group during the reserved period of time, and will hold the City of Long Beach harmless of any damage done to permit tee or permit tee's equipment.
2. Agrees to maintain order and control over persons in the group.
3. Agrees to abide by all policies and procedures of the City of Long Beach, the Long Beach Parks and Recreation Department as directed by the contents of the Town Green policy statement.
4. Understands that failure to comply with all the terms of the aforementioned policy as well as any violation of federal, state, or municipal law in conjunction with the use of this facility will result in the cancellation of the privilege of using this facility and will jeopardize any future permit grants for this or any other facility. I hereby agree that I have read and understand the regulations and policies governing the use of the Long Beach Town Green, including the deck area and shoo-fly.

Signature Debbi Allrecht Date: 5/12/2023

Rental Fee \$ _____ Receipt # _____ Date _____

Deposit Fee \$ _____ Receipt # _____ Date _____

Clean-up Fee \$ _____ Receipt # _____ Date _____

PLEASE REVIEW THE POLICY AND RETAIN FOR YOUR RECORDS

Minutes of September 5, 2023
Mayor and Board of Aldermen

STATE OF MISSISSIPPI
COUNTY OF HARRISON
SECOND JUDICIAL DISTRICT

RELEASE AND IDNEMNITY

WHEREFORE, for and in consideration of the use of the ground of the City of Long Beach, Town Green and structures erected upon it owned by the City of Long Beach, Mississippi, and located at 115 East 3rd Street, I Debbie Albrecht on behalf of PHE, do hereby release, acquit and forever discharge the City of Long Beach, Mississippi, and all of its respective agents, servants, employees, elected and non-elected officials, successors, predecessors, insurers, attorneys, and any and all other legal entities and persons, of and from any and all claims, demands, actions, damages, liability, or legal recourse of any type, and expenses (including attorneys' fees) in connection with or arising from or out of my use of the Town Green.

WHEREFORE, PREMISES CONSIDERED:

The undersigned further agrees that he/she shall indemnify and hold harmless the City against and from all claims, demands, actions, rights of action, liabilities, losses, judgments, costs, expenses, and attorney fees which shall or may rise by virtue of anything done or omitted to be done by us, including through or by its agents, employees, or other representatives, arising out of, claimed on account of, or in any manner predicated upon the use of the above mentioned property. The undersigned further agrees to protect and save and keep the City harmless and indemnify the City against and from any and all claims, demands, actions, liabilities, judgments, losses, costs, damages or expenses (including attorneys' fees) arising out of, claimed on account of, or in any manner predicated upon any accident or other occurrence arising from the use of the above mentioned property causing injury to person(s) (including death) or property to whomsoever or whatever in law and equity.

Furthermore, as part of the consideration for using the abovementioned property, the undersigned agree to assume full responsibility and liability for any and all risk of loss by theft, vandalism, destruction, or otherwise, of any and all items of personal property belonging to the organization, group or members thereof while in and about said facility, regardless of whether or not said loss relates to, or arises out of, the use of said facility and, in addition, said organization or group agrees to indemnify and hold the City of Long Beach, its agents and servants, and employees harmless from and against all claims and expenses for same, including attorneys fees.

This, the 05 day of August, 20 23.

Authorized Signature Debbie Albrecht

Witness [Signature]

Minutes of September 5, 2023 Mayor and Board of Aldermen

LONG BEACH TOWN GREEN RULES AND REGULATIONS

The Town Green is owned and operated by the City of Long Beach and administered by the Department of Parks and Recreation. All groups wishing to book the facility are considered on first come, first serve basis. The City of Long Beach reserves the right to provide activities on those dates deemed appropriate in carrying out its program(s).

Permission to use the Town Green does not include the closing of the Town Green to the general public. When renting the shoo-fly area the permit tee agrees not to restrict the public from entering the grounds or the parking lot connected to the Town Green.

Tables and chairs are NOT provided at this facility. Arrangements for the rental of these items are the responsibility of the permit tee. However, the City does rent their stage and bleacher area. You can get the rental fees for those areas by contacting the Parks and Recreation Department.

Gambling will not be permitted on the Town Green or in any of the buildings at this location and failure to comply with this policy shall be grounds for cancellation of the permit.

The selling or consumption of alcoholic beverages on the Town Green is NOT ALLOWED without written consent for the City of Long Beach Parks and Recreation Department. Requests must be presented in writing and will be considered on an individual basis.

NO GLASS BOTTLES OR OTHER GLASS CONTAINERS are allowed on the Town Green area without the approval of the Parks and Recreation Department.


The permit tee is responsible for the cleaning of the grounds following his/her activity. Failure to clean the area may result in forfeiture of the deposit, and/or the denial of any future use of this facility by their person(s) or group.

All functions must be concluded and the premises emptied no later than midnight. Any deviation from this policy will have to be approved by the Parks and Recreation Department.

There will be no nailing, screwing or tying of any type to the Gazebo's and Shoo-fly structures; this includes the trees on the grounds. Some exceptions can be made but only with prior consent from The City of Long Beach.

Any special requests must be submitted in writing and approved by the City of Long Beach Parks and Recreation Department.

No vehicles are allowed on the grounds without approval from Director or Assistant Director of Parks and Recreation.

Initial 

~ 3 ~

Minutes of September 5, 2023
Mayor and Board of Aldermen

FEES:

Deposit Fee – A deposit of \$100.00 must be paid when your contract is signed, this will also secure your event date. **Deposit for festivals is \$300.00**

Rental Fees - \$150.00 per day for the stage and bleacher areas, \$50.00 per day for each gazebo, & \$50.00 per day for the shoo-fly area. **Festival rental is \$400.00 this fee must be paid 1 month prior to the event date.**

Clean-up Fee - \$200.00 for events - **\$300.00 for festivals**, this fee is refundable. You are responsible for cleaning up after your event/festivals, if you fail to do so your cleanup fee will not be refunded to you. The property will be inspected at the end of your event/festival.

Non-Profit Group Fee- To be considered for the reduced rate you must provide The City of Long Beach with a copy of the organizations 501 C-3 tax status form that is filed with the Secretary of State in Jackson, MS. If you do qualify for the discounted rate it will reduce it by half.

Security Personnel - \$25.00 per hour with a 4 hours minimum. The requirement for security personnel will be handled on a case by case basis. This will be handled by a City of Long Beach Police Department representative and will be dependent on the type of event and estimated attendance. You will need to contact the City of Long Beach Police Department to make those arrangements.

★ **Refunds** – All refund will be processed the day after your event and inspection. As long as there is no damage your refund will be mailed out to you and could take 3-5 weeks for you to receive.

★ **Cancellation Policies:** should the permit tee cancel his/her event with the Parks and Recreation Department prior to 60 days of their scheduled event, 100% of the deposit will be refunded. Any cancellation within 60 days their deposit will be forfeited. If a warning or watch for a hurricane is present, then the renter would be refunded full rent and deposit. Any other exception (weather conditions) will be on a case by case basis.

Initial DA

Minutes of September 5, 2023
Mayor and Board of Aldermen

Alderman Brown made motion seconded by Alderman Johnson and unanimsously carried to approve the following Special Event Application submitted by City of Long Beach for Long Beach 4th of July Jubilee:

**CITY OF LONG BEACH
SPECIAL EVENT APPLICATION**

City Clerk's Office * 201 Jeff Davis Avenue * P.O. Box 929 * Long Beach, MS 39560

Date Received By Clerk's Office: 7/12/23 Time: _____ By: CS

Please complete this application in accordance with the City of LONG BEACH Special Events Policy, and return it to the Office of the Mayor at least 90 calendar days before the first day of the event.

Sponsoring Organization's Legal Name: City of Long Beach

Organization Address: 201 Jeff Davis Ave Long Beach, MS 39560

Organization Agent: Courtney Cuevas Title: Community Affairs Director

Phone: 228-863-1564 Home _____ Cell 228-297-2191 During Event

Agent's Address: _____

Agent's E-Mail Address: Courtney.cuevas@cityoflongbeachms.com

Event Name: Long Beach 4th of July Jubilee

Please give a brief description of the proposed special event:

This event is a community wide day full of free and fun activities. There will be a festival, parade, concert, and firework show. We look forward to continuing this event.

Event Day (s) & Date (s): June 29, 2024 Event Time (s): 9:00 am - 10:00 pm

Set-Up Date & Time: 6:00 am Tear-Down Date & Time: 10:00 pm - 11:00 pm

Event Location: Town Green, Jeff Davis Ave,

ANNUAL EVENT: Is this event expected to occur next year? YES NO

How many years has this event occurred? 1 year

ADOPTED: 08.18.20-BOARD ACTION

Minutes of September 5, 2023 Mayor and Board of Aldermen

MAP: (a) If your event will use streets or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. (b) Show any streets or parking lots that you are requesting to be blocked off, and location of vendors, if any. A final map, if different, must be provided seven (7) days before the event. (c) Please show an emergency vehicle access lane.

STREET CLOSURES: Start Date/Time: during parade TBA Through Date/Time: _____

RESERVED PARKING: Are you requesting reserved parking? YES NO

If yes, list the number of street spaces, City lots or locations where parking is requested:

VENDORS: Food Concessions? YES NO Other Vendors? YES NO

DO YOU PLAN TO HAVE ALCOHOL SOLD/SERVED AT THIS EVENT? YES NO

If yes, are liquor license and liquor liability insurance attached? YES NO
If yes, what time? _____ Until _____

ENTERTAINMENT: Are there any entertainment features related to this event? YES NO

If yes, provide an attachment listing all bands/performers, type of entertainment, and performance schedule.

ATTENDANCE: What is expected (estimated) attendance for this event? 2,000

AMUSEMENT: Do you plan to have any amusement or carnival rides? YES NO

If yes, you are requested to obtain a permit through the Building/Permit Department.

RESTROOMS: Are you planning to provide portable restrooms at the event? YES NO
If yes, how many?

As an event organizer, you must consider the availability of restroom facilities during this event. Consideration should be made regarding the type of event, the length of time it will be held, the number of people, etc. You must determine the restroom facilities in the immediate area of the event venue and then identify the potential need for portable facilities. Remember to identify accessible facilities for ADA requirements as well.

ADOPTED: 08.18.20-BOARD ACTION

**Minutes of September 5, 2023
Mayor and Board of Aldermen**

OTHER REQUESTS: (i.e., Police Department assistance, Fire Department, Street closures, electrical, etc.)

Police assistance with road closure for parade

Fire department assistance with firework show

INSURANCE: All sponsors of special events must carry liability insurance with coverage of at least \$1,000,000 (1 million). An event sponsor must provide a valid certificate of insurance naming the City of Long Beach as an additional insured party on the policy. A sponsor of a Low Hazard event may request the Board of Aldermen waive the insurance requirement and execute a Hold Harmless and Indemnification Agreement. This event qualifies consideration for Low Hazard because:

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that:

A certificate of Insurance must be provided which names the City of Long Beach as an additional named insured party on the policy or I am requesting the Board of Aldermen waive the insurance requirement for this Low Hazard Event as identified in the paragraph above related to insurance, and I have executed the Hold Harmless and Indemnification Agreement on behalf of the event sponsor.

All food vendors must be approved by the Harrison County Health Department, and each food or other vendor must provide the City of Long Beach with a Certificate of Insurance, which names the City of Long Beach as an additional named insured party on the policy.

The approval of this Special Event may include additional requirements or limitations, based on the City's review of this application.

Applicants who fail to clean up and repair damages to the Event Area may be billed for City services and such failure will be considered for future applications.

As the duly authorized agent of the sponsoring organization, I am applying for approval of this Special Event, affirm the above understandings and agree that my sponsoring organization will comply with the terms of the written confirmation of approval and all other City requirements, ordinances, and other laws, which apply to this Special Event. By signing this Special Event Application, I declare I am 21 years of age or older.

7/12/23
Date


Signature of Sponsoring Organization's Agent

**RETURN THIS APPLICATION at least ninety (90) days before the first day of the event to:
City of Long Beach * Mayor's Office * 201 Jeff Davis Ave. * P. O. Box 929 * Long Beach, MS
39560**

ADOPTED: 08.18.20-BOARD ACTION

Minutes of September 5, 2023 Mayor and Board of Aldermen

Event Title: Long Beach 4th of July Jubilee

DEPARTMENTAL USE ONLY: Please contact applicant directly with any questions or concerns. Sign and return to the City Clerk's Office, as soon as possible.

Approvals noted below, by departments, indicate they have been made aware of the request and the reasonability of their department has been met.

Police Dept: WS Recommended Approval: YES NO Est. Economic Impact: \$ 0

Fire Dept: RK Recommended Approval: YES NO Est. Economic Impact: \$ 0

Public Works: 2 Recommended Approval: YES NO Est. Economic Impact: \$ _____

Traffic Eng: _____ Recommended Approval: YES NO Est. Economic Impact: \$ _____

Parks/Rec: RP Recommended Approval: YES NO Est. Economic Impact: \$ 0

Have businesses been notified for street closures?: YES NO

Reason for disapproval: _____

Any special requirements/conditions: _____

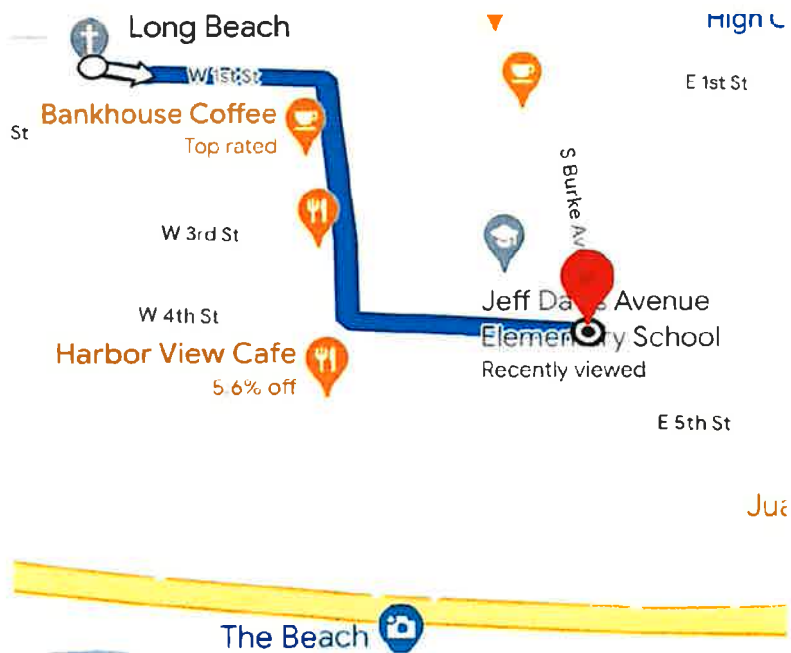
Insurance/Indemnification Received: _____

Insurance Approved: _____

Board of Aldermen Approved: _____ Denied: _____

ADOPTED: 08.18.20-BOARD ACTION

4th of July Jubilee Parade



Minutes of September 5, 2023 Mayor and Board of Aldermen

June 29, 2024
Saturday
LB 4th of July Jubilee
& Parade
7:00 am - 10:00 pm
Town Green

CITY OF LONG BEACH
PARKS AND RECREATION DEPARTMENT
APPLICATION FOR PERMIT
TOWN GREEN
Bob Paul
228-669-7601

Group / Individual Name (Permit tee):

City of Long Beach

Telephone Number: 228-863-1556 228-297-2191

Home Work Cell

Street Address: 201 Jeff Davis Ave

City Long Beach State MS Zip 39560

Type of Event: Long Beach 4th of July Jubilee

Start Time: 7:00 am

Closing Time: 10:00 pm


It is agreed between the City of Long Beach and the permit fee that the named facility is reserved on

June 29th, 2024

(Date)
Saturday - Town Green

The person(s) requesting this permit

1. Agrees to personally accept responsibility for any damage done to the facility, grounds or equipment by persons in his/her group during the reserved period of time, and will hold the City of Long Beach harmless of any damage done to permit tee or permit tee's equipment.
2. Agrees to maintain order and control over persons in the group.
3. Agrees to abide by all policies and procedures of the City of Long Beach, the Long Beach Parks and Recreation Department as directed by the contents of the Town Green policy statement.
4. Understands that failure to comply with all the terms of the aforementioned policy as well as any violation of federal, state, or municipal law in conjunction with the use of this facility will result in the cancellation of the privilege of using this facility and will jeopardize any future permit grants for this or any other facility. I hereby agree that I have read and understand the regulations and policies governing the use of the Long Beach Town Green, including the deck area and shoo-fly.

Signature: 

Date: 7/12/23

Rental Fee \$ _____ Receipt # _____ Date _____

Deposit Fee \$ _____ Receipt # _____ Date _____

Clean-up Fee \$ _____ Receipt # _____ Date _____

PLEASE REVIEW THE POLICY AND RETAIN FOR YOUR RECORDS

~ 1 ~

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Minutes of September 5, 2023 Mayor and Board of Aldermen

STATE OF MISSISSIPPI
COUNTY OF HARRISON
SECOND JUDICIAL DISTRICT

RELEASE AND IDNEMNITY

WHEREFORE, for and in consideration of the use of the ground of the City of Long Beach, Town Green and structures erected upon it owned by the City of Long Beach, Mississippi, and located at 115 East 3rd Street, I Courtney Cuevas, do hereby release, acquit and forever discharge the City of Long Beach, Mississippi, and all of its respective agents, servants, employees, elected and non-elected officials, successors, predecessors, insurers, attorneys, and any and all other legal entities and persons, of and from any and all claims, demands, actions, damages, liability, or legal recourse of any type, and expenses (including attorneys' fees) in connection with or arising from or out of my use of the Town Green.

WHEREFORE, PREMISES CONSIDERED:

The undersigned further agrees that he/she shall indemnify and hold harmless the City against and from all claims, demands, actions, rights of action, liabilities, losses, judgments, costs, expenses, and attorney fees which shall or may rise by virtue of anything done or omitted to be done by us, including through or by its agents, employees, or other representatives, arising out of, claimed on account of, or in any manner predicated upon the use of the above mentioned property. The undersigned further agrees to protect and save and keep the City harmless and indemnify the City against and from any and all claims, demands, actions, liabilities, judgments, losses, costs, damages or expenses (including attorneys' fees) arising out of, claimed on account of, or in any manner predicated upon any accident or other occurrence arising from the use of the above mentioned property causing injury to person(s) (including death) or property to whomsoever or whatever in law and equity.

Furthermore, as part of the consideration for using the abovementioned property, the undersigned agree to assume full responsibility and liability for any and all risk of loss by theft, vandalism, destruction, or otherwise, of any and all items of personal property belonging to the organization, group or members thereof while in and about said facility, regardless of whether or not said loss relates to, or arises out of, the use of said facility and, in addition, said organization or group agrees to indemnify and hold the City of Long Beach, its agents and servants, and employees harmless from and against all claims and expenses for same, including attorneys fees.

This, the 12 day of July, 20 23.

Authorized Signature [Signature]

Witness [Signature]

**Minutes of September 5, 2023
Mayor and Board of Aldermen**

LONG BEACH TOWN GREEN RULES AND REGULATIONS

The Town Green is owned and operated by the City of Long Beach and administered by the Department of Parks and Recreation. All groups wishing to book the facility are considered on first come, first serve basis. The City of Long Beach reserves the right to provide activities on those dates deemed appropriate in carrying out its program(s).

Permission to use the Town Green does not include the closing of the Town Green to the general public. When renting the shoo-fly area the permit tee agrees not to restrict the public from entering the grounds or the parking lot connected to the Town Green.

Tables and chairs are NOT provided at this facility. Arrangements for the rental of these items are the responsibility of the permit tee. However, the City does rent their stage and bleacher area. You can get the rental fees for those areas by contacting the Parks and Recreation Department.

Gambling will not be permitted on the Town Green or in any of the buildings at this location and failure to comply with this policy shall be grounds for cancellation of the permit.

The selling or consumption of alcoholic beverages on the Town Green is NOT ALLOWED without written consent for the City of Long Beach Parks and Recreation Department. Requests must be presented in writing and will be considered on an individual basis.

NO GLASS BOTTLES OR OTHER GLASS CONTAINERS are allowed on the Town Green area without the approval of the Parks and Recreation Department.


The permit tee is responsible for the cleaning of the grounds following his/her activity. Failure to clean the area may result in forfeiture of the deposit, and/or the denial of any future use of this facility by their person(s) or group.

All functions must be concluded and the premises emptied no later than midnight. Any deviation from this policy will have to approve the by the Parks and Recreation Department.

There will be no nailing, screwing or tying of any type to the Gazebo's and Shoo-fly structures; this includes the trees on the grounds. Some exceptions can be made but only with prior consent from The City of Long Beach.

Any special requests must be submitted in writing and approved by the City of Long Beach Parks and Recreations Department.

No vehicles are allowed on the grounds without approval from Director or Assistant Director of Parks and Recreation.

Initial 

~ 3 ~

Minutes of September 5, 2023 Mayor and Board of Aldermen

FEES:

Deposit Fee – A deposit of \$100.00 must be paid when your contract is signed, this will also secure your event date. **Deposit for festivals is \$300.00**

Rental Fees - \$150.00 per day for the stage and bleacher areas, \$50.00 per day for each gazebo, & \$50.00 per day for the shoo-fly area. **Festival rental is \$400.00 this fee must be paid 1 month prior to the event date.**


Clean-up Fee - \$200.00 for events - **\$300.00 for festivals**, this fee is refundable. You are responsible for cleaning up after your event/festivals, if you fail to do so your cleanup fee will not be refunded to you. The property will be inspected at the end of your event/festival.

Non-Profit Group Fee- To be considered for the reduced rate you must provide The City of Long Beach with a copy of the organizations 501 C-3 tax status form that is filed with the Secretary of State in Jackson, MS. If you do qualify for the discounted rate it will reduce it by half.

Security Personnel - \$25.00 per hour with a 4 hours minimum. The requirement for security personnel will be handled on a case by case basis. This will be handled by a City of Long Beach Police Department representative and will be dependent on the type of event and estimated attendance. You will need to contact the City of Long Beach Police Department to make those arrangements.

★ **Refunds** – All refund will be processed the day after your event and inspection. As long as there is no damage your refund will be mailed out to you and could take 3-5 weeks for you to receive.

