

Minutes of April 5, 2022
Mayor and Board of Aldermen

183

MUNICIPAL DOCKET
REGULAR MEETING OF APRIL 5, 2022
THE MAYOR AND BOARD OF ALDERMEN
THE CITY OF LONG BEACH, MISSISSIPPI
5:00 O'CLOCK P.M. LONG BEACH CITY HALL, 201 JEFF DAVIS AVE.

- I. CALL TO ORDER
- II. INVOCATION AND PLEDGE OF ALLEGIANCE
- III. ROLL CALL AND ESTABLISH QUORUM
- IV. PUBLIC HEARINGS
 - 1. 18132 Allen Road; assessed to International Sangha Bhisku Buddhist Association
- V. ANNOUNCEMENTS; PRESENTATIONS; PROCLAMATIONS
 - 1. Child Abuse Prevention Month
- VI. AMENDMENTS TO THE MUNICIPAL DOCKET
- VII. APPROVE MINUTES:
 - 1. MAYOR AND BOARD OF ALDERMEN
 - a. March 15, 2022 Regular
 - b. March 15, 2022 Executive Session
 - c. March 22, 2022 Work Session
 - 2. PLANNING AND DEVELOPMENT COMMISSION
 - a. March 24, 2022 Regular
 - b. Appeal – Planning Commission Approval - 19099 Pineville Rd; LBD Properties
- VIII. APPROVE DOCKET OF CLAIMS NUMBER(S):
 - 1. 040522
- IX. UNFINISHED BUSINESS
- X. NEW BUSINESS
 - 1. Special Event App & Fee Waiver Request – Gazebo Gazette; Political Debate
 - 2. Memorandum of Understanding & Invoice – Cruisin’ The Coast
 - 3. Substantial Completion – Joyce Basin Drainage HMGP Project
 - 4. Library Roof Discussion
 - 5. Library Board Resignation
 - 6. New Fire Station #3
 - 7. Demolition of Fire Station #3
 - 8. Schedule Work Session – Gateway; Softball Complex; City Building Discussion
 - 9. Noise Ordinance – Alderman Johnson
 - 10. Zoning Discussion – Alderman Brown
 - 11. Asphalt Overlay Nicholson/Allen Roads Discussion – Alderman Brown
 - 12. Tidelands Lease – Secretary of State
 - 13. Selection Committee – Emergency & Minor Work RFQ
- XI. DEPARTMENTAL BUSINESS
 - 1. MAYOR'S OFFICE
 - 2. PERSONNEL
 - a. Harbor – Change of Status (1)
 - 3. CITY CLERK
 - a. Budget Amendment FY 22; Fire Dept.
 - 4. FIRE DEPARTMENT
 - 5. POLICE DEPARTMENT
 - a. Surplus Property
 - 6. ENGINEERING
 - a. Quarles House Renovations – Geotechnical Investigation & Report
 - b. Harbormaster Building Repairs – Budget/Scope Issues
 - c. S. Harvest Lane Drainage Easement
 - d. Further Sewer Rehabilitation Needs
 - e. N. Jeff Davis Ave. Sidewalk & Parking Options
 - 7. PUBLIC WORKS
 - 8. RECREATION
 - 9. BUILDING OFFICE
 - 10. HARBOR
 - a. Emergency Removal Fuel Tank/Bait Shop RFQ
 - 11. DERELICT PROPERTIES
- XII. REPORT FROM CITY ATTORNEY
- XIII. ADJOURN (OR) RECESS

**Minutes of April 5, 2022
Mayor and Board of Aldermen**

Be it remembered that a public hearing before the Mayor and Board of Aldermen, Long Beach, Mississippi, was begun and held, at 5:00 o'clock p.m., Tuesday, the 5th day of April, 2022, in the Long Beach City Hall Meeting Room, 201 Jeff Davis Avenue, in said City, and the same being the time, date and place fixed by order of the Mayor and Board of Aldermen for holding said public hearing.

There were present and in attendance on said board and at the meeting the following named persons: Mayor George L. Bass, Aldermen Donald Frazer, Patrick Bennett, Bernie Parker, Angie Johnson, Timothy McCaffrey, Jr., Mike Brown, Pete L. McGoey, Deputy City Clerk Kini Gonsoulin, and City Attorney Stephen B. Simpson, Esq.

There being a quorum present sufficient to transact the business of this public hearing, the following proceedings were had and done.

The public hearing was called to order to determine whether or not a parcel of property situated in the City of Long Beach, located at 18132 Allen Road and assessed to International Sangha Bhisku Buddhist Association, Map Parcel #0611J-01-071.000, is in such a state of uncleanness as to constitute a menace to the public health and safety of the community.

The Mayor recognized the Deputy City Clerk for her report, whereupon Alderman Frazer made motion seconded by Alderman McCaffrey and unanimously carried to make said report a part of the record of this public hearing, as follows:

- The Clerk reported that, the Mayor and Board of Aldermen at a regular meeting duly held on March 1, 2022, she did cause to be sent, via certified mail, electronic receipt requested, Notice of Hearing, to International Sangha Bhisku Buddhist Association, 203 Swanson Ave., Pass Christian, MS 39571, as the same appears of record on the Harrison County 2021 Official Real Property Tax Rolls. The Notice of Hearing was returned to sender.

City of Long Beach



MAILED
Date: 3/2/22

91 7199 9991 7037 6360 4224

March 2, 2022

International Sangha Bhisku Buddhist Association
203 Swanson Ave.
Pass Christian, MS 39571

NOTICE OF HEARING

NOTICE IS HEREBY GIVEN that the Mayor and Board of Aldermen of The City of Long Beach, Mississippi, will, in accordance with motion duly made, seconded and adopted at its regular meeting March 1, 2022, hold a public hearing at 5:00 p.m., Tuesday, April 5, 2022, at the Long Beach City Hall Meeting Room, 201 Jeff Davis Avenue, Long Beach, Mississippi, to determine whether or not a parcel of land owned by and/or assessed to International Sangha Bhisku Buddhist Association, and situated in the City of Long Beach, Mississippi, at 18132 Allen Road, is in such a state of uncleanliness as to be a menace to the public health and safety of the community, all in accordance with Section 21-19-11 of the Mississippi Code of 1972, as amended. Said property is more particularly described, as follows:

Address: 18132 Allen Road
Parcel Number: 0611J-01-071.000
Legal Description: 2.8 ACS ON ALLEN RD BEING PART OF LOTS 19 TO 21 BLK 3 COX SUBD SEC 128-12

If at such hearing, the governing authority shall, in its resolution, adjudicate such parcel of land in its then condition to be a menace to the public health and safety of the community, the governing authority shall, if the owner does not do so himself, proceed to clean the land, by the use of municipal employees or by contract, by cutting weeds; filling cisterns; removing rubbish, dilapidated fences, outside toilets, dilapidated buildings and other debris; filling swimming pools; and draining cesspools and standing water therefrom. Thereafter, the governing authority shall, at its next regular meeting, by resolution adjudicate the actual cost of cleaning the property and may also impose a penalty of One Thousand Five Hundred Dollars (\$1,500.00) or fifty (50%) of such actual cost, whichever is more. The cost and any penalty may become a civil debt against the property owner, or, at the option of the governing authority, an assessment against the property. The cost assessed against the property means the cost to the municipality of using its own employees to do the work or the cost to the municipality of any contract executed by the municipality to have the work done. The action herein authorized shall not be undertaken against any one (1) parcel of land more than six (6) times in any one (1) calendar year, and the

201 Jeff Davis • P.O. Box 929 • Long Beach, MS 39560 • (228) 863-1556 • FAX (228) 865-0822
www.cityoflongbeachms.com

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expense of cleaning of said property shall not exceed an aggregate amount of Twenty Thousand Dollars (\$20,000.00) per year, or the fair market value of the property subsequent to cleaning, whichever is less. If it is determined by the governing authority that it is necessary to clean the property or land more than once within a calendar year, then the municipality may clean it provided notice to the property owner is given by United States mail to the last known address at least ten (10) days before cleaning the property. The governing authority may assess the same penalty for each time the property or land is cleaned as otherwise provided in this section. The penalty provided herein shall not be assessed against the State of Mississippi upon request for reimbursement under Section 29-1-145, nor shall a municipality clean a parcel owned by the State of Mississippi without first giving notice. In the event the governing authority declares, by resolution, that the cost and any penalty shall be collected as a civil debt, the governing authority may authorize the institution of a suit on open account against the owner of the property in court of competent jurisdiction in the manner provided by law for the cost and any penalty, plus court costs, reasonable attorney's fees and interest from the date that the property was cleaned. In the event that the governing authority does not declare that the cost and any penalty shall be collected as a civil debt, then the assessment above provided for shall be a lien against the property and may be enrolled in the office of the circuit clerk of the county as other judgments are enrolled, and the tax collector of the municipality shall, upon order of the board of governing authorities, proceed to sell the land to satisfy the lien as now provided by law for the sale of lands for delinquent municipal taxes as provided by *Section 21-19-11 Mississippi Code, Annotated*.

All decisions rendered under the provisions of this section may be appealed in the same manner as other appeals from municipal boards or courts are taken.

Done by order of the Mayor and Board of Aldermen of the City of Long Beach, Mississippi, this the 1st day of March, 2022.



Kini Gonsoulin
Deputy City Clerk

4/5/22, 10:46 AM

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Tracking Number: 9171999991703763604224

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In Transit to Next Facility

March 14, 2022

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March 14, 2022

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March 10, 2022, 11:17 pm

Departed USPS Regional Facility

GULFPORT MS DISTRIBUTION CENTER

March 10, 2022, 9:49 pm

Arrived at USPS Regional Facility

https://tools.usps.com/go/TrackConfirmAction?tRef=fullpage&tl_c=2&txt=28777=&tlLabels=9171999991703763604224%2C&ABt=false

1/2

Minutes of April 5, 2022 Mayor and Board of Aldermen

4/5/22, 10:46 AM

USPS.com® - USPS Tracking® Results

GULFPORT MS DISTRIBUTION CENTER

March 8, 2022, 9:43 pm
Arrived at USPS Regional Facility
JACKSON MS DISTRIBUTION CENTER

March 5, 2022, 6:55 am
Moved, Left no Address
PASS CHRISTIAN, MS 39571

March 4, 2022, 4:04 pm
Forward Expired
PASS CHRISTIAN, MS 39571

March 3, 2022, 8:41 pm
Departed USPS Regional Facility
GULFPORT MS DISTRIBUTION CENTER

March 3, 2022, 12:12 am
Arrived at USPS Regional Facility
GULFPORT MS DISTRIBUTION CENTER

