

**Minutes of February 6, 2018
Mayor and Board of Aldermen**

**MUNICIPAL DOCKET
REGULAR MEETING OF FEBRUARY 6, 2018
THE MAYOR AND BOARD OF ALDERMEN
THE CITY OF LONG BEACH, MISSISSIPPI
5:00 O'CLOCK P.M. LONG BEACH CITY HALL, 201 JEFF DAVIS AVE.

- I. CALL TO ORDER**
- II. INVOCATION AND PLEDGE OF ALLEGIANCE**
- III. ROLL CALL AND ESTABLISH QUORUM**
- IV. ANNOUNCEMENTS; PRESENTATIONS; PROCLAMATIONS**
 - 1. Marine Insurance Renewals – Tom Sawyer, Brown & Brown Insurance
- V. BIDS**
 - 1. Legal Notice Publications
- VI. AMENDMENTS TO THE MUNICIPAL DOCKET**
- VII. APPROVE MINUTES:**
 - 1. MAYOR AND BOARD OF ALDERMEN
 - a. January 16, 2018-Regular
 - 2. PLANNING & DEVELOPMENT COMMISSION
 - a. January 25, 2018-Regular
 - b. Schedule Public Hearing – Change Section 105: Chart of Uses
 - c. Schedule Public Hearing – Zoning Map Change
 - 3. PORT COMMISSION
 - a. January 18, 2018
 - b. Addendum to Lease Agreement
- VIII. APPROVE DOCKET OF CLAIMS NUMBER(S):**
 - 1. 020618
- IX. UNFINISHED BUSINESS**
 - 1. One Appointment to Tree Board; July 2017-2021
 - 2. Resolution - SMPDD
 - 3. Golf Cart Ordinance
- X. NEW BUSINESS**
 - 1. School Board Appointment March 2018 - 2023
 - 2. Rec Center/Dog Park permitting renewal Army Corp of Engineers
 - 3. Rescind Moratorium – Oak Haven property – Alderman Lishen
 - 4. FEMA Flood Rates – Alderman Frazer
 - 5. Rec Center Rental Fee Waiver Request – Coastal Civitan
 - 6. Rec Center Rental Fee Waiver Request – R.O.C.K. Foundation
 - 7. Special Event Application – Sea Santa Sail-A-Bratton
 - 8. Resolution – Requesting use of Harrison County stage
 - 9. Ad Valorem Tax Exemption for Residential Properties along Highway 90 – Alderman Lishen
- XI. DEPARTMENTAL BUSINESS**
 - 1. MAYOR'S OFFICE
 - a. Design Review Committee
 - b. RFQ Insurance Consultant
 - 2. CITY CLERK
 - a. Budget Amendment Fiscal Year 2017-2018
 - 3. PERSONNEL
 - a. Fire Department – (1) Resignation
 - b. Police Department – (2) Step Increases
 - 4. PUBLIC WORKS
 - a. Dedication of Public Works Facility
 - 5. POLICE DEPARTMENT
 - a. Retiring Officer's Service Weapon
 - 6. DERELICT PROPERTIES-DISCUSSION/SCHEDULE PUBLIC HEARINGS
- XII. REPORT FROM CITY ATTORNEY**
- XIII. ADJOURN (OR) RECESS**

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Be it remembered that a regular meeting of the Mayor and Board of Aldermen, Long Beach, Mississippi, was begun and held at 5:00 o'clock p.m., Long Beach City Hall Meeting Room, 201 Jeff Davis Avenue, in said City, it being the first Tuesday in February, 2018, and the same being the time, date and place fixed by Laws of the State of Mississippi and ordinance of the City of Long Beach for holding said meeting.

There were present and in attendance on said board and at the meeting the following named persons: Mayor George L. Bass, Aldermen Donald Frazer, Ronald Robertson, Bernie Parker, Kelly Griffin, Timothy McCaffrey, Jr., Mark E. Lishen, Patricia Bennett, Deputy City Clerk Kini Gonsoulin, and City Attorney James C. Simpson, Jr.

There being a quorum present sufficient to transact the business of the City, the following proceedings were had and done.

The Mayor recognized Mr. Tom Sawyer, Corporate Sales Executive, of Brown & Brown Insurance to address the Board regarding the City's Marine Insurance Renewal. The Mayor and Board took the information under advisement for review.

There came upon for consideration, a letter from the City Clerk, as follows:

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City of Long Beach

BOARD OF ALDERMEN
Donald Frazer - At-Large
Ronald Robertson - Ward 1
Bernie Parker - Ward 2
Kelly Griffin - Ward 3
Timothy McCaffrey, Jr. - Ward 4
Mark E. Lishen - Ward 5
Patricia Bennett - Ward 6



GEORGE L. BASS
MAYOR

CITY CLERK
TAX COLLECTOR
Stacey Dahl

CITY ATTORNEY
James C. Simpson, Jr.

RE: NOTICE TO QUALIFIED NEWSPAPERS

REF: § 21-39-3. Publishing contracts
In municipalities in which there is more than one newspaper qualified to publish legal notices, the governing authorities of such municipality shall enter into a contract for the publication of its proceedings, ordinances, resolutions, and other notices required to be published only after inviting competitive bids from such newspapers. Such contracts shall be let to the lowest bidder among them for a period of not more than twelve months from the date of such contract. It shall not be necessary, however, that the governing authorities of such municipality advertise its intention to accept such competitive bids but it shall be sufficient if notice thereof in writing be given to all of such newspapers by mail or delivery at least five days prior to the date on which said bids will be received, which said notice shall specify the date on which such bids will be received.

Mayor and Board of Aldermen:

In accordance with the above referenced State Statute, notice for competitive bids was sent to The Gazebo Gazette and The Sun Herald by registered mail on January 16, 2018. Bids to be opened on February 2, 2018, at 10:00 a.m.

