

**Minutes of April 4, 2023
Mayor and Board of Aldermen**

MUNICIPAL DOCKET
REGULAR MEETING OF APRIL 4, 2023
THE MAYOR AND BOARD OF ALDERMEN
THE CITY OF LONG BEACH, MISSISSIPPI
5:00 O'CLOCK P.M. LONG BEACH CITY HALL, 201 JEFF DAVIS AVE.

- I. CALL TO ORDER
- II. INVOCATION AND PLEDGE OF ALLEGIANCE
- III. ROLL CALL AND ESTABLISH QUORUM
- IV. ANNOUNCEMENTS; PRESENTATIONS; PROCLAMATIONS
 - 1. Proclamation – 2023 Long Beach Girl's Bowling Team Day
 - 2. Proclamation – 2023 Long Beach Boy's Soccer Team Day
- V. AMENDMENTS TO THE MUNICIPAL DOCKET
- VI. APPROVE MINUTES:
 - 1. MAYOR AND BOARD OF ALDERMEN
 - a. March 21, 2023, Regular
 - 2. PLANNING & DEVELOPMENT COMMISSION
 - a. March 23, 2023 Regular
- VII. APPROVE DOCKET OF CLAIMS NUMBER(S):
 - 1. 040423
- VIII. UNFINISHED BUSINESS
 - 1. Mobile Vending Ordinance
 - 2. COPS Hiring Program – Alderman Frazer
- IX. NEW BUSINESS
 - 1. Special Event App & Fee Waiver Request – Pink Heart Funds; Ribbon Walk 2023
 - 2. Special Event App & Fee Waiver Request – Christian Motorcycle Assoc; Son & Sand Rally
 - 3. Special Event App & Fee Waiver Request – Sawyer Walters; 4th of July Jubilee
 - 4. Banner Placement Request – Courtney Cuevas; Christmas in July Festival
 - 5. Consultant Selection – Transportation Master Plan; Overstreet & Association
 - 6. Klondyke Road/Commission Road Intersection Right of Way Acquisition
 - 7. Tree Board Appointments – Alderman Johnson
- X. DEPARTMENTAL BUSINESS
 - 1. MAYOR'S OFFICE
 - 2. PERSONNEL
 - a. Police Dept – Step Increase (8)
 - 3. CITY CLERK
 - a. Budget Amendment FY 23 – Streets & Drainage
 - 4. FIRE DEPARTMENT
 - 5. POLICE DEPARTMENT
 - 6. ENGINEERING
 - a. Change Order – 2nd Street Sidewalks; Bottom 2 Top Construction
 - 7. PUBLIC WORKS
 - 8. RECREATION
 - 9. BUILDING OFFICE
 - 10. HARBOR
 - 11. DERELICT PROPERTIES
- XI. REPORT FROM CITY ATTORNEY
- XII. ADJOURN (OR) RECESS

Be it remembered that a regular meeting of the Mayor and Board of Aldermen, Long Beach, Mississippi, was begun and held at 5:00 o'clock p.m., Long Beach City Hall Meeting Room, 201 Jeff Davis Avenue, in said City, it being the first Tuesday in April, 2023, and the same being the time, date and place fixed by Laws of the State of Mississippi and ordinance of the City of Long Beach for holding said meeting.

There were present and in attendance on said board and at the meeting the following named persons: Mayor George L. Bass, Aldermen Donald Frazer, Patrick Bennett, Bernie Parker, Angie Johnson, Timothy McCaffrey, Jr., Mike Brown, Pete L. McGoey, Deputy City Clerk Kini Gonsoulin, and City Attorney Stephen B. Simpson, Esq.

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There being a quorum present sufficient to transact the business of the City, the following proceedings were had and done.

The Mayor proclaimed Thursday, April 6, 2023 as the 2023 Long Beach Girls' Bowling Team Day.

The Mayor proclaimed Friday, April 7, 2023 as the 2023 Long Beach Boys' Soccer Team Day.

Alderman Brown made motion seconded by Alderman Johnson and unanimously carried to add item #8. Event Stage Purchase under New Business.

* * *

Alderman Bennett made motion seconded by Alderman McCaffrey and unanimously carried to add item #9. Surplus Items - Public Works & Fire Department under New Business.

* * *

Alderman McGoey made motion seconded by Alderman McCaffrey and unanimously carried to add item #10. Cancel Work Session under New Business.

Alderman Brown made motion seconded by Alderman Frazer and unanimously carried to approve the Regular minutes of the Mayor and Board of Aldermen dated March 21, 2023, as submitted.

Alderman Brown made motion seconded by Alderman Johnson and unanimously carried to approve the Regular minutes of the Planning & Development Commission dated March 23, 2023, as submitted.

Alderman McGoey made motion seconded by Alderman Parker and unanimously carried to approve payment of invoices listed in Docket of Claims number 040423.

Alderman Brown made motion seconded by Alderman Johnson and unanimously carried to table Mobile Vending Ordinance until the next meeting on Tuesday, April 18, 2023.

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Alderman Frazer made motion seconded by Alderman Brown and unanimously carried to strike COPS Hiring Program from the agenda due to a requirement of having all vacancies filled before being eligible for the program.

Alderman Johnson made motion seconded by Alderman Parker and unanimously carried to approve the following Special Event Application submitted by Pink Heart Funds for their Ribbon Walk 2023, and waive all applicable fees:



5095 Beatline Road Long Beach, MS 39560 (228) 575-8299 pinkheartfunds@gmail.com www.pinkheartfunds.org
501 (c) 3 ID #20-8907897
Pink Heart Funds exists to inspire, encourage, and restore hope for persons affected with cancer and extreme hair loss disorders

February 15, 2023

Dear Board of Aldermen,

It is that time of the year for Pink Heart Funds to host our 17th annual Walk/Run. The Ribbon Walk will take place on Saturday, April 29th, 2023. The time will be 8am-noon setting up at 5:30am. All the funds raised are to help children and women with cancer receive free wigs and breast prosthesis and prosthetic bras. Our charity is 501(c)3. We do not get paid and have existed for 25 years in the city of Long Beach. We provide to the uninsured and underinsured.

I pray you can waive any fees and allow us to host our fundraiser free of charge.

Thank you so much.


JoAn Niceley

**Pink Heart Funds provides free wigs and breast prostheses to women and children going through all types of cancer that are uninsured and underinsured. We provide free wigs to children with hair loss from burns, cancer and other debilitating hair loss disorders.*

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CITY OF LONG BEACH
SPECIAL EVENT APPLICATION

City Clerk's Office * 201 Jeff Davis Avenue * P.O. Box 929 * Long Beach, MS 39560

Date Received By Clerk's Office: 2/17/23 Time: 3:37 By: CS

Please complete this application in accordance with the City of LONG BEACH Special Events Policy, and return it to the Office of the Mayor at least 90 calendar days before the first day of the event.

Sponsoring Organization's Legal Name: Pink Heart Funds
Organization Address: 5095 Beatline Rd or PO Box 10417
Long Beach
Organization Agent: JoAnn Nicoley Title: Founder
Phone: ²²⁸ 575-2299 Home [initials] Cell 228-810-1978 During Event
Agent's Address: 7544 RedCreek Rd. Long Beach
Agent's E-Mail Address: PinkHeartFunds@gmail.com
Event Name: Ribbon Walk 2023

Please give a brief description of the proposed special event:

3mile (5K) Walk Run for Cancer Survivors

Event Day (s) & Date (s): Saturday 4/29/23 Event Time (s): 9-12:00pm
Set-Up Date & Time: Saturday 4/29/23 Tear-Down Date & Time: 5:30am - 12:00pm
Event Location: Town Green

ANNUAL EVENT: Is this event expected to occur next year? YES NO

How many years has this event occurred? 17 years

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OTHER REQUESTS: (i.e., Police Department assistance, Fire Department, Street closures, electrical, etc.)

Police for Road closure, Fire Dept for first aid

Will
Event

INSURANCE: All sponsors of special events must carry liability insurance with coverage of at least \$1,000,000 (1 million). An event sponsor must provide a valid certificate of insurance naming the City of Long Beach as an additional insured party on the policy. A sponsor of a Low Hazard event may request the Board of Aldermen waive the insurance requirement and execute a Hold Harmless and Indemnification Agreement. This event qualifies consideration for Low Hazard because:

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that:

A certificate of Insurance must be provided which names the City of Long Beach as an additional named insured party on the policy or I am requesting the Board of Aldermen waive the insurance requirement for this Low Hazard Event as identified in the paragraph above related to insurance, and I have executed the Hold Harmless and Indemnification Agreement on behalf of the event sponsor.