Feedback

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2/2

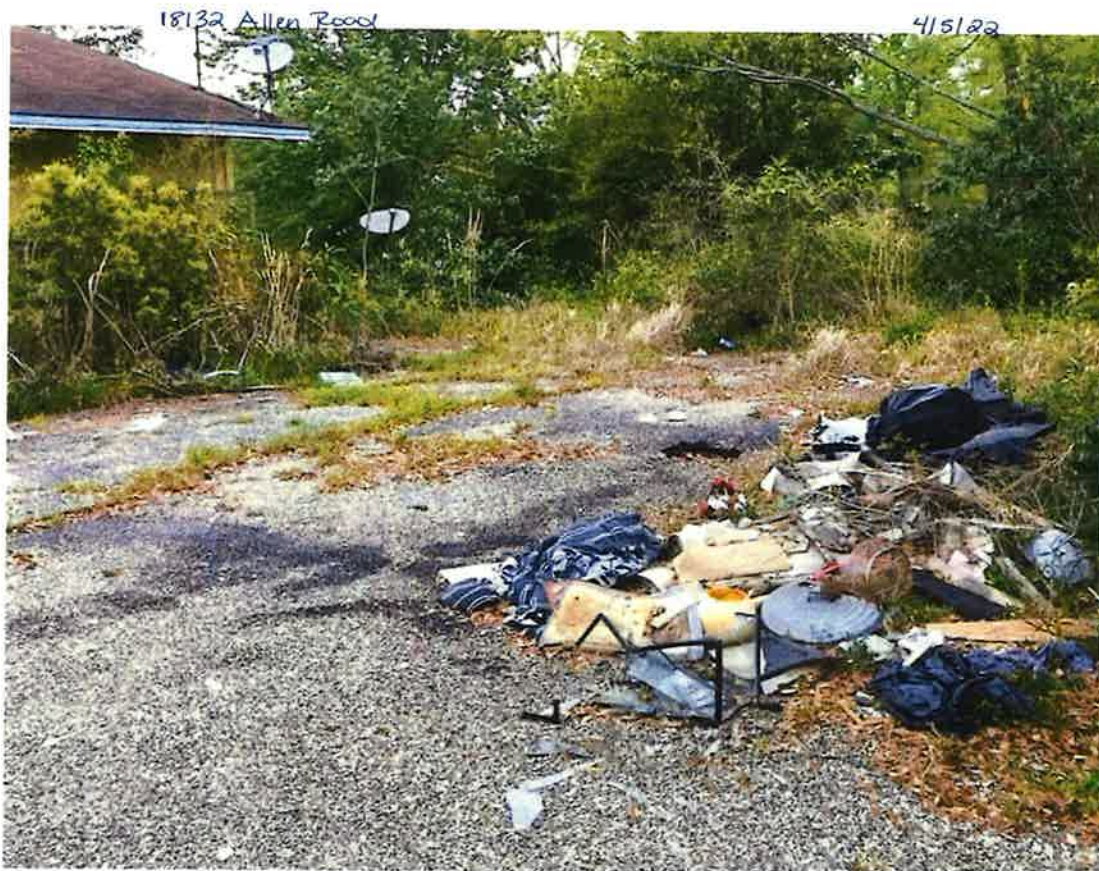
- The Clerk further reported that the Notice of Hearing was posted on the subject property, 18132 Allen Road, Long Beach, Mississippi, on March 3, 2022, by Zoning Enforcement Officer Dale Stogner; the bulletin boards at City Hall, the Water Department, and the Building Office, 201 Jeff Davis Avenue, Long Beach, Mississippi; and the Long Beach Public Library, 209 Jeff Davis Avenue, Long Beach, Mississippi.
- The Clerk submitted photographs of 18132 Allen Road, Long Beach, Mississippi taken by Zoning Enforcement Officer Dale Stogner on March 1, 2022, depicting subject property in its present condition; said photographs are as follows:

M.B. 98

04.05.22 Pub Hearing/Reg



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AFFIDAVIT

STATE OF MISSISSIPPI
COUNTY OF HARRISON
CITY OF LONG BEACH

BEFORE ME, the under signed legal authority authorized to administer oaths in and for the jurisdiction aforesaid, on this day personally appeared DALE STOGNER, known to me to be the Zoning Enforcement Officer of the City of Long Beach, Mississippi, who being by me first duly sworn, deposes and says on oath as follows, to-wit:

1. That he is serving in the capacity of Zoning Enforcement Officer of the City of Long Beach, Mississippi;
2. That in such capacity, he is responsible for the posting of notices of public hearings for the purpose of determining whether or not certain properties are in such a state of uncleanness as to constitute a menace to the public health and safety of the community; he is responsible for the taking of photographs of those certain properties to determine the state of the properties in their then condition on the date of such public hearings; and other matters pertaining to such public hearings and the business of the zoning/code enforcement in and for the City of Long Beach;
3. That on March 3, 2022, he did cause to be posted, Notice of Hearing, a copy of which is attached hereto, on property located at 18132 Allen Road (Tax Map Parcel 0611J-01-071.000). Long Beach, Mississippi, assessed to Lloyd S. Bullard, Jr., and at the City Hall, 201 Jeff Davis Avenue, Long Beach, Mississippi; and that on April 5, 2022, the Zoning Enforcement Officer, Dale Stogner, did take and cause to be processed photographs depicting said property in its then condition, to be submitted as exhibits at the public hearing scheduled for April 5, 2022.

This the 5th day of April, 2022.


KINI GONSOULIN, AFFIANT

SWORN TO AND SUBSCRIBED before me on this the 5th day of April, 2022.

-My Commission Expires-


NOTARY PUBLIC



The Mayor opened the floor for comments from the property owner or their representative and no one came forward.

There being no further discussion, Alderman Frazer made motion seconded by Alderman Brown and unanimously carried to close the public hearing and take official action as follows:

The Mayor and Board of Aldermen took up the matter of the public hearing on the property located at 18132 Allen Road, Long Beach, Mississippi, to determine and consider the condition of said property. After conducting the hearing and considering all matters produced there at and after hearing all persons interested and appearing, the Board of Aldermen declared the hearing finally closed. After a discussion of the subject, Alderman Frazer offered and moved the adoption of the following Resolution and Order:

RESOLUTION AND ORDER BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF LONG BEACH, MISSISSIPPI ADJUDICATING THE PROPERTY LOCATED AT 18132 ALLEN ROAD, LONG BEACH, MISSISSIPPI, TO BE A MENACE TO THE PUBLIC HEALTH AND SAFETY OF THE COMMUNITY AND REQUIRING OWNER OF SUCH PROPERTY TO CLEAN SAID PROPERTY.

WHEREAS, the Mayor and Board of Aldermen having made due investigation therefore do now find, determine, declare and order as follows:

1. That on complaint and motion of the Governing Authorities of the City of Long Beach wherein lies the property known as 18132 Allen Road, Long Beach, Mississippi, (hereinafter referred to as the subject parcel), and after discussion of same, the Mayor and Board of Aldermen, at its regular meeting of March 1, 2022, on its own motion did set a hearing to determine whether or not the subject parcel, in its then condition, was in such a state of uncleanness as to be a menace to the public health and safety of the community in accordance with Miss Code Annotated Section 21-19-11, as amended, said hearing to be April 5, 2022, and directed notice of said hearing be served on the owner of said property in the manner as provided by said MCA Section 21-19-11;
2. That, having served the owner of said property, either by registered mail as is evidenced by the return receipt included in the materials produced at said hearing, or by personal service by police officer as evidenced by the return of service of such police officer, or by posting and publication of same, such service being in accordance with said MCA Section 21-19-11, and proof of same being spread upon the minutes of the Governing Authorities taken of such hearing, hereby made a part of the record of these proceedings;
3. That the Mayor and Board of Aldermen having considered testimony

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evidence adduced at hearing regarding the condition of the subject property and the observations of individual Aldermen concerning the condition of the subject property in its condition on the date of hearing, and being fully advised in the premises, do find and adjudicate that the property is, in its present condition, in such a state of uncleanliness as to be a menace to the public health and safety of the community and/or constitutes an attractive nuisance. It is therefore,

RESOLVED AND ORDERED BY THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF LONG BEACH, MISSISSIPPI, AS FOLLOWS:

1. That the parcel of land lying and being situated in the City of Long Beach, First Judicial District of Harrison County, Mississippi, and having the street address of 18132 Allen Road, Long Beach, Mississippi, which parcel of land is identified by Harrison County Tax Parcel Number 0611J-01-071.000, and according to said tax records is owned by International Sangha Bhiksu Buddhist Association, is at present in such a state of uncleanliness as to be a menace to the public health and safety of the community and/or an attractive nuisance.

2. That the aforesaid owner is hereby ordered to clean said parcel of land within **ten (10) days** from the entry of this Resolution and Order, and that such cleaning shall include:

Removal of all discarded materials, dangerous items, and such other rubbish and/or debris as described in any notice or as appearing on said property contributing to the property constituting a nuisance and menace overall to the public health and safety, and abate or cause to be abated the conditions otherwise existing and constituting a menace to public safety and health as testified and/or described in general at the hearing, and as contained in the report letter from Zoning Enforcement Officer Dale Stogner dated October 8, 2020, and attached hereto.

3. That in the event that said owner shall fail to complete cleaning of the subject property within **ten (10) days** from entry of this Resolution and Order, then the governing authority shall proceed to clean the subject property as required by paragraph 2, above, by the use of municipal employees or by contract, with the cost of same, together with a penalty of \$1,500.00 or 50% of such actual cost, whichever is greater, to be, at the next regular meeting after completion of such clean-up, assessed against the said parcel of land.

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Alderman McGoey seconded the motion to adopt the foregoing resolution and order, and the question being put to a roll call vote by the Mayor, the result was as follows:

Alderman Patrick Bennett	voted	Aye
Alderman Pete McGoey	voted	Aye
Alderman Donald Frazer	voted	Aye
Alderman Mike Brown	voted	Aye
Alderman Timothy McCaffrey, Jr.	voted	Aye
Alderman Angie Johnson	voted	Aye
Alderman Bernie Parker	voted	Aye

The question having received the Affirmative vote of all the Aldermen present and voting, the Mayor declared the motion carried and the resolution and order adopted and approved this the 5th day of April, 2022.

APPROVED:



George L. Bass, Mayor

ATTEST:


Stacey Dahl, City Clerk

Be it remembered that a regular meeting of the Mayor and Board of Aldermen, Long Beach, Mississippi, was begun and held at 5:00 o'clock p.m., Long Beach City Hall Meeting Room, 201 Jeff Davis Avenue, in said City, it being the first Tuesday in April, 2022, and the same being the time, date and place fixed by Laws of the State of Mississippi and ordinance of the City of Long Beach for holding said meeting.

There were present and in attendance on said board and at the meeting the following named persons: Mayor George L. Bass, Aldermen Donald Frazer, Patrick Bennett, Bernie Parker, Angie Johnson, Timothy McCaffrey, Jr., Mike Brown, Pete L. McGoey, Deputy City Clerk Kini Gonsoulin, and City Attorney Stephen B. Simpson, Esq.

There being a quorum present sufficient to transact the business of the City, the following proceedings were had and done.