Two bids were received as follows:

The Gazebo Gazette
300 Davis Avenue, Suite G
Pass Christian, MS 39571
\$.10 per word for first insertion
\$.08 per word for each additional
\$3.00 for each proof of publication

The Sun Herald
205 Debuys Road
Gulfport, MS 39507
\$.12 per word for first publication
\$.10 per word for additional publications
\$3.00 each proof of publication

Based on the aforesaid bids, I recommend contracting The Gazebo Gazette as the City's weekly advertising agent and The Sun Herald for other legal advertisements that require other than weekly.

Thank you,

Stacey Dahl, City Clerk

201 Jeff Davis • P.O. Box 929 • Long Beach, MS 39560 • (228) 863-1556 • FAX (228) 865-0822
www.cityoflongbeachms.com

Alderman Parker made motion seconded by Alderman Lishen and unanimously carried to award the bid for legal notice publications as recommended above.

Alderman Lishen made motion seconded by Alderman McCaffrey and unanimously carried to approve the regular meeting minutes of the Mayor and Board of Aldermen dated January 16, 2018, as submitted.

Alderman Robertson made motion seconded by Alderman Frazer to approve the regular and public hearing minutes of the Long Beach Planning and Development

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Commission dated January 25, 2018, as submitted. After considerable discussion, Alderman Lishen offered a substitute motion seconded by Alderman Frazer to approve the regular and public hearing meeting minutes of the Long Beach Planning and Development Commission dated January 25, 2018 with the exception to uphold the Tree Board’s decision to allow Mr. Phil Kies to remove a magnolia tree located at 709 Dogwood Drive, as submitted.

The question being put to a roll call vote by the Mayor, the result was as follows:

Alderman Robertson	voted	Nay
Alderman Bennett	voted	Aye
Alderman Frazer	voted	Aye
Alderman Lishen	voted	Aye
Alderman McCaffrey	voted	Aye
Alderman Griffin	voted	Aye
Alderman Parker	voted	Aye

The question having received the affirmative vote of a majority of the Aldermen present and voting, the Mayor declared the motion carried.

Alderman Parker made motion seconded by Alderman Frazer and unanimously carried to schedule public hearings for Change Section 105: Chart of Uses, and Zoning Map Change for March 6, 2018 at 5:00 p.m. at Long Beach City Hall.

Alderman Parker made motion seconded by Alderman Frazer and unanimously carried to approve the regular meeting minutes of the Long Beach Port Commission dated January 18, 2018, as submitted, to approve the Addendum to Lease Agreement, and authorize the Mayor to execute same.

Said **ADDENDUM TO LEASE AGREEMENT BETWEEN THE LONG BEACH PORT COMMISSION AND JUSTIN ROLAND** and **ASSIGNMENT**, as follows:

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**ADDENDUM TO LEASE AGREEMENT
BETWEEN THE LONG BEACH PORT
COMMISSION AND JUSTIN ROLAND**

CAME BEFORE the Long Beach Port Commission (hereinafter referred to as "Lessor") at its regular meeting on January 18, 2018, the request of Justin Roland (hereinafter referred to as "Lessee") to amend the Lease Agreement dated September 29, 2014 currently in effect to allow Lessee to assign his leasehold rights and obligations, as more fully set forth in the Lease, and the Commission, a quorum having been established pursuant to Section 19 of the Lease Agreement, upon a proper motion and second, discussed the request for amendment to the Lease Agreement and upon a vote determined to amend Section Five of the Lease Agreement as follows:

Section Five of the Lease is deleted and substituted as set forth below:

SECTION FIVE
SUBLETTING

LESSEE shall have the right to assign this Lease Agreement only upon written application to the Long Beach Port Commission who shall place the request upon the agenda at the next regular meeting following the request and upon proper motion and vote, record its consent or denial of the assignment request.

All other terms and conditions, rights and obligations of the parties contained within the Lease Agreement remain in full force and effect.

This modification shall be executed by the Lessor and Lessee and attached to the

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Lease Agreement as if fully incorporated therein.

Lessor: LONG BEACH PORT COMMISSION

By: Phil Kies
Phil Kies, President

Date of Execution: 2/7/18

Lessee: JUSTIN ROLAND

Justin Roland
Date of Execution: 2/6/18

CITY OF LONG BEACH

By: George Bass
George Bass, Mayor

Date of Execution: 2/6/18

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Assignment

Justin Roland of 4500 Washington Avenue, Gulfport, Mississippi, 39507 (the "Assignor") assigns the entirety of the Assignor's contractual rights and obligations under the contract dated September 29, 2014 for lease for the purpose of operating a marine related business consisting of fishing supplies and fuel sales with Long Beach Port Commission of PO Box 929, Long Beach, Mississippi, 39560, which is attached hereto as Schedule "A", to Julius Gritzman of 3061 Red Bud Drive, Kiln, Mississippi, 39556 (the "Assignee").

In consideration thereof, the Assignor acknowledges receipt of valuable consideration in an amount to be negotiated from the Assignee.

The Assignor warrants and covenants the following with regard to the contractual rights which the Assignor has assigned:

1. that they are still owing to the Assignor over and above all claims for set-off or otherwise;
2. that the Assignor has the right to assign the contract;
3. that the Assignor will not, after this Assignment takes effect, receive and accept the assigned contractual rights;
4. that the Assignor will not do any act which may prevent or hinder the Assignee from enforcing the assigned contractual rights; and
5. that the Assignor has not done or knowingly permitted any act, deed or thing by which the contractual rights can be impeached or affected in any manner.

The Assignor directs Long Beach Port Commission to complete the contractual obligations, which would otherwise be owed to the Assignor but which have been transferred as indicated herein, with the Assignee.