★ **Cancellation Policies:** should the permit tee cancel his/her event with the Parks and Recreation Department prior to 60 days of their scheduled event, 100% of the deposit will be refunded. Any cancellation within 60 days their deposit will be forfeited. If a warning or watch for a hurricane is present, then the renter would be refunded full rent and deposit. Any other exception (weather conditions) will be on a case by case basis.

Initial 

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**Minutes of September 5, 2023
Mayor and Board of Aldermen**

Alderman Brown made motion seconded by Alderman McGoey and unanimously carried to approve the following Special Event Application submitted by FreshJunkie Productions, LLC for Mississippi Gulf Coast Marathon:

**CITY OF LONG BEACH
SPECIAL EVENT APPLICATION**

City Clerk's Office * 201 Jeff Davis Avenue * P.O. Box 929 * Long Beach, MS 39560

Date Received By Clerk's Office: 8/25/23 Time: _____ By: CS

Please complete this application in accordance with the City of LONG BEACH Special Events Policy, and return it to the Office of the Mayor at least 90 calendar days before the first day of the event.

Sponsoring Organization's Legal Name: FRESHJUNKIE Productions, LLC

Organization Address: 2012 Stuart Ave, Baton Rouge, LA 70808

Organization Agent: Jonathan Dizuba Title: Managing Director

Phone: 225.636.1644 Home 225.636.1644 Cell 225.636.1644 During Event

Agent's Address: 2012 Stuart Ave, Baton Rouge, LA 70808

Agent's E-Mail Address: Juba@freshjunkie.com

Event Name: Mississippi Gulf Coast Marathon

Please give a brief description of the proposed special event:

Running race that starts in Henderson Point, runs along Hwy 90 and finishes in MGM park in Biloxi, MS.

Event Day (s) & Date (s): 12/10/2023 Event Time (s): 7:00am

Set-Up Date & Time: 12/10/2023 Tear-Down Date & Time: 12/10/2023
5:00am 9:00am

Event Location: Henderson Point, Scenic Hwy 90

ANNUAL EVENT: Is this event expected to occur next year? YES NO

How many years has this event occurred? 7 years

ADOPTED: 08.18.20-BOARD ACTION

Minutes of September 5, 2023 Mayor and Board of Aldermen

MAP: (a) If your event will use streets or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. (b) Show any streets or parking lots that you are requesting to be blocked off, and location of vendors, if any. A final map, if different, must be provided seven (7) days before the event. (c) Please show an emergency vehicle access lane.

STREET CLOSURES: Start Date/Time: 12/10/2023 6:45am Through Date/Time: 12/10/2023 8:30am

RESERVED PARKING: Are you requesting reserved parking? YES NO

If yes, list the number of street spaces, City lots or locations where parking is requested:

VENDORS: Food Concessions? YES NO Other Vendors? YES NO

DO YOU PLAN TO HAVE ALCOHOL SOLD/SERVED AT THIS EVENT? YES NO

If yes, are liquor license and liquor liability insurance attached? YES NO
If yes, what time? _____ Until _____

ENTERTAINMENT: Are there any entertainment features related to this event? YES NO

If yes, provide an attachment listing all bands/performers, type of entertainment, and performance schedule.

ATTENDANCE: What is expected (estimated) attendance for this event? 800

AMUSEMENT: Do you plan to have any amusement or carnival rides? YES NO

If yes, you are requested to obtain a permit through the Building/Permit Department.

RESTROOMS: Are you planning to provide portable restrooms at the event? YES NO

If yes, how many? 14

As an event organizer, you must consider the availability of restroom facilities during this event. Consideration should be made regarding the type of event, the length of time it will be held, the number of people, etc. You must determine the restroom facilities in the immediate area of the event venue and then identify the potential need for portable facilities. Remember to identify accessible facilities for ADA requirements as well.

ADOPTED: 08.18.20-BOARD ACTION

Minutes of September 5, 2023
Mayor and Board of Aldermen

OTHER REQUESTS: (i.e., Police Department assistance, Fire Department, Street closures, electrical, etc.)

Police Department assistance for Hwy 90 traffic control in the morning

INSURANCE: All sponsors of special events must carry liability insurance with coverage of at least \$1,000,000 (1 million). An event sponsor must provide a valid certificate of insurance naming the City of Long Beach as an additional insured party on the policy. A sponsor of a Low Hazard event may request the Board of Aldermen waive the insurance requirement and execute a Hold Harmless and Indemnification Agreement. This event qualifies consideration for Low Hazard because:

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that:

A certificate of Insurance must be provided which names the City of Long Beach as an additional named insured party on the policy or I am requesting the Board of Aldermen waive the insurance requirement for this Low Hazard Event as identified in the paragraph above related to insurance, and I have executed the Hold Harmless and Indemnification Agreement on behalf of the event sponsor.

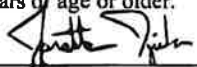
All food vendors must be approved by the Harrison County Health Department, and each food or other vendor must provide the City of Long Beach with a Certificate of Insurance, which names the City of Long Beach as an additional named insured party on the policy.

The approval of this Special Event may include additional requirements or limitations, based on the City's review of this application.

Applicants who fail to clean up and repair damages to the Event Area may be billed for City services and such failure will be considered for future applications.

As the duly authorized agent of the sponsoring organization, I am applying for approval of this Special Event, affirm the above understandings and agree that my sponsoring organization will comply with the terms of the written confirmation of approval and all other City requirements, ordinances, and other laws, which apply to this Special Event. By signing this Special Event Application, I declare I am 21 years of age or older.

08/10/23



Date

Signature of Sponsoring Organization's Agent

**RETURN THIS APPLICATION at least ninety (90) days before the first day of the event to:
City of Long Beach * Mayor's Office * 201 Jeff Davis Ave. * P. O. Box 929 * Long Beach, MS
39560**

ADOPTED: 08.18.20-BOARD ACTION

Minutes of September 5, 2023 Mayor and Board of Aldermen

Event Title: Mississippi Gulf Coast Marathon 12/10/23

DEPARTMENTAL USE ONLY: Please contact applicant directly with any questions or concerns. Sign and return to the City Clerk's Office, as soon as possible.

Approvals noted below, by departments, indicate they have been made aware of the request and the reasonability of their department has been met.

Police Dept: uq Recommended Approval: YES NO Est. Economic Impact: \$ 0

Fire Dept: _____ Recommended Approval: YES NO Est. Economic Impact: \$ _____

Public Works: _____ Recommended Approval: YES NO Est. Economic Impact: \$ _____

Traffic Eng: _____ Recommended Approval: YES NO Est. Economic Impact: \$ _____

Parks/Rec: _____ Recommended Approval: YES NO Est. Economic Impact: \$ _____

Have businesses been notified for street closures?: YES NO

Reason for disapproval: _____

Any special requirements/conditions: _____

Insurance/Indemnification Received: _____

Insurance Approved: _____

Board of Aldermen Approved: _____ Denied: _____

ADOPTED: 08.18.20-BOARD ACTION

**Minutes of September 5, 2023
Mayor and Board of Aldermen**

Alderman Parker made motion seconded by Alderman Johnson and unanimously carried to approve the following Special Event Application submitted by Long Beach School District for Homecoming Parade & Pep Rally:

**CITY OF LONG BEACH
SPECIAL EVENT APPLICATION**

City Clerk's Office * 201 Jeff Davis Avenue * P.O. Box 929 * Long Beach, MS 39560

Date Received By Clerk's Office: _____ Time: _____ By: _____

Please complete this application in accordance with the City of LONG BEACH Special Events Policy, and return it to the Office of the Mayor at least 90 calendar days before the first day of the event.

Sponsoring Organization's Legal Name: Long Beach High School (or Long Beach School District)

Organization Address: 300 E. Old Pass Rd. Long Beach, MS 39560

Organization Agent: Baerleigh Babin + Jonathan Hart Title: teachers

Phone: 228-863-6945 Home 228-380-1610 or 601-631-4424 Cell _____ During Event

Agent's Address: 103 St. Augustine Ave. Long Beach, MS 303 WOODCREST DRIVE LONG BEACH, MS 39560

Agent's E-Mail Address: Baerleigh.Babin@LBSDK12.com or Jonathan.Hart@LBSDK12.com

Event Name: LBHS Homecoming Parade

Please give a brief description of the proposed special event:

annual Homecoming parade that will end at The Town Green with a pep rally.

Event Day (s) & Date (s): Oct. 19, 2023 Event Time (s): 6:00 - 7:30 pm

Set-Up Date & Time: Oct. 19, 2023 6:00 pm Tear-Down Date & Time: Oct. 19, 2023 7:30 pm

Event Location: Map provided

ANNUAL EVENT: Is this event expected to occur next year? YES NO

How many years has this event occurred? decades

ADOPTED: 08.18.20-BOARD ACTION

Minutes of September 5, 2023 Mayor and Board of Aldermen

MAP: (a) If your event will use streets or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. (b) Show any streets or parking lots that you are requesting to be blocked off, and location of vendors, if any. A final map, if different, must be provided seven (7) days before the event. (c) Please show an emergency vehicle access lane.

STREET CLOSURES: Start Date/Time: Oct 19, 2023 6:00 pm Through Date/Time: Oct 19, 2023 7:00pm

RESERVED PARKING: Are you requesting reserved parking? YES NO

In the past we have not ↑
If yes, list the number of street spaces, City lots or locations where parking is requested:

VENDORS: Food Concessions? YES NO Other Vendors? YES NO

DO YOU PLAN TO HAVE ALCOHOL SOLD/SERVED AT THIS EVENT? YES NO

If yes, are liquor license and liquor liability insurance attached? YES NO
If yes, what time? _____ Until _____

ENTERTAINMENT: Are there any entertainment features related to this event? YES NO

If yes, provide an attachment listing all bands/performers, type of entertainment, and performance schedule.

ATTENDANCE: What is expected (estimated) attendance for this event? 700 - 1000

AMUSEMENT: Do you plan to have any amusement or carnival rides? YES NO

If yes, you are requested to obtain a permit through the Building/Permit Department.

RESTROOMS: Are you planning to provide portable restrooms at the event? YES NO
If yes, how many?

As an event organizer, you must consider the availability of restroom facilities during this event. Consideration should be made regarding the type of event, the length of time it will be held, the number of people, etc. You must determine the restroom facilities in the immediate area of the event venue and then identify the potential need for portable facilities. Remember to identify accessible facilities for ADA requirements as well.

ADOPTED: 08.18.20-BOARD ACTION

**Minutes of September 5, 2023
Mayor and Board of Aldermen**

OTHER REQUESTS: (i.e., Police Department assistance, Fire Department, Street closures, electrical, etc.)

police department, assistance with road closures

INSURANCE: All sponsors of special events must carry liability insurance with coverage of at least \$1,000,000 (1 million). An event sponsor must provide a valid certificate of insurance naming the City of Long Beach as an additional insured party on the policy. A sponsor of a Low Hazard event may request the Board of Aldermen waive the insurance requirement and execute a Hold Harmless and Indemnification Agreement. This event qualifies consideration for Low Hazard because:

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that:

A certificate of Insurance must be provided which names the City of Long Beach as an additional named insured party on the policy or I am requesting the Board of Aldermen waive the insurance requirement for this Low Hazard Event as identified in the paragraph above related to insurance, and I have executed the Hold Harmless and Indemnification Agreement on behalf of the event sponsor.

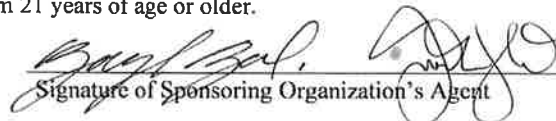
All food vendors must be approved by the Harrison County Health Department, and each food or other vendor must provide the City of Long Beach with a Certificate of Insurance, which names the City of Long Beach as an additional named insured party on the policy.

The approval of this Special Event may include additional requirements or limitations, based on the City's review of this application.

Applicants who fail to clean up and repair damages to the Event Area may be billed for City services and such failure will be considered for future applications.

As the duly authorized agent of the sponsoring organization, I am applying for approval of this Special Event, affirm the above understandings and agree that my sponsoring organization will comply with the terms of the written confirmation of approval and all other City requirements, ordinances, and other laws, which apply to this Special Event. By signing this Special Event Application, I declare I am 21 years of age or older.

8/11/23
Date


Signature of Sponsoring Organization's Agent

**RETURN THIS APPLICATION at least ninety (90) days before the first day of the event to:
City of Long Beach * Mayor's Office * 201 Jeff Davis Ave. * P. O. Box 929 * Long Beach, MS
39560**

ADOPTED: 08.18.20-BOARD ACTION

Minutes of September 5, 2023 Mayor and Board of Aldermen

Event Title: Homecoming Pep Rally/Parade 10/19/23

DEPARTMENTAL USE ONLY: Please contact applicant directly with any questions or concerns. Sign and return to the City Clerk's Office, as soon as possible.

Approvals noted below, by departments, indicate they have been made aware of the request and the reasonability of their department has been met.

Police Dept: [Signature] Recommended Approval: YES NO Est. Economic Impact: \$ [Signature]

Fire Dept: [Signature] Recommended Approval: YES NO Est. Economic Impact: \$ 0

Public Works: [Signature] Recommended Approval: YES NO Est. Economic Impact: \$ _____

Traffic Eng: _____ Recommended Approval: YES NO Est. Economic Impact: \$ _____

Parks/Rec: [Signature] Recommended Approval: YES NO Est. Economic Impact: \$ [Signature]

Have businesses been notified for street closures?: YES NO

Reason for disapproval: _____

Any special requirements/conditions: _____

Insurance/Indemnification Received: _____

Insurance Approved: _____

Board of Aldermen Approved: _____ Denied: _____

ADOPTED: 08.18.20-BOARD ACTION

Minutes of September 5, 2023
 Mayor and Board of Aldermen



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
 8/10/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Cadence Insurance 2909 13th Street, 4th Floor Gulfport MS 39501	CONTACT NAME: Cindy Teague PHONE (A/C, No, Ext): 228-863-5362 FAX (A/C, No): 228-863-1957 E-MAIL ADDRESS: cindy.teague@cadenceinsurance.com
License# PC-1092395 LONGBEA-08	INSURER(S) AFFORDING COVERAGE INSURER A : Argonaut Great Central Insurance Company INSURER B : Retailers Casualty Insurance Company INSURER C : INSURER D : INSURER E : INSURER F :
INSURED Long Beach School District 19148 Commission Road Long Beach MS 39560	NAIC # 19860 10718

COVERAGES CERTIFICATE NUMBER: 206621592 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY <input checked="" type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER <input checked="" type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		PE4636523005	7/1/2023	7/1/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ N/A PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 1,000,000 PRODUCTS - COMPI/OP AGG \$ 1,000,000 \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED <input checked="" type="checkbox"/> AUTOS ONLY RATED <input checked="" type="checkbox"/> AUTOS ONLY SCHEDULED AUTOS NON-OWNED AUTOS ONLY UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION \$			BA463652305	7/1/2023	7/1/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ EACH OCCURRENCE \$ AGGREGATE \$ \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	99912705	10/1/2022	10/1/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Re: Long Beach High School Homecoming Parade on Thursday, October 19, 2023

CERTIFICATE HOLDER City of Long Beach P. O. Box 929 Long Beach MS 39560	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
--	---

Minutes of September 5, 2023
Mayor and Board of Aldermen



Minutes of September 5, 2023
Mayor and Board of Aldermen

October 19, 2023
Thursday
6:30pm - 7:30pm
Pep Rally +
Parade
Town Green

CITY OF LONG BEACH
PARKS AND RECREATION DEPARTMENT
APPLICATION FOR PERMIT
Bob Paul
228-669-7601

TOWN GREEN
Group / Individual Name (Permit tee):
Long Beach High School Student Council
Telephone Number: Home 228-863-6945 Work 228-380-1610 Cell
Street Address: 300 E. Old Pass Rd.
City Long Beach State MS Zip 39560
Type of Event: Pep rally
Start Time: 6:30
Closing Time: 7:30

It is agreed between the City of Long Beach and the permit fee that the named facility is reserved on
October 19, 2023
(Date)

The person(s) requesting this permit

1. Agrees to personally accept responsibility for any damage done to the facility, grounds or equipment by persons in his/her group during the reserved period of time, and will hold the City of Long Beach harmless of any damage done to permit tee or permit tee's equipment.
2. Agrees to maintain order and control over persons in the group.
3. Agrees to abide by all policies and procedures of the City of Long Beach, the Long Beach Parks and Recreation Department as directed by the contents of the Town Green policy statement.
4. Understands that failure to comply with all the terms of the aforementioned policy as well as any violation of federal, state, or municipal law in conjunction with the use of this facility will result in the cancellation of the privilege of using this facility and will jeopardize any future permit grants for this or any other facility. I hereby agree that I have read and understand the regulations and policies governing the use of the Long Beach Town Green, including the deck area and shoofly.

Signature  Date: 8/11/23

Rental Fee \$ _____ Receipt # _____ Date _____
Deposit Fee \$ _____ Receipt # _____ Date _____
Clean-up Fee \$ _____ Receipt # _____ Date _____

PLEASE REVIEW THE POLICY AND RETAIN FOR YOUR RECORDS

Minutes of September 5, 2023
Mayor and Board of Aldermen

STATE OF MISSISSIPPI
COUNTY OF HARRISON
SECOND JUDICIAL DISTRICT

RELEASE AND IDNEMNITY

WHEREFORE, for and in consideration of the use of the ground of the City of Long Beach, Town Green and structures erected upon it owned by the City of Long Beach, Mississippi, and located at 115 East 3rd Street, I Bayleigh Babin, do hereby release, acquit and forever discharge the City of Long Beach, Mississippi, and all of its respective agents, servants, employees, elected and non-elected officials, successors, predecessors, insurers, attorneys, and any and all other legal entities and persons, of and from any and all claims, demands, actions, damages, liability, or legal recourse of any type, and expenses (including attorneys' fees) in connection with or arising from or out of my use of the Town Green.

WHEREFORE, PREMISES CONSIDERED:

The undersigned further agrees that he/she shall indemnify and hold harmless the City against and from all claims, demands, actions, rights of action, liabilities, losses, judgments, costs, expenses, and attorney fees which shall or may rise by virtue of anything done or omitted to be done by us, including through or by its agents, employees, or other representatives, arising out of, claimed on account of, or in any manner predicated upon the use of the above mentioned property. The undersigned further agrees to protect and save and keep the City harmless and indemnify the City against and from any and all claims, demands, actions, liabilities, judgments, losses, costs, damages or expenses (including attorneys' fees) arising out of, claimed on account of, or in any manner predicated upon any accident or other occurrence arising from the use of the above mentioned property causing injury to person(s) (including death) or property to whomsoever or whatever in law and equity.

Furthermore, as part of the consideration for using the abovementioned property, the undersigned agree to assume full responsibility and liability for any and all risk of loss by theft, vandalism, destruction, or otherwise, of any and all items of personal property belonging to the organization, group or members thereof while in and about said facility, regardless of whether or not said loss relates to, or arises out of, the use of said facility and, in addition, said organization or group agrees to indemnify and hold the City of Long Beach, its agents and servants, and employees harmless from and against all claims and expenses for same, including attorneys fees.

This, the 11th day of August, 2023.

Authorized Signature [Signature]
Witness [Signature]

**Minutes of September 5, 2023
Mayor and Board of Aldermen**

LONG BEACH TOWN GREEN RULES AND REGULATIONS

The Town Green is owned and operated by the City of Long Beach and administered by the Department of Parks and Recreation. All groups wishing to book the facility are considered on first come, first serve basis. The City of Long Beach reserves the right to provide activities on those dates deemed appropriate in carrying out its program(s).

Permission to use the Town Green does not include the closing of the Town Green to the general public. When renting the shoo-fly area the permit tee agrees not to restrict the public from entering the grounds or the parking lot connected to the Town Green.

Tables and chairs are NOT provided at this facility. Arrangements for the rental of these items are the responsibility of the permit tee. However, the City does rent their stage and bleacher area. You can get the rental fees for those areas by contacting the Parks and Recreation Department.

Gambling will not be permitted on the Town Green or in any of the buildings at this location and failure to comply with this policy shall be grounds for cancellation of the permit.

The selling or consumption of alcoholic beverages on the Town Green is NOT ALLOWED without written consent for the City of Long Beach Parks and Recreation Department. Requests must be presented in writing and will be considered on an individual basis.

NO GLASS BOTTLES OR OTHER GLASS CONTAINERS are allowed on the Town Green area without the approval of the Parks and Recreation Department.

The permit tee is responsible for the cleaning of the grounds following his/her activity. Failure to clean the area may result in forfeiture of the deposit, and/or the denial of any future use of this facility by their person(s) or group.

All functions must be concluded and the premises emptied no later than midnight. Any deviation from this policy will have to approve the by the Parks and Recreation Department.

There will be no nailing, screwing or tying of any type to the Gazebo's and Shoo-fly structures; this includes the trees on the grounds. Some exceptions can be made but only with prior consent from The City of Long Beach.

Any special requests must be submitted in writing and approved by the City of Long Beach Parks and Recreations Department.

No vehicles are allowed on the grounds without approval from Director or Assistant Director of Parks and Recreation.

Initial BB JA

~ 3 ~

Minutes of September 5, 2023
Mayor and Board of Aldermen

FEES:

Deposit Fee – A deposit of \$100.00 must be paid when your contract is signed, this will also secure your event date. **Deposit for festivals is \$300.00**

Rental Fees - \$150.00 per day for the stage and bleacher areas, \$50.00 per day for each gazebo, & \$50.00 per day for the shoo-fly area. **Festival rental is \$400.00 this fee must be paid 1 month prior to the event date.**

Clean-up Fee - \$200.00 for events - **\$300.00 for festivals**, this fee is refundable. You are responsible for cleaning up after your event/festivals, if you fail to do so your cleanup fee will not be refunded to you. The property will be inspected at the end of your event/festival.

Non-Profit Group Fee- To be considered for the reduced rate you must provide The City of Long Beach with a copy of the organizations 501 C-3 tax status form that is filed with the Secretary of State in Jackson, MS. If you do qualify for the discounted rate it will reduce it by half.

Security Personnel - \$25.00 per hour with a 4 hours minimum. The requirement for security personnel will be handled on a case by case basis. This will be handled by a City of Long Beach Police Department representative and will be dependent on the type of event and estimated attendance. You will need to contact the City of Long Beach Police Department to make those arrangements.

★ **Refunds** – All refund will be processed the day after your event and inspection. As long as there is no damage your refund will be mailed out to you and could take 3-5 weeks for you to receive.

