

**Minutes of March 6, 2018
Mayor and Board of Aldermen**

**MUNICIPAL DOCKET
REGULAR MEETING OF MARCH 6, 2018
THE MAYOR AND BOARD OF ALDERMEN
THE CITY OF LONG BEACH, MISSISSIPPI
5:00 O'CLOCK P.M. LONG BEACH CITY HALL, 201 JEFF DAVIS AVE.

- I. CALL TO ORDER**
- II. INVOCATION AND PLEDGE OF ALLEGIANCE**
- III. ROLL CALL AND ESTABLISH QUORUM**
- IV. PUBLIC HEARING**
 - 1. Change Section 105: Chart of Uses
 - 2. Zoning Map Change
- V. ANNOUNCEMENTS; PRESENTATIONS; PROCLAMATIONS**
 - 1. Proclamation-Intellectual & Developmental Disabilities Awareness Month
 - 2. Proclamation-Girl Scout Week
- VI. AMENDMENTS TO THE MUNICIPAL DOCKET**
- VII. APPROVE MINUTES:**
 - 1. MAYOR AND BOARD OF ALDERMEN
 - a. February 20, 2018-Regular & Public Hearing
 - 2. PLANNING & DEVELOPMENT COMMISSION
 - a. February 22, 2018-Regular
- VIII. APPROVE DOCKET OF CLAIMS NUMBER(S):**
 - 1. 030618
 - 2. Utility Partner's Invoice #0318
- IX. UNFINISHED BUSINESS**
 - 1. Resolution - SMPDD
- X. NEW BUSINESS**
 - 1. Special Event Application & Request to Waive Fees - Jeepin The Coast
 - 2. Special Event Application & Request to Waive Fees - Christmas on the Avenue
- XI. DEPARTMENTAL BUSINESS**
 - 1. MAYOR'S OFFICE
 - a. Contract - Next Site
 - 2. CITY CLERK
 - a. Budget Amendment Fiscal Year 2017/2018 - Senior Citizens
 - 3. PERSONNEL
 - a. Police Department - (7) Step Increases
 - b. Fire Department - (1) EMT Pay
 - 4. MUNICIPAL COURT
 - a. Warrant Clearance Program
 - 5. ENGINEERING
 - a. Trautman, Joyce, Roddy, & Old Savannah Drainage Recommendations
 - 6. DERELICT PROPERTIES-DISCUSSION/SCHEDULE PUBLIC HEARINGS
 - a. Schedule Public Hearing - 201 Lawler Avenue; Assessed to Kelly Walker
- XII. REPORT FROM CITY ATTORNEY**
- XIII. ADJOURN (OR) RECESS**

Minutes of March 6, 2018
Mayor and Board of Aldermen

Be it remembered that two (2) public hearings before the Mayor and Board of Aldermen, Long Beach, Mississippi, were begun and held, at 5:00 o'clock p.m., Tuesday, the 6th day of March, 2018, in the Long Beach City Hall Meeting Room, 201 Jeff Davis Avenue, in said City, and the same being the time, date and place fixed by order of the Mayor and Board of Aldermen for holding said public hearings.

There were present and in attendance on said board and at the public hearings the following named persons: Alderman Mark E. Lishen, acting in his capacity as Mayor Pro Tempore, Aldermen Donald Frazer, Ronald Robertson, Bernie Parker, Kelly Griffin, Timothy McCaffrey, Jr., Patricia Bennett, Deputy City Clerk Kini Gonsoulin, and City Attorney James C. Simpson, Jr.

Absent from the public hearing was Mayor George Bass.

There being a quorum present sufficient to transact the business of these public hearings, the following proceedings were had and done.

The first public hearing was called to order to consider a zone text amendment to amend the Chart of Uses to allow Condominiums, with Planning & Development Commission approval, in the R-2, Low Density Multi-family residential zone district.

Chart of Use	R1	R2	R3	R4	RO	C1	C1HD	C2	C2B	C3	I-1	I-2	WD
Agricultural													
Greenhouse Commercial				R						S	S	S	
Crops / Forestry				R									
Riding Stable				X							S	S	
Livestock				X							S	S	
Wildlife Refuge				X							S	S	
Forest Preserve				R									
	R1	R2	R3	R4	RO	C1	C1HD	C2	C2B	C3	I-1	I-2	WD
Residential													
Single Family	R	R	R	R	R	X		X	X	X			
Accessory Unit	X	X	X	X	X	X		X	X	X	X	X	
Duplex / 2 Family Dwelling		R	R		X								
Townhouse			R			X	X	X	X	X			
Zero Lot Line - 2 acres or more	X	R	R	R	R	X		X	X	X			
Zero Lot Line - less than 2 acres													
Condominium		X	R			X	R	X	X	X			
Apartment Building <i>Low Rise</i>			R			X	X	X	X	X			
Apartment Building <i>High Rise</i>			X			X	X	X	X	X			
Live-Work Unit					R	S	S	X	S	X			
Mobile Home Park				S									
	R1	R2	R3	R4	RO	C1	C1HD	C2	C2B	C3	I-1	I-2	WD
Special Care Homes													
Homes for Handicapped or Infirm			X	X				R		X			
Nursing Care, Intermediate Care Homes			X	X				R		X			
Halfway Houses								S					
	R1	R2	R3	R4	RO	C1	C1HD	C2	C2B	C3	I-1	I-2	WFD
Lodging													
Hotel / Motel (12+ rooms)			P			R	R	X	R	X			X
Inn (up to 12 rooms)			R			R	R	X	R	X			X
Bed and Breakfast (1-5 rooms)		X	X			X		X	R	X			
Tourist Homes (Renting by the day or week)	X	X	X	X	X	X		X	X	X			
	R1	R2	R3	R4	RO	C1	C1HD	C2	C2B	C3	I-1	I-2	WFD
Office, Clerical, Research and Services													
<i>(Not primarily related to goods and merchandise)</i>													
Home Occupation (No customer/client traffic generation)	R	R	R	R	R	R	R	R	R	R			
Operations designed to attract and serve customers or clients on the premises					X	R		R	R	R	R	R	X
Operations designed to attract little or no customer/client traffic other than employees of the entity					R	R		R	R	R			
Office building (multiple offices)						X	R	R	R	X	R	R	
Operations with drive up window						X	X	R	X	X			X
Work /Live Unit					R	S		R	R	R			
	R1	R2	R3	R4	RO	C1	C1HD	C2	C2B	C3	I-1	I-2	WFD
Services and Enterprises Relating to Animals													
Veterinarian (small animals only)					X	X		R	X	X			

Minutes of March 6, 2018 Mayor and Board of Aldermen

	R1	R2	R3	R4	S	RD	CI	CIHD	C2	C3	C4	L1	L2	WFD
Agriculture (small / large animals)														
Boarding Kennel					S									
Sale and Rental of Goods, Merchandise and Equipment														
High volume traffic generation (more than 2,500 sq ft)							R	R	R	R	R			X
Low volume traffic generation (up to 2,500 sq ft)							R	R	R	R	R			X
Wholesale sale												R	R	
Storage and display of goods outside fully enclosed building														
High volume traffic generation (more than 2,500 sq ft)								X	R	X	X	R	R	
Low volume traffic generation (up to 2,500 sq ft)								X	R	X	X	R	R	
Wholesale sale									R	X	X	R	R	
Manufacturing, Processing, Creating, Repairing, Painting, Renovation, Cleaning and Absestopping of Coats														
All operations conducted outside, within fully enclosed building														
Majority of dollar volume of business done with walk-in trade							X		X	X	X	R	R	
Majority of dollar volume of business done with walk-in trade														
Majority of dollar volume of business done with walk-in trade														
Majority of dollar volume of business done with walk-in trade														
Regulated Business														
Check cashing, title loan, or pawn														
Escort services														
Laundry, including auto														
Sex printing, barber, tanning, media, or sex shop with sale or rental of sex related merchandise														
Tattoo and body piercing parlor														
Motor Vehicle Related Sales and Service														
Motor vehicle sales or rental	R1	R2	R3	R4		RD	CI	CIHD	C2	C3B	C3	L1	L2	WFD
Sales with installation of parts or accessories (tires, mufflers, etc.)														
Motor vehicle repair and maintenance including substantial body work														
Motor vehicle repair and maintenance not including substantial body work														
Gas Sales														
Gas Sales with repair and maintenance services														
Car Wash														
Strap materials, salvage or junk yards and vehicle garages														
Automobile parking garages or parking lots (commercial)							X	X	X	X	X			

	R1	R2	R3	R4	S	RD	CI	CIHD	C2	C3B	C3	L1	L2	WFD
Storage														
Storage, rental units														
Entertainment, Recreation, Amusement														
Activities conducted entirely within building or structure (pooling alleys, skating rinks, indoor parks, indoor athletic facilities and similar uses)														
Store theaters														
Concerts, stadiums and similar uses					S									
Performing arts auditorium														
State Approved Gaming and related uses														
Activities conducted primarily outside enclosed building														
Privately owned outdoor recreational facilities					S									
Drive-in movies														
Publicly owned and operated outdoor recreation facilities														
Golf courses														
Golf driving ranges (not accessory to golf courses)	X	X	X	X										
Horseback riding or stables														
Automobile and motorcycle race tracks														
KV Park														
Food Service, Restaurants, Lounge														
No substantial carry-out or delivery services, no drive-in services or primary consumption outside fully enclosed building														
Restaurants with alcohol as accessory use							R	R	R	R	R			R
Lounge for consumption of alcoholic beverages on premises							R	R	R	R	R			R
Carry-out, delivery and drive-in services, primary consumption outside fully enclosed building							X	X	R	X	X			X
Marine Related Facility														
Marina slips and supplies (up to 2,500 sq ft.)														
Ice box vessels														
Boat storage (indoor)														
Boat storage (indoor and outdoor)														
Boat maintenance and repair														
Civic and Emergency Services														
Community Facility	X	X	X	X										
Police Stations	X	X	X	X										
Fire Station	X	X	X	X										
Rescue and ambulance	X	X	X	X										
Fireproofing / Utilities	R1	R2	R3	R4		RD	CI	CIHD	C2	C3B	C3	L1	L2	WFD
Miscellaneous public and semi-public uses														

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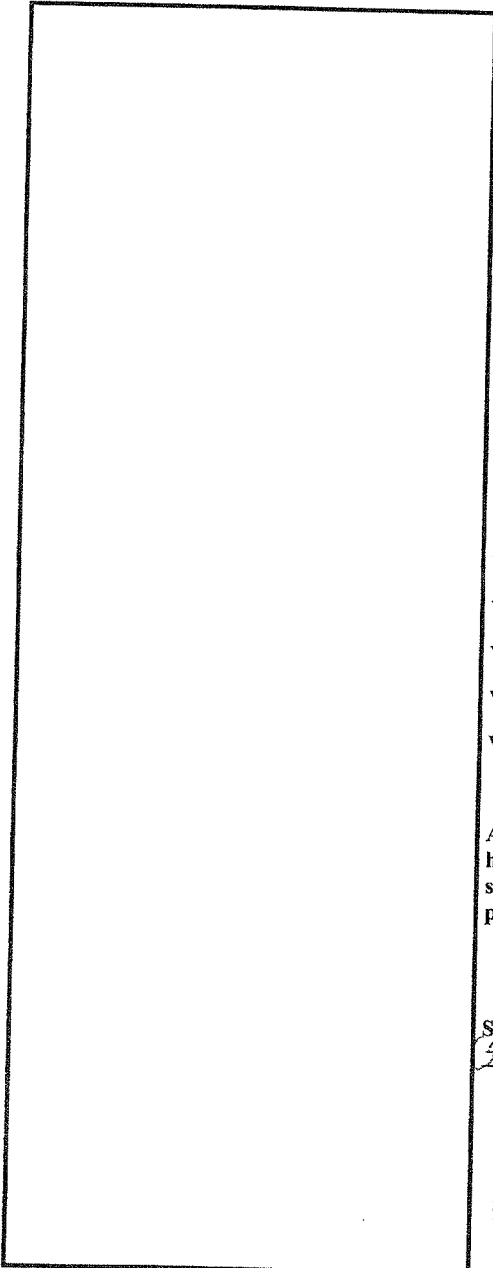
Post office	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Airport		S												
Sanitary landfill		S		S										
Transit facility							X	R	X					X
Military reserve centers		S												
	R1	R2	R3	R4	RO	C1	C1HD	C2	C2B	C3	I-1	I-2	WFD	
Funeral Home, Cemetery, Crematorium														
Funeral Home with embalming on site								R		X				
Funeral Home (visitation / services only)								R		X				
Crematorium				S							R	R		
Cemetery				S										
	R1	R2	R3	R4	RO	C1	C1HD	C2	C2B	C3	I-1	I-2	WFD	
Educational, Cultural, Religious, Philanthropic, Social, Fraternal, Child Care														
Child care facility (3 or fewer)	X	X	X	R	X			R	X	R				
Child care facility (4 or more)				X				R		R				
Elementary School	X	X	X	X				X	X	X	X	X		
Middle / High School	X	X	X	X				X	X	X	X	X		
College / University (including dormitory)	X	X	X	X				X	X	X	X	X		
Learning Center				S				R			R	R	X	
Special training / Vocational				S				R			R	R	X	
Research facility				S		X	X	R	X	X	R	R	X	
Libraries, museums, art centers and similar uses				S		X	X	R	X	X	R	R	X	
Social, fraternal clubs and similar uses	X	X	X	X	X			R	X	X				
Churches, synagogues and temples	S	S	S	S	S	S	S	X	X	X				
	R1	R2	R3	R4	RO	C1	C1HD	C2	C2B	C3	I-1	I-2	WFD	
Towers and Related Structures														
Towers or antennas for individual residential use (limited to district height limit)	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Towers or antennas for community or regional use								X	X	X	X	R	R	
	R1	R2	R3	R4	RO	C1	C1HD	C2	C2B	C3	I-1	I-2	WFD	
Open air markets and horticultural sales														
Open air markets (farm, craft, and produce)				S		X	X	R	X	R				X
Open air flea markets				S				X	X	X				
Horticultural sales with outdoor display				X				R	X	X				
	R1	R2	R3	R4	RO	C1	C1HD	C2	C2B	C3	I-1	I-2	WFD	
Industrial														
Auto related industrial								X			R	R		
Communication / Transportation								X			R	R		
Manufacturing / Processing								X			R	R		
Marine related facility								X			R	R		
Products and Services								X			R	R		
	R1	R2	R3	R4	RO	C1	C1HD	C2	C2B	C3	I-1	I-2	WFD	
Storage and Distribution								X			R	R		