It is agreed that this Assignment will enure to the benefit of and be binding upon the parties to this Assignment, their heirs, executors, administrators, successors and assigns, respectively.

This Agreement will be construed in accordance with and governed by the laws of the State of Mississippi.

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SIGNED, SEALED, AND DELIVERED

this 19th day of January, 2018 in the presence of:

Stacey Dahl
A NOTARY PUBLIC IN AND FOR
the State of Mississippi



Justin Roland
Justin Roland

SIGNED, SEALED, AND DELIVERED

this 19th day of January, 2018 in the presence of:

Stacey Dahl
A NOTARY PUBLIC IN AND FOR
the State of Mississippi



Julius Gritzman
Julius Gritzman

Alderman Griffin made motion seconded by Alderman McCaffrey and unanimously carried to approve payment of invoices as listed on Docket of Claims number 020618.

Alderman Griffin made motion seconded by Alderman Frazer and unanimously carried to re-appoint current Tree Board President, Kimberly Lentz for a term ending July 2021, and expressed their gratitude for her willingness to continue to serve on the Tree Board.

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Mayor Bass requested that the Resolution-SMPDD issue be tabled until more information has been obtained.

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There came on for consideration at a duly constituted meeting of the Board of Aldermen and Mayor of the City of Long Beach held on 6th day of February, 2018, the following Resolution, which was reduced to writing and presented in advance of the meeting for reading and examination:

RESOLUTION OF THE CITY OF LONG BEACH REQUESTING THE MISSISSIPPI LEGISLATURE PROVIDE A LOCAL AND PRIVATE ACT TO ALLOW THE OPERATION OF LOW-SPEED VEHICLES AND GOLF CARTS ON CERTAIN ROADS AND STREETS IN THE CITY OF LONG BEACH, MISSISSIPPI

WHEREAS, the governing authorities of the City of Long Beach having made due investigation, do hereby find and declare that the best interests of the City would be served by allowing the operation of certain golf carts and low-speed vehicles on the roads and streets within a limited and defined area of the City of Long Beach, and

WHEREAS, it is in the best interest of the citizens and residents of the City of Long Beach, Mississippi, that such golf carts and low-speed vehicles be allowed to operate only as provided in local and private legislation of the Mississippi Legislature detailing the area and conditions upon which such low speed vehicles may be allowed to operate within a limited and defined area of the City of Long Beach, Mississippi,

NOW, THEREFORE, be it resolved by the Mayor and Board of Aldermen of the City of Long Beach, Mississippi, that the Legislature of the State of Mississippi be, and is hereby, requested to enact local and private legislation substantially in the form as Attached hereto so as to allow the use of golf carts and low-speed vehicles on certain designated roads and streets within the City of Long Beach, Mississippi.

BE IT FURTHER RESOLVED, by the Mayor and Board of Aldermen of the City of Long Beach, that upon adoption hereof, the City Clerk is authorized and directed to provide a copy of this Resolution and attachment to the members of the Harrison County Delegation to the Mississippi Legislature.

Following the reading of the foregoing resolution, Alderman Robertson made the motion to approve and Alderman Bennett seconded the motion to adopt the foregoing resolution, and the question being put to a roll call vote by the mayor, the result was as follows:

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Alderman Ronald Robertson	voted	Aye
Alderman Timothy McCaffrey Jr.	voted	Aye
Alderman Kelly Griffin	voted	Aye
Alderman Bernie Parker	voted	Aye
Alderman Mark Lishen	voted	Aye
Alderman Patricia Bennett	voted	Aye
Alderman Donald Frazer	voted	Aye

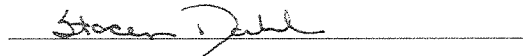
The above and foregoing, having received the majority vote of the Board of Aldermen of the City of Long Beach, Mississippi, the Mayor declared the same carried and adopted, this the 6th day of February, 2018.

APPROVED:



GEORGE L. BASS, MAYOR

ATTEST:



STACEY DAHL, CITY CLERK

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HOUSE BILL NO. _____

AN ACT TO ALLOW THE OPERATION OF LOW-SPEED VEHICLES AND GOLF CARTS ON CERTAIN PUBLIC ROADS AND STREETS WITHIN THE CITY OF LONG BEACH; TO REQUIRE PERSONS OPERATING A LOW-SPEED VEHICLE OR GOLF CART TO HAVE A VALID DRIVER'S LICENSE OR TEMPORARY DRIVER'S PERMIT; TO AMEND SECTIONS 3-1-7, 3-3-103, 27-19-3, 27-19-48, 27-19-56 AND 27-51-5, MISSISSIPPI CODE OF 1972, IN CONFORMITY WITH THE PROVISIONS OF THIS ACT; AND FOR RELATED PURPOSES.

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MISSISSIPPI:

SECTION 1. (1) Low-speed vehicles, as defined in Section 10 3-3-103, and golf carts, as also defined in that section, may be operated on the public roads and streets within the herein below described area within the City of Long Beach.

(2) Any person operating a low-speed vehicle or golf cart on the public roads and streets under this section must have in his or her possession a valid driver's license or temporary driver's permit and proof of financial responsibility as required under Section 3-15-1 et seq.

(3) Low-speed vehicles and golf carts may only be operated on municipal streets south of the railroad, but excluding Railroad Street, and North of Highway 90, but excluding Highway 90, and between South Lang Avenue on the west and Beach Park Avenue on the east.

(4) Low-speed vehicles and golf carts may not be operated elsewhere in the City of Long Beach, and they may not cross Highway 90 at any point.

(5) Notwithstanding any other provision of law to the contrary, when operated by a person participating in a parade permitted by the City of Long Beach, low-speed vehicles and golf carts may be operated on the permitted route of the parade.