★ **Cancellation Policies:** should the permit tee cancel his/her event with the Parks and Recreation Department prior to 60 days of their scheduled event, 100% of the deposit will be refunded. Any cancellation within 60 days their deposit will be forfeited. If a warning or watch for a hurricane is present, then the renter would be refunded full rent and deposit. Any other exception (weather conditions) will be on a case by case basis.

Initial BB JH

~ 4 ~

Alderman Johnson recused herself at this time.

**Minutes of September 5, 2023
Mayor and Board of Aldermen**

Alderman Brown made motion seconded by Alderman Parker and unanimously carried to approve the following Special Event Application submitted by Coast Cares Foundation for Jingle Bells 5K Race and waive all applicable fees:

Charlene

From: outlook_49178D07A56104F4@outlook.com <queenrosalie16@gmail.com>
Sent: Thursday, July 27, 2023 8:54 AM
To: charlene@cityoflongbeachms.com
Subject: Waiver of Fees

July 26, 2023

Mayor, City of Long Beach
Board of Aldermen

Dear Mayor and Aldermen,

Coast Cares Foundation, a 501c3, would like to request the fees for the Town Green be waived on December 2, 2023 for the annual Fred Walker Jingle Bells Run/Race. Our event raises scholarship money for our local Seniors.

Thank you for your consideration,

Angie Alexander Johnson

Minutes of September 5, 2023 Mayor and Board of Aldermen

CITY OF LONG BEACH SPECIAL EVENT APPLICATION

City Clerk's Office * 201 Jeff Davis Avenue * P.O. Box 929 * Long Beach, MS 39560

Date Received By Clerk's Office: _____ Time: _____ By: _____

Please complete this application in accordance with the City of LONG BEACH Special Events Policy, and return it to the Office of the Mayor at least 90 calendar days before the first day of the event.

Sponsoring Organization's Legal Name: Coast Cares Foundation

Organization Address: 1155 E Old Pass Rd, LB

Organization Agent: Angie Johnson Title: President

Phone: _____ Home _____ Cell 228-297-9298 During Event

Agent's Address: same

Agent's E-Mail Address: ward3alderman20@gmail.com

Event Name: Jingle Bells 5K race

Please give a brief description of the proposed special event:

charity race to raise money for scholarships.

Event Day (s) & Date (s): 12/2/23 Event Time (s): 8:00 AM - 11:00 AM

Set-Up Date & Time: 12/2/23 Tear-Down Date & Time: 12/2/23

Event Location: Town Green; Magnolia to Lang Ave & back

ANNUAL EVENT: Is this event expected to occur next year? YES NO

How many years has this event occurred? 12 yrs

ADOPTED: 08.18.20-BOARD ACTION

Minutes of September 5, 2023
Mayor and Board of Aldermen

MAP: (a) If your event will use streets or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. (b) Show any streets or parking lots that you are requesting to be blocked off, and location of vendors, if any. A final map, if different, must be provided seven (7) days before the event. (c) Please show an emergency vehicle access lane.

STREET CLOSURES: Start Date/Time: 7:30AM Through Date/Time: 10:30AM

RESERVED PARKING: Are you requesting reserved parking? YES NO

If yes, list the number of street spaces, City lots or locations where parking is requested:

VENDORS: Food Concessions? YES NO Other Vendors? YES NO

DO YOU PLAN TO HAVE ALCOHOL SOLD/SERVED AT THIS EVENT? YES NO

If yes, are liquor license and liquor liability insurance attached? YES NO
If yes, what time? _____ Until _____

ENTERTAINMENT: Are there any entertainment features related to this event? YES NO

If yes, provide an attachment listing all bands/performers, type of entertainment, and performance schedule.

ATTENDANCE: What is expected (estimated) attendance for this event? 250

AMUSEMENT: Do you plan to have any amusement or carnival rides? YES NO

If yes, you are requested to obtain a permit through the Building/Permit Department.

RESTROOMS: Are you planning to provide portable restrooms at the event? YES NO

If yes, how many?

As an event organizer, you must consider the availability of restroom facilities during this event. Consideration should be made regarding the type of event, the length of time it will be held, the number of people, etc. You must determine the restroom facilities in the immediate area of the event venue and then identify the potential need for portable facilities. Remember to identify accessible facilities for ADA requirements as well.

need Town Green restrooms only.

ADOPTED: 08.18.20-BOARD ACTION

Minutes of September 5, 2023 Mayor and Board of Aldermen

OTHER REQUESTS: (i.e., Police Department assistance, Fire Department, Street closures, electrical, etc.)

Police Dept for road closure & barricades

INSURANCE: All sponsors of special events must carry liability insurance with coverage of at least \$1,000,000 (1 million). An event sponsor must provide a valid certificate of insurance naming the City of Long Beach as an additional insured party on the policy. A sponsor of a Low Hazard event may request the Board of Aldermen waive the insurance requirement and execute a Hold Harmless and Indemnification Agreement. This event qualifies consideration for Low Hazard because:

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that:

A certificate of Insurance must be provided which names the City of Long Beach as an additional named insured party on the policy or I am requesting the Board of Aldermen waive the insurance requirement for this Low Hazard Event as identified in the paragraph above related to insurance, and I have executed the Hold Harmless and Indemnification Agreement on behalf of the event sponsor.

All food vendors must be approved by the Harrison County Health Department, and each food or other vendor must provide the City of Long Beach with a Certificate of Insurance, which names the City of Long Beach as an additional named insured party on the policy.

The approval of this Special Event may include additional requirements or limitations, based on the City's review of this application.

Applicants who fail to clean up and repair damages to the Event Area may be billed for City services and such failure will be considered for future applications.

As the duly authorized agent of the sponsoring organization, I am applying for approval of this Special Event, affirm the above understandings and agree that my sponsoring organization will comply with the terms of the written confirmation of approval and all other City requirements, ordinances, and other laws, which apply to this Special Event. By signing this Special Event Application, I declare I am 21 years of age or older.

7/21/23
Date

[Signature]
Signature of Sponsoring Organization's Agent

**RETURN THIS APPLICATION at least ninety (90) days before the first day of the event to:
City of Long Beach * Mayor's Office * 201 Jeff Davis Ave. * P. O. Box 929 * Long Beach, MS
39560**

ADOPTED: 08.18.20-BOARD ACTION

Minutes of September 5, 2023
Mayor and Board of Aldermen

Event Title: Jungle Bells 5K Race

DEPARTMENTAL USE ONLY: Please contact applicant directly with any questions or concerns. Sign and return to the City Clerk's Office, as soon as possible.

Approvals noted below, by departments, indicate they have been made aware of the request and the reasonability of their department has been met.

Police Dept: WV Recommended Approval: YES NO Est. Economic Impact: \$ 0

Fire Dept: HH Recommended Approval: YES NO Est. Economic Impact: \$ 0

Public Works: JJ Recommended Approval: YES NO Est. Economic Impact: \$ 0

Traffic Eng: _____ Recommended Approval: YES NO Est. Economic Impact: \$ _____

Parks/Rec: PL Recommended Approval: YES NO Est. Economic Impact: \$ 0

Have businesses been notified for street closures?: YES NO

Reason for disapproval: _____

Any special requirements/conditions: _____

Insurance/Indemnification Received: _____

Insurance Approved: _____

Board of Aldermen Approved: _____ Denied: _____

ADOPTED: 08.18.20-BOARD ACTION

Minutes of September 5, 2023
Mayor and Board of Aldermen

December 2, 2023
Saturday
Jingle Bell Run
6:30 AM - 12:00 PM
Town Green

CITY OF LONG BEACH
PARKS AND RECREATION DEPARTMENT
APPLICATION FOR PERMIT
Bob Paul
228-669-7601

TOWN GREEN

Group / Individual Name (Permit tee):
Coast Caves Foundation

Telephone Number: 228-297-9298

Street Address: 1155 E Old Pass Rd

City Long Beach State MS Zip 39560

Type of Event: Jingle Bells 5K race

Start Time: 6:30 AM race begins at 8:00 AM

Closing Time: 12:00 PM

It is agreed between the City of Long Beach and the permit fee that the named facility is reserved on
December 2, 2023
(Date)

The person(s) requesting this permit

1. Agrees to personally accept responsibility for any damage done to the facility, grounds or equipment by persons in his/her group during the reserved period of time, and will hold the City of Long Beach harmless of any damage done to permit tee or permit tee's equipment.
2. Agrees to maintain order and control over persons in the group.
3. Agrees to abide by all policies and procedures of the City of Long Beach, the Long Beach Parks and Recreation Department as directed by the contents of the Town Green policy statement.
4. Understands that failure to comply with all the terms of the aforementioned policy as well as any violation of federal, state, or municipal law in conjunction with the use of this facility will result in the cancellation of the privilege of using this facility and will jeopardize any future permit grants for this or any other facility. I hereby agree that I have read and understand the regulations and policies governing the use of the Long Beach Town Green, including the deck area and shoo-fly.

Signature [Handwritten Signature] Date: 7/21/23

Rental Fee \$ _____ Receipt # _____ Date _____

Deposit Fee \$ _____ Receipt # _____ Date _____

Clean-up Fee \$ _____ Receipt # _____ Date _____

PLEASE REVIEW THE POLICY AND RETAIN FOR YOUR RECORDS

Minutes of September 5, 2023
Mayor and Board of Aldermen

STATE OF MISSISSIPPI
COUNTY OF HARRISON
SECOND JUDICIAL DISTRICT

RELEASE AND IDNEMNITY

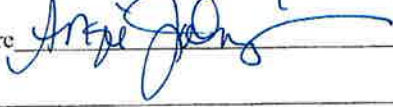
WHEREFORE, for and in consideration of the use of the ground of the City of Long Beach, Town Green and structures erected upon it owned by the City of Long Beach, Mississippi, and located at 115 East 3rd Street, I Coast Cares Foundation, do hereby release, acquit and forever discharge the City of Long Beach, Mississippi, and all of its respective agents, servants, employees, elected and non-elected officials, successors, predecessors, insurers, attorneys, and any and all other legal entities and persons, of and from any and all claims, demands, actions, damages, liability, or legal recourse of any type, and expenses (including attorneys' fees) in connection with or arising from or out of my use of the Town Green.

WHEREFORE, PREMISES CONSIDERED:

The undersigned further agrees that he/she shall indemnify and hold harmless the City against and from all claims, demands, actions, rights of action, liabilities, losses, judgments, costs, expenses, and attorney fees which shall or may rise by virtue of anything done or omitted to be done by us, including through or by its agents, employees, or other representatives, arising out of, claimed on account of, or in any manner predicated upon the use of the above mentioned property. The undersigned further agrees to protect and save and keep the City harmless and indemnify the City against and from any and all claims, demands, actions, liabilities, judgments, losses, costs, damages or expenses (including attorneys' fees) arising out of, claimed on account of, or in any manner predicated upon any accident or other occurrence arising from the use of the above mentioned property causing injury to person(s) (including death) or property to whomsoever or whatever in law and equity.

Furthermore, as part of the consideration for using the abovementioned property, the undersigned agree to assume full responsibility and liability for any and all risk of loss by theft, vandalism, destruction, or otherwise, of any and all items of personal property belonging to the organization, group or members thereof while in and about said facility, regardless of whether or not said loss relates to, or arises out of, the use of said facility and, in addition, said organization or group agrees to indemnify and hold the City of Long Beach, its agents and servants, and employees harmless from and against all claims and expenses for same, including attorneys fees.

This, the 21 day of July, 20 23.

Authorized Signature 

Witness _____

Minutes of September 5, 2023 Mayor and Board of Aldermen

LONG BEACH TOWN GREEN RULES AND REGULATIONS

The Town Green is owned and operated by the City of Long Beach and administered by the Department of Parks and Recreation. All groups wishing to book the facility are considered on first come, first serve basis. The City of Long Beach reserves the right to provide activities on those dates deemed appropriate in carrying out its program(s).

Permission to use the Town Green does not include the closing of the Town Green to the general public. When renting the shoo-fly area the permit tee agrees not to restrict the public from entering the grounds or the parking lot connected to the Town Green.

Tables and chairs are NOT provided at this facility. Arrangements for the rental of these items are the responsibility of the permit tee. However, the City does rent their stage and bleacher area. You can get the rental fees for those areas by contacting the Parks and Recreation Department.

Gambling will not be permitted on the Town Green or in any of the buildings at this location and failure to comply with this policy shall be grounds for cancellation of the permit.

The selling or consumption of alcoholic beverages on the Town Green is NOT ALLOWED without written consent for the City of Long Beach Parks and Recreation Department. Requests must be presented in writing and will be considered on an individual basis.

NO GLASS BOTTLES OR OTHER GLASS CONTAINERS are allowed on the Town Green area without the approval of the Parks and Recreation Department.

The permit tee is responsible for the cleaning of the grounds following his/her activity. Failure to clean the area may result in forfeiture of the deposit, and/or the denial of any future use of this facility by their person(s) or group.

All functions must be concluded and the premises emptied no later than midnight. Any deviation from this policy will have to approve the by the Parks and Recreation Department.

There will be no nailing, screwing or tying of any type to the Gazebo's and Shoo-fly structures; this includes the trees on the grounds. Some exceptions can be made but only with prior consent from The City of Long Beach.

Any special requests must be submitted in writing and approved by the City of Long Beach Parks and Recreations Department.

No vehicles are allowed on the grounds without approval from Director or Assistant Director of Parks and Recreation.

Initial 

~ 3 ~

Minutes of September 5, 2023
Mayor and Board of Aldermen

FEES:

Deposit Fee – A deposit of \$100.00 must be paid when your contract is signed, this will also secure your event date. **Deposit for festivals is \$300.00**

Rental Fees - \$150.00 per day for the stage and bleacher areas, \$50.00 per day for each gazebo, & \$50.00 per day for the shoo-fly area. **Festival rental is \$400.00 this fee must be paid 1 month prior to the event date.**

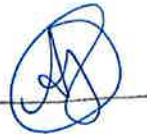
Clean-up Fee - \$200.00 for events - **\$300.00 for festivals**, this fee is refundable. You are responsible for cleaning up after your event/festivals, if you fail to do so your cleanup fee will not be refunded to you. The property will be inspected at the end of your event/festival.

Non-Profit Group Fee- To be considered for the reduced rate you must provide The City of Long Beach with a copy of the organizations 501 C-3 tax status form that is filed with the Secretary of State in Jackson, MS. If you do qualify for the discounted rate it will reduce it by half.

Security Personnel - \$25.00 per hour with a 4 hours minimum. The requirement for security personnel will be handled on a case by case basis. This will be handled by a City of Long Beach Police Department representative and will be dependent on the type of event and estimated attendance. You will need to contact the City of Long Beach Police Department to make those arrangements.

★ **Refunds** – All refund will be processed the day after your event and inspection. As long as there is no damage your refund will be mailed out to you and could take 3-5 weeks for you to receive.

★ **Cancellation Policies:** should the permit tee cancel his/her event with the Parks and Recreation Department prior to 60 days of their scheduled event, 100% of the deposit will be refunded. Any cancellation within 60 days their deposit will be forfeited. If a warning or watch for a hurricane is present, then the renter would be refunded full rent and deposit. Any other exception (weather conditions) will be on a case by case basis.

Initial 

Requesting fees be waived

~ 4 ~

**Minutes of September 5, 2023
Mayor and Board of Aldermen**

Alderman McGoey made motion seconded by Alderman Brown and unanimously carried to approve the following Special Event Application submitted by Community Development and Coast Cares Foundation for Veteran's Day Celebration & Parade and waive all applicable fees:

Charlene

From: outlook_49178D07A56104F4@outlook.com <queenrosalie16@gmail.com>
Sent: Thursday, July 27, 2023 8:45 AM
To: charlene@cityoflongbeachms.com
Subject: Waiver of Fees

July 26, 2023

Mayor, City of Long Beach
Board of Aldermen

Dear Mayor and Aldermen,

Coast Cares Foundation, a 501c3, would like to request the fees for the Town Green be waived on November 11, 2023 for a Veterans Day Event and Parade. We are looking forward to honoring our Veterans and donating money back to our local military groups.

Thank you for your consideration,

Angie Alexander Johnson

Minutes of September 5, 2023
Mayor and Board of Aldermen

**CITY OF LONG BEACH
SPECIAL EVENT APPLICATION**

City Clerk's Office * 201 Jeff Davis Avenue * P.O. Box 929 * Long Beach, MS 39560

Date Received By Clerk's Office: _____ Time: _____ By: _____

Please complete this application in accordance with the City of LONG BEACH Special Events Policy, and return it to the Office of the Mayor at least 90 calendar days before the first day of the event.

Sponsoring Organization's Legal Name: Community Development and Coast Caves Foundation

Organization Address: 1155 E Old Pass Rd

Organization Agent: Angie Johnson Title: President

Phone: _____ Home _____ Cell 228-297-9298 During Event

Agent's Address: Same

Agent's E-Mail Address: ward3alderman20@gmail.com

Event Name: Veterans Day Celebration & parade

Please give a brief description of the proposed special event:

parade, performances, vendors to honor our Veterans

Event Day (s) & Date (s): 11/11/23 Event Time (s): 10:00-3:00

Set-Up Date & Time: 11/10/23 (?) Tear-Down Date & Time: 11/11/23 3:30

Event Location: Town Green & Jeff Davis

ANNUAL EVENT: Is this event expected to occur next year? YES NO

How many years has this event occurred? previously 7 years. Starting back up

ADOPTED: 08.18.20-BOARD ACTION

Minutes of September 5, 2023 Mayor and Board of Aldermen

MAP: (a) If your event will use streets or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. (b) Show any streets or parking lots that you are requesting to be blocked off, and location of vendors, if any. A final map, if different, must be provided seven (7) days before the event. (c) Please show an emergency vehicle access lane.

STREET CLOSURES: Start Date/Time: 11/11/23 11:00am through Date/Time: 11/11/23 12:00pm

RESERVED PARKING: Are you requesting reserved parking? YES NO

If yes, list the number of street spaces, City lots or locations where parking is requested:

VENDORS: Food Concessions? YES NO Other Vendors? YES NO *maybe*

DO YOU PLAN TO HAVE ALCOHOL SOLD/SERVED AT THIS EVENT? YES NO
If yes, are liquor license and liquor liability insurance attached? YES NO
If yes, what time? _____ Until _____

ENTERTAINMENT: Are there any entertainment features related to this event? YES NO

If yes, provide an attachment listing all bands/performers, type of entertainment, and performance schedule. *marching bands, choirs, & singers*

ATTENDANCE: What is expected (estimated) attendance for this event? 500

AMUSEMENT: Do you plan to have any amusement or carnival rides? YES NO

If yes, you are requested to obtain a permit through the Building/Permit Department.

RESTROOMS: Are you planning to provide portable restrooms at the event? YES NO
If yes, how many?

As an event organizer, you must consider the availability of restroom facilities during this event. Consideration should be made regarding the type of event, the length of time it will be held, the number of people, etc. You must determine the restroom facilities in the immediate area of the event venue and then identify the potential need for portable facilities. Remember to identify accessible facilities for ADA requirements as well.

ADOPTED: 08.18.20-BOARD ACTION

Minutes of September 5, 2023
Mayor and Board of Aldermen

OTHER REQUESTS: (i.e., Police Department assistance, Fire Department, Street closures, electrical, etc.)

Police Department to close Jeff Davis during Parade

INSURANCE: All sponsors of special events must carry liability insurance with coverage of at least \$1,000,000 (1 million). An event sponsor must provide a valid certificate of insurance naming the City of Long Beach as an additional insured party on the policy. A sponsor of a Low Hazard event may request the Board of Aldermen waive the insurance requirement and execute a Hold Harmless and Indemnification Agreement. This event qualifies consideration for Low Hazard because:

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that:

A certificate of Insurance must be provided which names the City of Long Beach as an additional named insured party on the policy or I am requesting the Board of Aldermen waive the insurance requirement for this Low Hazard Event as identified in the paragraph above related to insurance, and I have executed the Hold Harmless and Indemnification Agreement on behalf of the event sponsor.

All food vendors must be approved by the Harrison County Health Department, and each food or other vendor must provide the City of Long Beach with a Certificate of Insurance, which names the City of Long Beach as an additional named insured party on the policy.

The approval of this Special Event may include additional requirements or limitations, based on the City's review of this application.

Applicants who fail to clean up and repair damages to the Event Area may be billed for City services and such failure will be considered for future applications.

As the duly authorized agent of the sponsoring organization, I am applying for approval of this Special Event, affirm the above understandings and agree that my sponsoring organization will comply with the terms of the written confirmation of approval and all other City requirements, ordinances, and other laws, which apply to this Special Event. By signing this Special Event Application, I declare I am 21 years of age or older.

Date 7/21/23

[Signature]
Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least ninety (90) days before the first day of the event to: City of Long Beach * Mayor's Office * 201 Jeff Davis Ave. * P. O. Box 929 * Long Beach, MS 39560

ADOPTED: 08.18.20-BOARD ACTION

Minutes of September 5, 2023 Mayor and Board of Aldermen

Event Title: Veterans Day Celebration

DEPARTMENTAL USE ONLY: Please contact applicant directly with any questions or concerns. Sign and return to the City Clerk's Office, as soon as possible.

Approvals noted below, by departments, indicate they have been made aware of the request and the reasonability of their department has been met.

Police Dept: W Recommended Approval: YES NO Est. Economic Impact: \$ 0

Fire Dept: RA Recommended Approval: YES NO Est. Economic Impact: \$ 0

Public Works: V Recommended Approval: YES NO Est. Economic Impact: \$ 0

Traffic Eng: _____ Recommended Approval: YES NO Est. Economic Impact: \$ _____

Parks/Rec: Rd Recommended Approval: YES NO Est. Economic Impact: \$ 0

Have businesses been notified for street closures?: YES NO

Reason for disapproval: _____

Any special requirements/conditions: _____

Insurance/Indemnification Received: _____

Insurance Approved: _____

Board of Aldermen Approved: _____ Denied: _____

ADOPTED: 08.18.20-BOARD ACTION

Minutes of September 5, 2023 Mayor and Board of Aldermen

Charlene

From: Term - Angie L. Johnson <AJohnson@mhg.com>
Sent: Wednesday, August 2, 2023 10:58 AM
To: Charlene
Subject: Re: Veteran's Day Parade

I can't get to my computer but from Methodist Church to 5th Street, take a left, then back to Town Green.