All food vendors must be approved by the Harrison County Health Department, and each food or other vendor must provide the City of Long Beach with a Certificate of Insurance, which names the City of Long Beach as an additional named insured party on the policy.

The approval of this Special Event may include additional requirements or limitations, based on the City's review of this application.

Applicants who fail to clean up and repair damages to the Event Area may be billed for City services and such failure will be considered for future applications.

As the duly authorized agent of the sponsoring organization, I am applying for approval of this Special Event, affirm the above understandings and agree that my sponsoring organization will comply with the terms of the written confirmation of approval and all other City requirements, ordinances, and other laws, which apply to this Special Event. By signing this Special Event Application, I declare I am 21 years of age or older.

Feb. 10th 2023
Date


Signature of Sponsoring Organization's Agent

**RETURN THIS APPLICATION at least ninety (90) days before the first day of the event to:
City of Long Beach * Mayor's Office * 201 Jeff Davis Ave. * P. O. Box 929 * Long Beach, MS
39560**



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MAP: (a) If your event will use streets or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. (b) Show any streets or parking lots that you are requesting to be blocked off, and location of vendors, if any. A final map, if different, must be provided seven (7) days before the event. (c) Please show an emergency vehicle access lane.

STREET CLOSURES: Start Date/Time: 7:50am Through Date/Time: 8:10am

RESERVED PARKING: Are you requesting reserved parking? YES NO

If yes, list the number of street spaces, City lots or locations where parking is requested:

VENDORS: Food Concessions? YES NO Other Vendors? YES NO

DO YOU PLAN TO HAVE ALCOHOL SOLD/SERVED AT THIS EVENT? YES NO

If yes, are liquor license and liquor liability insurance attached? YES NO
If yes, what time? _____ Until _____

ENTERTAINMENT: Are there any entertainment features related to this event? YES NO

If yes, provide an attachment listing all bands/performers, type of entertainment, and performance schedule. DJ For Music

ATTENDANCE: What is expected (estimated) attendance for this event? 400+

AMUSEMENT: Do you plan to have any amusement or carnival rides? YES NO

If yes, you are requested to obtain a permit through the Building/Permit Department.

RESTROOMS: Are you planning to provide portable restrooms at the event? YES NO
If yes, how many?

As an event organizer, you must consider the availability of restroom facilities during this event. Consideration should be made regarding the type of event, the length of time it will be held, the number of people, etc. You must determine the restroom facilities in the immediate area of the event venue and then identify the potential need for portable facilities. Remember to identify accessible facilities for ADA requirements as well.

* Request For Bathrooms oper @
6am extra toilet Paper -

* Podium & PA System Request
Microphone -

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Event Title: _____

DEPARTMENTAL USE ONLY: Please contact applicant directly with any questions or concerns. Sign and return to the City Clerk's Office, as soon as possible.

Approvals noted below, by departments, indicate they have been made aware of the request and the reasonability of their department has been met.

Police Dept: Recommended Approval: YES NO Est. Economic Impact: \$

Fire Dept: Recommended Approval: YES NO Est. Economic Impact: \$

Public Works: Recommended Approval: YES NO Est. Economic Impact: \$

Traffic Eng: Recommended Approval: YES NO Est. Economic Impact: \$

Parks/Rec: Recommended Approval: YES NO Est. Economic Impact: \$

Have businesses been notified for street closures?: YES NO

Reason for disapproval: _____

Any special requirements/conditions: _____

Insurance/Indemnification Received: _____

Insurance Approved: _____

Board of Aldermen Approved: _____ Denied: _____

ADOPTED: 08.18.20-BOARD ACTION

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
2/23/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

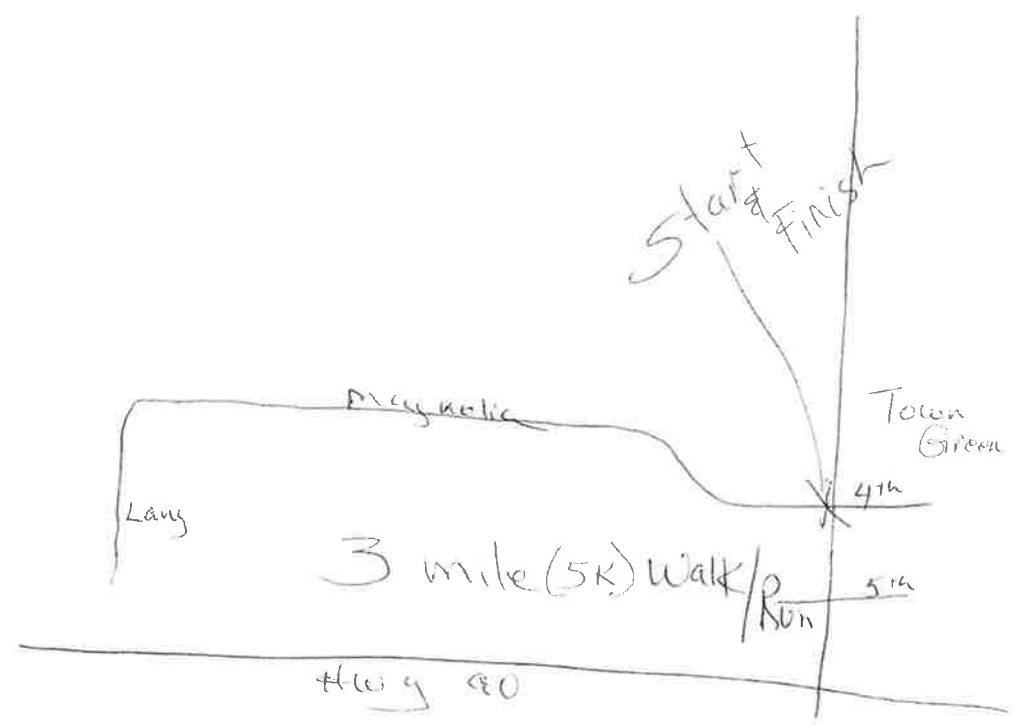
IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Cadence Insurance 2909 13th Street, 4th Floor Gulfport MS 39501 License#: PC-1092395 PIN#: IEA-01	CONTACT NAME: Jackie Hoda PHONE (A/C, No, Ext): 228-863-5362 FAX (A/C, No): 228-863-1957 E-MAIL: jackie.hoda@cadenceinsurance.com ADDRESS: jackie.hoda@cadenceinsurance.com														
INSURED Pink Heart Funds P.O. Box 1047 Long Beach MS 39560	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: left;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: left;">NAIC #</th> </tr> <tr> <td>INSURER A: Hartford Underwriters Insurance Company</td> <td>30104</td> </tr> <tr> <td>INSURER B:</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Hartford Underwriters Insurance Company	30104	INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
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INSURER C:															
INSURER D:															
INSURER E:															
INSURER F:															

COVERAGES		CERTIFICATE NUMBER: 1916848785		REVISION NUMBER:		
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.						
INSR LTR	TYPE OF INSURANCE	ADDITIONAL SUBROGATION WAIVED	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A X	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:		43SBMAL3B8N	4/29/2023	4/28/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) Long Beach Town Green - Ribbon Walk - Jeff Davis Avenue Long Beach MS 39560; April 30, 2022						

CERTIFICATE HOLDER City of Long Beach Attn: Mayor's Office 201 Jeff Davis Avenue Long Beach MS 39560	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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Mayor and Board of Aldermen

CITY OF LONG BEACH
PARKS AND RECREATION DEPARTMENT
APPLICATION FOR PERMIT

Bob Paul
228.669-7601

TOWN GREEN

Group / Individual Name (Permit tee):

Pink Heart Funds (John Niceley)

Telephone Number: *228-860-1978*

Street Address: Home (call) Work City 5095 Beatline Rd. (PO Box 1047)

City Long Beach State MS Zip 39560

Type of Event: Charity Fundraiser

Start Time: 8-noon (Need Restrooms @ 5:30am - noon)

Closing Time: 12 pm

It is agreed between the City of Long Beach and the permit tee that the named facility is reserved on

Saturday 4/29/2023
(Date)

The person(s) requesting this permit

1. Agrees to personally accept responsibility for any damage done to the facility, grounds or equipment by persons in his/her group during the reserved period of time, and will hold the City of Long Beach harmless of any damage done to permit tee or permit tee's equipment.
2. Agrees to maintain order and control over persons in the group.
3. Agrees to abide by all policies and procedures of the City of Long Beach, the Long Beach Parks and Recreation Department as directed by the contents of the Town Green policy statement.
4. Understands that failure to comply with all the terms of the aforementioned policy as well as any violation of federal, state, or municipal law in conjunction with the use of this facility will result in the cancellation of the privilege of using this facility and will jeopardize any future permit grants for this or any other facility. I hereby agree that I have read and understand the regulations and policies governing the use of the Long Beach Town Green, including the deck area and shoo-fly.