R = permitted by right
X = permitted with Planning Commission Approval
S = permitted as Special-use (hearing)

The Clerk reported that, pursuant to that certain order of the Mayor and Board of Aldermen at a regular meeting duly held and convened on February 6, 2018, she did cause to be published in the Gazebo Gazette, a newspaper with a general circulation in the City of Long Beach and published in Harrison County, Mississippi, Legal Notice, Public Hearing, as evidenced by the Publisher’s Proof of Publication.

Alderman Parker made motion seconded by Alderman Griffin and unanimously carried to spread said Legal Notice and Proof of Publication upon the record of this public hearing in words and figures, as follows:

Proof of Publication




**STATE OF MISSISSIPPI
COUNTY OF HARRISON**

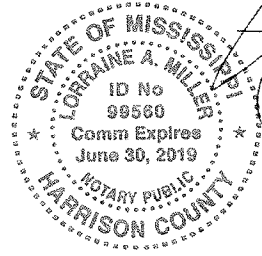
PERSONALLY appeared before me the undersigned notary in and for said County and State, HUNTER DAWKINS, publisher of THE GAZEBO GAZETTE, a newspaper printed and published in Harrison County, who being duly sworn, deposes and says the publication of this notice hereunto attached has been made to the said publication _____ weeks in the following numbers and on the following dates of such paper:

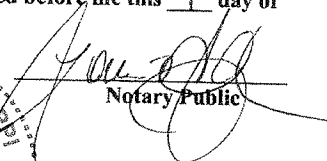
- Vol. XIII No. 6 dated 2 day of 7, 2018
- Vol. ___ No. ___ dated ___ day of ___, 20__
- Vol. ___ No. ___ dated ___ day of ___, 20__
- Vol. ___ No. ___ dated ___ day of ___, 20__
- Vol. ___ No. ___ dated ___ day of ___, 20__
- Vol. ___ No. ___ dated ___ day of ___, 20__
- Vol. ___ No. ___ dated ___ day of ___, 20__
- Vol. ___ No. ___ dated ___ day of ___, 20__

Affiant further states on oath that said newspaper has been established and published continuously in said county for period of more than twelve months prior to the first publication of said notice.


Publisher

Sworn to and subscribed before me this 4 day of Feb, A.D. 2018.




Notary Public

Minutes of March 6, 2018
 Mayor and Board of Aldermen

LEGAL NOTICE
PUBLIC HEARING

In accordance with Article XIX of the Comprehensive Long Beach Unified Land Ordinance 598 of the City of Long Beach, Mississippi (2013) as amended, notice is hereby given advising that the Mayor and Board of Aldermen for the City of Long Beach will hold a public hearing for the purpose of considering a zoning text change.

Long Beach Planning & Development Commission has filed an application for a change in the zoning text in accordance with the Comprehensive Long Beach Unified Land Ordinance. The City proposes to amend the following Sections as shown below.

Change Section 105: Chart of Uses

The proposed amendments to the Comprehensive Long Beach Unified Land Ordinance stated above will be available for review and copies are available at the Long Beach Planning & Development Office until 1:00 p.m. the day of the public hearing.

The purpose of this proposed change is to promote uniformed development and encourage public safety, thereby enhancing the quality of life for all Long Beach residents. A public hearing to consider the above zoning text change will be held in the City of Long Beach, Mississippi 39560, Tuesday, March 6, 2018, at 5:00 p.m., in the Long Beach City Hall located on Jeff Davis Avenue. The City encourages all residents, groups and organizations to contact the City if they have any questions concerning the petition.

/s/ signed
 Stacey Dahl
 City Clerk

LEGAL NOTICE
PUBLIC HEARING

In accordance with Article XIX of the Comprehensive Long Beach Unified Land Ordinance (598) of the City of Long Beach, Mississippi (2013) as amended, notice is hereby given advising that the Mayor and Board of Aldermen of the City of Long Beach will hold a public hearing for the purpose of considering a zoning map change.

The City of Long Beach Planning and Development Commission, PO Box 929, Long Beach, MS 39560, has filed an application for a Zone Map change in accordance with the Comprehensive Long Beach Unified Land Ordinance. The City is requesting to change the zoning classification from C-1 HD, Central Business (High Density) to C-2, General Commercial for property generally described as encompassing the East of Cleveland Avenue, South of East 5th Street, North of Kerr Street and West of Douglas Avenue.

A map of the subject area will be available for view in the Building Official's Office located in City Hall, 201 Jeff Davis Avenue, until 1:00 p.m. the day of the public hearing.

The purpose of this proposed change is to promote uniformed development and improve public safety, thereby enhancing the quality of life for all Long Beach residents. A public hearing to consider the above zoning map change will be held in the City of Long Beach, Mississippi 39560, Tuesday, March 6, 2018, at 5:00 p.m., in the Long Beach City Hall located on Jeff Davis Avenue.

The City encourages all residents, groups and organizations to contact the City if they have any questions concerning the petition.

/s/ signed
 Stacey Dahl
 City Clerk

The Clerk further reported that Legal Notices of Public Hearing were posted on the bulletin boards at City Hall, the Water Department, and the Building Office, 201 Jeff Davis Avenue, Long Beach, Mississippi; and at the Long Beach Public Library, 209 Jeff Davis Avenue, Long Beach, Mississippi.

* * *

The Mayor Pro Tempore opened the floor for public comments in favor of the zoning text amendments to amend the Chart of Uses to allow Condominiums, with Planning & Development Commission approval, in the R-2, Low Density Multi-family residential zone district and none came forward to be heard.

* * *

The Mayor Pro Tempore opened the floor for public comments in opposition of the zoning text amendments to amend the Chart of Uses to allow Condominiums, with Planning & Development Commission approval, in the R-2, Low Density Multi-family residential zone district and none came forward to be heard.

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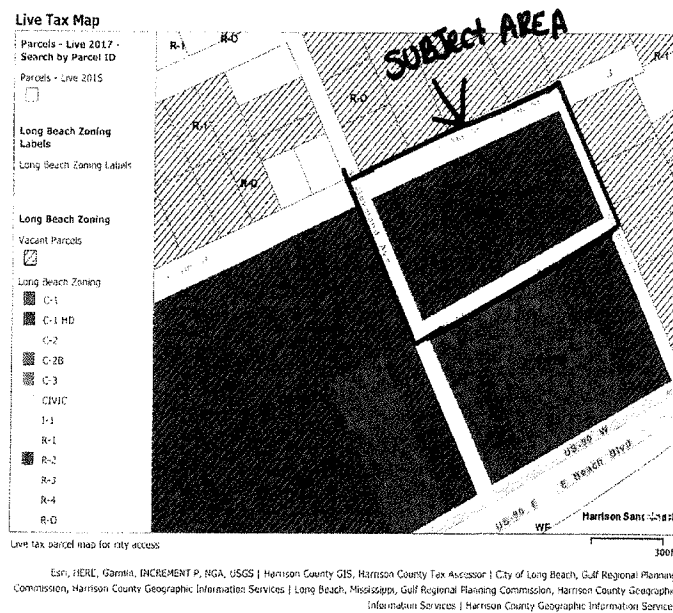
There being no further public comments, Alderman Robertson made motion seconded by Alderman McCaffrey and unanimously carried to close the public hearing for further discussion and consideration.

* * *

Minutes of March 6, 2018
Mayor and Board of Aldermen

After considerable discussion, Alderman Griffin made motion seconded by Alderman Parker and unanimously carried directing the City Attorney to prepare the necessary ordinance to amend Section 105: Chart of Uses, to allow Condominiums, with Planning & Development Commission approval, in the R-2, Low Density Multi-family residential zone district in the Comprehensive Long Beach Unified Land Ordinance 598, for consideration at the next regular meeting, March 20, 2018.

The second public hearing was called to order to consider a zone map change to change the zoning from C-1 HD, Commercial High Density to C-2, General Commercial for property located East of Cleveland Avenue, North of Kerr Street, South of East 5th Street, and West of Douglas Avenue.

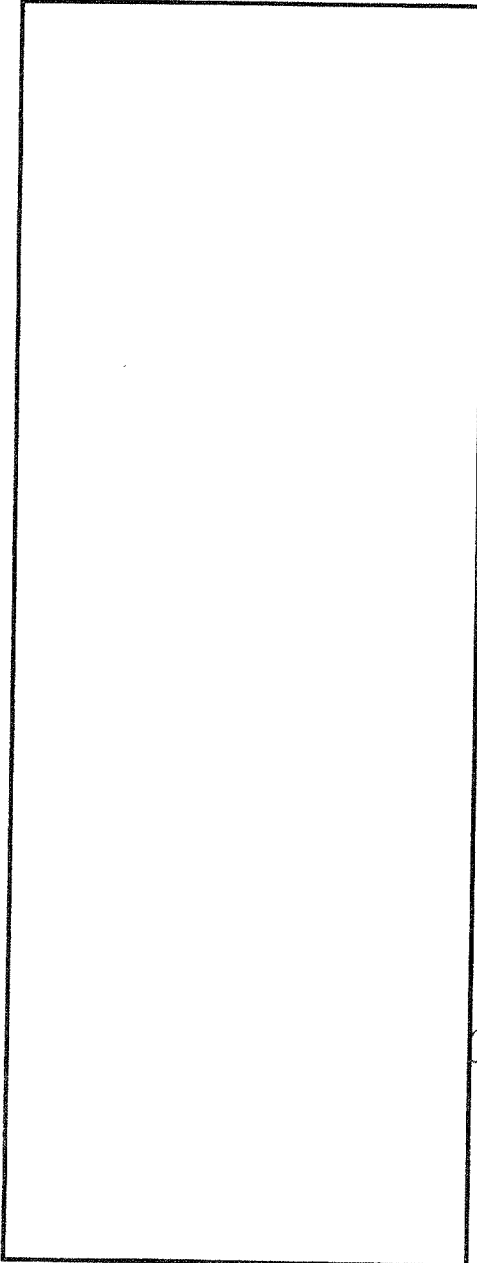


The Clerk reported that, pursuant to that certain order of the Mayor and Board of Aldermen at a regular meeting duly held and convened on February 6, 2018, she did cause to be published in the Gazebo Gazette, a newspaper with a general circulation in the City of Long Beach and published in Harrison County, Mississippi, Legal Notice, Public Hearing, as evidenced by the Publisher’s Proof of Publication.

Alderman Frazer made motion seconded by Alderman Griffin and unanimously carried to spread said Legal Notice and Proof of Publication upon the record of this public hearing in words and figures, as follows:

Minutes of March 6, 2018
Mayor and Board of Aldermen

Proof of Publication



STATE OF MISSISSIPPI
COUNTY OF HARRISON

PERSONALLY appeared before me the undersigned notary in and for said County and State, HUNTER DAWKINS, publisher of THE GAZEBO GAZETTE, a newspaper printed and published in Harrison County, who being duly sworn, deposes and says the publication of this notice hereunto attached has been made to the said publication _____ weeks in the following numbers and on the following dates of such paper:

- Vol. XII No. 6 dated 2 day of 7, 2018
- Vol. ___ No. ___ dated ___ day of _____, 20__
- Vol. ___ No. ___ dated ___ day of _____, 20__
- Vol. ___ No. ___ dated ___ day of _____, 20__
- Vol. ___ No. ___ dated ___ day of _____, 20__
- Vol. ___ No. ___ dated ___ day of _____, 20__
- Vol. ___ No. ___ dated ___ day of _____, 20__
- Vol. ___ No. ___ dated ___ day of _____, 20__

Affiant further states on oath that said newspaper has been established and published continuously in said county for period of more than twelve months prior to the first publication of said notice.

