

**Minutes of October 3, 2023
Mayor and Board of Aldermen**

MUNICIPAL DOCKET
REGULAR MEETING OF OCTOBER 3, 2023
THE MAYOR AND BOARD OF ALDERMEN
THE CITY OF LONG BEACH, MISSISSIPPI
5:00 O'CLOCK P.M. LONG BEACH CITY HALL, 201 JEFF DAVIS AVE.

- I. CALL TO ORDER
- II. INVOCATION AND PLEDGE OF ALLEGIANCE
- III. ROLL CALL AND ESTABLISH QUORUM
- IV. PUBLIC HEARINGS
 - 1. 24 Pecan Drive; assessed to TTLBL, LLC
- V. ANNOUNCEMENTS; PRESENTATIONS; PROCLAMATIONS
- VI. AMENDMENTS TO THE MUNICIPAL DOCKET
- VII. APPROVE MINUTES:
 - 1. MAYOR AND BOARD OF ALDERMEN
 - a. September 19, 2023, Regular
 - b. September 19, 2023, Executive Session
 - 2. PLANNING & DEVELOPMENT COMMISSION
 - a. September 28, 2023, Regular
- VIII. APPROVE DOCKET OF CLAIMS NUMBER(S):
 - 1. 100323
- IX. UNFINISHED BUSINESS
- X. NEW BUSINESS
 - 1. Special Event App & Fee Waiver Req – Pink Heart Funds; Pink Out the Park
 - 2. Special Event App & Fee Waiver Req – First Baptist Church; Trunk or Treat
 - 3. Banner Placement Request – First Baptist Church; Trunk or Treat
 - 4. Schedule Work Session – Gateway Project
 - 5. Commercial Lease of Harbor Pier 6 – Keith Fulton
 - 6. Admin. Adj – Long Beach Rentals, LLC; Klondyke/Commission ROW Purchase
 - 7. Request to add Emblems to City Sign – American Legion Post 1995
 - 8. Discussion – Short Term Rental Moratorium – Alderman Bennett
 - 9. Grant Award – NRCS; Dearman & Magnolia Project
 - 10. Change Order – Bottom 2 Top Construction; Mt. Bass Drainage
- XI. DEPARTMENTAL BUSINESS
 - 1. MAYOR'S OFFICE
 - 2. PERSONNEL
 - a. Civil Service Step Charts effective 10/1/23
 - b. Fire Dept – Step Increase (8); Promotion ()
 - c. General Admin – Step Increase (2)
 - d. Senior Citizens – Step Increase (2)
 - e. Recreation – Step Increase (4)
 - f. Mayor's Office – Salary Increase (1)
 - 3. CITY CLERK
 - a. Municipal Compliance Questionnaire FY 2023
 - b. Purchase Cemetery Plots – Chuck Beaver
 - c. Budget Amendment FY 2024; Police Dept.
 - 4. FIRE DEPARTMENT
 - 5. POLICE DEPARTMENT
 - a. Emergency Vehicle Request
 - b. Vehicle Financing
 - 6. ENGINEERING
 - 7. PUBLIC WORKS
 - a. Award Annual Bids
 - 8. RECREATION
 - 9. BUILDING OFFICE
 - 10. MUNICIPAL COURT
 - 11. HARBOR
 - 12. COMMUNITY AFFAIRS
 - 13. DERELICT PROPERTIES
- XII. REPORT FROM CITY ATTORNEY
- XIII. ADJOURN (OR) RECESS

**Minutes of October 3, 2023
Mayor and Board of Aldermen**

Be it remembered that a public hearing before the Mayor and Board of Aldermen, Long Beach, Mississippi, was begun and held, at 5:00 o'clock p.m., Tuesday, the 3rd day of October, 2023, in the Long Beach City Hall Meeting Room, 201 Jeff Davis Avenue, in said City, and the same being the time, date and place fixed by order of the Mayor and Board of Aldermen for holding said public hearing.

There were present and in attendance on said board and at the meeting the following named persons: Aldermen Donald Frazer (Mayor Pro Tempore), Patrick Bennett (via telephone), Bernie Parker, Angie Johnson, Timothy McCaffrey, Jr. (via telephone), Pete L. McGoey, Deputy City Clerk Kini Gonsoulin, and City Attorney Stephen B. Simpson, Esq.

Absent the public hearing was Mayor George L. Bass and Alderman Mike Brown.

There being a quorum present sufficient to transact the business of this public hearing, the following proceedings were had and done.

The public hearing was called to order to determine whether or not a parcel of property situated in the City of Long Beach, located at 24 Pecan Drive, Long Beach, MS and assessed to TTLBL, LLC, Map Parcel #0511O-02-049.000, is in such a state of uncleanness as to constitute a menace to the public health and safety of the community.

The Mayor Pro Tempore recognized the Deputy City Clerk for her report, whereupon Alderman Parker made motion seconded by Alderman McGoey and unanimously carried to make said report a part of the record of this public hearing, as follows:

- The Clerk reported that, the Mayor and Board of Aldermen at a regular meeting duly held on September 5, 2023, she did cause to be sent, via certified mail, electronic receipt requested, Notice of Hearing, to TTLBL, LLC, 4747 Executive Drive, Suite 510, San Diego, CA 92121, as the same appears of record on the Harrison County 2022 Official Real Property Tax Rolls.

**Minutes of October 3, 2023
Mayor and Board of Aldermen**

City of Long Beach



MAILED
Date: 9/7/23

91 7199 9991 7037 6360 2251

September 7, 2023

TLBL LLC
4747 Executive Dr., Suite 510
San Diego, CA 92121

NOTICE OF HEARING

NOTICE IS HEREBY GIVEN that the Mayor and Board of Aldermen of The City of Long Beach, Mississippi, will, in accordance with motion duly made, seconded and adopted at its regular meeting September 5, 2023, hold a public hearing at 5:00 p.m., Tuesday, October 3, 2023, at the Long Beach City Hall Meeting Room, 201 Jeff Davis Avenue, Long Beach, Mississippi, to determine whether or not a parcel of land owned by and/or assessed to TLBL LLC, and situated in the City of Long Beach, Mississippi, at 24 Pecan Drive, is in such a state of uncleanness as to be a menace to the public health and safety of the community, all in accordance with Section 21-19-11 of the Mississippi Code of 1972, as amended. Said property is more particularly described, as follows:

Address: 24 Pecan Drive
Parcel Number: 05110-02-049.000
Legal Description: LOT 9 BLK 2 PECAN PARK SUBD UNIT 2

If at such hearing, the governing authority shall, in its resolution, adjudicate such parcel of land in its then condition to be a menace to the public health and safety of the community, the governing authority shall, if the owner does not do so himself, proceed to clean the land, by the use of municipal employees or by contract, by cutting weeds; filling cisterns; removing rubbish, dilapidated fences, outside toilets, dilapidated buildings and other debris; filling swimming pools; and draining cesspools and standing water therefrom. Thereafter, the governing authority shall, at its next regular meeting, by resolution adjudicate the actual cost of cleaning the property and may also impose a penalty of One Thousand Five Hundred Dollars (\$1,500.00) or fifty (50%) of such actual cost, whichever is more. The cost and any penalty may become a civil debt against the property owner, or, at the option of the governing authority, an assessment against the property. The cost assessed against the property means the cost to the municipality of using its own employees to do the work or the cost to the municipality of any contract executed by the municipality to have the work done. The action herein authorized shall not be undertaken against any one (1) parcel of land more than six (6) times in any one (1) calendar year, and the

Minutes of October 3, 2023
Mayor and Board of Aldermen

Page 2 of 2

expense of cleaning of said property shall not exceed an aggregate amount of Twenty Thousand Dollars (\$20,000.00) per year, or the fair market value of the property subsequent to cleaning, whichever is less. If it is determined by the governing authority that it is necessary to clean the property or land more than once within a calendar year, then the municipality may clean it provided notice to the property owner is given by United States mail to the last known address at least ten (10) days before cleaning the property. The governing authority may assess the same penalty for each time the property or land is cleaned as otherwise provided in this section. The penalty provided herein shall not be assessed against the State of Mississippi upon request for reimbursement under Section 29-1-145, nor shall a municipality clean a parcel owned by the State of Mississippi without first giving notice. In the event the governing authority declares, by resolution, that the cost and any penalty shall be collected as a civil debt, the governing authority may authorize the institution of a suit on open account against the owner of the property in court of competent jurisdiction in the manner provided by law for the cost and any penalty, plus court costs, reasonable attorney's fees and interest from the date that the property was cleaned. In the event that the governing authority does not declare that the cost and any penalty shall be collected as a civil debt, then the assessment above provided for shall be a lien against the property and may be enrolled in the office of the circuit clerk of the county as other judgments are enrolled, and the tax collector of the municipality shall, upon order of the board of governing authorities, proceed to sell the land to satisfy the lien as now provided by law for the sale of lands for delinquent municipal taxes as provided by *Section 21-19-11 Mississippi Code, Annotated.*

All decisions rendered under the provisions of this section may be appealed in the same manner as other appeals from municipal boards or courts are taken.

Done by order of the Mayor and Board of Aldermen of the City of Long Beach, Mississippi, this the 5th day of September, 2023.



Kini Consoulin
Deputy City Clerk

Minutes of October 3, 2023 Mayor and Board of Aldermen

10/2/23, 10:38 AM

USPS.com® - USPS Tracking® Results

USPS Tracking®

[FAQs >](#)

Tracking Number:

[Remove X](#)

9171999991703763602251

[Copy](#)

[Add to Informed Delivery \(https://informedelivery.usps.com/\)](https://informedelivery.usps.com/)

Latest Update

Your package is moving within the USPS network and is on track to be delivered to its final destination. It is currently in transit to the next facility.

Get More Out of USPS Tracking:

USPS Tracking Plus®

- **Delivered**
- **Out for Delivery**
- **Preparing for Delivery**

Moving Through Network

- **In Transit to Next Facility**
September 16, 2023
- **Departed USPS Regional Facility**
SAN DIEGO CA DISTRIBUTION CENTER
September 13, 2023, 1:27 am
- **Arrived at USPS Regional Facility**
SAN DIEGO CA DISTRIBUTION CENTER
September 12, 2023, 2:28 pm
- **Departed USPS Regional Facility**
GULFPORT MS DISTRIBUTION CENTER
September 8, 2023, 10:41 pm

[Feedback](#)

Minutes of October 3, 2023 Mayor and Board of Aldermen

10/2/23, 10:38 AM

USPS.com® - USPS Tracking® Results

● **Arrived at USPS Regional Facility**
GULFPORT MS DISTRIBUTION CENTER
September 8, 2023, 7:01 pm

● **Hide Tracking History**

[What Do USPS Tracking Statuses Mean? \(https://faq.usps.com/s/article/Where-is-my-package\)](https://faq.usps.com/s/article/Where-is-my-package)

Text & Email Updates



USPS Tracking Plus®



Product Information



See Less ^

Track Another Package

Enter tracking or barcode numbers

Need More Help?

Contact USPS Tracking support for further assistance.

FAQs

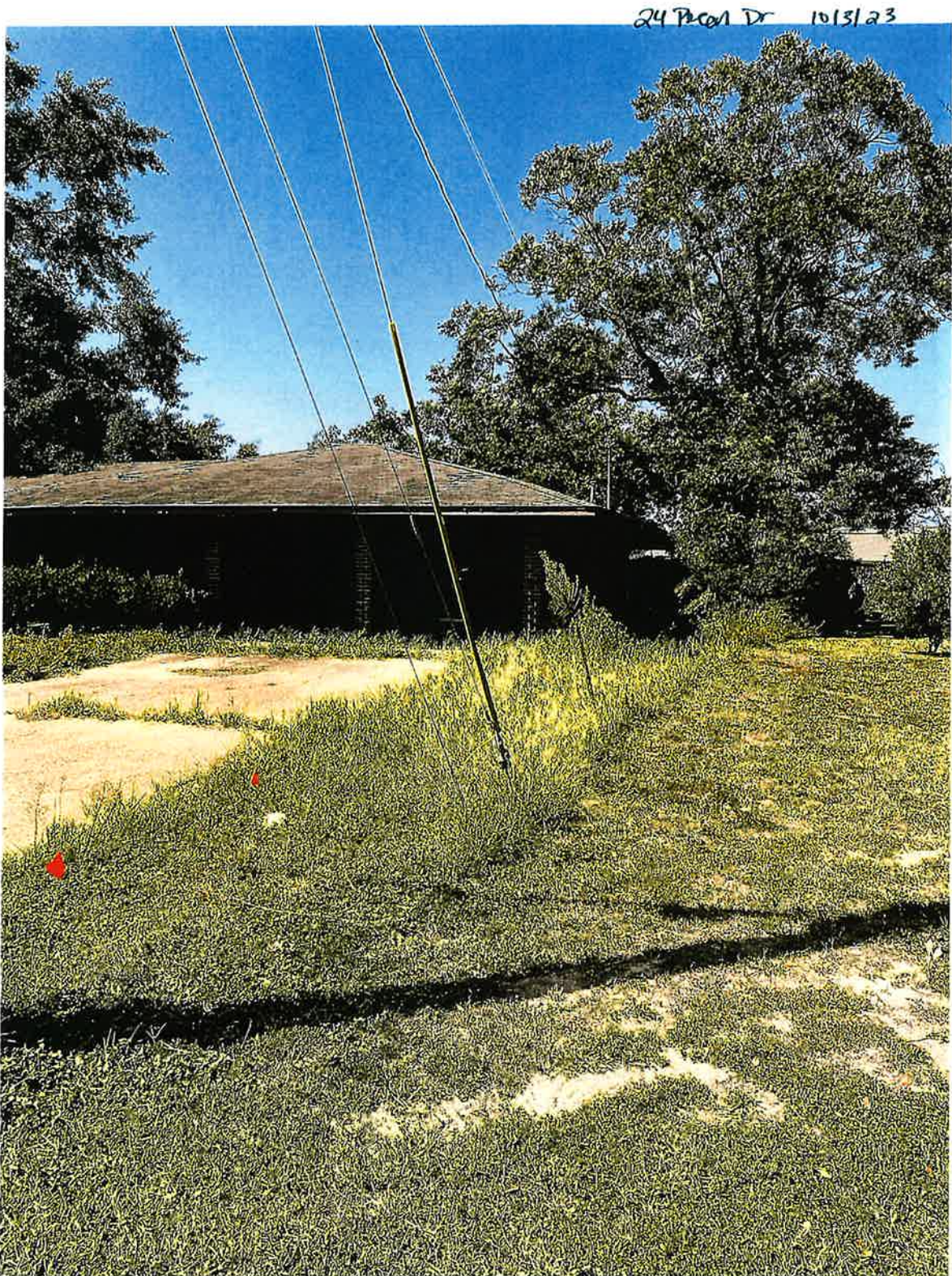
- The Clerk further reported that the Notice of Hearing was posted on the subject property, 24 Pecan Drive, Long Beach, Mississippi, on September 7, 2023, by Zoning Enforcement Officer Dale Stogner; the bulletin boards at City Hall, the Water Department, and the Building Office, 201 Jeff Davis Avenue, Long Beach, Mississippi; and the Long Beach Public Library, 209 Jeff Davis Avenue, Long Beach, Mississippi.
- The Clerk submitted photographs of 24 Pecan Drive, Long Beach, Mississippi taken by Zoning Enforcement Officer Dale Stogner on October 3, 2023, depicting subject property in its present condition; said photographs are as follows:

Minutes of October 3, 2023
Mayor and Board of Aldermen

24 Pecan Pr 10/3/23



Minutes of October 3, 2023
Mayor and Board of Aldermen



Minutes of October 3, 2023
Mayor and Board of Aldermen



Minutes of October 3, 2023
Mayor and Board of Aldermen

AFFIDAVIT

STATE OF MISSISSIPPI
COUNTY OF HARRISON
CITY OF LONG BEACH

BEFORE ME, the under signed legal authority authorized to administer oaths in and for the jurisdiction aforesaid, on this day personally appeared DALE STOGNER, known to me to be the Zoning Enforcement Officer of the City of Long Beach, Mississippi, who being by me first duly sworn, deposes and says on oath as follows, to-wit:

1. That he is serving in the capacity of Zoning Enforcement Officer of the City of Long Beach, Mississippi;

2. That in such capacity, he is responsible for the posting of notices of public hearings for the purpose of determining whether or not certain properties are in such a state of uncleanness as to constitute a menace to the public health and safety of the community; he is responsible for the taking of photographs of those certain properties to determine the state of the properties in their then condition on the date of such public hearings; and other matters pertaining to such public hearings and the business of the zoning/code enforcement in and for the City of Long Beach;

3. That on September 7, 2023, he did cause to be posted, Notice of Hearing, a copy of which is attached hereto, on property located at 24 Pecan Drive (Tax Map Parcel 05110-02-049.000). Long Beach, Mississippi, assessed to TTLBL LLC, and at the City Hall, 201 Jeff Davis Avenue, Long Beach, Mississippi; and that on October 3, 2023, the Zoning Enforcement Officer, Dale Stogner, did take and cause to be processed photographs depicting said property in its then condition, to be submitted as exhibits at the public hearing scheduled for October 3, 2023.