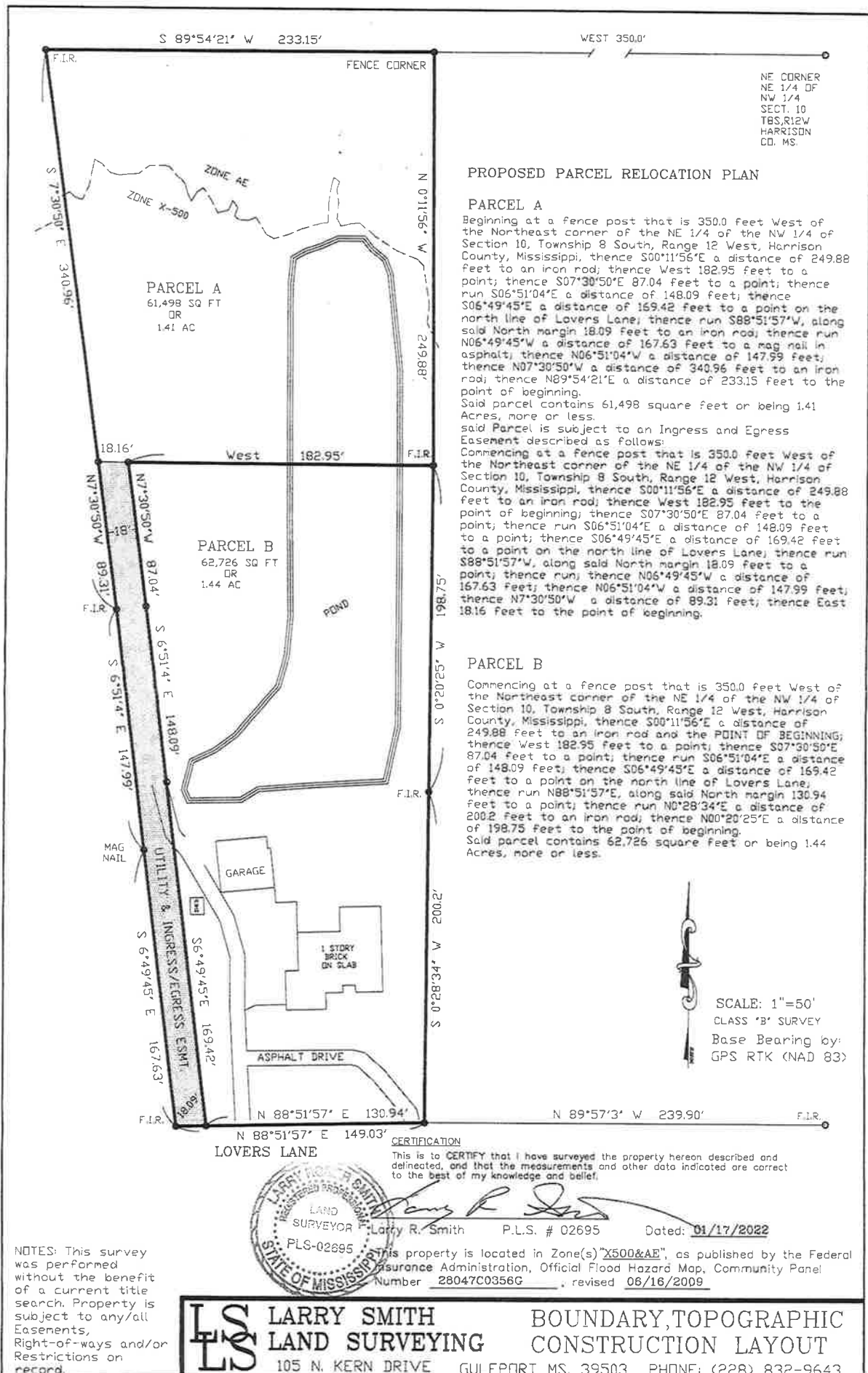
The Mayor proclaimed April 2022 as Child Abuse Prevention Month.

**Minutes of April 5, 2022
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Alderman McGoey made motion seconded by Alderman Brown and unanimously carried to approve the following minutes of the Mayor and Board of Aldermen, as submitted:

- March 15, 2022 Regular
- March 15, 2022 Executive Session
- March 22, 2022 Work Session

Alderman Frazer made motion seconded by Alderman McGoey and unanimously carried to approve the Regular minutes of the Planning & Development Commission dated March 24, 2022, as submitted. It was noted for the record that the Utility Ingress/Egress required for the approval of Item #3 Certificate of Resubdivision – 20122 Lover’s Lane was submitted, and is as follows:



Also noted for the record, on page 46, the Tree Board's letter incorrectly references a Live Oak for removal at 296 N. Burke Ave., instead of a Magnolia.

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Alderman Brown made motion seconded by Alderman Johnson and unanimously approved acknowledging receipt of the following Letter of Appeal submitted by Baker Donalson Bearman, Caldwell & Berkowitz, PC on behalf of Harmoni Towers, and scheduling the appeal hearing for May 3, 2022 during a regular meeting of the Mayor and Board of Aldermen:

BAKER DONELSON
 BEARMAN, CALDWELL & BERKOWITZ, PC

201 ST. CHARLES AVENUE
 SUITE 3400
 NEW ORLEANS, LOUISIANA
 70170

PHONE: 504.566.5200
 FAX: 504.636.4000

www.bakerdonelson.com

CLIFF LEYENS, JR., SHAREHOLDER
 Direct Dial: 504.566.8628
 Direct Fax: 504.585.6928
 E-Mail Address: jleyens@bakerdonelson.com

RECEIVED

APR 01 2022 KE

April 1, 2022

VIA E-MAIL

Mr. George L. Bass, Mayor (mayor@cityoflongbeachms.com)
 Mr. Donald Frazier, Alderman-At-Large (ctedf2017@gmail.com)
 Mr. Patrick Bennett, Ward 1 Alderman (pbennett1022@yahoo.com)
 Mr. Bernie Parker, Ward 2 Alderman (bd.parker09@gmail.com)
 Ms. Angie Johnson, Ward 3 Alderman (ward3alderman20@gmail.com)
 Mr. Timothy McCaffrey, Ward 4 Alderman (timothygmccaffrey@gmail.com)
 Mr. Mike Brown, Ward 5 Alderman (mbrownward5@yahoo.com)
 Mr. Pete McGoey, Ward 6 Alderman (plmward6alderman@gmail.com)
 Ms. Kini Gonsoulin, Deputy City Clerk (kini@cityoflongbeachms.com)
 Long Beach Mississippi City Hall
 201 Jeff Davis Ave.
 Long Beach, MS 39560

Re: *Appeal of Planning and Development Commission Decision*
19099 Pineville Road, Long Beach, MS 39560

Dear Sirs and Madam: :

The undersigned represents Harmoni Towers ("Harmoni") in connection with the above-referenced application. Please accept this letter as Harmoni's formal request to appeal the March 24, 2022 decision of the Long Beach Planning and Development Commission to deny Harmoni's request for approval to construct a telecommunications tower and associated equipment compound at 19099 Pineville Road, Long Beach, Mississippi, Tax Parcel No. 0611N-03-011.000.

We are also requesting that the hearing on the appeal be deferred to the May 3, 2022 Board of Aldermen meeting due to existing conflicts with the April 19, 2022 meeting and to allow Harmoni adequate time and opportunity to prepare for its appeal.

4891-9913-0138v1
 9990008-ADM001 04/01/2022

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 SOUTH CAROLINA • TENNESSEE • TEXAS • VIRGINIA • WASHINGTON, D.C.

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Mayor
Aldermen
Deputy City Clerk
Long Beach Mississippi
April 1, 2022
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Should you have any questions or need any additional information, please do not hesitate to contact me.

Best regards,



Chip F. Leyens

JFL:gef

4891-9913-0138v1
9990008-ADM001 04/01/2022

Alderman Brown made motion seconded by Alderman Johnson and unanimously carried to approve payment of invoices listed in Docket of Claims number 040522.

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Alderman McCaffrey made motion seconded by Alderman Parker and unanimously carried to approve the following Special Event Application submitted by the Gazebo Gazette for Political Debate and waive all applicable fees:



HUNTER G. DAWKINS, PUBLISHER

3/2/2022

Dear City of Long Beach,

As the publisher of *The Gazebo Gazette*; who has established a newspaper presence in the city of Long Beach, I request permission to use the Harper McCaughan Town Green on May 14th from 12-3pm for the second annual political debate in "The Friendly City." This request will be made to all of the 2022 midterm candidates; including congressional and judicial candidates.

I will provide you with an outline for preparation of the debate below and a future outline with an agenda:

- Introduction/Monologues of Separate Candidates (Name/Position Running For/Goals) - 5 minutes
- First Round of Questions from Panel on State or National Issues depending on candidates (Example: Foreign Policy, Immigration, State Laws) - 3 Minute Response/1 & 1/2 Minute Rebuttal/1 Minute Counter
- Second Round of Questions from Students - 2 Minute Response/1 Minute Rebuttal/1 Minute Counter
- Live Audience Questions (No more than 3) - 3 Minute Response/1 & 1/2 Minute Rebuttal/1 Minute Counter

Bottled Water and canned drinks will be provided at this event. Social distancing and all CDC guidelines should be followed. Additionally, requesting a waiver of all fees; including insurance as this event will benefit the city and local residents.

Thank you for your consideration and please confirm with me at your earliest convenience either by email (editor@thegazebogazette.com), phone call (228-224-6781) or by letter.

Sincerely,

Hunter G. Dawkins
 Publisher/Owner, The Gazebo Gazette

P.O. BOX 767, PASS CHRISTIAN, MS 39571 | 228.224.6781 | THEGAZEBOGAZETTE.COM

Minutes of April 5, 2022
Mayor and Board of Aldermen

May 14, 2022
Saturday
Political Debate
11:00 AM - 4:00 PM
Stage Bleachers Area

CITY OF LONG BEACH
PARKS AND RECREATION DEPARTMENT
APPLICATION FOR PERMIT

Bob Paul
228-669-7601

TOWN GREEN

Group / Individual Name (Permit tee):

Hunter Dawkins - The Gazette Gazette

Telephone Number: 228-224-6781

Home Work Cell

Street Address: P.O. Box 767

City Pass Christian State MS Zip 39571

Type of Event: Political Debate

Start Time: 11:00 am

Closing Time: 4:00 pm

It is agreed between the City of Long Beach and the permit fee that the named facility is reserved on

5/14/22

(Date)
Stage / Bleacher Area

The person(s) requesting this permit

1. Agrees to personally accept responsibility for any damage done to the facility, grounds or equipment by persons in his/her group during the reserved period of time, and will hold the City of Long Beach harmless of any damage done to permit tee or permit tee's equipment.
2. Agrees to maintain order and control over persons in the group.
3. Agrees to abide by all policies and procedures of the City of Long Beach, the Long Beach Parks and Recreation Department as directed by the contents of the Town Green policy statement.
4. Understands that failure to comply with all the terms of the aforementioned policy as well as any violation of federal, state, or municipal law in conjunction with the use of this facility will result in the cancellation of the privilege of using this facility and will jeopardize any future permit grants for this or any other facility. I hereby agree that I have read and understand the regulations and policies governing the use of the Long Beach Town Green, including the deck area and shoo-fly.

Signature:  Date: 3/18/22

Rental Fee \$ _____ Receipt # _____ Date _____

Deposit Fee \$ _____ Receipt # _____ Date _____

Clean-up Fee \$ _____ Receipt # _____ Date _____

PLEASE REVIEW THE POLICY AND RETAIN FOR YOUR RECORDS

~ 1 ~

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STATE OF MISSISSIPPI
COUNTY OF HARRISON
SECOND JUDICIAL DISTRICT

RELEASE AND IDNEMNTY

WHEREFORE, for and in consideration of the use of the ground of the City of Long Beach, Town Green and structures erected upon it owned by the City of Long Beach, Mississippi, and located at 115 East 3rd Street, I Hunter Dawkins, do hereby release, acquit and forever discharge the City of Long Beach, Mississippi, and all of its respective agents, servants, employees, elected and non-elected officials, successors, predecessors, insurers, attorneys, and any and all other legal entities and persons, of and from any and all claims, demands, actions, damages, liability, or legal recourse of any type, and expenses (including attorneys' fees) in connection with or arising from or out of my use of the Town Green.