SECTION 2. (1) Every low-speed vehicle and golf cart to be operated on a public road or street shall be required to register the vehicle with the City of Long Beach. Upon payment of a reasonable fee to cover the costs of administration, map and sticker which may be charged by the City, presentation of proof of financial responsibility and presentation of a valid driver's license or temporary driving permit, the owner of the low-speed vehicle or golf cart shall be issued a registration decal by the municipal tax collector that must be displayed on the left rear fender of the vehicle. The registration shall remain valid for as long as the registering owner owns the low-speed vehicle or golf cart. The city shall provide the registrant with a map of the contiguous Long Beach area where low-speed vehicles and golf carts may be operated at the time of registration. The operator shall be required to have proof of financial responsibility and a valid driver's license in their possession at all times while operating the low-speed vehicle or golf cart on public roads and streets of the City.

(2) Every low-speed vehicle and golf cart to be operated on a public road or street shall be required to have lights, turn signals, seat belts, a horn and a municipal inspection sticker as proof of inspection and approval by the City of Long Beach.

(2) The registration fee imposed under subsection (1) of this section shall be deposited into the municipal general fund.

SECTION 3. This act shall take effect and be in force from and after July 1, 2018.

Alderman Parker made motion seconded by Alderman Bennett and unanimously carried to appoint Shane Walker to the Long Beach School Board of Trustees for the term March 2018 – March 2023.

Alderman Parker made motion seconded by Alderman Lishen and unanimously carried to authorize Larry Lewis, Senior Environmental Scientist, BMI Environmental

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Services, LLS, to submit a contract to renew the permit with the Army Corp of Engineers regarding the North East property of the Long Beach Recreation Center for purposes of constructing a dog park. It was noted for the record, Mr. Lewis's fee would not exceed \$5,000.

There came on for discussion a moratorium that had been placed on issuing building permits in the Oak Haven Subdivision (MB 85, page 185), and the withholding of the Certificate of Occupancy at 505 Oak Haven Drive (MB 85, page 185 & MB 86, page 482). After continued discussion and emails as follows:

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Kini Gonsoulin

From: Mark Lishen <mlishen@egh.ms>
Sent: Wednesday, January 24, 2018 12:13 PM
To: David Ball; John Eustace; Joe Culpepper; LB Mayor's Office
Cc: JCS@WISECARTER.COM; Kini Gonsoulin; geobass1954@gmail.com
Subject: RE: Oak Haven detention pond

If you're satisfied, then I'm good to go. That said, I would like to put this on February 6th agenda to rescind the moratorium on the building permits.

Jim: this is still a private subdivision, so the City cannot maintain the new pond correct? Savarese will have to maintain it, mow it, etc to keep it at capacity, is this correct?

Mark E. Lishen, AIA, LEED AP
Principal

Eley Guild Hardy Architects PA
1091 Tommy Murro Drive
Biloxi, Mississippi 39532
1 228.594.2323 ext 7662
www.egh.ms

Please consider the environment before printing this e-mail

From: David Ball [mailto:david.ball@garnerrussell.com]
Sent: Wednesday, January 24, 2018 10:35 AM
To: John Eustace <jeustace@cityoflongbeachms.com>; Joe Culpepper <joeculpepper@cableone.net>; Mark Lishen <mlishen@egh.ms>; LB Mayor's Office <Mayor@cityoflongbeachms.com>
Subject: Oak Haven detention pond

I received the attached letter/drawing today from Bobby Knesal. I imported the drawing into CAD and did my own verification and I tend to agree with Mr. Knesal's calculations. In short, I think the pond situation at Oak Haven may be resolved for the nonce.

Please advise if you need anything else from me.

Thanks,
DB

David Ball, P.E.
A. Garner Russell & Assoc.
520 33rd St., Gulfport, MS 39507
Ph. 228.863.0667 | Fax 228.863.5232
Please note my new email address (david.ball@garnerrussell.com) and update your address book.

Alderman Lishen made motion seconded by Alderman Parker and unanimously carried to rescind the moratorium on issuing building permits at the Oak Haven Subdivision, and to release the Certificate of Occupancy for 505 Oak Haven Drive.

The Mayor recognized Alderman Frazer regarding FEMA Flood Rates, whereupon it was determined, a work session would be scheduled later in the course of this meeting to discuss same.

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Alderman Parker made motion seconded by Alderman Griffin and unanimously carried to approve waiving of fees for the Recreation Center for the Coastal Civitan as per request below:



Coastal Civitan
P.O. Box 6522
Diamondhead, MS 39525



1/26/2018

Dear Mayor Bass and the Board of Aldermen,

Coastal Civitan is a civic organization that provides camping opportunities for children and adults with disabilities. Our camps are held at Camp Wilkes in Biloxi, MS. Kids camp is offered during the summer and is for children ages 4 to 21 with significant disabilities. Our adult weekend takes place in the spring and is for campers with significant disabilities who are age 21 and up. Other camps of this sort cost campers around \$750; however, we do fundraisers throughout the year to keep costs at no more than \$150 per camper and no camper is ever turned away due to an inability to pay. Our counselors are local high school students, and many of our best counselors have come from the Long Beach School District.

This is why we need your help.

Our biggest fundraiser of the year is our drawdown, which this year is scheduled for March 2, 2018 at the Long Beach Activity Center from 6 p.m. to 10 p.m. For the past two years, the City of Long Beach has sponsored us by waiving the fee for the use of the Facility. We are asking that you continue that tradition of support by again waiving the fee.

Coastal Civitan Camp is the only overnight camping experience for children and adults with special needs on the Mississippi Gulf Coast.

If you have any questions, know someone who might want to attend as a camper, or would like to volunteer part time or full time, please feel free to contact me by phone at 228-547-2286 or by email at coastalcivitan@gmail.com.