Signature _____

Date: 2/27/2023

Rental Fee \$ _____ Receipt # _____ Date _____

Deposit Fee \$ _____ Receipt # _____ Date _____

Clean-up Fee \$ _____ Receipt # _____ Date _____

PLEASE REVIEW THE POLICY AND RETAIN FOR YOUR RECORDS

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Mayor and Board of Aldermen

STATE OF MISSISSIPPI
COUNTY OF HARRISON
SECOND JUDICIAL DISTRICT

RELEASE AND INDEMNITY

WHEREFORE, for and in consideration of the use of the ground of the City of Long Beach, Town Green and structures erected upon it owned by the City of Long Beach, Mississippi, and located at 115 East 3rd Street, I JoAn Niceley, do hereby release, acquit and forever discharge the City of Long Beach, Mississippi, and all of its respective agents, servants, employees, elected and non-elected officials, successors, predecessors, insurers, attorneys, and any and all other legal entities and persons, of and from any and all claims, demands, actions, damages, liability, or legal recourse of any type, and expenses (including attorneys' fees) in connection with or arising from or out of my use of the Town Green.

WHEREFORE, PREMISES CONSIDERED:

The undersigned further agrees that he/she shall indemnify and hold harmless the City against and from all claims, demands, actions, rights of action, liabilities, losses, judgments, costs, expenses, and attorney fees which shall or may rise by virtue of anything done or omitted to be done by us, including through or by its agents, employees, or other representatives, arising out of, claimed on account of, or in any manner predicated upon the use of the above mentioned property. The undersigned further agrees to protect and save and keep the City harmless and indemnify the City against and from any and all claims, demands, actions, liabilities, judgments, losses, costs, damages or expenses (including attorneys' fees) arising out of, claimed on account of, or in any manner predicated upon any accident or other occurrence arising from the use of the above mentioned property causing injury to person(s) (including death) or property to whomsoever or whatever in law and equity.

Furthermore, as part of the consideration for using the abovementioned property, the undersigned agree to assume full responsibility and liability for any and all risk of loss by theft, vandalism, destruction, or otherwise, of any and all items of personal property belonging to the organization, group or members thereof while in and about said facility, regardless of whether or not said loss relates to, or arises out of, the use of said facility and, in addition, said organization or group agrees to indemnify and hold the City of Long Beach, its agents and servants, and employees harmless from and against all claims and expenses for same, including attorneys fees.

This, the 27th day of February, 2023.

Authorized Signature [Signature]

Witness [Signature]

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Alderman Parker made motion seconded by Alderman McCaffrey and unanimously carried to approve the following Special Event Application submitted by Christian Motorcycle Association for their Son & Sand Rally, and waive all applicable fees:

Good Morning Mayor and Board of Aldermen,

My husband and I are the South Central MS Area Reps for CMA (Christian Motorcyclist Association) and every year we have a State Rally, where members from all over the state of MS come together for a week end of fellowship, fun, praise, worship and refreshing. This year our State Rally will be September 22nd, 23rd, and 24th and we would once again like to hold this event in Long Beach, MS on the Town Green. We believe it would be a perfect location for our friends to ride and enjoy the beauty that Long Beach and the surrounding towns have to offer.

Due to the fact this is our State Rally and we are a Christian non-profit organization we are respectfully requesting that any fees for this event would be waived.

Thank you for your consideration in this matter and we are excited about what great things the Lord has in store for this Rally and for the town of Long Beach during this week end.

Thank you,

David
+
Gail

David and Gail Thomas

CMA South Central MS Area Reps

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Mayor and Board of Aldermen

CITY OF LONG BEACH
SPECIAL EVENT APPLICATION

City Clerk's Office * 201 Jeff Davis Avenue * P.O. Box 929 * Long Beach, MS 39560

Date Received By Clerk's Office: 2/24/23 Time: 11:33^{am} By: CS

Please complete this application in accordance with the City of LONG BEACH Special Events Policy, and return it to the Office of the Mayor at least 90 calendar days before the first day of the event.

Sponsoring Organization's Legal Name: Christian Motorcyclists Assoc.

Organization Address: 4278 Hwy 715 Mena, AR 71953

Organization Agent: Gail Thomas Title: South Central MS Area Rep.
(Gail) (David)

Phone: 228-213-6633 Home 228-731-0732 Cell Both During Event

Agent's Address: 320 Ferguson Ave. Long Beach, MS 39560

Agent's E-Mail Address: GailThomas0920@yahoo.com

Event Name: SON + Sand Rally

Please give a brief description of the proposed special event:

We are in the planning stage. Possibilities are a Bike Show, Karaoke, Bike Ride, etc.

There will be a church service on Sunday
Friday, Saturday + Sunday 9/22/23 MORNING.
Event Day (s) & Date (s): 9/22-9/24/23 Event Time (s): 12:00 NOON TO 1:00 PM
9/24/23

Set-Up Date & Time: 9/22/23-12:00 NOON Tear-Down Date & Time: 9/24/23-1:00pm

Event Location: LONG BEACH TOWN GREEN

ANNUAL EVENT: Is this event expected to occur next year? YES NO possibly

How many years has this event occurred? we had this event at the TOWN GREEN in 2019 + 2020. other years it has been in different locations.

ADOPTED: 08.18.20-BOARD ACTION

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MAP: (a) If your event will use streets or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. (b) Show any streets or parking lots that you are requesting to be blocked off, and location of vendors, if any. A final map, if different, must be provided seven (7) days before the event. (c) Please show an emergency vehicle access lane.

STREET CLOSURES: Start Date/Time: _____ Through Date/Time: _____

RESERVED PARKING: Are you requesting reserved parking? YES NO

If yes, list the number of street spaces, City lots or locations where parking is requested:

Around the TOWN Green, 3rd + 4th ST
Jeff Davis in front of the TOWN Green.

VENDORS: Food Concessions? YES NO Other Vendors? YES NO

DO YOU PLAN TO HAVE ALCOHOL SOLD/SERVED AT THIS EVENT? YES NO

If yes, are liquor license and liquor liability insurance attached? YES NO

If yes, what time? _____ Until _____

ENTERTAINMENT: Are there any entertainment features related to this event? YES NO

If yes, provide an attachment listing all bands/performers, type of entertainment, and performance schedule.

ATTENDANCE: What is expected (estimated) attendance for this event? 200

AMUSEMENT: Do you plan to have any amusement or carnival rides? YES NO

If yes, you are requested to obtain a permit through the Building/Permit Department.

RESTROOMS: Are you planning to provide portable restrooms at the event? YES NO
If yes, how many?

As an event organizer, you must consider the availability of restroom facilities during this event. Consideration should be made regarding the type of event, the length of time it will be held, the number of people, etc. You must determine the restroom facilities in the immediate area of the event venue and then identify the potential need for portable facilities. Remember to identify accessible facilities for ADA requirements as well.

ADOPTED: 08.18.20-BOARD ACTION

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OTHER REQUESTS: (i.e., Police Department assistance, Fire Department, Street closures, electrical, etc.)

INSURANCE: All sponsors of special events must carry liability insurance with coverage of at least \$1,000,000 (1 million). An event sponsor must provide a valid certificate of insurance naming the City of Long Beach as an additional insured party on the policy. A sponsor of a Low Hazard event may request the Board of Aldermen waive the insurance requirement and execute a Hold Harmless and Indemnification Agreement. This event qualifies consideration for Low Hazard because:

Football in September

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that:

A certificate of Insurance must be provided which names the City of Long Beach as an additional named insured party on the policy or I am requesting the Board of Aldermen waive the insurance requirement for this Low Hazard Event as identified in the paragraph above related to insurance, and I have executed the Hold Harmless and Indemnification Agreement on behalf of the event sponsor.