Get [Outlook for iOS](#)

TERM - ANGIE L. JOHNSON
 EXECUTIVE ASSISTANT

📞 +1 228-865-3401 | 📠 228-297-9298 | 📠 228-867-5058
 4500 13th St, Gulfport, MS, 39501



[WeAreMemorial.com](#) | [Facebook](#) | [YouTube](#) | [LinkedIn](#)



This email and any files transmitted with it may contain PRIVILEGED or CONFIDENTIAL information and may be read or used only by the intended recipient. If you are not the intended recipient of the email or any of its attachments, please be advised that you have received this email in error and that any use, dissemination, distribution, forwarding, printing, or copying of this email or any attached files is strictly prohibited. If you have received this email in error, please immediately purge it and all attachments and notify the sender by reply email or contact the sender at the number listed.

From: Charlene <charlene@cityoflongbeachms.com>
Sent: Wednesday, August 2, 2023 10:54:12 AM
To: Term - Angie L. Johnson <AJohnson@mhg.com>
Subject: Veteran's Day Parade

THIS IS AN EXTERNAL EMAIL

This email did not originate within the Memorial network. Reply or click links only if you trust the sender.

Angie,

I need you to send me the parade route for your Veteran's Parade. The Police Department cannot approve it without viewing the parade route first.

Thanks,
 Charlene

Minutes of September 5, 2023 Mayor and Board of Aldermen

CITY OF LONG BEACH
PARKS AND RECREATION DEPARTMENT
APPLICATION FOR PERMIT Bob Paul
228.669-7601
TOWN GREEN

Group / Individual Name (Permit tee): Coast Cares Foundation & Community Development
Telephone Number: 228-297-9298
Street Address: 1155 E Old Pass Rd
City Long Beach State MS Zip 39560
Type of Event: Family oriented Veterans Day Celebration & Parade
Start Time: 10:00
Closing Time: 3:00

It is agreed between the City of Long Beach and the permit fee that the named facility is reserved on 7/21/23
(Date)

The person(s) requesting this permit

1. Agrees to personally accept responsibility for any damage done to the facility, grounds or equipment by persons in his/her group during the reserved period of time, and will hold the City of Long Beach harmless of any damage done to permit tee or permit tee's equipment.
2. Agrees to maintain order and control over persons in the group.
3. Agrees to abide by all policies and procedures of the City of Long Beach, the Long Beach Parks and Recreation Department as directed by the contents of the Town Green policy statement.
4. Understands that failure to comply with all the terms of the aforementioned policy as well as any violation of federal, state, or municipal law in conjunction with the use of this facility will result in the cancellation of the privilege of using this facility and will jeopardize any future permit grants for this or any other facility. I hereby agree that I have read and understand the regulations and policies governing the use of the Long Beach Town Green, including the deck area and shoofly.

Signature [Signature] Date: 7/21/23

Rental Fee \$ _____ Receipt # _____ Date _____
Deposit Fee \$ _____ Receipt # _____ Date _____
Clean-up Fee \$ _____ Receipt # _____ Date _____

PLEASE REVIEW THE POLICY AND RETAIN FOR YOUR RECORDS

Minutes of September 5, 2023
Mayor and Board of Aldermen

STATE OF MISSISSIPPI
COUNTY OF HARRISON
SECOND JUDICIAL DISTRICT

RELEASE AND IDNEMNTY

WHEREFORE, for and in consideration of the use of the ground of the City of Long Beach, Town Green and structures erected upon it owned by the City of Long Beach, Mississippi, and located at 115 East 3rd Street, I Coast Cares Foundation, do hereby release, acquit and forever discharge the City of Long Beach, Mississippi, and all of its respective agents, servants, employees, elected and non-elected officials, successors, predecessors, insurers, attorneys, and any and all other legal entities and persons, of and from any and all claims, demands, actions, damages, liability, or legal recourse of any type, and expenses (including attorneys' fees) in connection with or arising from or out of my use of the Town Green.

WHEREFORE, PREMISES CONSIDERED:

The undersigned further agrees that he/she shall indemnify and hold harmless the City against and from all claims, demands, actions, rights of action, liabilities, losses, judgments, costs, expenses, and attorney fees which shall or may rise by virtue of anything done or omitted to be done by us, including through or by its agents, employees, or other representatives, arising out of, claimed on account of, or in any manner predicated upon the use of the above mentioned property. The undersigned further agrees to protect and save and keep the City harmless and indemnify the City against and from any and all claims, demands, actions, liabilities, judgments, losses, costs, damages or expenses (including attorneys' fees) arising out of, claimed on account of, or in any manner predicated upon any accident or other occurrence arising from the use of the above mentioned property causing injury to person(s) (including death) or property to whomsoever or whatever in law and equity.

Furthermore, as part of the consideration for using the abovementioned property, the undersigned agree to assume full responsibility and liability for any and all risk of loss by theft, vandalism, destruction, or otherwise, of any and all items of personal property belonging to the organization, group or members thereof while in and about said facility, regardless of whether or not said loss relates to, or arises out of, the use of said facility and, in addition, said organization or group agrees to indemnify and hold the City of Long Beach, its agents and servants, and employees harmless from and against all claims and expenses for same, including attorneys fees.

This, the 21 day of July, 20 23.
Authorized Signature [Signature]
Witness [Signature]

Minutes of September 5, 2023 Mayor and Board of Aldermen

LONG BEACH TOWN GREEN RULES AND REGULATIONS

The Town Green is owned and operated by the City of Long Beach and administered by the Department of Parks and Recreation. All groups wishing to book the facility are considered on first come, first serve basis. The City of Long Beach reserves the right to provide activities on those dates deemed appropriate in carrying out its program(s).

Permission to use the Town Green does not include the closing of the Town Green to the general public. When renting the shoo-fly area the permit tee agrees not to restrict the public from entering the grounds or the parking lot connected to the Town Green.

Tables and chairs are NOT provided at this facility. Arrangements for the rental of these items are the responsibility of the permit tee. However, the City does rent their stage and bleacher area. You can get the rental fees for those areas by contacting the Parks and Recreation Department.

Gambling will not be permitted on the Town Green or in any of the buildings at this location and failure to comply with this policy shall be grounds for cancellation of the permit.

The selling or consumption of alcoholic beverages on the Town Green is NOT ALLOWED without written consent for the City of Long Beach Parks and Recreation Department. Requests must be presented in writing and will be considered on an individual basis.

NO GLASS BOTTLES OR OTHER GLASS CONTAINERS are allowed on the Town Green area without the approval of the Parks and Recreation Department.

The permit tee is responsible for the cleaning of the grounds following his/her activity. Failure to clean the area may result in forfeiture of the deposit, and/or the denial of any future use of this facility by their person(s) or group.

All functions must be concluded and the premises emptied no later than midnight. Any deviation from this policy will have to approve the by the Parks and Recreation Department.

There will be no nailing, screwing or tying of any type to the Gazebo's and Shoo-fly structures; this includes the trees on the grounds. Some exceptions can be made but only with prior consent from The City of Long Beach.

Any special requests must be submitted in writing and approved by the City of Long Beach Parks and Recreations Department.

No vehicles are allowed on the grounds without approval from Director or Assistant Director of Parks and Recreation.

Initial 

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Minutes of September 5, 2023
Mayor and Board of Aldermen

FEES:

Deposit Fee – A deposit of \$100.00 must be paid when your contract is signed, this will also secure your event date. **Deposit for festivals is \$300.00**

Rental Fees - \$150.00 per day for the stage and bleacher areas, \$50.00 per day for each gazebo, & \$50.00 per day for the shoo-fly area. **Festival rental is \$400.00 this fee must be paid 1 month prior to the event date.**

Clean-up Fee - \$200.00 for events - **\$300.00 for festivals**, this fee is refundable. You are responsible for cleaning up after your event/festivals, if you fail to do so your cleanup fee will not be refunded to you. The property will be inspected at the end of your event/festival.

Non-Profit Group Fee- To be considered for the reduced rate you must provide The City of Long Beach with a copy of the organizations 501 C-3 tax status form that is filed with the Secretary of State in Jackson, MS. If you do qualify for the discounted rate it will reduce it by half.

Security Personnel - \$25.00 per hour with a 4 hours minimum. The requirement for security personnel will be handled on a case by case basis. This will be handled by a City of Long Beach Police Department representative and will be dependent on the type of event and estimated attendance. You will need to contact the City of Long Beach Police Department to make those arrangements. .

★ **Refunds** – All refund will be processed the day after your event and inspection. As long as there is no damage your refund will be mailed out to you and could take 3-5 weeks for you to receive.

★ **Cancellation Policies:** should the permit tee cancel his/her event with the Parks and Recreation Department prior to 60 days of their scheduled event, 100% of the deposit will be refunded. Any cancellation within 60 days their deposit will be forfeited. If a warning or watch for a hurricane is present, then the renter would be refunded full rent and deposit. Any other exception (weather conditions) will be on a case by case basis.

Initial 

Request to waive fees

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Alderman Johnson returned to the meeting.

**Minutes of September 5, 2023
Mayor and Board of Aldermen**

Alderman Parker made motion seconded by Alderman Johnson and unanimously carried to approve the following request submitted by Institute for Disability Studies to waive fees for the Recreation Center:



August 30, 2023

Dear Mayor and Board of Alderman:

My name is Michett Ramos, and I am the Wellness Family Support Specialist and Project START Coordinator at the University of Southern Mississippi Institute for Disability Studies in Long Beach. We are hosting an In-Service training on December 7th from 10 am to 2 pm. We plan to have this event at the Long Beach Activity and Senior Center (20257 Daugherty Road, Long Beach, MS 39560). We are requesting to have the fee waived since this is a special event allowing staff and interns who serve individuals with disabilities to gain more knowledge on how to serve those in need. We have staff coming to participate in this training from our sister University in Hattiesburg as well.

We are so thankful for this beautiful facility (the Long Beach Activity and Senior Center) and appreciate your time and attention in considering our request.

Should you need any further information, I can be reached at 228-214-5405 or via email at michett.ramos@usm.edu.

Respectfully,

Michette Ramos
Michett Ramos
Wellness Family Support Specialist
& Project START Coordinator
Procurement Reconciler
Office: 228-214-5405 or 45405
Fax: 601-266-5114

The University of Southern Mississippi Institute for Disability Studies • ToTAL Program •
730 East Beach Boulevard • Long Beach, MS 39560

**Minutes of September 5, 2023
Mayor and Board of Aldermen**

Alderman Parker made motion seconded by Alderman Brown and unanimously carried to approve the following Memorandum of Understanding with Mississippi Department of Marine Resources GOMESA grant for Long Beach Small Craft Harbor – Eastern Bulkhead and authorize the Mayor Pro Tempore to execute same:



STATE OF MISSISSIPPI

Tate Reeves
Governor

MISSISSIPPI DEPARTMENT OF MARINE RESOURCES

Joe Spraggins, Executive Director

**MEMORANDUM OF UNDERSTANDING
BETWEEN
THE MISSISSIPPI DEPARTMENT OF MARINE RESOURCES
AND
CITY OF LONG BEACH**

This Memorandum of Understanding (the "MOU") is entered into between the Mississippi Department of Marine Resources (hereinafter "MDMR") and City of Long Beach (hereinafter "COLB") for the purpose of establishing the agreed upon conditions under which MDMR may allocate funds to COLB for Long Beach Small Craft Harbor - Eastern Bulkhead ("the Project") pursuant to the Gulf of Mexico Energy Security Act of 2006, Public Law 109-432 (hereinafter "GOMESA"). This MOU is entered into pursuant to and subject to the terms of GOMESA and relates to MDMR funds obtained through GOMESA, in the amount of Two Million Six Hundred Ninety-Three Thousand Dollars and No Cents (\$2,693,000.00). The COLB will use some or all of the funds, which will be provided on a reimbursement basis, to advance the Project.

RECITALS

WHEREAS, GOMESA authorizes the disbursement of funds for projects and activities for the purposes of coastal protection, including conservation, coastal restoration, hurricane protection, infrastructure directly affected by coastal wetland losses, as well as mitigation of damage to fish, wildlife, or natural resources; and,

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Minutes of September 5, 2023 Mayor and Board of Aldermen

WHEREAS, funding for GOMESA is directed to the State of Mississippi through the Bureau of Ocean Energy Management within the Department of Interior; and,

WHEREAS, the Governor of the State of Mississippi has directed that MDMR will administer GOMESA funding for the State; and,

WHEREAS, MDMR is authorized to allocate and disburse GOMESA funds in accordance with GOMESA in a manner as determined by the MDMR; and,

WHEREAS, GOMESA funds are federal funds and cannot be used to match any other federal funds unless those programs specifically state that such funds can be used for matching; and,

WHEREAS, the primary goal of the Project is to construct improvements to the eastern boundary of the Long Beach Small Craft Harbor. The improvements will be in the form of a vertical concrete wall/bulkhead at or near 10 feet above mean sea level, raising the existing structural protection in the area by nearly 4 feet. This increase in height of the structural protection will not only provide protection and stabilization at the referenced location, but additionally, to the remainder of the Harbor infrastructure, which is often damaged even by small storms which elevate waves and water above the elevation of the existing structural elements on-site.

WHEREAS, COLB asserts that the Project's goals/objectives include providing significant improvements to hurricane/storm resistance for the eastern border of the Harbor, which is an often-damaged area during storms; hardening the eastern border of the Harbor will also provide protection for the Harbor basin piers, etc.; mitigation of damages to ecological areas due to repeated damage and repair efforts in the area; reduction in repetitive losses to marina infrastructure (piers, electrical systems, etc.) in the Harbor; and, reduction of debris washed into the Mississippi Sound after damaging events.

WHEREAS, the MDMR requests COLB maintain on file all documentation related to the receipt, investment and expenditure of the funds provided for the Project, and furnish any such documentation to the MDMR upon request; and,

WHEREAS, COLB agrees to expend the funds in accordance with the purposes as outlined in GOMESA; and,

WHEREAS, COLB agrees to provide quarterly and final reports to MDMR that summarize the expenditure of the funds reimbursed by MDMR and the status of the Project until such time as the final expenditure of these funds has been made; and,

WHEREAS, MDMR finds, consistent with GOMESA, that it is in the best interest of the State of Mississippi that funds made available from GOMESA should be allocated to COLB, on a reimbursement basis, for the Project.

NOW THEREFORE, IT IS MUTUALLY AGREED BY THE MISSISSIPPI DEPARTMENT OF MARINE RESOURCES AND CITY OF LONG BEACH, AS FOLLOWS:

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Minutes of September 5, 2023 Mayor and Board of Aldermen

SECTION 1. Each and all of the facts and findings set forth in the preamble clauses of this memorandum are hereby found and determined to be true and accurate and are incorporated herein by this reference thereto as though set forth again in words and figures.

SECTION 2. This MOU shall be effective upon execution by both parties and shall remain in effect for a term of three years (36 months) with one optional one-year (12 months) renewal, for a total of four (4) years, unless terminated earlier. The term may be extended prior to expiration upon the written agreement of both parties.

SECTION 3. MDMR, pursuant to GOMESA, shall provide funds received from Mississippi's allocation of GOMESA funding in an amount up to Two Million Six Hundred Ninety-Three Thousand Dollars and No Cents (\$2,693,000.00) to COLB, on a reimbursement basis, for the purpose of providing funds to accomplish the Project as described herein.

SECTION 4. COLB shall request payment of funds hereunder for Project costs on a reimbursement basis (such requests, "Reimbursement Requests"), unless otherwise directed by MDMR. COLB shall submit written Reimbursement Requests no more frequently than monthly and no less frequently than quarterly. Each Reimbursement Request must be accompanied by detailed supporting documentation of costs incurred as required by MDMR. All Reimbursement Requests for time periods ending June 30 of any year during the term of this MOU shall be submitted no later than July 31 of that same year. MDMR will pay all properly documented Reimbursement Requests within forty-five (45) days after MDMR's receipt of same, except for any amounts disputed by MDMR in good faith. Reimbursement Requests shall be sent to Russell Weatherly, GOMESA Project Manager, Mississippi Department of Marine Resources, 1141 Bayview Avenue, Biloxi, MS 39530, russell.weatherly@dmr.ms.gov.

SECTION 5. COLB agrees to use all funds received from MDMR as allocated from GOMESA funding solely for the purposes set forth herein and authorized by GOMESA and upon the terms and provisions of this MOU; and further, by execution of this MOU, COLB does hereby certify that all GOMESA funds it receives from the MDMR shall be used exclusively for the Project. COLB understands that failure on its part to adhere to any provision within this MOU may result in termination of this MOU by the MDMR and in immediate action by the State to recover any improperly expended funds.

SECTION 6. COLB agrees to comply with all applicable provisions of CFR 2 §200, *et seq.*, including §200.501 which states that a non-Federal entity that expends Seven Hundred Fifty Thousand Dollars and No/100 (\$750,000.00) or more during the non-Federal entity's fiscal year in Federal awards must have a single or program-specific audit conducted for that year.

SECTION 7. COLB agrees to comply with all applicable provisions of Section 70914 of the Infrastructure Investment and Jobs Act (Pub. L. 117-58), also known as the Build America, Buy America Act.

SECTION 8. COLB shall maintain on file all documentation in accordance with the recitals of this MOU and to submit such documentation to MDMR upon request.

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Minutes of September 5, 2023 Mayor and Board of Aldermen

SECTION 9. COLB agrees to provide MDMR quarterly reports summarizing expenditure of GOMESA funds received from MDMR for the Project and the status of the Project until such time as the final expenditure or final investment of the funds has been made. The first quarterly report shall be provided within ninety (90) days of the effective date of this MOU, and thereafter within thirty (30) days of each calendar quarter end. COLB shall also provide MDMR with a final report summarizing the expenditures and use of the funds upon completion of the Project and final expenditure. Failure to timely submit reports may result in delay of payment of Reimbursement Requests. Reports shall be sent to Russell Weatherly, GOMESA Project Manager, Mississippi Department of Marine Resources, 1141 Bayview Avenue, Biloxi, MS 39530, russell.weatherly@dmr.ms.gov.

SECTION 10. COLB agrees to maintain copies of all invoices and documentation related to the funds allocated by MDMR for the Project sufficient to satisfy and confirm, to MDMR's satisfaction, that such funds have been expended solely for the purposes provided in GOMESA.

SECTION 11. COLB shall comply with and all activities under this MOU shall be subject to all applicable Federal, State, and local laws and regulations, as now existing and as may be amended or modified.

SECTION 12. COLB understands and acknowledges that if the Mississippi State Legislature fails to pass an appropriation bill for the MDMR and the prior year's appropriation bill expires, or if the Legislature fails to give MDMR the authority to expend funds, or if funds are otherwise unavailable, then the MDMR may, in its sole discretion, terminate this agreement or issue a Stop Work Order to COLB in lieu of termination. If a Stop Work Order is issued, COLB agrees to adhere to its terms.

SECTION 13. This MOU shall be governed by and construed in accordance with the laws of the State of Mississippi, excluding its conflict of laws provisions, and any litigation with respect thereto shall be brought in the state courts of Harrison County, Mississippi.

SECTION 14. Attached hereto as Attachment A and incorporated herein by reference is the document supporting the request for GOMESA funding submitted by COLB. This document outlines the scope of work to be completed for the Project. Any change in the scope of work is subject to approval by the MDMR in writing and may require an amendment to this MOU and written approval of the GOMESA Committee and others.

SECTION 15. Attached hereto as Attachment B and incorporated herein by reference is the budget for the Project submitted by COLB.

SECTION 16. Attached hereto as Attachment C and incorporated herein by reference is the Project Selection Form approved and executed by the GOMESA Committee. In the event of a discrepancy between Attachment A and Attachment C, Attachment C will govern.

SECTION 17. All notices or information required or permitted to be given pursuant to this MOU shall be in writing and personally delivered or sent by Certified United States mail,

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**Minutes of September 5, 2023
Mayor and Board of Aldermen**

postage prepaid, return receipt requested, to the party to whom the notice should be given at the address set forth below. Notice shall be deemed given when actually received or when refused. The parties agree to promptly notify each other in writing of any change of address.

For COLB:
City of Long Beach
Attention: George Bass, Mayor
P.O. Box 929
Long Beach, MS 39560
mayor@cityoflongbeachms.com

For MDMR:
Mississippi Department of Marine Resources
Attention: Joe Spraggins, Executive Director
1141 Bayview Ave.
Biloxi, Mississippi 39530
Email: crystal.matta@dmr.ms.gov

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**Minutes of September 5, 2023
Mayor and Board of Aldermen**

IN WITNESS WHEREOF, the parties have affixed their signatures on the dates indicated below.

MISSISSIPPI DEPARTMENT OF MARINE RESOURCES

By: _____
Joc Spraggins, Executive Director

Date: _____


CITY OF LONG BEACH

By: _____
George Bass, Mayor *Donald Frazer, Mayor Pro Tempore*

Date: 9/5/23

Minutes of September 5, 2023
 Mayor and Board of Aldermen

Attachment A



GOMESA PHASE II PROJECT FUNDING
Request for Funding FY2023

Official Use Only

Project Number _____

Requesting Agency _____

PROJECT SUMMARY

1. Title of Project: *red outlines indicate required fields*
 Long Beach Smallcraft Harbor - Eastern Bulkhead

2. Location of Project:
 Long Beach Smallcraft Harbor, along the eastern "shore" of the Harbor parking area (along S. Cleveland Ave.). An aerial view of the project area is included herein.

3. Requesting Organization:
 City of Long Beach

4. Requesting Organization Representative:

a. Name: George Bass	c. Address: P. O. Box 929 Long Beach, MS 39560
b. Position: Mayor	
c. Phone: 2288631556	f. Email: mayor@cityoflongbeachms.com
d. Fax:	

5. Funding Requested:
 \$2,693,000

6. Have any other State or Federal funding sources been identified for the project?

Yes

No

7. If yes, enter amount and source of additional funds:

Amount:

Source of Additional Funds:

8. Total Project Funds
 \$2,693,000

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**Minutes of September 5, 2023
Mayor and Board of Aldermen**



**GOMESA PHASE II PROJECT FUNDING
Request for Funding FY2023**

PROJECT SUMMARY

9. Provide Brief Project Description/Overview:

This project is intended to construct improvements to the eastern boundary of the Long Beach Smallcraft Harbor. The improvements will be in the form of a vertical concrete wall/bulkhead at or near 10 feet above mean sea level, raising the existing structural protection in the area by nearly 4 feet. This increase in height of the structural protection will not only provide protection and stabilization at the referenced location, but additionally, to the remainder of the Harbor infrastructure, which is often damaged even by small storms which elevate waves and water above the elevation of the existing structural elements on-site.