With heartfelt thanks,

Honey LeBlanc
Coastal Civitan

Alderman Parker made motion seconded by Alderman McCaffrey and unanimously carried to approve waiving of fees for the Recreation Center for the R.O.C.K. Foundation as per request below:

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R.O.C.K. Foundation, Inc.
Resilience of Coastal Kids

501-C3 EIN # 26-1693438
President: Magdalena (Mag) Holland
P.O. Box 2684 Gulfport, MS 39505
Phone 228.861-0007 Fax 896-0219
RSVP@co.harrison.ms.us
www.rockfoundationforkids.org

1-16-18

To Mayor and Board of Alderman,

The ROCK foundation would like to host a Foster Family Fun day, Saturday, March 10, 2018. We would like to use the L.B. Rec Center Gym. We will have music, snacks, games and activities for the children. This event allows foster children to meet one another, make new friends and to see that they are not alone. I am asking that the fee to be waived for this event. I checked with Bob Paul and the Gym is available on that date.

Sincerely,
Magdalena Holland

The ROCK is a 501(c) 3 organization. The official registration and financial information of the ROCK may be obtained from the Mississippi Secretary of State's office by calling 1-888-236-6167. Registration by the Secretary of State does not imply endorsement by the S.O.S.

Alderman Griffin made motion seconded by Alderman Lishen and unanimously carried to approve the Long Beach Main Street's Sea Santa Sail-a-Bration Special Event Application, as follows:

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December 1, 2018
Saturday
4:00 - 9:00 pm.
Town Green
Sea Santa Celebration

CITY OF LONG BEACH
SPECIAL EVENT APPLICATION

City Clerk's Office * 201 Jeff Davis Avenue * P.O. Box 929 * Long Beach, MS 39560

Date Received By Clerk's Office: 12/1/18 Time: 9:36^{am} By: CS

Please complete this application in accordance with the City of LONG BEACH Special Events Policy, and return it to the Office of the City Clerk at least 90 calendar days before the first day of the event.

Sponsoring Organization's Legal Name: Long Beach Main Street

Organization Address: PO Box 1352, Long Beach, MS

Organization Agent: Shelda Jones Title: President

Phone: 228-380-6851 Work Home _____ During event 228-380-6851

Agent's Address: 11 Partridge Place

Agent's E-Mail Address: slaj007@aol.com

Event Name: Sea Santa Sail-A-Bration

Please give a brief description of the proposed special event: Boat parade, pictures with Santa, craft project, snow stop, face painting, pizza, hot chocolate, sodas, bands (The Well, Middle school, etc.), DJ on "Shoo-ty"

Event Day(s) & Date(s): 1 December 2018 Event Time(s): 10:00am - 9:00 pm

Set-Up Date & Time: 10:00 am Tear-Down Date & Time: 9:00 pm

Event Location: Parade (HS - TG) Events - Town Green

ANNUAL EVENT: Is this event expected to occur next year? YES NO

How many years has this event occurred? 3 years

ADOPTED: 11.15.11-BOARD ACTION

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MAP: (a) If your event will use streets or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. (b) Show any streets or parking lots that you are requesting to be blocked off, and location of vendors, if any. A final map, if different, must be provided seven (7) days before the event. (c) Please show an emergency vehicle access lane.

STREET CLOSURES: Start Date/ Time: ? through Date/ Time 9:00 pm

RESERVED PARKING: Are you requesting reserved parking? YES NO

If yes, list the number of street spaces, City lots or locations where parking is requested:

Jeff Davis from 1st Street to 5th Street closed for parade (no parking)

VENDORS: Food Concessions? YES NO NO Other Vendors? YES NO NO

DO YOU PLAN TO HAVE ALCOHOL SOLD/SERVED AT THIS EVENT? YES NO

If yes, are liquor license and liquor liability insurance attached? YES NO NO

If yes, what time? _____ Until _____

ENTERTAINMENT: Are there any entertainment features related to this event? YES NO NO

If yes, provide an attachment listing all bands/performers, type of entertainment, and performance schedule.

ATTENDANCE: What is the expected (estimated) attendance for this event? 3000

AMUSEMENT: Do you plan to have any amusement or carnival rides? YES NO NO

If yes, you are required to obtain a permit through the City Clerk's Office.

REST ROOMS: Are you planning to provide portable rest rooms at the event? YES NO NO
If yes, how many? _____

As an event organizer, you must consider the availability of rest room facilities during this event. Consideration should be made regarding the type of event, the length of time it will be held, the number of people, etc. You must determine the rest room facilities in the immediate area of the event venue and then identify the potential need for portable facilities. Remember to identify accessible facilities for ADA requirements as well.

OTHER REQUESTS: (i.e., Police Department assistance, Fire Dept., street closures, electrical, etc.) Police,

ADOPTED: 11.15.11-BOARD ACTION

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INSURANCE: All sponsors of special events must carry liability insurance with coverage of at least \$500,000. An event sponsor must provide a valid certificate of insurance naming the City of Long Beach as an additional insured party on the policy. A sponsor of a Low Hazard event may request that Board of Aldermen waive the insurance requirement and execute a Hold Harmless and Indemnification Agreement. This event qualifies consideration for Low Hazard because:

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that: A Certificate of Insurance must be provided which names the City of Long Beach as an additional named insured party on the policy or I am requesting that Board of Aldermen waive the insurance requirement for this Low Hazard Event as identified in paragraph above related to insurance, and I have executed the Hold Harmless and Indemnification Agreement on behalf of the event sponsor.

All food vendors must be approved by the Harrison County Health Department, and each food or other vendor must provide the City of Long Beach with a Certificate of Insurance which names the City of Long Beach as an additional named insured party on the policy.

The approval of this special event may include additional requirements or limitations, based on the City's review of this application. Applicants who fail to clean up and repair damages to the Event Area may be billed for City services and such failure will be considered for future applications.