[Signature]
Publisher

Sworn to and subscribed before me this 4 day of Feb, A.D. 2018.

[Signature]
Notary Public



**Minutes of March 6, 2018
Mayor and Board of Aldermen**

LEGAL NOTICE

PUBLIC HEARING

In accordance with Article XIX of the Comprehensive Long Beach Unified Land Ordinance 598 of the City of Long Beach, Mississippi (2013) as amended, notice is hereby given advising that the Mayor and Board of Aldermen for the City of Long Beach will hold a public hearing for the purpose of considering a **zoning text change**.

Long Beach Planning & Development Commission has filed an application for a change in the zoning text in accordance with the Comprehensive Long Beach Unified Land Ordinance. The City proposes to amend the following Sections as shown below.

Change Section 105: Chart of Uses

The proposed amendments to the Comprehensive Long Beach Unified Land Ordinance stated above will be available for review and copies are available at the Long Beach Planning & Development Office until 1:00 p.m. the day of the public hearing.

The purpose of this proposed change is to promote uniformed development and encourage public safety, thereby enhancing the quality of life for all Long Beach residents. A public hearing to consider the above zoning text change will be held in the City of Long Beach, Mississippi 39560, Tuesday, March 6, 2018, at 5:00 p.m., in the Long Beach City Hall located on Jeff Davis Avenue. The City encourages all residents, groups and organizations to contact the City if they have any questions concerning the petition.

/s/ signed
Stacey Dahl
City Clerk

LEGAL NOTICE

PUBLIC HEARING

In accordance with Article XIX of the Comprehensive Long Beach Unified Land Ordinance (598) of the City of Long Beach, Mississippi (2013) as amended, notice is hereby given advising that the Mayor and Board of Aldermen of the City of Long Beach will hold a public hearing for the purpose of considering a **zoning map change**.

The City of Long Beach Planning and Development Commission, PO Box 929, Long Beach, MS 39560, has filed an application for a Zone Map change in accordance with the Comprehensive Long Beach Unified Land Ordinance. The City is requesting to change the zoning classification from C-1 HD, Central Business High Density to C-2, General Commercial for property generally described as encompassing the East of Cleveland Avenue, South of East 5th Street, North of Kerr Street and West of Douglas Avenue.

A map of the subject area will be available for view in the Building Official's Office located in City Hall, 201 Jeff Davis Avenue, until 1:00 p.m. the day of the public hearing.

The purpose of this proposed change is to promote uniformed development and improve public safety, thereby enhancing the quality of life for all Long Beach residents. A public hearing to consider the above zoning map change will be held in the City of Long Beach, Mississippi 39560, Tuesday, March 6, 2018, at 5:00 p.m., in the Long Beach City Hall located on Jeff Davis Avenue.

The City encourages all residents, groups and organizations to contact the City if they have any questions concerning the petition.

/s/ signed
Stacey Dahl
City Clerk

The Clerk further reported that Legal Notices of Public Hearing were posted on the bulletin boards at City Hall, the Water Department, and the Building Office, 201 Jeff Davis Avenue, Long Beach, Mississippi; and at the Long Beach Public Library, 209 Jeff Davis Avenue, Long Beach, Mississippi.

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The Mayor Pro Tempore opened the floor for public comments in favor of changing the zoning from C-1 HD, Commercial High Density to C-2, General Commercial for property located East of Cleveland Avenue, North of Kerr Street, South of East 5th Street, and West of Douglas Avenue and the following came forward to be heard:

**Minutes of March 6, 2018
Mayor and Board of Aldermen**

PUBLIC COMMENTS IN FAVOR	
PUBLIC HEARING SUBJECT MATTER: <u>Bringing Map Change</u>	
<p>NOTE: All comments shall be directed to the Chairman (Mayor) when recognized. Comments of a personal nature regarding individual members of the Governing Authority (Mayor and Board of Aldermen), City Staff and/or Personnel, other Citizens, disruptive comments or improper actions will not be permitted. Except as otherwise directed by the Chairman (Mayor), Public Comments will not be permitted before or after the allotted time. Disruption of the public hearing will be cause for removal from the public meeting.</p>	
PLEASE PRINT: NAME / ADDRESS / TELEPHONE	COMMENTS
1 Rhonda deBautte 329 E 5th St.	
2 Sybil Harrison 1501 LA PRACE LOTS 7,8,10,11,12	
3 JES R. MOORE 301 LA PRACE	
4 Tony Bruce 901-490-4191 317 E Fourth	
5	
6	
7	
8	
9	
10	

City of Long Beach, Mississippi
 Mayor and Board of Aldermen - Public Hearing
 Date: 3/6/18

Excel Worksheet - public comments - agenda PUBLIC HEARING COMMENTS FAVOR

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The Mayor Pro Tempore opened the floor for public comments in opposition of changing the zoning from C-1 HD, Commercial High Density to C-2, General Commercial for property located East of Cleveland Avenue, North of Kerr Street, South of East 5th Street, and West Douglas Avenue and none came forward to be heard.

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There being no further public comments, Alderman Frazer made motion seconded by Alderman Griffin and unanimously carried to close the public hearing for further discussion and consideration.

Minutes of March 6, 2018
Mayor and Board of Aldermen

* * *

After considerable discussion, Alderman Parker made motion seconded by Alderman Robertson and unanimously carried directing the City Attorney to prepare the necessary ordinance to change the zoning from C-1 HD, Commercial High Density to C-2, General Commercial for property located East of Cleveland Avenue, North of Kerr Street, South of East 5th Street, and West of Douglas Avenue in the Comprehensive Long Beach Unified Land Ordinance 598, for consideration at the next regular meeting, March 20, 2018.

Be it remembered that a regular meeting of the Mayor and Board of Aldermen, Long Beach, Mississippi, was begun and held at 5:00 o'clock p.m., Long Beach City Hall Meeting Room, 201 Jeff Davis Avenue, in said City, it being the first Tuesday in March, 2018, and the same being the time, date and place fixed by Laws of the State of Mississippi and ordinance of the City of Long Beach for holding said meeting.

There were present and in attendance on said board and at the meeting the following named persons: Alderman Mark E. Lishen, acting in his capacity as Mayor Pro Tempore, Aldermen Donald Frazer, Ronald Robertson, Bernie Parker, Kelly Griffin, Timothy McCaffrey, Jr., Patricia Bennett, Deputy City Clerk Kini Gonsoulin, and City Attorney James C. Simpson, Jr.

Absent from the meeting was Mayor George Bass.

There being a quorum present sufficient to transact the business of the City, the following proceedings were had and done.

Alderman-At-Large Frazer proclaimed March 2018 as Intellectual and Developmental Disabilities Awareness Month.

Mayor Pro Tempore Lishen proclaimed March 11-17, 2018 as Girl Scout Week.

Alderman Frazer made motion seconded by Alderman Griffin and unanimously carried to approve the regular and public hearing minutes of the Mayor and Board of Aldermen dated February 20, 2018, as submitted.

**Minutes of March 6, 2018
Mayor and Board of Aldermen**

Alderman Robertson made motion seconded by Alderman McCaffrey and unanimously carried to approve the regular minutes of the Planning & Development Commission dated February 22, 2018, as submitted.

Alderman Frazer made motion seconded by Alderman Griffin and unanimously carried to approve payment of invoices as listed in Docket of Claims number 030618, to include payment of invoice #0318 to Utility Partners that was inadvertently left off the docket.

**Minutes of March 6, 2018
Mayor and Board of Aldermen**

There came on for consideration at a duly constituted meeting of the Board of Aldermen and Mayor of the City of Long Beach held on 6th day of March 2018, the following Resolution, which was reduced to writing and presented in advance of the meeting for reading and examination:

A RESOLUTION BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF LONG BEACH, MISSISSIPPI, AUTHORIZING AND DIRECTING EXECUTION OF AN AGREEMENT TO ALLOW THE CITY OF LONG BEACH TO ENTER INTO AN AGREEMENT WITH THE SOUTH MISSISSIPPI PLANNING AND DEVELOPMENT DISTRICT FOR SERVICES AND ASSISTANCE IN CREATING AND IMPLEMENTATION OF A DEVELOPMENT PLAN FOR THE CITY, AND FOR RELATED PURPOSES.

WHEREAS, the Mayor and Board of Aldermen of the City of Long Beach, Mississippi, (the "Governing Authorities") having made due investigation, do now find, determine, and adjudicate that it would be in the best interests of the citizens of the City of Long Beach to enter into an agreement with the Southern Mississippi Planning & Development District for services and assistance in creating and implementing of a development plan for the City in the form substantially as attached to this Resolution as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED that the City of Long Beach, Mississippi, acting by and through its Mayor and Board of Alderman, does hereby express its desire to enter into the Contract for Professional Services for Fiscal Year 2018 in the form substantially as attached to this Resolution as Exhibit A, for the services and purposes outlined therein; and that the Mayor and City Clerk are directed and authorized to execute all documents as are necessary and proper to accomplish such document to be executed.

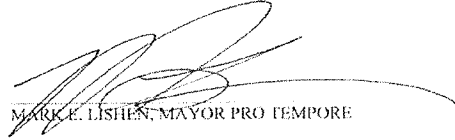
Following the reading of the foregoing resolution, Alderman Robertson made motion to approve and Alderman Parker seconded the motion to adopt the foregoing resolution, and the question being put to a roll call vote by the mayor, the result was as follows:

Alderman Ronald Robertson	voted	Aye
Alderman Timothy McCaffrey	voted	Aye
Alderman Kelly Griffin	voted	Aye
Alderman Bernie Parker	voted	Aye
Alderman Mark Lishen	voted	Not Voting, Acting in capacity as Mayor Pro Tempore
Alderman Patricia Bennett	voted	Aye
Alderman Donald Frazer	voted	Aye

**Minutes of March 6, 2018
Mayor and Board of Aldermen**

The above and foregoing, having received the majority vote of the Board of Aldermen of the City of Long Beach, Mississippi, the Mayor declared the same carried and adopted, this the 6th day of March, 2018.

APPROVED:



MARK E. LISHEN, MAYOR PRO TEMPORE

ATTEST:



STACEY DAHL, CITY CLERK

Minutes of March 6, 2018
Mayor and Board of Aldermen

Exhibit A

City of Long Beach
Contract for Professional Services for FY 2018

SCOPE OF WORK

Planning and Economic Development Support

- Attend City Council meetings or department meetings for reporting purposes and as requested.
- Assist in meetings related to the City's Downtown Development of Jeff Davis Avenue.
- Liaison with state and federal partners on economic development efforts as requested.

This may include travel by City officials for educational purposes related to economic development priorities.

Federal and State Financial Assistance - Grant Procurement and Administration

- Research grant opportunities as directed by the City.
- Prepare grant applications and submit to funding sources as directed by the City.
- Provide administrative services as prescribed by individual funding sources, from award acceptance through close-out. This may include preparing financial reports, contractor monitoring, etc. In the event administrative costs are allowable under a grant award, the City will only be responsible for costs that exceed what the grant covers.

STANDARD TERMS & CONDITIONS

SECTION 1. Term. SMPDD will undertake and complete performance of the services referred to in the Scope of Work commencing at Contract execution and terminating in twelve months unless renewed.

SECTION 2. Termination for Convenience by SMPDD. SMPDD may terminate this Contract at any time by giving thirty (30) days written notice to the Client of said termination. If terminated pursuant to this Section 2 prior to close-out, SMPDD shall be limited to compensation amounting to actual expenses incurred in performance of this Contract.

SECTION 3. Termination for Convenience by the Client. The Client may terminate this Contract at any time by giving written notice to SMPDD of said termination. If terminated pursuant to this Section 3 prior to close-out, SMPDD shall be limited to compensation amounting to actual expenses incurred in performance of this Contract.

SECTION 4. Interest of Members of the Client. No officer, member or employee of the Client who exercises any functions or responsibilities in the review or approval of the undertaking or carrying out of this Contract shall participate in any decision relating to this Contract which affects his/her personal interest or the interest of any corporation, partnership or association in which he/she is directly or indirectly interested.

SECTION 5. Compensation. The Client will enter into a one-year contract (renewable) with SMPDD. SMPDD will provide these services on a time and materials basis using a fee of \$75.00 plus reimbursable costs incurred. The level of effort and completion schedule of each item of work will be as mutually

Minutes of March 6, 2018
Mayor and Board of Aldermen

Exhibit A

agreed. SMPDD estimates the initial costs for this project to be on the order of \$20,000.00. SMPDD will not exceed the initial fee amount without prior written approval. Invoices will be submitted monthly for charges incurred. Expenses under this contract may also include travel by City officials for educational and advocacy purposes related to the City's economic development priorities.