Not only do these repetitive damages and the subsequent repairs cause significant economic damage to the City, but they additionally cause substantial impact to the operation and function of the Harbor, a critical public service in the City. Obviously, impacts to the operation of the Harbor causes additional economic harm to the City through the loss of slip rentals, fuel sales, etc. Furthermore, the damage which occurs during a storm generally includes large amounts of material washing into the parking area near the project area, and also material washing away into the MS Sound. A bulkhead wall will help ameliorate all these impacts.

10. LIST Project Goals/Objectives:

- Provide significant improvements to hurricane/storm resistance for the eastern border of the Harbor, which is an often-damaged area during storms. Hardening the eastern border of the Harbor will also provide protection for the Harbor basin piers, etc.
- Mitigation of damages to ecological areas due to repeated damage and repair efforts in the area
- Reduction in repetitive losses to marina infrastructure (piers, electrical systems, etc.) in the Harbor

**Minutes of September 5, 2023
Mayor and Board of Aldermen**



GOMESA PHASE II PROJECT FUNDING

Request for Funding FY2023

PROJECT SUMMARY

11. Which of the following authorized uses set forth in the GOMESA Act does this project fall under? Check all that apply. Explain SPECIFICALLY and in detail how the project meets the required criteria.

- (A) *Projects and activities for the purposes of coastal protection, including conservation, coastal restoration, hurricane protection, and infrastructure directly affected by coastal wetland losses*

Improvements to the eastern Long Beach Smallcraft Harbor which will stabilize that area against repetitive damages during storm events. This will help protect impacts to stream outfalls and loss of beach sand.

- (B) *Mitigation of damage to fish, wildlife, or natural resources.*

- (C) *Implementation of a federally-approved marine, coastal, or conservation management plan.*

- (D) *Mitigation of the impact of activities through funding of onshore infrastructure projects.*

Construction of this project will provide significant improvement to the eastern border of the Long Beach Smallcraft Harbor, stabilizing that area against repetitive damages during storm events. This area is an area often damaged by storms, but more importantly, by hardening & raising the eastern "shore" of the Harbor, there will be significant reduction in damages to the infrastructure inside the Harbor, such as the piers, launches, electrical systems, etc. By stabilizing and securing the area, the project will also have positive environmental impact by reducing the debris which is often washed back into the MS Sound after the damaging events which occur so often

**Minutes of September 5, 2023
Mayor and Board of Aldermen**



ENHANCE • PROTECT • CONSERVE

**GOMESA PHASE II PROJECT FUNDING
Request for Funding FY2023**

PROJECT SUMMARY

12. Project Timetable/Milestones:

It is estimated that this project could be fully constructed within eighteen (18) months from the date of funding. This allows six (6) months for permitting, design, and bidding, followed by one (1) year of construction.

13. Project Timing

Short-term (3 year or less)

Deferred/long-term (3-5 years)

Minutes of September 5, 2023
Mayor and Board of Aldermen



GOMESA PHASE II PROJECT FUNDING
Request for Funding FY2023

APPLICATION SUMMARY

14. Current status of architectural/engineering plans & specifications for this project (if applicable): *Check one from each group.*

- Group 1: Completed
 In Progress
 Ready to Bid
 Other (identify)

- Group 2: Paid for
 Funds budgeted
 Funds not budgeted

15. In what way does this project meet the goals and objectives of the Department of Marine Resources, which includes enhancing, protecting and conserving the marine interest of Mississippi for present and future generations.?

By protecting and hardening the Long Beach Small Craft Harbor it will allow fisherman a safe place to store and launch their boats, as well as the citizens of the Long Beach and visitors to access and enjoy the harbor. These visitors of harbor will generate funding for coastal conservation programs.

Minutes of September 5, 2023
Mayor and Board of Aldermen



GOMESA PHASE II PROJECT FUNDING
Request for Funding FY2023

APPLICATION SUMMARY

- 16. Estimated number of years to completion: 1.5
- 17. Estimated Completion Date: 12/2024
- 18. Prioritize if your agency has submitted multiple projects:

1

SIGNATURES

Requesting Agency Representative:  **7-1-22**
Signature Date

Attach a detailed project description, project schematics, drawings, or any regulatory permits as appropriate.

*Progress notes must be submitted quarterly on all projects funded by GOMESA.

**Before submitting application, please make sure to complete the Budget form on page 7.

**Minutes of September 5, 2023
Mayor and Board of Aldermen**

July 23, 2021

LOCATION MAP



Minutes of September 5, 2023
Mayor and Board of Aldermen

Attachment B



GOMESA PHASE II PROJECT FUNDING
Request for Funding FY2023

BUDGET

Category	Total
Salaries, wages, Fringe	
Travel	
Architecture & Engineering	\$ 493,000.00
Legal	
Consulting	
Construction	\$ 2,200,000.00
Site Work	
Equipment	
Indirects	
Other	
Total	\$ 2,693,000.00

**Minutes of September 5, 2023
Mayor and Board of Aldermen**

July 23, 2021

DETAILED BUDGET

CITY OF LONG BEACH GOMESA APPLICATION - LONG BEACH SMALLCRAFT HARBOR - EASTERN BULKHEAD / SHORE PROTECTION & STABILIZATION			
DESCRIPTION OF WORK	QUANTITY	EST. UNIT COST	EXTENSION
BULKHEAD CONSTRUCTION	1 LS	\$ 2,100,000.00	\$ 2,100,000.00
SITE IMPROVEMENTS	1 LS	\$ 100,000.00	\$ 100,000.00
SUBTOTAL - CONSTRUCTION COST			\$ 2,200,000.00
CONTINGENCIES			\$ 220,000.00
DESIGN SERVICES			\$ 125,000.00
INSPECTION SERVICES			\$ 133,000.00
TESTING SERVICES			\$ 15,000.00
TOTAL ESTIMATED PROJECT COST			\$ 2,693,000.00

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Mayor and Board of Aldermen



Attachment C

GOMESA Phase II Funding
Project Selection Form

Applicant: George Bass - Mayor
Business/Agency: City of Long Beach
Address: P. O. Box 929 - Long Beach, MS 39560
Phone: 2288631556 Email: mayor@cityoflongbeachms.com
Project Name: Long Beach Small Craft Harbor - Eastern Bulkhead
Anticipated Budget: \$2,693,000.00 Anticipated Timeline: 7/1/2023 to 6/30/2026

Projects must meet at least one of the GOMESA criteria listed below. Please check all that apply.
Additional justification may be requested.

Column A

- Coastal protection of natural resources
Mitigation of natural or marine resources
Conservation management
Onshore infrastructure projects resulting from coastal damage

Column B

- Coastal restoration and resiliency efforts
Ecological restoration

PROPOSED PROJECT NARRATIVE

This project is intended to construct improvements to the eastern boundary of the Long Beach Small Craft Harbor. The improvements will be in the form of a vertical concrete wall/bulkhead at or near 10 feet above mean sea level, raising the existing structural protection in the area by nearly 4 feet.

REQUIRED SIGNATURES

GOMESA Committee:

MDMR Committee Representative: [Signature] Executive Director
MDA Committee Representative: [Signature] Deputy Executive Director
MDEQ Committee Representative: [Signature] Executive Director

**Minutes of September 5, 2023
Mayor and Board of Aldermen**

Alderman Parker made motion seconded by Alderman McGoey and unanimously carried to approve the following Memorandum of Understanding with Mississippi Department of Marine Resources GOMESA grant for Long Beach Small Craft Harbor – Southern Quay Bulkhead and authorize the Mayor Pro Tempore to execute same:



STATE OF MISSISSIPPI

Tate Reeves
Governor

MISSISSIPPI DEPARTMENT OF MARINE RESOURCES

Joe Spraggins, Executive Director

**MEMORANDUM OF UNDERSTANDING
BETWEEN
THE MISSISSIPPI DEPARTMENT OF MARINE RESOURCES
AND
CITY OF LONG BEACH**

This Memorandum of Understanding (the "MOU") is entered into between the Mississippi Department of Marine Resources (hereinafter "MDMR") and City of Long Beach (hereinafter "COLB") for the purpose of establishing the agreed upon conditions under which MDMR may allocate funds to COLB for Long Beach Small Craft Harbor - Southern Quay Bulkhead ("the Project") pursuant to the Gulf of Mexico Energy Security Act of 2006, Public Law 109-432 (hereinafter "GOMESA"). This MOU is entered into pursuant to and subject to the terms of GOMESA and relates to MDMR funds obtained through GOMESA, in the amount of Two Million Five Hundred Fifty-Four Thousand Dollars and No Cents (\$2,554,000.00). The COLB will use some or all of the funds, which will be provided on a reimbursement basis, to advance the Project.

RECITALS

WHEREAS, GOMESA authorizes the disbursement of funds for projects and activities for the purposes of coastal protection, including conservation, coastal restoration, hurricane protection, infrastructure directly affected by coastal wetland losses, as well as mitigation of damage to fish, wildlife, or natural resources; and,

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WHEREAS, funding for GOMESA is directed to the State of Mississippi through the Bureau of Ocean Energy Management within the Department of Interior; and,

WHEREAS, the Governor of the State of Mississippi has directed that MDMR will administer GOMESA funding for the State; and,

WHEREAS, MDMR is authorized to allocate and disburse GOMESA funds in accordance with GOMESA in a manner as determined by the MDMR; and,

WHEREAS, GOMESA funds are federal funds and cannot be used to match any other federal funds unless those programs specifically state that such funds can be used for matching; and,

WHEREAS, the primary goal of the Project is to construct improvements to the southern quay bulkhead along the southern side of the Harbor marina which will stabilize the area against repetitive damages during storm events and provide fishing and a parking area for Harbor users; and,

WHEREAS, COLB asserts that the Project's goals/objectives will stabilize and secure the area to reduce the debris and soil loss into the waters of the Mississippi Sound and mitigate damages to ecological areas due to repeated damage and repair efforts in the area; and,

WHEREAS, the MDMR requests COLB maintain on file all documentation related to the receipt, investment and expenditure of the funds provided for the Project, and furnish any such documentation to the MDMR upon request; and,

WHEREAS, COLB agrees to expend the funds in accordance with the purposes as outlined in GOMESA; and,

WHEREAS, COLB agrees to provide quarterly and final reports to MDMR that summarize the expenditure of the funds reimbursed by MDMR and the status of the Project until such time as the final expenditure of these funds has been made; and,

WHEREAS, MDMR finds, consistent with GOMESA, that it is in the best interest of the State of Mississippi that funds made available from GOMESA should be allocated to COLB, on a reimbursement basis, for the Project.

NOW THEREFORE, IT IS MUTUALLY AGREED BY THE MISSISSIPPI DEPARTMENT OF MARINE RESOURCES AND CITY OF LONG BEACH, AS FOLLOWS:

SECTION 1. Each and all of the facts and findings set forth in the preamble clauses of this memorandum are hereby found and determined to be true and accurate and are incorporated herein by this reference thereto as though set forth again in words and figures.

SECTION 2. This MOU shall be effective upon execution by both parties and shall remain in effect for a term of three years (36 months) with one optional one-year (12 months) renewal, for a total of four (4) years, unless terminated earlier. The term may be extended prior to expiration upon the written agreement of both parties.

1141 Bayview Avenue · Biloxi, MS 39530-1613 · Tel: (228) 374-5000 · dmr.ms.gov

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Minutes of September 5, 2023 Mayor and Board of Aldermen

SECTION 3. MDMR, pursuant to GOMESA, shall provide funds received from Mississippi's allocation of GOMESA funding in an amount up to Two Million Five Hundred Fifty-Four Thousand Dollars and No Cents (\$2,554,000.00) to COLB, on a reimbursement basis, for the purpose of providing funds to accomplish the Project as described herein.

SECTION 4. COLB shall request payment of funds hereunder for Project costs on a reimbursement basis (such requests, "Reimbursement Requests"), unless otherwise directed by MDMR. COLB shall submit written Reimbursement Requests no more frequently than monthly and no less frequently than quarterly. Each Reimbursement Request must be accompanied by detailed supporting documentation of costs incurred as required by MDMR. All Reimbursement Requests for time periods ending June 30 of any year during the term of this MOU shall be submitted no later than July 31 of that same year. MDMR will pay all properly documented Reimbursement Requests within forty-five (45) days after MDMR's receipt of same, except for any amounts disputed by MDMR in good faith. Reimbursement Requests shall be sent to Russell Weatherly, GOMESA Project Manager, Mississippi Department of Marine Resources, 1141 Bayview Avenue, Biloxi, MS 39530, russell.weatherly@dmr.ms.gov.

SECTION 5. COLB agrees to use all funds received from MDMR as allocated from GOMESA funding solely for the purposes set forth herein and authorized by GOMESA and upon the terms and provisions of this MOU; and further, by execution of this MOU, COLB does hereby certify that all GOMESA funds it receives from the MDMR shall be used exclusively for the Project. COLB understands that failure on its part to adhere to any provision within this MOU may result in termination of this MOU by the MDMR and in immediate action by the State to recover any improperly expended funds.

SECTION 6. COLB agrees to comply with all applicable provisions of CFR 2 §200, *et seq.*, including §200.501 which states that a non-Federal entity that expends Seven Hundred Fifty Thousand Dollars and No/100 (\$750,000.00) or more during the non-Federal entity's fiscal year in Federal awards must have a single or program-specific audit conducted for that year.

SECTION 7. COLB agrees to comply with all applicable provisions of Section 70914 of the Infrastructure Investment and Jobs Act (Pub. L. 117-58), also known as the Build America, Buy America Act.

SECTION 8. COLB agrees to maintain on file all documentation in accordance with the recitals of this MOU and to submit such documentation to MDMR upon request.

SECTION 9. COLB agrees to provide MDMR quarterly reports summarizing expenditure of GOMESA funds received from MDMR for the Project and the status of the Project until such time as the final expenditure or final investment of the funds has been made. The first quarterly report shall be provided within ninety (90) days of the effective date of this MOU, and thereafter within thirty (30) days of each calendar quarter end. COLB shall also provide MDMR with a final report summarizing the expenditures and use of the funds upon completion of the Project and final expenditure. Failure to timely submit reports may result in delay of payment of Reimbursement

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Requests. Reports shall be sent to Russell Weatherly, GOMESA Project Manager, Mississippi Department of Marine Resources, 1141 Bayview Avenue, Biloxi, MS 39530, russell.weatherly@dmr.ms.gov.

SECTION 10. COLB agrees to maintain copies of all invoices and documentation related to the funds allocated by MDMR for the Project sufficient to satisfy and confirm, to MDMR's satisfaction, that such funds have been expended **solely** for the purposes provided in GOMESA.

SECTION 11. COLB shall comply with and all activities under this MOU shall be subject to all applicable Federal, State, and local laws and regulations, as now existing and as may be amended or modified.

SECTION 12. COLB understands and acknowledges that if the Mississippi State Legislature fails to pass an appropriation bill for the MDMR and the prior year's appropriation bill expires, or if the Legislature fails to give MDMR the authority to expend funds, or if funds are otherwise unavailable, then the MDMR may, in its sole discretion, terminate this agreement or issue a Stop Work Order to COLB in lieu of termination. If a Stop Work Order is issued, COLB agrees to adhere to its terms.

SECTION 13. This MOU shall be governed by and construed in accordance with the laws of the State of Mississippi, excluding its conflict of laws provisions, and any litigation with respect thereto shall be brought in the state courts of Harrison County, Mississippi.

SECTION 14. Attached hereto as Attachment A and incorporated herein by reference is the document supporting the request for GOMESA funding submitted by COLB. This document outlines the scope of work to be completed for the Project. Any change in the scope of work is subject to approval by the MDMR in writing and may require an amendment to this MOU and written approval of the GOMESA Committee and others.

SECTION 15. Attached hereto as Attachment B and incorporated herein by reference is the budget for the Project submitted by COLB.

SECTION 16. Attached hereto as Attachment C and incorporated herein by reference is the Project Selection Form approved and executed by the GOMESA Committee. In the event of a discrepancy between Attachment A and Attachment C, Attachment C will govern.

SECTION 17. All notices or information required or permitted to be given pursuant to this MOU shall be in writing and personally delivered or sent by Certified United States mail, postage prepaid, return receipt requested, to the party to whom the notice should be given at the address set forth below. Notice shall be deemed given when actually received or when refused. The parties agree to promptly notify each other in writing of any change of address.

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Mayor and Board of Aldermen**

For COLB:

City of Long Beach
Attention: George Bass, Mayor
P.O. Box 929
Long Beach, MS 39560
mayor@cityoflongbeachms.com

For MDMR:

Mississippi Department of Marine Resources
Attention: Joe Spraggins, Executive Director
1141 Bayview Ave.
Biloxi, Mississippi 39530
Email: crystal.matta@dmr.ms.gov

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IN WITNESS WHEREOF, the parties have affixed their signatures on the dates indicated below.

MISSISSIPPI DEPARTMENT OF MARINE RESOURCES

By: _____

Joe Spraggins, Executive Director

Date: _____

CITY OF LONG BEACH

By:  _____


George Bass, Mayor, Donald Frazer, Mayor Pro Tempore

Date: 9/5/23

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 Mayor and Board of Aldermen

Attachment A



GOMESA PHASE II PROJECT FUNDING
Request for Funding FY2023

Official Use Only

Project Number: _____

Requesting Agency: _____

PROJECT SUMMARY

red outlines indicate required fields

1. **Title of Project:**
 Long Beach Smallcraft Harbor - Southern Quay Bulkhead
2. **Location of Project:**
 Long Beach Smallcraft Harbor, on the southern quay, a small concrete paved area at the southern side of the Harbor. The quay provides a fishing & parking area for Harbor users and is currently in need of significant repairs.
3. **Requesting Organization:**
 City of Long Beach
4. **Requesting Organization Representative:**

a. Name: George Bass	e. Address: P. O. Box 929 Long Beach, MS 39560
b. Position Mayor	
c. Phone: 2288631556	f. Email: mayor@cityoflongbeachms.com
d. Fax:	
5. **Funding Requested:**
 \$2,554,000
6. **Have any other State or Federal funding sources been identified for the project?**
 Yes
 No
7. **If yes, enter amount and source of additional funds:**
 Amount:
 Source of Additional Funds:
8. **Total Project Funds**
 \$2,554,000

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Mayor and Board of Aldermen**



**GOMESA PHASE II PROJECT FUNDING
Request for Funding FY2023**

PROJECT SUMMARY

9. Provide Brief Project Description/Overview:

This project is intended to construct improvements to the eastern boundary of the Long Beach Smallcraft Harbor. The improvements will be in the form of a vertical concrete wall/bulkhead at or near 10 feet above mean sea level, raising the existing structural protection in the area by nearly 4 feet. This increase in height of the structural protection will not only provide protection and stabilization at the referenced location, but additionally, to the remainder of the Harbor infrastructure, which is often damaged even by small storms which elevate waves and water above the elevation of the existing structural elements on-site.

Not only do these repetitive damages and the subsequent repairs cause significant economic damage to the City, but they additionally cause substantial impact to the operation and function of the Harbor, a critical public service in the City. Obviously, impacts to the operation of the Harbor causes additional economic harm to the City through the loss of slip rentals, fuel sales, etc.. Furthermore, the damage which occurs during a storm generally includes large amounts of material washing into the parking area near the project area, and also material washing away into the MS Sound. A bulkhead wall will help ameliorate all these impacts.

10. LIST Project Goals/Objectives:

- Provide significant improvements to hurricane/storm resistance for the eastern border of the Harbor, which is an often-damaged area during storms. Hardening the eastern border of the Harbor will also provide protection for the Harbor basin piers, etc.
- Mitigation of damages to ecological areas due to repeated damage and repair efforts in the area
- Reduction in repetitive losses to marina infrastructure (piers, electrical systems, etc.) in the Harbor

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GOMESA PHASE II PROJECT FUNDING

Request for Funding FY2023

PROJECT SUMMARY

11. Which of the following authorized uses set forth in the GOMESA Act does this project fall under? Check all that apply. Explain SPECIFICALLY and in detail how the project meets the required criteria.

- (A) *Projects and activities for the purposes of coastal protection, including conservation, coastal restoration, hurricane protection, and infrastructure directly affected by coastal wetland losses*

Improvements to the southern quay bulkhead along the eastern side of the Harbor marina which will stabilize that area against repetitive damages during storm events. By stabilizing and securing this area it will reduce the soil loss into the waters of the MS Sound.

- (B) *Mitigation of damage to fish, wildlife, or natural resources.*

- (C) *Implementation of a federally-approved marine, coastal, or conservation management plan.*

- (D) *Mitigation of the impact of activities through funding of onshore infrastructure projects*

Construction of this project will provide significant improvement to the eastern border of the Long Beach Smallcraft Harbor, stabilizing that area against repetitive damages during storm events. This area is an area often damaged by storms, but more importantly, by hardening & raising the eastern "shore" of the Harbor, there will be significant reduction in damages to the infrastructure inside the Harbor, such as the piers, launches, electrical systems, etc. By stabilizing and securing the area, the project will also have positive environmental impact by reducing the debris which is often washed back into the MS Sound after the damaging events which occur so often.

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GOMESA PHASE II PROJECT FUNDING Request for Funding FY2023

PROJECT SUMMARY

12. Project Timetable/Milestones:

It is estimated that this project could be fully constructed within two (2) years from the date of funding. This allows one (1) year for permitting, design, and bidding, followed by one (1) year of construction.

13. Project Timing

Short-term (3 year or less)

Deferred/long-term (3-5 years)

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GOMESA PHASE II PROJECT FUNDING
Request for Funding FY2023

APPLICATION SUMMARY

14. Current status of architectural/engineering plans & specifications for this project (if applicable): Check one from each group.

Group 1: Completed
 In Progress
 Ready to Bid
 Other (identify)

Group 2: Paid for
 Funds budgeted
 Funds not budgeted

15. In what way does this project meet the goals and objectives of the Department of Marine Resources, which includes enhancing, protecting and conserving the marine interest of Mississippi for present and future generations.?