This the 3rd day of October, 2023.


KINI GONSOULIN, AFFIANT

SWORN TO AND SUBSCRIBED before me on this the 3rd day of October, 2023.


NOTARY PUBLIC

-My Commission Expires-



AFFIDAVIT-PHOTOS;POST NOTICE

The Mayor Pro Tempore opened the floor for comments from the property owner or their representative and no one came forward.

Minutes of October 3, 2023
Mayor and Board of Aldermen

*

*

There being no further discussion, Alderman McGoey made motion seconded by Alderman Johnson and unanimously carried to close the public hearing and take official action as follows:

The Mayor and Board of Aldermen took up the matter of the public hearing on the property located at 24 Pecan Drive, Long Beach, Mississippi, to determine and consider the condition of said property. After conducting the hearing and considering all matters produced there at and after hearing all persons interested and appearing, the Board of Aldermen declared the hearing finally closed. After a discussion of the subject, Alderman McGoey offered and moved the adoption of the following Resolution and Order:

**RESOLUTION AND ORDER BY THE MAYOR AND BOARD OF ALDERMEN OF
THE CITY OF LONG BEACH, MISSISSIPPI ADJUDICATING THE PROPERTY
LOCATED AT 24 PECAN DRIVE, LONG BEACH, MISSISSIPPI, TO BE A MENACE
TO THE PUBLIC HEALTH AND SAFETY OF THE COMMUNITY AND
REQUIRING OWNER OF SUCH PROPERTY TO CLEAN SAID PROPERTY.**

WHEREAS, the Mayor and Board of Aldermen having made due investigation therefore do now find, determine, declare and order as follows:

1. That on complaint and motion of the Governing Authorities of the City of Long Beach wherein lies the property known as 24 Pecan Drive, Long Beach, Mississippi, (hereinafter referred to as the subject parcel), and after discussion of same, the Mayor and Board of Aldermen, at its regular meeting of September 5, 2023, on its own motion did set a hearing to determine whether or not the subject parcel, in its then condition, was in such a state of uncleanness as to be a menace to the public health and safety of the community in accordance with Miss Code Annotated Section 21-19-11, as amended, said hearing to be October 3, 2023, and directed notice of said hearing be served on the owner of said property in the manner as provided by said MCA Section 21-19-11;

2. That, having served the owner of said property, either by registered mail as is evidenced by the return receipt included in the materials produced at said hearing, or by personal service by police officer as evidenced by the return of service of such police officer, or by posting and publication of same, such service being in accordance with said MCA Section 21-19-11, and proof of same being spread upon the minutes of the Governing Authorities taken of such hearing, hereby made a part of the record of these proceedings;

**Minutes of October 3, 2023
Mayor and Board of Aldermen**

3. That the Mayor and Board of Aldermen having considered testimony evidence adduced at hearing regarding the condition of the subject property and the observations of individual Aldermen concerning the condition of the subject property in its condition on the date of hearing, and being fully advised in the premises, do find and adjudicate that the property is, in its present condition, in such a state of uncleanness as to be a menace to the public health and safety of the community and/or constitutes an attractive nuisance. It is therefore,

RESOLVED AND ORDERED BY THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF LONG BEACH, MISSISSIPPI, AS FOLLOWS:

1. That the parcel of land lying and being situated in the City of Long Beach, First Judicial District of Harrison County, Mississippi, and having the street address of 24 Pecan Drive, Long Beach, Mississippi, which parcel of land is identified by Harrison County Tax Parcel Number 0511O-02-049.000, and according to said tax records is owned by TTLBL, LLC, is at present in such a state of uncleanness as to be a menace to the public health and safety of the community and/or an attractive nuisance.

2. That the aforesaid owner is hereby ordered to clean said parcel of land within **ten (10) days** from the entry of this Resolution and Order, and that such cleaning shall include:

Removal of all discarded materials, dangerous items, and such other rubbish and/or debris as described in any notice or as appearing on said property contributing to the property constituting a nuisance and menace overall to the public health and safety, and abate or cause to be abated the conditions otherwise existing and constituting a menace to public safety and health as testified and/or described in general at the hearing.

3. That in the event that said owner shall fail to complete cleaning of the subject property within **ten (10) days** from entry of this Resolution and Order, then the governing authority shall proceed to clean the subject property as required by paragraph 2, above, by the use of municipal employees or by contract, with the cost of same, together with a penalty of \$1,500.00 or 50% of such actual cost, whichever is greater, to be, at the next regular meeting after completion of such clean-up, assessed against the said parcel of land.

Minutes of October 3, 2023 Mayor and Board of Aldermen

Alderman Parker seconded the motion to adopt the foregoing resolution and order, and the question being put to a roll call vote by the Mayor Pro Tempore, the result was as follows:


Alderman Patrick Bennett	voted	Aye
Alderman Pete McGoey	voted	Aye
Alderman Donald Frazer	voted	Present, not voting
Alderman Mike Brown	voted	Absent, not voting
Alderman Timothy McCaffrey, Jr.	voted	Aye
Alderman Angie Johnson	voted	Aye
Alderman Bernie Parker	voted	Aye

The question having received the Affirmative vote of all the Aldermen present and voting, the Mayor Pro Tempore declared the motion carried and the resolution and order adopted and approved this the 3rd day of October, 2023.

APPROVED:


Donald Frazer, Mayor Pro Tempore

ATTEST:


Kini Gonsoulin, Deputy City Clerk

Be it remembered that a regular meeting of the Mayor and Board of Aldermen, Long Beach, Mississippi, was begun and held at 5:00 o'clock p.m., Long Beach City Hall Meeting Room, 201 Jeff Davis Avenue, in said City, it being the first Tuesday in October, 2023, and the same being the time, date and place fixed by Laws of the State of Mississippi and ordinance of the City of Long Beach for holding said meeting.

There were present and in attendance on said board and at the meeting the following named persons: Aldermen Donald Frazer (Mayor Pro Tempore), Patrick Bennett (via telephone), Bernie Parker, Angie Johnson, Timothy McCaffrey, Jr. (via telephone), Pete L. McGoey, Deputy City Clerk Kini Gonsoulin, and City Attorney Stephen B. Simpson, Esq.

Absent the meeting were Mayor George L. Bass and Alderman Mike Brown.

There being a quorum present sufficient to transact the business of the City, the following proceedings were had and done.

**Minutes of October 3, 2023
Mayor and Board of Aldermen**

Alderman Bennett made motion seconded by Alderman Johnson and unanimously carried to suspend the rules and add item #11 Ditch Behind Kohl Motors under New Business.

Alderman McGoey made motion seconded by Alderman Parker and unanimously carried to approve the Regular & Executive Session minutes of the meeting of the Mayor and Board of Aldermen dated September 19, 2023, as submitted.

Alderman Johnson recused herself from the meeting.

Alderman Parker made motion seconded by Alderman McGoey to approve the Regular minutes of the Planning & Development Commission dated September 28, 2023, as submitted. After discussion, Alderman Parker offered a substitute motion seconded by Alderman McGoey and unanimously carried to approve the Regular minutes of the Planning & Development Commission dated September 28, 2023, as submitted, with the exception of tabling the following items:

- Unfinished Business #1. Short-Term Rental – 405 South Cleveland Ave., submitted by Andrew and Lauran Brayton due to having a homeowners insurance policy instead of a renters policy and the VRBO insurance policy having lapsed.
- New Business #2. Short-Term Rental – 205 South Cleveland Ave., submitted by Tamara Stoffel due to the property manager not being within the prescribed distance allowed in the ordinance.

Alderman Johnson returned to the meeting at this time.

Alderman McGoey made motion seconded by Alderman Parker and unanimously carried to approve payment of invoices listed in Docket of Claims number 100323.

Minutes of October 3, 2023
Mayor and Board of Aldermen

Alderman Johnson made motion seconded by Alderman McGoey and unanimously carried to approve the following Special Event Application submitted by Pink Heart Funds for Pink Out the Park and waive any applicable fees:

Charlene

From: Brenda Long <bpresidentphf@gmail.com>
Sent: Wednesday, September 27, 2023 9:56 AM
To: Charlene@cityoflongbeachms.com
Subject: Pink Out The Park

Good morning,
As President of Pink Heart Funds I would like to ask that it be considered to waive the fee of renting Town Green on 10/28/23 9-5:00 in order for us to have a fundraiser/ Fall Festival to raise money for and awareness of Pink Heart Funds efforts to provide free wigs, bras and breast prosthetics to local cancer patients.
We appreciate your support and consideration of this request to waive the fee for this event.
Thank you,,
Brenda Long

Sent from my iPhone

**CITY OF LONG BEACH
SPECIAL EVENT APPLICATION**

City Clerk's Office * 201 Jeff Davis Avenue * P.O. Box 929 * Long Beach, MS 39560

Date Received By Clerk's Office: 9/27/23 Time: _____ By: CS

Please complete this application in accordance with the City of LONG BEACH Special Events Policy, and return it to the Office of the Mayor at least 90 calendar days before the first day of the event.

Sponsoring Organization's Legal Name: Pink Heart Funds
Organization Address: 5095 Beatline Road, Long Beach MS
Organization Agent: Brenda Long Title: President
Phone: _____ Home _____ Cell 228-547-8761 During Event _____
Agent's Address: 5095 Beatline Road, Long Beach MS
Agent's E-Mail Address: Bpresident@phf@gmail.com
Event Name: Pink Out the Park

Please give a brief description of the proposed special event:

Pink Out the Park - Fall Festival

Event Day (s) & Date (s): 10/28/23 Event Time (s): 9-5
Set-Up Date & Time: 7am 10/28/23 Tear-Down Date & Time: 5pm 10/28/23
Event Location: Long Beach Town Green
ANNUAL EVENT: Is this event expected to occur next year? YES NO
How many years has this event occurred? 1st one

Minutes of October 3, 2023
Mayor and Board of Aldermen

MAP: (a) If your event will use streets or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. (b) Show any streets or parking lots that you are requesting to be blocked off, and location of vendors, if any. A final map, if different, must be provided seven (7) days before the event. (c) Please show an emergency vehicle access lane.

STREET CLOSURES: Start Date/Time: N/A Through Date/Time: N/A

RESERVED PARKING: Are you requesting reserved parking? YES NO

If yes, list the number of street spaces, City lots or locations where parking is requested:

VENDORS: Food Concessions? YES NO Other Vendors? YES NO

DO YOU PLAN TO HAVE ALCOHOL SOLD/SERVED AT THIS EVENT? YES NO

If yes, are liquor license and liquor liability insurance attached? YES NO
If yes, what time? _____ Until _____

ENTERTAINMENT: Are there any entertainment features related to this event? YES NO

If yes, provide an attachment listing all bands/performers, type of entertainment, and performance schedule. Sweetie 10/28/23 1pm-4pm

ATTENDANCE: What is expected (estimated) attendance for this event? N/A

AMUSEMENT: Do you plan to have any amusement or carnival rides? YES NO

If yes, you are requested to obtain a permit through the Building/Permit Department.

RESTROOMS: Are you planning to provide portable restrooms at the event? YES NO
If yes, how many?

As an event organizer, you must consider the availability of restroom facilities during this event. Consideration should be made regarding the type of event, the length of time it will be held, the number of people, etc. You must determine the restroom facilities in the immediate area of the event venue and then identify the potential need for portable facilities. Remember to identify accessible facilities for ADA requirements as well.

ADOPTED: 08.18.20-BOARD ACTION

Minutes of October 3, 2023
Mayor and Board of Aldermen

OTHER REQUESTS: (i.e., Police Department assistance, Fire Department, Street closures, electrical, etc.)

INSURANCE: All sponsors of special events must carry liability insurance with coverage of at least \$1,000,000 (1 million). An event sponsor must provide a valid certificate of insurance naming the City of Long Beach as an additional insured party on the policy. A sponsor of a Low Hazard event may request the Board of Aldermen waive the insurance requirement and execute a Hold Harmless and Indemnification Agreement. This event qualifies consideration for Low Hazard because:

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that:

A certificate of Insurance must be provided which names the City of Long Beach as an additional named insured party on the policy or I am requesting the Board of Aldermen waive the insurance requirement for this Low Hazard Event as identified in the paragraph above related to insurance, and I have executed the Hold Harmless and Indemnification Agreement on behalf of the event sponsor.

All food vendors must be approved by the Harrison County Health Department, and each food or other vendor must provide the City of Long Beach with a Certificate of Insurance, which names the City of Long Beach as an additional named insured party on the policy.

The approval of this Special Event may include additional requirements or limitations, based on the City's review of this application.

Applicants who fail to clean up and repair damages to the Event Area may be billed for City services and such failure will be considered for future applications.

As the duly authorized agent of the sponsoring organization, I am applying for approval of this Special Event, affirm the above understandings and agree that my sponsoring organization will comply with the terms of the written confirmation of approval and all other City requirements, ordinances, and other laws, which apply to this Special Event. By signing this Special Event Application, I declare I am 21 years of age or older.

9/26/23
Date

Menda Long
Signature of Sponsoring Organization's Agent

**RETURN THIS APPLICATION at least ninety (90) days before the first day of the event to:
City of Long Beach * Mayor's Office * 201 Jeff Davis Ave. * P. O. Box 929 * Long Beach, MS
39560**

ADOPTED: 08.18.20-BOARD ACTION

Minutes of October 3, 2023
Mayor and Board of Aldermen

Event Title: _____

DEPARTMENTAL USE ONLY: Please contact applicant directly with any questions or concerns. Sign and return to the City Clerk's Office, as soon as possible.

Approvals noted below, by departments, indicate they have been made aware of the request and the reasonability of their department has been met.

Police Dept: _____ Recommended Approval: YES NO Est. Economic Impact: \$ _____

Fire Dept: _____ Recommended Approval: YES NO Est. Economic Impact: \$ _____

Public Works: _____ Recommended Approval: YES NO Est. Economic Impact: \$ _____

Traffic Eng: _____ Recommended Approval: YES NO Est. Economic Impact: \$ _____

Parks/Rec: _____ Recommended Approval: YES NO Est. Economic Impact: \$ _____

Have businesses been notified for street closures?: YES NO

Reason for disapproval: _____

Any special requirements/conditions: _____

Insurance/Indemnification Received: _____

Insurance Approved: _____

Board of Aldermen Approved: _____ Denied: _____

ADOPTED: 08.18.20-BOARD ACTION

Minutes of October 3, 2023 Mayor and Board of Aldermen



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
9/27/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Cadence Insurance 2809 13th Street, 4th Floor 8553771529 MS 39501	CONTACT NAME: Community Insurance Solutions PHONE (AC, No, Ext): 855-377-1529 FAX (AC, No): 225-490-9226 E-MAIL ADDRESS: cis@cadenceinsurance.com														
License#: PC-1092395 PINKHEA-01	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: left;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: left;">NAIC #</th> </tr> <tr> <td>INSURER A: Hartford Underwriters Insurance Company</td> <td>30104</td> </tr> <tr> <td>INSURER B:</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Hartford Underwriters Insurance Company	30104	INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A: Hartford Underwriters Insurance Company	30104														
INSURER B:															
INSURER C:															
INSURER D:															
INSURER E:															
INSURER F:															

COVERAGES **CERTIFICATE NUMBER:** 480363792 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		43SBMAL3B8N	4/28/2023	4/28/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ 2,000,000 \$
A	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY <input type="checkbox"/> UMBRELLA LIAB OCCUR <input type="checkbox"/> EXCESS LIAB CLAIMS-MADE DED: RETENTION \$		43SBMAL3B8N	4/28/2023	4/28/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ EACH OCCURRENCE \$ AGGREGATE \$ \$ PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			

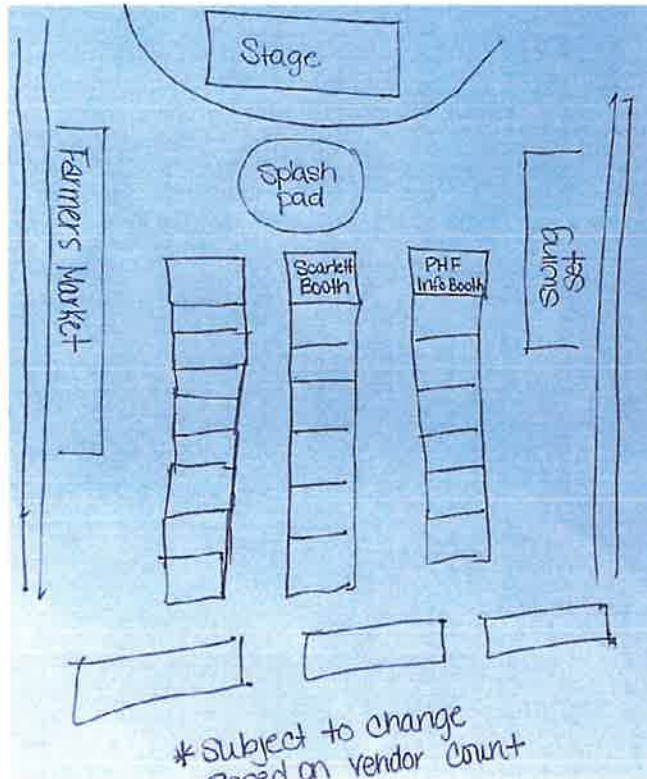
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Long Beach Town - Pink Heart Fund Walk - Jeff Davis Avenue Long Beach MS 39560; 10/28/23 9:00 AM - 5:00 PM
 The Business Liability Coverage Part includes a Blanket Additional Insured by Contract Endorsement, Form SL 30 32.