Any application/administrative costs included/allowed in a grant budget will be paid to SMPDD outside of this contract. Any grant that does not allow for application/administrative costs will be administered by SMPDD under the scope of work and fee of this contract.

SECTION 6. Client Cooperation. The Client hereby agrees that its officials, employees and contractors shall cooperate with SMPDD in the discharge of its responsibilities under this contract and shall be available for consultation at such times as may be mutually agreeable to both parties. The Client shall make available to SMPDD, or its designated agents, all data, records, reports, maps or other information as are existing, available and necessary for performance of this Contract.

SECTION 7. Records. All documents produced for this contract will be property of the Client.

SECTION 8. Point of Contact. The authorized point of contact for each party shall be:

City of Long Beach: Mayor George Bass

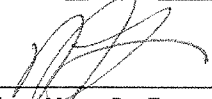
Southern Mississippi Planning & Development District: _____

SECTION 9. Entire Agreement. This Contract constitutes the entire agreement of the parties and shall not be conditioned, modified or supplemented except by a subsequent written agreement signed by and delivered by all parties. If any provision of this Contract is determined to be illegal, invalid or unenforceable by a court of competent jurisdiction, the remainder of this Contract will not be affected, and in lieu of each provision which is found to be illegal, invalid or unenforceable, there will be added as a part of this Contract a provision as may be possible and legal, valid and enforceable.

SECTION 10. Governing Authority. This Contract and any amendments thereto shall be construed and interpreted pursuant to Mississippi law.

SECTION 11. Effective Date. The Effective Date for this Contract shall be at time of execution.

Accepted this the 6th day of March, 2018.



Mark E. Lishen, Mayor Pro Tempore
City of Long Beach, MS

Leonard Bentz, Executive Director
Southern Mississippi Planning & Development District

Alderman Griffin made motion seconded by Alderman McCaffrey and unanimously carried to approve the Jeepin The Coast Special Event Application, as follows, and waive any applicable fees:

**Minutes of March 6, 2018
Mayor and Board of Aldermen**

CITY OF LONG BEACH
SPECIAL EVENT APPLICATION
City Clerk's Office * 201 Jeff Davis Avenue * P.O. Box 929 * Long Beach, MS 39560

Date Received By Clerk's Office: 2/23/18 Time: 4:29 By: CS

Please complete this application in accordance with the City of LONG BEACH Special Events Policy, and return it to the Office of the City Clerk at least 90 calendar days before the first day of the event.

Sponsoring Organization's Legal Name: JENNIFER MORAN PRODUCTIONS LLC

Organization Address: 21000 HOUSTON LADNER RD SAUCLER, MS 39574

Organization Agent: Jennifer Moran Title: PRESIDENT

Phone: 228 697-7347 Work Home SAME During event 228 697-7347

Agent's Address: 21000 HOUSTON LADNER RD SAUCLER, MS 39574

Agent's E-Mail Address: jennifermoran1216@gmail.com

Event Name: Jeep in THE COAST

Please give a brief description of the proposed special event: JEEP PARADE
IN CITY OF LONG BEACH FOLLOWED BY ENTERTAINMENT
ON JEFF DAVIS AVE

Event Day(s) & Date(s): June 2, 2018 Event Time(s): 2pm - 11

Set-Up Date & Time: 11am Tear-Down Date & Time: 11pm

Event Location: DOWNTOWN LONG BEACH

ANNUAL EVENT: Is this event expected to occur next year? YES NO

How many years has this event occurred? years-as a cruise type event

ADOPTED: 11.15.11-BOARD ACTION

Minutes of March 6, 2018
Mayor and Board of Aldermen

MAP: (a) If your event will use streets or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. (b) Show any streets or parking lots that you are requesting to be blocked off, and location of vendors, if any. A final map, if different, must be provided seven (7) days before the event. (c) Please show an emergency vehicle access lane.

STREET CLOSURES: Start Date/ Time: _____ through Date/ Time _____

RESERVED PARKING: Are you requesting reserved parking? YES NO

If yes, list the number of street spaces, City lots or locations where parking is requested:

to be determined starting @ lots on 90 and JD, go North 4th up JD, turn east on 1st street, south on Burke ending @ town green and parking

VENDORS: Food Concessions? YES NO Other Vendors? YES NO ?

DO YOU PLAN TO HAVE ALCOHOL SOLD/SERVED AT THIS EVENT? YES NO

If yes, are liquor license and liquor liability insurance attached? YES NO
If yes, what time? _____ Until _____

ENTERTAINMENT: Are there any entertainment features related to this event? YES NO

If yes, provide an attachment listing all bands/performers, type of entertainment, and performance schedule. *TBD by the City of Long Beach*

ATTENDANCE: What is the expected (estimated) attendance for this event? *5000 - 7000*

AMUSEMENT: Do you plan to have any amusement or carnival rides? YES NO

If yes, you are required to obtain a permit through the City Clerk's Office.

REST ROOMS: Are you planning to provide portable rest rooms at the event? YES NO
If yes, how many? _____

As an event organizer, you must consider the availability of rest room facilities during this event. Consideration should be made regarding the type of event, the length of time it will be held, the number of people, etc. You must determine the rest room facilities in the immediate area of the event venue and then identify the potential need for portable facilities. Remember to identify accessible facilities for ADA requirements as well.

OTHER REQUESTS: (i.e., Police Department assistance, Fire Dept., street closures, electrical, etc.)

ADOPTED: 11.15.11-BOARD ACTION

Minutes of March 6, 2018
Mayor and Board of Aldermen

INSURANCE: All sponsors of special events must carry liability insurance with coverage of at least \$500,000. An event sponsor must provide a valid certificate of insurance naming the City of Long Beach as an additional insured party on the policy. A sponsor of a Low Hazard event may request that Board of Aldermen waive the insurance requirement and execute a Hold Harmless and Indemnification Agreement. This event qualifies consideration for Low Hazard because:

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that: A Certificate of Insurance must be provided which names the City of Long Beach as an additional named insured party on the policy or I am requesting that Board of Aldermen waive the insurance requirement for this Low Hazard Event as identified in paragraph above related to insurance, and I have executed the Hold Harmless and Indemnification Agreement on behalf of the event sponsor.

All food vendors must be approved by the Harrison County Health Department, and each food or other vendor must provide the City of Long Beach with a Certificate of Insurance which names the City of Long Beach as an additional named insured party on the policy.

The approval of this special event may include additional requirements or limitations, based on the City's review of this application. Applicants who fail to clean up and repair damages to the Event Area may be billed for City services and such failure will be considered for future applications.

As the duly authorized agent of the sponsoring organization, I am applying for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with the terms of the written confirmation of approval, and all other City requirements, ordinances and other laws, which apply to this Special Event. By signing this Special Event Application, I declare I am 21 years of age or older.

2-22-18
Date

Jennifer Moran
Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least ninety (90) days before the first day of the event to:
CITY CLERK'S OFFICE - 201 JEFF DAVIS AVENUE - P.O. BOX 929 - LONG BEACH, MS 39560

ADOPTED: 11.15.11-BOARD ACTION

Minutes of March 6, 2018
Mayor and Board of Aldermen

Event Title: Jeepin the Coast 6/2/18

DEPARTMENTAL USE ONLY: Please contact applicant directly with any questions or concerns. Sign and return to the City Clerk's Office, as soon as possible.

Approvals noted below, by departments, indicate they have been made aware of the request and the reasonability of their department has been met.

Police Dept.: W Recommend Approval: YES NO Est. Economic Impact: \$ _____

Fire Dept.: W Recommend Approval: YES NO Est. Economic Impact: \$ _____

Public Works: _____ Recommend Approval: YES NO Est. Economic Impact: \$ _____

Traffic Eng.: _____ Recommend Approval: YES NO Est. Economic Impact: \$ _____

Parks/REC: W Recommend Approval: YES NO Est. Economic Impact: \$ _____

Have businesses been notified for street closures?: YES NO

Reason for disapproval _____

Any special requirements/conditions _____

Insurance / Indemnification Received: _____

Insurance Approved: _____

Board of Aldermen Approved: _____ Denied: _____

Approval/ Denial Mailed: _____

ADOPTED: 11.15.11-BOARD ACTION

Minutes of March 6, 2018
Mayor and Board of Aldermen



02/26/2018

Dear Mayor and Board of Alderman,

In October 2012, Jeepin The Coast started with 29 Jeeps. Over the years, it grew to a 2 day event with over 1200 jeeps. We have moved the Event to June 1-3. We will have Scavenger Hunts, Beach Crawl, Jeep Parade and Show and Shine Jeep Show. After the meeting with Long Beach City Officials, it was determined the Jeep Parade would be held in Long Beach. We ask that The City of Long Beach waive the fees to host the Jeep Parade.

Thank you for your support and we look forward to working with you,

Jennifer Moran

Jeepin The Coast

21000 Houston Ladner Rd Saucier, MS 39574

(228) 697-7347

Alderman Parker made motion seconded by Alderman Frazer and unanimously carried to approve the Christmas on the Avenue Special Event Application, as follows, and waive any applicable fees:

Minutes of March 6, 2018
Mayor and Board of Aldermen

December 8, 2018
Christmas on the
Avenue
Saturday
9:00am - 4:00pm
Town Green

CITY OF LONG BEACH
SPECIAL EVENT APPLICATION
City Clerk's Office * 201 Jeff Davis Avenue * P.O. Box 929 * Long Beach, MS 39560

Date Received By Clerk's Office: 2/12/18 Time: mail By: CS

Please complete this application in accordance with the City of LONG BEACH Special Events Policy, and return it to the Office of the City Clerk at least 90 calendar days before the first day of the event.

Sponsoring Organization's Legal Name: LONG BEACH CONCERT CHOIR ASSOCIATION ^{LBCCA}
LONG BEACH HIGH SCHOOL CONCERT CHOIR

Organization Address: 300 EAST OLD PASS ROAD, LB, MS 39560

Organization Agent: MICHELE MILLET Title: PRESIDENT LBCCA

Phone: 601-325-0414 Work Home _____ During event 601-325-0414

Agent's Address: PO BOX 518, LB, MS 39560

Agent's E-Mail Address: MICHELLELLET@YAHOO.COM

Event Name: CHRISTMAS ON THE AVENUE FESTIVAL

Please give a brief description of the proposed special event: _____

Event Day(s) & Date(s): SATURDAY DEC 8, 2018 Event Time(s): 9 AM - 4 PM

Set-Up Date & Time: 6 AM - 9 AM Tear-Down Date & Time: 4 PM - 6 PM

Event Location: HARPER MCCAUGHAN TOWN GREEN

ANNUAL EVENT: Is this event expected to occur next year? YES NO

How many years has this event occurred? 11+ YEARS

ADOPTED: 11.15.11-BOARD ACTION

Minutes of March 6, 2018
Mayor and Board of Aldermen

MAP: (a) If your event will use streets or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. (b) Show any streets or parking lots that you are requesting to be blocked off, and location of vendors, if any. A final map, if different, must be provided seven (7) days before the event. (c) Please show an emergency vehicle access lane.

STREET CLOSURES: Start Date/ Time: N/A through Date/ Time N/A

RESERVED PARKING: Are you requesting reserved parking? YES NO

If yes, list the number of street spaces, City lots or locations where parking is requested:

N/A

VENDORS: Food Concessions? YES NO Other Vendors? YES NO

DO YOU PLAN TO HAVE ALCOHOL SOLD/SERVED AT THIS EVENT? YES NO

If yes, are liquor license and liquor liability insurance attached? YES NO

If yes, what time? N/A Until N/A

ENTERTAINMENT: Are there any entertainment features related to this event? YES NO

If yes, provide an attachment listing all bands/performers, type of entertainment, and performance schedule.

ATTENDANCE: What is the expected (estimated) attendance for this event? 6000+

AMUSEMENT: Do you plan to have any amusement or carnival rides? YES NO

If yes, you are required to obtain a permit through the City Clerk's Office.

REST ROOMS: Are you planning to provide portable rest rooms at the event? YES NO

If yes, how many? N/A

As an event organizer, you must consider the availability of rest room facilities during this event. Consideration should be made regarding the type of event, the length of time it will be held, the number of people, etc. You must determine the rest room facilities in the immediate area of the event venue and then identify the potential need for portable facilities. Remember to identify accessible facilities for ADA requirements as well.

OTHER REQUESTS: (i.e., Police Department assistance, Fire Dept., street closures, electrical, etc.)

ELECTRICITY NEEDED.

ADOPTED: 11.15.11-BOARD ACTION

**Minutes of March 6, 2018
Mayor and Board of Aldermen**

INSURANCE: All sponsors of special events must carry liability insurance with coverage of at least \$500,000. An event sponsor must provide a valid certificate of insurance naming the City of Long Beach as an additional insured party on the policy. A sponsor of a Low Hazard event may request that Board of Aldermen waive the insurance requirement and execute a Hold Harmless and Indemnification Agreement. This event qualifies consideration for Low Hazard because:

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that: A Certificate of Insurance must be provided which names the City of Long Beach as an additional named insured party on the policy or I am requesting that Board of Aldermen waive the insurance requirement for this Low Hazard Event as identified in paragraph above

related to insurance, and I have executed the Hold Harmless and Indemnification Agreement on behalf of the event sponsor.