All food vendors must be approved by the Harrison County Health Department, and each food or other vendor must provide the City of Long Beach with a Certificate of Insurance, which names the City of Long Beach as an additional named insured party on the policy.

The approval of this Special Event may include additional requirements or limitations, based on the City's review of this application.

Applicants who fail to clean up and repair damages to the Event Area may be billed for City services and such failure will be considered for future applications.

As the duly authorized agent of the sponsoring organization, I am applying for approval of this Special Event, affirm the above understandings and agree that my sponsoring organization will comply with the terms of the written confirmation of approval and all other City requirements, ordinances, and other laws, which apply to this Special Event. By signing this Special Event Application, I declare I am 21 years of age or older.

Date

2/10/23

Signature of Sponsoring Organization's Agent

Gail Thomas

**RETURN THIS APPLICATION at least ninety (90) days before the first day of the event to:
City of Long Beach * Mayor's Office * 201 Jeff Davis Ave. * P. O. Box 929 * Long Beach, MS
39560**

ADOPTED: 08.18.20-BOARD ACTION

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Event Title: _____

DEPARTMENTAL USE ONLY: Please contact applicant directly with any questions or concerns. Sign and return to the City Clerk's Office, as soon as possible.

Approvals noted below, by departments, indicate they have been made aware of the request and the reasonability of their department has been met.

Police Dept: *W* Recommended Approval: YES NO Est. Economic Impact: \$ *0*

Fire Dept: *HS* Recommended Approval: YES NO Est. Economic Impact: \$ *0*

Public Works: *J* Recommended Approval: YES NO Est. Economic Impact: \$ *0*

Traffic Eng: _____ Recommended Approval: YES NO Est. Economic Impact: \$ _____

Parks/Rec: *RP* Recommended Approval: YES NO Est. Economic Impact: \$ *0*

Have businesses been notified for street closures?: YES NO

Reason for disapproval: _____

Any special requirements/conditions: _____

Insurance/Indemnification Received: _____

Insurance Approved: _____

Board of Aldermen Approved: _____ Denied: _____

ADOPTED: 08.18.20-BOARD ACTION

Minutes of April 4, 2023
Mayor and Board of Aldermen

CITY OF LONG BEACH
PARKS AND RECREATION DEPARTMENT
APPLICATION FOR PERMIT

Bob Paul
228-669-7601

September 22-24, 2023
Friday, Saturday, Sunday
12:00 noon Friday
Thru
1:00 pm Sunday
CMA State Rally
Town Green

TOWN GREEN

Group / Individual Name (Permit tee):

Christian Motorcyclists Assoc, CMA/David + Gail THOMAS

Telephone Number: 228-731-0732 Home cell-David Work 228-213-6633 Cell-Gail

Street Address: 320 FERGUSON AVE.

City Long Beach State MS Zip 39560

Type of Event: CMA state Rally

Start Time: 12:00 NOON ON 9-22-23

Closing Time: 1:00pm ON 9-24-23

It is agreed between the City of Long Beach and the permit fee that the named facility is reserved on

9-22 to 9-24-23
12:00 Friday (Date) Sunday @ 1:00pm.
Town Green

The person(s) requesting this permit

1. Agrees to personally accept responsibility for any damage done to the facility, grounds or equipment by persons in his/her group during the reserved period of time, and will hold the City of Long Beach harmless of any damage done to permit tee or permit tee's equipment.
2. Agrees to maintain order and control over persons in the group.
3. Agrees to abide by all policies and procedures of the City of Long Beach, the Long Beach Parks and Recreation Department as directed by the contents of the Town Green policy statement.
4. Understands that failure to comply with all the terms of the aforementioned policy as well as any violation of federal, state, or municipal law in conjunction with the use of this facility will result in the cancellation of the privilege of using this facility and will jeopardize any future permit grants for this or any other facility. I hereby agree that I have read and understand the regulations and policies governing the use of the Long Beach Town Green, including the deck area and shoo-fly.

Signature Gail Thomas Date: 21/10/23

Rental Fee \$ _____ Receipt # _____ Date _____

Deposit Fee \$ _____ Receipt # _____ Date _____

Clean-up Fee \$ _____ Receipt # _____ Date _____

PLEASE REVIEW THE POLICY AND RETAIN FOR YOUR RECORDS

Minutes of April 4, 2023
Mayor and Board of Aldermen

STATE OF MISSISSIPPI
COUNTY OF HARRISON
SECOND JUDICIAL DISTRICT

RELEASE AND IDNEMNTY

WHEREFORE, for and in consideration of the use of the ground of the City of Long Beach, Town Green and structures erected upon it owned by the City of Long Beach, Mississippi, and located at 115 East 3rd Street, I Gail Thomas, do hereby release, acquit and forever discharge the City of Long Beach, Mississippi, and all of its respective agents, servants, employees, elected and non-elected officials, successors, predecessors, insurers, attorneys, and any and all other legal entities and persons, of and from any and all claims, demands, actions, damages, liability, or legal recourse of any type, and expenses (including attorneys' fees) in connection with or arising from or out of my use of the Town Green.

WHEREFORE, PREMISES CONSIDERED:

The undersigned further agrees that he/she shall indemnify and hold harmless the City against and from all claims, demands, actions, rights of action, liabilities, losses, judgments, costs, expenses, and attorney fees which shall or may rise by virtue of anything done or omitted to be done by us, including through or by its agents, employees, or other representatives, arising out of, claimed on account of, or in any manner predicated upon the use of the above mentioned property. The undersigned further agrees to protect and save and keep the City harmless and indemnify the City against and from any and all claims, demands, actions, liabilities, judgments, losses, costs, damages or expenses (including attorneys' fees) arising out of, claimed on account of, or in any manner predicated upon any accident or other occurrence arising from the use of the above mentioned property causing injury to person(s) (including death) or property to whomsoever or whatever in law and equity.

Furthermore, as part of the consideration for using the abovementioned property, the undersigned agree to assume full responsibility and liability for any and all risk of loss by theft, vandalism, destruction, or otherwise, of any and all items of personal property belonging to the organization, group or members thereof while in and about said facility, regardless of whether or not said loss relates to, or arises out of, the use of said facility and, in addition, said organization or group agrees to indemnify and hold the City of Long Beach, its agents and servants, and employees harmless from and against all claims and expenses for same, including attorneys fees.

This, the 10th day of February, 20 23.

Authorized Signature Gail Thomas

Witness [Signature]

Minutes of April 4, 2023
Mayor and Board of Aldermen

LONG BEACH TOWN GREEN RULES AND REGULATIONS

The Town Green is owned and operated by the City of Long Beach and administered by the Department of Parks and Recreation. All groups wishing to book the facility are considered on first come, first serve basis. The City of Long Beach reserves the right to provide activities on those dates deemed appropriate in carrying out its program(s).

Permission to use the Town Green does not include the closing of the Town Green to the general public. When renting the shoo-fly area the permit tee agrees not to restrict the public from entering the grounds or the parking lot connected to the Town Green.

Tables and chairs are NOT provided at this facility. Arrangements for the rental of these items are the responsibility of the permit tee. However, the City does rent their stage and bleacher area. You can get the rental fees for those areas by contacting the Parks and Recreation Department.

Gambling will not be permitted on the Town Green or in any of the buildings at this location and failure to comply with this policy shall be grounds for cancellation of the permit.

The selling or consumption of alcoholic beverages on the Town Green is NOT ALLOWED without written consent for the City of Long Beach Parks and Recreation Department. Requests must be presented in writing and will be considered on an individual basis.

NO GLASS BOTTLES OR OTHER GLASS CONTAINERS are allowed on the Town Green area without the approval of the Parks and Recreation Department.

The permit tee is responsible for the cleaning of the grounds following his/her activity. Failure to clean the area may result in forfeiture of the deposit, and/or the denial of any future use of this facility by their person(s) or group.

All functions must be concluded and the premises emptied no later than midnight. Any deviation from this policy will have to be approved by the Parks and Recreation Department.

There will be no nailing, screwing or tying of any type to the Gazebo's and Shoo-fly structures; this includes the trees on the grounds. Some exceptions can be made but only with prior consent from The City of Long Beach.