WHEREFORE, PREMISES CONSIDERED:

The undersigned further agrees that he/she shall indemnify and hold harmless the City against and from all claims, demands, actions, rights of action, liabilities, losses, judgments, costs, expenses, and attorney fees which shall or may rise by virtue of anything done or omitted to be done by us, including through or by its agents, employees, or other representatives, arising out of, claimed on account of, or in any manner predicated upon the use of the above mentioned property. The undersigned further agrees to protect and save and keep the City harmless and indemnify the City against and from any and all claims, demands, actions, liabilities, judgments, losses, costs, damages or expenses (including attorneys' fees) arising out of, claimed on account of, or in any manner predicated upon any accident or other occurrence arising from the use of the above mentioned property causing injury to person(s) (including death) or property to whomsoever or whatever in law and equity.

Furthermore, as part of the consideration for using the abovementioned property, the undersigned agree to assume full responsibility and liability for any and all risk of loss by theft, vandalism, destruction, or otherwise, of any and all items of personal property belonging to the organization, group or members thereof while in and about said facility, regardless of whether or not said loss relates to, or arises out of, the use of said facility and, in addition, said organization or group agrees to indemnify and hold the City of Long Beach, its agents and servants, and employees harmless from and against all claims and expenses for same, including attorneys fees.

This, the 18 day of March, 2022.

Authorized Signature [Signature]

Witness [Signature]

**Minutes of April 5, 2022
Mayor and Board of Aldermen**

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LONG BEACH TOWN GREEN RULES AND REGULATIONS

The Town Green is owned and operated by the City of Long Beach and administered by the Department of Parks and Recreation. All groups wishing to book the facility are considered on first come, first serve basis. The City of Long Beach reserves the right to provide activities on those dates deemed appropriate in carrying out its program(s).

Permission to use the Town Green does not include the closing of the Town Green to the general public. When renting the shoo-fly area the permit tee agrees not to restrict the public from entering the grounds or the parking lot connected to the Town Green.

Tables and chairs are NOT provided at this facility. Arrangements for the rental of these items are the responsibility of the permit tee. However, the City does rent their stage and bleacher area. You can get the rental fees for those areas by contacting the Parks and Recreation Department.

Gambling will not be permitted on the Town Green or in any of the buildings at this location and failure to comply with this policy shall be grounds for cancellation of the permit.

The selling or consumption of alcoholic beverages on the Town Green is NOT ALLOWED without written consent for the City of Long Beach Parks and Recreation Department. Requests must be presented in writing and will be considered on an individual basis.

NO GLASS BOTTLES OR OTHER GLASS CONTAINERS are allowed on the Town Green area without the approval of the Parks and Recreation Department.

The permit tee is responsible for the cleaning of the grounds following his/her activity. Failure to clean the area may result in forfeiture of the deposit, and/or the denial of any future use of this facility by their person(s) or group.

All functions must be concluded and the premises emptied no later than midnight. Any deviation from this policy will have to approve the by the Parks and Recreation Department.

There will be no nailing, screwing or tying of any type to the Gazebo's and Shoo-fly structures; this includes the trees on the grounds. Some exceptions can be made but only with prior consent from The City of Long Beach.

Any special requests must be submitted in writing and approved by the City of Long Beach Parks and Recreations Department.

No vehicles are allowed on the grounds without approval from Director or Assistant Director of Parks and Recreation.

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**Minutes of April 5, 2022
Mayor and Board of Aldermen**

FEES:

Deposit Fee – A deposit of \$100.00 must be paid when your contract is signed, this will also secure your event date. **Deposit for festivals is \$300.00**

Rental Fees - \$150.00 per day for the stage and bleacher areas, \$50.00 per day for each gazebo, & \$50.00 per day for the shoo-fly area. **Festival rental is \$400.00 this fee must be paid 1 month prior to the event date.**

Clean-up Fee - \$200.00 for events - **\$300.00 for festivals**, this fee is refundable. You are responsible for cleaning up after your event/festivals, if you fail to do so your cleanup fee will not be refunded to you. The property will be inspected at the end of your event/festival.

Non-Profit Group Fee- To be considered for the reduced rate you must provide The City of Long Beach with a copy of the organizations 501 C-3 tax status form that is filed with the Secretary of State in Jackson, MS. If you do qualify for the discounted rate it will reduce it by half.

Security Personnel - \$25.00 per hour with a 4 hours minimum. The requirement for security personnel will be handled on a case by case basis. This will be handled by a City of Long Beach Police Department representative and will be dependent on the type of event and estimated attendance. You will need to contact the City of Long Beach Police Department to make those arrangements.

Refunds – All refund will be processed the day after your event and inspection. As long as there is no damage your refund will be mailed out to you and could take 3-5 weeks for you to receive.

Cancellation Policies: should the permit tee cancel his/her event with the Parks and Recreation Department prior to 60 days of their scheduled event, 100% of the deposit will be refunded. Any cancellation within 60 days their deposit will be forfeited. If a warning or watch for a hurricane is present, then the renter would be refunded full rent and deposit. Any other exception (weather conditions) will be on a case by case basis.

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Mayor and Board of Aldermen

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**CITY OF LONG BEACH
SPECIAL EVENT APPLICATION**

City Clerk's Office * 201 Jeff Davis Avenue * P.O. Box 929 * Long Beach, MS 39560

Date Received By Clerk's Office: 3/18/22 Time: _____ By: CS

Please complete this application in accordance with the City of LONG BEACH Special Events Policy, and return it to the Office of the Mayor at least 90 calendar days before the first day of the event.

Sponsoring Organization's Legal Name: The Gazebo Gazette

Organization Address: P.O. Box 767, Pass Christian, MS 39571

Organization Agent: Hunter Dawkins Title: Publisher/Owner

Phone: 228-224-0781 Home Same Cell Same During Event

Agent's Address: Same

Agent's E-Mail Address: editor@thegazebogazette.com

Event Name: 2022 Harrison County Political Forum

Please give a brief description of the proposed special event:

2022 Candidate debate

Event Day (s) & Date (s): 5/14/22 Event Time (s): 12:00 - 3:00 pm

Set-Up Date & Time: 11:00 am Tear-Down Date & Time: 4:00 pm

Event Location: Harper Mc Caughn Town Green

ANNUAL EVENT: Is this event expected to occur next year? YES NO

How many years has this event occurred? 1

ADOPTED: 08.18.20-BOARD ACTION

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MAP: (a) If your event will use streets or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. (b) Show any streets or parking lots that you are requesting to be blocked off, and location of vendors, if any. A final map, if different, must be provided seven (7) days before the event. (c) Please show an emergency vehicle access lane.

STREET CLOSURES: Start Date/Time: n/a Through Date/Time: n/a

RESERVED PARKING: Are you requesting reserved parking? YES NO

If yes, list the number of street spaces, City lots or locations where parking is requested:

n/a

VENDORS: Food Concessions? YES NO Other Vendors? YES NO

DO YOU PLAN TO HAVE ALCOHOL SOLD/SERVED AT THIS EVENT? YES NO

If yes, are liquor license and liquor liability insurance attached? YES NO
If yes, what time? _____ Until _____

ENTERTAINMENT: Are there any entertainment features related to this event? YES NO

If yes, provide an attachment listing all bands/performers, type of entertainment, and performance schedule.

ATTENDANCE: What is expected (estimated) attendance for this event? 100

AMUSEMENT: Do you plan to have any amusement or carnival rides? YES NO

If yes, you are requested to obtain a permit through the Building/Permit Department.

RESTROOMS: Are you planning to provide portable restrooms at the event? YES NO
If yes, how many?

As an event organizer, you must consider the availability of restroom facilities during this event. Consideration should be made regarding the type of event, the length of time it will be held, the number of people, etc. You must determine the restroom facilities in the immediate area of the event venue and then identify the potential need for portable facilities. Remember to identify accessible facilities for ADA requirements as well.

ADOPTED: 08.18.20-BOARD ACTION

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OTHER REQUESTS: (i.e., Police Department assistance, Fire Department, Street closures, electrical, etc.)

n/a

INSURANCE: All sponsors of special events must carry liability insurance with coverage of at least \$1,000,000 (1 million). An event sponsor must provide a valid certificate of insurance naming the City of Long Beach as an additional insured party on the policy. A sponsor of a Low Hazard event may request the Board of Aldermen waive the insurance requirement and execute a Hold Harmless and Indemnification Agreement. This event qualifies consideration for Low Hazard because:

Mississippi Press Association + National

Newspaper Association Membership Insurance

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that:

A certificate of Insurance must be provided which names the City of Long Beach as an additional named insured party on the policy or I am requesting the Board of Aldermen waive the insurance requirement for this Low Hazard Event as identified in the paragraph above related to insurance, and I have executed the Hold Harmless and Indemnification Agreement on behalf of the event sponsor.

All food vendors must be approved by the Harrison County Health Department, and each food or other vendor must provide the City of Long Beach with a Certificate of Insurance, which names the City of Long Beach as an additional named insured party on the policy.

The approval of this Special Event may include additional requirements or limitations, based on the City's review of this application.

Applicants who fail to clean up and repair damages to the Event Area may be billed for City services and such failure will be considered for future applications.

As the duly authorized agent of the sponsoring organization, I am applying for approval of this Special Event, affirm the above understandings and agree that my sponsoring organization will comply with the terms of the written confirmation of approval and all other City requirements, ordinances, and other laws, which apply to this Special Event. By signing this Special Event Application, I declare I am 21 years of age or older.

3/18/22

Date



Signature of Sponsoring Organization's Agent

**RETURN THIS APPLICATION at least ninety (90) days before the first day of the event to:
City of Long Beach * Mayor's Office * 201 Jeff Davis Ave. * P. O. Box 929 * Long Beach, MS
39560**

ADOPTED: 08.18.20-BOARD ACTION

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Mayor and Board of Aldermen

Event Title: 2022 Harrison County Political Forum

DEPARTMENTAL USE ONLY: Please contact applicant directly with any questions or concerns. Sign and return to the City Clerk's Office, as soon as possible.

Approvals noted below, by departments, indicate they have been made aware of the request and the reasonability of their department has been met.

Police Dept: 36 Recommended Approval: YES NO Est. Economic Impact: \$ _____

Fire Dept: 36 Recommended Approval: YES NO Est. Economic Impact: \$ 0

Public Works: 36 Recommended Approval: YES NO Est. Economic Impact: \$ 0

Traffic Eng: _____ Recommended Approval: YES NO Est. Economic Impact: \$ _____

Parks/Rec: R/L Recommended Approval: YES NO Est. Economic Impact: \$ 0

Have businesses been notified for street closures?: YES NO

Reason for disapproval: _____

Any special requirements/conditions: _____

Insurance/Indemnification Received: _____

Insurance Approved: _____

Board of Aldermen Approved: _____ Denied: _____

ADOPTED: 08.18.20-BOARD ACTION

Alderman Parker made motion seconded by Alderman Brown and unanimously carried to approve the following Memorandum of Understanding, Special Provisions and Addendum and Invoice with Cruisin' the Coast, and authorize the Mayor to execute same:



March 16, 2022

Stacey Dahl
City Clerk, City of Long Beach
201 Jeff Davis Ave./P.O. Box 929
Long Beach, MS 39560

Dear Stacey:

Please submit this letter to the Mayor and Board of Alderman.