As the duly authorized agent of the sponsoring organization, I am applying for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with the terms of the written confirmation of approval, and all other City requirements, ordinances and other laws, which apply to this Special Event. By signing this Special Event Application, I declare I am 21 years of age or older.

1/23/18
Date

Shirley Jones
Signature of Sponsoring Organization's Agent

**RETURN THIS APPLICATION at least ninety (90) days before the first day of the event to:
CITY CLERK'S OFFICE - 201 JEFF DAVIS AVENUE - P.O. BOX 929 - LONG BEACH, MS
39560**

ADOPTED: 11.15.11-BOARD ACTION

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Event Title: _____

DEPARTMENTAL USE ONLY: Please contact applicant directly with any questions or concerns. Sign and return to the City Clerk's Office, as soon as possible.

Approvals noted below, by departments, indicate they have been made aware of the request and the reasonability of their department has been met.

Police Dept.: ML Recommend Approval: YES NO Est. Economic Impact: \$ _____

Fire Dept.: ML Recommend Approval: YES NO Est. Economic Impact: \$ _____

Public Works: EW Recommend Approval: YES NO Est. Economic Impact: \$ _____

Traffic Eng.: _____ Recommend Approval: YES NO Est. Economic Impact: \$ _____

Parks/REC: RJ Recommend Approval: YES NO Est. Economic Impact: \$ _____

Have businesses been notified for street closures?: YES NO

Reason for disapproval: _____

Any special requirements/conditions: _____

Insurance / Indemnification Received: _____

Insurance Approved: _____

Board of Aldermen Approved: _____ Denied: _____

Approval/ Denial Mailed: _____

ADOPTED: 11.15.11-BOARD ACTION

**Minutes of February 6, 2018
Mayor and Board of Aldermen**

There came on for consideration at a duly constituted meeting of the Board of Aldermen and Mayor of the City of Long Beach held on 6th day of February, 2018, the following Resolution, which was reduced to writing and presented in advance of the meeting for reading and examination:

**RESOLUTION SEEKING THE ASSISTANCE OF THE HARRISON COUNTY
BOARD OF SUPERVISORS IN USE OF HARRISON COUNTY'S VIEWING STAGE,
ON DECEMBER 1, 2018, IN THE CITY OF LONG BEACH**

WHEREAS, the City of Long Beach and the Board of Supervisors of Harrison County, Mississippi have heretofore entered into an Interlocal Agreement to allow and provide for the exchange of services and the provision of assistance between them on behalf of the citizens of Long Beach and Harrison County; and

WHEREAS, from time to time and on occasion the City has sought the assistance of Harrison County in use of County equipment or facilities, or in paving roads, public parking lots and other public areas in need of repair, and the Harrison County Board of Supervisors has generously responded and complied whenever possible with such requests; and

WHEREAS, the Harrison County Board of Supervisors has in its possession a stand or stage, suitable to be used as a viewing stand or stage for various public functions and events; and

WHEREAS, in the City of Long Beach there occurs annual events, including but not limited to a Christmas parade in which events draw tourist and others to the downtown area of the City and bring substantial business and public notice of the amenities and business opportunities which exist in the City of Long Beach and is of substantial benefit to the City of Long Beach; and

WHEREAS, the City of Long Beach is without sufficient resources and proper equipment to construct and provide a viewing stand or stage for such parade and events, and such is necessary and desirable for municipal purposes; and

WHEREAS, the City of Long Beach hereby seeks the assistance of the Harrison County Board of Supervisors by requesting the Board of Supervisors allow the use by the City of Long Beach of its viewing stand or stage for such parade and events for the benefit, protection, health and safety of all citizens of Harrison County.

NOW, THEREFORE, be it resolved by the Board of Aldermen of the City of Long Beach that the Harrison County Board of Supervisors be, and same hereby are requested to provide such

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assistance as may be available to the City of Long Beach and the citizens of Harrison County by allowing the City the use of its stage, for use as a viewing stand or stage for various public functions and events.

BE IT FURTHER RESOLVED, by the Mayor and Board of Aldermen of the City of Long Beach that we express our appreciation to Supervisor Marlin Ladner and the entire Harrison County Board of Supervisors for any assistance it is able to provide in this request.

The above and foregoing Resolution having been introduced in writing, by Alderman Robertson, was first read and considered section by section and then as a whole. Alderman Griffin seconded the motion, and the question being put to a roll call vote by the Mayor, the result was a follows:

Alderman Ron Robertson	voted	Aye
Alderman Tim McCaffrey	voted	Aye
Alderman Kelly Griffin	voted	Aye
Alderman Bernie Parker	voted	Aye
Alderman Mark Lishen	voted	Aye
Alderman Tricia Bennett	voted	Aye
Alderman Donald Frazer	voted	Aye

The question having received the Affirmative vote of all the Aldermen present and voting, the Mayor declared the motion carried and the resolution and order adopted and approved this 6th day of February, 2018.

APPROVED:



George L. Bass, Mayor

ATTEST:



Stacey Dahl, City Clerk

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Mayor and Board of Aldermen**

There came on for consideration Ad Valorem Tax Exemption for Residential Properties along Highway 90. Alderman Lishen made motion seconded by Alderman Frazer and unanimously carried to schedule a work session for Tuesday, February 27, 2018 at City Hall. It was noted that FEMA Flood Rates will also be discussed at this work session.

The following items were taken up under the Mayor's Report:

- Design Review Committee – The Mayor requested that the Board consider setting up a Design Review Committee to oversee the architectural integrity of Jeff Davis Avenue and the beach front. This item will also be taken up on the February 27, 2018 work session.
- RFQ Insurance Consultant – In lieu of hiring an insurance consultant, Mayor Bass said that Alderman Frazer had agreed to review the City's insurance policies.