By protecting and hardening the Long Beach Small Craft Harbor it will allow fisherman a safe place to store and launch their boats, as well as the citizens of the Long Beach and visitors to access and enjoy the harbor. These visitors of harbor will generate funding for coastal conservation programs.

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GOMESA PHASE II PROJECT FUNDING
Request for Funding FY2023

APPLICATION SUMMARY

- 16. Estimated number of years to completion: 2
- 17. Estimated Completion Date: 5/2025
- 18. Prioritize if your agency has submitted multiple projects:
3

SIGNATURES

Requesting Agency Representative:  7-1-22
signature Date

Attach a detailed project description, project schematics, drawings, or any regulatory permits as appropriate.

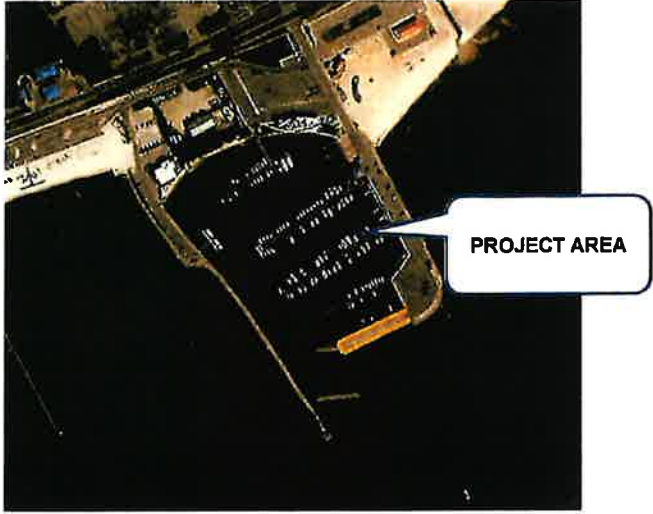
*Progress notes must be submitted quarterly on all projects funded by GOMESA.

**Before submitting application, please make sure to complete the Budget form on page 7.

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Mayor and Board of Aldermen

7/28/2021

LOCATION MAP



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Attachment B



GOMESA PHASE II PROJECT FUNDING
Request for Funding FY2023

BUDGET

Category	Total
Salaries, wages, Fringe	
Travel	
Architecture & Engineering	\$ 474,000.00
Legal	
Consulting	
Construction	\$ 2,080,000.00
Site Work	
Equipment	
Indirects	
Other	
Total	\$ 2,554,000.00

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7/28/2021

DETAILED BUDGET

CITY OF LONG BEACH			
GOMESA APPLICATION - LONG BEACH SMALLCRAFT HARBOR - SOUTHERN QUAY BULKHEAD			
DESCRIPTION OF WORK	QUANTITY	EST. UNIT COST	EXTENSION
BULKHEAD CONSTRUCTION	1 LS	\$ 1,980,000.00	\$ 1,980,000.00
SITE IMPROVEMENTS	1 LS	\$ 100,000.00	\$ 100,000.00
SUBTOTAL - CONSTRUCTION COST			\$ 2,080,000.00
CONTINGENCIES			\$ 208,000.00
DESIGN SERVICES			\$ 118,000.00
INSPECTION SERVICES			\$ 133,000.00
TESTING SERVICES			\$ 15,000.00
TOTAL ESTIMATED PROJECT COST			\$ 2,554,000.00

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Attachment C

GOMESA Phase II Funding Project Selection Form

Applicant: Mayor George Bass
First Name Last Name

Business/Agency: City of Long Beach

Address: P. O. Box 929 - Long Beach, MS 39560

Phone: 2288631556 Email: mayor@cityoflongbeachms.com

Project Name: Long Beach Smallcraft Harbor - Southern Quay Bulkhead

Anticipated Budget: \$2,554,000.00 Anticipated Timeline: 7/1/2023 to 6/30/2026

Projects must meet at least **one** of the GOMESA criteria listed below. Please check all that apply. Additional justification may be requested.

Column A

- Coastal protection of natural resources
- Mitigation of natural or marine resources
- Conservation management
- Onshore infrastructure projects resulting from coastal damage

Column B

- Coastal restoration and resiliency efforts
- Ecological restoration

PROPOSED PROJECT NARRATIVE

This project is intended to construct improvements to the eastern boundary of the Long Beach Smallcraft Harbor. The improvements will be in the form of a vertical concrete wall/bulkhead at or near 10 feet above mean sea level, raising the existing structural protection in the area by nearly 4 feet. This increase in height of the structural protection will not only provide protection and stabilization at the referenced location, but additionally, to the remainder of the Harbor Infrastructure, which is often damaged even by small storms which elevate waves and water above the elevation of the existing structural elements on-site. Not only do these repetitive damages and the subsequent repairs cause significant economic damage to the City, but they additionally cause substantial impact to the operation and function of the Harbor, a critical public service in the City. Obviously, impacts to the operation of the Harbor causes additional economic harm to the City through the loss of slip rentals, fuel sales, etc. Furthermore, the damage which occurs during a storm generally includes large amounts of material washing into the parking area near the project area, and also material washing away into the MS Sound. A bulkhead wall will help ameliorate all these impacts.

REQUIRED SIGNATURES

GOMESA Committee:

MDMR Committee Representative	<u>[Signature]</u> <small>Signature</small>	Executive Director	_____	_____
		<small>Title</small>	<small>Date</small>	
MDA Committee Representative	<u>Laura Hipp</u> <small>Signature</small>	Deputy Executive Director	_____	_____
		<small>Title</small>	<small>Date</small>	
MDEQ Committee Representative	<u>Chris Wells</u> <small>Signature</small>	Executive Director	_____	_____
		<small>Title</small>	<small>Date</small>	

Minutes of September 5, 2023 Mayor and Board of Aldermen

Alderman Brown made motion seconded by Alderman McGoey and unanimously carried to approve the following Work Change Directive with Bottom 2 Top Construction for the Mt. Bass Drainage project and authorize the Mayor Pro Tempore to execute same:

Work Change Directive No. 1

Date of Issuance: August 24, 2023 **Effective Date:** August 24, 2023

Owner: City of Long Beach **Owner's Contract No.:**

Contractor: Bottom2 Top Construction **Contractor's Project No.:**

Engineer: Pickering Firm, Inc **Engineer's Project No.:** 26103.00

Project: Mt. Bass Drainage **Contract Name:** Mt. Bass Drainage

Contractor is directed to proceed promptly with the following change(s):
Description: Contractor will resume work on the installation of the 58"x36" arch pipe and associated drain boxes starting at approximately Grate Inlet A10 and working north to Pedestal Inlet A12. Associated with completion of this work will be a water line adjustment (two locations) to accommodate the installation and the cost of demob/remob of the site. Cost breakdown for water line adjustments and demob/remob costs attached.

The costs for the water line replacement and demob/remob costs are acceptable to the Owner and will be incorporated into the next project Change Order. Total amount will be \$18,886.96

Purpose for Work Change Directive:
 Directive to proceed promptly with the Work described herein is issued due to: *[check one or both of the following]*

Non-agreement on pricing of proposed change.
 Necessity to proceed for schedule or other Project reasons.

Change in Contract Price and Contract Times :

Contract Price \$ 18,886.96 (Increase)
 Contract Time 0 days

Basis of estimated change in Contract Price:
 Lump Sum Other
 Cost of the Work

<p>RECOMMENDED:</p> <p>By: <i>Anthony Chen</i> Engineer (Authorized Signature)</p> <p>Title: Project Manager Date: 8/24/2023</p>	<p>AUTHORIZED BY:</p> <p>By: <i>Bob F...</i> Owner (Authorized Signature)</p> <p>Title: <i>Mayor Pro Tempore</i> Date: <i>9/5/23</i></p>	<p>RECEIVED:</p> <p>By: <i>S...</i> Contractor (Authorized Signature)</p> <p>Title: <i>Owner</i> Date: <i>8/24/23</i></p>
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Approved by Funding Agency (if applicable)
 By: _____ Date: _____
 Title: _____

**Minutes of September 5, 2023
Mayor and Board of Aldermen**

Based on the following recommendation of Court Clerk Emma Ward, Alderman Parker made motion seconded by Alderman Brown and unanimously carried to accept the resignation of Public Defender Jarret Little and appoint Jason B. Purvis as the new Public Defender:



LONG BEACH MUNICIPAL COURT

Emma Ward
Court Clerk

James C. Simpson, Jr.
Municipal Court Judge

Donna Stephenson
Jill Scafide
Kyra Williams
Mary Coludrovich
Deputy Court Clerk

August 25, 2023

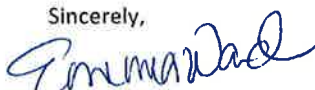
Mayor and Board of Aldermen
P.O. Box 929
Long Beach, MS 39560

RE: Public Defender position

Mayor and Board of Aldermen,

Attorney Jarret Little has informed the court that he has received military orders and will be transferred to Arizona. He will be leaving the area in October. This will leave the court without a public defense attorney. Attorney Jason B. Purvis has expressed interest and comes recommended by our city attorney and is known by the municipal judge. At this time, I would ask that Jason Purvis be appointed as public defender for Long Beach Municipal Court.

Sincerely,


Emma Ward
Court Clerk

*P.O. BOX 929
Long Beach, Ms. 39560*

*201 Jeff Davis Avenue
Long Beach, Ms. 39560*

*Phone: (228)865-7840
Fax: (228)863-2771*

**Minutes of September 5, 2023
Mayor and Board of Aldermen**

Based on the following recommendation of Court Clerk Emma Ward, Alderman Brown made motion seconded by Alderman Parker and unanimously carried to appoint Patrick K. Williams as Prosecutor Pro Tempore:



LONG BEACH MUNICIPAL COURT

Emma Ward
Court Clerk

James C. Simpson, Jr.
Municipal Court Judge

Donna Stephenson
Jill Scafide
Kyra Williams
Mary Coludrovich
Deputy Court Clerk

August 25, 2023

Mayor and Board of Aldermen
P.O. Box 929
Long Beach, MS 39560

RE: Prosecutor pro tempore

Mayor and Board of Aldermen,

I would ask the Mayor and Board to consider adding Attorney Patrick K. Williams as pro tempore prosecutor for our court. Mr. Williams would be an addition to our team of prosecutors and be available in the event one of them was unable to attend court or had a conflict.

Sincerely,

Emma Ward
Court Clerk

*P.O. BOX 929
Long Beach, Ms. 39560*

*201 Jeff Davis Avenue
Long Beach, Ms. 39560*

*Phone: (228)865-7840
Fax: (228)863-2771*

**Minutes of September 5, 2023
Mayor and Board of Aldermen**

Based on the following recommendation of Landscape Architect Christian Preus, Alderman Parker made motion seconded by Alderman Brown to award the 12-month maintenance contract for the Streetscape Signage project to Gulf Breeze, and authorize the Mayor Pro Tempore to execute quote:

CHRISTIANPREUS
Landscape Architecture

Mailing:
307 De La Mare Avenue
Fairhope, AL 36532

1011 Desoto Street
Ocean Springs, MS 39564

T : 855.539.5086

cpladesignplanning.com

August 15, 2023

Kini Gonsoulin, Finance Officer, Deputy City Clerk
RE: Streetscape Signage – Landscape Maintenance Contract

Dear Kini:

As you are aware, the 12 month maintenance of the areas landscaped in the Streetscape Signage project were included as an alternate in the bid package. The GC (Orocon) expressed the desire to not be involved in the landscape maintenance. Therefore, the alternate was not awarded as a part of the Streetscape Signage contract. In order to avoid delays in maintenance of these areas, we have obtained two quotes for the landscape and watering of the signage landscape areas for the next 12 months from the City's award of this contract.

Since Gulf Breeze installed the landscape, and provided the lower quote, we recommend awarding that 12-month maintenance contract to Gulf Breeze Landscaping, LLC.

Sincerely,



Christian Preus, Principal
Christian Preus Landscape Architecture

Proposals Attached: Gulf Breeze Landscaping, LLC
Cutting Edge Lawn Service, LLC

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August 14, 2023

2023 CONTRACT PROPOSAL

Contract No. - 10909

LONG BEACH STREETSCAPES
LONG BEACH, CITY OF

This is an agreement between Gulf Breeze Landscaping, LLC, P.O. Box 347, Gautier, MS 39553, and Long Beach, City of ("Client"), Attn: Christian Preus, 1011 Desoto Street, Ocean Springs, MS 39564.

This is a contract agreement between the above parties mutually agreed upon as listed below. The contract is in effect for the length of one year from date of signed agreement at the end of this contract. Upon completion of the one year period, this contract will auto renew unless otherwise terminated.

LANDSCAPE FERTILIZATION

Application of Trident Root Zone Humus (50 lbs. per 1,000 sf of bed area) three (3) times per year; Jan, May, & Auga to promote continued healthy growth. Watering of plant material in non-irrigated areas as needed with each service.

BED MAINTENANCE / FERTILIZERS

Routine weeding of landscape bed areas twenty-six (26) times per year by means of liquid herbicide or hand weeding. Pruning of shrubbery and ornamental grasses as needed to maintain a groomed, healthy appearance. Removal of leaves, debris, and trash as needed. Pruning of all low hanging nuisance tree branches below 14' in height within bedding areas. Blade edging of landscape bed border as needed to keep a sharp, definitive edge between the turf and bedding areas. Inspect plants for disease and/or insects. Deadheading of flowering plants such as roses or seasonal flowers. Watering of plant material in non-irrigated areas as needed with each service.

PRE-EMERGENT HERBICIDE

Application of a granular pre-emergent herbicide (applied per manufacturer's recommendations) twice per year in Feb. & Sept. Watering of plant material in non-irrigated areas as needed with each service.

MULCHING

Installation of fresh landscaping bedding straw twice per year to provide a visually attractive appearance and establish a barrier of natural weed prevention and ground moisture management. Watering of plant material in non-irrigated areas as needed with each service.

WATERING

Manual watering of all plant material in non-irrigated bed areas as needed twice per week.

2023 CONTRACT SUMMARY

INCLUDED SERVICES	OCCURS	COST EACH	EXT COST	TOTAL COST
LANDSCAPE FERTILIZATION	3	\$580.00	\$1,740.00	\$1,740.00

Minutes of September 5, 2023 Mayor and Board of Aldermen

Contract No. - 10909	LONG BEACH STREETSCAPES		August 14, 2023
BED MAINTENANCE / FERTILIZERS	28	\$301.73	\$7,844.98
PRE-EMERGENT HERBICIDE	2	\$450.00	\$900.00
MULCHING	2	\$2,246.01	\$4,490.02
WATERING	67	\$75.00	\$5,025.00
TOTAL:		\$20,000.00	\$20,000.00

BILLING SCHEDULE

MONTHLY BILLING SCHEDULE	SERVICE COST	TOTAL COST
AUGUST 2023	\$1,666.67	\$1,666.67
SEPTEMBER 2023	\$1,666.67	\$1,666.67
OCTOBER 2023	\$1,666.67	\$1,666.67
NOVEMBER 2023	\$1,666.67	\$1,666.67
DECEMBER 2023	\$1,666.67	\$1,666.67
JANUARY 2024	\$1,666.67	\$1,666.67
FEBRUARY 2024	\$1,666.67	\$1,666.67
MARCH 2024	\$1,666.67	\$1,666.67
APRIL 2024	\$1,666.67	\$1,666.67
MAY 2024	\$1,666.67	\$1,666.67
JUNE 2024	\$1,666.67	\$1,666.67
JULY 2024	\$1,666.67	\$1,666.67
TOTAL:	\$20,000.04	\$20,000.04


Disclaimer: If agreement is to be cancelled at any time during the contract year, Gulf Breeze Landscaping, LLC must be given 30 days notice. If 30 days is not received, then the final invoice shall reflect that of each service rendered from the contract execution until the most recent service completed at the per-service cost as stated on the original agreement

Terms and Conditions

IN CONSIDERATION of the mutual promises and agreements contained in this Agreement, Customer and Contractor hereby agree to the following terms and conditions

- 1 **Change Order:** The scope of the services to be provided hereunder shall not be changed in any material respect without a mutually agreed upon change order executed by an authorized representative of each party
- 2 **Payment of Invoices:** All invoices are due thirty (30) days after the date of invoice. Past due amounts bear interest at a rate of 10% per annum (Mississippi) beginning from the date first due until paid in full (8% Alabama, 12% Louisiana, 18% Florida). Contractor may suspend services under this Agreement until contractor has been paid in full for all amounts due for services, materials, and/or other related charges.
- 3 **Credit Card Transaction Fee:** All payments made by credit card may be subject to a 4% transaction fee, or the highest allowed by law, if less (Not applicable in Colorado, Connecticut, Florida, Kansas, Maine, Massachusetts, or Oklahoma)
- 4 **Costs/Attorneys' Fees:** Customer agrees to pay, in addition to all amounts due and payable hereunder, all costs of collection incurred by Contractor collecting or enforcing this Agreement, including, without limitation, reasonable attorneys' fees and expenses actually incurred.
- 5 **Choice of Law and Venue:** All questions concerning the construction, validity and interpretation of this agreement shall be governed by the laws of the State of Mississippi. Any dispute arising out of, or concerning, this Agreement shall be resolved exclusively in a federal or state court of competent jurisdiction located in Jackson County, Mississippi and shall be chosen at the sole discretion of the Contractor. To the extent necessary, the parties hereby submit to, and agree not to contest, the jurisdiction of such courts.
- 6 **Lien:** To the extent allowed by law, Customer's failure to fulfill to its obligations under this Agreement may result in lien rights in favor of the Contractor.

IN WITNESS WHEREOF, the parties have executed this Agreement and caused this Agreement to be dated as of the date set out hereinabove.


 By _____
 Christopher Irwin
 Date August 14, 2023


 By _____
 Date 9/5/23

**Minutes of September 5, 2023
Mayor and Board of Aldermen**

Contract No. - 10909

LONG BEACH STREETSCAPES

August 14, 2023

GULF BREEZE LANDSCAPING, LLC

LONG BEACH, CITY OF

Minutes of September 5, 2023 Mayor and Board of Aldermen

Estimate

Cuttin Edge Lawn Service LLC
4520 Shadow Wood Circle
Pascagoula MS 39581
228-219-3722

Customer # 38
Estimate # 0000005
Date Aug 09, 2023

Long Beach Streetscapes
Hwy 90
Long Beach MS

Description	Cost/Rate	Qty/Hr	Taxes %	Total
Landscape proposal				
-Mow Lawn Areas 39 times a year March-November				
-Blow clippings, pick up trash from hard surface areas weekly				
--Weed control 2 times year				
-weed flower beds and spray on hard surfaces	23,000.00	1	0.00	23,000.00
-Shrub pruning 4 times yearly				
-Fertilize 3 times yearly				
- Water non-irrigated areas weekly				
Subtotal				23,000.00
Taxes				0.00
Total Estimated Cost				23,000.00

The question being put to a roll call vote, the result was as follows:

Alderman Donald Frazer	voted	Present, Not Voting
Alderman Patrick Bennett	voted	Nay
Alderman Bernie Parker	voted	Aye
Alderman Angie Johnson	voted	Aye
Alderman Timothy McCaffrey, Jr.	voted	Aye
Alderman Mike Brown	voted	Aye
Alderman Pete McGoey	voted	Aye

The question having received the affirmative vote of a majority of the Aldermen present and voting, Mayor Pro Tempore Frazier declared the motion carried.

**Minutes of September 5, 2023
Mayor and Board of Aldermen**

Alderman Parker made motion seconded by Alderman Brown and unanimously carried to approve the following Change Order with Orocon Construction, LLC for the Streetscape Signage project and authorize the Mayor Pro Tempore to execute same:



August 29, 2023

Mr. Christian Preus
Christian Preus Landscape Architecture
1011 Desoto Street
Ocean Springs, MS 39564

Re: Long Beach Streetscape Signage Project


Subject: COR No. 07 – Contingency Closeout

Dear Mr. Preus,

Please find enclosed Orocon Construction's cost breakdown for COR No. 07 representing the remaining contingency allowance left in the above referenced project.

Orocon Construction, LLC respectfully offers a **CREDIT** for the remaining contingency allowance to closeout this project in the amount of **Twenty Thousand Four Hundred Two Dollars and Zero Cents (\$-20,402.00)**.

Sincerely,
Orocon Construction, LLC


Charlie Warden
Vice President of Operations

**Minutes of September 5, 2023
Mayor and Board of Aldermen**



CHANGE ORDER REQUEST

TO: Mr. Christian Preus Christian Preus Landscape Architecture 1011 Desoto Street Ocean Springs, MS 39564	FROM: Charlie Warden Orocon Construction, LLC 325 Reynoir Street Biloxi, MS 39530
---	---

PROJECT: Long Beach Streetscape Signage	CHANGE ORDER REQUEST NO.: 07
C.O.R. TITLE: Contingency Closeout	DATE: 08/29/23

DESCRIPTION:

The below cost breakdown of the remaining contingency is being provided to closeout this project in accordance with the substantial completion received on August 17, 2023.

ITEM	DESCRIPTION	QTY	UOM	Unit Price	TOTAL
01	Original Contingency Allowance	1	LS	\$ 35,000.00	\$ 35,000.00
02	CCD #01 - Additional Demo	1	LS	\$ 5,200.00	\$ 5,200.00
03	CCD #02 - Additional Electrical Work	1	LS	\$ 6,736.00	\$ 6,736.00
04	CCD #03 - Additional Gal of Dwf Grass	1	LS	\$ 2,662.00	\$ 2,662.00

REMAINING CONTINGENCY ALLOWANCE TOTAL \$ 20,402.00

Submitted by:
Orocon Construction, LLC

Charlie Warden

8/29/23
Date

Minutes of September 5, 2023 Mayor and Board of Aldermen



Change Order

PROJECT: (Name and address) 18105 Long Beach Streetscape Signage Project Long Beach, MS	CONTRACT INFORMATION: Contract For: General Construction Date: 20 December 2022	CHANGE ORDER INFORMATION: Change Order Number: 003 Date: 29 August 2023
OWNER: (Name and address) City of Long Beach P.O. Box 929 Long Beach, MS 39560	ARCHITECT: (Name and address) Christian Preus Landscape Architecture 1011 Desoto Street Ocean Springs, MS 39564	CONTRACTOR: (Name and address) Orocon Construction, LLC 325 Reynoir Street Biloxi, MS 39530

THE CONTRACT IS CHANGED AS FOLLOWS:
(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Per Contractor's COR #7 dated August 29, 2023 (Attached), Contingency Closeout.