CERTIFICATE HOLDER City of Long Beach 201 Jeff Davis Avenue Long Beach MS 39560	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---	--

ACORD 25 (2016/03)

The ACORD name and logo are registered marks of ACORD

© 1988-2015 ACORD CORPORATION. All rights reserved.



Minutes of October 3, 2023
Mayor and Board of Aldermen

October 28, 2023
Saturday
Pink Out the Park
Festival
9:00 am - 5:00 pm
Town Green

CITY OF LONG BEACH
PARKS AND RECREATION DEPARTMENT
APPLICATION FOR PERMIT
TOWN GREEN
Bob Paul
228-669-7601

Group / Individual Name (Permit tee):
Pink Heart Funds
Telephone Number: 888-575-8299
Home Work Cell
Street Address: 5095 Beatline Rd
City Long Beach State MS Zip 39560
Type of Event: Pink Out the Park (Fall Festival)
Start Time: 9am
Closing Time: 6pm

It is agreed between the City of Long Beach and the permit fee that the named facility is reserved on
10/28/23
(Date)

The person(s) requesting this permit

- 1. Agrees to personally accept responsibility for any damage done to the facility, grounds or equipment by persons in his/her group during the reserved period of time, and will hold the City of Long Beach harmless of any damage done to permit tee or permit tee's equipment.
- 2. Agrees to maintain order and control over persons in the group.
- 3. Agrees to abide by all policies and procedures of the City of Long Beach, the Long Beach Parks and Recreation Department as directed by the contents of the Town Green policy statement.
- 4. Understands that failure to comply with all the terms of the aforementioned policy as well as any violation of federal, state, or municipal law in conjunction with the use of this facility will result in the cancellation of the privilege of using this facility and will jeopardize any future permit grants for this or any other facility. I hereby agree that I have read and understand the regulations and policies governing the use of the Long Beach Town Green, including the deck area and shoo-fly.

Signature: Brenda Long Date: 9/26/23

Rental Fee \$ _____ Receipt # _____ Date _____
Deposit Fee \$ _____ Receipt # _____ Date _____
Clean-up Fee \$ _____ Receipt # _____ Date _____

PLEASE REVIEW THE POLICY AND RETAIN FOR YOUR RECORDS

Minutes of October 3, 2023
Mayor and Board of Aldermen

STATE OF MISSISSIPPI
COUNTY OF HARRISON
SECOND JUDICIAL DISTRICT

RELEASE AND IDNEMNITY

WHEREFORE, for and in consideration of the use of the ground of the City of Long Beach, Town Green and structures erected upon it owned by the City of Long Beach, Mississippi, and located at 115 East 3rd Street, I Brenda Long, do hereby release, acquit and forever discharge the City of Long Beach, Mississippi, and all of its respective agents, servants, employees, elected and non-elected officials, successors, predecessors, insurers, attorneys, and any and all other legal entities and persons, of and from any and all claims, demands, actions, damages, liability, or legal recourse of any type, and expenses (including attorneys' fees) in connection with or arising from or out of my use of the Town Green.

WHEREFORE, PREMISES CONSIDERED:

The undersigned further agrees that he/she shall indemnify and hold harmless the City against and from all claims, demands, actions, rights of action, liabilities, losses, judgments, costs, expenses, and attorney fees which shall or may rise by virtue of anything done or omitted to be done by us, including through or by its agents, employees, or other representatives, arising out of, claimed on account of, or in any manner predicated upon the use of the above mentioned property. The undersigned further agrees to protect and save and keep the City harmless and indemnify the City against and from any and all claims, demands, actions, liabilities, judgments, losses, costs, damages or expenses (including attorneys' fees) arising out of, claimed on account of, or in any manner predicated upon any accident or other occurrence arising from the use of the above mentioned property causing injury to person(s) (including death) or property to whomsoever or whatever in law and equity.

Furthermore, as part of the consideration for using the abovementioned property, the undersigned agree to assume full responsibility and liability for any and all risk of loss by theft, vandalism, destruction, or otherwise, of any and all items of personal property belonging to the organization, group or members thereof while in and about said facility, regardless of whether or not said loss relates to, or arises out of, the use of said facility and, in addition, said organization or group agrees to indemnify and hold the City of Long Beach, its agents and servants, and employees harmless from and against all claims and expenses for same, including attorneys fees.

This, the 26 day of Sept., 20 2023

Authorized Signature Brenda Long

Witness Jamuel H. Kator

Minutes of October 3, 2023
Mayor and Board of Aldermen

LONG BEACH TOWN GREEN RULES AND REGULATIONS

The Town Green is owned and operated by the City of Long Beach and administered by the Department of Parks and Recreation. All groups wishing to book the facility are considered on first come, first serve basis. The City of Long Beach reserves the right to provide activities on those dates deemed appropriate in carrying out its program(s).

Permission to use the Town Green does not include the closing of the Town Green to the general public. When renting the shoo-fly area the permit tee agrees not to restrict the public from entering the grounds or the parking lot connected to the Town Green.

Tables and chairs are NOT provided at this facility. Arrangements for the rental of these items are the responsibility of the permit tee. However, the City does rent their stage and bleacher area. You can get the rental fees for those areas by contacting the Parks and Recreation Department.

Gambling will not be permitted on the Town Green or in any of the buildings at this location and failure to comply with this policy shall be grounds for cancellation of the permit.

The selling or consumption of alcoholic beverages on the Town Green is NOT ALLOWED without written consent for the City of Long Beach Parks and Recreation Department. Requests must be presented in writing and will be considered on an individual basis.

NO GLASS BOTTLES OR OTHER GLASS CONTAINERS are allowed on the Town Green area without the approval of the Parks and Recreation Department.

The permit tee is responsible for the cleaning of the grounds following his/her activity. Failure to clean the area may result in forfeiture of the deposit, and/or the denial of any future use of this facility by their person(s) or group.

All functions must be concluded and the premises emptied no later than midnight. Any deviation from this policy will have to approve the by the Parks and Recreation Department.

There will be no nailing, screwing or tying of any type to the Gazebo's and Shoo-fly structures; this includes the trees on the grounds. Some exceptions can be made but only with prior consent from The City of Long Beach.

Any special requests must be submitted in writing and approved by the City of Long Beach Parks and Recreations Department.

No vehicles are allowed on the grounds without approval from Director or Assistant Director of Parks and Recreation.

Minutes of October 3, 2023 Mayor and Board of Aldermen

FEES:

Deposit Fee – A deposit of \$100.00 must be paid when your contract is signed, this will also secure your event date. **Deposit for festivals is \$300.00**

Rental Fees - \$150.00 per day for the stage and bleacher areas, \$50.00 per day for each gazebo, & \$50.00 per day for the shoo-fly area. **Festival rental is \$400.00 this fee must be paid 1 month prior to the event date.**

Clean-up Fee - \$200.00 for events - **\$300.00 for festivals**, this fee is refundable. You are responsible for cleaning up after your event/festivals, if you fail to do so your cleanup fee will not be refunded to you. The property will be inspected at the end of your event/festival.

Non-Profit Group Fee- To be considered for the reduced rate you must provide The City of Long Beach with a copy of the organizations 501 C-3 tax status form that is filed with the Secretary of State in Jackson, MS. If you do qualify for the discounted rate it will reduce it by half.

Security Personnel - \$25.00 per hour with a 4 hours minimum. The requirement for security personnel will be handled on a case by case basis. This will be handled by a City of Long Beach Police Department representative and will be dependent on the type of event and estimated attendance. You will need to contact the City of Long Beach Police Department to make those arrangements.

Refunds – All refund will be processed the day after your event and inspection. As long as there is no damage your refund will be mailed out to you and could take 3-5 weeks for you to receive.

Cancellation Policies: should the permit tee cancel his/her event with the Parks and Recreation Department prior to 60 days of their scheduled event, 100% of the deposit will be refunded. Any cancellation within 60 days their deposit will be forfeited. If a warning or watch for a hurricane is present, then the renter would be refunded full rent and deposit. Any other exception (weather conditions) will be on a case by case basis.

Minutes of October 3, 2023
Mayor and Board of Aldermen

Alderman Johnson made motion seconded by Alderman Parker and unanimously carried to approve the following Special Event Request submitted by First Baptist Church for Trunk or Treat and waive any applicable fees:



FIRST BAPTIST
Long Beach

Dr. LaRue Stephens, Senior Pastor
Rev. Matthew Gaddy, Worship Pastor
Brenda Davis, Minister of Education

July 19, 2023

The Honorable George L. Bass
Long Beach City Hall
201 Jeff Davis Avenue
Long Beach, MS 39560

Dear Mayor Bass,

First Baptist Church of Long Beach is respectfully requesting consideration for fees to be waived for the use of the Town Green on October 29, 2023 from 5:00 – 7:00 p.m. for the purpose of hosting a community Trunk or Treat event. We are requesting the use of the full facilities at the Town Green, from the stage to the shoe-fly. There will be children's games on the grass lawn from the shoe-fly to the library. Additionally, there will be automobiles staged along 3rd Street, Jeff Davis Avenue, and 4th Street. We will not be using any of the school property.

Thank you for your consideration of this request. If you have any questions, please do not hesitate to contact me.

Sincerely,

A handwritten signature in blue ink that reads "Dr. LaRue Stephens". The signature is written in a cursive, flowing style.

Dr. LaRue Stephens

**Minutes of October 3, 2023
Mayor and Board of Aldermen**

**CITY OF LONG BEACH
SPECIAL EVENT APPLICATION**

City Clerk's Office * 201 Jeff Davis Avenue * P.O. Box 929 * Long Beach, MS 39560

Date Received By Clerk's Office: 9/27/23 Time: _____ By: CS

Please complete this application in accordance with the City of LONG BEACH Special Events Policy, and return it to the Office of the Mayor at least 90 calendar days before the first day of the event.

Sponsoring Organization's Legal Name: First Baptist Church Long Beach

Organization Address: 300 North Cleveland Avenue Long Beach, ms 39560

Organization Agent: Dr. LaRue Stephens Title: Pastor

Phone: 228-864-2584 Home _____ Cell 228-806-3651 During Event

Agent's Address: 10 Citadel Circle Long Beach, ms 39560

Agent's E-Mail Address: larue@fbclb.com

Event Name: Trunk or Treat

Please give a brief description of the proposed special event:

Families of our City are invited to bring their children to receive candy & gifts from over 35 trunks. A variety of games and music will be available for all to enjoy.

We do this as a gift to the families of our city. No charge for admission.

Event Day (s) & Date (s): October 29, 2023 Event Time (s): 5:00-7:00 p.m.

Set-Up Date & Time: Oct. 29, 2023 2:00p.m. Tear-Down Date & Time: Oct. 29, 2023 8:00p.m.

Event Location: Long Beach Town Green

ANNUAL EVENT: Is this event expected to occur next year? YES NO

How many years has this event occurred? 5 years

ADOPTED: 08.18.20-BOARD ACTION

**Minutes of October 3, 2023
Mayor and Board of Aldermen**

MAP: (a) If your event will use streets or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. (b) Show any streets or parking lots that you are requesting to be blocked off, and location of vendors, if any. A final map, if different, must be provided seven (7) days before the event. (c) Please show an emergency vehicle access lane.

STREET CLOSURES: Start Date/Time: None Through Date/Time: _____

RESERVED PARKING: Are you requesting reserved parking? YES **NO**

If yes, list the number of street spaces, City lots or locations where parking is requested:

VENDORS: Food Concessions? YES **NO** Other Vendors? YES **NO**

DO YOU PLAN TO HAVE ALCOHOL SOLD/SERVED AT THIS EVENT? YES **NO**

If yes, are liquor license and liquor liability insurance attached? YES NO

If yes, what time? _____ Until _____

ENTERTAINMENT: Are there any entertainment features related to this event? YES **NO**

If yes, provide an attachment listing all bands/performers, type of entertainment, and performance schedule.

ATTENDANCE: What is expected (estimated) attendance for this event? 800-1000

AMUSEMENT: Do you plan to have any amusement or carnival rides? YES **NO**

If yes, you are requested to obtain a permit through the Building/Permit Department.

RESTROOMS: Are you planning to provide portable restrooms at the event? YES **NO**

If yes, how many?

As an event organizer, you must consider the availability of restroom facilities during this event. Consideration should be made regarding the type of event, the length of time it will be held, the number of people, etc. You must determine the restroom facilities in the immediate area of the event venue and then identify the potential need for portable facilities. Remember to identify accessible facilities for ADA requirements as well.

ADOPTED: 08.18.20-BOARD ACTION

**Minutes of October 3, 2023
Mayor and Board of Aldermen**

OTHER REQUESTS: (i.e., Police Department assistance, Fire Department, Street closures, electrical, etc.)

Sound system if available at the stage. For use with
announcements and music.

INSURANCE: All sponsors of special events must carry liability insurance with coverage of at least \$1,000,000 (1 million). An event sponsor must provide a valid certificate of insurance naming the City of Long Beach as an additional insured party on the policy. A sponsor of a Low Hazard event may request the Board of Aldermen waive the insurance requirement and execute a Hold Harmless and Indemnification Agreement. This event qualifies consideration for Low Hazard because:

See Certificate of Liability Insurance attached.

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that:

A certificate of Insurance must be provided which names the City of Long Beach as an additional named insured party on the policy or I am requesting the Board of Aldermen waive the insurance requirement for this Low Hazard Event as identified in the paragraph above related to insurance, and I have executed the Hold Harmless and Indemnification Agreement on behalf of the event sponsor.

All food vendors must be approved by the Harrison County Health Department, and each food or other vendor must provide the City of Long Beach with a Certificate of Insurance, which names the City of Long Beach as an additional named insured party on the policy.

The approval of this Special Event may include additional requirements or limitations, based on the City's review of this application.

Applicants who fail to clean up and repair damages to the Event Area may be billed for City services and such failure will be considered for future applications.

As the duly authorized agent of the sponsoring organization, I am applying for approval of this Special Event, affirm the above understandings and agree that my sponsoring organization will comply with the terms of the written confirmation of approval and all other City requirements, ordinances, and other laws, which apply to this Special Event. By signing this Special Event Application, I declare I am 21 years of age or older.

Sept. 18, 2023
Date

Dr. V. Rene Stephens
Signature of Sponsoring Organization's Agent

**RETURN THIS APPLICATION at least ninety (90) days before the first day of the event to:
City of Long Beach * Mayor's Office * 201 Jeff Davis Ave. * P. O. Box 929 * Long Beach, MS
39560**

ADOPTED: 08.18.20-BOARD ACTION

Minutes of October 3, 2023
Mayor and Board of Aldermen

Event Title: _____

DEPARTMENTAL USE ONLY: Please contact applicant directly with any questions or concerns. Sign and return to the City Clerk's Office, as soon as possible.

Approvals noted below, by departments, indicate they have been made aware of the request and the reasonability of their department has been met.