As we move forward with our preparations for Cruisin' The Coast 2022, we would like to thank you for your support of our 25th Anniversary event last year. I'm sure you've heard it was a record-breaker. Thank you for your years of support.

This letter is to request that the City of Long Beach keep its 2022 investment at the current \$8,500 funding level.

Cruisin' The Coast® is a non-profit corporation. The events are largely non-gated for local spectators. Therefore, we need to have the participating cities continue to assist us financially.

Also enclosed is a Memorandum of Understanding and Addendum for the Mayor's signature.. Please note the revisions of paragraphs 9, 10 and 11 as well as the addition of Paragraphs 23 and 24. Please return signed copies to our office at the address listed.

We look forward to a long and mutually beneficial association with the City of Long Beach. Special thanks in advance to the Mayor, Board of Alderman, and the Police Department.

Sincerely,

A handwritten signature in blue ink that reads "Woody".

Sherwood R. Bailey, Jr.
Vice Chairman and Executive Director

P.O. Box 3001 • Gulfport, MS 39505
(228) 385-3847 • www.cruisinthecoast.com

**Minutes of April 5, 2022
Mayor and Board of Aldermen**

Memorandum of Understanding

This Memorandum of Understanding is by and between *Cruisin' the Coast, Inc.* [hereinafter "CTC"] and the following business or entity: City of Long Beach, MS, and applies to the "Cruisin the Coast" event of Monday, Oct. 3, 2022. The "event" consists of multiple forms and types of entertainment from simply viewing vintage automobiles to the staging of activities including but not limited to demonstration of the functional capabilities of the vehicles of the attendees [hereinafter simply the "event"]. In contemplation of the nature of the event, including its date and time, the parties do accept the commitments and assurances of the other as follows:

1. Sponsor agrees that CTC and its authorized personnel, vendors and promoters, may utilize the premises permitted, licensed and assigned to it for the purpose of hosting the event to take place at various venues on the Mississippi Gulf Coast and contiguous counties and venues on Monday, Oct. 3, 2022.
2. Sponsor will allow CTC reasonable access to the site or premises during and prior to event hours for the purposes of hosting and sponsoring the event as well as preparing for related activities.
3. Sponsor agrees that CTC may use the site, assigned area or premises provided, and Sponsor will not permit or allow anyone not otherwise associated with CTC, its agents, vendors and/or sub-contractors to access the site or premises for any reason unrelated to Cruisin' the Coast.
4. Sponsor grants an irrevocable license to CTC to use the site, area or premises for activities associated with the event and CTC will not use the site, area or premises in a dangerous manner or in any manner inconsistent with the purposes of the event.
5. To the extent required by law or ordinance, CTC agrees that it will obtain any and all permits or licenses necessary to hold the event. Sponsor agrees to reasonably cooperate with CTC in securing any necessary permits or licenses to host the event.
6. Sponsor has full authority to permit CTC to use the premises during the dates and times of the event.
7. With the permission of the Sponsor, CTC may reasonably restrict access to any area assigned to it by the Sponsor consistent with the existing ongoing commercial activity that may be present at the site.
8. CTC agrees that it will use the site or premises in a reasonable method and manner and will commit no waste or damage to the premises.
9. Sponsor agrees to allow CTC reasonable access to the site, area or premises by agents, vendors and sub-contractors of CTC during non event hours for the purposes of event preparation and staging. Sponsor agrees to provide barricades, traffic and safety control, emergency medical services and cleanup after the event.
10. CTC retains the exclusive right to permit and contract with any individual at the site or premises for the purposes of event promotions, concessions, activities, or performances. Sponsor agrees to reasonably cooperate with CTC with the planned activities and access to the site or premises. CTC retains the exclusive right to permit and contract with any individual at the Event Site for the purposes of event promotions, concessions, activities, performances and/or charitable purposes. Sponsor agrees that it will secure the approval of CTC prior to the event if the Sponsor seeks to include or permit any other

activity, vendors and/or charitable entities during the event in the area committed for use by CTC or in reasonable proximity to the site so as to serve as a disruption to registrants, patrons and other vendors of CTC.

11. Upon request of CTC and in the event of notification to the Sponsor that an individual or entity is in violation of paragraph 3 or 10, or is otherwise soliciting within its event site or sufficiently close in proximity to it effectively resulting in a violation of paragraph 3 or 10, the Sponsor will compel and removal any individual, group or entity that is without permission or permit of CTC and/or convey to them that it or they are to cease and desist all activities that are contrary to the reasonable requests of CTC. It is the intent of this paragraph that to the extent that the Sponsor has the right of control over any vendor or provider of goods or services, that those vendors, entities or groups will be promptly removed by the Sponsor from the event site of CTC while the event is then ongoing.

12. At the conclusion of the event, CTC agrees that it will return the site or premises in substantially the same state or condition when it was provided to CTC.

13. No activity will be undertaken on the site or premises or otherwise allowed which is a violation of state or federal law.

14. No lewd or lascivious activity will be engaged in by CTC, or it's agents, servants, employees, vendors or sub-contractors or by Sponsor on the site or premises during hours of the event.

15. Time is of the essence of this agreement.

16. This agreement may be amended but only upon a writing and signed by the parties.

17. This agreement and undertakings set forth herein, are not to be construed in any way that either party is the agent of the other, and neither party has the ability and capacity to bind the other to any agreement or undertaking. Both parties acknowledge that each is an independent contractor and there is no vicarious relationship whatsoever.

18. CTC retains the exclusive right to the CTC logo, to include any likeness or images associated with the event and Sponsor may use the logo, likeness or images of CTC only as permitted or authorized, in writing, by CTC. CTC agrees not to use the logo, likeness or images associated with Sponsor except with it's express permission or as permitted by Sponsor in the CTC advertising, brochures or programming.

19. Termination of Agreement: A. This agreement may be terminated for any reason more than 90 days prior to the event without recourse against either party; B. If termination is sought by either party upon or within 90 days of the event, it shall only be for breach of this agreement or otherwise for "good cause."

20. This agreement shall expire at midnight on the last full day of the event as scheduled.

21. This agreement does not automatically renew and shall not be renewed except by separate or similar agreement signed by all parties.

22. The agreement herein constitutes the entire agreement of the parties and no other agreements, not specifically incorporated herein, are valid except that they may constitute an amendment to this agreement subject to the provisions of Paragraph 16.

Minutes of April 5, 2022
Mayor and Board of Aldermen

23. All notices pertaining to this agreement may be verbalized to any authorized CTC representative "On site" during the event, but SHALL be subsequently [as soon as prudent] provided in writing to Sherwood R. Bailey, Post Office Box 3001, Gulfport, MS. 39505, and to: cruisinthe coast@cruisinthe coast.com. Likewise, all notice under this agreement may be verbalized to any "on site" representative of Sponsor, but SHALL be provided subsequently [as soon as prudent] in writing to:

24. Special Provisions, if any, are attached and constitute an amendment under Paragraph 16 without signature, but only if attached at the time of the execution of this Agreement. [If a municipality or governmental entity, it is required that the agreement be approved by the governing authority and be approved on the minutes of the body.]

Cruisin' the Coast, Inc.

City of Long Beach, MS

By: [Signature]
SHERWOOD R. BAILEY, JR.

By: [Signature]
[name]

Date: 3/16/22

Date: 4-6-22

SPECIAL PROVISIONS AND ADDENDUM TO MEMORANDUM OF AGREEMENT
BETWEEN CITY OF LONG BEACH AND CRUSIN' THE COAST, INC., A
MISSISSIPPI NON- PROFIT CORPORATION

In addition to the terms contained in the Memorandum of Agreement, the following terms and conditions are incorporated into the agreement of the parties.

1. The event premises shall include the following areas:

Long Beach High School and Long Beach Harbor areas

2. The Governing Authorities of the City of Long Beach find that funds expended by it on the CTC event will be used for the purposes of advertising and bringing into favorable notice the opportunities, possibilities and resources of the municipality, and will further help advance the moral, financial and other interests of the municipality. Therefore, the City agrees to pay the sum of \$8500.00 to CTC for said purposes.

3. Notwithstanding anything else to the contract in the agreement of the parties, no currently licensed merchant or vendor within the City of Long Beach shall be in any way restricted, or prohibited from operation of its business or sale of its products

4. CTC does hereby covenant and agree to, indemnify and save harmless the City of Long Beach from any and all losses, costs, expenses and/or injuries and damages of any kind and character whatsoever, resulting from, arising out of, or in any manner relating to any negligence of the Sponsor or its agents, vendors and/or sub-contractors.

5. Should CTC terminate this agreement at any time or otherwise fail to conduct the event as represented and planned within the City of Long Beach, all sums paid to it as provided above shall be immediately refunded in full to the City of Long Beach upon such termination, or cancellation of event.

CRUISIN' THE COAST, INC.

CITY OF LONG BEACH, MS

By [Signature]
Sherwood R. Bailey, Jr.

By [Signature]
George L. Bass, Mayor

Date: 3/16/22

Date: 4-6-22



INVOICE

March 16, 2022

From: Sherwood R. Bailey, Jr.
Cruisin' The Coast Executive Director

To: Stacey Dahl
City Clerk, City of Long Beach
201 Jeff Davis Ave./P.O. Box 929
Long Beach, MS 39560

Amount: \$8,500.00

For: CRUISIN' THE COAST 2022 EVENT PARTNERSHIP

Thanks you for your support of Cruisin' The Coast.


DUE DATE: June 1, 2022

PLEASE MAKE CHECK PAYABLE TO: CRUISIN' THE COAST, INC.
P.O. BOX 3001
GULFPORT, MS 39505

P.O. Box 3001 • Gulfport, MS 39505
(228) 385-3847 • www.cruisinthecoast.com

Minutes of April 5, 2022 Mayor and Board of Aldermen

Alderman Frazer made motion seconded by Alderman McCaffrey and unanimously carried to approve the following Certificate of Substantial Completion for Bottom 2 Top Construction for the Joyce Basin Drainage HMGP Project, and authorize the Mayor to execute same:

		
CERTIFICATE OF SUBSTANTIAL COMPLETION		
Owner: City of Long Beach Contractor: Bottom 2 Top Construction Engineer: Pickering Firm, Inc Project/Contract Name: Joyce Basin Drainage (HGMP #4429-0006)	Owner's Contract No.: Contractor's Project No.: Engineer's Project No.: 25739.00	
This final Certificate of Substantial Completion applies to:		
<input checked="" type="checkbox"/> All Work <input type="checkbox"/> The following specified portions of the Work:		
March 28, 2022 Date of Substantial Completion		
The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor, and Engineer, and found to be substantially complete. The Date of Substantial Completion of the Work or portion thereof designated above is hereby established, subject to the provisions of the Contract pertaining to Substantial Completion. The date of Substantial Completion in the final Certificate of Substantial Completion marks the commencement of the contractual correction period and applicable warranties required by the Contract.		
A punch list of items to be completed or corrected is attached to this Certificate. This list may not be all-inclusive, and the failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract.		
The responsibilities between Owner and Contractor for security, operation, safety, maintenance, heat, utilities, insurance, and warranties upon Owner's use or occupancy of the Work shall be as provided in the Contract.		
Amendments to Owner's responsibilities:		
<input checked="" type="checkbox"/> None <input type="checkbox"/> As follows:		
Amendments to Contractor's responsibilities:		
<input checked="" type="checkbox"/> None <input type="checkbox"/> As follows:		
The following documents are attached to and made a part of this Certificate: <i>Punch List</i>		
This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents, nor is it a release of Contractor's obligation to complete the Work in accordance with the Contract.		
EXECUTED BY ENGINEER: By: _____ (Authorized signature)	RECEIVED: By: <u>George Brown</u> Owner (Authorized Signature)	RECEIVED: By: <u>Joseph Paffeo Jr.</u> Contractor (Authorized Signature)
Title: <u>Associate Principal</u>	Title: <u>Mayor</u>	Title: <u>owner</u>
Date: <u>3/29/2022</u>	Date: <u>4/5/22</u>	Date: <u>3/30/2022</u>
EJCDC® C-625, Certificate of Substantial Completion. Prepared and published 2013 by the Engineers Joint Contract Documents Committee. Page 1 of 1		