All food vendors must be approved by the Harrison County Health Department, and each food or other vendor must provide the City of Long Beach with a Certificate of Insurance which names the City of Long Beach as an additional named insured party on the policy.

The approval of this special event may include additional requirements or limitations, based on the City's review of this application. Applicants who fail to clean up and repair damages to the Event Area may be billed for City services and such failure will be considered for future applications.

As the duly authorized agent of the sponsoring organization, I am applying for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with the terms of the written confirmation of approval, and all other City requirements, ordinances and other laws, which apply to this Special Event. By signing this Special Event Application, I declare I am 21 years of age or older.

2/9/18
Date

Michelle Millet
Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least ninety (90) days before the first day of the event to:
CITY CLERK'S OFFICE - 201 JEFF DAVIS AVENUE - P.O. BOX 929 - LONG BEACH, MS
39560

* Contact LBOCA
President
Michelle Millet
601-325-0414
michellemillet@yahoo.com

ADOPTED: 11.15.11-BOARD ACTION

**Minutes of March 6, 2018
Mayor and Board of Aldermen**

391

Christmas on the Ave Entertainment

Performers:

Long Beach High School Concert Choir Groups
Long Beach High School Band
Long Beach Middle School Choir Groups
Long Beach Middle School Band
Karaoke

Type of entertainment:

Holiday, festive, caroling, madrigal, spiritual, typical high school choir and band music

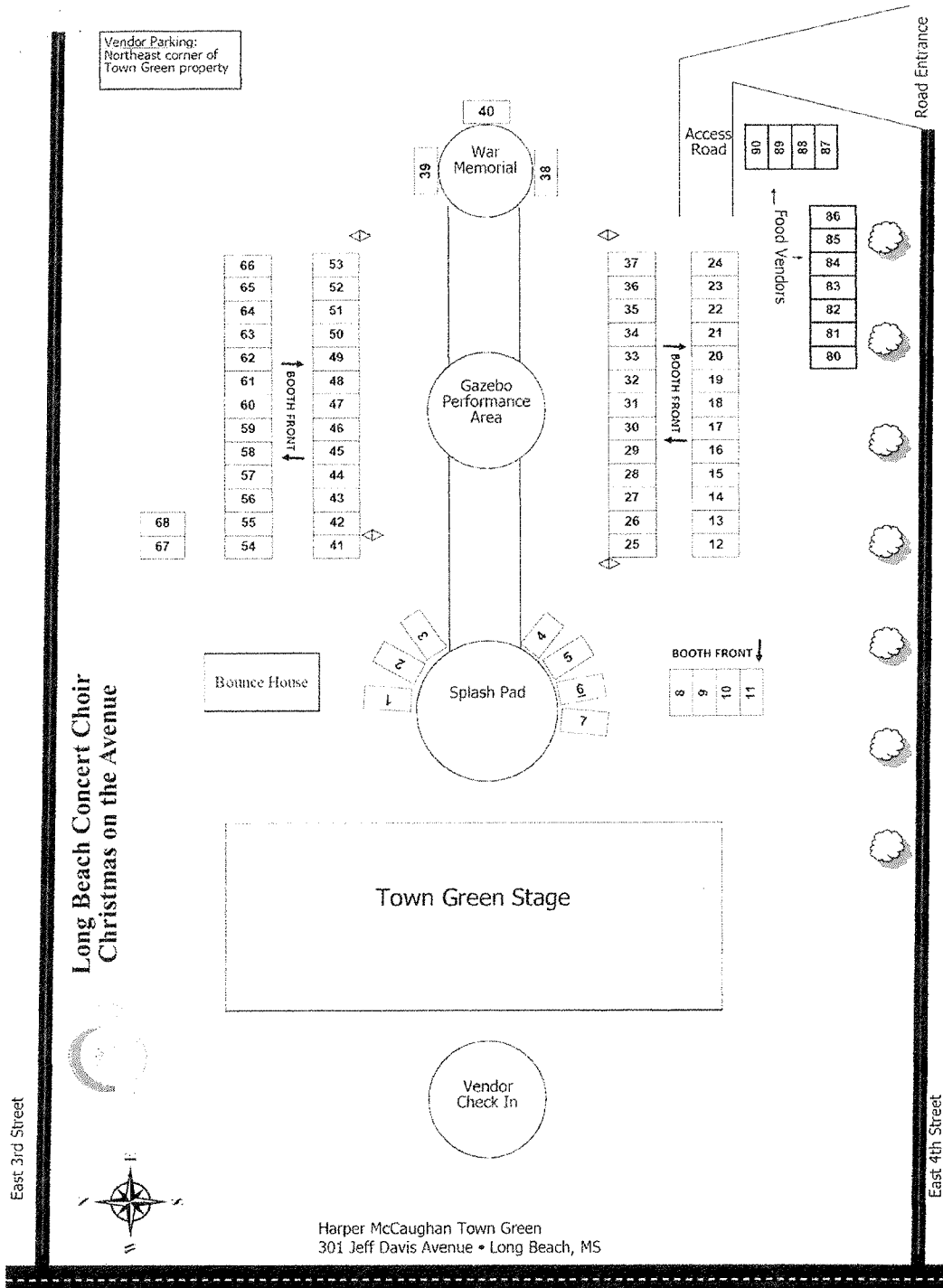
Performance schedule

10am -3pm

Entertainment coordinator

Brian Chancey 228-326-0331
Brian.chancey@lpskd12.com

Minutes of March 6, 2018
Mayor and Board of Aldermen



Minutes of March 6, 2018
Mayor and Board of Aldermen

12/8/18

Event Title: Christmas on the Avenue Festival

DEPARTMENTAL USE ONLY: Please contact applicant directly with any questions or concerns. Sign and return to the City Clerk's Office, as soon as possible.

Approvals noted below, by departments, indicate they have been made aware of the request and the reasonability of their department has been met.

Police Dept.: uk Recommend Approval: YES NO Est. Economic Impact: \$ _____

Fire Dept.: gun Recommend Approval: YES NO Est. Economic Impact: \$ _____

Public Works: 3c Recommend Approval: YES NO Est. Economic Impact: \$ N/A

Traffic Eng.: _____ Recommend Approval: YES NO Est. Economic Impact: \$ _____

Parks/REC: RJR Recommend Approval: YES NO Est. Economic Impact: \$ N/A

Have businesses been notified for street closures?: YES NO

Reason for disapproval _____

Any special requirements/conditions _____

Insurance / Indemnification Received: _____

Insurance Approved: _____

Board of Aldermen Approved: _____ Denied: _____

Approval/ Denial Mailed: _____

ADOPTED: 11.15.11-BOARD ACTION

Minutes of March 6, 2018
Mayor and Board of Aldermen

CITY OF LONG BEACH
PARKS AND RECREATION DEPARTMENT
APPLICATION FOR PERMIT

Bob Paul
228-669-7601

TOWN GREEN

Group / Individual Name (Permit tee):

LONG BEACH CONCERT CHOIR ASSOCIATION (LBCCA) LONG BEACH HIGH SCHOOL CHOIR

Telephone Number: 601 325 0414 / 2286695933 / 228 289 8095
Home Work Cell

Street Address: 300 EAST OLD PASS RD

City LB State MS Zip 39560

Type of Event: FUNDRAISER

Start Time: 6 AM SETUP 9 AM EVENT START

Closing Time: 4 PM EVENT OVER 4:30 PM CLEAN UP

It is agreed between the City of Long Beach and the permit fee that the named facility is reserved on
DEC 8th 2018
(Date)

The person(s) requesting this permit

1. Agrees to personally accept responsibility for any damage done to the facility, grounds or equipment by persons in his/her group during the reserved period of time, and will hold the City of Long Beach harmless of any damage done to permit tee or permit tee's equipment.
2. Agrees to maintain order and control over persons in the group.
3. Agrees to abide by all policies and procedures of the City of Long Beach, the Long Beach Parks and Recreation Department as directed by the contents of the Town Green policy statement.
4. Understands that failure to comply with all the terms of the aforementioned policy as well as any violation of federal, state, or municipal law in conjunction with the use of this facility will result in the cancellation of the privilege of using this facility and will jeopardize any future permit grants for this or any other facility. I hereby agree that I have read and understand the regulations and policies governing the use of the Long Beach Town Green, including the deck area and shoo-fly.

Signature *Michelle Millet* Date: 2/10/18

Rental Fee \$ _____ Receipt # _____ Date _____

Deposit Fee \$ _____ Receipt # _____ Date _____

Clean-up Fee \$ _____ Receipt # _____ Date _____

PLEASE REVIEW THE POLICY AND RETAIN FOR YOUR RECORDS

Minutes of March 6, 2018
Mayor and Board of Aldermen

STATE OF MISSISSIPPI
COUNTY OF HARRISON
SECOND JUDICIAL DISTRICT

RELEASE AND IDNEMNITY

WHEREFORE, for and in consideration of the use of the ground of the City of Long Beach, Town Green and structures erected upon it owned by the City of Long Beach, Mississippi, and located at 115 East 3rd Street, I LBCCA MICHELE MILLET, do hereby release, acquit and forever discharge the City of Long Beach, Mississippi, and all of its respective agents, servants, employees, elected and non-elected officials, successors, predecessors, insurers, attorneys, and any and all other legal entities and persons, of and from any and all claims, demands, actions, damages, liability, or legal recourse of any type, and expenses (including attorneys' fees) in connection with or arising from or out of my use of the Town Green.

WHEREFORE, PREMISES CONSIDERED:

The undersigned further agrees that he/she shall indemnify and hold harmless the City against and from all claims, demands, actions, rights of action, liabilities, losses, judgments, costs, expenses, and attorney fees which shall or may rise by virtue of anything done or omitted to be done by us, including through or by its agents, employees, or other representatives, arising out of, claimed on account of, or in any manner predicated upon the use of the above mentioned property. The undersigned further agrees to protect and save and keep the City harmless and indemnify the City against and from any and all claims, demands, actions, liabilities, judgments, losses, costs, damages or expenses (including attorneys' fees) arising out of, claimed on account of, or in any manner predicated upon any accident or other occurrence arising from the use of the above mentioned property causing injury to person(s) (including death) or property to whomsoever or whatever in law and equity.

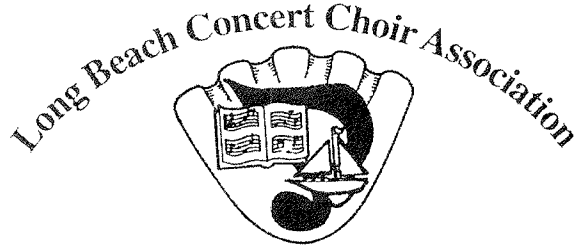
Furthermore, as part of the consideration for using the abovementioned property, the undersigned agree to assume full responsibility and liability for any and all risk of loss by theft, vandalism, destruction, or otherwise, of any and all items of personal property belonging to the organization, group or members thereof while in and about said facility, regardless of whether or not said loss relates to, or arises out of, the use of said facility and, in addition, said organization or group agrees to indemnify and hold the City of Long Beach, its agents and servants, and employees harmless from and against all claims and expenses for same, including attorneys fees.

This, the 10 day of FEB, 2018.

Authorized Signature Michele Millet

Witness [Signature]

Minutes of March 6, 2018
Mayor and Board of Aldermen



P.O. Box 518 • Long Beach, MS 39560-0518

Michele Milliet
LBCCA President
P.O. Box 518
Long Beach, MS 39560

February 10, 2018

City of Long Beach
P.O. Box 929
Long Beach, MS 39560

Dear Mayor Bass and Board of Alderman:

Attached is the Long Beach Concert Choir Association's application to use the Harper McCaughan Town Green, Saturday, December 8, 2018 for its annual Christmas on the Avenue fund-raiser. This event provides a majority of funds for the Concert Choir to represent the city and school at state contest, honor choir events and provide assistance to students for choir expenses.

Since this event is a fund-raiser, we would like to request that the fees associated with using the Harper McCaughan Town Green be waived. Please contact me with any questions.

Your consideration is appreciated.

Sincerely,

Michele Milliet
LBCCA President
601-325-0414

Alderman Robertson made motion seconded by Alderman Griffin and unanimously carried to approve the following contract with Next Site:

Minutes of March 6, 2018
Mayor and Board of Aldermen



**AGREEMENT TO PROVIDE
RESEARCH, MARKETING & CONSULTING SERVICES**

THIS AGREEMENT (this "Agreement") is entered by and between NextSite, LLC, an Alabama limited liability company (hereinafter referred to as "Consultant") and City of Long Beach (hereinafter referred to as "Client") on this the **6th** day of **March 2018**, as follows:

WHEREAS, Client desires to have performed those services identified on Exhibit A attached hereto (the "Project") for the City of Long Beach which it believes will promote the efficient operation of Client; and,

WHEREAS, Consultant has made a proposal to Client to provide research, marketing and consulting services related to the Project to Client as further set forth below.