Police Dept: _____ Recommended Approval: YES NO Est. Economic Impact: \$ _____

Fire Dept: _____ Recommended Approval: YES NO Est. Economic Impact: \$ _____

Public Works: _____ Recommended Approval: YES NO Est. Economic Impact: \$ _____

Traffic Eng: _____ Recommended Approval: YES NO Est. Economic Impact: \$ _____

Parks/Rec: _____ Recommended Approval: YES NO Est. Economic Impact: \$ _____

Have businesses been notified for street closures?: YES NO

Reason for disapproval: _____

Any special requirements/conditions: _____

Insurance/Indemnification Received: _____

Insurance Approved: _____

Board of Aldermen Approved: _____ Denied: _____

ADOPTED: 08.18.20-BOARD ACTION

Minutes of October 3, 2023 Mayor and Board of Aldermen

ACORD₂₅ CERTIFICATE OF LIABILITY INSURANCE		DATE (MM/DD/YYYY) 07/19/2023
PRODUCER PERRETT INSURANCE AGENCY, LLC 114 Rowan Oak Place Terry, MS 39170 INSURED Long Beach First Baptist Church PO Box 338 Long Beach, MS 39560	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.	
INSURERS ACCORDING TO COVERAGE		NAIC #
INSURER A GuideOne Insurance Company		15032
INSURER B		
INSURER C		
INSURER D		
INSURER E		

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSURER	ADDITIONAL INSURER	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS
A		GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> _____ GEN'L AGGREGATE LIMIT APPLIES PER PRO- <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> JECT <input type="checkbox"/> LOC	00-1265-410	07/01/2023	07/01/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COMP/OP AGG \$ 5,000,000
		AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL ALLOWED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS <input type="checkbox"/> Comp. Ded. & Collision Ded. \$				COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
		GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT OTHER THAN EA ACC AUTO ONLY AGG
		EXCESS/UMBRELLA LIABILITY <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> DEDUCTIBLE <input type="checkbox"/> RETENTION \$				EACH OCCURRENCE \$ AGGREGATE \$
		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNERSHIP/EXECUTIVE/ OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below				WC STATU-TOR LIMITS OTH-ER E L EACH ACCIDENT \$ E L DISEASE-EA EMPLOYEE \$ E L DISEASE-POLICY LIMIT \$
		OTHER				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS
Events at Long Beach City Town Green - Children's Event 08/26/2023, Trunk & Treat Event 10/29/2023, and A Night In Bethlehem Event 12/16/2023 - 12/17/2023

CERTIFICATE HOLDER City of Long Beach Long Beach, MS	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 10 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE
---	---

Minutes of October 3, 2023
Mayor and Board of Aldermen

CITY OF LONG BEACH
PARKS AND RECREATION DEPARTMENT
APPLICATION FOR PERMIT

Bob Paul
228.669.7601

October 29, 2023
Sunday
Trunk or Treat
12:00pm - 8:00
(5:00 - 7:00 event)
Town Green

TOWN GREEN

Group / Individual Name (Permit tee):

First Baptist church

Telephone Number: Home 228.864.2584 Work 228.806.3651 Cell

Street Address: 300 North Cleveland Avenue

City Long Beach State MS Zip 39560

Type of Event: Trunk or Treat

Start Time: 2:00 p.m. Setup Actual event 5:00 - 7:00 p.m.

Closing Time: 8:00 p.m.

It is agreed between the City of Long Beach and the permit fee that the named facility is reserved on
Sunday, October 29, 2023
(Date)

The person(s) requesting this permit

1. Agrees to personally accept responsibility for any damage done to the facility, grounds or equipment by persons in his/her group during the reserved period of time, and will hold the City of Long Beach harmless of any damage done to permit tee or permit tee's equipment.
2. Agrees to maintain order and control over persons in the group.
3. Agrees to abide by all policies and procedures of the City of Long Beach, the Long Beach Parks and Recreation Department as directed by the contents of the Town Green policy statement.
4. Understands that failure to comply with all the terms of the aforementioned policy as well as any violation of federal, state, or municipal law in conjunction with the use of this facility will result in the cancellation of the privilege of using this facility and will jeopardize any future permit grants for this or any other facility. I hereby agree that I have read and understand the regulations and policies governing the use of the Long Beach Town Green, including the deck area and shoo-fly.

Signature: 

Date: September 18, 2023

Rental Fee \$ _____ Receipt # _____ Date _____

Deposit Fee \$ _____ Receipt # _____ Date _____

Clean-up Fee \$ _____ Receipt # _____ Date _____

PLEASE REVIEW THE POLICY AND RETAIN FOR YOUR RECORDS

Minutes of October 3, 2023
Mayor and Board of Aldermen

STATE OF MISSISSIPPI
 COUNTY OF HARRISON
 SECOND JUDICIAL DISTRICT

RELEASE AND IDNEMNITY

WHEREFORE, for and in consideration of the use of the ground of the City of Long Beach, Town Green and structures erected upon it owned by the City of Long Beach, Mississippi, and located at 115 East 3rd Street, ~~I, WE, Dr. Larue Stephens/FBC Long Beach~~, do hereby release, acquit and forever discharge the City of Long Beach, Mississippi, and all of its respective agents, servants, employees, elected and non-elected officials, successors, predecessors, insurers, attorneys, and any and all other legal entities and persons, of and from any and all claims, demands, actions, damages, liability, or legal recourse of any type, and expenses (including attorneys' fees) in connection with or arising from or out of my use of the Town Green.

WHEREFORE, PREMISES CONSIDERED:

The undersigned further agrees that he/she shall indemnify and hold harmless the City against and from all claims, demands, actions, rights of action, liabilities, losses, judgments, costs, expenses, and attorney fees which shall or may rise by virtue of anything done or omitted to be done by us, including through or by its agents, employees, or other representatives, arising out of, claimed on account of, or in any manner predicated upon the use of the above mentioned property. The undersigned further agrees to protect and save and keep the City harmless and indemnify the City against and from any and all claims, demands, actions, liabilities, judgments, losses, costs, damages or expenses (including attorneys' fees) arising out of, claimed on account of, or in any manner predicated upon any accident or other occurrence arising from the use of the above mentioned property causing injury to person(s) (including death) or property to whomsoever or whatever in law and equity.

Furthermore, as part of the consideration for using the abovementioned property, the undersigned agree to assume full responsibility and liability for any and all risk of loss by theft, vandalism, destruction, or otherwise, of any and all items of personal property belonging to the organization, group or members thereof while in and about said facility, regardless of whether or not said loss relates to, or arises out of, the use of said facility and, in addition, said organization or group agrees to indemnify and hold the City of Long Beach, its agents and servants, and employees harmless from and against all claims and expenses for same, including attorneys fees.

This, the 18th day of September, 2023.

Authorized Signature

Dr. Larue Stephens

Witness

[Signature]

Minutes of October 3, 2023
Mayor and Board of Aldermen

LONG BEACH TOWN GREEN RULES AND REGULATIONS

The Town Green is owned and operated by the City of Long Beach and administered by the Department of Parks and Recreation. All groups wishing to book the facility are considered on first come, first serve basis. The City of Long Beach reserves the right to provide activities on those dates deemed appropriate in carrying out its program(s).

Permission to use the Town Green does not include the closing of the Town Green to the general public. When renting the shoo-fly area the permit tee agrees not to restrict the public from entering the grounds or the parking lot connected to the Town Green.

Tables and chairs are NOT provided at this facility. Arrangements for the rental of these items are the responsibility of the permit tee. However, the City does rent their stage and bleacher area. You can get the rental fees for those areas by contacting the Parks and Recreation Department.

Gambling will not be permitted on the Town Green or in any of the buildings at this location and failure to comply with this policy shall be grounds for cancellation of the permit.

The selling or consumption of alcoholic beverages on the Town Green is NOT ALLOWED without written consent for the City of Long Beach Parks and Recreation Department. Requests must be presented in writing and will be considered on an individual basis.

NO GLASS BOTTLES OR OTHER GLASS CONTAINERS are allowed on the Town Green area without the approval of the Parks and Recreation Department.

The permit tee is responsible for the cleaning of the grounds following his/her activity. Failure to clean the area may result in forfeiture of the deposit, and/or the denial of any future use of this facility by their person(s) or group.

All functions must be concluded and the premises emptied no later than midnight. Any deviation from this policy will have to be approved by the Parks and Recreation Department.

There will be no nailing, screwing or tying of any type to the Gazebo's and Shoo-fly structures; this includes the trees on the grounds. Some exceptions can be made but only with prior consent from The City of Long Beach.

Any special requests must be submitted in writing and approved by the City of Long Beach Parks and Recreation Department.

No vehicles are allowed on the grounds without approval from Director or Assistant Director of Parks and Recreation.

Initial LSD

Minutes of October 3, 2023 Mayor and Board of Aldermen

FEES:

Deposit Fee – A deposit of \$100.00 must be paid when your contract is signed, this will also secure your event date. **Deposit for festivals is \$300.00**

Rental Fees - \$150.00 per day for the stage and bleacher areas, \$50.00 per day for each gazebo, & \$50.00 per day for the shoo-fly area. **Festival rental is \$400.00 this fee must be paid 1 month prior to the event date.**


Clean-up Fee - \$200.00 for events - **\$300.00 for festivals**, this fee is refundable. You are responsible for cleaning up after your event/festivals, if you fail to do so your cleanup fee will not be refunded to you. The property will be inspected at the end of your event/festival.

Non-Profit Group Fee- To be considered for the reduced rate you must provide The City of Long Beach with a copy of the organizations 501 C-3 tax status form that is filed with the Secretary of State in Jackson, MS. If you do qualify for the discounted rate it will reduce it by half.

Security Personnel - \$25.00 per hour with a 4 hours minimum. The requirement for security personnel will be handled on a case by case basis. This will be handled by a City of Long Beach Police Department representative and will be dependent on the type of event and estimated attendance. You will need to contact the City of Long Beach Police Department to make those arrangements.

★ **Refunds** – All refund will be processed the day after your event and inspection. As long as there is no damage your refund will be mailed out to you and could take 3-5 weeks for you to receive.

★ **Cancellation Policies:** should the permit tee cancel his/her event with the Parks and Recreation Department prior to 60 days of their scheduled event, 100% of the deposit will be refunded. Any cancellation within 60 days their deposit will be forfeited. If a warning or watch for a hurricane is present, then the renter would be refunded full rent and deposit. Any other exception (weather conditions) will be on a case by case basis.

Initial 

Minutes of October 3, 2023
Mayor and Board of Aldermen

Alderman Parker made motion seconded by Alderman Johnson and unanimously carried to approve the following Banner Placement Request from First Baptist Church for Truck or Treat:



FIRST BAPTIST
Long Beach

Dr. LaRue Stephens, Senior Pastor
Rev. Matthew Gaddy, Worship Pastor
Brenda Davis, Minister of Education

September 25, 2023

Board of Aldermen
City of Long Beach
P.O. Box 929
Long Beach, MS 39560

Dear Board,

We, First Baptist Church, Long Beach, would like to ask permission to put 3 banners around the city advertising our Trunk or Treat. The date is October 29, 2023, 5:30 – 7:30 p.m. at the Town Green. We would like to have the banners out from October 13 – 30, 2023.

The following locations are requested:

- Railroad and Pineville intersection on the south side
- Railroad and Cleveland on the southeast corner
- Cleveland and Klondyke in the triangle – low to the ground so not to interfere with traffic.

Please let us know if there is any problem with the placing the banners. Thank you so much for the opportunity to advertise our Trunk or Treat to the community.

Sincerely,

Brenda Davis
Minister of Education

(228 864-2584 ☎ info@fbclb.com ✉ www.fbclb.com 🌐

Alderman Johnson made motion seconded by Alderman McGoey and unanimously carried to schedule a work session to discuss the design status of the Gateway project, the library and city properties at 5:00 pm on Tuesday, October 24, 2023 at Long Beach City Hall Meeting Room.

**Minutes of October 3, 2023
Mayor and Board of Aldermen**

Alderman Parker made motion seconded by Alderman McGoey and unanimously carried to table Commercial Lease of Harbor Pier 6 – Keith Fulton until the next meeting on Tuesday, October 17, 2023.

Alderman Parker made motion seconded by Alderman McGoey and unanimously carried to approve the following Administrative Adjustment Request of \$5,428.20 for Long Beach Rentals, LLC for Klondyke/Commission Intersection Right of Way Acquisition, and authorize the Mayor Pro Tempore to execute same:

ADMINISTRATIVE ADJUSTMENT REQUEST

County: Harrison
Project: LPA 107917-701000
Parcel: 6
Owner: Long Beach Rentals, LLC

This is a request to approve an administrative adjustment in the amount of \$5,428.20

Justification:

Original Fair Market Value Offer:

\$ 19,300.00 Land: 2,755 sq ft via Warranty Deed
\$ 5,000.00 Damages: Cost to Cure 1,200 sf parking
\$ 3,500.00 Land: 2,194 sq ft via Temporary Easement
\$ 6,300.00 Improvements: Canopy
\$ 34,100.00 Total:

Administrative Adjustment:

Acquisition of the proposed right of way will result in a reduction of depth for existing parking spaces. Parking spaces will have to be angled because of the depth reduction. The property owner has obtained estimates to procure the existing pavement for restriping. The property owner has agreed to accept the City's revised offer to acquire all property of his ownership for the proposed project if adjusted to consider the estimates obtained.

Summary:

\$ 34,100.00 Original Fair Market Value Offer
\$ 5,248.20 Administrative Adjustment
\$ 39,348.20 Total Compensation Amount

Approval:

It is our opinion the administrative adjustment is reasonable, prudent and in the interest of the City of Long Beach. The administratively adjusted amount is an expense to cure the property owner's parking, and is substantially lower than the overall cost to acquire this parcel eminent domain proceedings. I have been authorized to approve an administrative adjustment of \$5,428.20 to acquire this parcel.


George L. Bass, Mayor
Donald Frazer, Mayor Pro Tempore

Minutes of October 3, 2023 Mayor and Board of Aldermen

From: Maria Paige palgeelectric4@gmail.com
Subject: Re: City of Long Beach - Klondyke and Commission Intersection Improvement
Date: September 16, 2023 at 11:12 AM
To: mrdye@me.com



Yes, I accept.

On Tue, Sep 12, 2023 at 7:34 PM <mrdye@me.com> wrote:

Mr. Paige,

Northeast Quadrant

The City of Long Beach has approved the following amounts of which a Fair Market Value Offer was provided on May 12, 2023:
\$19,300 for 2,755 square feet of land valued at \$7.00 per square foot.
\$5,000 for 1,200 square feet of parking replacement.
\$9,800 for 1,643 square feet of temporary easement to remove the canopy and reconstruct accesses on Commission Street.
\$34,100 total

The City has agreed to also remove the fuel island where the canopy is located and a construction drawing with contractor's removal note was provided.

You provided estimates totaling \$5,428.20 to sweep the parking area, remove and replace parking bumpers, seal, and restripe parking spaces.

\$34,100 is the current offer amount
\$5,428.20 is for additional work
\$39,528.20 total

Southeast Quadrant

The City's offer on May 12, 2023 was as follows:
\$33,000 for 4,705 square feet of land valued at \$7.00 per square foot.
\$3,500 for 2,167 square feet of temporary easement to reconstruct accesses.
\$36,500 total

I am willing to recommend the City increase your offer amount to \$39,528.20 for the northeast quadrant to include the estimates you provided.

Please confirm you will accept a revised offer of \$39,528.20 for the northeast quadrant and the existing offer of \$36,500 for the southeast quadrant.



QUOTE

Image Striping Company

"When first lasting impressions matter"

9440 Joncie Lane
Biloxi, MS 39532

Office: (228) 282-3757 (228) 669-7400
Email: tommy@imagestriping.com
imagestripingcompany@gmail.com

Date: 9/5/2023
Quote #: 9523

Job: Paige Shopping Center Commission Road

Thank you for the opportunity for Image Striping Company (ISC), to quote on the above captioned project. Please find the following scope of work and the associated cost.

Scope of Work:

- Mobilization
- Clean areas to receive seal coat and striping (does not include pressure washing or removal of loose aggregate)
- Seal Coat 10,440 sq. ft.
- Re-stripe 18 parking stalls
- Re-stripe 1 ADA parking spaces
- Re-stripe 1 ADA hatch
- Re-stripe 2 directional arrows

ISC will provide all Supervision, Labor, Material, and Equipment necessary to complete the above stated scope of work. Please feel free to contact me should this scope not be accurate or be inconclusive for adjustments. Work not mentioned is not to be assumed to be included. Job is priced using traffic paint. Quote does not include bonding agent.

Image Striping Company request the lump sum of \$4,378.20 (Four Thousand Three Hundred Seventy Eight Dollars and Zero Cents). To be paid upon completion

Image Striping Company

By: Tommy Saucler

File: Quote

Accepted: _____

By: _____

Date: _____

Thank you for your business!