Any special requests must be submitted in writing and approved by the City of Long Beach Parks and Recreation Department.

No vehicles are allowed on the grounds without approval from Director or Assistant Director of Parks and Recreation.

Initial GT

~ 3 ~

Minutes of April 4, 2023
Mayor and Board of Aldermen

FEES:

Deposit Fee – A deposit of \$100.00 must be paid when your contract is signed, this will also secure your event date. **Deposit for festivals is \$300.00**

Rental Fees - \$150.00 per day for the stage and bleacher areas, \$50.00 per day for each gazebo, & \$50.00 per day for the shoo-fly area. **Festival rental is \$400.00 this fee must be paid 1 month prior to the event date.**

Clean-up Fee - \$200.00 for events - **\$300.00 for festivals**, this fee is refundable. You are responsible for cleaning up after your event/festivals, if you fail to do so your cleanup fee will not be refunded to you. The property will be inspected at the end of your event/festival.

Non-Profit Group Fee- To be considered for the reduced rate you must provide The City of Long Beach with a copy of the organizations 501 C-3 tax status form that is filed with the Secretary of State in Jackson, MS. If you do qualify for the discounted rate it will reduce it by half.

Security Personnel - \$25.00 per hour with a 4 hours minimum. The requirement for security personnel will be handled on a case by case basis. This will be handled by a City of Long Beach Police Department representative and will be dependent on the type of event and estimated attendance. You will need to contact the City of Long Beach Police Department to make those arrangements.

★ **Refunds** – All refund will be processed the day after your event and inspection. As long as there is no damage your refund will be mailed out to you and could take 3-5 weeks for you to receive.

★ **Cancellation Policies:** should the permit tee cancel his/her event with the Parks and Recreation Department prior to 60 days of their scheduled event, 100% of the deposit will be refunded. Any cancellation within 60 days their deposit will be forfeited. If a warning or watch for a hurricane is present, then the renter would be refunded full rent and deposit. Any other exception (weather conditions) will be on a case by case basis.

Initial GT

Minutes of April 4, 2023
Mayor and Board of Aldermen

Alderman McGoey made motion seconded by Alderman McCaffrey and unanimously carried to approve the following Special Event Application submitted by Sawyer Walters for a 4th of July Jubilee, and waive all applicable fees:

Board of Alderman
City of Long Beach
201 Jeff Davis Ave

Dear Board,

My name is Sawyer Walters and I am looking to start a 4th of July Jubilee for the City of Long Beach. We are a small town and can capitalize on a small-town USA day in our city. There are always a few big events in the area on the 4th of July, but we don't have anywhere that does a parade, so we would like to do a Farmers Market, Parade, and Concert with fireworks on July 1st this year as our kickoff event. We would like to request a waiver of fees and cost to run this event, we won't be charging for anyone to attend and the goal is to help drum up small business and traffic for our area. I have asked Courtney Cuevas to assist in running this with me. Having the young professionals buy into their town and do events like this I think speaks volumes to how we want to be involved in the growth of the city. Upon approval we will work with other entities already established to help ensure the success and benefit of the City of Long Beach, for example reach out to the farmers market, first Friday, and carnival parade chair for their assistance in helping ensure a great family friendly day. I hope you will grant this and I look forward in working with you all to make a great Jubilee!

Sawyer Walters
Founding Chairman
Long Beach 4th of July Jubilee

Minutes of April 4, 2023
Mayor and Board of Aldermen

CITY OF LONG BEACH
SPECIAL EVENT APPLICATION

City Clerk's Office * 201 Jeff Davis Avenue * P.O. Box 929 * Long Beach, MS 39560

Date Received By Clerk's Office: _____ Time: _____ By: CS

Please complete this application in accordance with the City of LONG BEACH Special Events Policy, and return it to the Office of the Mayor at least 90 calendar days before the first day of the event.

Sponsoring Organization's Legal Name: Sawyer Walters

Organization Address: _____

Organization Agent: _____ Title: _____

Phone: _____ Home _____ Cell 601-606-2726 During Event

Agent's Address: 4401 Beatline Rd 39560

Agent's E-Mail Address: sawyerwalters96@gmail.com

Event Name: Long Beach 4th of July Jubilee

Please give a brief description of the proposed special event:

We will have a farmers market, parade, concert, and firework show. We will be working with entities already established to coordinate.

Event Day (s) & Date (s): July 1st Event Time (s): 12pm - 10pm

Set-Up Date & Time: 11 am - 12pm Tear-Down Date & Time: 9pm - 10pm

Event Location: Town green + Jeff Davis

ANNUAL EVENT: Is this event expected to occur next year? YES NO

How many years has this event occurred? 0

ADOPTED: 08.18.20-BOARD ACTION

**Minutes of April 4, 2023
Mayor and Board of Aldermen**

MAP: (a) If your event will use streets or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. (b) Show any streets or parking lots that you are requesting to be blocked off, and location of vendors, if any. A final map, if different, must be provided seven (7) days before the event. (c) Please show an emergency vehicle access lane.

STREET CLOSURES: Start Date/Time: 12:30 pm Through Date/Time: 2 pm

RESERVED PARKING: Are you requesting reserved parking? YES NO

If yes, list the number of street spaces, City lots or locations where parking is requested:

VENDORS: Food Concessions? YES NO Other Vendors? YES NO

DO YOU PLAN TO HAVE ALCOHOL SOLD/SERVED AT THIS EVENT? YES NO

If yes, are liquor license and liquor liability insurance attached? YES NO

If yes, what time? _____ Until _____

ENTERTAINMENT: Are there any entertainment features related to this event? YES NO

If yes, provide an attachment listing all bands/performers, type of entertainment, and performance schedule.

ATTENDANCE: What is expected (estimated) attendance for this event? 500

AMUSEMENT: Do you plan to have any amusement or carnival rides? YES NO

If yes, you are requested to obtain a permit through the Building/Permit Department.

RESTROOMS: Are you planning to provide portable restrooms at the event? YES NO
If yes, how many?

As an event organizer, you must consider the availability of restroom facilities during this event. Consideration should be made regarding the type of event, the length of time it will be held, the number of people, etc. You must determine the restroom facilities in the immediate area of the event venue and then identify the potential need for portable facilities. Remember to identify accessible facilities for ADA requirements as well.

ADOPTED: 08.18.20-BOARD ACTION

**Minutes of April 4, 2023
Mayor and Board of Aldermen**

OTHER REQUESTS: (i.e., Police Department assistance, Fire Department, Street closures, electrical, etc.)

Police Assistance for road closures
following the route from the high school to 5th Jeff Davis

INSURANCE: All sponsors of special events must carry liability insurance with coverage of at least \$1,000,000 (1 million). An event sponsor must provide a valid certificate of insurance naming the City of Long Beach as an additional insured party on the policy. A sponsor of a Low Hazard event may request the Board of Aldermen waive the insurance requirement and execute a Hold Harmless and Indemnification Agreement. This event qualifies consideration for Low Hazard because:

forthcoming

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that:

A certificate of Insurance must be provided which names the City of Long Beach as an additional named insured party on the policy or I am requesting the Board of Aldermen waive the insurance requirement for this Low Hazard Event as identified in the paragraph above related to insurance, and I have executed the Hold Harmless and Indemnification Agreement on behalf of the event sponsor.

All food vendors must be approved by the Harrison County Health Department, and each food or other vendor must provide the City of Long Beach with a Certificate of Insurance, which names the City of Long Beach as an additional named insured party on the policy.

The approval of this Special Event may include additional requirements or limitations, based on the City's review of this application.

Applicants who fail to clean up and repair damages to the Event Area may be billed for City services and such failure will be considered for future applications.

As the duly authorized agent of the sponsoring organization, I am applying for approval of this Special Event, affirm the above understandings and agree that my sponsoring organization will comply with the terms of the written confirmation of approval and all other City requirements, ordinances, and other laws, which apply to this Special Event. By signing this Special Event Application, I declare I am 21 years of age or older.

3/23/23
Date

[Signature]
Signature of Sponsoring Organization's Agent

**RETURN THIS APPLICATION at least ninety (90) days before the first day of the event to:
City of Long Beach * Mayor's Office * 201 Jeff Davis Ave. * P. O. Box 929 * Long Beach, MS
39560**

ADOPTED: 08.18.20-BOARD ACTION

Minutes of April 4, 2023
Mayor and Board of Aldermen

Event Title: _____

DEPARTMENTAL USE ONLY: Please contact applicant directly with any questions or concerns. Sign and return to the City Clerk's Office, as soon as possible.