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Mayor and Board of Aldermen**

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City of Long Beach, MS; Joyce Basin Drainage (HGMP #4429-0006)
Bottom 2 Top Contractors, LLC Construction Contract
PUNCH LIST
From Project Walk-Thru; Tuesday, March 29, 2022

PEOPLE/COMPANIES PRESENT FOR PROJECT WALK-THRU

Joseph Raffeo	Bottom 2 Top
Michael Pavlisick	Bottom 2 Top
Clarke Duggan	Bottom 2 Top
Joe Culpepper	Utility Partners (on behalf of City of Long Beach)
David Ball	Overstreet and Associates (on behalf of City of Long Beach)
Austin Keith	Pickering Firm, Inc.
Ron Ellis	Pickering Firm, Inc.

General:

- 1) Anywhere there are areas bare of grass, contractor will rake back rocks and establish grassing.
- 2) Contractor to cut and cap all sewer service cleanouts.
- 3) Contractor to remove all straw wattles and debris from all inlet throats.
- 4) Contractor to flush pipes and clean out any debris from inside of junction boxes and inlets.
- 5) Contractor to sweep and clean dirt from curb and gutters.
- 6) All pedestal inlets are to have the flush, 18" opening, castings installed.
- 7) Grout all factory weep holes in precast junction boxes.

Alignment 1:

- 1) Around the outfall, contractor will grout all riprap.
- 2) At the inlet near station 14+80, behind 315 Rita Ln, the throat of the inlet needs to be raised 6-8 inches.

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City of Long Beach, MS; Joyce Basin Drainage (HGMP #4429-0006)
Bottom 2 Top Contractors, LLC Construction Contract
PUNCH LIST
From Project Walk-Thru; Tuesday, March 29, 2022

- 3) Structure 3, near station 17+20, and Structure 4, near station 19+60, will both need to have the inlet throats raised 6-8 inches.
- 4) Behind 306 Joyce ave, contractor will repair ruts and establish grassing in homeowners back yard.
- 5) Remove all survey stakes, stumps and debris from easement.

Alignment 5:

- 1) Contractor will double side the 30' section of fence in between structures 12 and 12a.
- 2) Remove orange temporary construction fencing in yards between structures 12 and 12a.
- 3) Cut and remove pile of excess rear chain link fencing that was disconnected during construction near structure 12a

Alignment 6:

- 1) Install c900 PVC over 2 water valves on the corner of Joan St and Rita Ln, near structure 26.

There came on for discussion Library Roof, whereupon City Engineer David Ball Provided two possible solutions for improving the flat library roof. After continued discussion, Alderman Parker made motion seconded by Alderman Brown and unanimously carried to direct City Engineer David Ball to confer with a structural engineer regarding the two roof options and present a recommendation at the next meeting.

Minutes of April 5, 2022
Mayor and Board of Aldermen

Alderman Parker made motion seconded by Alderman Johnson and unanimously carried to accept the following resignation of Brian Lamar from the Library Board of Trustees:

Kini Gonsoulin

From: Denise Saucier Long Beach <dsaucier@longbeach.lib.ms.us>
Sent: Wednesday, March 23, 2022 3:08 PM
To: stacey@cityoflongbeachms.com; charlene@cityoflongbeachms.com; Kini Gonsoulin
Subject: FW: Resignation Letter

Hello Everyone,

As you can see, Brian Lamar is being transferred to Europe and can no longer serve on the Library Board of Trustees. If anyone knows of anyone else who may be interested, please let me know.

Thank you,

Denise L. Saucier, MLIS, MA
Director, Long Beach Public Library
209 Jeff Davis Avenue
Long Beach, MS 39560
Phone: (228) 863-0711
Fax: (228) 863-8511
dsaucier@longbeach.lib.ms.us

From: Brian Lamar <brian.lamar1453@gmail.com>
Sent: Wednesday, March 23, 2022 2:23 PM
To: Denise Saucier Long Beach <dsaucier@longbeach.lib.ms.us>
Subject: Resignation Letter

Dear board of Trustees, Mayor Bass and City of Long Beach alderman,

I have enjoyed serving on the board this past year. The library in Long Beach continues to hold a dear place in my heart. Due to changes in my family's future. We are moving to Europe for an unspecified amount of time. Please let this letter serve as my resignation effective immediately.

Brian Lamar

There came on for discussion New Fire Station #3, whereupon Alderman McGoey made motion seconded by Alderman Parker and unanimously carried to direct Fire Chief Skellie to move forward with building design to include requesting a contract from Architect Mark Williams.

There came on for discussion Demolition of Fire Station #3, whereupon Alderman McCaffrey made motion seconded by Alderman Brown and unanimously carried to direct Fire Chief Skellie and City Engineer David Ball to prepare demolition package pending determination of Harrison County's assistance with demo.

Alderman McCaffrey made motion seconded by Alderman Frazer and unanimously carried to schedule a Work Session for Gateway, Softball Complex and

Minutes of April 5, 2022
Mayor and Board of Aldermen

City Building Discussion Tuesday, April 12, 2022 at 5:00 pm, Long Beach City Hall Meeting Room, 201 Jeff Davis Avenue, Long Beach, Mississippi.

There came on for discussion Noise Ordinance, whereupon Alderman Johnson requested the Planning Commission review ordinance #463A and make a recommendation regarding construction only being allowed on weekdays.

There came on for discussion Zoning Discussion, whereupon Alderman Brown made motion seconded by Alderman Parker and unanimously carried to direct the Planning & Development Commission to draft an amendment to Ordinance #598 to allow marine storage in a C-3 zone.

There came on for discussion Asphalt Overlay Nicholson/Allen Roads in reference to the HCUA sewer pipe replacement project. After continued discussion, Alderman Brown made motion seconded by Alderman Parker and unanimously carried to direct City Engineer David Ball to calculate the price difference for the City to pave the affected areas versus JLB, who is the contractor replacing the pipe.

Mayor Bass removed Tidelands Lease – Secretary of State from the agenda at this time.

Alderman Parker made motion seconded by Alderman Frazer and unanimously carried to appoint Aldermen Frazer, Bennett, McCaffrey, Mayor Bass, Chief Skellie and Public Works Director Joe Culpepper to the Emergency & Minor Work RFQ Selection Committee.

Mayor Bass apprised the Board that the City would be receiving \$500,000 in Tidelands funding for FY 23, and thanked Representative Richard Bennett for his assistance in obtaining these funds.

Alderman Brown made motion seconded by Alderman McGoey and unanimously carried to declare an Executive Session for the transaction of public business, to wit: To discuss a personnel issue.

**Minutes of April 5, 2022
Mayor and Board of Aldermen**

The question having received the affirmative voice vote of all of the Aldermen present and voting, the Mayor declared the motion carried, whereupon the Board entered into Executive Session.

* * *

The meeting resumed in Open Session, whereupon Alderman Johnson made motion seconded by Alderman Brown and unanimously carried to accept the resignation of Harbor Master William Angley effective May 1, 2022.

Alderman Brown made motion seconded by Alderman Johnson and unanimously carried to approve the following Budget Amendment FY 2022 for the Fire Department:

**City of Long Beach
Budget Amendment Request**

Fund Name	General	Date	4/5/2022
Department #	290	Budget Entry #	
Department Name	Fire Department		

	Original Budget	Prior Amendments	This Amendment	Revised Budget
Equipment Maintenance 290-612200	12,000	-	1,133	13,133
Restitution 010-560100			(1,133)	(1,133)

Amendment to budget restitution funds received to cover expenses of unauthorized burn.

Amendment #10

LONG BEACH FIRE DEPARTMENT
Chief Griff Skellie

645 Klondyke Road
Long Beach 345 39360

Phone (228) 863-7292
Fax (228) 868-0070

To: Kini Gonsoulin
From: Chief Griff Skellie
Date: 01/10/2022
Ref: MSFA Payment Reimbursement

Kini,

On November 18, 2021, the Fire Department was called out for an unauthorized burn. The Fire Department extinguished the fire and issued the contractor a citation. This fine did include restitution for equipment used.

I am requesting the amount of \$1132.85 (restitution) to be put into the Fire Department budget. It would help if this could be added to line item 612200.

If you have any questions concerning this matter, please feel free to contact me at 228-863-7292.

Respectfully,

Griff Skellie / Fire Chief

Griff Skellie

Minutes of April 5, 2022
Mayor and Board of Aldermen

Alderman Parker made motion seconded by Alderman McCaffrey and
unanimously carried to approve the following Police Department Surplus Property:



Date: March 21, 2022

To: Mayor Bass
Board of Alderman

Re: Surplus Property

The following list of vehicles is no longer cost effective to maintain. Therefore, I am requesting that these items be declared as surplus property. Also, Long Beach Auto Auction will be holding an auction in May where the vehicles will auctioned.

2004 Nissan Titan Sliver,	VIN# 1N6AA07A745N58808
2010 Ford Crown Vic.,	VIN# 2FABP7BV5AX121105
2005 Yamaha Kodiak 400 4 Wheeler,	VIN# 5Y4AJ15Y75A006389
2005 Yamaha Kodiak 400 4 Wheeler,	VIN# 5Y4AJ15Y45A008407

Thank you,

Billy Seal
Chief of Police

Minutes of April 5, 2022
Mayor and Board of Aldermen

Alderman Brown made motion seconded by Alderman McCaffrey and unanimously carried to authorize Overstreet & Associates to perform a Geotechnical Investigation & Report for the Quarles House Renovations per the following memo from City Engineer David Ball:

161 Lameuse St., Suite 203
Biloxi, MS 39530
228-967-7137



630 Delmas Ave., Suite B
Pascagoula, MS 39567
228-967-7137

March 16, 2022

City of Long Beach
P.O. Box 929
Long Beach, MS 39560

**RE: Quarles House Renovations
Geotechnical Investigation & Report**

Ladies and Gentlemen:

The City's architect designing the referenced project has advised that a geotechnical investigation and report is needed for the structural elements being designed for this project. In light of that, we've coordinated with the City's architect to prepare an appropriate scope of work for these needed professional services.

If the City desires, we can perform these services for a fee estimated at \$7,100. If approved, we expect to have a completed geotechnical report & recommendations within approximately eight weeks.

Sincerely,

David Ball, P.E.