**Minutes of October 3, 2023
Mayor and Board of Aldermen**

GIBSON MAINTENANCE, LLC

P.O. BOX 175
LONG BEACH, MS 39560

ESTIMATE

DATE	ESTIMATE NO.
9/11/2023	22-2321

NAME / ADDRESS
LONG BEACH RENTALS, LLC 18390 COMMISSION RD LONG BEACH, MS 39560 attn: Jerry Paige

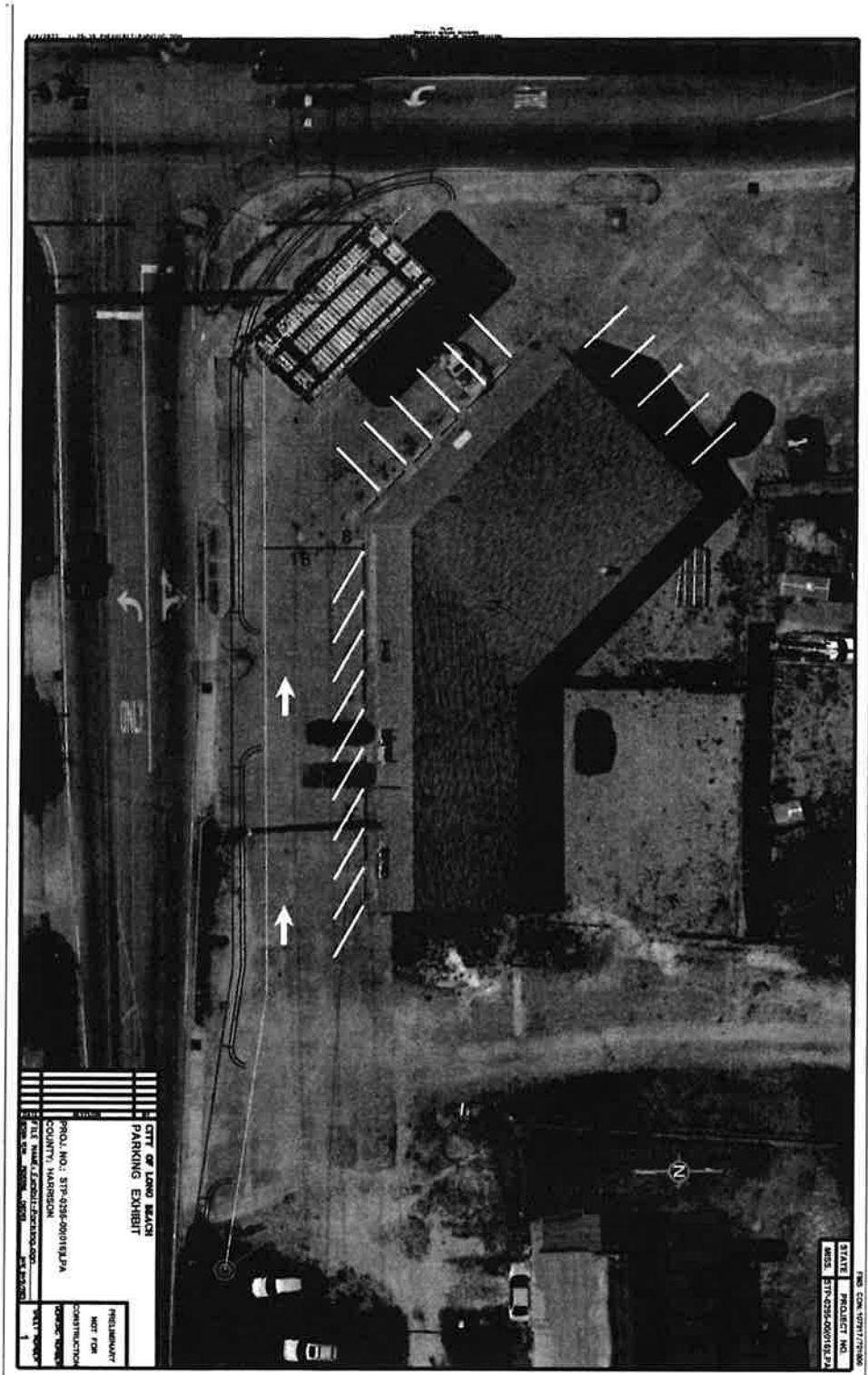
Project/Location
18308 COMMISSION RD

		P.O. NUMBER
DESCRIPTION		TOTAL
THIS PROPOSAL IS FOR ALL LABOR, MATERIALS, AND EQUIPMENT TO SWEEP, CLEAN, AND REMOVE ALL GRAVEL FROM 18308 COMMISSION RD.		1,050.00
KERRY S GIBSON, OWNER THANK YOU!		(7.0%) \$0.00
		TOTAL \$1,050.00

SIGNATURE _____

Phone #	Fax #
228-214-3529	228-822-0651

Minutes of October 3, 2023
Mayor and Board of Aldermen

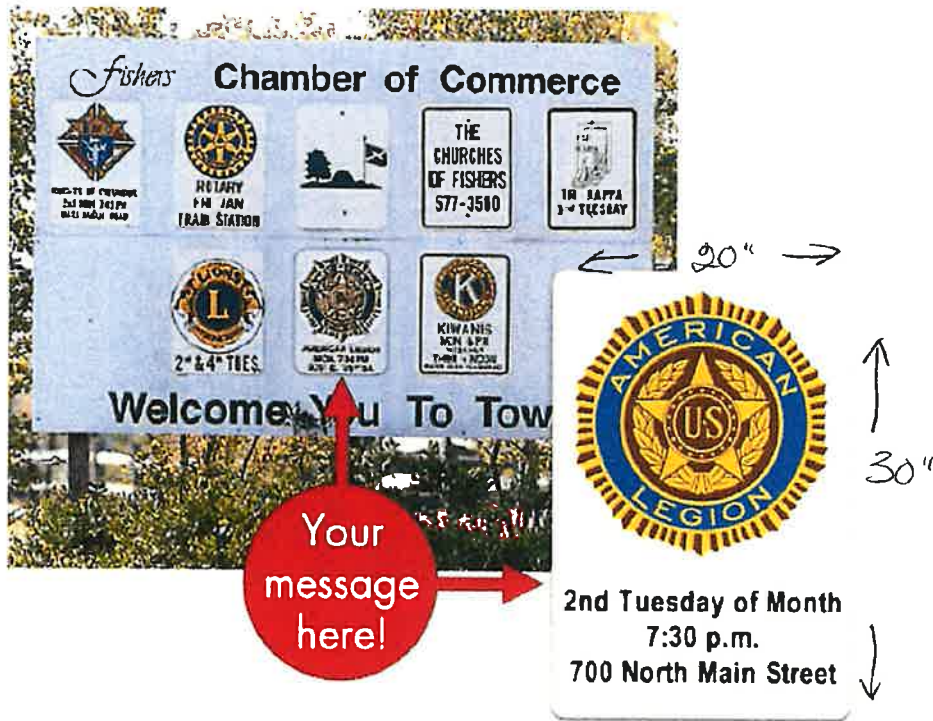


* * * * *

Minutes of October 3, 2023
Mayor and Board of Aldermen

Alderman Parker made motion seconded by Alderman Johnson and unanimously carried to authorize the placement of the American Legion's emblem to the City's sign at the corner of Jeff Davis Ave. and Hwy 90 per the following example:

OPTION 1



Alderman Bennett made motion seconded by Alderman Parker to table the Discussion – Short Term Rental Moratorium until after the work session scheduled for Tuesday, October 10, 2023. The question having received the affirmative voice vote of a majority of the Aldermen present and voting, the Mayor Pro Tempore declared the motion carried. Alderman McGoey abstained from the vote.

Minutes of October 3, 2023 Mayor and Board of Aldermen

Alderman McGoey made motion seconded by Alderman Parker and unanimously carried to accept the following grant from NRCS for drainage work at Dearman & Magnolia and authorize the Mayor Pro Tempore to execute same:

OMB Number: 4040-0004
Expiration Date: 10/31/2019

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: <input type="text" value="9/13/2023"/>	4. Applicant Identifier: <input type="text"/>	
5a. Federal Entity Identifier: <input type="text"/>		5b. Federal Award Identifier: <input type="text"/>
State Use Only:		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
8. APPLICANT INFORMATION:		
* a. Legal Name: <input type="text" value="City of Long Beach"/>		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="64-6000637"/>	* c. Organizational DUNS: <input type="text" value="025607524"/>	
d. Address:		
* Street1: <input type="text" value="201 Jeff Davis Avenue"/>		
Street2: <input type="text"/>		
* City: <input type="text" value="Long Beach"/>		
County/Parish: <input type="text"/>		
* State: <input type="text" value="MS: Mississippi"/>		
Province: <input type="text"/>		
* Country: <input type="text"/>		
* Zip / Postal Code: <input type="text" value="39560"/>		
e. Organizational Unit:		
Department Name: <input type="text"/>		Division Name: <input type="text"/>
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <input type="text"/>	* First Name: <input type="text" value="Kini"/>	
Middle Name: <input type="text"/>		
* Last Name: <input type="text" value="Gonsulin"/>		
Suffix: <input type="text"/>		
Title: <input type="text"/>		
Organizational Affiliation: <input type="text"/>		
* Telephone Number: <input type="text" value="228-863-1556"/>		Fax Number: <input type="text" value="228-863-0822"/>
* Email: <input type="text" value="kini@cityoflongbeachms.com"/>		

Minutes of October 3, 2023 Mayor and Board of Aldermen

Application for Federal Assistance SF-424		
* 9. Type of Applicant 1: Select Applicant Type: C: City or Township Government		
Type of Applicant 2: Select Applicant Type: <input type="text"/>		
Type of Applicant 3: Select Applicant Type: <input type="text"/>		
* Other (specify): <input type="text"/>		
* 10. Name of Federal Agency: USDA, Natural Resources Conservation Service		
11. Catalog of Federal Domestic Assistance Number: 10.923		
CFDA Title: Emergency Watershed Protection Program		
* 12. Funding Opportunity Number: N/A		
* Title: N/A		
13. Competition Identification Number: N/A		
Title: N/A		
14. Areas Affected by Project (Cities, Counties, States, etc.): <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>		
* 15. Descriptive Title of Applicant's Project: Dearman & Magnolia Streambank Improvements		
Attach supporting documents as specified in agency instructions. <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/>		

Minutes of October 3, 2023 Mayor and Board of Aldermen

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.


(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

* APPLICANT'S ORGANIZATION	
City of Long Beach	
* PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE	
Prefix: <input type="text"/>	* First Name: Donald Middle Name: <input type="text"/>
* Last Name: Frazer	Suffix: <input type="text"/>
* Title: Mayor Pro Tempore	
* SIGNATURE: 	* DATE: 10/3/23

Minutes of October 3, 2023
Mayor and Board of Aldermen

Applicant Contact(s) Information, to be completed by the applicant.

- 1. Applicant Organization Name City of Long Beach
- 2. Unique Official Project Title Dearman & Magnolia
For project tracking prior to assignment of identifying number and limited to 40 characters
- 3. Applicant Unique Entity Identifier (UEI) KVY2KN1SNUP5

Individuals who will be designated as person(s) responsible on behalf of the applicant's organization.
See instructions for description for these roles.

Complete boxes 4 - 7. To ensure adequate internal controls, a minimum of two different people must be identified.

4. Administrative Contact

Name Kini Gonsoulin Phone 228-863-1556
 Title Comptroller/Deputy City Clerk Email kini@cityoflongbeachms.com

5. Program Contact

Name _____ Phone _____
 Title _____ Email _____

6. Program Director

Name _____ Phone _____
 Title _____ Email _____

7. Signatory Official

Name George L. Bass Phone 228-863-1556
 Title Mayor Email mayor@cityoflongbeachms.com

8. Key Personnel:

This section must list key personnel by name, title, role, and responsibilities, including specific tasks and subtasks designated to them in the project proposal. If none, enter "NONE" below.

Changes in key personnel will require prior approval. Direct questions about key personnel to your agency contact.

Minutes of October 3, 2023

Mayor and Board of Aldermen

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
Expiration Date: 02/28/2022

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

Previous Edition Usable

Authorized for Local Reproduction

Standard Form 424D (Rev. 7-97)
Prescribed by OMB Circular A-102

Minutes of October 3, 2023 Mayor and Board of Aldermen

- | | |
|---|--|
| <p>11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.</p> <p>12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.</p> <p>13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.</p> <p>14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.</p> <p>15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of</p> | <p>Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).</p> <p>16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.</p> <p>17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).</p> <p>18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."</p> <p>19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.</p> <p>20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.</p> |
|---|--|

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	<i>Mayor Pro Tempore</i>
APPLICANT ORGANIZATION	DATE SUBMITTED
<i>City of Long Beach</i>	<i>10/3/23</i>

SF-424D (Rev. 7-97) Back

Minutes of October 3, 2023 Mayor and Board of Aldermen

Alderman Parker made motion seconded by Alderman McGoey and unanimously carried to approve the following Change Order from Bottom 2 Top Construction for the Mt. Bass Drainage project and authorize the Mayor Pro Tempore to execute same:

Change Order (Form C-00 63 63)

No. 4 - Summary Change Order

Date of Issuance: October 3, 2023 Effective Date: October 3, 2023

Project: MT Bass Drainage	Owner: City of Long Beach	Owner's Contract No.: HMGP No. 4429-0009
Contract: Mt Bass Drainage	Date of Contract:	
Contractor: Bottom 2 Top Construction	Engineer's Project No.: 26103.00	

The Contract Documents are modified as follows upon execution of this Change Order:

Description:

Summary of all costs associated with completion of the work and final project cost. See attached SCO Worksheet.

Attachments (list documents supporting change):

CO4-Summary Change Order Worksheet

CHANGE IN CONTRACT PRICE:

Original Contract Price:
\$ 551,953.95

Increase from previously approved Change Orders No. 1, 2 & 3
\$ 133,203.45

Contract Price prior to this Change Order:
\$ 685,157.40

Increase of this Change Order:
\$ 23,775.06

Contract Price incorporating this Change Order:
\$ 708,932.46

CHANGE IN CONTRACT TIMES:

Original Contract Times: Working Calendar days
Substantial completion (date): Sept. 23, 2023
Ready for final payment(date):

[Increase] [Decrease] from previously approved Change Orders No. 1 to No. 3: 0 Days
Substantial completion (days):
Ready for final payment (days):

Contract Times prior to this Change Order:
Substantial completion (days or date): Sept. 23, 2023
Ready for final payment (days or date):

[Increase] [Decrease] of this Change Order:
Substantial completion (days or date): 0 Days
Ready for final payment (days or date):

Contract Times with all approved Change Orders:
Substantial completion (date): Sept. 23, 2023
Ready for final payment (days or date):

RECOMMENDED:

By: [Signature]
Engineer (Authorized Signature)
Date: 09/28/2023
Approved by Funding Agency (if applicable):
Date:

ACCEPTED:

By: [Signature]
Owner (Authorized Signature)
Date: 10/3/23
Approved by Funding Agency (if applicable):
Date:

ACCEPTED:

[Signature]
Contractor (Authorized Signature)
Date: SEP. 28, 2023
Approved by Funding Agency (if applicable):
Date:

Minutes of October 3, 2023 Mayor and Board of Aldermen

SUMMARY CHANGE ORDER - MT BASS DRAINAGE PROJECT							
PICKERING PROJECT NUMBER 26103.00							
ITEM NO.	DESCRIPTION	CONTRACT QUANTITY	UNIT	CONTRACT PRICE	CONTRACT AMOUNT	FINAL REPORTED	
						QUANTITY	EXTENSION
1	MOBILIZATION & CONSTRUCTION SURVEY	1	LS	\$ 17,487.50	\$ 17,487.50	1.00	\$ 17,487.50
2	REMOVE AND REPLACE FENCE AND GATES (ALL TYPES)	680	LF	\$ 52.33	\$ 35,584.40	551.00	\$ 28,833.83
3	REMOVAL OF PAVEMENT (ALL TYPES AND THICKNESSES)	79	SY	\$ 8.00	\$ 632.00	44.22	\$ 353.76
4	SAW CUT (ALL TYPES AND THICKNESSES)	91	LF	\$ 5.00	\$ 455.00	506.00	\$ 2,530.00
5	REMOVAL OF CURB AND GUTTER	20	LF	\$ 5.00	\$ 100.00	42.00	\$ 210.00
6	REMOVAL OF CONCRETE SIDEWALK AND DRIVEWAY	77	SY	\$ 8.00	\$ 616.00	31.00	\$ 248.00
7	REMOVAL OF DRAINAGE STRUCTURE	17	EA	\$ 200.00	\$ 3,400.00	10.00	\$ 2,000.00
8	REMOVAL OF DRAINAGE PIPES (30" AND SMALLER)	1,258	LF	\$ 8.00	\$ 10,064.00	1112.00	\$ 8,896.00
9	CLEARING AND GRUBBING	1.10	AC	\$ 3,000.00	\$ 3,300.00	1.10	\$ 3,300.00
10	CHANNEL SHAPING	2,500	LF	\$ 4.00	\$ 10,000.00	0.00	\$ -
11	SELECT SANDY BACKFILL	580	CY	\$ 14.00	\$ 8,120.00	48.00	\$ 672.00
12	PIPE FOUNDATION MATERIAL	90	CY	\$ 92.00	\$ 8,280.00	166.61	\$ 15,328.12
13	BORROW MATERIAL ALL TYPES	18	CY	\$ 14.00	\$ 252.00	38.00	\$ 532.00
14	EXCESS EXCAVATION	700	CY	\$ 9.20	\$ 6,440.00	277.77	\$ 2,555.48
15	CRUSHED LIMESTONE SUB BASE	17	SY	\$ 28.13	\$ 478.21	67.30	\$ 1,893.15
16	LIMESTONE GRANULAR BASE COURSE CONSTRUCTION						
17	ENTRANCE	1	LS	\$ 4,025.00	\$ 4,025.00	1.00	\$ 4,025.00
18	SILT FENCE	30	LF	\$ 3.45	\$ 103.50	0.00	\$ -
19	INLET PROTECTION	15	EA	\$ 103.50	\$ 1,552.50	0.00	\$ -
20	TURF REINFORCEMENT MAT	1,971	SY	\$ 21.85	\$ 43,066.35	155.55	\$ 3,398.77
21	STRAW WATTLE DITCH PROTECTION	380	LF	\$ 4.43	\$ 1,683.40	0.00	\$ -
21	HOT BITUMINOUS PAVEMENT (MDOT ST, 9.5MM MIX)(2.5" THICK)	79	SY	\$ 42.72	\$ 3,374.88	44.22	\$ 1,889.08
22	HOT BITUMINOUS PAVEMENT (MDOT ST, 19MM MIX)(2.5" THICK)	79	SY	\$ 71.19	\$ 5,624.01	44.22	\$ 3,148.02
23	ROLLOVER CURB AND GUTTER	20	LF	\$ 28.75	\$ 575.00	30.00	\$ 862.50
24	CONCRETE DRIVEWAY	77	SY	\$ 143.75	\$ 11,068.75	125.22	\$ 18,000.38
25	PEDESTAL INLET	2	EA	\$ 7,410.29	\$ 14,820.58	0.00	\$ -
26	AREA INLET	13	EA	\$ 4,986.11	\$ 64,819.43	8.00	\$ 39,888.88
27	CONFLICT BOX	2	EA	\$ 8,339.80	\$ 16,679.60	2.00	\$ 16,679.60
28	STRUCTURAL CONCRETE	0.20	CY	\$ 1,380.00	\$ 276.00	0.20	\$ 276.00
29	15" HDPE	182	LF	\$ 30.42	\$ 5,536.44	350.00	\$ 10,647.00
30	18" HDPE	308	LF	\$ 37.79	\$ 11,639.32	207.00	\$ 7,822.53
31	22X13 RCAP	128	LF	\$ 77.29	\$ 9,893.12	8.00	\$ 618.32
32	58X36 RCAP	329	LF	\$ 271.00	\$ 89,159.00	379.00	\$ 102,709.00
33	65X40 RCAP	365	LF	\$ 325.20	\$ 118,698.00	880.00	\$ 286,176.00
34	22X13 RCAP FES	1	EA	\$ 1,231.55	\$ 1,231.55	1.00	\$ 1,231.55
35	55X36 RCAP FES	1	EA	\$ 3,782.80	\$ 3,782.80	0.00	\$ -
36	65X40 RCAP FES	2	EA	\$ 5,973.55	\$ 11,947.10	2.00	\$ 11,947.10
37	15" HDPE FES	2	EA	\$ 516.58	\$ 1,033.16	1.00	\$ 516.58
38	18" HDPE FES	5	EA	\$ 633.87	\$ 3,169.35	0.00	\$ -
39	8" DUCTILE IRON SEWER PIPE	20	LF	\$ 144.20	\$ 2,884.00	36.00	\$ 5,191.20
40	RIP RAP	68	SY	\$ 138.00	\$ 9,384.00	24.00	\$ 3,312.00
41	PLANT ESTABLISHMENT (SEEDING OR HYDROSEEDING)	1.10	AC	\$ 1,380.00	\$ 1,518.00	1.10	\$ 1,518.00
42	MAINTENANCE OF TRAFFIC	1	LS	\$ 9,200.00	\$ 9,200.00	1.00	\$ 9,200.00
CO-1	CO1-ADDITIONAL PIPE AND HOLES FOR DRAINAGE STRUCTURES	1	LS	\$ 2,313.77	\$ 2,313.77	1.00	\$ 2,313.77
CO-2	CO-2-Tree Removal	1	LS	\$ 16,847.50	\$ 16,847.50	1.00	\$ 16,847.50
CO-3	CO-3	1	LS	\$ 114,042.18	\$ 114,042.18	0.500	\$ 56,986.88
CURRENT CONTRACT AMOUNT =					\$ 685,157.40		
FINAL PROJECT VALUE BASED ON QUANTITIES INSTALLED (BASE BID ITEMS & APPROVED CHANGE ORDERS) =					\$ 690,045.50		
PREVIOUSLY APPROVED WORK CHANGE DIRECTIVE NO. 1 =					\$ 18,886.96		
TOTAL COMPLETED CONTRACT VALUE (BASE BID, APPROVED CHANGE ORDERS, & WCD NO. 1) =					\$ 708,932.46		
SUMMARY CHANGE ORDER AMOUNT (COMPLETED VALUE - CURRENT VALUE) =					\$ 23,775.06		

There came on for discussion Ditch Behind Kohl Motors, whereupon Alderman Bennett asked for an update on the petition to vacate the right of way located to the north of Kohl Motors. City Attorney Steve Simpson apprised the Board that the deeds had been prepared to transfer the property to the 3 adjacent property owners as well as establishing a 15 foot utility easement. He also stated that one of the property owners, Buddy Ray, refused to be a party to the transaction. Kohl Motors owner Mrs. Grey also spoke regarding the history of this request.

Minutes of October 3, 2023 Mayor and Board of Aldermen

Alderman Parker made motion seconded by Alderman McGoey and
unanimously carried to approve the following Civil Service Scales effective October 1,
2023:

CIVIL SERVICE POSITION AND WAGE CLASSIFICATION
AS OF OCTOBER 1, 2023

EFF 10/01/23	GRADE	POSITION	TITLE	AMT. 9STEP INC.	BASIC ONE YEAR	STEP I ONE YEAR	STEP II ONE YEAR	STEP III ONE YEAR	STEP IV ONE YEAR	STEP V ONE YEAR	STEP VI ONE YEAR	STEP VII ONE YEAR	STEP VIII ONE YEAR	STEP IX ONE YEAR	STEP X ONE YEAR	STEP XI ONE YEAR	STEP XII ONE YEAR
	FS-9	FireFighter	1st Class	\$800	\$38,508.00	\$39,308.00	\$40,108.00	\$40,908.00	\$41,708.00	\$42,508.00	\$43,308.00	\$44,108.00	\$44,908.00	\$45,708.00	\$46,508.00	\$47,308.00	\$48,108.00
	FS-10	Driver/Operator	Fire Dept	\$800	\$39,883.00	\$40,683.00	\$41,483.00	\$42,283.00	\$43,083.00	\$43,883.00	\$44,683.00	\$45,483.00	\$46,283.00	\$47,083.00	\$47,883.00	\$48,683.00	\$49,483.00
	FS-12	Lieutenant	Fire Dept	\$800	\$41,841.00	\$42,641.00	\$43,441.00	\$44,241.00	\$45,041.00	\$45,841.00	\$46,641.00	\$47,441.00	\$48,241.00	\$49,041.00	\$49,841.00	\$50,641.00	\$51,441.00
	FS-13	Battalion Chief	Fire Dept	\$1,200	\$45,346.00	\$46,146.00	\$46,946.00	\$47,746.00	\$48,546.00	\$49,346.00	\$50,146.00	\$50,946.00	\$51,746.00	\$52,546.00	\$53,346.00	\$54,146.00	\$54,946.00
	FSA-12	Inspector/Training	Lieutenant	\$1,200	\$42,920.00	\$43,720.00	\$44,520.00	\$45,320.00	\$46,120.00	\$46,920.00	\$47,720.00	\$48,520.00	\$49,320.00	\$50,120.00	\$50,920.00	\$51,720.00	\$52,520.00
	FSA-13	Inspector/Training	Batt Chief	\$1,200	\$46,246.00	\$47,046.00	\$47,846.00	\$48,646.00	\$49,446.00	\$50,246.00	\$51,046.00	\$51,846.00	\$52,646.00	\$53,446.00	\$54,246.00	\$55,046.00	\$55,846.00
	FSA-15	Assistant Chief	Fire Dept	\$1,200	\$49,018.00	\$50,218.00	\$51,418.00	\$52,618.00	\$53,818.00	\$55,018.00	\$56,218.00	\$57,418.00	\$58,618.00	\$59,818.00	\$61,018.00	\$62,218.00	\$63,418.00
	FSA-16	Chief	Fire Dept	\$1,200	\$63,250.00	\$64,450.00	\$65,650.00	\$66,850.00	\$68,050.00	\$69,250.00	\$70,450.00	\$71,650.00	\$72,850.00	\$74,050.00	\$75,250.00	\$76,450.00	\$77,650.00

AFter Step X raises will be calculated at the increase from IX to X every year

FIRE SERVICE (FS)

CIVIL SERVICE POSITION AND WAGE CLASSIFICATION
AS OF OCTOBER 1, 2023

P/D RAISE EFF 07/01/23	MBOA APPROVED 7/5/23	GRADE	POSITION	TITLE	BASIC ONE YEAR	STEP I ONE YEAR	STEP II ONE YEAR	STEP III ONE MONTHS	STEP IV ONE YEAR	STEP V ONE YEAR	STEP VI ONE YEAR	STEP VII ONE YEAR	STEP VIII ONE YEAR	STEP IX ONE YEAR	STEP X ONE YEAR
		PS-3	Dispatch	1st Class	\$29,500.00	\$30,100.00	\$30,700.00	\$31,300.00	\$31,900.00	\$32,500.00	\$33,100.00	\$33,700.00	\$34,300.00	\$34,900.00	\$35,500.00
		PS-4	Dispatch	Asst Supv	\$30,512.00	\$30,872.00	\$31,233.00	\$31,593.00	\$31,953.00	\$32,314.00	\$32,674.00	\$33,034.00	\$33,394.00	\$33,754.00	\$34,114.00
		PS-6	Animal Control	Officer	\$30,872.00	\$31,233.00	\$31,593.00	\$31,953.00	\$32,314.00	\$32,674.00	\$33,034.00	\$33,394.00	\$33,754.00	\$34,114.00	\$34,474.00
		PS-8	Dispatch	Supervisor	\$31,233.00	\$31,593.00	\$31,953.00	\$32,314.00	\$32,674.00	\$33,034.00	\$33,394.00	\$33,754.00	\$34,114.00	\$34,474.00	\$34,834.00
		PS-9	Police Officer	1st Class	\$43,000.00	\$43,800.00	\$44,600.00	\$45,400.00	\$46,200.00	\$47,000.00	\$47,800.00	\$48,600.00	\$49,400.00	\$50,200.00	\$51,000.00
		PS-10	Corporal	Police Dept	\$43,300.00	\$44,100.00	\$44,900.00	\$45,700.00	\$46,500.00	\$47,300.00	\$48,100.00	\$48,900.00	\$49,700.00	\$50,500.00	\$51,300.00
		PS-11	Sergeant	Police Dept	\$45,000.00	\$46,000.00	\$47,000.00	\$48,000.00	\$49,000.00	\$50,000.00	\$51,000.00	\$52,000.00	\$53,000.00	\$54,000.00	\$55,000.00
		PS-12	Lieutenant	Police Dept	\$48,000.00	\$49,000.00	\$50,000.00	\$51,000.00	\$52,000.00	\$53,000.00	\$54,000.00	\$55,000.00	\$56,000.00	\$57,000.00	\$58,000.00
		PS-13	Captain	Police Dept	\$47,000.00	\$48,000.00	\$49,000.00	\$50,000.00	\$51,000.00	\$52,000.00	\$53,000.00	\$54,000.00	\$55,000.00	\$56,000.00	\$57,000.00
		PSA-10	Detective	Police Dept	\$45,000.00	\$46,000.00	\$47,000.00	\$48,000.00	\$49,000.00	\$50,000.00	\$51,000.00	\$52,000.00	\$53,000.00	\$54,000.00	\$55,000.00
		PSA-11	Admin Det-Sgt	Police Dept	\$45,700.00	\$46,500.00	\$47,300.00	\$48,100.00	\$48,900.00	\$49,700.00	\$50,500.00	\$51,300.00	\$52,100.00	\$52,900.00	\$53,700.00
		PSA-12	Admin Lieut	Police Dept	\$48,000.00	\$49,200.00	\$50,400.00	\$51,600.00	\$52,800.00	\$54,000.00	\$55,200.00	\$56,400.00	\$57,600.00	\$58,800.00	\$60,000.00
		PSA-13	Admin Capt.	Police Dept	\$47,000.00	\$48,200.00	\$49,400.00	\$50,600.00	\$51,800.00	\$53,000.00	\$54,200.00	\$55,400.00	\$56,600.00	\$57,800.00	\$59,000.00

CIVIL SERVICE POSITION AND WAGE CLASSIFICATION
AS OF OCTOBER 1, 2023

GRADE	POSITION	TITLE	BASIC ONE YEAR	STEP I ONE YEAR	STEP II ONE YEAR	STEP III ONE YEAR	STEP IV ONE YEAR	STEP V ONE YEAR	STEP VI ONE YEAR	STEP VII ONE YEAR	STEP VIII ONE YEAR	STEP IX ONE YEAR	STEP X ONE YEAR
PSA-14	Admin Comm.	Police Dept	\$49,300.00	\$50,500.00	\$51,700.00	\$52,900.00	\$54,100.00	\$55,300.00	\$56,500.00	\$57,700.00	\$58,900.00	\$60,100.00	\$61,300.00
PSA-15	Deputy Chief	Police Dept	\$60,132.00	\$61,332.00	\$62,532.00	\$63,732.00	\$64,932.00	\$66,132.00	\$67,332.00	\$68,532.00	\$69,732.00	\$70,932.00	\$72,132.00
PSA-16	Asst. Chief	Police Dept	\$51,518.00	\$52,718.00	\$53,918.00	\$55,118.00	\$56,318.00	\$57,518.00	\$58,718.00	\$59,918.00	\$61,118.00	\$62,318.00	\$63,518.00
PSA-17	Chief of	Police Dept	\$85,750.00	\$86,950.00	\$88,150.00	\$89,350.00	\$90,550.00	\$91,750.00	\$92,950.00	\$94,150.00	\$95,350.00	\$96,550.00	\$97,750.00

AFter Step X raises will be calculated at the increase from IX to X every year

BOARD APPROVAL 7/5/23 - \$5000 ANNUAL INCREASE FOR ALL SWORN OFFICERS - EXEMPT ARE DISPATCH, CLERICAL, AND ANIMAL CONTROL

Minutes of October 3, 2023 Mayor and Board of Aldermen

CIVIL SERVICE POSITION AND WAGE CLASSIFICATION
AS OF OCTOBER 1, 2023

EFF 10/01/23	GRADE	POSITION	TITLE	BASIC ONE YEAR	STEP I ONE YEAR	STEP II ONE YEAR	STEP III ONE YEAR	STEP IV ONE YEAR	STEP V ONE YEAR	STEP VI ONE YEAR	STEP VII ONE YEAR	STEP VIII ONE YEAR	STEP IX ONE YEAR	STEP X ONE YEAR
	CSA-1	Clerk	Typist	\$ 26,977.00	\$ 27,337.00	\$ 27,698.00	\$ 28,058.00	\$ 28,418.00	\$ 28,779.00	\$ 29,139.00	\$ 29,492.00	\$ 29,838.00	\$ 30,208.00	\$ 30,549.00
	CSA-2	Clerk	Secretary	\$ 27,337.00	\$ 27,698.00	\$ 28,058.00	\$ 28,418.00	\$ 28,766.00	\$ 29,142.00	\$ 29,499.00	\$ 29,863.00	\$ 30,208.00	\$ 30,550.00	\$ 30,893.00
	CSA-3	Clerk	Accounting	\$ 27,698.00	\$ 28,058.00	\$ 28,418.00	\$ 29,139.00	\$ 29,498.00	\$ 29,860.00	\$ 30,220.00	\$ 30,550.00	\$ 30,893.00	\$ 31,236.00	\$ 31,579.00
		Clerk	PD Records											
		Secretary	Police Dept											
		Zone Enforc	Bldg/Permit											
	CSA-4	Clerk	Payroll	\$ 29,139.00	\$ 29,499.00	\$ 29,860.00	\$ 30,580.00	\$ 30,941.00	\$ 31,304.00	\$ 31,661.00	\$ 32,005.00	\$ 32,334.00	\$ 32,677.00	\$ 33,021.00
		Clerk	Depty Court											
		Clerk	Senior											
		Coordinator	Sr. Cit. Ctr											
		Librarian	Children											
		Librarian	Reference											
		Off Mgr	Public Wk											
		Secretary	Civil Service											
	CSA-5	Clerk	Police Dept	\$ 29,860.00	\$ 30,220.00	\$ 30,580.00	\$ 30,941.00	\$ 31,301.00	\$ 31,661.00	\$ 32,022.00	\$ 32,382.00	\$ 32,705.00	\$ 33,048.00	\$ 33,432.00
		Sr. Clerk	Acct Pay											
		Librarian	Assistant											
		Ex. Sec	FD & PD											
	CSA-6	Assistant	Tx Coll	\$ 32,382.00	\$ 33,103.00	\$ 33,463.00	\$ 33,824.00	\$ 34,184.00	\$ 34,544.00	\$ 35,265.00	\$ 35,844.00	\$ 36,631.00	\$ 37,317.00	\$ 38,031.00
		Sr. Clerk	Payroll											
		Office Mngr.												
		Evidence Tech	Police											
		Bldg Inspector	Bldg Permit											
	CSA-7	Clerk	Bldg Permit	\$ 37,044.00	\$ 37,824.00	\$ 38,604.00	\$ 39,384.00	\$ 40,164.00	\$ 40,944.00	\$ 41,724.00	\$ 42,504.00	\$ 43,284.00	\$ 44,064.00	\$ 44,844.00
		Super.	Vehicle Mnt											
		Crime Sce Inv	Police											
	H-15	Hrbr. Mstr.	Harbor	\$ 37,898.00	\$ 38,598.00	\$ 39,498.00	\$ 40,398.00	\$ 41,298.00	\$ 42,198.00	\$ 43,098.00	\$ 43,998.00	\$ 44,898.00	\$ 45,798.00	\$ 46,698.00