Approvals noted below, by departments, indicate they have been made aware of the request and the reasonability of their department has been met.

Police Dept: ms Recommended Approval: YES NO Est. Economic Impact: \$ see below

Fire Dept: HS Recommended Approval: YES NO Est. Economic Impact: \$ 0

Public Works: [Signature] Recommended Approval: YES NO Est. Economic Impact: \$ 0

Traffic Eng: _____ Recommended Approval: YES NO Est. Economic Impact: \$ _____

Parks/Rec: [Signature] Recommended Approval: YES NO Est. Economic Impact: \$ 0 see below

Have businesses been notified for street closures?: YES NO

Reason for disapproval: _____

Any special requirements/conditions: _____

Insurance/Indemnification Received: _____

Insurance Approved: _____

Board of Aldermen Approved: _____ Denied: _____

- * route may change depending on partic. parts
- * coord. natu with Farmers Market

ADOPTED: 08.18.20-BOARD ACTION

Minutes of April 4, 2023
Mayor and Board of Aldermen

July 1, 2023
Saturday
L.B. 4th of July
Jubilee
12:00 pm - 9:00 pm
Parade, Concert
Town Green

CITY OF LONG BEACH
PARKS AND RECREATION DEPARTMENT
APPLICATION FOR PERMIT
TOWN GREEN
Bob Paul
228-669-7601

Group / Individual Name (Permit tee):

Sawyer Walters

Telephone Number: 601-606-2726

Street Address: 4401 ^{Home} Beatline Rd ^{Work} Cell

City Long Beach State MS Zip 39560

Type of Event: L.B. Fourth of July Jubilee

Start Time: 12:00 pm.

Closing Time: 9:00 pm.

It is agreed between the City of Long Beach and the permit fee that the named facility is reserved on

Saturday - July 1, 2023
(Date)
Town Green

The person(s) requesting this permit

1. Agrees to personally accept responsibility for any damage done to the facility, grounds or equipment by persons in his/her group during the reserved period of time, and will hold the City of Long Beach harmless of any damage done to permit tee or permit tee's equipment.
2. Agrees to maintain order and control over persons in the group.
3. Agrees to abide by all policies and procedures of the City of Long Beach, the Long Beach Parks and Recreation Department as directed by the contents of the Town Green policy statement.
4. Understands that failure to comply with all the terms of the aforementioned policy as well as any violation of federal, state, or municipal law in conjunction with the use of this facility will result in the cancellation of the privilege of using this facility and will jeopardize any future permit grants for this or any other facility. I hereby agree that I have read and understand the regulations and policies governing the use of the Long Beach Town Green, including the deck area and shoo-fly.

Signature: [Signature] Date: 3/23/23

Rental Fee \$ _____ Receipt # _____ Date _____

Deposit Fee \$ _____ Receipt # _____ Date _____

Clean-up Fee \$ _____ Receipt # _____ Date _____

PLEASE REVIEW THE POLICY AND RETAIN FOR YOUR RECORDS

Minutes of April 4, 2023
Mayor and Board of Aldermen

STATE OF MISSISSIPPI
COUNTY OF HARRISON
SECOND JUDICIAL DISTRICT

RELEASE AND IDNEMNTY

WHEREFORE, for and in consideration of the use of the ground of the City of Long Beach, Town Green and structures erected upon it owned by the City of Long Beach, Mississippi, and located at 115 East 3rd Street, I Sawyer White, do hereby release, acquit and forever discharge the City of Long Beach, Mississippi, and all of its respective agents, servants, employees, elected and non-elected officials, successors, predecessors, insurers, attorneys, and any and all other legal entities and persons, of and from any and all claims, demands, actions, damages, liability, or legal recourse of any type, and expenses (including attorneys' fees) in connection with or arising from or out of my use of the Town Green.

WHEREFORE, PREMISES CONSIDERED:

The undersigned further agrees that he/she shall indemnify and hold harmless the City against and from all claims, demands, actions, rights of action, liabilities, losses, judgments, costs, expenses, and attorney fees which shall or may rise by virtue of anything done or omitted to be done by us, including through or by its agents, employees, or other representatives, arising out of, claimed on account of, or in any manner predicated upon the use of the above mentioned property. The undersigned further agrees to protect and save and keep the City harmless and indemnify the City against and from any and all claims, demands, actions, liabilities, judgments, losses, costs, damages or expenses (including attorneys' fees) arising out of, claimed on account of, or in any manner predicated upon any accident or other occurrence arising from the use of the above mentioned property causing injury to person(s) (including death) or property to whomsoever or whatever in law and equity.

Furthermore, as part of the consideration for using the abovementioned property, the undersigned agree to assume full responsibility and liability for any and all risk of loss by theft, vandalism, destruction, or otherwise, of any and all items of personal property belonging to the organization, group or members thereof while in and about said facility, regardless of whether or not said loss relates to, or arises out of, the use of said facility and, in addition, said organization or group agrees to indemnify and hold the City of Long Beach, its agents and servants, and employees harmless from and against all claims and expenses for same, including attorneys fees.

This, the 23 day of March, 20 23.

Authorized Signature [Signature]

Witness [Signature]

Minutes of April 4, 2023
Mayor and Board of Aldermen

LONG BEACH TOWN GREEN RULES AND REGULATIONS

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Permission to use the Town Green does not include the closing of the Town Green to the general public. When renting the shoo-fly area the permit tee agrees not to restrict the public from entering the grounds or the parking lot connected to the Town Green.

Tables and chairs are NOT provided at this facility. Arrangements for the rental of these items are the responsibility of the permit tee. However, the City does rent their stage and bleacher area. You can get the rental fees for those areas by contacting the Parks and Recreation Department.

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No vehicles are allowed on the grounds without approval from Director or Assistant Director of Parks and Recreation.

Initial SW

Minutes of April 4, 2023
Mayor and Board of Aldermen

FEES:

Deposit Fee – A deposit of \$100.00 must be paid when your contract is signed, this will also secure your event date. **Deposit for festivals is \$300.00**

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Security Personnel - \$25.00 per hour with a 4 hours minimum. The requirement for security personnel will be handled on a case by case basis. This will be handled by a City of Long Beach Police Department representative and will be dependent on the type of event and estimated attendance. You will need to contact the City of Long Beach Police Department to make those arrangements.

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★ **Cancellation Policies:** should the permit tee cancel his/her event with the Parks and Recreation Department prior to 60 days of their scheduled event, 100% of the deposit will be refunded. Any cancellation within 60 days their deposit will be forfeited. If a warning or watch for a hurricane is present, then the renter would be refunded full rent and deposit. Any other exception (weather conditions) will be on a case by case basis.

Initial *SW*

**Minutes of April 4, 2023
Mayor and Board of Aldermen**

Alderman Johnson made motion seconded by Alderman Parker and unanimously carried to approve the following Banner Placement Request submitted by Courtney Cuevas for Christmas in July Festival:

March 21, 2023

To the Long Beach Board of Aldermen,

Hello! My name is Courtney Cuevas. I would like to ask permission to hang up 4 banners around the city to advertise my Christmas in July Festival. The festival will be held on July 15th at the Long Beach Town Green. We would like to have the banners up from July 1st until July 16th.

The following locations are requested:

- Railroad and Pineville intersection on the south side
- Railroad and Cleveland on the southeast corner
- Cleveland and Klondyke in the triangle
- 28th Street and Klondyke

Please let me know if there is any problem with placing the banners. Thank you so much for the opportunity to advertise our Christmas in July Festival to the community.

Thanks,



Courtney Cuevas

(228)-297-2191

courtney.cuevas6@gmail.com

Minutes of April 4, 2023
Mayor and Board of Aldermen

Alderman Parker made motion seconded by Alderman Brown and unanimously carried to select Overstreet & Associates as consultant for the Transportation Master Plan and authorize the Mayor to execute the following selection letter:

City of Long Beach



April 4, 2023

Stephen Rone
Consultant Services Director
Mississippi Department of Transportation
P.O. Box 1850
Jackson, MS 39215

REFERENCE: CONSULTANT SELECTION
109387-711000 STP-0295-00(026)LPA
City of Long Beach – Transportation Master Plan

Dear Mr. Rone,

With this letter the City of Long Beach (LPA) is requesting to use the Small Purchase Procedures as outlined in the Local Public Agency Consultant Operating Procedures for Professional Services, Section 2.2.1 Small Purchase Procedures.