Alderman Robertson made motion seconded by Alderman Griffin and unanimously carried to approve the Budget Amendment for Fiscal Year 2017/2018 as follows:

**City of Long Beach
Budget Amendment Request**

Fund Name	General Fund	Date	2/6/2018
Department #	311	Budget Entry #	
Department Name	Streets & Drainage		

	Original Budget	Prior Amendments	This Amendment	Revised Budget
Operating Supplies 311-610700	48,000	-	3,510	51,510
				-
				-
				-
				-

Amendment to budget insurance proceeds recieved for repair of damaged bridge.

Amendment #7

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Mayor and Board of Aldermen**

311



MEMO

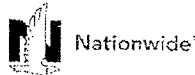
TO: Mayor Bass and Board of Aldermen
FROM: Joe Culpepper, Project Manager – Public Works Department
DATE: February 2, 2018
RE: Budget Amendment for Nationwide Claim – Blackwell

This is to request a budget amendment to transfer the amount of \$3,509.54 (see attached copy of check/claim) to Street Operating funds – 311-610700.

This reimbursement was for materials purchased to repair damages caused by the Blackwells to the Commission Road Bridge.

Thank you.

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Mayor and Board of Aldermen



Nationwide Insurance
PO BOX 182166
COLUMBUS, OH 43218-2166
1-800-421-3535

Policy Holder: JEFFREY & VIRGINIA BLACKWELL
Policy Number: 6323D 141860
Contract Number:
Claim Key: 244057-GG
Check Number: 10716484
Check Issued: 01-26-2018 mcgahp1

Below Check Covers Items Indicated

Company: NATIONWIDE PROPERTY & CASUALTY INSURANCE COMPANY
Payment of \$3509.54 is being paid under the Liability - Property Damage coverage for the damages reported on this policy.
Memo Inv # 2018-001 Date: 11/11/17
If you have questions about this check please contact Perry McGaha 717-651-3867
Claimant Name: Utility Partners

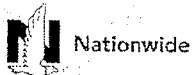
04085001379016



Detach Stub Before Cashing And Keep For Your Record



Nationwide Insurance
PO BOX 182166
COLUMBUS, OH 43218-2166
1-800-421-3535



Check No: 10716484
Date: 01-26-2018
Valid if Not Cashed Within 180 Days
Ref: 244057-GG
10716484

PAY EXACTLY **THREE THOUSAND FIVE HUNDRED NINE AND 54/100 DOLLARS**

Pay To The Order Of: City of Long Beach
PO Box 929
Long Beach MS 39560-C929

\$3,509.54

JPMorgan Chase Bank, N.A.
Columbus, OH

Authorized Signature

⑆ 10716484⑆ ⑆044115443⑆ 976485235⑆

Based on the recommendations of the Department Heads and certification by the Civil Service Commission, Alderman Parker made motion seconded by Alderman Robertson and unanimously carried to approve personnel matters, as follows:

Fire Department:

- Resignation, Firefighter Recruit Brent McLeroy, effective January 31, 2018
- New Hire, Firefighter 1st Class William Rhoads, FS9-I, effective February 16, 2018
- EMT Pay, Firefighter 1st Class Williams Rhoads, effective February 16, 2018

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Police Department:

- Step Increase, Dispatcher 1st Class Donna McArthur, PS-3-XI, effective February 16, 2018
- Education Pay, Police Officer 1st Class Courtney Favre, effective February 1, 2018

There came on for consideration a letter from Project Manager Joe Culpepper:



MEMO

TO: Mayor Bass and Board of Aldermen

FROM: Joe Culpepper, Project Manager – Public Works Department

DATE: February 1, 2018

RE: Proposed Sign Naming James Derrel Wilson Public Works Facility

Please consider the following:

This is to recommend that the Public Works Facility be named after James Derrel Wilson and a sign, (see attached) will be purchased by Utility Partners to be displayed on the building.

**CITY OF LONG BEACH
JAMES DERREL WILSON
PUBLIC WORKS FACILITY**

OPERATED BY:



Alderman Parker made motion seconded by Alderman Frazer and unanimously carried to approve the dedication of the Public Works Building to James Derrel Wilson.

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Mayor and Board of Aldermen**

There came on for consideration a letter from Chief Seal:



Date: January 23, 2018

To: Mayor Bass
Board of Alderman

From: Billy Seal
Chief of Police

Re: Retiring Officer's Service Weapon


Dear Mayor and Board,

Mississippi Code 1972, et seq., annotated and as amended Section 45-9-131 allows the governing authorities to approve the purchase of a retiring law enforcement officer to purchase his/her sidearm which was issued to him by the law enforcement agency from which he retired. The governing authorities shall determine the amount to be paid for the firearm.

It is my request that you authorize Sgt. Kevin Brazil, to purchase his assigned duty weapon, Glock 21 Ser #TPB-950, which has sentimental value to him. Please keep in mind that he has served 22 years as a full time sworn Officer with the City of Long Beach. I would suggest that you considered a minimal amount of \$1.00 be paid for the sidearm; which has been the normal practice of the city over the years.

I have attached a copy of statute 45-9-131 for your quick review.


Sincerely,


Billy Seal
Chief of Police

23 January 2018

Chief Seal,

Upon my retirement I am requesting to purchase my service sidearm (Glock model 21, serial number: TPB-950). My official retirement date is 1 February 2018. Any consideration in this matter will be appreciated.

Respectfully,

Richard Kevin Brazil

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from possessing a pistol or revolver under state or federal law, and is not in a location prohibited under subsection (13) of this section.