CIVIL SERVICE POSITION AND WAGE CLASSIFICATION
AS OF OCTOBER 1, 2023

GRADE	POSITION	TITLE	BASIC ONE YEAR	STEP I ONE YEAR	STEP II ONE YEAR	STEP III ONE YEAR	STEP IV ONE YEAR	STEP V ONE YEAR	STEP VI ONE YEAR	STEP VII ONE YEAR	STEP VIII ONE YEAR	STEP IX ONE YEAR	STEP X ONE YEAR
CSA-8	Director	Library	\$ 39,206.00	\$ 40,106.00	\$ 41,006.00	\$ 41,906.00	\$ 42,806.00	\$ 43,706.00	\$ 44,606.00	\$ 45,506.00	\$ 46,406.00	\$ 47,306.00	\$ 48,206.00
	Purchasing	Agent											
	Court Clerk	Court											
CSA-9	Dep. Cty Clk	Payroll	\$ 42,089.00	\$ 43,289.00	\$ 44,489.00	\$ 45,689.00	\$ 46,889.00	\$ 48,089.00	\$ 49,289.00	\$ 50,489.00	\$ 51,689.00	\$ 52,889.00	\$ 54,089.00
	Super.	Pub. Wks.											
	Super.	Wtr/Sew											
	Bldg Official	Bldg Official											
	Comm Affairs	Director											
CSA-10	City Clerk	Tax Coll	\$ 44,972.00	\$ 46,172.00	\$ 47,372.00	\$ 48,572.00	\$ 49,772.00	\$ 50,972.00	\$ 52,172.00	\$ 53,372.00	\$ 54,572.00	\$ 55,772.00	\$ 56,972.00
	Director	Pub. Wks.											
CSA-11	Finance Officer		\$ 64,000.00	\$ 65,200.00	\$ 66,400.00	\$ 67,600.00	\$ 68,800.00	\$ 70,000.00	\$ 71,200.00	\$ 72,400.00	\$ 73,600.00	\$ 74,800.00	\$ 76,000.00

AFTER STEP X RAISES WILL BE CALCULATED AT THE INCREASE FROM IX TO X EVERY YEAR

CIVIL SERVICE POSITION AND WAGE CLASSIFICATION
AS OF OCTOBER 1, 2023

EFF 10/01/2023	GRADE	POSITION	TITLE	BASIC ONE YEAR	STEP I ONE YEAR	STEP II ONE YEAR	STEP III ONE YEAR	STEP IV ONE YEAR	STEP V ONE YEAR	STEP VI ONE YEAR	STEP VII ONE YEAR	STEP VIII ONE YEAR	STEP IX ONE YEAR	STEP X ONE YEAR
	CSH-1	Laborer		\$ 13.01	\$ 13.20	\$ 13.37	\$ 13.55	\$ 13.74	\$ 13.92	\$ 14.05	\$ 14.28	\$ 14.42	\$ 14.59	\$ 14.75
	CSH-2	Harbor Guard		\$ 13.25	\$ 13.42	\$ 13.62	\$ 13.78	\$ 13.98	\$ 14.15	\$ 14.32	\$ 14.48	\$ 14.65	\$ 14.81	\$ 14.95
	CSH-3	Electrician	Helper	\$ 13.65	\$ 13.73	\$ 13.91	\$ 14.09	\$ 14.24	\$ 14.45	\$ 14.63	\$ 14.81	\$ 14.99	\$ 15.17	\$ 15.36
		Labor	Leader											
		Maintenance	Worker											
		Maintenance	Helper											
	CSH-4	Electrician	Journeyman	\$ 14.27	\$ 14.45	\$ 14.64	\$ 14.81	\$ 14.99	\$ 15.17	\$ 15.36	\$ 15.63	\$ 15.88	\$ 15.85	\$ 16.03
		Equipment operator												
		Mechanic	Journeyman											
		Mechanic	Maintenance											
		Harbor Master	Assistant											
	CSH-5	Maintenance Worker	Senior	\$ 15.18	\$ 15.36	\$ 15.54	\$ 15.72	\$ 15.90	\$ 16.09	\$ 16.26	\$ 16.28	\$ 16.59	\$ 16.75	\$ 16.93
		Equipment Operator	Senior											
	CSH-6	Electrician	Master	\$ 18.09	\$ 18.26	\$ 16.44	\$ 16.63	\$ 16.81	\$ 16.98	\$ 17.17	\$ 17.33	\$ 17.50	\$ 17.68	\$ 17.85
		Mechanic	Fire Depl											
	CSH-7	Foreman		\$ 18.34	\$ 18.67	\$ 17.00	\$ 17.33	\$ 17.66	\$ 17.99	\$ 18.32	\$ 18.65	\$ 18.98	\$ 19.31	\$ 19.64

AFTER STEP X RAISES WILL BE CALCULATED AT THE INCREASE FROM IX TO X EVERY YEAR

Minutes of October 3, 2023 Mayor and Board of Aldermen

CIVIL SERVICE POSITION AND WAGE CLASSIFICATION
AS OF OCTOBER 1, 2023

EFF10/01/2023	GRADE	POSITION	TITLE	BASIC ONE YEAR	STEP I ONE YEAR	STEP II ONE YEAR	STEP III ONE YEAR	STEP IV ONE YEAR	STEP V ONE YEAR	STEP VI ONE YEAR	STEP VII ONE YEAR	STEP VIII ONE YEAR	STEP IX ONE YEAR	STEP X ONE YEAR
	CSU-1	Transport	Aide	\$21,489.00	\$21,849.00	\$ 22,210.00	\$22,570.00	\$22,930.00	\$ 23,291.00	\$23,651.00	\$24,083.00	\$24,372.00	\$24,732.00	\$25,093.00
	CSU-2			\$21,849.00	\$22,210.00	\$ 22,570.00	\$22,930.00	\$23,291.00	\$ 23,651.00	\$24,011.00	\$24,372.00	\$24,732.00	\$25,093.00	\$25,453.00
	CSU-3			\$22,210.00	\$22,570.00	\$ 22,930.00	\$23,291.00	\$23,651.00	\$ 24,011.00	\$24,372.00	\$24,732.00	\$25,093.00	\$25,453.00	\$25,862.00
	CSU-4			\$22,570.00	\$22,930.00	\$ 23,291.00	\$23,651.00	\$24,011.00	\$ 24,371.00	\$24,731.00	\$25,091.00	\$25,451.00	\$25,811.00	\$26,171.00
	CSU-5	Crafts	Instructor	\$22,930.00	\$23,291.00	\$ 23,651.00	\$24,011.00	\$24,371.00	\$ 24,731.00	\$25,091.00	\$25,451.00	\$25,811.00	\$26,171.00	\$26,531.00
	CSU-6			\$23,291.00	\$23,651.00	\$ 24,011.00	\$24,372.00	\$24,732.00	\$ 25,093.00	\$25,453.00	\$25,813.00	\$26,174.00	\$26,534.00	\$26,894.00
	CSU-7			\$23,651.00	\$24,011.00	\$ 24,372.00	\$24,732.00	\$25,093.00	\$ 25,453.00	\$25,813.00	\$26,174.00	\$26,534.00	\$26,894.00	\$27,255.00
	CSU-8			\$24,010.00	\$24,372.00	\$ 24,732.00	\$25,093.00	\$25,453.00	\$ 25,813.00	\$26,174.00	\$26,534.00	\$26,894.00	\$27,255.00	\$27,615.00
	CSU-9			\$24,372.00	\$24,732.00	\$ 25,093.00	\$25,453.00	\$25,105.00	\$ 25,465.00	\$25,825.00	\$26,185.00	\$26,545.00	\$26,905.00	\$27,265.00
	CSU-10	Coordinator	Recreation	\$44,498.00	\$44,859.00	\$ 45,219.00	\$45,580.00	\$45,940.00	\$ 46,300.00	\$46,661.00	\$47,021.00	\$47,381.00	\$47,742.00	\$48,102.00

AFTER STEP X RAISES WILL BE CALCULATED AT THE INCREASE FROM IX TO X EVERY YEAR

CIVIL SERVICE POSITION AND WAGE CLASSIFICATION
AS OF OCTOBER 1, 2023

EFF 10/01/2023	PER MONTH	YEAR
EMT-B	\$ 50.00	
EMT-1	\$ 75.00	
EMT-P	\$ 100.00	
ASSOCIATE DEGREE	\$ 100.00	
BA/BS DEGREE	\$ 150.00	
MA/MS DEGREE	\$ 200.00	
INCENTIVE PAY (LONGEVITY)	\$ 5.00	INCREASE PER ANNUM COMMENCING ON SECOND ANNIVERSARY AT END OF PROBATION
FTO/CTO PROFICIENCY PAY	\$ 50.00	

* * * * *

Based on the recommendations of Department Heads and certification by the Civil Service Commission, Alderman Parker made motion seconded by Alderman Johnson and unanimously carried to approve personnel matters, as follows:

Fire Dept:

- Step Increase, Lieutenant Craig Ahlers, FS-12-X, effective October 1, 2023
- Step Increase, Lieutenant Brandon Bates, FS-12-X, effective October 1, 2023
- Step Increase, Firefighter 1st Class Nicholas Bratzler, FS-9-II, effective October 1, 2023
- Step Increase, Lieutenant Jay Lonthair, FS-12-X, effective October 1, 2023
- Step Increase, Battalion Chief Jarod McGill, FS-13-X, effective October 1, 2023
- Step Increase, Battalion Chief Pete McGoey, FS-13-XII, effective October 1, 2023
- Step Increase, Driver/Operator Tyler Slocum, FS-10-III, effective October 1, 2023
- Step Increase, Driver/Operator Lionel Viera, FS-10-III, effective October 1, 2023
- Promotion, Battalion Chief Mark Hudson, FSA-13-XI, effective October 1, 2023
- Promotion, Battalion Chief Tim Darden, FSA-13-XVI, effective October 1, 2023

**Minutes of October 3, 2023
Mayor and Board of Aldermen**

General Admin:

- Step Increase, City Clerk Stacey Dahl, CSA-10-XX, effective November 1, 2023
- Step Increase, Comptroller Kini Gonsoulin, CSA-11-XI, effective November 1, 2023

Senior Citizens:

- Step Increase, Senior Citizen Coordinator Donna Hudson, CSA-4-IV, effective November 1, 2023
- Step Increase, Craft Instructor Deborah Necaie, CSU-5-IV, effective November 1, 2023

Recreation:

- Reclassify, Laborer Tina Bradley, CSH-3-VII, effective November 1, 2023
- Promotion, Laborer Sebastien Claveau, CSH-3-VII, effective November 1, 2023
- Promotion, Laborer Cherie Griffith, CSH-1-I, effective November 1, 2023
- Promotion, Laborer Jacob Saucier, CSH-3-VI, effective November 1, 2023

Mayor's Office:

- Salary Increase, Mayor's Administrative Assistant Charlene Stogner, \$40,408 annual salary, effective October 1, 2023

Minutes of October 3, 2023 Mayor and Board of Aldermen

Alderman Johnson made motion seconded by Alderman McGoey and unanimously carried to approve the following Municipal Compliance Questionnaire for FY 2023, and authorize the Mayor Pro Tempore and City Clerk to execute same:

Municipal Compliance Questionnaire

As part of the municipality's audit, the governing authorities of the municipality must make certain assertions with regard to legal compliance. The municipal compliance questionnaire was developed for this purpose.

The following questionnaire and related certification must be completed at the end of the municipality's fiscal year and entered into the official minutes of the governing authorities at their next regular meeting.

The governing authorities should take care to answer these questions accurately. Incorrect answers could reduce the auditor's reliance on the questionnaire responses, resulting in the need to perform additional audit procedures at added cost.

Information

Note: Due to the size of some municipalities, some of the questions may not be applicable. If so, mark N/A in answer blanks. Answers to other questions may require more than "yes" or "no," and, as a result, more information on this questionnaire may be required and/or separate work papers may be needed.

1. Name and address of municipality:
City of Long Beach, 201 Jeff Davis Ave., P.O. Box 929, Long Beach, MS 39560
2. List the date and population of the latest official U.S. Census or most recent official census:
2020 – 16,780
3. Names, addresses and telephone numbers of officials (include elected officials, chief administrative officer, and attorney).
Mayor George L. Bass, 20171 Lovers Lane, Long Beach, MS 39560, (228) 234-1832
Alderman Donald Frazer, 1130 E. Old Pass Road, Long Beach, MS 39560, (228) 343-2082
Alderman Patrick Bennett, 131 Sea Oaks Blvd, Long Beach, MS 39560, (228) 860-7653
Alderman Bernie Parker, 103 Summer Lane, Long Beach, MS 39560, (228) 868-2116
Alderman Angela Johnson, 1155 E. Old Pass Rd., Long Beach, MS 39560, (228) 669-2055
Alderman Timothy McCaffrey, 627 1/2 W. Old Pass Rd, Long Beach, MS, 39560,
(228)861-8237
Alderman Michael Brown, 5159 N. Mitchell, Long Beach, MS 39560, (228) 348-1831
Alderman Peter McGoey III, 5206 Mitchell, Long Beach, MS 39560, (228) 669-2601
Appointed:
Attorney Steve Simpson, 229 Debuys Road, Gulfport, MS 39507, (228) 861-3919,

IV-B0

**Minutes of October 3, 2023
Mayor and Board of Aldermen**

4. Period of time covered by this questionnaire:

From: October 1, 2022 To: September 30, 2023

5. Expiration date of current elected officials' term: July, 2025

**MUNICIPAL COMPLIANCE QUESTIONNAIRE
Year Ended September 30, 2022**

Answer All Questions: Y - YES, N - NO, N/A - NOT APPLICABLE

PART I - General

- | | |
|--|---|
| 1. Have all ordinances been entered into the ordinance book and included in the minutes? (Section 21-13-13) | Y |
| 2. Do all municipal vehicles have public license plates and proper markings? (Sections 25-1-87 and 27-19-27) | Y |
| 3. Are municipal records open to the public? (Section 25-61-5) | Y |
| 4. Are meetings of the board open to the public? (Section 25-41-5) | Y |
| 5. Are notices of special or recess meetings posted? (Section 25-41-13) | Y |
| 6. Are all required personnel covered by appropriate surety bonds? | |
| - Board or council members (Sec. 21-17-5) | Y |
| - Appointed officers and those handling money, see statutes governing the form of government (i.e., Section 21-3-5 for Code Charter) | Y |
| - Municipal clerk (Section 21-15-38) | Y |
| - Deputy clerk (Section 21-15-23) | Y |
| - Chief of police (Section 21-21-1) | Y |
| - Deputy police (Section 45-5-9) (if hired under this law) | Y |
| 7. Are minutes of board meetings prepared to properly reflect the actions of the board? (Sections 21-15-17 and 21-15-19) | Y |
| 8. Are minutes of board meetings signed by the mayor or majority of the board within 30 days of the meeting? | |