The LPA has considered (3) three qualified firms Neel-Schaffer, Overstreet & Associates, and Brown, Mitchell & Alexander, Inc. By our internal selection process, we have selected Overstreet & Associates as our Professional Services Consultant for planning study services to assist us with this Project. The total costs for these services that will be utilizing federal funds for the Consultant selected are estimated to be less than the Federal Simplified Acquisition Threshold.

Thank you for your time and consideration. Please call me at 228-863-1556 if you have any questions, concerns or comments.

Sincerely,

George L. Bass
Mayor

cc: State LPA Engineer, Lee Frederick, PE
LPA District Coordinator, David Seyfarth
Asst. LPA District Coordinator, Chuck Starita
Gulf Regional Planning Commission, Kenneth Yarrow

201 Jeff Davis • P.O. Box 929 • Long Beach, MS 39560 • (228) 863-1556 • FAX (228) 865-0822
www.cityoflongbeachms.com

There came on for discussion, Klondyke Road/Commission Road Intersection ROW Acquisition, whereupon Mayor Bass apprised the Board they had been provided with information to be reviewed and would be discussed at the next meeting.

**Minutes of April 4, 2023
Mayor and Board of Aldermen**

There came on for discussion Tree Board Appointments, whereupon Alderman Johnson reminded the Board that the Tree Board should have 5 total appointments. After further discussion, it was the consensus of the Board to table this issue until the next meeting on Tuesday, April 18, 2023 to consider potential appointments.

There came on for discussion Event Stage Purchase, whereupon Alderman Frazer apprised the Board that Representative Richard Bennett had helped to identify \$200,000 from the State Legislature to purchase an event stage. After further discussion, and based on the approximate five-month lead time for manufacturing, Alderman Frazer made motion seconded by Alderman McGoey and unanimously carried to authorize the issuance of a Purchase Order for \$178,345 for the purchase of the stage and earmark the remaining \$21,000 for purchase of stage lighting and covered storage.

Per the following requests from Public Works Director Joe Culpepper and Fire Chief Griff Skellie, Alderman Brown made motion seconded by Alderman McCaffrey and unanimously carried to declare the following items surplus and to be sold at the next public auction:



TO: Mayor Bass and Board of Aldermen
FROM: Joe Culpepper, Public Works Director
DATE: April 3, 2023
RE: Annual Surplus Property - Long Beach Auto Auction

The 2023 annual auction will be held Saturday, April 22nd. Please see attached list of surplus inventory. If you have any questions, please contact Shop Foreman, Ricky Skinner at 863-0440.

Thank you.

**Minutes of April 4, 2023
Mayor and Board of Aldermen**

2023 AUCTION LIST

2000 NEW HOLLAND MODEL # 6610s S/N 364152M
JENNY PRESSURE WASHER MODEL # ELHW1021
HERCULES AUXILARY DRIVE ENGINE
MULTIQUIP CEMENT MIXER
THREE KUBOTA DIGGING BUCKETS
BILLY GOAT WALK BEHIND VACUUM
TWO STADIUM LIGHTS
WATER SAMPLE BOXES
SAFE
SCHEDULE 40 FITTINGS
2 BENCH GRINDER
2 DRILL PRESS
PORTABLE GENERATORS
OLD COMPUTERS
SEWER CAMERAS
RADIO BASE AND RADIO'S
2005 GMC 1500 PICKUP
2010 KUBOTA EXCAVATOR
2005 60 "EXMARK ZERO TURN
2011 60" EXMARK ZERO TURN
1999 CHEVROLET DUMP TRUCK
48" EXMARK ZERO TURN
60KW GENERATOR W/ TRAILER

Minutes of April 4, 2023
Mayor and Board of Aldermen

LONG BEACH FIRE DEPARTMENT

Fire Chief Griff Skellie

P.O. Box 929
645 Klondyke Road
Long Beach MS 39560

Cell (228) 234-8223
Phone(228) 863-7292
Fax (228) 868-0070

April 5, 2023

Mayor George Bass and Board of Aldermen
City of Long Beach
P.O. Box 929
Long Beach, Mississippi 39560

To whom it may concern,

This letter is to inform you that the Long Beach Fire Department would like to sell at auction the following items:

- 1992 E-One Pumper
- Polaris Six-wheeler

Should you have any questions, please let me know.

Sincerely,



Fire Chief Griff Skellie

Alderman Brown made motion seconded by Alderman Bennett and unanimously carried to cancel the work session scheduled for Thursday, April 6, 2023 to discuss Mobile Food Vending.

Mayor Bass apprised the Board and citizens of several funding sources for the harbor from the State of Mississippi that totaled approximately \$14 million dollars. Mayor Bass also expressed his thanks to Representative Richard Bennett in his role in securing those funds.

Based on the recommendations of Department Heads and certification by the Civil Service Commission, Alderman McGoey made motion seconded by Alderman Frazer and unanimously carried to approve personnel matters, as follows:

Police Dept:

- Step Increase, Sergeant Jason Case, PS-11-XIV, effective May 16, 2023
- Step Increase, Dispatcher 1st Class Nathan Clay, PS-3-IX, effective May 1, 2023
- Step Increase, Admin. Lieutenant Patrick Craig, PSA-13-XV, effective May 16, 2023

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- Step Increase, Police Officer 1st Class Breanna Fountain, PS-9-I, effective May 1, 2023
- Step Increase, Police Officer 1st Class Danny Gilkerson Jr., PS-9-II, effective May 16, 2023
- Step Increase, Police Officer 1st Class Jolee Knight, PS-9-IV, effective May 1, 2023
- Step Increase, Admin. Lieutenant Kenneth Lassabe, PSA-13-XVI, effective March 16, 2023
- Step Increase, Commander Damian McRight, PSA-14-IX, effective May 1, 2023

Alderman Parker made motion seconded by Alderman Frazer and unanimously carried to approve the following Budget Amendment FY 23 for Streets & Drainage:

City of Long Beach
Budget Amendment Request

Fund Name	<u>General Fund</u>	Date	<u>4/4/2023</u>
Department #	<u>311</u>	Budget Entry #	<u> </u>
Department Name	<u>Streets & Drainage</u>		

	Original Budget	Prior Amendments	This Amendment	Revised Budget
Equipment Maintenance 311-612200	50,000	-	2,042	52,042
Scrap Sales	-	-	(2,042)	(2,042)

Amendment to budget funds from sale of scrap metal.

Amendment #8



TO: KINI GONSOULIN
 FROM: JOE CULPEPPER, DIRECTOR OF PUBLIC WORKS
 RE: SCRAP SALES
 DATE: March 20, 2023

Kini,

Attached are 6 checks from Southern Recycling for scrap metal sales – total amount: \$2,042.20. Please apply this amount to Equipment Maintenance – Streets – 311-612200.

Please present on the next Board of Aldermen's meeting agenda.

Thank you.

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Fire Chief Skellie announced that the new fire truck had been delivered.

Alderman Frazer made motion seconded by Alderman Brown and unanimously carried to approve the following Change Order with Bottom 2 Top Construction, LLC for 2nd Street Sidewalk project, and authorize the Mayor to execute same:

161 Lameuse St., Suite 203
Biloxi, MS 39530
228-967-7137



**OVERSTREET
& ASSOCIATES**
CONSULTING ENGINEERS

630 Delmas Ave., Suite B
Pascagoula, MS 39567
228-967-7137

March 31, 2023

City of Long Beach
P.O. Box 929
Long Beach, MS 39560

**RE: Change Order 2
2nd St. Sidewalk**

Ladies and Gentlemen:

We have attached a proposed change order for the referenced project. You may recall that we added significant additional drainage work to this contract via Change Order 1. Due to time constraints of the need to complete the additional drainage work before conflicting items of sidewalk and driveway were installed, the actual requirements of the additional work were estimated before design was completed. The actual requirements of the work once approved and under construction were slightly higher than anticipated and are reflected in this proposed Change Order 2. We hereby request your approval of this already-performed work so that we may continue to project closeout. Please advise if you have any questions.