DB:1215

**Minutes of April 5, 2022
Mayor and Board of Aldermen**

There came on for discussion Harbormaster Building Repairs – Budget/Scope Issues, whereupon City Engineer David Ball provided the following:

161 Lameuse St., Suite 203
Biloxi, MS 39530
228-967-7137



**OVERSTREET
& ASSOCIATES
CONSULTING ENGINEERS**

630 Delmas Ave., Suite B
Pascagoula, MS 39567
228-967-7137

March 31, 2022

City of Long Beach
P.O. Box 929
Long Beach, MS 39560

**RE: Budget/Scope Issues
LB Harbormaster Building Repairs**

Ladies and Gentlemen:

During the course of design work on the referenced project, we have encountered some budget & scope concerns. Although we're still working toward finalizing the actual cost estimates, we have summarized the major points of concern in the attached spreadsheet. Therein, you can see the major scope items currently identified for the work in four categories (Building Repairs, Needed Repairs not Identified by FEMA, Elevator Repairs, and Improvements), along with our "CURRENT ESTIMATE" of the costs associated with that item. The "FEMA OBLIGATED" column indicates the total funds which FEMA has recognized for that work item, including the FEMA share, MEMA share, and the local share. The "INSURANCE RECEIVED" column indicates the funds received from the City's insurer for the work item. The final "BUDGET" column shows the funds currently available (funds received less estimated costs) to perform the work item.

To begin with, we believe that FEMA's cost estimates of the eligible scope of work of building repairs is very low. Further, we have identified several items of work which FEMA did not obligate and are beginning to work with FEMA to correct both of those errors. For the elevator repairs, FEMA has deducted their entire estimated amount to repair the elevator and have also levied a reduction in assistance for what they interpret as a failure by the City to obtain all needed property insurances for the building & elevator. We note several improvements which the Harbormaster advises are necessary to ensure continued successful service to the Harbor's users. As you can see, each of these issues results in a fairly significant budget shortfall for each of the major categories of work, totaling to approximately \$200,000 in overall budget shortage.

This letter is to seek the City's direction regarding the scope of work for repairs and improvements. Should we continue to design these needed repairs and improvements, in spite of the budget shortage? Or should we plan on some reduced scope? It seems to us that the only reasonable place to save would be to reduce the scope of improvements, as all other items are needed merely to put the building back to "in kind" service. However, the Harbormaster advises that the improved items will certainly facilitate a safer & more serviceable building. We await your direction.

Sincerely,

David Ball, P.E.

DB:1191
Attachment

**Minutes of April 5, 2022
Mayor and Board of Aldermen**

**LB HARBORMASTER BUILDING REPAIRS - SCOPE/BUDGET ISSUES
3/31/2022**

ITEM DESCRIPTION	CURRENT ESTIMATE	FEMA OBLIGATED	INSURANCE RECEIVED	BUDGET
BAIT SHOP REPAIRS	\$20,000			
BAIT SHOP HANDICAP RAMP (ALREADY COMPLETED)	\$0			
1ST FLOOR - STAIRS	\$1,000			
1ST FLOOR - ELEVATOR LOBBY	\$47,500			
GALV. FENCING	\$12,000			
POTABLE WATER LINE	\$1,500			
PARKING LOT HANDICAP SIGNS	\$1,000			
STAIRWELL REPAIRS	\$1,000			
CROSS-BRACING FOR CONC. COLUMNS	\$10,500			
SECURITY CAMERA	\$2,000			
MISC. REPAIRS	\$5,000		\$606	
SUBTOTAL - BUILDING REPAIRS	\$101,500	\$40,829	\$606	(\$60,065)
WATER & SEWER SERVICE REPAIRS	\$7,500			
1ST FLOOR - ELECTRICAL REPAIRS	\$2,500			
LADIES WASHROOM REPAIRS	\$3,014		\$3,014	
GUARD OFFICE REPAIRS	\$14,037		\$14,037	
REPLACE HARBORMASTER OFFICE WINDOWS	\$10,139		\$10,139	
SUBTOTAL - NEEDED REPAIRS NOT IDENTIFIED BY FEMA	\$37,190	\$0	\$27,190	(\$10,000)
REPLACE ELEVATOR	\$75,000	\$62,450		
DEDEBUGATE - REPLACE ELEVATOR		(\$62,450)		
FEMA ASSISTANCE REDUCTION (PER FEMA POLICY)		(\$25,388)		
MITIGATION - FLOODPROOF ELEVATOR SHAFT	\$6,100	\$6,100		
SUBTOTAL - ELEVATOR REPAIRS	\$81,100	(\$19,288)	\$0	(\$100,388)
HARBORMASTER OFFICE	\$9,800		\$3,898	
REPLACE FULL ROOF	\$36,000		\$39,851	
OUTSIDE LOUVER	\$5,000			
BREEZEWAY ENCLOSURES	\$6,000			
SHOWER/WET AREA	\$15,000			
SUBTOTAL - BUILDING IMPROVEMENTS	\$71,800	\$0	\$43,749	(\$28,051)
TOTAL BUDGET - ESTIMATED HARBORMASTER BLDG. REPAIRS & IMPROVEMENTS	\$291,590	\$21,541	\$71,545	(\$198,504)

After further discussion, Alderman Brown made motion seconded by Alderman Frazer and unanimously carried to authorize City Engineer David Ball to continue design of repairs and improvements.

Minutes of April 5, 2022
Mayor and Board of Aldermen

Alderman McCaffrey made motion seconded by Alderman Parker and unanimously carried to authorize an expenditure of an additional \$2,000 for the S. Harvest Lane Drainage Easement as request by City Engineer David Ball :

161 Lameuse St., Suite 203
Biloxi, MS 39530
228-967-7137



630 Delmas Ave., Suite B
Pascagoula, MS 39567
228-967-7137

March 31, 2022

City of Long Beach
P.O. Box 929
Long Beach, MS 39560

RE: S. Harvest Lane Drainage Easement

Ladies and Gentlemen:

You may recall that at a previous meeting in February, the City authorized a small fee for staking out an easement for a new drainage ditch that Public Works will construct drainage south from the south end of S. Harvest Lane. We've begun that work; however, our surveyor has encountered significant difficulties in finding enough existing property monumentation to establish the critical property lines for the easement. We therefore request an additional allowance of \$2,000 (for a total not-to-exceed fee of \$4,400) for additional survey work due to the difficulty of finding property corners in this area of the City.

Sincerely,

David Ball, P.E.

DB:539

Minutes of April 5, 2022
Mayor and Board of Aldermen

Upon the following recommendation of City Engineer David Ball, Alderman Parker made motion seconded by Alderman Brown and unanimously carried to authorize the identified sewer repairs:

161 Lameuse St., Suite 203
Biloxi, MS 39530
228-967-7137



630 Delmas Ave., Suite B
Pascagoula, MS 39567
228-967-7137

February 10, 2022

City of Long Beach
P.O. Box 929
Long Beach, MS 39560

RE: Further Sewer Rehabilitation Needs

Ladies and Gentlemen:

As mentioned in our letter of Feb. 10, 2022, there are still significant portions of the City's sewer system which need rehabilitation, especially within the Royal Estates subdivision. Our current estimate of the segments needing rehab work comes to approximately \$215,000. Although none of the segments needing rehabilitation have failed currently, we suggest that the City plan to perform another sewer rehabilitation project as soon as possible. If desired by the City, we can submit at the next meeting a proposed contract for services to perform Basic Services for design and Construction Engineering & Inspection services for this rehabilitation work, so that this work may proceed ASAP before any sewer failures occur.

Sincerely,

David Ball, P.E.

DB:1144

**Minutes of April 5, 2022
Mayor and Board of Aldermen**

There came on for discussion N. Jeff Davis Ave. Sidewalk & Parking Options, whereupon City Engineer David Ball provided the following:

161 Lameuse St., Suite 203
Biloxi, MS 39530
228-967-7137



630 Delmas Ave., Suite B
Pascagoula, MS 39567
228-967-7137

April 1, 2022

City of Long Beach
P.O. Box 929
Long Beach, MS 39560

RE: N. Jeff Davis Ave. Sidewalk & Parking Options

Ladies and Gentlemen:

During more detailed design, the limitations of the existing right-of-way of N. Jeff Davis Ave. (which is only 24' wide) have become obvious, and it is now clear that additional right-of-way must be acquired. The amount of needed acquisition will be impacted by whether a sidewalk along the road is required and by whether we must provide parking spaces for the business at the northeast corner of Railroad & N. Jeff Davis. To make these options clear, we've attached three exhibits denoting the three most obvious options regarding the design. An explanation follows (numbered per the sheet numbers in the lower right corner of each exhibit):

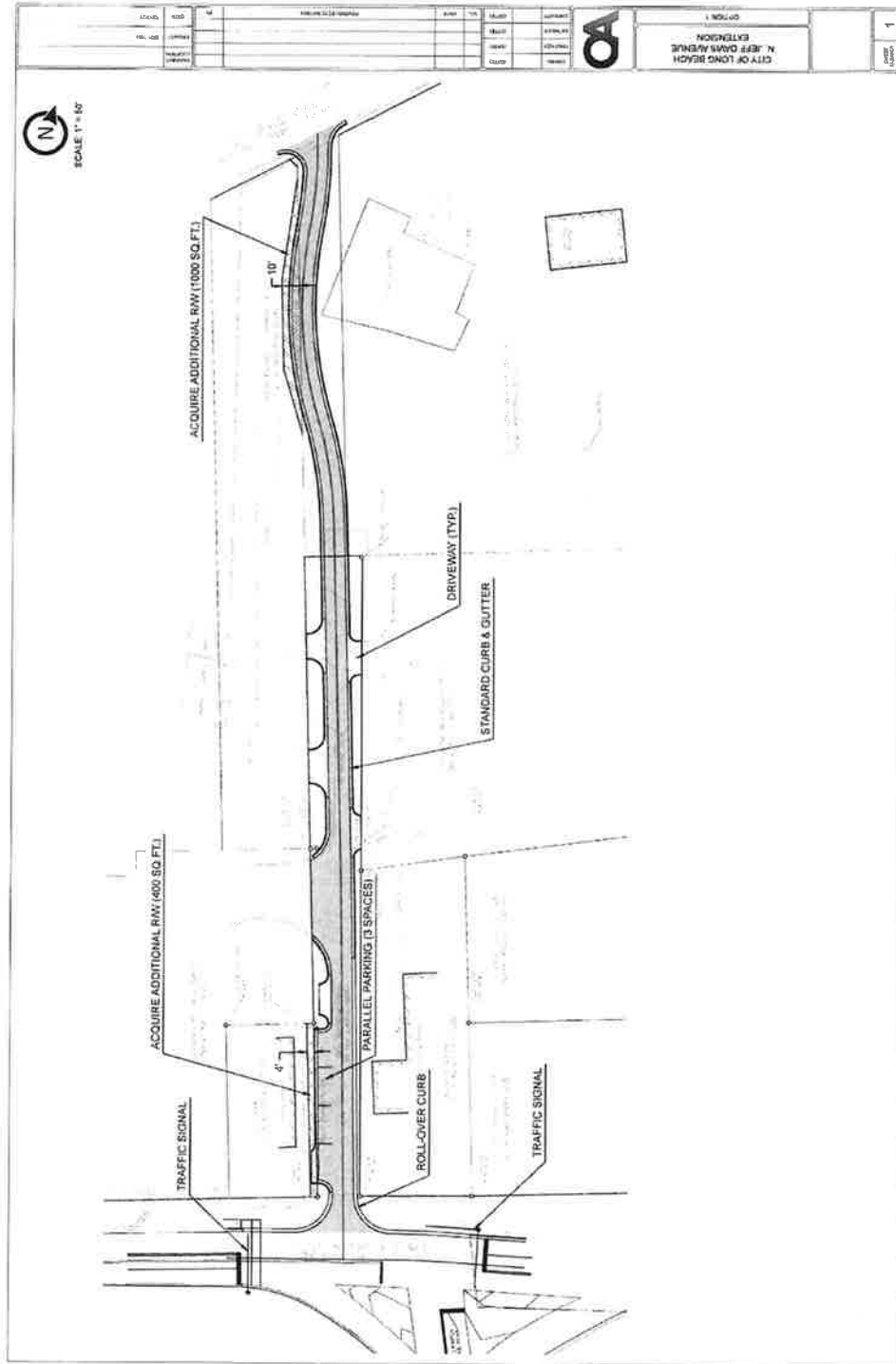
1. Provide no sidewalk; acquire ROW at the northwest end of the project (near Old Pass Rd.); acquire ROW at the southwest end of the project (near Railroad St.) to allow for 3 parallel parking spaces and entrances into the areas north and south of the existing business.
2. Construct a 5' sidewalk along the western edge of the proposed roadway; acquire ROW at the northwest end of the project (near Old Pass Rd.); do not provide parallel parking spaces at the business near Railroad St.
3. Construct a 5' sidewalk along the western edge of the proposed roadway; acquire ROW at the northwest end of the project (near Old Pass Rd.); acquire ROW at the southwest end of the project (near Railroad St.) to allow for 3 parallel parking spaces and entrances into the areas north and south of the existing business.