W-I-T-N-E-S-S-E-T-H:

NOW, THEREFORE, this Agreement is made and entered into on the date first above written by and between Client and Consultant, by which Consultant will provide research, marketing and professional consulting to Client as hereinafter specified, through individuals possessing a high degree of professional skill where the personality of the individual will play a decisive role as follows:

1. SCOPE OF SERVICES

Consultant agrees, for the consideration stated herein, to provide research, marketing and professional consulting and related services to Client for the Project as set out in Exhibit A. The engagement will focus on development, redevelopment and infill opportunities in the City of Long Beach.

2. TIME OF PERFORMANCE

Consultant shall provide services pursuant to this Agreement and expeditiously and in good faith conduct its work in such a manner as to complete its commitments for Client within three (3) years between **March 6th, 2018** and **March 5th, 2021** with **annual renewal options beginning March 6th, 2021**.

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Consultant shall commence, carry on and complete the Project with all practicable dispatch, in a sound, economical and efficient manner, in accordance with the provisions hereof and applicable laws. In accomplishing the Project, Consultant shall take such steps as are appropriate to ensure that the work involved is properly coordinated with related work and policies being carried on by Client.

3. COMPENSATION

Client agrees to pay Consultant for the services as set forth herein, the sum of **\$13,000** for the first year. Payment for the first year is to be made upon execution of this Agreement and Client's receipt of the applicable invoices from Consultant. The first invoice will be for \$10,000 and is due within 30 days of the city's receipt of the invoice. The second invoice for year one will sent on April 15th in the amount of \$3,000 and is due no later than May 15th. The compensation for years two and three shall be **\$13,000** payable by March 5th, 2019 and March 5th, 2020 respectively. Client shall have the right to renew the contract for additional years, starting in year four, at the rate of **\$13,000** per year thereafter. Client acknowledges that affiliates and strategic partners of Consultant act in the capacity of a real estate advisory service business and may earn fees for services including development, leasing and real estate advisory fees in the performance of such affiliates services as part of the scope of the Project. The fees earned by such affiliates and strategic partners are not the responsibility of the Client or the City of Long Beach.

4. CLIENT RESPONSIBILITIES

In addition to paying Consultant for services according to the preceding paragraph, Client shall also provide for Consultant: access to relevant personnel, facilities, and materials including, but not necessarily limited to, those items specified in Consultant's proposal to Client, and such records, reports, and information as reasonably requested by Consultant and in Client's possession.

5. LEVEL OF COMPETENCE

Consultant represents and warrants to Client that it and all of its employees that will be working on the project for Client are qualified and competent to perform the services required. Such personnel shall not be employees of or have any pre-existing contractual relationship with Client. All services required hereunder will be performed by Consultant or under its supervision.

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The Project Directors for the performance of services by Consultant pursuant to the terms and conditions of this Agreement shall be Managing Partner Chuck Branch and Shelley Shores, VP of Client Communications. Consultant may also use additional employees to assist with the performance of this Agreement as Consultant deems appropriate in Consultant's discretion.

6. MATERIALS/CONFIDENTIALITY

Client agrees to cooperate with and provide Consultant with access to facilities and information within its reasonable possession and control, requested by Consultant for its review and use in performing the services herein. Provided, however, all such documents, information, results, memoranda and all other written information ("information") shall be held confidential by Consultant and any of its subcontractors and shall not, without the prior written consent of Client, be used for any purpose other than the performance of this Agreement nor be disclosed to any other entity not connected with performance of this Agreement. Upon completion of services, Consultant shall return all such information to Client. Client shall retain ownership of all such information provided by Client.

7. INTELLECTUAL PROPERTY

Client and Consultant, jointly and separately, acknowledge and agree that the intellectual property of both parties shall remain owned by the respective party. Except for Consultant's periodic and final reports, as well as all marketing materials, generated for performance of this Agreement to or for Client, memorandums, electronic mail, facsimile transmissions and other written and prepared documents shall be owned by the party who authored, generated or who originally possessed the same and nothing in this Agreement shall contravene said rights.

8. INFORMATION AND REPORTS

Consultant shall furnish periodic reports concerning the status of the project to Client's representative pursuant to a schedule agreed upon by Consultant and Client. Consultant shall furnish Client, upon request, electronic copies of all documents and other material prepared or developed as part of the project. Such requests shall be reasonable and within normal business practices for such work.

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9. COPYRIGHT INFORMATION

Client acknowledges that all intellectual property developed during the course of this Agreement by Consultant shall belong exclusively to Consultant. However, Client may utilize any of the foregoing for and on behalf of its internal operations but will take steps reasonably necessary with its employees with respect to the use, copying, protection and security of the foregoing. Notwithstanding the foregoing, Client may use all marketing materials developed pursuant to this Agreement for both its internal operations and external needs.

10. APPLICABLE LAWS

Consultant shall register and comply with all State or Federal laws and/or regulations as they may relate to the services or activities of the Consultant to Client.

11. INSURANCE

Consultant shall carry all appropriate and necessary insurance to be in compliance with state and national laws regarding the insurance coverage of its employees.

12. TERMINATION

Should Consultant violate any of the terms of this Agreement or otherwise fail to fulfill its obligations set forth under Exhibit A of this Agreement, Client shall provide Consultant written notice of any alleged deficiencies in performance as soon as practical. Consultant shall have thirty (30) days from the date notice is received to cure any alleged deficiencies in performance. In no way shall more than two (2) opportunities to cure be afforded to Consultant within a twelve-month period. Should Consultant fail to remedy the alleged defect in performance after being given the opportunity to do so, Client shall have the right to terminate this Agreement. All fees paid for any term shall be deemed fully earned when paid and are not subject to refund following any termination hereunder. Consultant agrees that in the event of an "Act of God" affects the city's ability to compensate consultant and/or consultant's ability to perform services, this agreement, by mutual consent of the parties, may be temporarily stalled until such point in time that consultant's services can be re-engaged.

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13. CONFLICT OF INTEREST

Consultant represents and warrants to Client, to the best of its knowledge, that neither it nor its Project Directors are aware of any conflict of interest which exists by means of its provision of services to Client pursuant to the terms and conditions of this Agreement.

14. NOTICES/PARTIES REPRESENTATIVES

The primary representative of Client for this Agreement shall be MAYOR
GEORGE PASSO of the CITY OF LONG BEACH.

All notices, bills, and invoices required by this Agreement shall be sufficient if sent by the parties hereto in the United States Mail, postage prepaid thereon to the addresses noted below:

Client: City of Long Beach

Consultant: NextSite LLC
880 Montclair Road
Suite 525
Birmingham, AL 35213
Attention: Chuck Branch

15. REPRESENTATIVE CAPACITY

While Consultant's role will be that of a consultant to Client, Consultant shall be and remain an independent contractor and not act in the role of an agent or legal representative on behalf of Client. Consultant shall not have the authority to bind or obligate Client, its officers, agents or employees.

16. MISCELLANEOUS

Capacity: Each party to this Agreement represents and warrants to the other as follows:

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- A. That it is an individual of the age of majority or otherwise a legal entity duly organized and in good standing pursuant to all applicable laws, rules and regulations.
- B. That each has full power and capacity to enter into this Agreement, to perform and to conclude the same including the capacity, to the extent applicable, to grant, convey and/or transfer; areas, assets, facilities, properties, (both real and personal), permits, consents and authorizations and/or the full power and right to acquire and accept the same.
- C. That to the extent required, each party has obtained the necessary approval of its governing body, board, council or other appropriate governing body and a resolution or other binding act has been duly and properly enacted by such governing body or board authorizing this Agreement and said approval has been reduced to writing and certified or attested by the appropriate official of the party.
- D. That each party has duly authorized and empowered a representative to execute this Agreement on their respective behalf and the execution of this Agreement by such representative fully and completely binds the party to the terms and conditions hereof.
- E. That absent fraud, the execution of this Agreement by a representative of the party shall constitute a certification that all such authorizations for execution exist and have been performed and the other party shall be entitled to rely upon the same. To the extent a party is a partnership, limited liability company or joint venture, the execution of this Agreement by any member thereof shall bind that party and to the extent that the execution of this Agreement is limited to a manager, managing partner or specific member then the person so executing this Agreement is duly authorized to act in such capacity for the party.

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- F. That each party represents and warrants to the other that, to the best of its knowledge, there is no litigation, claim or administrative action threatened or pending or other proceedings to its knowledge against it which would have an adverse impact upon this transaction or upon either's ability to conclude the transaction or perform pursuant to the terms and conditions of this Agreement.
- G. That each party has obtained all required permits, approvals and/or authorizations from third parties to enable it to fully perform pursuant to this Agreement.

Third Party Beneficiaries: It is the intent of the parties hereto that there shall be no third-party beneficiaries to this Agreement.

Final Integration: This Agreement, together with any exhibits or amendments hereto, constitutes the entire agreement of the parties, as a complete and final integration thereof with respect to its subject matter. In the event of a direct conflict between the provisions hereof and any prior agreement or amendment, the latter shall supersede the former. All written or oral understandings and agreements heretofore had between and among the parties are merged into this Agreement, which alone fully and completely expresses their understandings. No representation, warranty, or covenant made by any party which is not contained in this Agreement or expressly referred to herein have been relied on by any party in entering into this Agreement.

Force Majeure: Neither party to this Agreement shall hold the other party responsible for damages or delay in performance caused by acts of God, strikes, lockouts or other circumstances beyond the reasonable control of the other or the other party's employees, agents or contractors.

Amendment in Writing: This Agreement may not be amended, modified, altered, changed, terminated, or waived in any respect whatsoever, except by a further agreement in writing, properly executed by all of the parties.

Binding Effect: This Agreement shall bind the parties and their respective personal representatives, successors, and assigns. If any provision in this Agreement shall be invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions shall not in any way be affected or impaired thereby.

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Captions: The captions of this Agreement are for convenience and reference only, are not a part of this Agreement, and in no way shall define, describe, extend, or limit the scope or intent of this Agreement.

Construction: This Agreement shall be construed in its entirety according to its plain meaning and shall not be construed against the party who provided or drafted it.

Mandatory and Permissive: "Shall", "will", and "agrees" are mandatory; "may" is permissive.

Governing Law: The laws of the State of Mississippi, but without regard to conflict of laws principles, shall govern the validity of this Agreement, the construction of its terms, the interpretation of the rights, the duties of the parties, the enforcement of its terms, and all other matters relating to this Agreement.

Prohibition on Assignment and Delegation: No party to this Agreement may assign or delegate its interests or obligations hereunder without the written consent of all other parties hereto obtained in advance of any such assignment or delegation. No such assignment or delegation shall in any manner whatsoever relieve any party from its obligations and duties hereunder and such assigning or delegating party shall in all respects remain liable hereunder irrespective of such assignment or delegation.

Waiver: Non-enforcement of any provision of this Agreement by either party shall not constitute a waiver of that provision, nor shall it affect the enforceability of that provision or of the remaining terms and conditions of this Agreement.

Agreement Date/Counterparts: The date of this Agreement is intended as and for a date for the convenient identification of this Agreement and is not intended to indicate that this Agreement was necessarily executed and delivered on said date. This instrument may be executed in any number of counterparts, each of which so executed shall be deemed an original, but all such counterparts shall together constitute but one and the same instrument.

CLIENT:

City of Long Beach

By 

Title MAYOR PRO TEMPORE

Date 3-8-18

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Mayor and Board of Aldermen**

CONSULTANT

NextSite, LLC

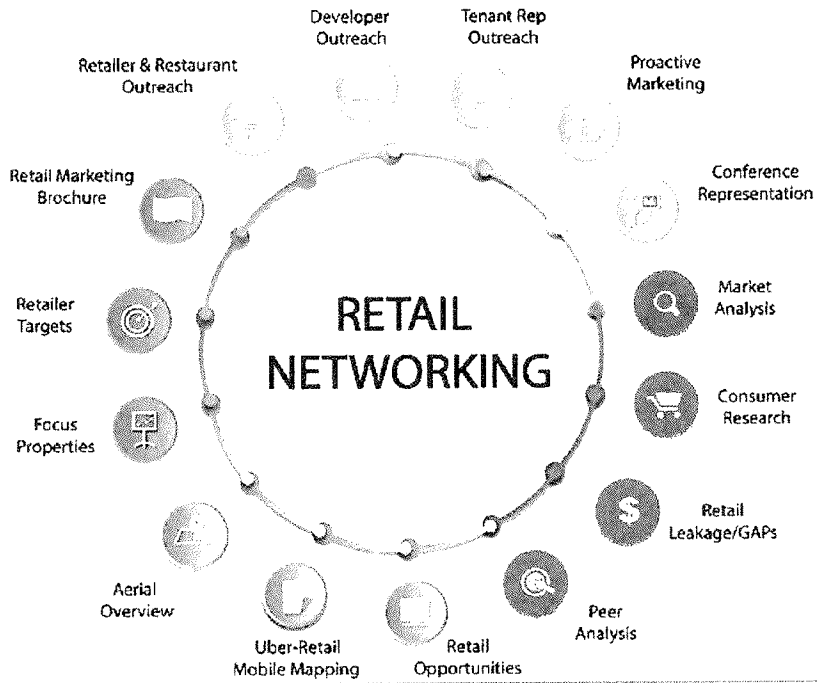
By _____

Title _____

Date _____

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 Mayor and Board of Aldermen

EXHIBIT A



RESEARCH - ANALYSIS - MARKETING:

NextSite Demographic and Consumer Research

NextSite partners with and contracts with numerous software, research and data solution providers to best analyze each opportunity in our engaged communities. Each city, town, or retail trade area requires unique analysis based on numerous factors including natural boundary areas, current retail tenant mix, competition, travel times, radius areas and existing sites/buildings. Our research focuses on identifying the decision critical data that will most likely influence the site location decisions by retailers. Once these data points are determined – we provide thematic maps, aerial photos, asset maps, and customized research reports by retail sector.