This change will be a deduct to the contract in the amount of (\$20,402.00).

The original Contract Sum was	\$ 1,167,400.00
The net change by previously authorized Change Orders	\$ -54,530.00
The Contract Sum prior to this Change Order was	\$ 1,112,870.00
The Contract Sum will be decreased by this Change Order in the amount of	\$ 20,402.00
The new Contract Sum including this Change Order will be	\$ 1,092,468.00

The Contract Time will be increased by Zero (0) days.
The new date of Substantial Completion will be July 28, 2023.

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Christian Preus Landscape Architecture Landscape Architect of Record ARCHITECT (Firm name)  SIGNATURE	Orocon Construction, LLC CONTRACTOR (Firm name)  SIGNATURE	City of Long Beach OWNER (Firm name)  SIGNATURE
Christian Preus, Principal, PLA PRINTED NAME AND TITLE 08/29/2023 DATE	John Oropesa, President PRINTED NAME AND TITLE 8/30/23 DATE	George L. Bass, Mayor PRINTED NAME AND TITLE Donald Frazer Mayor Pro Tempore 9/5/23 DATE

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Minutes of September 5, 2023 Mayor and Board of Aldermen

There came on for discussion the following duct issue at Quarles House, whereupon Alderman Parker made motion seconded by Alderman Brown and unanimously carried to authorize the installation of recommended rigid duct wrap for \$9,087.30:

Kini Gonsoulin

From: courtney.cuevas@cityoflongbeachms.com
Sent: Thursday, August 31, 2023 9:52 AM
To: 'Kini Gonsoulin'
Subject: FW: Quarles House Duct Issue

Courtney Cuevas
Community Affairs Director
City of Long Beach

 228-863-1556
 courtney.cuevas@cityoflongbeachms.com
 cityoflongbeachms.info
 201 Jeff Davis Ave, Long Beach, MS 39560

From: Chris Robinson <chris@ar-architects.com>
Sent: Wednesday, August 30, 2023 5:33 PM
To: courtney cuevas (courtney.cuevas@cityoflongbeachms.com) <courtney.cuevas@cityoflongbeachms.com>
Cc: Chris Pitts <chrisp@ar-architects.com>; Clark Matthews <clark_matthews@jocci.net>
Subject: Quarles House Duct Issue

Courtney,

It has come to our attention that some of the ductwork under the Quarles house is insulated but without a rigid wrap to protect it from animals that could damage it over time. Our contractor has stated that we can achieve this wrap within the scope of this project by utilizing a portion of the allowance monies. Would the City of Long Beach be interested in having this product installed? We, as the professional, would recommend it. There is no additional cost to the City to provide this layer of protection. It will only affect the amount that is credited back to the City from the allowances at the completion of this project for a total of \$9,087.30.

We look forward to your decision.

Thank you,

Chris L Robinson, AIA



514 Main Street
Hattiesburg, MS 39401

**Minutes of September 5, 2023
Mayor and Board of Aldermen**

ORDINANCE NO. 665

AN ORDINANCE BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF LONG BEACH, MISSISSIPPI, AMENDING ORDINANCE NO. 230, AS PREVIOUSLY AMENDED, BY ADOPTING A NEW WATER AND SEWER RATE CALCULATION SHEET

WHEREAS, the Mayor and Board of Aldermen of the City of Long Beach, Mississippi, having made due investigation, do now find as follows:

1. That the costs of servicing water/sewer debt and providing solid waste collection services to the customers of the combined waterworks and sewer department have now increased and that those increased costs do now require that the water and sewer user fees presently assessed and charged by the City be increased and that such increase is necessary for the general health, welfare, safety and convenience of the citizens of the City of Long Beach and to pay the costs of providing such debt service and solid waste collection.

Now therefore,

BE IT ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF LONG BEACH, MISSISSIPPI, AS FOLLOWS:

SECTION 1. Rate Calculation Sheets.

The User Charges for water and sewer service within the corporate limits of the City of Long Beach shall be based upon the formulas and calculation sheets attached hereto as Appendix A. This Appendix A shall replace the equivalent Appendix A previously adopted and attached to Ordinance No. 621 of the City of Long Beach, which most recently amended Ordinance No. 230. The user charges calculated according to this new APPENDIX A shall be applied to all water and sewer services billed for by the City on and after November 1, 2023.

**Minutes of September 5, 2023
Mayor and Board of Aldermen**

SECTION 2. Severability, Savings Clause.

If any section, subsection, sentence, clause or phrase of this Ordinance, or the application thereof to any person or circumstance, shall be held invalid or unconstitutional by any court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the remaining provisions or application of this ordinance which can be given effect without the invalid or constitutional provision or application; and to that end, the provisions of this ordinance are hereby declared to be severable.

SECTION 3. Effective Date.

This ordinance shall take effect and be in full force from and after its adoption; all for the immediate preservation of order and of the public health and safety; nevertheless notice of the adoption of this ordinance shall be given and the same enrolled in the Ordinance as provided by law.

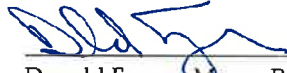
The above and foregoing Ordinance No. 665 was introduced in writing by Alderman Brown who moved its adoption. Alderman McGoey seconded the motion to adopt the Ordinance, and after discussion, no member of the Board of Aldermen having requested the Ordinance to be read by the City Clerk, and the question being put to a roll call vote, the result was as follows:

Alderman Donald Frazer	Voted	Present Not Voting
Alderman Patrick Bennett	Voted	Aye
Alderman Bernie Parker	Voted	Aye
Alderman Angie Johnson	Voted	Ayc
Alderman Timothy McCaffrey, Jr.	Voted	Aye
Alderman Mike Brown	Voted	Aye
Alderman Pete McGoey	Voted	Aye

**Minutes of September 5, 2023
Mayor and Board of Aldermen**

The question having received the affirmative vote of all the Aldermen present and voting, the Mayor Pro Tempore declared the motion carried and the said Ordinance Number 665 adopted and approved this the 5th day of September, 2023.

APPROVED:



Donald Frazer, Mayor Pro Tempore

ATTEST:


Stacey Dahl, City Clerk

Appendix A

Flat Rates	Water	Sewer	Sewer		Garbage	Total
			Treatment	Sewer Debt		
standard	16.85	18.49	10.83	22.83	21.00	90.00
senior	14.19	14.85	10.83	22.83	21.00	83.70
county	24.28	26.74	16.25	33.25		100.52

Metered	Water**	Sewer*	Sewer		Total*	Garbage
			Treatment*	Sewer Debt**		
standard	2.02	2.22	1.30	2.74	8.28	21.00
senior	1.84	1.93	1.30	2.74	7.81	21.00
county	2.91	3.21	1.95	3.99	12.06	

* per thousand gallons

^ subject to minimum of 8,333 gallons

CERTIFICATE

**STATE OF MISSISSIPPI
COUNTY OF HARRISON
CITY OF LONG BEACH**

I, the undersigned, Stacey Dahl, City Clerk within and for the City of Long Beach, Mississippi, do hereby certify that the above and foregoing is a true and correct copy of that certain Ordinance #665 of the City of Long Beach, Mississippi, adopted by the Mayor and Board of Aldermen at a regular meeting duly held and convened on the 5th day of September, 2023, as the same appears of record in Ordinance Book #9, pages _____, inclusive, in my office at the City Hall in said City.

Given under my hand and the official seal of my office this the 6th day of September, 2023.




Stacey Dahl, City Clerk

**Minutes of September 5, 2023
Mayor and Board of Aldermen**

Alderman Brown made motion seconded by Alderman Johnson and unanimously carried to table the contract with AnderCorp, LLC for Construction Manager Advisory Services until a representative from AnderCorp could be present.

Mayor Pro Tempore Frazer recognized Mr. Brian Grewe of 142 Markham Drive, Long Beach, MS who expressed concerns regarding constructing and operating an RV Park between Markham Drive and Marcie Drive in an R1 Zone.

Based on the recommendation of Chief Seal and certification by the Civil Service Commission, Alderman Brown made motion seconded by Alderman Johnson and unanimously carried to approve personnel matters, as follows:

Police Dept:

- Step Increase, Assistant Chief of Police Bruce Carver, PSA-16-XIX, effective October 1, 2023
- Step Increase, Police Officer 1st Class David Duncan, PS-9-IV, effective October 16, 2023
- Step Increase, Dispatcher 1st Class Dorothy Mitchell, PS-3-V, effective October 16, 2023
- Step Increase, Chief of Police William Seal, PSA-17-XVII, effective October 1, 2023
- New Hire, Police Officer 1st Class Leon Glover, PS-9-B, effective September 16, 2023
- New Hire, Police Officer 1st Class Mason Yager, PS-9-B, effective September 16, 2023

*

*

Based on the recommendation of Chief Skellie and certification by the Civil Service Commission, Alderman Parker made motion seconded by Alderman Brown and unanimously carried to approve personnel matter, as follows and thank Mr. Scott for his years of service:

Fire Dept:

- Retirement, Battalion Chief Richard Scott, effective September 1, 2023

*

*

**Minutes of September 5, 2023
Mayor and Board of Aldermen**

Based on the recommendation of Department Heads and certification by the Civil Service Commission, Alderman Brown made motion seconded by Alderman Johnson and unanimously carried to approve personnel matters, as follows:

General Admin:

- Step Increase, Accounts Payable Clerk Nicole Guillot, CSA-5-II, effective October 1, 2023

Building Official's Office:

- Step Increase, Building Official Mike Gundlach, CSA-9-XIV, effective October 1, 2023
- Step Increase, Building Inspector Robert Ryan Ladner, CSA-6-II, effective October 1, 2023

Recreation:

- Step Increase, Parks/Recreation/Senior Center Director Bob Paul, CSU-10-XVII and Senior Citizen Stipend of \$4,800.00 annually, effective October 1, 2023
- Rescind New Hire, Laborer Kalan Matheney

Utility Billing:

- Step Increase, Water/Sewer Billing Officer Manager Susan Bowes, CSA-6-XIV, effective October 1, 2023

Minutes of September 5, 2023 Mayor and Board of Aldermen

Alderman Brown made motion seconded by Alderman Johnson and unanimately carried to approve the following Holiday Schedule for FY 2023-2024:

HOLIDAY SCHEDULE

2023

Friday, November 10 th	Closed-Veteran's Day
Wednesday, November 22 nd	Close Noon (<u>ALL</u> administrative employees taking off at noon <u>MUST</u> utilize leave or remain at work for their normal workday)
Thursday, November 23 rd	Closed-Thanksgiving Holidays
Friday, November 24 th	Closed-Thanksgiving Holidays
Friday, December 22 nd *	Closed-Christmas Holidays
Monday, December 25 th	Closed-Christmas Holidays

2024

Monday, January 1 st	Closed-New Year's Holiday
Monday, January 15 th	Closed-Martin Luther King's and Robert E. Lee's Birthday
Monday, February 19 th	Closed-President's Day
Monday, April 29 th	Closed-Confederate Memorial Day
Monday, May 27 th	Closed-Memorial Day
Thursday, July 4 th	Closed-Independence Day
Monday, September 2 nd	Closed-Labor Day
Monday, November 11 th	Closed-Veteran's Day
Wednesday, November 27 th	Close Noon (<u>ALL</u> administrative employees taking off at noon <u>MUST</u> utilize leave or remain at work for their normal workday)
Thursday, November 28 th	Closed-Thanksgiving Holidays
Friday, November 29 th	Closed-Thanksgiving Holidays
Tuesday, December 24 th	Closed-Christmas Holidays
Wednesday, December 25 th	Closed-Christmas Holidays
Tuesday, December 31 st	Close Noon (<u>ALL</u> administrative employees taking off at noon <u>MUST</u> utilize leave or remain at work for their normal workday)

2025

Wednesday, January 1 st	Closed-New Year's Holiday
------------------------------------	---------------------------

HOLIDAYS ARE SUBJECT TO CHANGE IN ACCORDANCE WITH GOVERNOR'S PROCLAMATION

MBOA 09//05/2023

**Minutes of September 5, 2023
Mayor and Board of Aldermen**

Alderman Brown made motion seconded by Alderman Parker and unanimously carried to approve the following Employee Insurance Benefit Package for FY 2023-2024:

City of Long Beach



August 30, 2023

RE: Employee Insurance Benefit Package FY 23/24

Dear Mayor and Board of Aldermen,

After careful consideration, meetings, and discussion with representatives of Brown and Brown Insurance, the insurance committee respectfully recommends the City of Long Beach continue our employee medical benefit insurance with Blue Cross Blue Shield of MS, life/vision/dental with Principal, and Gap plan with Transamerica.

We further recommend our continued voluntary participation with American Heritage Insurance Company and Life of Alabama, continuing to designate Charles Lowe as the Agent of Record for the Section 125 Cafeteria Plan.

The aforesaid recommendations are within our departmental budgets for the Fiscal Year 2023/2024. Incidentally, we received a 3% decrease from prior year premium cost

Thanking you in advance for your consideration in this matter.

Sincerely,

Chief Griff Skellie
Insurance Committee Chairman

201 Jeff Davis • P.O. Box 929 • Long Beach, MS 39560 • (228) 863-1556 • FAX (228) 865-0822
www.cityoflongbeachms.com

Fire Chief Skellie gave a brief update on construction of Fire Station #3.

Minutes of September 5, 2023
Mayor and Board of Aldermen

Alderman Parker made motion seconded by Alderman Brown and unanimously carried to approve the following Change Order with DNA Underground for the Trautman Basin Wastewater Improvements project and authorize the Mayor Pro Tempore to execute same:



overstreeteng.com
 161 Lameuse St. Suite 203
 Biloxi, MS 39530
 228.967.7137

September 1, 2023

City of Long Beach
 P.O. Box 929
 Long Beach, MS 39560

RE: Change Order No. 2
Trautman Basin Wastewater Improvements

Ladies and Gentlemen:

We have attached a copy of proposed Change Order 2 for the referenced project, along with a short explanation of each major item contained therein:

1. After significant but unsuccessful effort to locate all water main connections and to isolate the water mains in the area, it was finally determined that an additional 8" line stop (a temporary valve) was required in order to relocate the existing water main out of conflict with the proposed pump station wet well.

Due to the urgency to complete the work and to the Contractor's needed timeline of performance, this information was shared with the Aldermen on Aug. 16, 2023 for consideration and approval. We believe it was unofficially approved at that time and this change order is offered to provide an official ratification of the decision made at that time. The work has been performed by now, which has facilitated continued progress on the job.

Unless MDEQ offers additional grant funding, these costs will need to be covered by the City's water & sewer project budget. If there are any questions about this change order or the current status of the work, please contact us.

Sincerely,

David Ball, P.E.

DB:1106
 Attachment

Minutes of September 5, 2023 Mayor and Board of Aldermen

Change Order
No. 2

Date of Issuance: 9/1/2023 Effective Date 9/5/2023

Project:	Owner:	City of Long Beach	Owner's Contract No.:
Contract:	Trautman Basin Wastewater Improvements		Date of Contract:
Contractor:	DNA Underground		Engineer's Project No.:
			1106

The Contract Documents are modified as follows upon execution of this Change Order:

Description:

1. Add a pay item for an additional 8" line stop required for the water main relocate. This was unforeseen due to the unknown number & configuration of existing connections to the existing water main system in the area.

Attachments: (List documents supporting change):

- 1 Contractor's request

CHANGE IN CONTRACT PRICE:

Original Contract Price:
\$976,900.00

(Increase) in Contract Price from previous Change Orders No
1 to No. 1
\$68,780.00

Contract Price prior to this Change Order:
\$1,045,680.00

(Increase) in Contract Price due to this Change Order:
\$6,750.00

Revised Contract Price incorporating this Change Order:
\$1,052,430.00

CHANGE IN CONTRACT TIMES:

Original Contract Times: Working Days 210 Calendar days
Substantial completion (days or date): 12/29/2023
Ready for final payment (days or date):

Change in Contract Time from previous Change Orders No
1 to No. 1
Substantial completion (days or date): 30
Ready for final payment (days or date):

Contract Times prior to this Change Order
Substantial completion (days or date): 1/28/2024
Ready for final payment (days or date):

Change in Contract Time due to this Change Order
Substantial completion (days or date): 0
Ready for final payment (days or date):

Contract Times incorporating this Change Order
Substantial completion (days or date): 1/28/2024
Ready for final payment (days or date):

RECOMMENDED:
(ENGINEER)

By: 

Date: 9/1/2023

ACCEPTED:
(CONTRACTOR)

By: 

Date: 9/1/23

ACCEPTED
(OWNER)

By: 

Date: 9/5/23

Minutes of September 5, 2023 Mayor and Board of Aldermen

PROJECT NO. 1106

NO.	DESCRIPTION	CURRENT CONTRACT QUANTITY	UNIT PRICE	CURRENT CONTRACT AMOUNT	QUANTITY THIS C.O.	EXTENSION THIS C.O.	REVISED CONTRACT QUANTITY	REVISED CONTRACT AMOUNT
BASE BID								
10-A	MOBILIZATION	1 LS	\$ 75,000.00	\$ 75,000.00		50.00	1	\$ 75,000.00
200-A	8" SEWER FORCE MAIN	2,400 LF	\$ 42.00	\$ 100,800.00		50.00	2,400	\$ 100,800.00
200-B	DUCTILE IRON FITTINGS	1 TON	\$ 10,000.00	\$ 10,000.00		50.00	1	\$ 10,000.00
200-C	CONNECT FORCE MAIN TO EXISTING SEWER MANHOLE	1 EA	\$ 8,000.00	\$ 8,000.00		50.00	1	\$ 8,000.00
201-A	MOBILIZATION FOR HDD	3 EA	\$ 2,000.00	\$ 6,000.00		50.00	3	\$ 6,000.00
201-B	10" HDPE FORCE MAIN (HDD METHOD)	780 LF	\$ 125.00	\$ 97,500.00		50.00	780	\$ 97,500.00
210-A	PUMP STATION - STRUCTURAL COMPONENTS	1 LS	\$ 140,000.00	\$ 140,000.00		50.00	1	\$ 140,000.00
210-B	PUMP STATION - ELECTRICAL COMPONENTS	1 LS	\$ 15,000.00	\$ 15,000.00		50.00	1	\$ 15,000.00
210-C	PUMP STATION - MECHANICAL COMPONENTS	1 LS	\$ 125,000.00	\$ 125,000.00		50.00	1	\$ 125,000.00
210-D	PUMP STATION - SITE WORK	1 LS	\$ 25,000.00	\$ 25,000.00		50.00	1	\$ 25,000.00
220-A	CONVERT EXISTING PUMP STATION	1 LS	\$ 12,000.00	\$ 12,000.00		50.00	1	\$ 12,000.00
220-B	CONVERT EXISTING GRINDER STATION	1 LS	\$ 12,000.00	\$ 12,000.00		50.00	1	\$ 12,000.00
230-A	8" GRAVITY SEWER PIPE	73 LF	\$ 60.00	\$ 4,380.00		50.00	73	\$ 4,380.00
230-B	12" GRAVITY SEWER PIPE	68 LF	\$ 75.00	\$ 5,100.00		50.00	68	\$ 5,100.00
230-C	CONNECT TO EXISTING SEWER MANHOLE	2 EA	\$ 5,000.00	\$ 10,000.00		50.00	2	\$ 10,000.00
500-A	PIPE BEDDING/PIPE FOUNDATION MATERIAL	150 CY	\$ 85.00	\$ 12,750.00		50.00	150	\$ 12,750.00
500-B	SELECT SANDY BACKFILL	1,000 CY	\$ 16.00	\$ 16,000.00		50.00	1,000	\$ 16,000.00
500-C	GEOTEXTILE FABRIC	500 SY	\$ 4.00	\$ 2,000.00		50.00	500	\$ 2,000.00
510-A	8" LIMESTONE ROAD BASE	350 SY	\$ 30.00	\$ 10,500.00		50.00	350	\$ 10,500.00
510-B	HOT BITUMINOUS PAVEMENT SURFACE COURSE (12.5 MM MIX)	40 TON	\$ 300.00	\$ 12,000.00		50.00	40	\$ 12,000.00
510-C	HOT BITUMINOUS PAVEMENT BASE COURSE (19 MM MIX)	100 TON	\$ 300.00	\$ 30,000.00		50.00	100	\$ 30,000.00
510-D	SAW/CUT JOINT	900 LF	\$ 3.00	\$ 2,700.00		50.00	900	\$ 2,700.00
510-E	VEGETATIVE COVER	2,400 SY	\$ 3.00	\$ 7,200.00		50.00	2,400	\$ 7,200.00
510-G	SOLID SOD	50 SY	\$ 15.00	\$ 750.00		50.00	50	\$ 750.00
510-H	CONCRETE DRIVE RESTORATION	50 SY	\$ 75.00	\$ 3,750.00		50.00	50	\$ 3,750.00
510-I	GRANULAR DRIVE RESTORATION	20 SY	\$ 20.00	\$ 400.00		50.00	20	\$ 400.00
510-J	CONCRETE CURB & GUTTER RESTORATION	80 LF	\$ 60.00	\$ 4,800.00		50.00	80	\$ 4,800.00
510-K	MISCELLANEOUS RESTORATION	1 LS	\$ 8,000.00	\$ 8,000.00		50.00	1	\$ 8,000.00
510-O	ADJUST 8" WATER MAIN	0 LS	\$ 10,000.00	\$ -		50.00	0	\$ -
520-A	MAINTENANCE OF TRAFFIC	1 LS	\$ 25,000.00	\$ 25,000.00		50.00	1	\$ 25,000.00
530-A	STORMWATER MANAGEMENT	1 LS	\$ 12,000.00	\$ 12,000.00		50.00	1	\$ 12,000.00
CO1-1	REROUTE OF 4" AND 8" WATER MAINS	1 LS	\$ 65,000.00	\$ 65,000.00		50.00	1	\$ 65,000.00
CO1-2	ADDITIONAL UTILITY LOCATION SERVICES	15 HR	\$ 500.00	\$ 7,500.00		50.00	15	\$ 7,500.00
CO2-1	ADDITIONAL LINE STOP REQUIRED FOR EXIST. WATER MAIN RELOCATE	0 LS	\$ 6,750.00	\$ -	1	56,750.00	1	\$ 6,750.00
				TOTAL BASE BID				\$868,830.00
				TOTAL		\$6,750.00		\$875,580.00
ALT. BID 1								
310-A	15" HDPE CULVERT	104 LF	\$ 50.00	\$ 5,200.00		50.00	104	\$ 5,200.00
320-A	CONNECT TO EXISTING DRAINAGE STRUCTURE	1 EA	\$ 3,000.00	\$ 3,000.00		50.00	1	\$ 3,000.00
330-B	NEW DRAINAGE STRUCTURE (SS-2 TYPE)	1 EA	\$ 10,000.00	\$ 10,000.00		50.00	1	\$ 10,000.00
500-A	PIPE BEDDING/PIPE FOUNDATION MATERIAL	15 CY	\$ 85.00	\$ 1,275.00		50.00	15	\$ 1,275.00
500-B	SELECT SANDY BACKFILL	50 CY	\$ 16.00	\$ 800.00		50.00	50	\$ 800.00
510-A	8" LIMESTONE ROAD BASE	165 SY	\$ 30.00	\$ 4,950.00		50.00	165	\$ 4,950.00
510-B	HOT BITUMINOUS PAVEMENT SURFACE COURSE (12.5 MM MIX)	155 TON	\$ 300.00	\$ 46,500.00		50.00	155	\$ 46,500.00
510-C	HOT BITUMINOUS PAVEMENT BASE COURSE (19 MM MIX)	45 TON	\$ 300.00	\$ 13,500.00		50.00	45	\$ 13,500.00
510-E	MILL EXISTING ASPHALT PAVEMENT	380 SY	\$ 20.00	\$ 7,600.00		50.00	380	\$ 7,600.00
510-F	VEGETATIVE COVER	530 SY	\$ 3.00	\$ 1,590.00		50.00	530	\$ 1,590.00
510-I	CONCRETE CURB & GUTTER RESTORATION	450 LF	\$ 60.00	\$ 27,000.00		50.00	450	\$ 27,000.00

BIDDING No. C-841 (2022 Edition)
 Prepared by the City of Aurora, Aurora Public Works Department and included in the
 Associated General Contractors of America and the Construction Specifications Institute.