The major elements which need City direction are whether to provide a 5' sidewalk, and whether to provide for parking spaces for the existing business at the NW corner of Railroad / N. Jeff Davis. On the basis of these directions, we can finalize a design and begin the needed right-of-way acquisition process. We are available to answer any questions you may have about this issue.

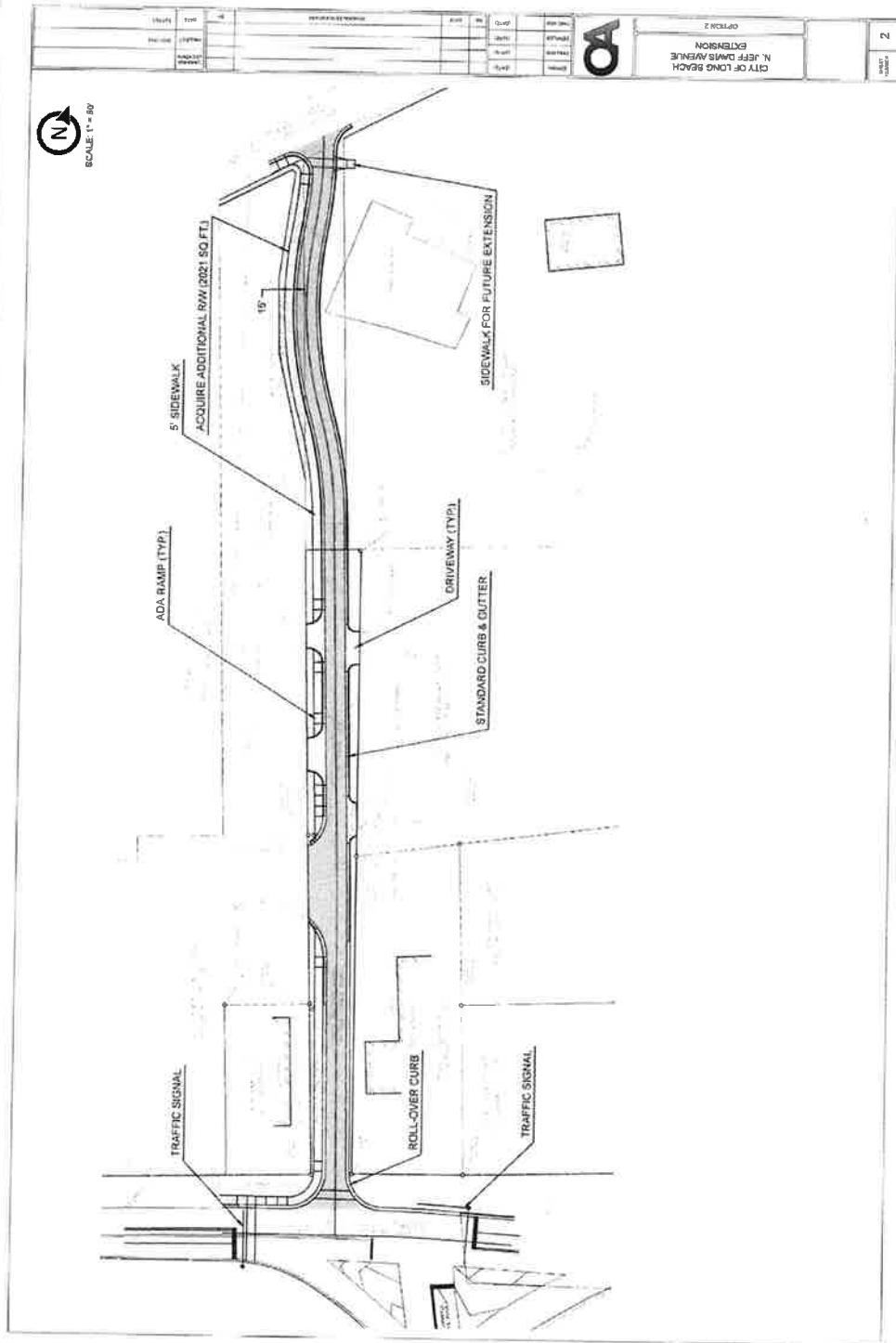
Sincerely,

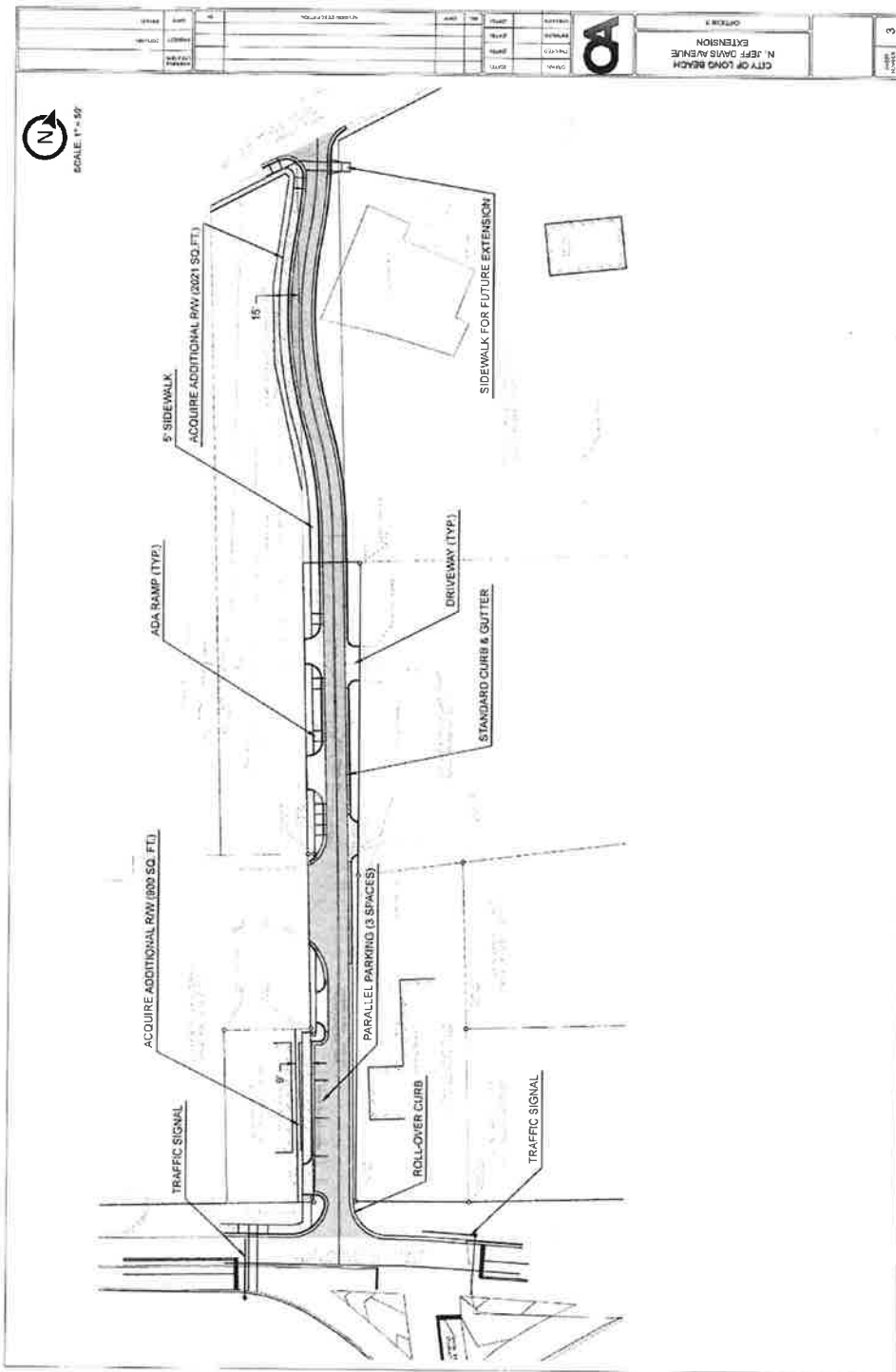
David Ball, P.E.

DB:1181
Attachment



Minutes of April 5, 2022 Mayor and Board of Aldermen





After further discussion, Alderman McCaffrey made motion seconded by Alderman Parker and unanimously carried to authorize City Engineer David Ball to begin the right of way acquisition for N. Jeff Davis to not include sidewalks and only include the parallel parking if the landowner is willing to donate the property needed.

Public Works Director Joe Culpepper apprised the Board that the traffic lights at Klondyke and Commission Roads should installed by the end of the week.

*

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After further discussion of the traffic lights at Klondyke and Commission Roads, Alderman Frazer made motion seconded by Alderman Brown and unanimously carried to resume a fully operational traffic light system, terminating the four way stop status.

M.B. 98

04.05.22 Pub Hearing/Reg

Minutes of April 5, 2022
Mayor and Board of Aldermen

Alderman Brown made motion seconded by Alderman Frazer and unanimously carried to direct City Engineer David Ball to develop a bid package for Emergency Removal Fuel Tank/Bait Shop.

The Mayor recognized the City Attorney for his report, whereupon no action was required or necessary.

There being no further business to come before the Mayor and Board of Aldermen at this time, Alderman McGoey made motion seconded by Alderman Johnson and unanimously carried to adjourn until the next regular meeting in due course.

APPROVED:

Alderman Donald Frazer, At-Large

Alderman Patrick Bennett, Ward 1

Alderman Bernie Parker, Ward 2

Alderman Angie Johnson, Ward 3

Alderman Timothy McCaffrey, Jr., Ward 4

Alderman Mike Brown, Ward 5

Alderman Pete L. McGoey, Ward 6

Date

ATTEST:

Kini Gonsoulin, Deputy City Clerk