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NextSite Analysis

RETAIL GAP/LEAKAGE SUMMARY

One of the most critical components of any retail research/consulting engagement is accurate retail leakage analysis – measuring household spending by category that is leaving the designated trade area to purchase goods and services. Capturing this leakage through development and redevelopment broadens the tenant mix, creates jobs and leads to additional retail sales tax revenue.

COMMUNITY PEER ANALYSIS

Developers and retailers are always looking for opportunities in cities/trade areas that are similar to previous projects they have completed. We have developed a software solution that allows us to very quickly identify similar geographies (peers) based on a set of demographic, consumer spending and population segmentation variables – allowing us to match potential developments and new retail based on existing locations.

FOCUS PROPERTIES

The NextSite team will work with your organization, local property owners and active commercial brokers in your market to determine the appropriate Focus Properties to position as opportunities to developers, tenant reps and retailers. Once we've identified these opportunities, we will upload them to OppSites.com on your behalf.

RETAILER TARGET LIST

The NextSite team, leveraging our experience, resources and contacts throughout the U.S. will build a retailer target list identify those retailers most likely to consider your city/retail trade area for future expansion. We will also match the retailers in this list to developers that have done single and multi-tenant projects with these concepts.

AERIAL MAPS OF CURRENT RETAILERS

Our Regis software creates aerials by city, retail trade area or development/redevelopment zones including locations of all current regional and national retailers. These aerial maps become key components of the Retail Marketing Brochure.

NextSite Pro-active Marketing

RETAIL MARKETING BROCHURE

Highlights the Focus Properties in your city, key demographic statistics and includes an 11x17 aerial overview of the current retail landscape in the trade area.

PRO ACTIVE RECRUITMENT OF DEVELOPERS & TENANT REP FIRMS

NEXTSITE will leverage its developer and tenant rep relationships to proactively recruit new development and redevelopment to Long Beach. As part of our efforts NextSite will represent and market the opportunities in Long Beach at ICSC Deal Making Conferences across the U.S.

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BASECAMP

Upon completion of the research component of our engagement, the NextSite team creates an online account through BASECAMP, a document management and communication platform, available to the appropriate contacts in your city/organization to access the market analysis and marketing materials.

Scope of Services

Our process begins with establishing your Basecamp Account and issuing our Getting Started document to the identified primary contact(s) in your community. Simultaneously we begin the research and market analysis and plan our initial market visit. As we complete components of the process, we upload the research, analysis and strategy to your Basecamp Account. **This initial phase of the engagement is typically a 60 day process. However, we begin outreach to our developer and tenant rep relationships immediately, letting our contact(s) know we've been engaged by your community and our preliminary thoughts on the market opportunities.**

Market Research - NextSite's assessment will include, but will not be limited to, the following:

- Trade Area Analysis
- Demographics, psychographic, segmentation & consumer behavior/attitudes
- Trade Area Competitors
- Existing retail landscape
- Retail leakage/surplus – GAP Analysis
- Peer Analysis
- Retail development in peer communities
- Cannibalization
- Retail trends
- Market viability

- Identify Trade Corridors/Areas

NextSite will identify the appropriate radius, drive time and custom trade areas based on feedback from key community contacts, analysis of peer communities and through our onsite market visits.

- Analyze Market & Retail GAP/Leakage data

Once the Retail Trade Areas are identified, we begin the process of performing detailed demographic research, GAP/leakage analysis across all retail categories and household level consumer expenditure reviews,

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consumer profiles and buying habits and, our newest research tool – mobile mapping data to understand consumer travel patterns and confirm trade areas. Our Custom Demographic Research includes Historical, Current, and Projected Demographics from multiple sources.

- **Conduct Retail Peer Identification and Analysis**

Retailers have a tendency to locate in similar communities and/or trade areas. By identifying communities similar to Long Beach from a demographic and business scope, we can analyze those retailers who have shown a propensity to locate in these peer areas.

- **Consumer Attitude and Behavior Analysis**

Our detailed consumer attitude and behavior data allows us to drill down to the consumer level and understand their preferences and likelihood to purchase products and services. Local retail businesses can use this data to better understand the product and service mix needed to grow their company and capture spending that may be leaving the immediate trade area.

- **Identify/Evaluate/Catalog Available Commercial Properties and Development Opportunities**

Understanding the real estate options within the market for development, redevelopment and higher and best use allows the NextSite team to position specific properties to retail prospects. Our team will drive the market and retail corridors to build a database of the available commercial properties. Once we identify the development and redevelopment Focus Properties we work with our clients to upload these sites to OppSites to market these opportunities to Developers and Tenant Reps.

- **Psychographic Profiles of Trade Area / Market Segmentation Analysis**

Retailers today know the psychographic profiles of their target consumer. Through our market analysis we identify the segmentation groups and match the consumer profile of Long Beach shoppers to prospective retailers. This data can also be critical to retailers regarding the types of product and service offered once the location decision has been reached.

- **Thematic Mapping and Aerial Imagery by trade area**

Data visualization allows retailers to identify and target areas for expansion/relocation and the consumers that match their customer profile.

- **Retail Competitor Mapping/Analysis**

Understanding the location of current retailers in your community and the various retail trade corridors provides valuable insight into co-

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location opportunities, competitors and available sites for development/re-development. We extend this analysis to understand the retailer mix in competitor communities.

- Identification of Retail Prospects to be targeted for recruitment

An initial list of targeted retailers for recruitment. This database includes the retailer, contact information, and current expansion plans. Updates are made to the list as market conditions and feedback from developers and tenant reps dictate.

- Retailer Recruitment and Execution of the Retail Strategy

The most important service we provide is pro-actively recruiting the developers and tenant reps to leverage the identified target retailers/restaurants. Our team is tasked with communicating and providing assistance to the local commercial real estate professionals in your community while also keeping the primary contacts updated on the progress of our recruitment efforts.

- Updates on Retail Industry Trends

While our day to day effort is focused on micro analysis of the current retail landscape and opportunities – we believe it is critical to any strategic initiative to understand the macro factors affecting commercial retail development.

Marketing Strategy

Upon completion of the research component of our engagement, the NextSite team will create an online account through our BASECAMP platform, available to the appropriate contacts in Long Beach to access all market analysis, marketing materials and project communications.

Identification and Recommendation of Retail Targets – NextSite will develop a Retail Target List consisting of new to market retail/restaurants that fit the market profile as well as the profile of targeted consumers. This list of retailer and restaurant targets is based on the initial research and analysis done for your community and the identified trade areas. The Retail Target List is updated as we determine interest levels through our conversations with developers and tenant rep firms and as retailers/restaurants adjust their expansion plans.

Recommendations for Site Locations for Retail/Restaurant Targets - NextSite and its partners will work with the city to catalog local commercial properties that may be suitable sites for development and/or redevelopment, including those sites that may present a higher and best use. This will include maps, aerials, and all pertinent contact and site-specific information relative to each site.

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Develop Marketing Materials - NextSite will develop marketing materials on Client's behalf to market the community and site opportunities to retailers, developers, and tenant reps.

Implementation of Retail Recruitment Plan

A NextSite team member will be designated as the primary point of contact between the appropriate Client officials and NextSite. This Client manager's responsibilities will include:

1. Communication with Client
2. Communication with local property owners, developers and brokers
3. Updating and Maintaining the Basecamp account
4. Responding to On-Demand research report requests

The NextSite team will focus on proactively recruiting developers and tenant reps to your community. This effort will include:

1. Outgoing phone calls to tenant rep firms
2. Outgoing phone calls to retail developers
3. Portfolio Reviews with tenant reps and developers
4. ICSC Conference meetings with tenant rep firms and developers
5. Updating the Focus Property List
6. Updating the Retail Target List
7. Basecamp updates in real time as new information becomes available
8. Responding to specific research and site information requests from developers and tenant reps

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Retail Networking Project Timeline

- | | |
|--|---|
| <div style="background-color: #808080; color: white; border-radius: 10px; padding: 10px; text-align: center; width: 60px; margin: 10px auto;">Day
1</div> | <ul style="list-style-type: none"> ✓ Contract executed to engage NextSite ✓ Getting Started Questionnaire provided to the primary contact ✓ Basecamp Account is activated & document sharing begins ✓ Research & Market Analysis work begins ✓ Developer & Tenant Rep Contacts notified of client engagement |
| <div style="background-color: #808080; color: white; border-radius: 10px; padding: 10px; text-align: center; width: 60px; margin: 10px auto;">Day
15</div> | <ul style="list-style-type: none"> ✓ Getting Started Questionnaire has been received ✓ Mobile Mapping Analysis completed ✓ Aerial & Map work begins ✓ Peer Analysis & Retail Leakage reports completed |
| <div style="background-color: #808080; color: white; border-radius: 10px; padding: 10px; text-align: center; width: 60px; margin: 10px auto;">Day
30</div> | <ul style="list-style-type: none"> ✓ Focus Property information uploaded to Basecamp by client ✓ Radius, Travel Time & Regional Trade Area research completed ✓ All Market Analysis has been completed & uploaded to Basecamp |
| <div style="background-color: #808080; color: white; border-radius: 10px; padding: 10px; text-align: center; width: 60px; margin: 10px auto;">Day
45</div> | <ul style="list-style-type: none"> ✓ All Maps & Aerial outputs have been completed ✓ Focus Property Analysis has been completed & uploaded to OppSites ✓ Retailer Target List completed ✓ Retail Marketing Brochure completed |
| <div style="background-color: #808080; color: white; border-radius: 10px; padding: 10px; text-align: center; width: 60px; margin: 10px auto;">Day
60</div> | <ul style="list-style-type: none"> ✓ Proactive Marketing & Conference Representation begins ✓ Developer & Tenant Rep Contacts are provided market analysis, target list & aerial overview of existing retail |

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EXHIBIT B

Optional Services

PUBLIC/PRIVATE PARTNERSHIPS - INCENTIVES CONSULTING SERVICES

NextSite has partnered with several industry experts to provide incentives consulting services to public sector organizations. It is critical for community leaders to understand the validity of these requests by leveraging the knowledge of these experts through quantitative analysis of the project pro forma, measuring the impact on existing retail sales (cannibalization) and calculating the potential for increased retail sales tax revenue to the city and the economic impact on city finances.

INCENTIVES CONSULTING FEES NEGOTIATED PER PROJECT

Upon continued discussion regarding development, Alderman Frazer made motion seconded by Alderman Bennett and unanimously carried to direct the Planning & Development Commission to begin work on an Overlay District south of the CSX Railroad from eastern city limits to western city limits, to promote economic development.

Alderman Parker made motion seconded by Alderman Griffin and unanimously carried to approve the following budget amendment for FY 2017-2018:

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City of Long Beach
Budget Amendment Request

Fund Name	<u>General Fund</u>	Date	<u>3/6/2018</u>
Department #	<u>425</u>	Budget Entry #	<u> </u>
Department Name	<u>Senior Citizens</u>		

	Original Budget	Prior Amendments	This Amendment	Revised Budget
Ceramic Supplies 425-611700	2,000	500	200	2,700
_____	_____	_____	_____	-
_____	_____	_____	_____	-
_____	_____	_____	_____	-
_____	_____	_____	_____	-
_____	_____	_____	_____	-

Amendment to budget donation received from International Rotary New Zealand.