Minutes of September 5, 2023
 Mayor and Board of Aldermen

NO.	DESCRIPTION	CURRENT CONTRACT QUANTITY	UNIT PRICE	CURRENT CONTRACT AMOUNT	QUANTITY THIS C.O.	EXTENSION THIS C.O.	REVISED CONTRACT QUANTITY	REVISED CONTRACT AMOUNT
510-L	MISCELLANEOUS DEMOLITION	1 LS	\$ 16,000.00	\$ 16,000.00		50.00	1	\$ 16,000.00
510-M	MISCELLANEOUS SITE GRADING	1 LS	\$ 10,000.00	\$ 10,000.00		50.00	1	\$ 10,000.00
510-N	INSTALL NEW TRAFFIC POLE & MODIFY EXIST. TRAFFIC SIGNALS	0 LS	\$ 33,550.00	\$ 4,355.00		50.00	0.13	\$ 4,355.00
511-A	THERMOPLASTIC CONT. YELLOW	1,220 LF	\$ 8.00	\$ 9,760.00		50.00	1,220	\$ 9,760.00
511-B	THERMOPLASTIC CONT. WHITE	540 LF	\$ 8.00	\$ 4,320.00		50.00	540	\$ 4,320.00
511-C	THERMOPLASTIC DETAIL (ANY COLOR)	850 LF	\$ 10.00	\$ 8,500.00		50.00	850	\$ 8,500.00
511-D	THERMOPLASTIC LEGEND (ANY COLOR)	270 SF	\$ 10.00	\$ 2,700.00		50.00	270	\$ 2,700.00
TOTAL ACT. BID]				\$ 177,050.00		50.00		\$ 177,050.00
TOTAL BASE BID + ALT. BID]				\$ 1,045,640.00		56,750.00		\$ 1,052,430.00

Prepared by the Engineering Joint Contract Documents Committee and endorsed by the Associated General Contractors of America and the Construction Specifications Institute

**Minutes of September 5, 2023
Mayor and Board of Aldermen**

From: tom.dnautilities@gmail.com
Sent: Wednesday, August 16, 2023 2:38 PM
To: Tyler Yarbrough; David Ball
Cc: kim.dnautilities@gmail.com; kenny.dnautilities@gmail.com
Subject: Trautman Lift Station - COR for 8" Line Stop

Tyler,

DNA will require the installation of an 8" line stop installed on Pineville just North of Railroad. The water flow from the North on the existing 8" main is looped into what we believe to be the 4" existing, the pressure drop from the North with the hydrant at full flow is about 10-12 PSI or half the volume of the 8" main. We could not make the connection to the east valve without installing a valve on the West cut, in other words we have installed 2 ea 8" valves in the same location to stop flow long enough to install 1 valve permanently.

Installation of 8" line stop including credit for the materials on the 4" line stop we did not install.

Total \$6,750.00

DNA has this work scheduled to be performed on Friday, 8/18/23. If at all possible, please issue CO so that we can maintain our schedule.

Sincerely,

Tom Rice
DNA Underground, LLC.
16101 South Swan Road
Gulfport, MS 39503
228-239-7944 Cell
tom.dnautilities@gmail.com

**Minutes of September 5, 2023
Mayor and Board of Aldermen**

Alderman Parker made motion seconded by Alderman Johnson and unanimously carried to approve the following advertisement schedule of the Long Beach Harbor – Eastern Bulkhead project:



overstreeteng.com
161 Lameuse St. Suite 203
Biloxi, MS 39530
228 967.7137

August 29, 2023

City of Long Beach
P.O. Box 929
Long Beach, MS 39560


RE: Long Beach Harbor – Eastern Bulkhead

Ladies and Gentlemen:

We have completed the Bid Documents for the referenced project. At the Mayor's direction, we have prepared a possible advertisement schedule for the project, if the City is ready to proceed with the bidding process:

Authorize Advertisement:	September 5, 2023
First Advertisement:	September 15, 2023
Second Advertisement:	September 22, 2023
Receive Bids:	October 17, 2023

If approved, we hope to have a Bid Tabulation and Recommendation of Award at the November 7, 2023 meeting.

Sincerely,

David Ball, P.E.

DB:1171-3

Minutes of September 5, 2023
Mayor and Board of Aldermen

Alderman Parker made motion seconded by Alderman Brown and unanimously carried to approve the following Close Out package for the Lynwood Circle Water System Improvements and authorize the Mayor Pro Tempore to execute the Change Order and Substantial Completion included therein:



overstreeteng.com
 161 Lameuse St. Suite 203
 Biloxi, MS 39530
 228 967 7137

August 29, 2023

Attn: Mayor and Board of Aldermen
 City of Long Beach
 201 Jeff Davis Ave.
 Long Beach, MS 39560

**RE: City of Long Beach
 Lynwood Circle Water System Improvements**

Ladies and Gentlemen:

This is to advise and certify that the above-referenced project has now been satisfactorily completed in substantial conformance with the project plans and specifications. We therefore now recommend final settlement with the contractor, in accordance with the following documents:

1. Final Application for Payment No. 8 Final (included in the docket of claims)
2. Summary Change Order No. 2
3. Contractor's Affidavit of Debts and Claims
4. Contractor's Release of Liens
5. Updated Certificate of Liability Insurance
6. Consent of Surety to Final Payment
7. Executed Certificate of Substantial Completion

Should you have any questions or need any additional information, please do not hesitate to call.

Sincerely,

David Ball, P.E.

DB:1143
 Attachment

O:\1143 - LB Lynwood Water\Construction\Close Out Docs\20230831 Recommend Closeout.docx
[Biloxi](#) | [Long Beach](#) | [Pascagoula](#) | [Daphne](#)

Minutes of September 5, 2023 Mayor and Board of Aldermen

Change Order
No. 2 Summary

Date of Issuance: 4/4/2023 Effective Date: 4/18/2023

Project: _____ Owner: City of Long Beach Owner's Contract No.: _____
Contract: Lynwood Subdivision Water System Improvements Date of Contract: 5/3/2022
Contractor: Jay Bearden Construction, Inc Engineer's Project No.: 1143

The Contract Documents are modified as follows upon execution of this Change Order:

Description:

- 1. Adjust contract quantities to conform to the final field conditions.
- 2. Addition of 96 calendar days due to asphalt material delays.

Attachments: (List documents supporting change):

CHANGE IN CONTRACT PRICE:

Original Contract Price:
\$703,535.00

(Increase) in Contract Price from previous Change Orders No. 1 to No. 1
\$7,421.60

Contract Price prior to this Change Order:
\$710,956.60

(Decrease) in Contract Price due to this Change Order:
(\$176,500.14)

Revised Contract Price incorporating this Change Order:
\$534,456.46

CHANGE IN CONTRACT TIMES:

Original Contract Times: Working Days Calendar days
Substantial completion (days or date): 150
Ready for final payment (days or date): _____

Change in Contract Time from previous Change Orders No. 1 to No. 1
Substantial completion (days or date): 56
Ready for final payment (days or date): _____

Contract Times prior to this Change Order:
Substantial completion (days or date): 12/28/2022
Ready for final payment (days or date): _____

(Increase) in Contract Time due to this Change Order:
Substantial completion (days or date): 96
Ready for final payment (days or date): _____

Contract Times incorporating this Change Order:
Substantial completion (days or date): 4/3/2023
Ready for final payment (days or date): _____

RECOMMENDED:
(ENGINEER)

By: [Signature]
Date: 4.13.2023

ACCEPTED:
(CONTRACTOR)

By: Keith Bearden
Date: 4/4/23

ACCEPTED:
(OWNER)

By: [Signature]
Date: 9/5/23

Minutes of September 5, 2023 Mayor and Board of Aldermen

CONTRACTOR'S AFFIDAVIT OF
PAYMENT OF DEBTS AND CLAIMS
AND WAIVER OF LIENS

TO: (Owner)

City of Long Beach

ENGINEER'S PROJECT
NO.

#1143

CONTRACT FOR:

Entire Project

CONTRACT DATE:

PROJECT:

Lynwood Subdivision
Water System Improvements

State of: Mississippi

County of: Rankin

The undersigned, pursuant to Article 14 of the General Conditions, hereby certifies that, he has paid in full or has otherwise satisfied all obligations for all materials and equipment furnished, for all work, labor, and services performed, and for all known indebtedness and claims against the Contractor for damages arising in any manner in connection with the performance of the Contract referenced above for which the Owner or his property might be held responsible.

CONTRACTOR: Jay Bearden Construction

(Address) P O Box 180428
Richland, MS 39218

BY:

Jackson Bearden

Subscribed and sworn to before me this 19th day of April 2023.

Notary Public:

Terry K Bearden

My Commission Expires: 11/27/2025



Minutes of September 5, 2023
Mayor and Board of Aldermen

 **AIA Document G706A™ – 1994**

Contractor's Affidavit of Release of Liens

OWNER	<input type="checkbox"/>
ARCHITECT	<input type="checkbox"/>
CONTRACTOR	<input type="checkbox"/>
SURETY	<input type="checkbox"/>
OTHER	<input type="checkbox"/>

PROJECT: Lynwood Subdivision Water System Improvements **ENGINEER'S PROJECT NUMBER:** 1143

TO OWNER: City of Long Beach
P O Box 929
Long Beach, MS 39560

CONTRACT FOR:
CONTRACT DATED:

STATE OF: Mississippi
COUNTY OF: Rankin

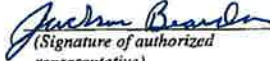
The undersigned hereby certifies that to the best of the undersigned's knowledge, information and belief, except as listed below, the Releases or Waivers of Lien attached hereto include the Contractor, all Subcontractors, all suppliers of materials and equipment, and all performers of Work, labor or services who have or may have liens or encumbrances or the right to assert liens or encumbrances against any property of the Owner arising in any manner out of the performance of the Contract referenced above.

EXCEPTIONS:


SUPPORTING DOCUMENTS ATTACHED HERETO:

1. Contractor's Release or Waiver of Liens, conditional upon receipt of final payment.
2. Separate Releases or Waivers of Liens from Subcontractors and material and equipment suppliers, to the extent required by the Owner, accompanied by a list thereof.

CONTRACTOR: Jay Bearden Construction, Inc.
P O Box 180428
Richland, MS 39218

BY: 
(Signature of authorized representative)
Jackson Bearden, Treasurer
(Printed name and title)



Subscribed and sworn to before me on this date: 4/19/21
Notary Public: 
My Commission Expires: 11/27/2025

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Minutes of September 5, 2023 Mayor and Board of Aldermen

ACORD®		CERTIFICATE OF LIABILITY INSURANCE		DATE (MM/DD/YYYY) 4/24/2023		
THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.						
IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).						
PRODUCER Arthur J. Gallagher Risk Management Services, LLC 1076 Highland Colony Parkway Suite 300 Ridgeland MS 39157	CONTACT NAME: Rita Clark PHONE (A/C, No, Ext): 16016053133 FAX (A/C, No): E-MAIL ADDRESS: Rita_Clark@ajg.com					
INSURED Jay Bearden Construction, Inc. P.O. Box 180428 Richland MS 39218	JAYBEAR-01 INSURER(S) AFFORDING COVERAGE INSURER A: AmFed Casualty Insurance Company NAIC # 11963 INSURER B: American Casualty Company of Reading, PA 20427 INSURER C: Continental Insurance Company 35289 INSURER D: INSURER E: INSURER F:					
COVERAGES		CERTIFICATE NUMBER: 1120035477		REVISION NUMBER:		
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.						
INBR LTR	TYPE OF INSURANCE	ADDL SUBR NSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> \$2000 Property Damage Deductible GENL AGGREGATE LIMIT APPLIES PER: POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	7018302092	3/25/2023	3/25/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
C	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		7037146553	3/25/2023	3/25/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000		7018302111	3/25/2023	3/25/2024	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
A	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N <input checked="" type="checkbox"/> N/A (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below		WC1226005756	7/1/2022	7/1/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) Project: Lynwood Subdivision Certificate holder is shown as additional insured on General Liability as required by written contract only as respects insured's operations.						
CERTIFICATE HOLDER				CANCELLATION		
City of Long Beach 201 Jeff Davis Avenue Long Beach MS 38560				SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 		

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ACORD 25 (2016/03)

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Minutes of September 5, 2023 Mayor and Board of Aldermen

CONSENT OF SURETY TO FINAL PAYMENT

AIA Document G707

Bond No. 107485121

- OWNER
- ARCHITECT
- CONTRACTOR
- SURETY
- OTHER

TO OWNER: City of Long Beach
(Name and Address) P O Box 929
Long Beach, MS 39560

ARCHITECT'S PROJECT NO:
CONTRACT FOR: Lynwood Subdivision Water System
Improvements

PROJECT: Lynwood Subdivision Water System Improvements
(Name and Address)

CONTRACT DATED:

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the
(insert name and address of Surety)

Travelers Casualty and Surety Company of America
One Tower Square
Hartford, CT 06183

, SURETY,

on bond of
(insert name and address of Contractor)

Jay Bearden Construction, Inc
P O Box 180428
Richland, MS 39218

, CONTRACTOR,

hereby approves final payment to the Contractor and agrees that final payment to the Contractor shall not relieve the Surety of
any of its obligations to
(insert name and address of Owner)

City of Long Beach
P O Box 929
Long Beach, MS 39560

, OWNER,

as set forth in the said Surety's bond.

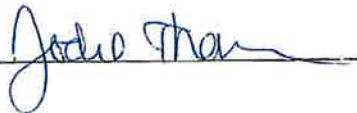
IN WITNESS WHEREOF, the Surety has hereunto set its hand on this date: April 13, 2023
(insert in writing the month followed by the numeric date and year.)

Travelers Casualty and Surety Company of America
(Surety)

(Signature of Authorized Representative)

John G. Raines, Attorney-in-Fact
(Title)

Attest:
(Seal):



AIA DOCUMENT G707 - CONSENT OF SURETY TO FINAL PAYMENT - 1994 EDITION AIA
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G707-1994

Minutes of September 5, 2023 Mayor and Board of Aldermen

	Travelers Casualty and Surety Company of America Travelers Casualty and Surety Company St. Paul Fire and Marine Insurance Company
---	--

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **JOHN G RAINES** of **RIDGELAND**, **Mississippi**, their true and lawful Attorney(s)-In-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this Instrument to be signed, and their corporate seals to be hereto affixed, this 21st day of April, 2021.



State of Connecticut

City of Hartford ss.

By: 
 Robert L. Raney, Senior Vice President

On this the 21st day of April, 2021, before me personally appeared **Robert L. Raney**, who acknowledged himself to be the Senior Vice President of each of the Companies, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.
 My Commission expires the 30th day of June, 2026




 Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of each of the Companies, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-In-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of Indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-In-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of each of the Companies, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this 13th day of April, 2023




 Kevin E. Hughes, Assistant Secretary

To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.
Please refer to the above-named Attorney(s)-In-Fact and the details of the bond to which this Power of Attorney is attached.

Minutes of September 5, 2023
Mayor and Board of Aldermen

CERTIFICATE OF SUBSTANTIAL COMPLETION

PROJECT City of Long Beach
Lynwood Subdivision Water System Improvements

DATE OF ISSUANCE April 17, 2023

OWNER City of Long Beach

OWNER'S Contract No. _____

CONTRACTOR Jay Bearden Construction, Inc. ENGINEER Overstreet & Associates, PLLC.

This Certificate of Substantial Completion applies to all Work under the Contract Documents or to the following specified parts thereof:

Entire Project

TO City of Long Beach
OWNER

And To Jay Bearden Construction, Inc.
CONTRACTOR

The Work to which this Certificate applies has been inspected by authorized representatives of OWNER, CONTRACTOR and ENGINEER, and that Work is hereby declared to be substantially complete in accordance with the Contract Documents on

April 3, 2023
DATE OF SUBSTANTIAL COMPLETION

A tentative list of items to be completed or corrected is attached hereto. This list may not be all-inclusive, and the failure to include an item in it does not alter the responsibility of CONTRACTOR to complete all the Work in accordance with the Contract Documents. The items in the tentative list shall be completed or corrected by CONTRACTOR within 30 days of the above date of Substantial Completion Issuance

EJDC No. 1910-8-D (1990 Edition)
Prepared by the Engineers Joint Contract Documents Committee and endorsed by the Associated General Contractors of America.

Minutes of September 5, 2023 Mayor and Board of Aldermen

From the date of Substantial Completion the responsibilities between OWNER and CONTRACTOR for security, operation, safety, maintenance, heat, utilities, insurance and warranties and guarantees shall be as follows:

RESPONSIBILITIES:

OWNER: Assume normal operation of project, subject to Contractor's warranty.

CONTRACTOR: One-year warranty.

The following documents are attached to and made a part of this Certificate:

Punchlist

[For items to be attached see definition of Substantial Completion as supplemented and other specifically noted conditions precedent to achieving Substantial Completion as required by Contract Documents.]

This certificate does not constitute an acceptance of Work not in accordance with the Contract Documents nor is it a release of CONTRACTOR's obligation to complete the Work in accordance with the Contract Documents.

Executed by ENGINEER on 6-7, 2023
Overstreet & Associates, PLLC.

By: [Signature]
ENGINEER
(Authorized Signature)

CONTRACTOR accepts this Certificate of Substantial Completion on 4-3, 2023
Jay Bearden Construction, Inc.

By: [Signature]
CONTRACTOR

OWNER accepts this Certificate of Substantial Completion on September 5, 2023
City of Long Beach

By: [Signature]
OWNER
(Authorized Signature)

Lynwood Circle Water System Improvements

PUNCHLIST

April 3, 2023

1. Check all water meter boxes to ensure curb stops are level and properly positioned inside of meter box.
2. Ensure all water valves and manhole lids are clean and flush with the roadway.
3. Touch up yellow paint on fire hydrants.
4. 290 Lynwood Cr.: Cut out the abandoned watermain in drain inlet.
5. Ensure drainage boxes are clean of asphalt; asphalt was noted in exist. drain box @ ~14+50.
6. 294 Lynwood Cr.: Remove nut and box and abandon valve.
7. 302 Lynwood Cr.: Locate and ensure there is a water meter box.
8. Locate shutoff valve and meter box to lift station.
9. 205 Lynwood Cr.: heat up and roll down built-up tack.
10. At Alexander Rd./Pineville Rd. intersection, heat up and roll down built-up tack.
11. Clean out any debris inside all water valves.
12. Install tracer wire on the south valve at the Benton and Lynwood Cr. intersection.
13. Ensure connectivity to tracer wire for valves located in the Charleswood Ln. and Lynwood Cr. intersection.
14. Install valve box or other protective measures to ensure that the tap and valve located near Jarman Dr. and Alexander Rd. is accessible for maintenance purposes and functions properly.
15. Provide GPS-based record drawings per the Contract requirements.

**Minutes of September 5, 2023
Mayor and Board of Aldermen**

Community Affairs Director Courtney Cuevas announced the MS Coastal Beach Cleanup on September 16, 2023.

Community Affairs Director Courtney Cuevas announced the following the City Holiday Banner program:

Restaurant sponsors:



Shop sponsors:



Every other pole:



There came on for discussion 24 Pecan Drive, assessed to TTLBL, LLC, whereupon Alderman Brown made motion seconded by Alderman Bennett and unanimously carried to schedule a public hearing, Tuesday, October 3, 2023, at 5:00 pm, Long Beach City Hall Meeting Room, 201 Jeff Davis Avenue, Long Beach, Mississippi, to determine whether or not this property situated in the City of Long Beach is in such a state of uncleanliness as to constitute a menace to the public health and safety of the community.

The Mayor Pro Tempore recognized the City Attorney for his report, whereupon no action was required or necessary.

**Minutes of September 5, 2023
Mayor and Board of Aldermen**

There being no further business to come before the Mayor and Board of Aldermen at this time, Alderman McGoey made motion seconded by Alderman Johnson and unanimously carried to recess until 5:00 pm, Tuesday, September 12, 2023.

APPROVED:

Alderman Donald Frazer, At-Large

Alderman Patrick Bennett, Ward 1

Alderman Bernie Parker, Ward 2

Alderman Angie Johnson, Ward 3

Alderman Timothy McCaffrey, Jr., Ward 4

Alderman Mike Brown, Ward 5

Alderman Pete L. McGoey, Ward 6

Date

ATTEST:

Kini Gonsoulin, Deputy City Clerk