§ 45-9-103. Federal firearm reporting

- (1) In this section, "federal prohibited-person information" means information that identifies an individual as:
 - (a) A person who has been judicially determined by a court as a person with mental illness or person with an intellectual disability under Title 41, Chapter 21, Mississippi Code of 1972, whether ordered for inpatient treatment, outpatient treatment, day treatment, night treatment or home health services treatment;
 - (b) A person acquitted in a criminal case by reason of insanity or on a ground of intellectual disability, without regard to whether the person is ordered by a court to receive inpatient treatment or residential care under § 99-13-7;
 - (c) An adult individual for whom a court has appointed a guardian or conservator under Title 93, Chapter 13, based on the determination that the person is incapable of managing his own estate due to mental weakness; or
 - (d) A person determined to be incompetent to stand trial by a court pursuant to Rule 9.06 of the Mississippi Rules of Circuit and County Court Practice.
- (2) The Department of Public Safety by rule shall establish a procedure to provide federal prohibited-person information to the Federal Bureau of Investigation for use with the National Instant Criminal Background Check System. Except as otherwise provided by state law, the department may disseminate federal prohibited-person information under this subsection only to the extent necessary to allow the Federal Bureau of Investigation to collect and maintain a list of persons who are prohibited under federal law from engaging in certain activities with respect to a firearm.
- (3) The department shall grant access to a person's own federal prohibited-person information to the person who is the subject of the information.
- (4) Federal prohibited-person information maintained by the department is confidential information for the use of the department and, except as otherwise provided by this section and other state law, is not a public record and may not be disseminated by the department.
- (5) The department by rule shall establish a procedure to correct department records and transmit those corrected records to the Federal Bureau of Investigation when a person provides:
 - (a) A copy of a judicial order or finding under § 93-13-151 that a person has been restored to reason;
 - (b) Proof that the person has obtained notice of relief from disabilities under 18 USC, § 925; or
 - (c) A copy of a judicial order of relief from a firearms disability under § 97-37-5(4).

Purchase of Sidearms by Retiring Law Enforcement Personnel

§ 45-9-131. Purchase of sidearm by retiring law enforcement officer or spouse of law enforcement officer killed in line of duty. Upon approval of the governing authority of the municipality or county, a member of any municipal or county law enforcement agency who retires under any state retirement system or the spouse of a law enforcement officer who is killed in the line of duty may be allowed to purchase as his or her personal property 1 sidearm which was issued to the law enforcement officer by the law enforcement agency from which he or she retired or by whom he or she was employed at the time of death. The governing authority of the municipality or county shall determine the amount to be paid for the firearm by the retiring member of the law enforcement agency or the spouse of the law enforcement officer.

§ 45-9-133. Retention of sidearm by retiring law enforcement officer of Mississippi Department of Transportation Each person employed as a law enforcement officer by the Mississippi Department of Transportation who retires for superannuation or for reason of disability under the Public Employees' Retirement System shall be allowed to retain as his personal property, 1 sidearm which was issued to such law enforcement officer.

Docket of Deadly Weapons Seized

§ 45-9-151. Docket of deadly weapons seized

(1) Every law enforcement agency of the state or of any political subdivision thereof shall maintain a docket which shall contain a record of all deadly weapons that are seized by employees of such law enforcement agency. Such docket shall include the name of the arresting officer, the date of the arrest, the charge upon which the seizure was based, the name of the person from whom such deadly weapon was seized, the physical description of the deadly weapon, the serial number, if any, of the deadly weapon, and the chain of custody of the deadly weapon.

TITLE 75. Regulation of Trade, Commerce and Investments

Chapter 67. Loans

Article 7. Mississippi Pawnshop Act

§ 75-67-305. Information required to be recorded on pawn ticket; detailed recording of transactions required

- (1) At the time of making the pawn or purchase transaction, the pawnbroker shall enter upon the pawn ticket a record of the following information which shall be typed or written in ink and in the English language:
 - (a) A clear and accurate description of the property, including the following:
 - (i) Brand name;
 - (ii) Model number;

Alderman Parker made motion seconded by Alderman Griffin and unanimously carried to allow Sgt. Kevin Brazil to purchase his service weapon for \$1.

The Mayor recognized City Attorney, James Simpson, and upon his request, Alderman Robertson made motion seconded by Alderman Griffin and unanimously carried to meet in Closed Session to determine whether or not to declare an Executive Session.

*

*

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Mayor and Board of Aldermen

The meeting resumed in open session, whereupon, Alderman Robertson made motion seconded by Alderman McCaffrey and unanimously carried to declare an Executive Session for the transaction of public business, to wit: To discuss with and seek legal advice and counsel of the City Attorney regarding lease negotiations.

The question being put to a roll call vote by the Mayor, the result was as follows:

Alderman Robertson	voted	Aye
Alderman Bennett	voted	Aye
Alderman Frazer	voted	Aye
Alderman Lishen	voted	Aye
Alderman McCaffrey	voted	Aye
Alderman Griffin	voted	Aye
Alderman Parker	voted	Aye

The question having received the affirmative vote of all of the Aldermen present and voting, the Mayor declared the motion carried.

* * *

The meeting resumed in open session, and based upon discussion held and information obtained in Executive Session, no official action was required or taken at this time.

There being no further business to come before the Mayor and Board of Aldermen at this time, Alderman Griffin made motion seconded by Alderman Frazer and unanimously carried to adjourn until the next regular meeting in due course.

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Mayor and Board of Aldermen**

APPROVED:

Alderman Donald Frazer, At-Large

Alderman Ronald Robertson, Ward 1

Alderman Bernie Parker, Ward 2

Alderman Kelly Griffin, Ward 3

Alderman Timothy McCaffrey, Jr., Ward 4

Alderman Mark E. Lishen, Ward 5

Alderman Patricia Bennett, Ward 6

Date

ATTEST:

Kini Gonsoulin, Deputy City Clerk