Amendment #9

2/15/2018

To: The mayor and board of Alderman

From: Director Long Beach Parks @ Recreation/Senior Citizen

Subj: Requesting the \$200.00 donation that was received from International Rotary /New Zealand be excepted and deposited in Ceramic supplies

Line Item 425-611700

Thank you

Robert j Paul jr

Director Long beach parks @ Recreation / Senior Citizens

Based on the recommendations of the Department Heads and certification by the Civil Service Commission, Alderman Parker made motion seconded by Alderman Robertson and unanimously carried to approve personnel matters, as follows:

Police Department:

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- Step Increase, Dispatcher 1st Class Thomas Allen, PS-3-VII, effective March 1, 2018
- Step Increase, Police Officer 2nd Class David butler, PS-9-B, effective March 16, 2018
- Step Increase, Records Clerk Chrystal Dubose, CSA-3-XVI, effective March 1, 2018
- Step Increase, Police Officer 2nd Class Cody Goldsworthy, PS-9-B, effective March 16, 2018
- Step Increase, Lieutenant Ken Lassabe, PS-12-XI, effective March 16, 2018
- Step Increase, Sergeant Carl Taylor, PS-11-V, effective April 1, 2018
- Step Increase, Dispatcher 1st Class JD Zugg, effective April 1, 2018

Fire Department:

- EMT Pay, Firefighter Brooks Hoda, effective March 1, 2018

Alderman McCaffrey made motion seconded by Alderman Frazer and unanimously carried to approve the Long Beach Municipal Court Warrant Clearance Program to allow individuals to clear up outstanding warrants without fear of being arrested.

City Engineer, David Ball, provided the following recommendation for informational purposes only. Maps are on file in the Office of the City Clerk. No action was required or taken.

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GARNER RUSSELL & ASSOCIATES



CONSULTING ENGINEERS

520 33rd Street, Gulfport, MS 39507

Tel 228.863.0667 Fax 228.863.5232

MEMORANDUM

Date: 3/2/2018
To: Mayor & Board of Aldermen
From: David Ball, P.E.
RE: Trautman, Joyce, Roddy, and Old Savannah Drainage Recommendations

In accordance with the plan developed at the Nov. 14, 2017 drainage work session, we have prepared the attached items: an updated exhibit of the Trautman, Joyce, Roddy, and Old Savannah drainage areas with pipe segments labeled, and a preliminary cost estimate for the recommended upgrades for each pipe segment in the drainage area.

For this analysis, we followed the methodology and standards utilized for the recommendations in the Lovers Lane basin, namely that all culverts would at least be sized to adequately convey 50% of the 25-year storm runoff, with culverts crossing roads or in other critical areas sized to convey 100% of the design runoff.

As before, it seems likely that some of these projects are highly unlikely candidates for completion, such as replacement of culverts under Hwy. 90 or the CSX railway; however, they are included for your information.

The included preliminary estimates are done on the basis of a field survey by Public Works for most areas, with the estimated pipe sizes in some areas (such as in the Old Savannah basin) being based on the best available information such as "record drawings" from construction of the subdivision. Actual field conditions, as determined by topographic survey, may necessitate adjustments to the estimated project cost. The cost estimate for each pipe segment is treated as if it were to be designed and constructed as a stand-alone project, so there may be some economic efficiency gained if the City elects to perform more than one of the projects together. Where indicated in the estimates, (E) indicates the use of the existing in-place culvert.

A summary of the recommended upgrades and the associated project cost estimates is below:

161 Lameuse Street, Suite 203, Biloxi, MS 39530 • Tel: 228.207.6574 • Fax: 228.207.6513
 633 Delmas Avenue, Suite B, Pascagoula, MS 39567 • Tel: 228.207.6574 • Fax: 228.207.6513
 SERVING THE GULF COAST SINCE 1969 CONTACT@GARNERRUSSELL.COM

O:\2124\20180302 Trautman Joyce Roddy Old Savannah drainage recommend.docx

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March 2, 2018

TRAUTMAN BASIN					
PIPE SEGMENT	DESCRIPTION	EXIST. CAPACITY (25-YR. STORM)	PROP. CAPACITY (25-YR. STORM)	PROP. SIZE	ESTIMATED PROJECT COST
T1-1	Across U.S. Hwy. 90	58%	100%	12'x4.5' BOX (E) & 12'x4.5' BOX	\$1,402,140.00
T1-2	Across West	43%	100%	2-12'x4.5' BOX	\$647,190.00
T1-3	Across Trautman	25%	100%	2-12'x4.5' BOX	\$245,690.00
T1-4	East of Cheri	27%	50%	DITCH	\$25,730.00
T1-5	Across Magnolia	33%	100%	2-9'x5' BOX	\$225,850.00
T1-6	North of Magnolia	27%	50%	2-66" HDPE	\$170,620.00
T1-7	West of Girard	28%	50%	2-66" HDPE	\$120,690.00
T1-8	Across Girard	34%	100%	10'x4' BOX & 12'x4' BOX	\$216,520.00
T1-9	East of Girard	28%	50%	2-66" HDPE	\$197,300.00
T1-10	West of St. Charles	28%	50%	2-66" HDPE	\$127,330.00
T1-11	Across St. Charles	34%	100%	10'x4' BOX & 12'x4' BOX	\$251,530.00
T1-12	Across CSX	52%	100%	84" RCP (E) & 84" RCP	\$512,340.00
T1-13	Across Railroad	35%	100%	10'x4' BOX & 12'x4' BOX	\$336,140.00
T1-15	Thru Rouse's	23%	50%	73"x45" RCAP (E) & 6'x4' BOX	\$504,940.00
T1-16	Across Pineville	25%	100%	9'x4' BOX & 8'x4' BOX	\$276,680.00
T1-17	Along Klondyke	29%	50%	65"x40" RCAP (E) & 48" HDPE	\$242,970.00
T1-18	Across E. Old Pass	30%	100%	10'x4' BOX	\$108,880.00
T1-19	Across USPS drive	25%	50%	48" RCP (E) & 48" HDPE	\$89,970.00
T1-20	Along E. Old Pass	25%	50%	48" RCP (E) & 48" HDPE	\$199,840.00

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T1-21	Beside storage units	26%	50%	48" RCP (E) & 48" HDPE	\$62,880.00
T1-22	Backyards of E. Old Pass	29%	50%	48" HDPE (E) & 48" HDPE	\$157,500.00
T1-23	Across N. Burke	15%	100%	2-6'x3.5' BOX	\$278,180.00
T1-24	Thru LB Square Apts.	16%	50%	6'x3.5' BOX	\$571,590.00
T1-25	Across Cleveland	10%	100%	2-73"x45" RCAP	\$161,240.00
T1-26	East of Cleveland/LB high school parking lot	13%	50%	5'x3' BOX	\$106,500.00
T1-27	Across Gardendale	29%	100%	2-48" RCP	\$321,260.00
T2-1	Thru Aaron's/Walgreen's parking	18%	100%	2-6'x3' BOX	\$1,337,150.00
T2-2	Across N. Burke	17%	100%	2-5'x3' BOX	\$155,730.00
T2-3	Thru Hancock Bank property	23%	50%	5'x3' BOX	\$693,780.00
T2-4	Across Winn-Dixie drive	13%	50%	2-51"x31" RCAP	\$235,500.00
T2-5	Across Cleveland	23%	100%	6'x3' BOX	\$163,370.00
T2-6	Across Gardendale	12%	100%	2-44"x27" RCAP	\$184,210.00
					\$10,331,240.00

JOYCE BASIN

PIPE SEGMENT	DESCRIPTION	EXIST. CAPACITY (25-YR. STORM)	PROP. CAPACITY (25-YR. STORM)	PROP. SIZE	ESTIMATED PROJECT COST
J1-1	Across Joan	39%	100%	2-42" RCP	\$133,580.00
J1-2	Along Joan	29%	50%	36" HDPE	\$62,170.00
J1-3	Backyards of Joyce/Rita	32%	50%	36" HDPE	\$107,980.00
J1-4	Backyards of Joyce/Rita	33%	50%	36" HDPE	\$119,280.00

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J1-5	Backyards of Joyce/Rita	29%	50%	30" HDPE	\$86,470.00
J1-6	Crossing Rita	18%	100%	2-36"x23" RCAP	\$129,860.00
J2-1	Along Rita	21%	50%	24" HDPE	\$80,720.00
J2-2	Crossing Rita	26%	100%	36"x23" RCAP	\$82,510.00
J3-1	Crossing Joyce	48%	100%	44"x27" RCAP	\$81,850.00
J3-2	East from N. Island View	17%	50%	24" HDPE	\$82,680.00
					\$967,100.00

RODDY BASIN

PIPE SEGMENT	DESCRIPTION	EXIST. CAPACITY (25-YR. STORM)	PROP. CAPACITY (25-YR. STORM)	PROP. SIZE	ESTIMATED PROJECT COST
R1-1	Valarie Backyards	26%	50%	36" HDPE (E) & 36" HDPE	\$69,210.00
R1-3	Backyards of Valarie/Suffolk	25%	50%	24" HDPE	\$75,750.00
R1-4	Across Suffolk	27%	100%	36"x23" RCAP	\$98,480.00
R2-1/R2-2	Across Valarie	55%	100%	2-59"x36" RCAP	\$159,520.00
R2-3	Roddy/Valarie backyards	47%	100%	2-59"x36" RCAP	\$110,540.00
R2-4	Roddy Circle	20%	100%	2-59"x36" RCAP	\$197,250.00
R2-5	Across Alverado	32%	100%	2-59"x36" RCAP	\$133,700.00
R2-6	alverado Circle backyards	13%	50%	2-24" HDPE	\$80,270.00
R2-7	Across Saratoga @ Jamaica	26%	100%	2-24" RCP	\$71,210.00
R2-8	Across Saratoga @ Suffolk	32%	100%	36'x23" RCAP	\$74,780.00
					\$1,070,710.00

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OLD SAVANNAH BASIN					
PIPE SEGMENT	DESCRIPTION	EXIST. CAPACITY (25-YR. STORM)	PROP. CAPACITY (25-YR. STORM)	PROP. SIZE	ESTIMATED PROJECT COST
OS1-2	Across Old Town & south from Old Town	28%	100%	2-8'x4' BOX	\$69,120.00
OS1-2	Backyards East of Citadel	29%	50%	72" RCP	\$54,530.00
OS1-3	Across Citadel	50%	100%	54" RCP (E) & 60" RCP	\$51,450.00
OS1-4	Backyards West of Citadel	49%	50%	2-54" HDPE	\$47,695.00
OS1-5	Backyards of Old Savannah/Citadel	35%	50%	66" RCP (E) & 60" RCP	\$64,080.00
OS1-6	East from Old Savannah	44%	50%	54" RCP (E) & 66" RCP	\$49,030.00
OS1-7	Across Old Savannah	87%	100%	60" RCP (E) & 24" HDPE	\$45,830.00
OS2-1	Along Citadel	23%	50%	48" RCP (E) & 36" HDPE	\$50,600.00
OS2-2	Across Old Savannah @ Citadel	45%	100%	42" RCP (E) & 42" HDPE	\$48,460.00
OS3-3	Across Old Savannah @ Old Town	50%	100%	2-54" RCP	\$85,710.00
OS3-2	Along Old Town	45%	50%	42" RCP (E) & 42" HDPE	\$56,710.00
OS3-3	Across Ashley	40%	100%	42" RCP (E) & 36" HDPE	\$55,750.00
OS4-1	West from Old Savannah	39%	50%	2-48" RCP	\$67,660.00
OS4-2	Across Old Savannah	61%	100%	30" RCP & 36" RCP	\$51,540.00
OS5-2	Across Old Savannah	51%	100%	2-24" RCP	\$53,650.00
					\$851,815.00

There came on for discussion derelict properties, whereupon Alderman Frazer made motion seconded by Alderman McCaffrey and unanimously carried to schedule a public hearing, Tuesday, April 3, 2018, at 5:00 o'clock p.m., Long Beach City Hall Meeting Room, 201 Jeff Davis Avenue, Long Beach, Mississippi, to determine whether or not a certain property situated in the City of Long Beach is in such a state of uncleanness as to constitute a menace to the public health and safety of the community; said property is as follows:

- 201 Lawler Avenue, assessed to Kelly Walker

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The Mayor Pro Tempore recognized City Attorney James Simpson for his report. Whereupon the Board was apprised of changes made to the Interlocal Cooperation Agreement For The Beatline Parkway by Harrison County. Aldermen confirmed receipt of the new proposed agreement, whereupon it was determined that the aforesaid agreement would be taken under advisement until the next meeting, March 20, 2018.

Attorney Simpson apprised the Board of other matters of which no action was required or taken.

There being no further business to come before the Mayor and Board of Aldermen at this time, Alderman Frazer made motion seconded by Alderman Robertson and unanimously carried to adjourn until the next regular meeting in due course.

APPROVED:

Alderman Donald Frazer, At-Large

Alderman Ronald Robertson, Ward 1

Alderman Bernie Parker, Ward 2

Alderman Kelly Griffin, Ward 3

Alderman Timothy McCaffrey, Jr., Ward 4

Alderman Mark E. Lishen, Ward 5

Alderman Patricia Bennett, Ward 6

Date

ATTEST:

Kini Gonsoulin, Deputy City Clerk