IV-B1

**Minutes of October 3, 2023
Mayor and Board of Aldermen**

- | | |
|---|---|
| (Section 21-15-33) | Y |
| 9. Has the municipality complied with the nepotism law in its employment practices? (Section 25-1-53) | Y |
| 10. Did all officers, employees of the municipality, or their relatives avoid any personal interest in any contracts with the municipality during their term or within one year after their terms of office or employment? (Section 25-4-105) | Y |
| 11. Does the municipality contract with a Certified Public Accountant or an auditor approved by the State Auditor for its annual audit within twelve months of the end of each fiscal year? (Section 21-35-31) | Y |
| 12. Has the municipality published a synopsis or notice of the annual audit within 30 days of acceptance?
(Section 21-35-31 or 21-17-19) | Y |
| PART II - Cash and Related Records | |
| 1. Where required, is a claims docket maintained?
(Section 21-39-7) | Y |
| 2. Are all claims paid in the order of their entry in the claims docket? (Section 21-39-9) | Y |
| 3. Does the claims docket identify the claimant, claim number, amount and fund from which each warrant will be issued?
(Section 21-39-7) | Y |
| 4. Are all warrants approved by the board, signed by the mayor or majority of the board, attested to by the clerk, and bearing the municipal seal? (Section 21-39-13) | Y |
| 5. Are warrants for approved claims held until sufficient cash is available in the fund from which it is drawn?
(Section 21-39-13) | Y |
| 6. Has the municipality adopted and entered on its minutes a budget in the format prescribed by the Office of the State Auditor? (Sections 21-35-5, 21-35-7 and 21-35-9) | Y |
| 7. Does the municipality operate on a cash basis budget, except for expenditures paid within 30 days of fiscal year end or for | |

IV-B2

**Minutes of October 3, 2023
Mayor and Board of Aldermen**

construction in progress? (Section 21-35-23)	Y
8. Has the municipality held a public hearing and published its adopted budget? (Sections 21-35-5, 27-39-203, & 27-39-205)	Y
9. Has the municipality complied with legal publication requirements when budgetary changes of 10% or more are made to a department's budget? (Section 21-35-25)	Y
10. If revenues are less than estimated and a deficit is anticipated, did the board revise the budget by its regular July meeting? (Section 21-35-25)	N/A
11. Have financial records been maintained in accordance with the chart of accounts prescribed by the State Auditor? (Section 21-35-11)	Y
12. Does the municipal clerk submit to the board a monthly report of expenditures against each budget item for the preceding month and fiscal year to date and the unexpended balances of each budget item? (Section 21-35-13)	Y
13. Does the board avoid approving claims and the city clerk not issue any warrants which would be in excess of budgeted amounts, except for court-ordered or emergency expenditures? (Section 21-35-17)	Y
14. Has the municipality commissioned municipal depositories? (Sections 27-105-353 and 27-105-363)	Y
15. Have investments of funds been restricted to those instruments authorized by law? (Section 21-33-323)	Y
16. Are donations restricted to those specifically authorized by law? [Section 21-17-5 (Section 66, Miss. Constitution) -- Sections 21-19-45 through 21-19-59, etc.]	Y
17. Are fixed assets properly tagged and accounted for? (Section II - Municipal Audit and Accounting Guide)	Y
18. Is all travel authorized in advance and reimbursements made in accordance with Section 25-3-41?	Y

IV-B3

**Minutes of October 3, 2023
Mayor and Board of Aldermen**

19. Are all travel advances made in accordance with the State Auditor's regulations? (Section 25-3-41) Y

PART III - Purchasing and Receiving

1. Are bids solicited for purchases, when required by law (written bids and advertising)? [Section 31-7-13(b) and (c)] Y

2. Are all lowest and best bid decisions properly documented? [Section 31-7-13(d)] Y

3. Are all one-source item and emergency purchases documented on the board's minutes? [Section 31-7-13(m) and (k)] Y

4. Do all officers and employees understand and refrain from accepting gifts or kickbacks from suppliers? (Section 31-7-23) Y

PART IV - Bonds and Other Debt

1. Has the municipality complied with the percentage of taxable property limitation on bonds and other debt issued during the year? (Section 21-33-303) Y

2. Has the municipality levied and collected taxes, in a sufficient amount for the retirement of general obligation debt principal and interest? (Section 21-33-87) Y

3. Have the required trust funds been established for utility revenue bonds? (Section 21-27-65) NA

4. Have expenditures of bond proceeds been strictly limited to the purposes for which the bonds were issued? (Section 21-33-317) Y

5. Has the municipality refrained from borrowing, except where it had specific authority? (Section 21-17-5) Y

PART V - Taxes and Other Receipts

1. Has the municipality adopted the county ad valorem tax rolls? (Section 27-35-167) Y

IV-B4

**Minutes of October 3, 2023
Mayor and Board of Aldermen**

- | | | |
|-----|---|-----|
| 2. | Are interest and penalties being collected on delinquent ad valorem taxes? (Section 21-33-53) | Y |
| 3. | Has the municipality conducted an annual land sale for delinquent ad valorem taxes? (Section 21-33-63) | Y |
| 4. | Have the various ad valorem tax collections been deposited into the appropriate funds? (Separate Funds for Each Tax Levy) (Section 21-33-53) | Y |
| 5. | Has the increase in ad valorem taxes, if any, been limited to amounts Allowed by law? (Sections 27-39-320 and 27-39-321) | Y |
| 6. | Are local privilege taxes collected from all businesses located within the municipality, except those exempted? (Section 27-17-5) | Y |
| 7. | Are transient vendor taxes collected from all transient vendors within the municipality, except those exempted? (Section 75-85-1) | Y |
| 8. | Is money received from the state's "Municipal Fire Protection Fund" spent only to improve municipal fire departments? (Section 83-1-37) | Y |
| 9. | Has the municipality levied or appropriated not less than 1/4 mill for fire protection and certified to the county it provides its own fire protection or allowed the county to levy such tax? (Sections 83-1-37 and 83-1-39) | N/A |
| 10. | Are state-imposed court assessments collected and settled monthly? (Section 99-19-73, 83-39-31, etc.) | Y |
| 11. | Are all fines and forfeitures collected when due and settled immediately to the municipal treasury? (Section 21-15-21) | Y |
| 12. | Are bids solicited by advertisement or, under special circumstances, three appraisals obtained when real property is | |

IV-B5

**Minutes of October 3, 2023
Mayor and Board of Aldermen**

- | | |
|--|-----|
| sold? (Section 21-17-1) | Y |
| 13. Has the municipality determined the full and complete cost for solid waste for the previous fiscal year? (Section 17-17-347) | Y |
| 14. Has the municipality published an itemized report of all revenues, costs and expenses incurred by the municipality during the immediately preceding fiscal year in operating the garbage or rubbish collection or disposal system? (Section 17-17-348) | N/A |
| 15. Has the municipality conducted an annual inventory of its assets in accordance with guidelines established by the Office of the State Auditor? (MMAAG) | Y |

**Minutes of October 3, 2023
Mayor and Board of Aldermen**

Long Beach, Mississippi

Certification to Municipal Compliance Questionnaire

Year Ended September 30, 2022

We have reviewed all questions and responses as contained in this Municipal Compliance Questionnaire for the Municipality of Long Beach, and, to the best of our knowledge and belief, all responses are accurate.

(City Clerk's Signature)



(Mayor's Signature)

10/03/2023

10/03/2023

Minute Book References:

Book Number _____

Page _____

(Clerk is to enter minute book references when questionnaire is accepted by board.)

IV-B7

**Minutes of October 3, 2023
Mayor and Board of Aldermen**

Alderman Johnson made motion seconded by Alderman Parker and unanimously carried to authorize the following purchase of 2 cemetery plots from Chuck Beavers:

September 27, 2023

To Whom It May Concern:

Please accept this letter as my formal request to sell my two (2) cemetery plots back to the City. NE ¼ of Lot #289, in the amount of \$1000.00.

Thank you,

Chuck Beavers

Chuck Beaver

121 Oak View Avenue

Long Beach, MS 39560

Ver. f. d. : Stacey Dahl

DEED

Nº 1021

IN CONSIDERATION of \$1000.00 to us paid, the receipt of which is acknowledged, the undersigned grantor, a municipal corporation, hereby sells and conveys unto Chuck Beaver, 121 Oak View Avenue, Long Beach, MS 39560, two (2), cemetery plots in the Long Beach Cemetery, in the City of Long Beach, First Judicial District of Harrison County, Mississippi, and more particularly described as follows: **NE ¼ of Lot #289 of the 1989 extension of Long Beach Cemetery, as per plat thereof.**

Aforementioned owner to comply with City Ordinance No. 588.



Witness the signature of the undersigned grantor, by the Mayor, with Corporate seal affixed on this the 19th day of August, 2020 .

CITY OF LONG BEACH, MISSISSIPPI

Attest:

George L. Bass Mayor

Stacey Dahl City Clerk

AFFIDAVIT

**State of Mississippi
Harrison County
City of Long Beach**

Before me, the undersigned, this day personally appeared the within named George L. Bass, Mayor of the City of Long Beach, Mississippi, a municipal corporation, who, in my presence acknowledged that he signed and delivered the above and foregoing instrument, for and on behalf of said City on the day and date therein written.

Witness my signature and official seal on this the 19th day of August, 2020.

My Commission Expires: December 5, 2023

Notary Public: *Stacey Dahl*

Grantor: City of Long Beach
201 Jeff Davis Avenue, P.O. Box 929
Long Beach, MS 39560
(228) 863-1556

Grantee: Chuck Beaver
121 Oak View Avenue
Long Beach, MS 39560
(601) 317-7063



Minutes of October 3, 2023 Mayor and Board of Aldermen

Alderman Johnson made motion seconded by Alderman Parker and unanimously carried to approve the following Budget Amendment for FY 24 for the Police Department:

City of Long Beach Budget Amendment Request

Fund Name	General Fund	Date	10/3/2023
Department #	213	Budget Entry #	
Department Name	Police Department		

	Original Budget	Prior Amendments	This Amendment	Revised Budget
Building Maintenance 213-611000	13,000	-	1,824	14,824
Misc Services & Charges 213-627900	2,000	-	994	2,994
New Equipment 213-631000	156,973	-	47,060	204,033
Fund Balance			(49,878)	

Amendment to rollover encumbered but unspent funds from prior year

Amendment #1



September 26, 2023

To: Mayor Bass
Board of Alderman

From: Chief Seal

Re: Budget Amendment

I am requesting to amend the police department 2023-2024 budget by transferring \$49,877.19 from the 2022-2023 budget as follows:

611000 - Building Maintenance	\$1,824.00
✓ 627900 231145 - Miscellaneous	\$993.20
631000 - New Equipment	\$47,059.99

These amounts represent the open amounts on purchase orders 231109, 231145, 230778, 230825, 230842, 230855, 230881, 230964, 230965, 231186, 231187, and 231195.

The Building Maintenance funds are for window replacement, The Miscellaneous is for an invoice that went missing and did not get paid and the New Equipment funds are for the fingerprint machine, gov email migration, and K-9 kennel and the remaining outfitting of two vehicles purchased during the budget year. Due to the length of time that it has taken to receive the replacement window and equipment for installation, the work was not completed before the end of the 2022-2023 budget year.

Thank you for your consideration.

William Seal
Chief of Police

Minutes of October 3, 2023
Mayor and Board of Aldermen

Based on the following justification provided by Police Chief Seal, Alderman McGoey made motion seconded by Alderman Parker and unanimously carried to authorize emergency purchase of 2 police patrol vehicles:



September 29, 2023

To: Mayor Bass
Board of Aldermen

From: Chief Seal

RE: Emergency Purchase Request


I am respectfully requesting approval to make an emergency purchase of police vehicles as required and outlined in Mississippi code section 31-7-1 (f). The Police Department has an aging patrol vehicle fleet. Vehicles go down weekly in need of major repairs. The city has budgeted for two police vehicles this budget year, however vehicles are on delay because of the global shortage of vehicles, plant closures, and the ongoing United Auto Workers Strike. We also put out a bid during the current calendar year and received zero bids.

We have done our due diligence trying to locate vehicles to supplement our aging fleet. The result is that if you find a vehicle adequate for the police fleet, you must take advantage of that opportunity immediately as police agencies all over North America have the same dilemma. To be able to purchase police vehicles we have to be ready to cut a purchase order as soon as we find a vehicle. If we wait for the bid process, the opportunity will be lost, which will be detrimental to the public safety interest of the city.

Description of the Commodity:

Two (2) 2023/2024 Ford Explorer Police Package Vehicles

Sincerely,


Chief William A. Seal
Chief of Police

PO Box 929, Long Beach, MS 39560

Phone: 228-865-1981


Fax: 228-863-1557

There came on for discussion Vehicle Financing, whereupon it was the consensus of the Board to direct Comptroller Kini Gonsoulin to shop interest rates for the financing of the three vehicles approved in the FY 24 budget.

**Minutes of October 3, 2023
Mayor and Board of Aldermen**

Alderman Johnson made motion seconded by Alderman Parker and unanimously carried to award the Annual Public Works bids as recommended by Public Works Director Joe Culpepper:




TO: Mayor Bass and Board of Aldermen
 CC: City Clerk
 FROM: Joe Culpepper, Public Works Director 
 DATE: September 20, 2023
 RE: Annual Bid – “Hot Bituminous Pavement Type SC-1 **AND** In-Place Hot Bituminous Pavement Type SC-1 – October 1, 2023 – September 30, 2024

I have received and reviewed the bids for both “Hot Bituminous Pavement Type SC-1 **AND** In-Place Hot Bituminous Pavement Type SC-1 and recommend that the City of Long Beach award this bid to:

Land Shaper, Inc.
 10217 Three Rivers Road
 PO Box 995
 Gulfport, MS 39502



TO: Mayor Bass and Board of Aldermen
 CC: City Clerk
 FROM: Joe Culpepper, Public Works Director 
 DATE: September 20, 2023
 RE: Annual Bid – “Polyethylene Culvert Pipe” - October 1, 2023 – September 30, 2024

I have received and reviewed the bids for “Polyethylene Culvert Pipe (Smooth Interior Only)” and recommend that the City of Long Beach award this bid to:

Coburn Supply Company
 2378 John Hill Boulevard
 Gulfport, MS 39501

Minutes of October 3, 2023
Mayor and Board of Aldermen



TO: Mayor Bass and Board of Aldermen
 CC: City Clerk
 FROM: Joe Culpepper, Public Works Director *[Signature]*
 DATE: September 20, 2023
 RE: Annual Bid – “Crushed Limestone” - October 1, 2023 – September 30, 2024

I have received and reviewed the bids for “Crushed Limestone” and recommend that the City of Long Beach award this bid to:

Warren Paving, Inc.
 11211 Reichold Rd.
 Gulfport, MS 39503



TO: Mayor Bass and Board of Aldermen
 CC: City Clerk
 FROM: Joe Culpepper, Public Works Director *[Signature]*
 DATE: September 20, 2023
 RE: Annual Bid – “Ready Mix Concrete” - October 1, 2023 – September 30, 2024

I have received and reviewed the sole bid for “Ready Mix Concrete” and recommend that the City of Long Beach award this bid to:

Bayou Concrete
 14312 Creosote Rd.
 PO Box 3868
 Gulfport, MS 39505

Minutes of October 3, 2023
Mayor and Board of Aldermen



TO: Mayor Bass and Board of Aldermen
CC: City Clerk
FROM: Joe Culpepper, Public Works Director
DATE: September 20, 2023
RE: Annual Bid – “Chlorine for Public Water Distribution System” - October 1, 2023 – September 30, 2024

I have received and reviewed the bids for “Chlorine for Public Water Distribution System” and recommend that the City of Long Beach award this bid to:

Mobile Solvent & Supply, Inc.
PO Box 13385
Mobile, AL 36663



TO: Mayor Bass and Board of Aldermen
CC: City Clerk
FROM: Joe Culpepper, Public Works Director
DATE: September 20, 2023
RE: Annual Bid – “PVC Sewer Pipe & Fittings, Water Pipe & Fittings, Fire Hydrant & Gate Valves” - October 1, 2023 – September 30, 2024

I have received and reviewed the bids for “PVC Sewer Pipe & Fittings, Water Pipe & Fittings, Fire Hydrant & Gate Valves” and recommend that the City of Long Beach award this bid to:

CATEGORY 1 AND CATEGORY 2

Ferguson Waterworks
14231 Seaway Rd.
Unit B-5
Gulfport, MS 39503

The Mayor Pro Tempore recognized the City Attorney for his report, whereupon Mr. Simpson apprised the Board that he had given the Comptroller two checks from the Janssen Opioid Settlement.

There being no further business to come before the Mayor and Board of Aldermen at this time, Alderman McGoey made motion seconded by Alderman Parker and unanimously carried to adjourn until the next regular meeting in due course.

**Minutes of October 3, 2023
Mayor and Board of Aldermen**

APPROVED:

Alderman Donald Frazer, At-Large

Alderman Patrick Bennett, Ward 1

Alderman Bernie Parker, Ward 2

Alderman Angie Johnson, Ward 3

Alderman Timothy McCaffrey, Jr., Ward 4

Alderman Mike Brown, Ward 5

Alderman Pete L. McGoey, Ward 6

Date

ATTEST:

Kini Gonsoulin, Deputy City Clerk