Sincerely,

David Ball, P.E.

DB:1200
Attachment

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Change Order
No. 2

Date of Issuance: 3/30/2023 Effective Date: 4/4/2023

Project:	Owner: <u>City of Long Beach</u>	Owner's Contract No.:
Contract:	<u>2nd Street Sidewalk Extension</u>	Date of Contract: <u>11/15/2022</u>
Contractor:	<u>Bottom 2 Top Construction, LLC</u>	Engineer's Project No.: <u>1200</u>


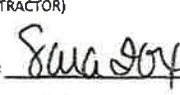

The Contract Documents are modified as follows upon execution of this Change Order:

Description:

1. Adjust Contract quantities for additional drainage work to conform to anticipated final field conditions.
2. Add pay items for 18" culverts used along Nicholson Ave.
3. Increase Contract time for additional drainage work and for delays outside Contractor's control.

Attachments: (List documents supporting change):

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price: <u>\$233,346.64</u>	Original Contract Times: <input type="checkbox"/> Working Days <input checked="" type="checkbox"/> Calendar days Substantial completion (days or date): <u>90</u> Ready for final payment (days or date): _____
(Increase) in Contract Price from previous Change Orders No. <u>1</u> to No. <u>1</u> <u>\$131,886.00</u>	Change in Contract Time from previous Change Orders No. <u>1</u> to No. <u>1</u> Substantial completion (days or date): _____ Ready for final payment (days or date): _____
Contract Price prior to this Change Order: <u>\$365,232.64</u>	Contract Times prior to this Change Order: Substantial completion (days or date): <u>3/6/2023</u> Ready for final payment (days or date): _____
(Increase) in Contract Price due to this Change Order: <u>\$4,513.91</u>	(Increase) in Contract Time due to this Change Order: Substantial completion (days or date): <u>60</u> Ready for final payment (days or date): _____
Revised Contract Price incorporating this Change Order: <u>\$369,746.55</u>	Contract Times incorporating this Change Order: Substantial completion (days or date): <u>5/5/2023</u> Ready for final payment (days or date): _____

RECOMMENDED: (ENGINEER)	ACCEPTED: (CONTRACTOR)	ACCEPTED: (OWNER)
By: 	By: 	By: 
Date: <u>4/4/2023</u>	Date: <u>4/3/2023</u>	Date: <u>4-4-23</u>

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PROJECT NO. 1200

2

ATTACHMENT TO CHANGE ORDER NUMBER

ITEM NO.	DESCRIPTION	CURRENT CONTRACT QUANTITY	UNIT PRICE	CURRENT CONTRACT AMOUNT	QUANTITY THIS C.O.	EXTENSION THIS C.O.	REVISED CONTRACT QUANTITY	REVISED CONTRACT AMOUNT
BASE BID								
10-A	MOBILIZATION	1	LS \$ 3,500.00	\$ 3,500.00	0.00	\$ -	1	\$ 3,500.00
301-A	ADJUST WATER SERVICE	3	EA \$ 261.08	\$ 783.27	0.00	\$ -	3	\$ 783.27
301-B	CHANGE WATER METER BOX	4	EA \$ 178.75	\$ 715.00			4	\$ 715.00
310-A	15" RCP CULVERT	182	LF \$ 46.45	\$ 8,418.40	(112.00)	\$ (5,202.40)	80	\$ 3,716.00
320-A	CATCH BASIN, STANDARD TYPE	9	EA \$ 1,791.55	\$ 16,123.95	4.00	\$ 7,166.20	13	\$ 23,290.15
320-B	CATCH BASIN, PEDESTAL TYPE	3	EA \$ 1,791.55	\$ 5,374.65			3	\$ 5,374.65
500-A	PIPE BEDDING/PIPE FOUNDATION MATERIAL (PM)	180	CY \$ 77.40	\$ 13,932.00			180	\$ 13,932.00
500-B	SELECT SANDY BACKFILL (FM)	360	CY \$ 14.00	\$ 5,040.00			360	\$ 5,040.00
500-C	GEOTEXTILE FABRIC	40	SY \$ 2.83	\$ 113.20	1050.02	\$ 2,971.56	1090.02	\$ 3,084.76
510-A	8" LIMESTONE ROAD BASE	100	SY \$ 22.62	\$ 2,262.00			100	\$ 2,262.00
510-B	HOT BITUMINOUS PAVEMENT RESTORATION (BT-12.5 MM MIX)	20	TON \$ 345.00	\$ 6,900.00			20	\$ 6,900.00
510-C	CONCRETE DRIVEWAY RESTORATION OR INSTALLATION	500	SY \$ 140.00	\$ 70,000.00			500	\$ 70,000.00
510-D	CONCRETE SIDEWALK RESTORATION OR INSTALLATION	1250	SY \$ 71.00	\$ 88,750.00			1250	\$ 88,750.00
510-E	8" LIMESTONE DRIVEWAY RESTORATION OR INSTALLATION	40	SY \$ 22.62	\$ 904.80			40	\$ 904.80
510-F	VEGETATIVE COVER	2900	SY \$ 1.15	\$ 3,335.00			2900	\$ 3,335.00
510-G	SOLID 500	1450	SY \$ 5.75	\$ 8,337.50			1450	\$ 8,337.50
510-H	EXCELSIOR BLANKET	200	SY \$ 4.05	\$ 810.00			200	\$ 810.00
511-A	THERMOPLASTIC LEGEND (ANY COLOR)	250	SF \$ 20.70	\$ 5,175.00			250	\$ 5,175.00
511-B	W11-2 PEDESTRIAN CROSSING SIGN	3	EA \$ 227.29	\$ 681.87			3	\$ 681.87
520-A	MAINTENANCE OF TRAFFIC	1	LS \$ 4,500.00	\$ 4,500.00			1	\$ 4,500.00
530-A	STORMWATER MANAGEMENT	1	LS \$ 3,000.00	\$ 3,000.00			1	\$ 3,000.00
310-B (CO-1)	15" HDPE CULVERT	1600	LF \$ 43.86	\$ 70,176.00	78.00	\$ 3,421.08	1678	\$ 73,597.08
301-C (CO-1)	ADJUST SANITARY SEWER SERVICE	5	EA \$ 2,500.00	\$ 12,500.00	(5.00)	\$ (12,500.00)	0	\$ -
310-D (CO-1)	ADJUST EXISTING WATER MAIN	1	LS \$ 3,000.00	\$ 3,000.00	(1.00)	\$ (3,000.00)	0	\$ -
310-C (CO-1)	18" HDPE INLET	16	EA \$ 1,900.00	\$ 30,400.00	(3.00)	\$ (5,700.00)	13	\$ 24,700.00
310-D (CO-2)	18" RCP CULVERT	0	LF \$ -	\$ -	45.00	\$ 2,250.00	45	\$ 2,250.00
310-E (CO-2)	18" HDPE CULVERT	0	LF \$ 49.21	\$ -	307.00	\$ 15,107.47	307	\$ 15,107.47
TOTAL BASE BID:				\$ 865,232.64		\$ 4,519.91		\$ 869,746.55

E:\ADC No. C-941 (2002 Edition)
Prepared by the Engineer's Joint Contract Documents Committee and endorsed by the
Associated General Contractors of Florida and its County/Association Affiliates

* * * * *

At the request of City Attorney Steve Simpson, Alderman McGoey made motion seconded by Alderman Frazer and unanimously carried to declare an Executive Session for the transaction of public business, to wit: To discuss a personnel issue.

The question having received the affirmative voice vote of all of the Aldermen present and voting, the Mayor declared the motion carried, whereupon the Board entered into Executive Session.

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The Meeting resumed in Open Session whereupon no action was required or taken.

There being no further business to come before the Mayor and Board of Aldermen at this time, Alderman McGoey made motion seconded by Alderman Frazer and unanimously carried to adjourn until the next regular meeting in due course.

APPROVED:

Alderman Donald Frazer, At-Large

Alderman Patrick Bennett, Ward 1

Alderman Bernie Parker, Ward 2

Alderman Angie Johnson, Ward 3

Alderman Timothy McCaffrey, Jr., Ward 4

Alderman Mike Brown, Ward 5

Alderman Pete L. McGoey, Ward 6

Date

ATTEST:

Kini Gonsoulin, Deputy City Clerk